

THE UNIVERSITY OF NEW MEXICO  
OFFICE OF GRADUATE STUDIES  
**GRADUATE RESEARCH PROJECT AND TRAVEL (RPT)  
GRANT APPLICATION**

**GENERAL CRITERIA:** All graduate students, full-time or part-time, who are in good academic standing may apply for the RPT Grant. Awards may be used to defray the costs of research projects, such as materials or equipment, and for travel required to collect data or to present the results of the research at professional meetings. Stipends may not exceed \$1000 and students may receive only one award for the academic year (*summer – spring*).

**APPLICATION DEADLINES: 5:00 PM**

**FEBRUARY 5, 2010** – for travel or research to commence during the period of January 1, 2010 – May 15, 2010

**MAY 28, 2010** – for travel or research to commence during the period May 16, 2010 – August 22, 2010

**SEPTEMBER 24, 2010** – for travel or research to commence during the period of August 23, 2010 – December 31, 2010

Name \_\_\_\_\_ Banner ID \_\_\_\_\_

Department: \_\_\_\_\_ Anticipated Date of Graduation \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Degree Sought: \_\_\_\_\_

IRB Status, if applicable \_\_\_\_ Submitted \_\_\_\_ Approved \_\_\_\_ Not Applicable

**Note:** funds will not be released without an approved IRB, when applicable to the project

Research Project Title: \_\_\_\_\_

Mailing Address: Checks will not be mailed to department addresses. Please list a home address.

\_\_\_\_\_ State/Zip \_\_\_\_\_

e-mail \_\_\_\_\_ Work Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Type of request: check box and include dates of research or travel

Research/Creative Activity (materials, participant expenses, etc.) **Dates of Research:** \_\_\_\_\_

Scholarly Travel (data collection, conference presentation, etc.) **Dates of Travel:** \_\_\_\_\_

**THE FOLLOWING ARE REQUIRED FOR A COMPLETE APPLICATION:**

- This application form, typed and complete, including required signatures.
- A proposal that explains the contribution of this activity or travel to the student's academic progress.
- A budget (form attached).
- An Information Sheet (form attached).
- A copy of IRB approval or submission form if applicable.
- A departmental memo supporting the project/research.

**I certify that all information supplied on this application is true and correct:**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Faculty Advisor Signature

Please send your packet to: Office of Graduate Studies  
MSC03 2180  
107 Humanities, UNM  
Albuquerque, NM 87131



**BUDGET - use additional pages if necessary**

<b>Expenses Requested</b>	<b>Amount of RPT Request</b>	<b>Other Funding Sources</b> (pending or awarded)
<b>Equipment:</b> (if requesting hardware or software, please include name of manufacturer, specifications, name of product, version of software, etc.)		
1.	\$	\$
2.	\$	\$
3.	\$	\$
4.	\$	\$
5.	\$	\$
<b>Supplies:</b>		
1.	\$	\$
2.	\$	\$
3.	\$	\$
4.	\$	\$
5.	\$	\$
<b>Travel:</b>		
Airline Tickets:	\$	\$
Hotel (or other accommodations):	\$	\$
Food:	\$	\$
Registration (excluding membership fees):	\$	\$
Other Travel Related Expenses (rental cars not allowed):	\$	\$
Other Costs (please be specific):	\$	\$
<b>TOTAL:</b>		
<b>Previous RPTs Received</b>	<b>Semester</b>	<b>Amount</b>

**If more, attach additional sheets.**