

Grants Management Training Certification

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Office of Research
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Purpose of Certification

- Ensure recipients of grants and contracts are educated in PreAward, PostAward, and Audit issues
- Stay competitive with other institutions
- Assure sponsors funding in competent hands

History

- Previously handled by various offices campus-wide:
 - Main campus
 - HSC Financial Services
- Assigned to OR in Spring 2007

Certification Requirements

- All PI's & Co-PI's of active research and/or service grants and contracts
- Initial training, 3 hr workshop or now online course for HSC
- Recertification required every 3 yrs
 - Workshop
 - Online certification course

Problems

- Investigator:
 - Many unaware of certification requirement
 - Schedules may conflict with class offerings
 - Course not in Learning Central (LC) individual learning plan

Problems

- Tracking:
 - 2 separate large databases to review
 - PreAward active grant/contracts (over 900 listings)
 - LC HSC GMT (over 900 listings)
 - No common identifier for both databases
 - Certification required only for active grants/contracts

Investigator Solutions

- Getting the word out
 - Announcement in new faculty packets
 - Presentation in FRSWG meeting
 - Will present at dept administrators meetings
 - Email notices to all dept administrators
 - Notice on PreAward website
 - Ask during proposal application process
 - Notice on OR website for clinical trials researchers to be added

Investigator Solutions

- Email Notifications
 - Dept Chair & administrators cc'd
 - Thorough instructions with links attached
 - Notices sent of upcoming expirations
 - Penalty--transfer grant to compliant PI
 - After 3 notices, strict deadline to certify or penalty

Tracking System Solutions

- Current
 - Getting same identifiers LC and GMT database (Banner ID)
 - Working with HR to implement cross-referencing between the databases

Next Workshop Classes

September 16, 2009

1:30 – 4:30 pm

SUB Lobo A & B

November 17, 2009

1:30 – 4:30 pm

SUB Lobo A & B

Contact Information

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Grants Management Training

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[best during notification cycle]

Learning Central Registration

<https://learningcentral.health.unm.edu>

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