

## THE UNIVERSITY OF NEW MEXICO

### SENATE GRADUATE COMMITTEE

The Senate Graduate Committee met on Thursday, March 23, 2006, in the Ortega Reading Room, Ortega Hall 335.

**Present:** Ann Cunliffe, Mary Ellen Hanson (Chair,) Claudia Isaac, Ann Massmann, Grant Meyer, Geoff Shuster, Mary Walker, and Amy Wohlert.

**Excused:** Liza Nagel, Mariana Ibanez, Zane Reeves

**Minutes:** Grant Meyer moved approved the minutes of March 2 with one minor correction; Mary Walker seconded the motion. The minutes were approved.

**Announcement:** Mary Ellen Hanson announced that there is a need to elect a new Chair of the committee for next year, and this must be done before the last meeting. The Chair has a two-year tenure from the current committee and the unit must appoint another representative to sit on the committee. This is done so that the Chair does not represent a college and so that the college is fully represented during the Chair's tenure.

#### **Reports:**

##### **OGS**

Dean Wohlert informed the committee that the reorganization of OGS is primarily done, although there are still some pieces that need to fall into place. Three (3) of the Admissions staff will be moved to the Admissions Office in the Student Services Center as of April 17, 2006. She expects a gradual transition of processing procedures and that there may be some changes. The admissions staff will cross-train so that more staff are able to get the job done during peak periods. Mary Jane Heinrichs, Associate Director of Graduate Student Services, is expected to function as a liaison to programs for admissions and recruitment. Non-Degree and Admissions will also be moved to the Admissions Office on April 3, 2006. Alan Morgan, Non-Degree Graduate Advisor, will join the University College pool of Advisors. The Mitchell Hall operation is closed. The Asst. Dean of OGS position will post in May or June. The Asst. dean of OGS will be housed in the OGS office and will be dedicated full time to resolving OGS matters. The PAC Team remains the same with some changes as a result of Banner implementation.

Dean Wohlert thanked the SGC members for their task force work, noting that the SGC had a role in balancing the report and that the result was a consistently forward looking document.

**Exams in Absentia Discussion:**

After a short discussion the members present agreed that exams in absentia is permissible so long as it is synchronous (phone or videoconference) and a petition, approved by all relevant parties, is submitted in advance--basically the same rules that SGC just approved for committee members who are unable to attend in person.

The meeting adjourned at 8:45 a.m.