Financial Services Resources
Date: September, 2022

Viewing / Printing Documents from ApplicationXtender (WebXtender) FSJA-056

ApplicationXtender (WebXtender) is accessed through Banner and allows users with Banner Finance access to view or print scanned images.

Scanned images are most commonly associated with these Banner Finance forms:

- FOIDOCH – Document History form
- FAIVNDH – Vendor History form
- FTMACCI – Index form
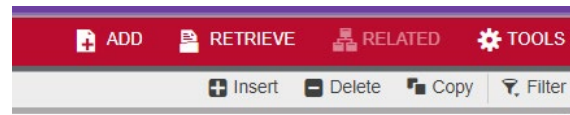- FRAGRNT – Grant Maintenance form

To view scanned images:
- Query Banner for your document
- Select "RETRIEVE" from the menu bar
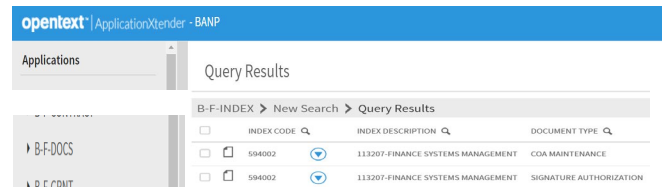- All scanned images will be displayed.

Example:
Access FTMACCI - Account Index Code Maintenance form in Banner.

Filter for your index, once your index is populated select "RETRIEVE":

ApplicationXtender (WebXtender) will open with all scanned images associated with the index:

NO DOCUMENTS FOUND means that there are no scanned images for that item.

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