

Complete the following sections with the rationale for the request for a sole source for services.

1.  Company/Individual possesses unique knowledge in this area.  
Specify knowledge: \_\_\_\_\_  
\_\_\_\_\_

If individual, specify education applicable: \_\_\_\_\_

2.  Company/Individual possesses unique experience in this area.  
Specify unique experience: \_\_\_\_\_  
\_\_\_\_\_

If individual, specify education applicable: \_\_\_\_\_

3.  Specified in Contract, Grant, Cooperative Agreement, Etc.  
Contract, Grant, Agreement Number: \_\_\_\_\_ Awarding Agency: \_\_\_\_\_  
ATTACH COPY OF PAGE OF AGREEMENT THAT SPECIFIES THE COMPANY/INDIVIDUAL

4.  Authorized Service Agent. \_\_\_\_\_

5.  Other: Specify \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRICE JUSTIFICATION IF OVER \$25,000 (Attach Documentation)**

Catalog     Cost comparison     Price Comparison

Requestor: \_\_\_\_\_

Date: \_\_\_\_\_

Buyer: \_\_\_\_\_

Date: \_\_\_\_\_

Manager/Director: \_\_\_\_\_

Date: \_\_\_\_\_