

**Deadlines:**

<b>P&amp;T</b>	<b>SOE</b>	<b>Tuesday January 16, 2024</b>
	<b>Provost</b>	<b>Friday, March 1, 2024</b>

<b>Mid</b>	<b>SOE</b>	<b>Monday February 5, 2024</b>
	<b>Provost</b>	<b>Friday, March 15, 2024</b>

<b>Lecturers</b>	<b>SOE</b>	<b>Monday March 18, 2024</b>
	<b>Provost</b>	<b>Friday, April 5, 2024</b>

**Promotion and Promotion and Tenure Reviews**

January-16	Dossiers due from Departments to April in Dean's office (1 hard copy in notebook or folder with tabs and submission in rpt system)
January-16	All Dossiers available to SOE P&T Committee
Week of January 29	Department Chairs present cases to the SOE P&T Committee
February-5 to February-16	Committee Deliberation & letter writing
February-19 to February-23	SOE P&T Committee Chair meets with Dean to deliver committee letters and recommendations
February-26 to March-1	Dean writes her recommendation letters for dossiers
March-1	April gets signed letters and votes uploaded to system and submits to Provost level committee

**Mid-Probationary Reviews**

February-5	Dossiers due from Departments to April in Dean's office (1 hard copy in notebook or folder with tabs and submission in rpt system)
February-5	All Dossiers available to SOE P&T Committee
Week of February-12	Department Chairs present to the SOE P&T Committee
Feb-19 to Feb-23	Committee Deliberation & letter writing
Feb-26 to Mar 1	SOE P&T Committee Chair meets with Dean to deliver committee letters and recommendations
Week of March 11th (10th-17th)	Spring Break
March-4 to March-15	Dean writes her recommendation letters for dossiers
March-15	April gets signed letters and votes uploaded to system and submits to Provost level committee

**Lecturer Reviews**

March 18	Dossiers due from Departments to April in Dean's office (1 hard copy in notebook or folder with tabs and submission in rpt system)
March 18 to April 4	Dean writes her recommendation letters for dossiers
Apr 5	April gets signed letters and votes uploaded to system and submits to Provost level committee