

The University of New Mexico

TEMPORARY PART-TIME APPLICATION

We are pleased that you are interested in a part-time faculty position at the University of New Mexico. In order to assure that your application receives a fair assessment in accordance with UNM’s Affirmative Action Policy, it is important for you to provide the information requested on the form.

Part-time faculty members are employed as needed each semester. Applications are kept on active file for one year. (This application must be returned within 7 days of receipt.)

-PLEASE TYPE AND COMPLETE BOTH SIDES-

Name \_\_\_\_\_
Street Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

1. Teaching Field: \_\_\_\_\_

I am qualified to teach this field based on –

A. College degree subject area: \_\_\_\_\_
Highest Degree in Subject \_\_\_\_\_ University or College \_\_\_\_\_ Year of Graduation \_\_\_\_\_

B. Years of teaching in subject area: \_\_\_\_\_

C. Years of practical experience in subject area: \_\_\_\_\_
(If your subject is technical)

D. Courses taught and courses able to teach:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Voluntary Equal Opportunity Information Survey

Please complete the following:

Ethnic information (see definitions opposite page):

(Please check proper group): \_\_\_ African-American (Non-Hispanic) \_\_\_ M \_\_\_ F Gender
\_\_\_ American Indian or Alaskan
\_\_\_ Asian of Pacific Islander
\_\_\_ Hispanic
\_\_\_ White (Non-Hispanic)

This information will be used for statistical purposes only. It will help evaluate the effectiveness of UNM’s equal opportunity programs. Your survey information will be kept separate and confidential from the hiring officials unless you authorize release by signing below.

Signature: \_\_\_\_\_

THE UNIVERSITY OF NEW MEXICO IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND EDUCATOR.

2. I am interested in teaching in:  morning  
 afternoon  
 evening
3. I am interested in teaching in:  summer session (eight weeks)  
 fall semester  
 spring semester

4. Please indicate your –

Current Occupation: \_\_\_\_\_

Work Location: \_\_\_\_\_

Major responsibilities: \_\_\_\_\_

5. Other than relatives and friends, whom may we contact regarding your character and professional ability?

Name	Occupation	Phone	Years Known
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

6. If you have not already submitted an updated résumé, please attach one when submitting this application.

7. Additional information: Please supply any additional information which may more fully describe your interests and qualifications.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Confidentiality of information: UNM will endeavor to keep this application confidential to the extent permitted by law.

Applicant certification: I certify that the information in this application is correct and complete to the best of my knowledge and belief. I understand that knowingly making a false statement or omission in this application may be sufficient cause for rejection of this application or dismissal after employment.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

The following definitions are used by the federal government:

**WHITE:** (Not of Hispanic Origin): A person having origins in any of the original peoples of Europe, North Africa or the Middle East.

**AFRICAN-AMERICAN:** (Black/Not of Hispanic Origin): A person having origins in any of the Black racial groups of Africa.

**HISPANIC:** A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

**ASIAN or PACIFIC ISLANDER:** A person having origins in any of the original peoples of the Far East, Southeast Asian, the Indian Subcontinent, or the Pacific Islands. The area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa. The Indian Subcontinent takes in the countries of India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan.

**AMERICAN INDIAN or ALASKAN NATIVE:** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.