

**THE UNIVERSITY OF NEW MEXICO  
SENATE GRADUATE COMMITTEE**

The Senate Graduate Committee met on Thursday, November 02, 2006, in 108 Mitchell Hall.

**Present:** Lonna Atkeson, Anne Calhoon, \*Barbara Carver, Joseph Garcia, \*Mariana Ibáñez, Jim Jacob (chair), Glenn Kostur, Sue Queen, \*Kathleen Sena, Sam Truett, Mary Walker, and \*Amy Wohlert

**Excused:** Ron Andrews, Ann Cunliffe, Claudia Isaac, Wolfgang, Rudolph, \*David Sanchez, Yu-Lin Shen, and Geoff Shuster

**Absent:** Marianne Berwick, Ann Massmann, and Zane Reeves

\* Ex-Officio

**Minutes:**

Anne Calhoon moved approval of the minutes of October 19, 2006. Lonna Atkeson seconded the motion, which was approved.

**Curriculum Subcommittee:**

Mariana Ibáñez presented the subcommittee's recommendation on the following curriculum forms.

- 1) Form C from Counseling requesting that the name of their doctoral degree be changed from Counseling to Counselor Education. Two reasons were noted, first the name Counselor Education at the PhD level is a national trend, and the name change will allow for quick and easy distinction between the master's and doctoral degrees. Approved
- 2) Form B for ECME 576 – Teaching and Learning Through Play was tabled by the subcommittee; additional information requested had not been supplied prior to the SGC meeting.
- 3) Form B LEAD 693 – Topics. The course allows Educational Leadership to offer a topics course and the doctoral level. Approved.
- 4) Two Forms C from Physical Performance and Development requesting deletion of the master's degree and doctoral concentration in Parks and Recreation were reviewed by the Committee. Admission to the two degree programs has been in moratorium since Fall 2004 and the department has decided to redirect its resources. Approved.
- 5) Form B from Manufacturing Engineering requesting deletion of CE538 as a core/required course for the MEME degree because the course has been deleted. The hours for the degree remain constant; an elective course will replace the three credit hour course. Approved

**Catalog Subcommittee:**

Jim Jacob presented three policy language proposals for the Committee to consider.

- 1) “Applied Credit” section (attached) provides clarification of the criteria used for determining whether or not courses may be counted as part of degree requirements. The policy includes graduate courses taken in and out of graduate status. Mary Walker moved approval. Sue Queen seconded the motion, which was approved.
- 2) “Conditional Pass” section (attached) is proposed as addition to the Catalog. The current catalog copy identifies the results of an examination may be “pass” or “fail,” but the Announcement of Results of Examination form also allows the “conditional pass” option. This language will clarify process; it will also require that the student must meet the conditions within a 90-day period. Anne Calhoon moved approval, with a second by Lonna Atkeson. The motion was approved.
- 3) “Posthumous degree” section (attached) is proposed addition to the Catalog. In September of 1990 the Faculty Senate approved a policy delineating the criteria for awarding posthumous degrees. However, the practice has been to require the Senate Graduate Committee to review such requests when the posthumous degree requested is at the graduate level. Mariana Ibáñez combined a number of the criteria to create a condensed version of the FS policy and added the current practice as required criteria. Discussion included the role of the SGC in awarding posthumous degrees at the professional level. The issue was resolved by adjusting the last sentence in point 4 to read: “The Senate Graduate Committee must review and provide a recommendation on requests for graduate level posthumous degrees.” Sue Queen moved approval. Mary Walker seconded the motion; it was approved. Kathleen Sena agreed to include the language in the 2007 Catalog, if approved by the Faculty Senate.

Additional discussion ensued on the topic of whether or not the Senate Graduate Committee should include membership from the professional degree programs on campus and what role SGC should have regarding professional degree programs. Chair Jacob offered to add an agenda item to the November 16 meeting so that the Committee could discuss the issue at length.

**Reports:****GPSA:**

Joseph Garcia reported that the GPSA is working with ASUNM on their recommendation for a student regent. He noted that ASUNM has not participated in the process in the past and the student regents have been graduate students. In addition the selection process seems to have changed in that the most recent selection was not made from the list of nominees submitted by the GPSA, but rather from all applications without regard for GPSA recommendation. He has written President Harris asking that the student regent be selected from the GPSA nominations, insuring that the voice of student government is recognized.

Mr. Garcia also told the Committee that GPSA wished to support the undergraduate initiatives in community service. He noted that some programs are adding a service

component to specified course offerings. The GPSA approach is to begin by encouraging a service component in existing programs and then perhaps moving toward some kind of service component in the undergraduate core.

**OGS:**

Dean Wohlert told the Committee that the Higher Education Department (HED) has lifted their moratorium on new graduate degree approvals. They are also considering changes to the code language that would allow new graduate certificates to be approved by the specific institution as long as the courses used for the certificate already exist. She was not clear when the language would be approved, or who would be responsible for approval, but assumed that would happen before the end of the academic year. She noted that the HED expects to hold open hearings on the revision of the code before the end of this calendar year. Her counsel to faculty thinking of recommending a new graduate certificate would be to have all the courses for the certificate approved in advance of submitting a proposal for the certificate.

No decision has been made on whether or not to withdraw the two UNM graduate certificates in the HED approval cues (Women Studies and Systems Engineering). That decision will rest on the timeline for the code changes.

Dean Wohlert reported that she had participated in a very productive meeting on the development of a college teaching certificate. The participants, from various disciplines on both main and north campus, are all interested in advancing the craft of teaching. The certificate would comprise existing courses, as well as possible expansion of TARC offerings and perhaps some new credit courses based on courses currently offered by Continuing Education.

Jim Jacob added that the meeting included general discussion on training TA's. The combination of TARC moving to OGS oversight and the Provost's mandate for excellence in undergraduate instruction provides an opportunity for incorporating new training activities for TA's. Activities such as a special orientation, workshops, etc. should be brought forward as possibilities. He provided SGC members with the overview results of the TA training program at Stanford University that has been in place for several years. He asked each member to consult with their colleagues and to provide answers for two questions: What are you doing now to train your TA's? What could be added to expand and enhance the TA experience? He suggested that members might want to use the Stanford overview as a guide. This will be a discussion item on the next SGC meeting agenda.

Dean Wohlert read a memo that she and Jim Jacob drafted describing the role of SGC and committee members. The impetus for the memo, addressed to the academic deans, is a seeming lack of understanding of the SGC's role in graduate education, as well as of the role of the college representatives on the Committee. Dean Wohlert said that she would send each member a copy of the final memo. The Committee discussed options available for disseminating and gathering information within their college, and agreed that email might be the most expedient.

SGC:

Jim Jacob noted that the Curriculum subcommittee is reviewing the issues of double numbered courses and course duplication for a future meeting. He has spoke with Registrar, Kathleen Sena, regarding possible changes to the curriculum Form B question on duplication. If the SGC develops/revises policy on the double numbered courses, it would be carried forward to the Faculty Senate Curriculum Committee and the Faculty Senate for review and vote. He requested that members consult with their departments and colleges on the possible impact of a ban on 300/500 level courses might have and to be prepared to discuss the issue at the next SGC meeting

The meeting adjourned at 9:25.