

College of Arts & Sciences Admission Worksheet

Since you, as the student, must assume **FULL RESPONSIBILITY** for meeting all graduation requirements, we recommend that you keep your advisement documents in a safe place. You may need to refer back to these documents when meeting with various advisors on campus.

How to Transfer into the A&S

1. Go to LOBO Web and print an ePROGRESS report (UNM's degree audit). **Note:** if UNM records do not indicate that you are pursuing an A&S major OR you are currently in another college – you will need to process a “What-if” audit indicating the major you intend to pursue while in A&S (even if you will get your degree from another UNM college).
2. Take this worksheet and your ePROGRESS report to your selected major department to obtain information on what is needed to complete that major and to get signatures (on the back) for departmental approval.
3. Contact the A&S Advisement Center to schedule a time to attend a Transfer Session to review College specific information, graduation information and complete the transfer.

Requirements to be admitted:

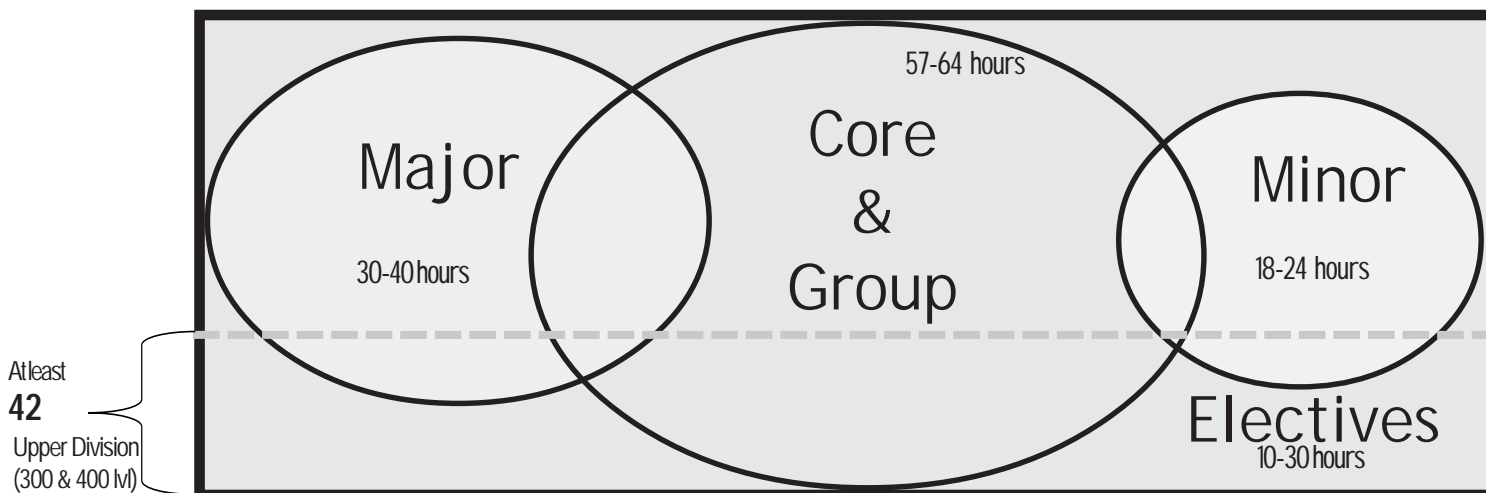
- Earn 26 hours of credit
- Earn 2.0 GPA*
- Satisfy the English Competency Requirement in one of these ways:
 - a. Completion of Engl 102 with a C or higher
 - b. A 29 or better on the English portion of the ACT
 - c. A 650 or better on the verbal portion of the SAT
 - d. Credit for Engl 102 through CEEB advanced placement program.
 - e. Acceptance of the writing proficiency portfolio

*C&J requires a 2.5 GPA and Sociology requires a 2.25 GPA

Requirements to graduate:

- Total credit hours = 128
- **300/400 level credit hours = **42****
- Minimum credit hours in A&S = 96
- Residence credit
 - a. Minimum hours = 30
 - b. Senior standing = 15 past 92
 - c. In major = one half
 - d. In minor = one quarter
- Minimum graduation GPA = 2.00
- **Attend a Graduation Planning Seminar at 80 earned hours**

General Structure of a Degree



Breakdown of Hours

A degree must have at least 128 acceptable hours. Many times this is not reached by doing just what is required for your major/minor/general education requirements.

Example:

Major	36
Minor	21
Gen Ed	59
Electives	12
Total	128

Core Curriculum and Group Requirements:

The Core Curriculum applies to all bachelor degree students – freshman, transfer, or re-entering – entering the University of New Mexico in Fall 1999 or later. **It does not apply to second-degree-seeking students.** Students must complete all Core Curriculum Requirements (the left side of the sheet), elimination of an entire area or change in the number of hours within an area is not allowed. A “C” (not C-) is required for all core courses. Credit (CR) is acceptable. Once the core requirements are met, students must take additional hours to satisfy A&S general education requirements. Students are allowed to omit 1 of the 7 groups for A&S .

Courses that do NOT count for credit or have limited credit in A&S:

- * Any courses which are by nature remedial, tutorial, skills or preparatory. Examples are: any course number 100, and such courses as Psych 109, Libr 110, 120, 160, 220, Women Studies 181, 182.
- * Only 4 hours of practicum or activity courses such as PE and dance or ensemble music.
 - ◆ For ensemble music or dance, up to 4 hours, separately or in combination.
 - ◆ Declared dance minors may exceed the 4-hour limit in dance only to the extent required by the Theatre & Dance Department.
 - ◆ USP courses that are approved for credit by the College of Arts and Sciences, up to 4 hours.
- * No credit is given for any courses that are primarily technical or vocational, such as courses in Radiography, Business Technology Programs, etc.
- * Courses oriented toward professional practice, such as those taught by Nursing, Pharmacy, Elementary Education, Health Promotion, Health Education, Physical Education and Leisure Programs, or any courses with a “T” suffix.
 - ◆ For courses in methods of high school teaching, provided these courses are required for certification in a single or composite field, up to 12 hours. Secondary Education minors may exceed the 12-hour limit to the extent required for this minor.
 - ◆ 24 hours of Family Studies courses for Psychology, Criminology, and Sociology majors with a minor in Human Services.
- * Courses taken in a law or medical school. Students may enroll in these courses in pursuit of their own interests, but should not expect degree credit for them.

Credit conflicts:

These classes have credit hour conflicts - you will not receive full credit for the following combinations of coursework.

- ⇒ If any combination of Biology 110 ; Biol 121L & 122L; or 123 & 124L are taken then only partial credit will be given
- ⇒ If Biology 201 is taken, credit for Bio 219 will not be given
- ⇒ If Biology 202 is taken, credit for Bio 221 will not be given.
- ⇒ If Math 162 is taken, credit for Math 180 will not be given
- ⇒ If Math 163 is taken, credit for Math 181 will not be given
- ⇒ If Chem 111 is taken, credit for Chem 121 will not be given
- ⇒ If Chem 311 is taken, credit for Chem 315 will not be given

NOTE: These are not the only courses that conflict - please see your advisor for more information on courses that have credit conflict

If you have any questions with regards to information on this sheet, contact an Advisor in Arts & Sciences.

Departmental Approval

In order for a student to be admitted to the College of Arts and Sciences, they must first be admitted to the Department of their major(s). This is processed by the student filling out the information below and acquiring the appropriate signatures.

Name: _____

UNM Net ID _____ @ unm.edu

A&S will contact students through UNM email only. We do NOT send paper notices of general interest or status.

Major 1: _____

Track or Concentration: _____

BA/BS

(circle one)

Major 2 or Minor: _____

Track or Concentration: _____

Major # 1 Advisement Signature

Major # 2 Advisement Signature

Arts and Sciences Advisement Center

Phone: 277-4621

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