

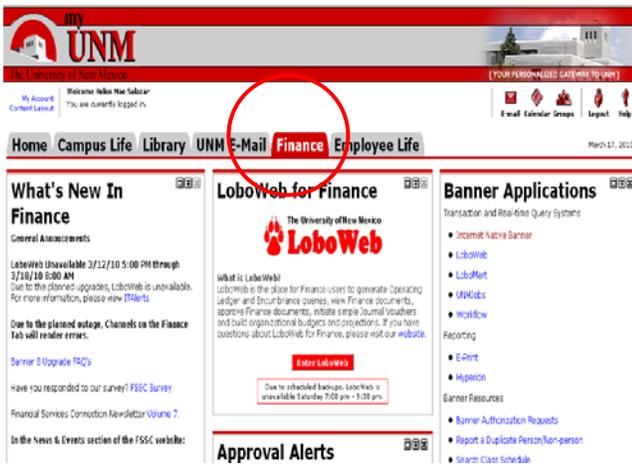
Financial Services

Date: 09/01/2011

**My Account Channel
FSJA-052**

Users with any Finance Security will have the Finance Tab defaulted as a tab when they log into the MyUNM portal.

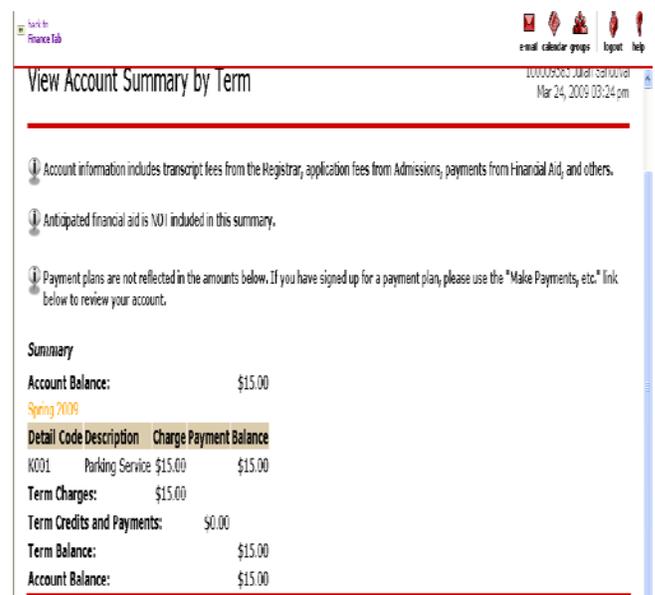
1. On the Finance tab.



2. Go to the My Account channel.

- The My Account displays account balances for term-related charges and non-term related charges.
- It also includes links to the Student Self-Service View Account.
- The links are for Summary and for Term page. It shows a detailed breakdown of the account.

3. To expand the My Account channel to fill the screen click on the  icon.
4. For additional information click on the semester.
5. A detail account summary for the semester will be listed.



<h2>My Account</h2>	
Spring 2009	\$0.00
Cont'g-Commnty Ed Spring 2009	\$0.00
Fall 2009	\$0.00
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Account Balance	\$0.00

****End****