

PLANNED INTERRUPTION OF UTILITY SERVICE

Section 1 – Completed by the party requesting the outage

Start Date and Time:
Duration or End Date and Time:
Name of Requester:
Point of contact for party conducting the work:
Effected Utility Services:
Scope and purpose of work to be performed:

Section 2 – Completed by the Utilities Coordinator

Isolation Points:
Effected Building(s):

Section 3 – Completed by the Facilities Maintenance Manager

Contact Persons for the Effected Areas:

Distribution List After Confirmation:

- | | | |
|---------------------------------|------------------------|--------------------------------|
| Requester | Director of the PPD | Associate Director of M&C |
| Associate Director of Utilities | Utilities Manager | Facilities Maintenance Manager |
| Energy Manager | Utilities Coordinator | Operations Manager |
| IEC Manager | Maintenance Supervisor | Master Water Technician |
| Utilities Admin. Assistant | CIRT | UNM Police |