

Board of Regents' Meeting
August 9, 2011
9:00 a.m.
Student Union Building Ballroom C

AGENDA OF THE MEETING OF THE REGENTS OF THE UNIVERSITY OF NEW MEXICO

August 9, 2011

9:00 a.m. – 11:30 a.m. 1:00 p.m. – 3:00 p.m. Student Union Ballroom C

Regents Executive Session/Luncheon, 11:30 a.m. – 1:00 p.m. Cherry Silver Room

TAB

- I. Confirmation of a Quorum: Adoption of the Agenda, *Regent President Jack L. Fortner* 1
- II. Approval of Summarized Minutes of the June 27, 2011 BOR Meeting.....2
- III. President's Administrative Report
- IV. Comments from Regents
- V. Public Comment, specific to agenda items

- VI. Comments from Regents' Advisors (*reports included in BOR E Book*) 3
 - Timothy Ross, President, Faculty Senate
 - Mary Clark, President, Staff Council
 - Katie Richardson, President, GPSA
 - Jaymie Roybal, President, ASUNM
 - Waneta Tuttle, President, UNM Alumni Association
 - Anne Yegge, Chair, UNM Foundation
 - Maria Probasco, President, UNM Parent Association
 - Cynthia Stewart, President, UNM Retiree Association

- VII. *Information item: UNM Consolidated Master Plan 2011, Dale Dekker, Dekker Perich, Sabatini* 4

- VIII. Regent Committee Reports
 - Academic/Student Affairs & Research Committee, Regent Bradley C. Hosmer, Chair
 - A. Approval of re-appointment of Dr. Sul Kassicieh, Distinguished Professor ASM as Endowed Chair in Economic Development, *Bill Uher, Vice President, Development* 5
 - B. Approval of Posthumous Degree for Yi Huang, *Timothy Ross, Faculty Senate President* 6
 - C. Approval of GPSA Constitution Revision 2011-2012 Election Ballot Initiative, *Katie Richardson, President GPSA*..... 7

 - Finance and Facilities Committee, Regent Don L. Chalmers, Chair
Consent Agenda items will be noted at meeting.

 - Action items:
 - A. Disposition of Surplus Property for Main Campus-list dated 6/24 & 7/15/2011
Bruce Cherrin, Chief Procurement Officer..... 8

 - B. Contract Approvals:*Bruce Cherrin, Chief Procurement Officer*..... 9
 - 1) UNMH-BCBS of New Mexico *
 - 2) UNMH-United Blood Services *
 - 3) UNMH-US Food Services *
 - 4) UNMH-First Choice Community Health Care *
 - 5) UNMH-Hartford Life and Accident Insurance Company *
 - 6) UNMH-Seven Bar Flying Service Inc. *
 - 7) UNMH-Staples *
 - 8) UNMH-MGA Healthcare Staffing New Mexico Inc. *

9) UNMH-American Foundation for Organ Donation and Transplantation *	
10) UNMH-Siemens Medical Solutions *	
11) UNMH-Standard Register *	
12) UNMH-Siemens Medical Solutions *	
13) UNMH-Cisco System Equipment (Aquila/Mele) *	
14) UNMH-Dupuy *	
15) UNMH-First Nations Community Health Care *	
16) UNMH-US Post Office *	
17) UNM Research Storage Consortium – Storage System	
18) UNM Center for Micro-Engineered Materials – Rigaku	
19) UNM Construction Manager at Risk Approval for the Collaborative Teaching and Learning Building	
C. Approval of: <i>Vahid Staples, Budget Officer</i>	10
1) Capital Project for Facility for Advanced Cell Engineering	
2) Capital Project for UNM Hospital Install Chiller Line to Barbara and Bill Richardson Pavilion	
3) Capital Project for UNM Hospital First Floor Neuroscience	
4) Capital Project for UNM Hospital Replace Domestic Soil Pipes	
5) Architect Selection for 1650 University	
D. Approval of Legislative Funding Requests, <i>Marc Saavedra, Director GR</i>	11
E. Approval of Reappointments for Harwood Foundation Governing Board (<i>David Harris, Michael Sudbury, Marcia Winter-3 year term expiring 6/30/2014</i>) <i>Linda Warning, Chair Governing Board Harwood Foundation</i>	12
F. Approval of Harwood Foundation Code of Ethics, <i>Linda Warning, Chair Harwood Fdn</i>	13
G. Approval of Budget for Presidential Search, <i>Helen Gonzales, VP Human Resources</i>	14
H. Approval of New Investment Consultant for the Consolidated Investment Fund, <i>Henry Nemcik, President UNM Foundation</i>	15

Information Items:

I. Monthly Consolidated Financial Report, <i>Ava Lovell, University Controller</i>	16
J. Capital Projects Monthly Project Status Report, <i>Chris Vallejos, AVP Inst.Support Services</i>	17
K. Information on UNM Regents Travel Policy 7.7, <i>Lee Peifer, Univ.Counsel</i>	18

Health Sciences Board, Regent Carolyn J. Abeita, Chair

Action Items:

A. Approval of HSC FY 2013 Legislative Requests, <i>Marc Saavedra, Director, GR</i>	19
B. Approval of Candidacy of Charlotte Garcia to the Sandoval Regional Medical Center Board; <i>Kevin Rogols, President & CEO, SRME</i>	20
C. Approval of Bylaws of the UNM HSC Board of Directors, <i>Dr. Paul Roth, Chancellor, Scot Sauder, UNMH Counsel</i>	21

Consent Items:

- D. * F & F agenda items: B. Contract Approvals (1-16) are recommended for approval by the HSC Board. (*Materials are included in tab 9.*)

Audit Committee, Regent Gene Gallegos, Chair, No Report

- IX. Public Comment
- X. Vote to close the meeting and to proceed into Executive Session.
- XI. Executive Session will be held from 11:30 a.m. – 1:00 p.m. in the Cherry Silver Room
 - A. Discussion and determination where appropriate of threatened or pending litigation Pursuant to Section 10-15-1.H (7) NMSA (1978).
 - B. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2), NMSA (1978)
 - C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1 H (8) NMSA (1978).
- XII. D. Vote to re-open meeting.
 - E. Certification that only those matters described in Agenda Item XI. were discussed in Executive Session and if necessary, final action with regard to those matters will be taken in Open Session.
- XIII. Adjournment

The University of New Mexico
Board of Regents' Meeting
June 27, 2011
Student Union Building Ballroom C
Meeting Minutes

Members present: President Jack L. Fortner, Vice President Don L. Chalmers, Secretary Treasurer Carolyn J. Abeita, J.E. "Gene" Gallegos, James H. Koch (Quorum).

Members unable to attend: Bradley C. Hosmer, Jacob P. Wellman.

Administration present: President David J. Schmidly, Executive Vice President David Harris, Chancellor Paul Roth, Interim Provost Chaouki Abdallah, Vice President Carmen Alvarez Brown (Enrollment Management), Vice President Josephine DeLeon (Equity & Inclusion), Vice President Julia Fulghum (R&D), Vice President Helen Gonzales (Human Resources), Vice President Paul Krebs (Athletics), Vice President Ava Lovell (Controller), Vice President Eliseo Torres (Student Affairs), Interim University Counsel Lee Peifer.

Regents' Advisors present: President Richard Wood (Faculty Senate), President Mary Clark (Staff Council), President Katie Richardson (GPSA), Vice Chair Adrian Cortinas for President Jaymie Roybal (ASUNM), President Waneta Tuttle (Alumni Association), Chair Anne Yegge (UNM Foundation), President Maria Probasco (Parent Association), President Cynthia Stuart (Retiree Association).

Guest: Raymond G. Sanchez, immediate Past President, UNM Board of Regents.

Regent Fortner called the meeting to order at 9:13 a.m.

I. Confirmation of a Quorum; Adoption of the Agenda, Regent Fortner

Motion passed, with no dissenting votes, to adopt the agenda (1st Chalmers, 2nd Abeita).

II. Approval of Summarized Minutes of the April 12, 2011 Budget Summit, the April 29, 2011 BOR Meeting, the May 10, 2011 BOR Meeting and the May 31, 2011 BOR Special Meeting and Approval of the BOR Calendar August 2011-August 2012, Regent Fortner

Motion passed, with no dissenting votes, to approve the minutes of all four meetings and the BOR calendar (1st Gallegos, 2nd Chalmers).

III. Presentation of the "Nambé Lobo Head" to Raymond G. Sanchez, Regent Fortner

Regent Koch remarked on his long friendship with Mr. Sanchez. He said that Mr. Sanchez was "a fantastic regent for UNM and an outstanding president of the Board of Regents."

President Schmidly noted that, although he'd worked for many regents in his career, he'd never worked for a person with more integrity. He said Mr. Sanchez loved UNM and did everything in his power to advance the university. "Thank you on behalf of everyone at the University of New Mexico."

Regent Gallegos said that no one is more gracious in handling a meeting than Mr. Sanchez, who gave everyone a chance to speak and was always fair. "No one has done the job better. You will be missed."

Regent Chalmers commented that Mr. Sanchez was a fair man and that he had brought the university and the BOR through a very difficult time. The university is far better off because Mr. Sanchez was at the helm during that time. "I know your heart is with UNM and always will be."

Regent Abeita said that it has been her honor and privilege to serve with Mr. Sanchez. She said that she had learned a lot, just in the way Mr. Sanchez handled the very difficult issues that came up in the course of business. "Thank you for everything you've done."

Regent Fortner said, "It is with great pleasure, and it is an honor, on behalf of the whole University of New Mexico, the Regents, the President, to make this award to Raymond Sanchez. He served on the Audit Committee, as Chair of Academic Affairs, Chair of Finance and Facilities, Vice Chair and, of course, President of the Board of Regents. We are lucky that Raymond is still going to be at the legislature, fighting for UNM."

IV. President's Administrative Report, President David J. Schmidly

In April 2009 we underwent a comprehensive ten year accreditation visit from the Higher Learning Commission. We were granted a ten year accreditation but the team identified some concerns relative to UNM's governance and administrative structures and recommended that a monitoring report be submitted on January 11, 2011. An extension was granted and on June 9th we submitted the follow-up monitoring report. I'm pleased to inform you that last Thursday we received the HLC's analysis of our report. I'm very pleased to report that our monitoring report was not only accepted, it was praised. The full monitoring report can be found on my website.

There were six strategies used to improve governance and administration over the last two years. We used the inclusive budget development processes over the last two budget cycles. We developed campus-wide surveys and focus groups to discuss shared governance, communications and strategies for improvement (the Sanderoff surveys). There were efforts to enhance communications and campus engagement activities from the offices of the President and the Provost, and those will continue. We did a review of the organizational structure and reduced the number of vice presidents over the last two years by four, at a savings of \$835 thousand, a 31% reduction in salaries. We reinstated the annual orientation sessions for the UNM Board of Regents. We took steps to improve search processes for key high level administrative positions.

This is a direct quote from the HLC staff in response to our monitoring report, "The University of New Mexico submitted an excellent report that was complete, straight forward, substantiated by strong evidence and forward thinking. The university community is commended for its strong work in addressing the governance and administrative issues that have challenged the institution and for recognizing the importance of continuing those strong efforts so that collegial relations at the university are, indeed, part of the culture and the on-going operation of the university. No further reports are required. The institution's next comprehensive evaluation is scheduled for 2018-2019."

I offer thanks to Faculty Senate President Rich Wood and the other members of the Faculty Commission on University Governance. A great deal of thanks should go to Carolyn Thompson who helped to organize and write the report. This report involved hundreds of people on campus and had an outcome the university can be very proud of.

I wish Vice President Brown, Provost Ortega and Dean Brenda Claiborne well as they leave the university. I would like Richard Holder, who has served as Deputy Provost for twenty five years, to stand. He's done a wonderful job and been a bedrock of solid support for the university and its faculty. Thank you, on behalf of everyone at the university. Rich will return to teaching organic chemistry.

(Dr. Holder received a standing ovation.)

Dr. Schmidly introduced Chaouki Abdallah, the Interim Provost.

Regent Fortner welcomed Provost Abdallah.

- V. **Comments from Regents** (this item was moved to follow item VII. Comments from Regent's Advisors)
- VI. **Public Comment specific to agenda items** (none)
- VII. **Comments from Regents' Advisors** (reports included in BOR eBook)

Faculty Senate, Richard Wood, President. Dr. Wood urged restraint during this time of partial information about a long-esteemed colleague's possible involvement in illegal activities. F. Chris Garcia has served the university with distinction for more than four decades.

Dr. Wood: The questions surrounding the hiring of the Director of Internal Audit in 2010 are of great concern to faculty leadership. It is one of only two positions in the university that report directly to the BOR. It appears to hold the power to investigate both the fiscal flows and all policies and procedures in any unit of the university, and to recommend specific measures to all such units, with the full authority of the regents to back up such recommendations. This makes how such hires occur crucial in order to ensure the transparency of the hiring process and, thus, the legitimacy of the person hired. The faculty leadership urges that the BOR request an independent review of this hire with the facts of the matter to become public record. I want to recognize that the regents have full authority over the university and it may be that they can exempt themselves from the hiring policy when they do a hire like this. That should be done explicitly.

Dr. Wood drew attention to points C, I and K in his report. As this was his last BOR meeting as President of Faculty Senate, he also offered reflections on the past and initiatives for the future. Dr. Wood introduced Tim Roth, incoming President.

Staff Council, Mary Clark, President. The per diem expense reimbursement is an issue of concern to staff. Ms. Clark thanked the sponsors of Staff Appreciation Month: Athletics, Division of Student Affairs, Faculty Staff Club, Human Resources, HSC Office of the Vice President, Recycling, Popejoy Hall and the SUB. Dr. Schmidly will throw out the first pitch at the Staff Picnic at Isotopes Park.

GPSA, Katie Richardson, President. Ms. Richardson noted that graduate and professional students are concerned about funding for GA and TA lines, what research opportunities are available to faculty and students, the cost of tuition and fees and repaying student debt. All constituency groups at UNM are worried about funding. Ms. Richardson applauded the capital outlay requests on the agenda: renovation of the Chemistry Building, finishing the Biology Building and beginning renovation of the Computer Science and Nuclear Engineering Building (Ferris). These facilities will attract new faculty and research grants. She questioned requests for the Alumni building and an Athletics parking lot.

ASUNM, Adrian Cortinas, Vice President. A primary concern is lobbying the legislature regarding, among other things, the tuition credit. Other concerns are the Student Fee Review Board composition, tuition and fees and I&G funding for the LGBTQ Center.

UNM Alumni Association, Waneta Tuttle, President. Ms. Tuttle said that her report details the initiatives of the Alumni Association. They wanted to thank Regent Hosmer for attending their luncheon and they wish him well.

UNM Foundation, Anne Yegge, Chair. Ms. Yegge introduced a new report from the Foundation that will be available, in future, each month. The Foundation has made much progress in reducing its spending.

Regent Fortner, together with all the regents, thanked Ms. Yegge for her service.

UNM Parent Association, Maria Probasco, President. Ms. Probasco called attention to the reports regarding the scholarships awarded by the association. She also noted the changes to the bylaws and upcoming events. There are more than seven thousand active members of the association.

Retiree Association, Cynthia Stuart, President. Ms. Stuart reported on the changes to the association bylaws. Officers for the upcoming year have not yet been elected. Ms. Stuart

expressed thanks to those who worked on Policy 3600 that provides for health & wellness classes for retirees through the tuition remission program.

V. Comments from Regents (this item was moved to follow item VII. Comments from Regent's Advisors)

Each of the regents expressed thanks to the outgoing Regents' Advisors and welcomed the new and continuing advisors.

Regent Gallegos asked if there had been any progress in the discussions between Staff Council and the administration, as agreed to at the April 12th and 29th BOR meetings.

- **Andrew Cullen, AVP Budget, said that they had agreed with Merle Kennedy (Past President, Staff Council) to meet after FY2011 was closed and fund balances were determined. The object is to see if any relief can be given, on a one-time basis, to lower paid employees to offset some of the ERB "swap." In two to three weeks, when those numbers are known, we can get back with an analysis considering such a proposal.**

Regent Chalmers welcomed the Interim Provost. He stated that discussions regarding the per diem policy were begun over a month ago and it is a more complicated issue than first thought. He noted that travel paid with I&G funds has been cut, over the last several years, by 15%. He believes the faculty questions regarding the Internal Audit hire are valid and the BOR should push for the answers. The search for the next university president will be a very inclusive process.

- **Per diem will be discussed at the next Finance and Facilities (F&F) Committee meeting 8/4/2011 and a recommendation will be made.**

Regent Abeita said they will be soliciting comments and input on what qualifications or criteria should be considered in the presidential search.

- **A survey seeking input will be sent out university-wide.**
- **Regent Fortner officially declared the search for the new president of UNM. Regents Chalmers and Koch will serve on the search committee. Regent Fortner will serve as committee chair and faculty member Jane Slaughter will serve as vice chair.**
- **The Academic/Student Affairs and Research Committee and its chair Regent Hosmer will hold four meetings to take input from the UNM constituents regarding the search including a survey available on the UNM Web site.**
- **The entire search committee will be named within fourteen days. If the presidents of GPSA and ASUNM do not wish to serve, each association should submit names of three proposed representatives. Dr. Breda Bova and Kevin Stevenson will help with the administration of the process.**

VIII. Regent Committee Reports

Academic/Student Affairs & Research Committee, Regent Carolyn Abeita for Regent Bradley Hosmer, Chair

- A. Approval of Bachelor of University Studies Degree to Patrick J. Grange, Dr. Richard Wood, President, Faculty Senate

Motion passed, with no dissenting votes, to grant the Bachelor of University Studies Degree to Patrick J. Grange (1st Chalmers, 2nd Koch).

- B. Approval of Appointment of Dr. Kathleen Holscher to the Endowed Chair of Roman Catholic Studies, Dr. Felipe Gonzales, Sr. Associate Dean, Arts & Sciences

Motion passed, with no dissenting votes, to appoint Dr. Holscher to the Endowed Chair of Roman Catholic Studies (1st Chalmers, 2nd Gallegos).

Regent Abeita noted that, due to timing, this item was brought to the full BOR meeting rather than first to the Academic Affairs committee.

Finance and Facilities Committee, Regent Don L. Chalmers, Chair

Action Items:

- ~~A. Approval of Purchase Center for Micro-Engineered Materials Rigaku~~

Item removed from Agenda per the request of Bruce Cherrin, Chief Procurement Officer

- B. Approval of the Award of the Contract for Presidential Executive Search Assistance to Storbeck/Pimentel, Helen Gonzales, Vice President Human Resources

Motion passed, with no dissenting votes, to approve the award of the presidential search contract to Storbeck/Pimentel (1st Chalmers, 2nd Gallegos).

Regent Fortner noted that, because of time considerations, he had asked the Audit Committee member Regents Hosmer, Koch, and Gallegos to review the nine responses to the Request for Proposals (RFP) with VP Gonzales and that had been done.

Ms. Gonzales introduced Alberto Pimentel, who gave an overview of the firm's operations and focus on searches for higher education executives. The firm is a leader in minority placements and in the tenure of their placements.

- **Regent Fortner asked Mr. Pimentel to meet with Regents Koch and Chalmers and Dr. Slaughter after the BOR meeting.**

Ms. Gonzales assured Regent Chalmers that score sheets were completed on each of the nine respondents and are available for review by the BOR.

- C. Approval of Kronos/Financial Services/Human Resources, Ava Lovell, Vice President and Controller

Motion passed, with no dissenting votes, to approve the purchase of the Kronos system (1st Chalmers, 2nd Gallegos).

Funding for the first year will come from departments that have set aside money for the purpose, including Enrollment Management, University Services, Cancer Center, and Student Housing.

Regent Gallegos noted that Kronos is in place in some departments. The funding isn't available to do an implementation for the entire university. He thinks the company has been very fair in efforts to accommodate a phased approach.

- D. Approval of Real Property Acquisition of Lands West Tract Z, Kim Murphy, Director, Real Estate

Motion passed, with no dissenting votes, to approve the purchase of this real property (1st Chalmers, 2nd Gallegos).

UNM is exercising the option to purchase the property northeast of Lomas and I25 which it has been leasing from the Sandia Foundation since 1967. The property is needed for the implementation of the Health Sciences Master Plan.

Regent Gallegos was assured that there is public access to the property via Legion Road. UNM owns the property to the north and to the east of this tract.

Consent Items:

E. Disposition of Surplus Property for Main Campus-list dated 5/15/2011, Bruce Cherrin, CPO

F. Contract Approvals:

~~1) UNMH Dekker/Perich/Sabatini, LTD~~

Item F.1 removed from agenda.

2) Draeger Medical Equipment Inc.

G. Approval of:

- 1) Capital Project for Law School Steam and Chilled Water Piping Replacement
- 2) Architect Selection for Collaborative Teaching and Learning Building

H. Approval of Resolution to Reallocate UNM Bond Proceeds

I. Approval of Capital Outlay Requests

Regent Chalmers noted that the items in the requests are not prioritized. They are requests for UNM needs and will be addressed as the legislature sees fit.

J. Approval of Ford Utilities Center 2nd Gas Turbine Cogeneration Unit

K. Approval of Annual Renewal of Maui HPCC Lease

L. Approval of Resolution of Regents of UNM Confirming, Ratifying, Approving Unconditionally the Lease Agreement by and Between the Regents of UNM and ACC OP (UNM Main) LLC

Regent Chalmers stated that this is the final approval, after some wording in the lease was worked out to the satisfaction of Regent Gallegos and UNM attorneys.

M. Approval of the Reappointment of Sandra Begay-Campbell, Fred Mondragon, Chuck Wellborn and Dr. John Stichman to the STC.UNM Board of Directors and the Appointment of Dr. Mansoor Sheik-Bahae the Main Campus Faculty Member, serving a four year term

Motion passed, with no dissenting votes, to approve all items on the consent agenda except F.1 (1st Chalmers, 2nd Abeita).

Information Items:

N. Monthly Consolidated Financial Report, Ava Lovell, VP and Controller

O. Contract Information, Bruce Cherrin, CPO

- 1) UNMH-St. Catherine Healthcare, LLC
- 2) UNMH-Karl Storz Endoscopy
- 3) UNMH-GlaxoSmith Kline Vaccines
- 4) Information Technologies Group c/o Aquila Mele
- 5) Information Technologies-Network Appliance

6) Cancer Center-Korn Ferry International

Health Sciences Board, Regent Carolyn J. Abeita, Chair (no report)

Audit Committee, Regent Gene Gallegos, Chair

A. Summary Report from Audit Committee Meeting 6/16/2011

- **The special process requested by the faculty this year will be done each year.**
- **Special emphasis will be given to the audit of the UNM Foundation and testing investments to ensure they conform to the BOR policy adopted as of 7/1/2010.**
- **Regent Hosmer has asked that Moss Adams review the terms of land sales that have resulted in Regents' Endowments to ensure the directions regarding the investment of those funds are being adhered to.**
- **Regents' Policy 7.7 regarding Travel & Reimbursement will be reviewed at the F&F meeting 8/4/2011 and/or the Audit Committee 8/18/2011.**
- **The Legislative Finance Committee will be doing a performance audit on the Health Sciences Center.**

IX. Public Comment

Ursula Shepherd, speaking for the Faculty Committee on Governance, supported the Faculty Senate's request that the BOR initiate a full and independent review of the Internal Audit Director hire. She stated that all members of the faculty leadership understand and critically support the idea of Regents' autonomy. However, the best protection of any rights and responsibility is the wise, judicious application of those rights.

X. Vote to close the meeting and to proceed into Executive Session

Motion passed at 11:23 a.m., with no dissenting votes, to proceed into Executive Session (1st Koch, 2nd Abeita).

XI. Executive Session

- A. Discussion and determination where appropriate of threatened or pending litigation pursuant to Section 10-15-1.H (7) NMSA (1978).
- B. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2) NMSA (1978).
- C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1.H (8) NMSA (1978).
- D. Discussion and determination where appropriate of the purchase, acquisition of services pursuant to Section 10-15-1.H (6) NMSA (1978).

XII. E. Vote to Re-open the meeting.

Motion passed at 1:00 p.m., with no dissenting votes, to return to open session (1st Chalmers, 2nd Koch).

- F. Certification that only the matters described in Agenda item XI. were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.

XIII. Adjournment

Motion passed at 1:03 p.m., with no dissenting votes, that no action was taken and to adjourn the meeting (1st Chalmers, 2nd Koch).

Regent Jack L. Fortner
President

Regent Carolyn J. Abeita
Secretary/Treasurer



July 27, 2011

Regent President Fortner, President Schmidly, and members of the Board,

July 1 began the new fiscal year at the University and staff are noticing a significant change in their paychecks. For the first time UNM staff are seeing the combined deduction of the 1.5% and 1.75% additional contribution to their ERB accounts plus higher deductions in insurance (for a staff with a family) and parking permit fees. For some the total additional reduction totals almost 5% less than their June paycheck. This loss of income plus the higher cost of groceries, utilities, and gasoline make it very tough for our lower paid staff and their families to get by. I have established as my top priority this year as Staff Council President to advocate for an increase in staff compensation as the continued eroding of our paycheck has taken a significant toll on staff morale.

It has been said that UNM loses faculty who take higher paid positions at other universities but this also applies to staff. If you've had a significant cut in pay and are not close to retirement, why would you stay at UNM if you could find higher paying work elsewhere? A recent headline in the Albuquerque Journal announced, "NEED A JOB, COUNTY SOON HIRING," so there are jobs out there for educated employees with valuable skills. The loss to the University of their institutional knowledge and the cost to hire and train new employees would be significant.

Staff Council would like to see a budget plan, which would offset these decreases to staff compensation as soon as possible and add a cost of living increase incrementally over the next several years. If staff knew that the Regents and the University sincerely acknowledged their loss in compensation and were working on an increase, it would go a long way to bolster morale and reinforce loyalty.

Thank you,

Mary Clark, Staff Council President



GPSA @ UNM

Graduate And Professional Student Association

GPSA Report for the August 9th, 2011 Board of Regents meeting

August 2, 2011

Dear Regent President Fortner and Regents,

In the 2010–2011 academic year, GPSA’s legislative body was especially active: there were often thirty or more representatives at meetings. Taking advantage of this enthusiastic participation in our organization, Council saw the opportunity to revamp GPSA’s governing documents, which had not seen a review in ten or more years.

Last December, a group of GPSA Council Representatives began a complete rewrite of the GPSA Constitution. The work of this tireless committee resulted in a new document, and in an eight-hour March meeting, Council hammered out the final compromises and sent the document to a vote. Last April, the body of GPSA approved a new constitution for our governance, which now awaits your approval.

The new constitution is separated from the bylaws for ease of use, more strongly delineates the three branches of government, institutes a presidential veto, guarantees representative oversight of GPSA finances and allows GPSA members to directly bring a referendum to the body. This governing document is more accessible and guarantees for the entire GPSA membership better representation.

This organizational restructuring was initiated and directed by GPSA members and reflects members’ interests in seeing GPSA be an effective voice for students . This summer, GPSA has been engaged in a bylaws rewrite to match our new constitution. Under our old constitution, new bylaws will be considered by Council by the second regular meeting of the session. I humbly request that you approve the constitution before you, to become effective at the second regularly scheduled council meeting so that GPSA may have a seamless transition to more effective governance.

Respectfully,
Katie Richardson
GPSA President



THE UNIVERSITY of
NEW MEXICO FOUNDATION

UNM Foundation, Inc.
UNM Regent's Advisor Report
August 9, 2011

CHANGING WORLDS
The Campaign for UNM

Changing Worlds: The Campaign for UNM – an eight-year, \$675 million campaign, is making excellent progress towards campaign goal. The Campaign began in 2006 and is planned to conclude in 2014, complementing UNM's 125th Anniversary.

To date, nearly 50,000 donors have given \$406.9 million in support of the University's mission.

Specific fundraising highlights since the last meeting:

Nursing secured a \$997K gift for a Partnership Fund for Nursing Quality Improvement.

School of Medicine received a gift of \$100,000 for Neurosurgery.

School of Medicine received \$85k for the Child Development Fund.

College of Pharmacy received a gift of \$50,000 for a Scholarship fund.

UNM Hospitals received a gift of \$44,000 for the UNM Hospitals Care Management and Patient Services Fund.

Athletics received \$350K for the Baseball Stadium renovation project.

School of Law received a gift of \$100k to benefit the students in the Law School for Moot Court Programs.

Harwood Museum received a gift of \$50K to benefit their Endowment and assist with Exhibit funding.

Athletics received a gift of \$100k for the PIT

Foundation staff continue to maintain regularly scheduled meetings with President Schmidly, Chancellor Roth and Vice President Paul Krebs to ensure coordinated cultivation and solicitation efforts for the Foundation's top tier prospects between Main Campus, HSC and Athletics. Foundation and University Leadership planned and executed donor visits in NY, NJ, CA and WA. All visits of this nature strategically focus on securing major gifts for the University.



The Foundation's Performance Report with information on fundraising and expenditures through June 2011 is provided. Please note that detailed information on the Consolidated Investment Fund was not available at the time this report is due to the Regent's office. Hard copies of updated information will be provided at the meeting on August 9.

A Progress Report on the Campaign was provided at the last Regent meeting. This information will be distributed on a monthly basis to various audiences within the University community including the Regents. This report will focus on the Foundation's performance and periodically provide information on new reporting metrics related to the Campaign.

Lastly, the Foundation Board of Trustees will conduct their next meeting on August 11-12, 2011. A reception will be hosted by the Trustees on August 11, 2011 at 5:30 at the PIT. We hope you make every effort to attend.

**THE UNIVERSITY OF NEW MEXICO
MR. AND MRS. HUGH B. AND HELEN K. WOODWARD ENDOWMENT
FUNDED BY THE SANDIA FOUNDATION**

	2006-07	2007-08	2008-09	2009-10	2010-11	
<u>PRINCIPAL/CORPUS</u>						
BEGINNING MARKET VALUE, JULY 1:	\$ 34,085,743	\$ 40,007,782	\$ 39,456,137	\$ 30,698,788	\$ 32,422,373	
ADDITIONS	1,260,000	1,323,000	1,395,000	877,500	1,125,000	
INVESTMENT EARNINGS	6,566,424	283,085	(7,962,327)	3,238,163	6,040,036	(1)
DEVELOPMENT FUNDING ALLOCATION	(353,923)	(442,878)	(383,681)	(623,475)	(643,802)	
SPENDING DISTRIBUTION	(1,550,463)	(1,714,852)	(1,806,341)	(1,768,603)	(1,661,606)	(2)
ENDING MARKET VALUE, JUNE, 30:	<u>\$ 40,007,782</u>	<u>\$ 39,456,137</u>	<u>\$ 30,698,788</u>	<u>\$ 32,422,373</u>	<u>\$ 37,282,001</u>	

(1) FY 2010-11 Net investment Earnings: Represents the actual net investment earnings through June 30, 2011. Net investment earnings for the period of July 1, 2010, through June 30, 2011, were 19.0% (net of manager fees).

(2) FY 2010-11 Spending Distribution: Represents the quarterly spending distributions from July 1, 2010, to June 30, 2011.

**THE UNIVERSITY OF NEW MEXICO
WINROCK LAND SALE ENDOWMENT**

	2006-07	2007-08	2008-09	2009-10	2010-11
<u>PRINCIPAL/CORPUS</u>					
BEGINNING MARKET VALUE, JULY 1:	\$ 29,879,837	\$ 33,899,952	\$ 32,369,380	\$ 24,076,065	\$ 24,767,866
ADDITIONS	-	-	-	-	-
INVESTMENT EARNINGS	5,660,666	263,110	(6,526,574)	2,544,475	4,553,291 (1)
DEVELOPMENT FUNDING ALLOCATION	(304,790)	(368,276)	(309,959)	(483,585)	(485,153)
SPENDING DISTRIBUTION	(1,335,761)	(1,425,406)	(1,456,782)	(1,369,089)	(1,248,103) (2)
ENDING MARKET VALUE, JUNE, 30:	<u>\$ 33,899,952</u>	<u>\$ 32,369,380</u>	<u>\$ 24,076,065</u>	<u>\$ 24,767,866</u>	<u>\$ 27,587,901</u>

(1) FY 2010-11 Net investment Earnings: Represents the actual net investment earnings through June 30, 2011. Net investment earnings for the period of July 1, 2010, through June 30, 2011, were 19.0% (net of manager fees).

(2) FY 2010-11 Spending Distribution: Represents the quarterly spending distributions from July 1, 2010, to June 30, 2011.

**THE UNIVERSITY OF NEW MEXICO
REGENTS' ENDOWMENT**

	2006-07	2007-08	2008-09	2009-10	2010-11
<u>PRINCIPAL/CORPUS</u>					
BEGINNING MARKET VALUE, JULY 1:	\$ 32,325,235	\$ 36,674,360	\$ 35,018,525	\$ 25,165,952	\$ 25,889,070
WITHDRAWALS:					
SCHOLARSHIP FUNDING	-	-	(880,525) (3)	-	-
INVESTMENT EARNINGS	6,123,941	284,643	(7,060,716)	2,659,659	4,759,412 (1)
DEVELOPMENT FUNDING ALLOCATION	(329,734)	(398,416)	(335,326)	(505,476)	(507,115)
SPENDING DISTRIBUTION	(1,445,081)	(1,542,062)	(1,576,006)	(1,431,065)	(1,304,603) (2)
ENDING MARKET VALUE, JUNE 30:	<u>\$ 36,674,360</u>	<u>\$ 35,018,525</u>	<u>\$ 25,165,952</u>	<u>\$ 25,889,070</u>	<u>\$ 28,836,764</u>

(1) **FY 2010-11 Net investment Earnings:** Represents the actual net investment earnings through June 30, 2011. Net investment earnings for the period of July 1, 2010, through June 30, 2011, were 19.0% (net of manager fees).

(2) **FY 2010-11 Spending Distribution:** Represents the quarterly spending distributions from July 1, 2010, to June 30, 2011.

(3) **FY08-09 Withdrawal for scholarship funding:** \$1,000,000 was authorized to be withdrawn from the Regents' Endowment for FY08-09 scholarship funding. Of the authorized \$1,000,000, \$880,525 was withdrawn from the endowment.

UNM Foundation Operating Budget vs. Actual

FY 10-11, June 30, 2011 (Final Results)			
Sources of Budget	Budget	Actual	% Achieved
UNM Support	\$ 1,204,207	\$ 1,304,783	108.4%
Development Funding Allocation	5,774,648	5,726,764	99.2%
Short-Term Investment Income	978,358	852,179	87.1%
Unit Salary Reimbursement	690,519	658,897	95.4%
Unrestricted Gifts	500,000	147,215	29.4%
Other Income & Transfers In/(Out)		(18,473)	
Total	9,147,732	8,671,360	94.8%

Uses of Budget	Budget	Actual	% Achieved
Salaries/Fringe Benefits	\$ 7,703,713	\$ 7,263,371	94.3%
Operating Expenditures	2,296,973	2,206,594	96.1%
Total	10,000,686	9,469,965	94.7%

Reserve Balances	Budget	Actual	% Achieved
Surplus/(Deficit) from Operations	\$ (852,954)	\$ (798,605)	N/A
Beginning Reserve Balances	2,989,597	2,989,597	N/A
Ending Reserve Balances	2,136,643	2,190,992	N/A

Performance Measures	FY10/11	FY09/10	FY08/09	FY07/08
Cost/\$ Raised	\$0.11	\$0.12	\$0.09	\$0.10

* Compares annual operating expenditures to annual gift commitments.

Consolidated Investment Fund - Investment Performance

FY 10-11, June 30, 2011 (Final Results)				
Investment Performance Results	Market Value (millions)	1-Year	3-Year	5-Year
FY 10/11 (June 30, 2011)	\$ 339.1	19.0%	1.5%	4.8%
Policy Benchmark *		19.0%	1.2%	4.1%
General Benchmark **		22.3%	4.7%	4.4%
FY 09/10 (June 30, 2010)	\$ 283.2	10.4%	-4.0%	3.5%
Policy Benchmark *		18.9%	-3.9%	3.9%
General Benchmark **		13.3%	-4.5%	1.4%
NACUBO/Commonfund ***		11.9%	-4.4%	3.0%

* Policy Benchmark is a blended benchmark consisting of indices for all asset classes.

** General Benchmark: 70% S&P 500 Index and 30% Barclays Global Aggregate

*** NACUBO/Commonfund Endowment Study (\$100 million to \$500 million)

CIF Spending Distribution	FY10/11	FY09/10	FY08/09	FY07/08
Spending Distribution %	4.65%	4.65%	4.65%	4.65%
Total \$ Distribution (millions)	\$14,755,529	\$15,409,181	\$15,294,369	\$14,085,493

Consolidated Investment Fund - Asset Allocation

FY 10-11, June 30, 2011 (Final Results)				
Investment Class	Current Allocation	1-Year Policy Allocation	5-Year Policy Allocation	10-Year Policy Allocation
Domestic Equity	20.0%	20%	22%	27%
International Equity	21.2%	20%	22%	28%
Fixed Income/Cash	21.6%	20%	21%	20%
Real Assets - Liquid	5.5%	5%	5%	5%
Real Assets - Illiquid	4.9%	5%	4%	0%
Marketable Alternatives	16.5%	20%	20%	20%
Private Equity	10.3%	10%	6%	0%



UNM Foundation FY2011-2012 Board of Trustees

Carl M. Alongi



Vice –Chair/Chair-Elect

CPA-ABV, AM, is currently serving as a senior consultant with REDW The Rogoff Firm. His area of expertise is in business valuation, litigation support and asset management. He joined REDW in the summer of 2009 after a 20-year career at Albuquerque-based accounting firm Pulakos & Alongi, Ltd., CPAs, during which time he served as co-founder and managing shareholder. In 2001, Mr. Alongi stepped down as managing shareholder of the firm to become a financial advisor for an affiliated entity, CPA Wealth Advisors, LLC, which merged with REDW Stanley in 2009. Mr. Alongi received his bachelor's degree in accounting from the University of New Mexico in 1965. He is a member of Anderson School of Management Hall of Fame and a former Alumni Association Board member.

Mr. Alongi is on the boards of the CNM Foundation and the Albuquerque Academy and serves as chair of the Board of Directors of CPA Mutual Insurance Company. He currently serves on the endowment committee of The Albuquerque Community Foundation. He also serves on the Advisory Board of Applied Technology, Inc. He is a former member of the New Mexico Symphony Orchestra, where he served as endowment founder and board chair, the Finance Committee of St. Joseph's Healthcare, and the New Mexico Distinguished Public Service Awards Committee. He is also the past president of the NM Society of CPAs and has served on numerous American Institute of Certified Public Accountants Business Valuation (AICPA) committees. In 1999 Mr. Alongi was inducted into the AICPA Business Valuation Hall of Fame. He received the Bravo Award for Arts Patron of the Year from the Albuquerque Arts Alliance for his outstanding support of the arts in 1999. He also received the Lifetime Achievement Award from the NM Society of CPAs in 2005 and was inducted in the Anderson School Hall of Fame in 1995.

Laura Hueter Bass



Laura Hueter Bass is a native of Albuquerque and attended The University of New Mexico where she received a master's degree in public administration. During the past 25 years, she has served as the executive director of three nonprofit organizations: the National Council on Alcoholism and Drug Abuse, the New Mexico Bar Foundation and the Albuquerque Community Foundation, from which she retired in April, 2006. During her 15 years at Albuquerque Community Foundation, she founded seven charitable giving programs and increased the endowment from \$5 million to \$42 million.

Ms. Bass has served as president of the boards of Presbyterian Healthcare Foundation and the UNM Alumni Association. She currently serves on the board of directors of ACCION New Mexico, The University of New Mexico Foundation, and is chair of the board of the Central New Mexico Affiliate of the Susan B. Komen Breast Cancer Foundation. She is also a member of the United Way Women in Philanthropy Council. Ms. Bass is the chair of the UNM Foundation Committee on Trustees.

Ms. Bass has received awards for NM Outstanding Fundraising Executive, NM Outstanding Philanthropic Organization, and UNM Zia Award for Outstanding Alumna.

Gary Beal

Mr. Beal is the Principal of Leavell Insurance in Hobbs, NM. He spent 18 years in the commercial banking industry and 21 years in commercial insurance. Mr. Beal has a bachelors in accounting from the University of New Mexico and a graduate Banking Degree from Southern Methodist University in Dallas. Mr. Beal is the recipient of the first "Fred Award" for outstanding contribution & assistance to community as a whole. Presented by Best in Lea County. Mr. Beal is the Past President and current Youth Exchange Officer for the Rotary Club of Hobbs; serves as a member of Leaders Industries, Inc; and serves as president or board member on many other non-profit organizations in his community.

Stephanie Bennett-Smith, Ph.D.

National Vice-Chair

Stephanie Bennett-Smith has a bachelor's degree in English and history, and a master's degree in English, both from UNM. She also holds a doctorate in American civilization from the University of Iowa. She is president Emerita of Centenary College in New Jersey, a position she has held for 17 years. Her previous positions include dean of Westhampton College, University of Richmond, Virginia and assistant professor of English and director of the American Studies Program at Albion College, Michigan.

Dr. Bennett-Smith is a trustee of American University in Washington, D.C. and Wheelock College in Boston. She is also a member of the Board of Trustees of Blair Academy, The United Methodist Higher Education Foundation and is chair of the Board of the Indian River Land Trust. She serves in an advisory capacity on the Board of the Harwood Museum of UNM in Taos.

In 1993 Dr. Bennett-Smith received the Rodey Award from the UNM Alumni Association. She and her husband, Orin Smith, are members of the President's Club and the Popejoy Society.

Dennis Burns

Dennis Burns is currently a part-time consultant and was formerly the vice president of Global Head of Business Development for Hoffmann-LaRoche, a global health care organization based in Switzerland. In 2007, Mr. Burns, who earned a bachelor's in pharmacy from UNM in 1970, was named as the UNM College of Pharmacy Distinguished Alumnus of the Year. He also earned a master's in business administration from the University of Hawaii.

Louise W. Campbell-Tolber

Ms. Campbell-Tolber is currently a financial consultant with AXA-Equitable. She holds a degree from University of New Mexico and designations of CLU (Chartered Life Underwriter) and

ChFC (Chartered Financial Consultant). She is involved in many civic and professional organizations and is the past president and board member of the Albuquerque Museum Foundation, past chair and current board member of the UNM Hospital Board of Trustees, member of the Blue Cross Blue Shield Consumer Markets Advisory Board and member of the New Mexico Estate Planning Council. Her and her husband, Dr. Steven Tolber, have resided in Corrales, NM since 1965.

Michelle Coons

Michelle Coons has spent 26 years in the banking industry in New Mexico and became the commercial banking manager for the southwest division for Bank of the West in August 2006. The states that she is responsible include New Mexico, Arizona and Oklahoma. Bank of the West has more than \$60 billion in assets, operates in 19 states primarily west of the Mississippi and is wholly owned by BNP Paribas, one of the world's largest banks. Michelle currently serves as chair of the UNM Foundation's investment committee. She received her bachelor's degree in business administration from UNM Anderson School of Management with a concentration in finance and general management in 1983 and was inducted into its hall of fame in 2003. Michelle was awarded a Zia Award by the UNM's Alumni Association in 2005. She is also past president and chair of the UNM National Alumni Board, the Robert O. Anderson Schools Foundation Board and the Robert O. Anderson Schools National Advisory Board. Other community involvement includes United Way of Central NM, past chair of the Association of Commerce and Industry and the New Mexico Women's Forum.

John Cordova

John Cordova's positions in municipal, state and the federal government afford him an extensive network of friends and professional relationships that he puts in service of his clients. He has worked ten years in Washington, DC and fifteen years in municipal and state government in New Mexico. For the past thirteen years he has owned the Cordova Public Relations Company, serving clients throughout New Mexico and West Texas. The New Mexico Business Weekly recently selected him as one of New Mexico's power brokers.

Mr. Cordova possesses a strategic sense of how to position an issue, product or company in the market place. He understands that quality wins in the market place and operates his company with customer's needs in mind. Fact based research, quality writing and quick turn around are hallmarks of his company's thirty-five year history in the market place. His firm places special emphasis on solid research and analysis supporting a strategic vision, which is conveyed in the firm's written products. This same approach is employed when helping clients position themselves, their business or issue in the market place. Using the tools of public relations, the firm helps develop positive brand image and finds ways to enhance clients' brands.

After graduating from UNM, his professional career started with the City of Albuquerque Environmental Health Department where he met Pete Domenici who was running for city council. Domenici recognized that Cordova was a unique marketer of the municipality's policy issues in water and housing. He was particularly impressed with his sensitivity to customer's needs and his ability to develop customer driven projects and programs. When Domenici won a seat on the council and was elected Mayor pro-tem, he selected Mr. Cordova to head a community development department tasked with writing grant applications for federal downtown and neighborhood renewal programs, a public housing program, a neighborhood improvement

project and the Model Cities Program. All these applications were approved by the U.S. Department of Housing and Urban Development and Mr. Cordova was appointed Albuquerque's first Model Cities Program Director.

In 1976, when Domenici became senior senator from New Mexico, he brought Cordova to Washington, DC where he was assigned to organize and manage a joint office for the New Mexico Congressional Delegation. The office serves institutional constituents of the delegation. It was the first such office in Congress and continues to serve the delegation. The primary task of the office is to assist constituents frame their issues with federal agencies and position them in a positive manner before those agencies.

After leaving the delegation office, Mr. Cordova served clients whose need to monitor administrative, regulator, and legislative activities in Washington, DC varied greatly. Some of his clients included the Albuquerque Public Schools, the University of New Mexico, the Adolph Coors Company in Golden, Colorado and various Indian tribes.

While in state government, Cordova was director of the State Health Planning Agency, executive assistant to the Secretary of Health and Human Services Department as well as director of Social Services third party contracts.

Mr. Cordova maintains a strong commitment to volunteer service as well as a broad business network. Some of the boards on which he serves include the Albuquerque Hispano Chamber of Commerce (secretary), the U.S. Senator Dennis Chavez Foundation (President), the City of Albuquerque Museum Board of Trustees (Vice Chair), the UNM Foundation and the Lovelace Medical Center Governing Board. Cordova also maintains memberships in the Rotary Club of Albuquerque, The Economic Forum, Albuquerque Economic Development, New Mexico First Forum, The Greater Albuquerque Chamber of Commerce, the Public Relation Society of America (Counselors Division) and the UNM Alumni Letterman's Club.

Cordova has served on the UNM Alumni Board, as Washington, DC chapter president and on the Albuquerque chapter.

Jack L. Fortner

Regent Representative

Mr. Fortner is an attorney in Farmington, NM, where he has served as San Juan County Commissioner and an alternate municipal judge. He received his bachelor's in political science from UNM and his juris doctor from University of Michigan. Fortner has been a regent since 1999.

Edward "Gus" Foster

Gus Foster is a renowned panoramic photographer who is famous for his ability to capture the beauty of the American Rockies. He graduated from Yale University in 1963 with a bachelor's in art history. After Yale, he worked for 10 years as the curator of prints and drawings at the Minneapolis Institute of Arts. In 1972, he moved to Los Angeles to set up his own photographic art studio. When Mr. Foster left Los Angeles in 1976 to move to Taos, he narrowed his interests to the panoramic photograph.

Mr. Foster served as president of the Harwood Museum Advisory Board and currently acts as a guest curator for special exhibitions. He has been a member of the executive committee of the Governing Board since 2002 and chaired the capital campaigns of 1995-97 and 2005-2010. Mr. Foster is a member of the Popejoy Society.

Gary Gordon 

Chairman, UNM Foundation Board of Trustees

A fourth generation New Mexican, Gary L. Gordon attended the University of New Mexico and graduated summa cum laude in general honors, earning his degree in business management, with distinction. He was recognized as a Distinguished Presidential Scholar, and also received the Clauve Award as the university's outstanding senior. He was elected to membership in both Phi Beta Kappa and Phi Kappa Phi. Mr. Gordon continued his formal education at the University of New Mexico School of Law graduating in 1986.

He practiced law with Miller Stratvert P.A. in Albuquerque for 23 years. He was elected to the American Board of Trial Advocates and chosen by his peers for listing in Best Lawyers in America.

In 2004 he began service as a trustee of the University of New Mexico Foundation, serving as chair of its investment committee and vice chair/chair-elect of the board. The Albuquerque Academy board of trustees appointed him treasurer of the school, his alma mater, in 2009, and he retired from the practice of law. He is married to Terri Giron, an alumna of the schools of management and public administration. They are members of the President's Club and the Popejoy Society.

Peter Johnstone, Esq. 

Secretary, UNM Foundation Board of Trustees

Peter Johnstone graduated from the University of New Mexico in 1970 with a bachelor's degree. He graduated from the UNM School of Law in 1974 and became a member of the State Bar of New Mexico. He has served as President of the Albuquerque Bar Association. In 1991, he was the recipient of the Outstanding Lawyer Award presented by the Albuquerque Bar Association. He continues the practice of law in Albuquerque. He has two children, Michael and Meredith, both of whom are University of New Mexico graduates.

Gerald "Jerry" Landgraf

Jerry Landgraf retired as president and CEO of Molina Healthcare of New Mexico, formerly Health Care Horizons, Inc., in 2006. In that capacity, Mr. Landgraf was responsible for all health plan operations. After his departure, he decided to move on to real estate investing. He previously served as the president of Health Care Horizons, having founded the company in 1985.

Mr. Landgraf was president of HealthPlus of Michigan from its inception in 1979 through December 1986. He has been involved in health care for over 35 years including eight years of operational management experience at Blue Cross and Blue Shield of Iowa and Florida prior to becoming president of the Michigan HMO. Mr. Landgraf has served on the Board of the Association of Commerce & Industry and the Board of Directors of the American Association of

Health Plans.

Mark Leshner, M.D.

Mark Leshner, M.D. is a member of the board of Eye Associates of New Mexico, which is the largest ophthalmic and optometric group in the Southwest. Made up of 35 ophthalmologists and optometrists, many of whom are sub-specialists in the field of ophthalmology, 13 clinic locations and 9 optical shops, Eye Associates of New Mexico is based in Albuquerque, with additional offices in Clovis, Espanola, Farmington, Gallup, Las Vegas, Los Alamos, Santa Fe, Socorro, Rio Rancho, and Tucumcari, New Mexico. Dr. Leshner's specialty is no-stitch cataract surgery, corneal and external disease, and refractive surgery.

Dr. Leshner received a bachelor's in biology from UNM in 1983 as well as his doctorates in 1988. He and his wife, Donna, are members of the New Horizon Society and Dr. Leshner has also served on the Lobo Club Board of Directors.

James M. Maddox

James M. Maddox, a practicing attorney in Hobbs, is the chairman of the firm of Maddox, Holloman & Kirksey, P. C. His practice is primarily focused on business law and estate planning. He serves as the chair of the endowment trust committee of the Conquistador Council of the Boy Scouts of America. He is a former board member of New Mexico Community Capital, and he is a former president and board member of the New Mexico Conference Methodist Foundation. He is an officer and director of the J. F. Maddox Foundation, which has provided grants to UNM. He has a bachelor's degree from the University of North Carolina and a juris doctorate from the University of Tennessee. His son, John, graduated from UNM School of Medicine in 1998.

Kimberly Pena

Kimberly has more than 17 years experience in providing financial statement audits, financial consulting, and regulatory compliance services to a variety of public and private emerging growth companies and large multinational corporations. Kimberly has been involved in numerous projects involving process and procedures, mergers and integration, and due diligence both within public accounting with Arthur Andersen and KPMG prior to joining REDW and the private sector.

Currently, Kimberly is on the Board of Directors of New Mexico Bio and an advisor for the TVC Equity Symposium. Kimberly has previously served as KPMG/Andersen Liaison for the Association of Bio Science Financial Officers and was a member of BIOCOM/San Diego.

Steve A. Petranovich, CPA

Steve A. Petranovich is a certified public accountant and owns his own firm in Gallup, NM. He received his bachelor's degree in 1976 from the University of New Mexico and his master's

degree in business administration from the Robert O. Anderson School in 1978. He has been a CPA since 1983. His wife, Marilee, is also a UNM alumna and received a bachelor's degree in psychology in 1984. She was a Presidential Scholar, a member of the Mortar Board Society and served on the Alumni Association's Albuquerque Chapter Board. She works at the University of New Mexico Gallup Branch.

They have three children who are all currently attending the University of New Mexico in Albuquerque.

Dorothy Rainosek

Dorothy and Larry Rainosek opened the Frontier Restaurant in 1971 after relocating to Albuquerque from Austin, Texas. The Rainoseks are also the owners of Albuquerque's Golden Pride BBQ Chicken & Ribs establishments with four locations in Bernalillo County.

Dorothy and Larry have two adult children, who are both UNM alumni and both of whom were UNM Presidential Scholars. The Rainosek family has a long history of supporting UNM as well as many community organizations, and received the NM Association of Fundraising Professionals Outstanding Leaders in Philanthropy Award in November 2009

David Schmidly

President, UNM – Ex-Officio

David Schmidly was installed as the 20th president of the University of New Mexico on October 7, 2007. President Schmidly brings a wealth of knowledge and experience to UNM having led Oklahoma State University as its system CEO and president from 2002 to 2007. In addition to his work at OSU, he was previously the president of Texas Tech University after having served as vice president for research, graduate studies, and technology transfer, and as dean of the graduate school. He also spent 25 years at Texas A&M University, including five years as CEO of the Galveston campus and six years as head of the Department of Wildlife and Fisheries Sciences. President Schmidly is an internationally respected researcher and scientific author and has been inducted into the Texas Hall of Fame for Science, Mathematics, and Technology, which recognizes individuals who have played a major role in significant scientific accomplishments. As a noted scientific naturalist, he has authored nine natural history and conservation books about mammals and more than 100 scientific articles. President Schmidly earned a doctorate in zoology from the University of Illinois, following a bachelor's and master's degrees from Texas Tech.

Randy Velarde

Randy spent 15 years in management and market development at Shell Chemical and Texaco Chemical before forming The Plaza Group in 1994. He was appointed by the former Secretary of Energy, Bill Richardson, to serve on the National Petroleum Council and has been named Entrepreneur of the Year by both Hispanic Business magazine and the Houston Hispanic Chamber of Commerce. Mr. Velarde has a BS in Chemical Engineering from the University of New Mexico and a Master of Business Administration from Baldwin-Wallace College in Berea, Ohio.

Anne Yegge

Anne Yegge retired from the City of Albuquerque as director of community services after serving in several other positions in state and local government, including budget director for the city. After retiring she worked as a consultant to government and education and worked in municipal bond underwriting. Ms. Yegge has served on a number of national and local boards and commissions. Current affiliations include Family Housing Development Corporation, a nonprofit affordable housing developer, and the Albuquerque Museum Foundation. She has bachelor's and master's degrees from UNM and completed the State and Local program at Harvard Kennedy School of Government. Ms. Yegge is a recipient of the New Mexico Distinguished Public Service Award. She and her husband, Vince are members of the Popejoy Society and charter members of the President's Club.

Ray Ziler

Assistant Treasurer

Ray Ziler is a principal in the REDW LLC public accounting firm, the largest New Mexico based accounting firm. He heads up the firm's audit and consulting department. Prior to joining REDW, Mr. Ziler was managing partner of the Albuquerque office of Arthur Andersen, LLP. As a member of UNM Foundation's board of trustees, he has chaired its audit committee and gift acceptance committee. He also holds volunteer leadership roles with several community organizations, including ACCION NM, ACCION USA and Albuquerque Economic Development. Mr. Ziler is past chair of the Anderson Schools Foundation Board and former interim director of UNM Foundation's Office of Development. He and his wife, Catherine, are charter members of the UNM President's Club.

Orcilia Zuñiga Forbes

Dr. Orcilia Zuñiga Forbes previously held the position of vice president of university advancement for Oregon State University and has also held a number of administrative positions at Portland State University and the University of New Mexico. Dr. Forbes is also a trustee for the Meyer Memorial Trust and the JELD-WEN Tradition Foundation. She serves on other community boards and organizations. She earned a doctorate in educational policy and management from the University of Oregon, a master's degree in public health from the University of California-Berkeley, a master's degree in nursing from the University Of Oregon School Of Nursing and a bachelor's degree in nursing from the University of New Mexico. Dr. Forbes, a widow, was married to Richard Bryan Forbes, and has two children: Eryn Forbes, who is married to Hal Fay, and Bryan Forbes who is married to Colleen.

 University of New Mexico Alumn



**MEMORANDUM TO ADVANCE
AGENDA ITEM TO
THE BOARD OF REGENTS
THE UNIVERSITY OF NEW MEXICO**

DATE: August 1, 2011

TO: David W. Harris, EVP for Administration, COO & CFP

FROM: Chris Vallejos, AVP, Institutional Support Services

RE: Information Item: Consolidated Master Plan 2011

In preparation for proposed adoption September 2011, the Consolidated Master Plan 2011 necessitates review by the Board of Regents in their August 9, 2011 meeting. Dale Dekker, Principle, Dekker Perich Sabatini, will outline a high level land use plan that identifies key development principles from the comprehensive document located on the web at <http://iss.unm.edu/PCD/university-planning/master-planning/index.html>. As directed, the draft Master Plan Update 2009 has been available for public comment since August 2009 and further refinement of the Plan addresses many of the ideas expressed by a variety of constituents. The Consolidated Master Plan captures and brings together all master plans, from the broad ideas in the Master Plan Update 2009, Athletics and Rio Rancho Master Plan to the 2009 Climate Action Plan, HSC Master Plan 2010, Transportation Strategic Plan and the South Campus Placemaking Plan.

The Master Plan Update/Consolidated Master Plan is a shared vision and physical framework plan that will guide the future development of the University campus. Growth and change, capacity and condition, town/gown and partnerships all influence UNM's ability to adapt to future needs. Within the context of President Schmidly's goals of Student Success, Systemic Excellence, Healthy Communities and Economic and Community Development, a dynamic, sustainable Plan emerged. The presentation discusses the process and input from Deans, faculty, staff, neighbors and businesses and how it shaped a balanced approach. The challenge is to evolve from a commuter campus to a sustainable urban campus. The proposed strategies include creating a Live/Learn/Work/Play environment for students, collaborating with the City, County and CNM through MRCOG to address transportation strategies, encouraging growth that connects north, main and south campus through programs and land maximizes the use of existing facilities through efficient scheduling, facility replacement and renewal, and exploration of commercial development opportunities. Next steps will be outlined to ensure that the Comprehensive Master Plan document continues to change and reflect the needs of the University of New Mexico.

Thank you for your consideration.

CC: Mary Kenney, University Planning Officer
Robert Doran, University Architect

UNM Consolidated Master Plan 2011-BOR

A link is posted on the Board of Regents Web Site
<http://www.unm.edu/regents/> .

Powerpoint will be presented at the BOR meeting 8.9.2011.



July 26, 2011

TO: Provost Chaouki Abdallah
FROM: Rick Holmes, Office of the University Secretary
SUBJECT: Naming Request from the Anderson School of Management

The University Naming Committee has approved the naming request from the Anderson School of Management to name Distinguished Professor Sul Kassicieh as the faculty-holder of the Endowed Chair in Economic Development.

Included is the memo from the Dean of Anderson Schools approving the appointment.

Please place this item on the next Board of Regents Academic Student Affairs and Research Committee meeting agenda for consideration


Thank you.

Attachment

Office of the Dean

June 17, 2011

To: Anderson Faculty and Staff

From: Douglas M. Brown, Dean 

Re: 2011-2012 Professorships/Lectureships

Following the recommendation of the Professorship/Lectureship Advisory Committee, I am pleased to announce the following awards for 2011-2012:

Professorships

Grant Thornton – Craig White
Regent's – Steve Walsh
Ed Black Chevrolet – Hsuan Chi Chen
Albert and Mary Jane Black #2A – Catherine Roster
Albert and Mary Jane Black #2B – Ranjit Bose
ASM Alumni-C – Robert Luo
Jack & Donna Rust – Harry Van Buren

Lectureships

Regent's – John Schatzberg
ASM Foundation #2 – Karen Patterson
ASM Foundation #3 – Shawn Berman
ASM Foundation #4 – Mary Margaret Rogers
Wood – Stephen Burd
Sandia Federal #1 – James Hansen

ASM Endowed Chair in Economic Development – Sul Kassicieh (pending Regent's approval)

Congratulations to all, and thanks to the selection committee for their excellent work.





July 25, 2011

TO: Provost Chaouki Abdallah
FROM: Rick Holmes, Office of the University Secretary
SUBJECT: Posthumous Degree Request for Yi Huang

The Faculty Senate approved the posthumous degree for Yi Huang at their November 23, 2010 Faculty Senate Meeting.

Included is the request from the Department of Civil Engineering and approval from the Faculty Senate Graduate Committee.

Please place this item on the next Board of Regents Academic Student Affairs and Research Committee meeting agenda for consideration

Thank you.

Attachments



The University of New Mexico

SENATE GRADUATE &
PROFESSIONAL COMMITTEE
Claudia B. Isaac, Chair
cisaac@unm.edu

DATE: October 21, 2010

TO: Operations Committee of the Faculty Senate

FROM: Claudia B. Isaac, Ph.D., Chair *Claudia B. Isaac*
Senate Graduate & Professional Committee

RE: Posthumous Degree

At its October 21, 2010 meeting the Senate Graduate & Professional Committee voted to approve a request to grant a posthumous degree to Yi Huang (101337974). Please see the attached memo from Rafiqul A. Tarefder, Assistant Professor, Civil Engineering, detailing this request for Ms. Huang.

The Senate Graduate & Professional Committee's approval is based primarily on the two conditions specified in the faculty handbook relative to the granting of posthumous degrees. Ms. Huang had completed the coursework required for the degree and her academic record is in good standing. Therefore, we request that the Faculty Senate support the awarding of a posthumous Master of Science in Civil Engineering to Yi Huang. We also request that this item be put on the Senate's agenda at the earliest convenience. The Department of Civil Engineering is concerned on behalf of Ms. Huang's family that this situation be resolved quickly.

Thank you.

Attachment



THE UNIVERSITY of | SCHOOL of ENGINEERING
NEW MEXICO

Department of Civil Engineering

OCT 19 2010

OFFICE OF SECRETARY

DATE: October 7, 2010
TO: Dean, Office of Graduate Studies
FROM: Rafiqul A. Tarefder, Assistant Professor
Department of Civil Engineering
SUBJECT: REQUEST TO AWARD POSTHUMOUS DEGREE

I am requesting that the degree of Master of Science in Civil Engineering be awarded posthumously to Yi Huang. Yi started her M.S. study in Fall 2008, and completed most of her degree prior to her death in June 2010.

Yi was a student in good standing and on the verge of completing all of her requirements including a thesis for the M.S. when she passed away on June 7, 2010. She had turned in draft of all chapters of her thesis to me and was planning to defend during the last week of June 2010. At the time of her death, Yi had completed all of her course requirements and was taking only thesis hours.

I hope that you will agree that this is an appropriate action to take. Thank you for your assistance in this matter. If there is any additional information needed, please contact Dr. Rafi Tarefder at 277-6083 or tarefder@unm.edu.

By signing below, I am strongly endorsing this request:

John Stormont
Chair, Department of Civil Engineering

10/13/10

Arup Maji
Interim Dean, School of Engineering



GPSA @ UNM

Graduate And Professional Student Association

TO: Dr. Eliseo Torres, Vice President for Student Affairs
FROM: Megan O'Laughlin, GPSA Legislative Council Chair
DATE: July 7, 2011
RE: GPSA Constitution Revision, 2011-2012 Election Ballot Initiative

The Graduate and Professional Student Association requests the included document, constituting a full revision of the GPSA Constitution, be forwarded to the Board of Regents Academic/Student Affairs and Research Committee for inclusion on the August 3rd committee agenda for review and submission for Regent approval on the August 9th Board of Regents agenda.

We request the Regents approval include that the New Constitution be *"effective as of the 2nd regular Legislative Council meeting of the 2011-12 academic year."*

The approved motion from the GPSA ad hoc committee is to *"modify GPSA's request to the Board of Regents so that the new Constitution, if approved, will not take effect until the second regularly scheduled Council meeting."*

The following Constitutional revision was ratified in the GPSA General Election held on April 20, 2011. This GPSA Constitutional packet contains to following documentation:

- Full text of the New GPSA Constitution final version, please note:
 - The Constitution as passed and authorized by GPSA Council on March 26, 2011, and as ratified by the GPSA membership in the GPSA General Election, April 4 – 7, 2011.
 - Minor amendments, outlined below, which were not included in the proposed ballot version as an administrative oversight. The changes are minor and reflect consistency of language.
 - Melanie Baise, UNM Counsel and Yvette Hall, SGAO have reviewed and approved all changes prior to submission to the Student Affairs and Research Committee and approval by the UNM Board of Regents.
 - Members of the 2010-11 Legislative Constitutional Committee, the 2010-11 GPSA Elections Chair, and the current GPSA President have reviewed and approved the final documents.
 - Line itemization was formatted for this document for ease of use during the Committee and Board of Regents approval process.
- The GPSA Council Rationale for changes is included.

The General Election Results for the New GPSA Constitution are as follows:

Yes (accept Constitution): **784 63.48%**
 No (reject Constitution): 46 03.72%

No Opinion/Abstain: 355 28.74%
 Not Answered: 50

Total Votes on Constitution: 1185
 Total Members Voting: 1235

The Proposed Revised GPSA Constitution was ratified by the majority.

Amendments included within the final document. The following outlines the minor changes from the version ratified at the general election. Changes are noted by line item.

Page	Line	Change	Rational / Notes
1	1	Line Itemization Added	Line numbering inserted for ease of use during the BOR approval process only.
3	92	'Special Election' changed to 'Recall Election'	Per GPSA Council 3-26-11 and included within the ballot version. However, the change was not made throughout the section for clarification and consistency.
3	91	'Special Election' changed to 'Recall Election'	As above. for clarification and consistency
8	293-296	Council Chair stipend clarified.	Stipend changed to reflect University policy and clarified per SGAO. The statement was intended to be consistent with the Presidential stipend.

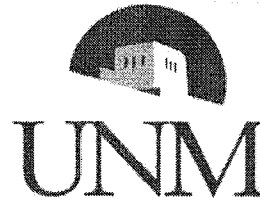
Ms. Richardson, GPSA President will be able to address any questions the committee or the Regents may have on the document. Please let me know if I can provide you with any further information.

cc: Melanie Baise, Associate University Legal Counsel

Debra Morris, Director of Student Activities

Katie Richardson, GPSA President

The Constitution of the Graduate and
Professional Student of the Graduate
and Professional Student Association of
the University of New Mexico



Comment [MO1]: Line Numbering added for
ease of use during the BOR approval process

1	
2	Table of Contents
3	ARTICLE II. EXECUTIVE BRANCH
4	ARTICLE III. LEGISLATIVE BRANCH
5	ARTICLE IV. JUDICIAL BRANCH
6	ARTICLE V. FINANCE
7	ARTICLE VI . ELECTIONS
8	ARTICLE VII . AMENDMENTS
9	ARTICLE VIII. REFERENDA
10	ARTICLE IX. DEFINITIONS
11	

Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo

12 **PREAMBLE**

13 We, the graduate and professional students of the University of New Mexico hereby establish the
14 Graduate and Professional Student Association, in order to acknowledge and secure the right to
15 pursue continuing education in a diverse community and to ensure fair and just access to
16 resources provided by public institutions or available in the commons. As students with valuable
17 experiences and unique pursuits, as well as common interests and concerns, we are united in our
18 concern for the quality of our academic environment and recognize and affirm our right to
19 organize for the purposes of protecting student welfare and expression. The establishment of this
20 association provides for greater cooperation and influence to preserve and protect the rights of
21 the students at this university including but not limited to the right to freely express ideas and
22 thoughts, the right to have equitable access to a high quality education, and the right to
23 participate in the processes and institutions that will ensure this education remains worthy and
24 acceptable, and to advance the interests of the graduate and professional student community.

25 **ARTICLE I. ORGANIZATION**

26 **Section 1. Name**

27 The name of the organization is the Graduate and Professional Student Association of the
28 University of New Mexico, hereafter referred to as GPSA.

29 **Section 2. Objective**

30 To represent and serve graduate and professional students by promoting their rights and
31 interests as students within the University community through advocacy, education, and
32 financial support.

33 **Section 3. Membership**

- 34 A. Any graduate or professional student enrolled in a degree granting department or school
35 at The University of New Mexico (the University) and who has paid the GPSA fee for
36 that semester, as approved by the University of New Mexico Board of Regents (Board of
37 Regents).
- 38 B. A student may voluntarily resign their membership, but is not exempt from obligation to
39 pay GPSA fees.

40 **ARTICLE II: EXECUTIVE BRANCH**

41 The Executive Branch is composed of the President, Executive Committees, presidential
42 appointees, and staff.

43 **Section 1. President**

44 The President is head of the Executive Branch. Any GPSA member is eligible to run for
45 the position.

46 **A. Duties, Powers, and Responsibilities**

- 47 1. Serve as the official representative of GPSA to the Board of Regents and the
48 public.

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2. Serve as Chairperson of the Student Fee Review Board in accordance with its governing documents.
 3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the duties of positions within GPSA.
 4. Shall have the authority to approve or veto all GPSA legislation, excluding resolutions. The President shall have the authority to sign on to joint resolutions with the legislative branch.
 5. Oversee the finances of the Executive Branch, including the executive budget.
 6. Coordinate with the Executive Committee Chairs and executive staff to prepare and submit a budget for the Executive Branch to the Council in accordance budget procedures.
 7. Supervise the administration of the GPSA office.
 8. Chair and coordinate the Executive Board.
 9. Appoint Executive Standing Committee chairs, with approval from Council, and appoint representatives to joint Student-Faculty Senate and University committees.
 10. Ensure delivery of Executive committee reports at least once per semester to Council.
 11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the Student Activities Center, and Zimmerman Library.
 12. Other duties as defined by the GPSA Constitution and Bylaws.

70 B. Term of Office

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1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
 2. An individual may serve a maximum of two terms as GPSA President.

74 C. Stipend

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1. The President shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.
 2. Compensation shall also include the President's Education Grant.

79 D. Removal

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1. Removal by Council
 - a. Impeachment

82 The President may be impeached for willful neglect of office,
83 gross misconduct, or malfeasance by a majority vote of Council
84 Representatives at a regular Council meeting.

85 b. Removal

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- i. Removal of the President requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair no less than five (5) academic days and no more than ten (10) academic days from the date of impeachment.

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- ii. Upon removal by Council, the Elections Committee will initiate a special recall election by the GPSA membership.

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2. Recall Election by GPSA Membership

Comment [M02]: For clarification and consistency, per comment M03

Comment [M03]: Per Council 03-26-11, 'special election' to be changed to 'recall election'. This was included in D.2. of the general election version, but was not changed throughout the paragraph. These changes are for clarification & consistency.

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- a. Recall
 - i. Recall requires the presentation at a regular Council meeting of a petition with GPSA members' signatures numbering at least thirty percent (30%) of the total number of votes counted in the most recent general election. Council shall have the authority to verify the validity of petition signatures. Upon verification of the petition signatures, the Elections Committee will initiate a special election by the GPSA membership.
 - ii. The recall election shall be publicized and shall occur within fifteen (15) academic days of the meeting at which the petition was presented.
 - iii. A majority of votes in the recall election is required for removal of the President.
 - 3. The President shall be relinquished of all powers and privileges immediately upon a vote of removal or recall.
 - 4. The Council Chair will serve as Interim President until a special election can be scheduled within twenty (20) academic days following removal or recall.

110 **Section 2. Executive Committees**

111 Executive Committees shall be established for the purposes of effective governance and
112 will report directly to the GPSA President. All committee members must be members of
113 GPSA. All Executive Committee Chairs will be appointed by the President.

114 **A. Executive Standing Committees**

- 115 1. For all Executive Standing Committees, quorum shall be established if more than half
116 of the voting members are physically present.
- 117 2. Grants Committee
- 118 a. Student Research Allocation Committee (SRAC)/Specialized Travel (ST)
119 Sub-Committee
 - 120 i. Grants Committee may include Student Research Allocation
121 Committee (SRAC)/Specialized Travel (ST) and Graduate
122 Research and Development (GRD).
 - 123 ii. Allocate SRAC and ST funds according to the GPSA Bylaws.
 - 124 iii. Provide a written report to the President and Council Chair each
125 semester.
 - 126 iv. May have two (2) co-chairs.
 - 127 v. Will have two (2) votes on the Executive Board.
 - 128 b. Graduate Research and Development (GRD) Sub-Committee
 - 129 i. Allocate GRD funds according to GPSA Bylaws.
 - 130 ii. Provide a written report to the President and Council Chair each
131 semester.
- 132 3. Elections Committee
- 133 a. Administer GPSA elections according to the GPSA Bylaws.
 - 134 b. Conduct themselves in a manner that promotes public confidence in the
135 integrity and impartiality of the election process and will not publicly
136 support or campaign for any candidate.

- 137 c. Presidentially appointed Committee Chair must be presented to the GPSA
138 Council for approval no later than the December meeting.
139 d. Distribute a written public report after every election.
140 e. Provide a written annual report to the GPSA President.
- 141 4. Lobby Committee
142 a. Coordinate long term research and study of legislative issues as directed
143 by the President.
144 b. Produce the annual proposed legislative platform.
145 c. Recommend to the President the appointment of student lobbyists during
146 the annual New Mexico Legislative Session.
147 d. Provide an annual written report to the President.
- 148 5. Programs Committee
149 a. Implement programs that serve and facilitate interaction between graduate
150 and professional students and the University.
151 b. Foster positive relationships with the University and with the local
152 community through service programs.
153 c. Provide an annual written report to the President.
- 154 6. Student Support and Advocacy Committee
155 a. Assist and advocate for students requesting the support of GPSA.
156 b. Act as a GPSA liaison for students and respond to student inquiries about
157 GPSA.
158 c. Conduct on-campus outreach and education about services and resources
159 available through GPSA and the University. Collaborate with graduate and
160 professional student organizations.
161 d. Provide an annual written report to the President.
- 162 7. Executive Finance Committee
163 a. Administer Executive finances, including the Executive budget.
164 b. Make recommendations regarding the GPSA budget and all appropriations
165 that come before Council.
166 c. Provide an annual written report to the President.
- 167 B. Executive Standing Committee Chairs
168 1. Duties, Power, Responsibilities
169 a. Assemble and administer committees according to the GPSA Constitution
170 and Bylaws.
171 b. Monitor committee budget and prepare annual budget request.
172 c. Provide annual written public report to the President to be included in
173 annual GPSA report.
- 174 2. Term
175 Term of office is from the date of appointment until noon on the last day
176 of the academic year or when letter of resignation is submitted to the
177 President.
- 178 3. Removal
179 The President can remove a committee chair at any time and the president
180 must appoint a replacement within twenty (20) academic days of the date
181 of removal.
- 182 4. Stipend

183 Stipend for the Executive Standing Committee Chairs shall be determined
184 by the President and approved by Council.

185 C. Executive Ad Hoc Committees

- 186 1. May be created by the President as deemed necessary.
187 2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of
188 office of the president who created them.
189 3. Committee shall submit an annual written report to the President to be included in
190 annual GPSA report.

191 D. Other Committees

- 192 1. May include, but is not limited to, Joint Student-Faculty, University Committees
193 and other policy making bodies.
194 a. Representatives, as appointed by the President, shall maintain
195 communication with the Executive Board of GPSA. .
196 b. Appointed representatives shall attend meetings of their respective
197 committees.
198 c. Committee shall submit an annual written report to the President to be
199 included in annual GPSA report.

200 **Section 3. Executive Board**

201 An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive
202 Standing Committees shall be established for the purposes of effective governance by the
203 Executive Branch.

204 A. Representation

- 205 1. Any school or college not represented on the Executive Board may petition to
206 have a representative added from that school or college.
207 2. Voting members of the Executive Board shall include the chairs of the Executive
208 Standing Committees.
209 3. The President shall oversee the Executive Board and will have no vote except in
210 the event of a tie.

211 B. Duties, Powers, and Responsibilities

- 212 1. Meet at least one (1) time per month that Council is in session.
213 2. Recommend agenda items for Council meetings.
214 3. Draft and maintain the GPSA annual calendar with deadlines for Executive
215 committees.
216 4. Review all executive committee activities.
217 5. 5. All meetings shall be open to the public with advance notice of the date, time,
218 meeting location, and agenda provided at least one (1) calendar week in advance
219 of each meeting. This notice shall be made available by means including, but not
220 limited to, the GPSA website and listserv.

221 C. Quorum

222 Quorum shall be established if more than half of the voting members are
223 physically present.

224 D. Term of Office

225 Executive Board members shall serve from the time of their appointment until
226 noon on the last day of the academic year, or until written resignation is given to
227 the President.

228 **ARTICLE III. LEGISLATIVE BRANCH**

229 The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and
230 staff.

231 **Section 1. Council**

232 All legislative powers in GPSA shall be vested in a Council.

233 A. Composition

- 234 1. The Council shall consist of GPSA Representatives selected through each
235 Recognized Departmental Student Association (RDSA).
236 2. Each graduate and professional RDSA will be entitled to a minimum of one (1)
237 Representative. Each RDSA representing a degree-granting department or school
238 with more than one hundred (100) graduate or professional students are entitled to
239 one (1) additional Representative for each one hundred (100) or part of one
240 hundred (1-99) graduate and professional students enrolled in the department.

241 B. Council Procedures

- 242 1. Regular Meetings: Must be held at least one (1) time per month during the fall
243 and spring academic semesters. The date and time are to be determined by the
244 Council Chair.
245 2. Special meetings: Called by the Council Chair, or by a petition of Council
246 Representatives from a minimum of six (6) separate RDSAs.
247 3. Quorum: Consists of Council Representatives from at least six (6) RDSAs
248 physically present at a Council meeting.
249 4. Notice: The Council Chair shall post notice of the date, time, meeting location,
250 and agenda at least one (1) calendar week in advance of each regular and special
251 Council Meetings. This notice shall be made available to the Council
252 Representatives, GPSA members, campus media, and general public by means
253 including, but not limited to, the GPSA website and electronic mailing list.

254 C. Duties, Powers, and Responsibilities

- 255 1. The Council shall make all laws that it deems appropriate and necessary for
256 GPSA.
257 2. The Council shall approve appointments and removals in accordance with the
258 Constitution.
259 3. Shall have the authority to override a presidential veto with a two-thirds (2/3) vote
260 at a meeting.
261 4. Shall consider budgetary recommendations and vote on the GPSA budget at the
262 March Council meeting.
263 5. Other duties including, but not limited to, the appropriation of the General Fund
264 and endowments, approval of GPSA resolutions, impeachment of specified GPSA
265 officials, and any other duties as defined by the GPSA Constitution and Bylaws.

266 **Section 2. Representatives**

267 Representatives must be members of GPSA that are selected at will by the RDSA in the
268 department or school in which they are enrolled.

269 A. Duties, Powers, and Responsibilities

- 270 1. Attend and participate in Council meetings.
- 271 2. Represent respective constituents' concerns and interests to the Council.
- 272 3. Regularly communicate Council business and decisions with constituents.
- 273 4. Representatives are eligible to participate in designated Legislative Committees.
- 274 5. All representatives must have the proper credentials on file with the Council
- 275 Chair.

276 B. Term

277 Representatives will serve at the discretion of their respective RDSAs.

278 **Section 3. Council Chair**

279 The Council Chair must be a member of GPSA and shall be elected by the Council at the regular
280 April Council meeting in accordance with the GPSA Constitution and Bylaws.

281 A. Duties, Powers, and Responsibilities

- 282 1. Call and preside over Council meetings.
- 283 2. Serve as the official representative of the Council to the public.
- 284 3. Fulfill the duties of the President in the event of a leave of absence.
- 285 4. Serve as an ex officio member on the Executive Board, Executive Committees,
286 and Legislative Committees.
- 287 5. Administer and oversee the Council budget.
- 288 6. Other duties as defined by the GPSA Constitution and Bylaws.

289 B. Term

- 290 1. The term is one year, beginning at noon of the last day of the Spring semester and
291 ending at noon of the last day of the following Spring semester.
- 292 2. An individual may serve a maximum of two (2) terms as the Council Chair.

293 C. Stipend

- 294 1. The Council Chair shall receive financial compensation. The maximum limit shall
295 be in accordance with the GA monthly stipend at the .5 FTE rate as determined by
296 University policy.

297 (Ballot version: The Council Chair shall receive financial compensation
298 equivalent to the minimum GA/TA stipend as determined by university
299 policy.)

300 D. Removal

- 301 1. Impeachment of the Council Chair requires a two-thirds (2/3) majority vote of
302 Council Representatives present at a scheduled Council meeting.
- 303 2. Upon an affirmative vote of impeachment, the Council shall consider a vote of
304 removal to be held at a special meeting within eleven (11) academic days. The
305 Council Chair shall be relinquished of all powers and privileges immediately
306 upon a two-thirds (2/3) vote of removal by the Council.

Comment [M04]: Per SGAO Council approved the verbiage to match that of University policy. Language was changed for President's stipend in the ballot version, but not for Council Chair as an oversight. This change is for consistency with University Policy and SGAO.

307 3. The Legislative Steering Committee Chair shall serve as interim Council Chair
308 until an election by Council can be scheduled within twenty (20) academic days
309 following removal.

310 **Section 4. Legislative Committees**

311 Legislative Committees shall consist of Council Representatives.

312 A. Composition

- 313 1. The Council Chair shall appoint all chairs and members of the Legislative
314 Committees with approval by Council.
315 2. Council Representatives may recommend nominations for committee positions
316 for Council consideration.

317 B. Legislative Standing Committees

- 318 1. Must meet minimum composition requirements by the September Council
319 meeting.
320 2. Finance Committee
321 a. Review recommendations from the Executive Branch regarding the GPSA
322 budget and all appropriations and make subsequent recommendations to
323 Council.
324 b. Shall be composed of a minimum of five (5) and no more than twelve (12)
325 Representatives representing a minimum of three (3) RDSAs.
326 c. The Finance Committee Chair shall oversee the committee and will have
327 no vote except in the event of a tie.
328 d. Quorum shall be established if more than half of the voting members are
329 physically present.
330 e. Other duties as defined by GPSA Constitution and Bylaws.
331 3. Steering Committee
332 a. Make recommendations regarding legislation and appointments sent to the
333 Council.
334 b. The committee shall be composed of a minimum of five (5) and no more
335 than twelve (12) Representatives representing a minimum of three (3)
336 RDSAs.
337 c. The Steering Committee Chair shall oversee the committee and will have
338 no vote except in the event of a tie.
339 d. Quorum shall be established if more than half of the voting members are
340 physically present.
341 e. Other duties as defined by GPSA Constitution and Bylaws.

342 C. Legislative Standing Committee Chairs

- 343 1. Duties, Power, Responsibilities
344 a. Administer committees according to the GPSA Constitution and Bylaws.
345 b. Provide annual report to the Council Chair, to be included in annual GPSA
346 report.
347 2. Removal
348 The Council Chair can remove a committee chair in accordance with the
349 GPSA Constitution and Bylaws. A replacement must be presented to
350 Council at the next regularly scheduled meeting.

351 3. Stipend
352 Stipend for the Legislative Standing Committee Chairs shall be
353 determined through the budget process.

354 D. Legislative Ad Hoc Committees

- 355 1. May be created by the Council Chair with a majority vote of approval from the
356 Council or by the Council with a two-thirds (2/3) majority vote.
357 2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

358 **ARTICLE IV. JUDICIAL BRANCH**

359 The Judicial Branch is composed of the GPSA Court of Review

360 **Section 1. Court of Review**

361 A. Jurisdiction

362 The Court of Review shall have jurisdiction over disputes arising under this
363 Constitution. The Court may also have appellate jurisdiction as defined in the
364 GPSA Bylaws.

365 B. Composition

- 366 1. The Court shall consist of a minimum of three (3) Justices, of which no more than
367 two shall be appointed from the same department or school.
368 2. There will be one Chief Justice and no less than two Associate Justices.
369 3. The President and Council Representatives will have the authority to recommend
370 Justices. All recommendations must be considered.
371 4. All Justices must be approved by the Council.
372 5. Members of the Court of Review shall not serve in any other position within
373 GPSA.

374 C. Duties Powers Responsibilities

- 375 1. Hear complaints brought forth by a GPSA member regarding:
376 a. Matters arising under the GPSA Constitution and Bylaws.
377 b. Acts of the President, Council Chair, GPSA staff or other GPSA official
378 when acting under the authority of GPSA.
379 2. Determine questions of constitutionality and adherence to GPSA law as a result of
380 official complaints.
381 3. Create a written record of all decisions and actions of the court to be maintained
382 in the GPSA Office.
383 4. Create an annual written report of the court to be included in the annual GPSA
384 report.
385 5. The court may, at its discretion, decline to hear cases that it deems are not
386 appropriate under the Bylaws.
387 6. Other duties as defined by the GPSA Constitution and Bylaws.

388 **Section 2. Justices**

389 A. Term of Office

- 390 1. The term of office for the Chief Justice shall be two years, from noon of the last
391 day of the Spring semester until noon of the last day of the Spring semester two
392 years later.
- 393 2. The term of office for the Associate Justices shall be for one year. The term shall
394 begin after appointment and upon confirmation of the Council and shall terminate
395 on the last day of the Spring semester.
- 396 3. Justices shall be appointed at the first Council Meeting of the legislative session.
397 4. No Justice shall serve more than two terms.
- 398 B. Stipend
399 Stipends for the Chief Justice and Associate Justices shall be determined through
400 the budget process.
- 401 C. Removal
- 402 1. Impeachment
403 A Justice may be impeached by a majority vote of Council Representatives at a
404 regular Council meeting. A motion to consider removal must pass with a simple
405 majority.
- 406 2. Removal
407 Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives
408 at a special meeting called by the Council Chair .

409 **ARTICLE V. FINANCE**

410 **Section 1. Fees**

411 Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as
412 the GPSA fee, shall be levied on all graduate and professional students. The University shall
413 collect these fees and forward them immediately to the GPSA.

414 A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and
415 any increase in fee must be approved through a referendum and by the Board of Regents.

416 B. Five percent (5%) of the total GPSA budget is taken by the University in the form of an
417 accounting fee payable to the Student Government Accounting Office. The total GPSA
418 budget is herein defined as the total fees collected minus this five percent (5%) fee.

419 **Section 2. Purpose**

420 Collected fees shall be allocated by the GPSA Council to fund the general GPSA
421 government and to benefit chartered student organizations and graduate and professional
422 students through GPSA Committees.

423 **Section 3. Oversight and Distribution**

424 The Executive Finance Committee will administer the GPSA budget and the Legislative Finance
425 Committee will have oversight of the GPSA budget in accordance with the GPSA Constitution
426 and Bylaws with the Student Government Accounting Office (SGAO) acting as the agent of all
427 GPSA financial transactions.

- 428 A. The Executive Finance Committee shall draft a budget to be submitted to the Legislative
429 Finance Committee before the March Council Meeting for a vote by the Council and
430 approval by the President. If the President does not take action within ten (10) academic
431 days, the budget shall be considered approved.
- 432 1. This budget shall be established based upon the anticipated revenue for the
433 upcoming fiscal year as determined by SGAO.
- 434 2. The proposed budget shall not exceed ninety-five percent (95%) of said revenue
435 to allow for appropriation funds and any decrease in projected enrollment.
- 436 B. The Legislative Finance Committee shall set out procedures in accordance with the
437 GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and
438 a summary of recommendations for each Council meeting.
- 439 C. All branches of the GPSA government must follow budget processes as defined by the
440 GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.
- 441 D. The Legislative Finance Committee Chair and Executive Finance Committee Chair shall
442 have all necessary authority to approve budget revisions. All budget revisions must be
443 reported at the next regularly scheduled Council meeting.
- 444 1. When Council is not in session, the President, Grants Chair, and Council Chair
445 must jointly review and approve budget revisions.
- 446 E. Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated
447 Benefits Fund.
- 448 F. No less than ten percent (10%) of the total GPSA budget shall be allocated to SRAC/ST.
- 449 G. Funds not appropriated through the budget process shall be placed in the GPSA General
450 Fund.
- 451 H. All funds distributed through GPSA budget and appropriations and not used by the end of
452 the fiscal year in which they were allocated shall revert to the General Fund.

453 **Section 4. Fiscal Accountability**

- 454 The GPSA financial records including, but not limited to, the GPSA budget and
455 appropriations may be subject to a financial review as requested by a Council
456 Representative, President, or through a complaint filed with the Court of Review.

457 **Section 5. Budget Compliance**

- 458 A. GPSA shall be in accordance with all necessary local, state, federal and University of
459 New Mexico accounting requirements as determined by SGAO.
- 460 B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be
461 determined by the Legislative Finance Committee in accordance with the GPSA
462 Constitution and Bylaws.
- 463 C. Misuse of GPSA funds may result in Council recourse, including financial enjoinder.

464 **ARTICLE VI. ELECTIONS**

465 The Elections Committee shall administer annual GPSA elections and provide public notice of
466 elections, as defined in the Bylaws.

467 **Section 1. General Election**

468 A. A general election of the President shall occur in the Spring semester of each academic
469 year.

470 B. The ballot shall include the opportunity to vote for GPSA President, and may include
471 amendments, referenda, and any other items approved by Council.

472 C. A plurality of votes shall decide all items presented on the ballot.

473 D. All members of the GPSA are entitled to vote in general elections.

474 **Section 2. Council Chair Election**

475 A. Administered by the Elections Committee at the April Council meeting.

476 B. The Council Chair is elected by a majority of votes of eligible representatives at the April
477 meeting.

478 **Section 3. Special Elections**

479 A. Special elections may be held as called by the Council, the President, or by a referendum
480 petition.

481 B. If a special election is called for by a referendum petition it must occur within thirty (30)
482 academic days.

483 **ARTICLE VII. AMENDMENTS**

484 Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

485 **Section 1. Amendments**

486 Requires a two-thirds (2/3) approval by Council Representatives present at a regular
487 Council meeting, plurality approval by GPSA members voting in the General Election,
488 and approval by the Board of Regents.

489 **Section 2. Regent Control**

490 This Constitution, including all Constitutional amendments, shall be subject to
491 modification by and under the control of the Board of Regents.

492 **ARTICLE VIII. REFERENDA**

493 A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general
494 election.

495 A. Referenda may be submitted by the President with majority approval of Council, or a
496 petition signed by at least fifty (50) GPSA members and will be placed on the general
497 election ballot. The Elections Committee will have the authority to verify the signatures.

498 B. In order to be placed on the general election ballot, referenda must be submitted to the
499 Elections Committee no later than thirty (30) academic days prior to the general election,
500 in accordance with the GPSA Constitution and Bylaws.

501 **ARTICLE IX. DEFINITIONS**

502 These definitions shall apply throughout this document.

503 *Academic Day* - any day in which the University has regularly scheduled classes during the Fall
504 or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and
505 days which the University is closed.

506 *Academic Year* - starting the last day of the Spring semester through the day preceeding the last
507 day of the subsequent Spring semester.

508 *Amendment* - a change to the GPSA Constitution or Bylaws.

509 *Anticipated Revenue* - anticipated aggregate sum of GPSA fees to be collected in the following
510 fiscal year as determined by SGAO.

511 *Audit* - evaluation of financial records.

512 *Ballot* - the list of candidates and issues to be voted on in an election.

513 *Board of Regents* – governor appointed board of community members and students who are
514 responsible for the assets and programs of the University, establishment of goals and policies and
515 guide the University and oversight of the functioning of the University.

516 *Budget Revisions* - a request to re-define funding previously allocated through the GPSA budget
517 process or allocations. Budget revisions must be approved before GPSA funding may be spent
518 on purposes other than originally approved or directed through Council.

519 *Bylaws* - active legislative supplement to the GPSA Constitution, composed of all codes which
520 must not violate the Constitution but may further elaborate GPSA law.

521 *Chair* - the administrative head of a particular body.

522 *Chartered Student Organization* - any group which meets the chartering requirements of The
523 University of New Mexico.

524 *Committee* - a group vested with powers, subordinate to the appropriate branch of government,
525 composed and accountable according to the GPSA Constitution and Bylaws.

526 *Constituents* – GPSA members which a particular Council Representative represents.

527 *Constitution* - the instituting document of GPSA, and the organization's ultimate legislative
528 authority.

- 529 *Complaint* - official grievance presented to the GPSA Court of Review that initiates action
530 within the Court.
- 531 *Council* - the primary legislative body of GPSA.
- 532 *Council Budget* – funding allocated for the administration of the legislative branch.
- 533 *Credentials* – A form that verifies representative authority from a RDSA to serve as a Council
534 Representative.
- 535 *Elections Code* - the GPSA Bylaws particularly concerning GPSA election law.
- 536 *Enrollment report* – a report distributed by the University indicating enrollment of graduate and
537 professional students within degree granting departments and schools.
- 538 *Ex officio*- a non-voting participant of a given body who is part of it by holding another office.
- 539 *Executive Budget* - funding allocated for the administration of the executive branch.
- 540 *Financial Enjoinment* - a legislative action issued that prohibits a student group from engaging
541 in any financial activities with the use of GPSA funds.
- 542 *Financial Review* – disclosure of financial records and subject to a review process.
- 543 *General Election* - the annual election of the GPSA President, during which other ballot issues
544 may be presented to the voting members.
- 545 *General Fund* - the fund in which all fees collected on behalf of GPSA are deposited as well as
546 all monies which revert back to GPSA.
- 547 *GPSA fee* - a fee levied upon all graduate and professional students that is forwarded to GPSA.
- 548 *GPSA Member (Member)* - any graduate or professional student enrolled in a degree granting
549 department or school at the University of New Mexico main campus and who has paid the GPSA
550 fee for the current semester.
- 551 *Graduate Research Development (GRD) Grant* – set up to assist larger projects that require
552 substantial funding, as provided by the New Mexico State Legislature.
- 553 *Gross Misconduct* – an intentional act forbidden or unlawful performed with indifference to
554 known or obvious harmful consequences.
- 555 *Impeachment* – presentation of formal charges against a GPSA official by Council.
- 556 *Leave of absence* – an approved absence from duties of office as communicated in writing.
- 557 *Malfeasance* – Commission of a wrongful act which an official has no legal right to do, or any
558 wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or
559 an act for which there is no authority or warrant of law.

- 560 *Majority* - more than fifty percent (50%).
- 561 *Neglect of Office* – Willful knowing, and intentional failure to attend to one’s official duties.
- 562 *Plurality vote* - a vote in which candidate or issue is decided by receiving the greatest number of
563 votes.
- 564 *President's Education Grant* - a tuition grant, equal to up to twelve (12) resident, graduate
565 tuition hours per semester at the rates published by the Bursar’s office.
- 566 *Pro-Rated Benefits Fund (PB Funds)* - grants of pro-rated benefits based on student enrollment
567 as requested by Recognized Departmental Student Associations.
- 568 *Recognized Departmental Student Association (RDSA)* - the primary student association of each
569 department and school as recognized by GPSA.
- 570 *Referendum* - a legislative initiative put to popular vote in a general or special election (pl.
571 Referenda).
- 572 *Semester* - the Fall or Spring academic term as determined by the academic calendar of the
573 University.
- 574 *Session* - the first day of the fall semester to the last day of the spring semester.
- 575 *Specialized Travel (ST) Grant* – a grant to fund student travel relevant to the applicant’s field.
- 576 *Student Research Allocation Committee (SRAC) Grant* – a grant to fund expenses related to
577 student research relevant to the applicant’s field.
- 578 *Student Fee Review Board (SFRB)* – advisory board that recommends the distribution of the
579 student activity fee in the University budget.
- 580 *Student Government Accounting Office (SGAO)* - a service department of UNM that processes
581 all funds allocated by GPSA.
- 582 *Term* – a term of office as stipulated, or part there of.
- 583 *University (UNM)* - the University of New Mexico, not including branch campuses.



GPSA @ UNM

Graduate And Professional Student Association

Rationale for Proposed GPSA Constitution

The GPSA Constitution lays the foundation upon which GPSA operates. As it stands, the existing GPSA Constitution and Bylaws are merged within one document which is difficult to navigate, and therefore functions poorly as an effective governing document. As such, the GPSA Council hereby proposes a new GPSA Constitution separated from the Bylaws. The Constitutional changes reflect the current practices of GPSA, and also align the GPSA structure with other functioning models of governance. The Proposed Constitution ensures effective and accessible governance of GPSA through the establishment of a clear and cohesive organizing framework.

If this document is voted into law by the GPSA student body the current Constitution and Bylaws will have the weight of Bylaws and the GPSA Council Steering Committee will oversee the development of further Bylaws.

The following is a summary of significant changes to the Constitution:

1. The Constitution and Bylaws language are separated. This change was initiated after feedback from many parties and stakeholders indicated that the combination of the two in a single document was confusing and created difficulties to the functioning of GPSA.
2. In separating Constitutional and Bylaw language, the intent was to clarify what procedures and rights are protected in the Constitution and what procedural details should be dealt with in the Bylaws.
3. To that end, the roles and responsibilities of each of the three branches of government (Executive, Legislative, and Judicial) were organized into articles labeled with the name of the respective branch.
4. The creation of the Student Support and Advocacy Committee to facilitate outreach to GPSA members, provide student support in identifying resources, improve collaboration with other student organizations, and assist students in understanding the role of GPSA in the University.
5. The creation of two (2) Legislative Standing Committees – Finance and Steering - will aid in the function of the GPSA Council. The Finance Committee will work to review all GPSA finances and funding request and develop systems to streamline the application and allocation process. The Steering Committee will work to review and coordinate resolutions and GPSA governing documents.
6. The creation of a referenda article was added to protect and affirm the rights of GPSA membership to conduct a direct popular vote without the approval of GPSA leadership.
7. In order to ensure adequate checks and balances across branches of government, the President gained the right to veto Council legislation (except for resolutions) and the Council gained the right to a two-thirds (2/3) majority override.
8. Provide definitions of terms that are GPSA-specific in their use, in order to ensure clarity of intent. The definitions are consistently applicable throughout the document.

The following is a summary of significant changes to the Constitution, organized by article:

Preamble

- The language of the preamble of the GPSA Constitution was edited to address unclear language and to reflect the self-conception of GPSA. The new preamble clarifies the focus of GPSA as advocating for academic rights of students within the institution.

Article I: Organization

- From the existing Constitution Article I, "Names" and Article II, "Objectives" was combined into a single article. Proposed Article I, "Organization" seeks to unify organizational info (name, objective, and purpose) into a single Article. The proposed Article I reflects edits that clarify the objectives of the GPSA and include this information at the Constitutional level, rather than bylaws; this information previously appeared as Article II, Section A and B. Article I further clarifies eligible membership in the GPSA and states the terms for individual resignation from the GPSA, which previously appeared in Article III, "Definitions".

Article II: Executive Branch

- Overall Rationale: All Executive functions were grouped into a single comprehensive article, Article II, "Executive Branch". Previously this information appeared in Article IV, "President", and Article VI "Committees". Introductory language was added to clarify offices and duties that are grouped under the Executive branch.

Section 1: The Section was organized into 4 categories: Duties, Powers, and Responsibilities, Term of Office, Stipend, and Removal. President's powers were expanded to include power of veto over Council.

Section 2: In an effort to streamline financial appropriations, the Executive Finance Committee is tasked with developing the annual GPSA budget. Throughout the academic year, additional proposals will be sent to the Legislative Finance Committee who will coordinate recommendations sent to Council for approval. The SRAC, ST, and GRD Grants Committees were combined into one single committee, previously appearing in Article III, Section B, 3-5. To address one of GPSA's primary functions, the Student Support & Advocacy Committee was added as an Executive Standing Committee to provide student support in identifying resources, improve collaboration and outreach with students and organizations, and assist students in understanding the role of GPSA in the University.

Section 3: Clarified language of the responsibilities of the Executive Board (previously Article VI, Section B). Eliminated language that gave Council the ability to direct Executive Committees.

Article III: Legislative Branch

- Overall Rationale: Combined legislative functions into a single article and elaborated the bodies that make up the legislative branch. Distinguished responsibilities of Council as a body from the responsibilities of individual Council Representatives and Council Chair.

Section 1: Structured article to be consistent with the format of the Executive Branch. Clarified Recognized Departmental Student Associations as the appropriate intermediary between GPSA Council and departments, schools, and colleges. Changed Special Meetings petition requirements to match quorum requirements – a petition for Special Meetings now requires the signature of representatives from six (6) RSDAs, where previously only 5 were required (Article V D 2).

Section 2: Created section to define and clarify role and term of representatives. Previously, the responsibilities of Council Representatives were not enumerated clearly.

Section 3: Reorganized format of Council Chair (previously Article V F) to match President (Duties, Powers, and Responsibilities, Term of Office, Stipend, and Removal) and stipulated impeachment and removal.

Section 4: Created Legislative Committees – Finance and Steering – to streamline processes of Council procedures and to provide oversight to ensure adequate administration of Council. Developed Finance Committee to create structure and implementation mechanisms for Finance Article (Article V). Clarified the right of Council to convene both Standing and Ad Hoc committees within the Legislative Branch, language that is too vague in the existing bylaws (Article V E a).

Article IV: Judicial Branch

- No significant constitutional changes. Constitutional language was separated from the Bylaws.

Article V: Finance

- Overall rationale: This article outlines the financial process of GPSA. The formalized structure better aligns with University structure, clarifies budget priorities, and outlines a process for allocation of all GPSA funds. The new Article V brings together language that previously appeared in Article IV, “President”, Article V, “Council”, Article VI, “Committees”, and Article VIII, “Budget”.

Section 1: The language stipulating the SGAO 5% accounting fee previously appeared as Bylaws (Article VIII A 2).

Section 2: Section 2 clarifies the purpose of Article V, and clarifies language around the existing policy that chartered student organizations and individuals working with GPSA committees may seek GPSA funds. Existing language of GPSA Finance Code (Appendix One) is vague regarding the appropriate allocation of funding appropriations. This shift aligns with proper form for UNM accounting procedures.

Section 3: This section outlines the responsibilities of the Executive Finance Committee and the Legislative Finance Committee in the financial process of GPSA. The formalized structure better aligns with University structure, clarifies budget priorities, and outlines a process for allocation of all GPSA funds.

Section 4: Financial review language was added where none previously existed to ensure financial accountability regarding use of GPSA funds and the appropriate mechanisms to address misuse of funds.

Section 5: Clarifies language of existing policy regarding misuse of GPSA funds.

Article VI: Elections

- Overall Rationale: Added introductory language to assert the role of the Elections Committee (previously outlined in Article VI, Section 6) in administering GPSA elections and to highlight the importance of proper public notice of elections.

Section 1: Clarify and reorganize the protected processes of general elections, in which the President is elected.

Section 2: Added language to clarify that the Elections Committee will administer the Council Chair election, previously it was the President who presided over Council Chair Elections (Article V, Section F).

Section 3: Clarify the process for Special Elections.

Article VII: Amendments

- Protected and clarified that any GPSA member can initiate a Constitutional or Bylaws amendment.

Article VIII: Referenda

- This section was added to the Constitution to establish and affirm the right of GPSA membership to hold direct vote on issues, legislation, or GPSA officers. Referenda are described for general elections only.

Article IX: Definitions

- The Definitions section was edited to ensure that all necessary terms in the new Constitution were defined. Here, the definitions appear alphabetically and apply to the entire document. Previously, definitions were grouped by Article (Previously Article III, "Definitions").

Historical Note:

On November 20, 2010, the GPSA Council convened the Ad Hoc Constitutional Committee for the purposes of editing and amending the GPSA Constitution and Bylaws. A draft was submitted to Council on February 26, 2011, reflecting the committee's recommendation for a new GPSA Constitution. This document was then held for open discussion and additional changes were proposed at the Council meeting on March 26. Council passed the proposed Constitution on March 26, 2011.



University Services

University Services Business Operations	UNM Surplus Property
UNM Copy Center	UnivServ Shipping and Receiving
UNM Mailing Systems	UNM Inventory Control
UNM Records Management	Chem Stores/CRLS
http://www.unm.edu/~univserv/	Copier Management Program

Date: July 15, 2011

To: Bruce Cherrin, Chief Procurement Officer
Purchasing Department

From: Debra L. Fondino 
Associate Director, University Services

Subject: Equipment Disposition – June 2011, July 2011

Attached for your review and submission to the Board of Regents are the Surplus Property Disposition Detail lists for the months of June, 2011 and July, 2011.

Consistent with UNM Board of Regents Policy 7.9 and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the University. I recommend that the items be deleted from UNM's inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

Surplus Property Department
Disposition Detail List
as of 06-24-11

UNMW	Dept. turning in equipment	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	NBV	Method Of Disposal Desc	Disposal Date
173238	MIND Imaging Center	SYNTHESIZER	PROGRAMMED TEST	PTS250	1A-6580	1986	5,921.00	-	Obsolete	05/28/2011
185496	MTS Distance Education Coordination	ANTENNA	BOGNER	B85B	1458	1988	9,535.00	-	Too Costly to Repair	05/28/2011
(1) 188727	Electrical Computer Engineering	CONTROLLER	ADEPT	315-CON	31500231	1990	18,280.00	-	Too Costly to Repair	06/03/2011
(1) 188728	Electrical Computer Engineering	ROBOT	ADEPT	440	44000234	1990	16,995.00	-	Too Costly to Repair	06/03/2011
214917	Biology Department	COMPUTER TERMINAL SE	SUN	ULTRASPARC 143	611F1A02	1996	10,155.00	-	Obsolete	05/28/2011
(2) 235480	Mathematics Statistics	PROJECTOR	TOSHIBA	XGA	68693531	1999	8,795.00	1,221.79	Too Costly to Repair	06/10/2011
(3) 235914	Cancer Research Treatment Ctr	CRT FREEZER	HARRIS	CRYOSTAR 140	P08J425682PJ	1999	16,288.00	-	Too Costly to Repair	05/28/2011
242636	Pediatrics Neonatology Division	FREEZER	SANYO	ULTRALOW	302719	2000	7,195.00	-	Too Costly to Repair	05/28/2011
(4) 245749	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6648	2001	9,735.00	-	Obsolete	06/10/2011
245750	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6649	2001	9,735.00	-	Obsolete	06/10/2011
245751	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6650	2001	9,735.00	-	Obsolete	06/10/2011
245752	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6651	2001	9,735.00	-	Obsolete	06/10/2011
245753	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6652	2001	9,735.00	-	Obsolete	06/10/2011
245754	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6653	2001	9,735.00	-	Obsolete	06/10/2011
245755	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6654	2001	9,735.00	-	Obsolete	06/10/2011
245756	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6655	2001	9,735.00	-	Obsolete	06/10/2011
245757	Mathematics Statistics	NETWORK CLUSTER	Microway	Beowulf	6656	2001	9,735.00	-	Obsolete	06/10/2011
(5) 254044	HS Library and Informatics Center	SCANNER	MINOLTA	PS7000		2002	15,899.00	-	Obsolete	06/10/2011
255651	TECHS	PORT CONTROLLER	ABBA TECH INC	Summit 48 15010	0204F-04248	2002	7,125.00	-	Obsolete	06/10/2011
258116	HS Library and Informatics Center	COMPUTER FILE SERVER	DELL	PowerEdge2650	48HJV11	2002	5,789.00	-	Obsolete	06/17/2011
260040	Orthopaedics	PROJECTOR OVERHEAD	PROFESSIONAL BUSINESS	EMP820	EGZ02X0007	2003	9,151.00	-	Too Costly to Repair	05/28/2011
(6) 260376	Orthopaedics	PRINTER/PLOTTER	UNKNOWN/OTHER	Z Corp Z400		2003	33,500.00	-	Obsolete	06/17/2011
(7) 262014	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650667	2003	5,504.00	-	Obsolete	06/10/2011
262017	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650695	2003	5,503.00	-	Obsolete	06/10/2011
262018	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305250448	2003	5,503.00	-	Obsolete	06/10/2011
262020	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650668	2003	5,503.00	-	Obsolete	06/10/2011
262024	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650662	2003	5,503.00	-	Obsolete	06/10/2011
262033	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650594	2003	5,504.00	-	Obsolete	06/10/2011
262034	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305350543	2003	5,504.00	-	Obsolete	06/10/2011
262035	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650665	2003	5,504.00	-	Obsolete	06/10/2011
262036	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305350540	2003	5,504.00	-	Obsolete	06/10/2011
262037	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305350553	2003	5,504.00	-	Obsolete	06/10/2011
262038	Student Life Info Technology	CASH REGISTER	MICROS	3700 Eclipse	M001305650574	2003	5,504.00	-	Obsolete	06/10/2011
N00005026	Collection Resources	Computer Server	Dell	PowerEdge 1855	HWFLS71	2005	5,172.98	-	Obsolete	06/17/2011
(3) N00005619	CRTC Research Support Faculty #252	Cryogenic Storage Freezer	Cryostar Industries	Ultima II Crogenic Freezer		2005	10,510.43	-	Too Costly to Repair	05/28/2011
N00006046	Math Stats Faculty #116	Computer	Monarch Computer Systems	190373 Quadro FX 4400		2005	5,013.00	-	Obsolete	05/28/2011
N00006957	TECHS	Computer Server	Dell	PowerEdge 1855	HZV1L91	2006	5,207.03	-	Obsolete	06/17/2011

Total Dispositon Items: 37

Disposition value: 338,686.44

Disposition bookvalue: 1,221.79

Surplus Property Department
Disposition Detail List
as of 07-15-11

UNM#	Dept. turning in equipment	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	NBV	Method Of Disposal Desc	Disposal Date
(1) 99544	PPD Automotive	MV TRK UNDER 1 TON	CHEVROLET		CCL247S179185	1977	\$5,324.00	\$0.00	Obsolete	07/22/2011
158797	PPD Automotive	MV VAN	FORD		1FBHE21G3DHA71	1983	\$11,355.00	\$0.00	Obsolete	07/22/2011
163289	PPD Automotive	MV TRK UNDER 1 TON	CHEVROLET	BLAZER	1G8CT18B3E8111	1984	\$10,522.00	\$0.00	Obsolete	07/22/2011
171184	HSC PPD Area 2	MV PASSENGER CAR	CHEVROLET	CCL	1G1BN35HBFX16E	1986	\$11,709.00	\$0.00	Obsolete	07/22/2011
175134	IT Networks	MV VAN	FORD	E150	1FTDE14Y2GHB20	1986	\$9,321.00	\$0.00	Obsolete	07/22/2011
181956	PPD Automotive	MV VAN HY CUBE	CHEVROLET	HIC	2GCHG31K7H413E	1988	\$17,485.00	\$0.00	Obsolete	07/22/2011
183419	PPD Automotive	MV VAN	CHEVROLET	CM10906	1GNDM15Z7JB187	1988	\$14,468.00	\$0.00	Obsolete	07/22/2011
184759	PPD Automotive	MV VAN HY CUBE	FORD	E350	1FDKE37H1JB430	1988	\$15,985.00	\$0.00	Obsolete	07/22/2011
189469	Intercollegiate Athletics	MV VAN	FORD	E350	1FBJS31G6LHA82	1990	\$18,814.00	\$0.00	Obsolete	07/22/2011
193460	Campus Safety Administrative	MV VAN	CHEVROLET	CG31306	1GAFG35K6M712I	1991	\$15,316.00	\$0.00	Obsolete	07/22/2011
194401	PPD Automotive	MV TRK OVER 1 TON	GMC FLATBED	TC6H042	1GDJ6H1J4NJ500	1991	\$26,995.00	\$0.00	Obsolete	07/22/2011
194406	PPD Automotive	MV PASSENGER CAR	FORD	P72	2FACP72W4NX18I	1992	\$13,110.00	\$0.00	Obsolete	07/22/2011
194514	PPD Automotive	MV VAN	DODGE	B350 MAXIVAN	2B5WB35ZXMK40	1991	\$16,647.00	\$0.00	Obsolete	07/22/2011
195331	PPD Automotive	MV PASSENGER CAR	FORD	TEMPO	2FAPP36X6MB18C	1991	\$8,618.00	\$0.00	Obsolete	07/22/2011
(2) 195880	MTS Production	VCR	SONY	BVW60	12321	1992	\$17,462.00	\$0.00	Obsolete	06/30/2011
196125	PPD Automotive	MV PASSENGER CAR	FORD	92TAURUS	1FACP50U8NG27C	1992	\$10,052.00	\$0.00	Obsolete	07/22/2011
196798	PPD Automotive	MV PASSENGER CAR	FORD	P72 (4DR)	2FACP72W7NX20I	1992	\$13,110.00	\$0.00	Obsolete	07/22/2011
196799	PPD Utility Main	MV PASSENGER CAR	FORD	P72	2FACP72W5NX20I	1992	\$13,110.00	\$0.00	Obsolete	07/22/2011
196825	Intercollegiate Athletics	GROUNDS SWEEPER TURF	ROCKFORD	55 1/2	843671	1992	\$19,762.00	\$0.00	Obsolete	07/22/2011
197657	Safety & Risk Services	MV PASSENGER CAR	CHEVROLET	CAPRICE	1G1BL83E7NW13E	1992	\$16,252.00	\$0.00	Obsolete	07/22/2011
197816	PPD Automotive	MV S.U.V.	CHEVROLET	SUBURBAN	1GNKG26N9PJ357	1993	\$23,221.00	\$0.00	Obsolete	07/22/2011
201201	PPD Utility Main	MV PASSENGER CAR	CHEVROLET	CAPRICE 1993	1G1BL53E9PR138	1993	\$13,535.00	\$0.00	Obsolete	07/22/2011
201205	PPD Recycling	MV VAN	GMC	1992	2GTHG31K6N4517	1993	\$17,130.00	\$0.00	Obsolete	07/22/2011
(3) 205988	Pathology Department	CENTRIFUGE	SORVALL	ULTRA 80		1994	\$24,354.00	\$0.00	Obsolete	06/30/2011
208848	PPD Grounds	MOWER LAWN POWER	TORO	30789-40110	40110	1995	\$12,374.00	\$0.00	Obsolete	07/22/2011
214922	Biology Department	MV S.U.V.	FORD	BRONCO	1FMEU15H3TLA9E	1996	\$21,315.00	\$0.00	Obsolete	07/22/2011
218547	PPD Automotive	MV TRK UNDER 1 TON	CHEVROLET	S-10	1GCCS14X5T818C	1996	\$12,750.00	\$0.00	Obsolete	07/22/2011
226848	PPD Automotive	MV TRK UNDER 1 TON	CHEVROLET	S-10 PU	1GCCS14X8V818E	1997	\$12,452.00	\$0.00	Obsolete	07/22/2011
226850	PPD Grounds	MV TRK UNDER 1 TON	CHEVROLET	S-10 PU	1GCCS14X1V818A	1997	\$12,452.00	\$0.00	Obsolete	07/22/2011
(4) 234757	Telecommunications	COMPUTER FILE SERVER	IBM	RS8000 F50	1029318	1999	\$37,876.00	\$0.00	Too Costly to Repair	07/22/2011
(5) 235637	General Clinical Research Ctr GCRC	METABOLIC UNIT	SENSORMEDICS	VMAX29	VMX00647	1999	\$32,787.00	\$0.00	Too Costly to Repair	06/30/2011
236167	PPD Automotive	MV VAN	CHEVROLET	Astro Van	1GNDM19W8XB1E	1999	\$17,559.00	\$2,340.82	Obsolete	07/22/2011
244570	Communication Journalism	RECORDER/PLAYER/EDIT	PANASONIC	AGDS850P	L4TC00490	2000	\$5,944.00	\$0.00	Obsolete	07/22/2011
246087	Continuing Education Cont Ed	PROJECTOR	PROXIMA	Proxima	41A223779	2001	\$5,663.00	\$1,541.63	Too Costly to Repair	07/22/2011
247257	PPD Automotive	MV S.U.V.	DODGE	DURANGO	1B4HS28Z416168E	2001	\$25,281.00	\$0.00	Obsolete	07/22/2011
252548	Cinematic Arts Department	AUDIO TAPE DRIVE	BURST/GAMUT COMMUN	4X36GB	00585768	2001	\$5,396.00	\$45.14	Obsolete	06/30/2011
252689	Gallup Campus Safety	MV PASSENGER CAR	FORD	Crown Victoria	2FAPP71WX1X12I	2001	\$21,030.00	\$0.00	Obsolete	07/22/2011
253777	PPD Grounds	TRUCKSTER	CUSHMAN	898546C	LM11985	2002	\$13,412.00	\$4,471.14	Obsolete	07/22/2011
253778	PPD Grounds	TRUCKSTER	CUSHMAN	898546C	LM11986	2002	\$13,412.00	\$4,471.14	Obsolete	07/22/2011
255030	PPD Grounds	MOWER LAWN POWER	JACOBSEN	Rotary 946714	0347	2002	\$15,901.00	\$0.00	Obsolete	07/22/2011
(6) 258384	MTS Academic Technology Services	PROJECTOR	EIKI	LC-X1100		2002	\$8,760.00	\$3,552.41	Too Costly to Repair	06/30/2011
261819	VP Resrch & Econ Devlpmnt VPRED	EDITING SYSTEM	SONY	UVW 1800	1523	2003	\$8,000.00	\$0.00	Obsolete	07/22/2011
262713	PPD Grounds	MV TRK UNDER 1 TON	CUSHMAN		60C7492	2003	\$15,097.00	\$0.00	Obsolete	07/22/2011
(7) N00000493	Family Community Medicine Dept	Furniture, Modular	Kimball Office			2004	\$6,559.32	\$2,131.86	Obsolete	07/22/2011
N00001226	OB GYN Administration	Image Documentation System	CooperSurgical	PRISM		2004	\$7,525.00	\$0.00	Obsolete	06/30/2011
(8) N00010127	AS Biology Gen Admin Chair	Freezer	Fisher Scientific		13989144 17.2 cu ft. Upright	2006	\$8,746.16	\$874.58	Obsolete	06/30/2011

Total Disposition Items: 46

Disposition value: 683,948.48

Disposition bookvalue: 19,428.72

June 24, 2011

Additional Notes to Surplus listing dated 6/24/11:

1 – Assets# 188727 and # 188728 from the Electrical and Computer Engineering Department constitute an Adept Robot and its Controller. Purchased in 1990, these items are now inoperable and the repair costs exceed the cost of replacement.

2 – Asset# 235480 is a 13-year-old Toshiba projector that is broken and would be too costly to repair. A new projector will cost less and operate with the latest technology.

3 – Assets# 235914 and # N00005619 are two cryo-freezers purchased in 1999 and 2005, respectively, by the UNM Human Tissue Repository in the Department of Pathology. The freezers are no longer functional; in both cases, their compressors are damaged beyond repair.

4 – Assets# 245749 through # 245757 surplussed by the Department of Mathematics and Statistics are nine (9) obsolete Microway computers that can no longer be used by the department. They are not compatible with the current operating system.

5 – Asset# 254044, a 2002 Minolta Overhead Scanner, is no longer used in the Interlibrary Loan Unit of the Health Sciences Library and Informatics Center since it no longer fits their processes. It was purchased before the advent of electronic journals for scanning bound volumes. 98% of the journals are now in electronic-only format and requests are delivered electronically.

6 – Asset# 260376 is a 2003 MK Technologies 3-D Printer/Plotter from the Department of Orthopaedics & Rehabilitation. It has become obsolete and non-functioning. The performance and quality produced by current models far exceed that of the MK plotter being disposed.

7 – Assets# 262014 through # 262038 on the list, surplussed by ID Card Services in the Student Life Information Technology Department, are eleven (11) Micros Eclipse point-of-sale cash registers. These registers were used in food service venues on campus. The systems had reached their end of life for maintenance coverage with the supporting vendor, CBORD Group Inc., and were no longer supported. Replacement cash registers of the newest model were purchased and installed in the same food service locations.

July 15, 2011

Additional Notes to Surplus listings dated 7/15/11:

1 – Vehicle Assets# 99544 through # 262713 on the list, although not sequential, constitute 34 vehicles of all types, makes and models totaling \$514,876.00. They are being auctioned through Bentley's Auction as they have become too expensive to maintain either because of high mileage or age, or both. Although three vehicles still reflect a remaining book value, due to their condition the vehicles no longer have any substantive value to the University.

2 –Asset# 195880 is a 19-year old Sony Beta Tape Deck VCR System from UNM Extended University, Media Technology Services used in support of distance education via satellite from UNM main campus to the distance sites. It is now obsolete and no longer used. Distance education now utilizes IP-based digital two-way videoconferencing.

3 –Asset# 205988 is a 17-year old Thermo Scientific Sorvall Ultra 80 ultracentrifuge from the Center for Infectious Disease. In May of this year, the department was notified by the manufacturer that the supply of repair parts for these discontinued units is becoming increasingly difficult to maintain and therefore will not be available after June 30, 2011. Support contracts will also no longer be available. A number of new innovations make ultracentrifuges more productive, versatile, energy efficient and safer; the department has made the decision to surplus the discontinued unit.

4 –Asset# 234757 is a 1999 IBM Server from Information Technologies that is no longer compatible with existing, in-use systems. It is past end of its hardware life and the software and hardware are no longer supported by any vendor.

5 –Asset# 235637 is a 1999 Metabolic Unit from the Clinical & Translational Science Center (CTSC) that is obsolete, no longer works properly and cannot be repaired. The department was also not able to retrieve research data from it due to the antiquated computer and software on the machine. The computer was sent to Information Technologies for hard drive destruction.

6 –Asset# 258384 is a 9-year-old Video Projector from UNM Extended University, Media Technology Services that is not working and is too costly to repair. New video projectors can be purchased for less than the cost to repair. Costs of these projectors have decreased significantly over the years and it is more cost effective to purchase new than to repair those that are this old.

7 –Asset# N00000493 is Modular Furniture removed from Logan Hall during the renovation. Surplus Property will work with Planning & Campus Development to find the best solution for recycling the units, most likely broken down individually or for parts.

8 –Asset# N00010127 is a freezer used by the Department of Biology for biohazard materials. The freezer was broken and too costly to repair and therefore sent to Safety and Risk Services for disposition and decontamination.



The University of New Mexico
Purchasing Department
MSC01 1240
1 University of New Mexico
Albuquerque, NM 87131-0001

MEMORANDUM

To: David Harris, Executive Vice President for Administration
From: Bruce Cherrin, Chief Procurement Officer *Boe*
Subject: Contract Approval
Date: July 26, 2011

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

University of New Mexico Hospital

1. BCBS of New Mexico

Source of Funds: UNM Hospitals Operating Budget

Description:

Request approval for the employee medical plan administration and stop loss insurance through BCBS of New Mexico. The amount of medical plan employer contributions budgeted for fiscal year 2012 is \$27,900,000. Annual employee premium contributions are estimated at \$5,000,000. Medical plan administration and stop loss insurance cost through BCBS of New Mexico is estimated at \$2,100,000 for fiscal year 2012. The Term of the agreement is one year. However, the term can be continued for an additional three years (through fiscal year 2014) with negotiated annual administration and stop loss rate changes.

Process: RFP 152-10

Total Cost:

Dependent on health plan claims volume, ranges from \$30,000,000 to \$33,000,000 per fiscal year

2. United Blood Services

Source of Funds: UNM Hospitals Operating Budget

Description: Request for three year approval to purchase blood products. Blood Services are essential to the daily operation of UNMH as a level 1 trauma center and healthcare provider. United Blood Services is the

onlyfull service source for collection, processing, testing and delivery of required blood products and services. United Blood Services is the only blood bank operating under the American Association of Blood Banks Standards and the code of Federal Regulations within the state of New Mexico.

Process: Sole source supplier

Total Cost: Dependent on volumes, ranges from \$6,500,000 to \$7,500,000 per fiscal year

3. US Food Services

Source of Funds: UNM Hospitals Operating Budget

Description: Requesting three year approval to purchase food and food products for use throughout UNM Hospitals.

Process: Novation Contractor

Total Cost: Dependent on volumes, ranges from \$3,750,000 to \$4,500,000 per fiscal year

4. First Choice Community Health Care

Source of Funds: UNM Hospitals Operating Budget

Description:

Request to renew the contract with First Choice Community Health Care. UNMH has historically contracted with First Choice Community Health Care in order to provide additional access for primary care and cardiology visits for UNM Care and UNM State Coverage Insurance patients. The current contract has been in effect since July 1, 2008 and may be renewed annually. First Choice Community Health Care has been providing primary care and cardiology services for UNM Care patients since 1997. Primary care visits and cardiology visits are paid at a rate of \$90.30 per visit.

Process: This agreement is exempt from the provisions of the procurement code, pursuant to Section 13-1-98.1 NMSA 1978, as amended since this agreement is for the purpose of creating a network of health care providers.

Total Cost: \$3,000,000 per fiscal year

5. Hartford Life and Accident Insurance Company

Source of Funds: UNMH Operating Budget

Description

Request three year approval through August 2014 for Hartford Life and Accident Insurance Company to provide Basic Life, Accidental Death and Dismemberment, and Long Term Disability insurance coverage for UNM Hospitals employees.

Process: RFP 108-07

Total Cost: Estimated at \$1,600,000 to \$1,800,000

6. Seven Bar Flying Service, Inc.

Source of Funds: UNM Hospitals Operating Budget

Description:

Lifeguard Air Emergency Services is a hospital based transport program providing complete care 24 hours per day for pediatric and adult patients via fixed wing vehicle. This service is provided 365 days per year. Lifeguard is a component with the UNM/HSCE Center and Averages 60 flights per month.

Process:

RFP 69-06 solicited the services for both the Lifeguard and the UNM Newborn Transport. The RFP called for a designated plane for each program and a shared backup plane. The contract is for a minimum of 5 years with 3 one-year options. Not to exceed June 30, 2014. This will be year 1 of the 3 year option. Approval was originally requested and approved in June of 2006.

Total Cost: Dependent on volumes and fuel charges; ranges from \$1,500,000 to \$1,700,000 per fiscal year

7. Staples

Source of Funds: UNM Hospital Operating Budget

Description: Request three year approval for purchase of office supplies used throughout UNM Hospitals.

Process: Novation Forms Contractor

Total Cost: Dependent on volumes, ranges from \$1,400,000 to \$1,600,000 per fiscal year

8. MGA Healthcare Staffing New Mexico Inc.

Source of Funds: UNM Hospitals Operating Budget

Description:

Request for an agreement with MGA Healthcare Staffing New Mexico Inc., to provide short-term or per diem nurses to cover nurse staffing needs throughout UNM Hospitals. Usage is based on need and availability of qualified staff.

Process: RFP 180-11. Contract term is one year, plus three additional one-year renewals.

Total Cost: Dependent on need, ranges from \$1,000,000 to \$1,500,000 per fiscal year

9. American Foundation for Organ Donation and Transplantation

Source of Funds: UNM Hospitals Operating Budget

Description: Request for three year approval for procurement of organs for transplant services for patients.

Process: Sole Source based on organ types and compatibility with patient.

Total Cost: Dependent on volumes, ranges from \$1,100,000 to \$1,300,000 per fiscal year

10. Siemens Medical Solutions

Source of Funds: UNM Hospitals Operating Budget

Description: Request for five year maintenance agreement for the PET CT, the PET CT work station and the software contract.

Process: Sole source, the associated PET CT was approved by Regents in June 2009.

Cost: Expense estimated at \$224,647 per fiscal year or \$1,123,235 for five years

11. Standard Register

Source of Funds: UNM Hospital Operating Budget

Description: Request three year approval for design, printing and distribution for all official forms used by UNM Hospitals.

Process: Novation Forms Contractor

Total Cost: Dependent on volumes, ranges from \$850,000 to \$950,000 per fiscal year

12. Siemens Medical Solutions

Source of Funds: UNM Hospitals Operating Budget

Description:

Request for five year maintenance agreement for the Somatom Emotion 16 slice CT located at the Outpatient Surgical Imaging Services and for the Somatom Emotion 4 Slice CT located at the Main Hospital.

Process: Sole source. Both Somatoms were purchased from Siemens.

Cost: Expense estimated at \$174,157 per fiscal year or \$870,785 for five years

13. Cisco Systems Equipment (Aquila / Mele)

Source of Funds: UNM Hospitals Capital Budget

Description:

Request to purchase network equipment that will support the data network needs for computers, IP telephony, and medical/imaging devices used in UNM Hospital, the Outpatient Surgical and Imaging Services Building, and the distribution hub for the Medical Arts clinic, Children's Psychiatric Center, and University of New Mexico Adult Psychiatric Center.

Process: SPD 90-000-00-01008BG

Total Cost: \$750,000

14. Dupuy

Source of Funds: UNM Hospitals Operating Budget

Description:

Request approval for the purchase of spinal surgical implants. Relationship is necessary for order placement, as the individual products are ordered based on the needs identified for the specific surgical cases.

Process: Novation contractor

Cost: Dependent on number of cases, ranges from \$550,000 to \$650,000 per fiscal year

15. First Nations Community Health Care

Source of Funds: UNM Hospitals Operating Budget

Description:

Request to renew the contract with First Nations Community Health Care. UNMH has historically contracted with First Nations Community Health Care in order to provide additional access for primary care and cardiology visits for UNM Care and UNM State Coverage Insurance patients. The current contract has been in effect since July 1, 2008 and may be renewed annually. Primary care visits and cardiology visits are paid at a rate of \$90.30 per visit.

Process:

This agreement is exempt from the provisions of the procurement code, pursuant to Section 13-1-98.1 NMSA 1978, as amended since this agreement is for the purpose of creating a network of health care providers.

Total Cost: Dependent on patient volumes, ranges from \$530,000 to \$630,000 per fiscal year

16. US Post Office

Source of Funds: UNM Hospitals Operating Budget

Description: Request for three year approval for US Post Office as the supplier of postage needed for hospital mailings and correspondence.

Process: Exempt government entity

Total Cost: Depends on mailings, ranges from \$540,000 to \$600,000 per year

University of New Mexico

17. University of New Mexico Research Storage Consortium – Storage System

Request for Proposal number 1413-11 was solicited on February 14, 2011 to provide a large-scale, shared, and extensible research data storage system to support the needs of the five UNM research groups/organizations that comprise the New Mexico Research Storage Consortium—Earth Data Analysis Center (EDAC), University Libraries, Center for Advanced Research Computing (CARC), DataONE, and Long Term Ecological Research Network Office (LTER).

In response to RFP#1413-11, there were a total of eleven respondents. Of the 11 offers received, three (3) were identified as finalists and asked to make oral presentations and submit best and final offers. Based upon the final ranking, the evaluation committee recommends that the award be made to Agilysys, the top ranked offeror. The total purchase of the proposed HP storage system consists of all hardware, software, installation, testing, training and a five-year hardware/software service agreement.

Source of Funds: Grants from the National Science Foundation to EDAC, CARC, DataONE, and LTER, and University Library General Funds

Total Cost: \$587,176

18. Center for Micro-Engineered Materials – Rigaku

In accordance with IFB 1194-11 a bid was solicited on June 7, 2011 for the purchase of an X-ray Diffraction System. Two responses were received by the department—Bruker AXS and Rigaku Americas Corporation. Both vendors met bid specifications but Rigaku had the lowest bid price as well as the best data quality.

The purchase is for a research system for Nano-bio Materials and Earth Sciences which will be housed in the Earth and Planetary Sciences building. The system will have many uses including:

- 1) Data collection on numerous samples utilizing sequentially automated specimen exchange,
- 2) Ability to do real-time controlled environment experiments under non-ambient conditions, and
- 3) Ability to collect data from extremely small samples or spots from larger samples.

Source of Funds: ARRA

Total Cost: \$543,688.00 which includes delivery, installation and training

19. REQUEST FOR APPROVAL TO USE CONSTRUCTION MANAGER AT RISK (CM at Risk) for COLLABORATIVE TEACHING AND LEARNING BUILDING (CTL)

RECOMMENDED ACTION:

As required by NMSA 13-1-124.4, it is recommended that the Board of Regents approve the use of the Construction Manager at Risk project delivery method for the Collaborative Teaching and Learning Building project.

PROJECT DESCRIPTION:

The Collaborative Teaching and Learning Building Project will consist of a new state-of-the-art interdisciplinary Classroom Building that will be located adjacent to Travelstead Hall on main campus. The proposed classroom building is anticipated to be multi-storied facility of approximately 26,000 gsf, at an estimated construction cost of \$6.8 million. The project will include shared-use state-of-the-art classrooms, a prototype “sand box” classroom that will be used for teaching as well as for faculty development, small group study rooms, student gathering areas, and academic support space.

The Construction Management at Risk (CMAR) construction method will contribute to the success of this project as follows:

1. A Construction Management at Risk firm will provide in-depth constructability assistance during design, resulting in a closely aligned scope and budget for the project.
2. CMAR allows the Contractor to build the construction schedule during design, resulting in a very efficient construction schedule for the project. Employing the CMAR process will help ensure that project funds are encumbered prior to the state fund reversion date in June 2012.
3. Enhanced collaboration during design results in improved construction efficiency. Adding construction expertise into the development of the 3D BIM (Building Information Model) production documents will reduce conflicts and change orders during construction.
4. The proposed Construction Manager at Risk Selection Committee is:
 - a. Robert Doran, University Architect
 - b. William C. Turner, Director, Office of Capital Projects
 - c. Rick Henrard, Group Manager, Office of Capital Projects
 - d. Daniel P. Kemme, Architect of Record, Dekker/Perich/Sabatini

FUNDING:

The total estimated Project Budget is \$9,000,000:

\$6,000,000 is funded from 2008 General Obligation Bonds
\$3,000,000 is funded from 2007 UNM Bonds

**REQUEST FOR CAPITAL PROJECT APPROVAL for
FACILITY FOR ADVANCED CELL ENGINEERING
UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER
August 9, 2011**

REQUESTED ACTION:

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the University of New Mexico Facility for Advanced Cell Engineering located on the Health Sciences Center Campus.

PROJECT DESCRIPTION:

The project will renovate 5,575 square feet of existing ground floor space formerly dedicated to the Gross Anatomy Lab in the Basic Medical Sciences Building (BMSB). It will provide for laboratories, tissue culture rooms, a centrifuge / autoclave facility, a confocal dark room and areas for freezers, storage, and offices.

The project will include removal of existing walls, ceilings and flooring to support the new layout as well as extensive cleanup to neutralize formaldehyde remaining in the space. A new air handler and exhaust fan will replace the units which were installed in 1967. Four adjacent labs will also be included in the mechanical renovations to support supply and exhaust requirements for the new facility. This will provide required capacity and necessary energy controls for this state of the art lab. The project also includes reuse of the 35 kW natural gas generator which is being surplusd during the renovations of the former Tri-Services Building. Backup power will support the research freezers, refrigerators and incubators.

Power, lighting, data and bench top air/gas/vacuum will be modified to support the requirements and bring systems up to code. Inclusion of a fire suppression system within the project boundaries and updates to the fire detection system are also included. New laboratory casework, fume hoods and bio-safety cabinets will be installed to support the work of the principal investigators and their staff.

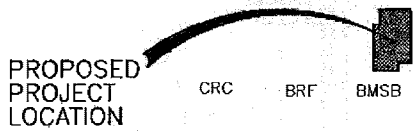
PROJECT RATIONALE:

This new facility will provide a state of the art research environment for conducting translational studies, attracting industry funding, encouraging local investment opportunities and establishing national and international collaborations.

FUNDING:

The total estimated Project Budget is \$2,400,000:

- \$2,400,000 is funded from 2007 UNM Bonds



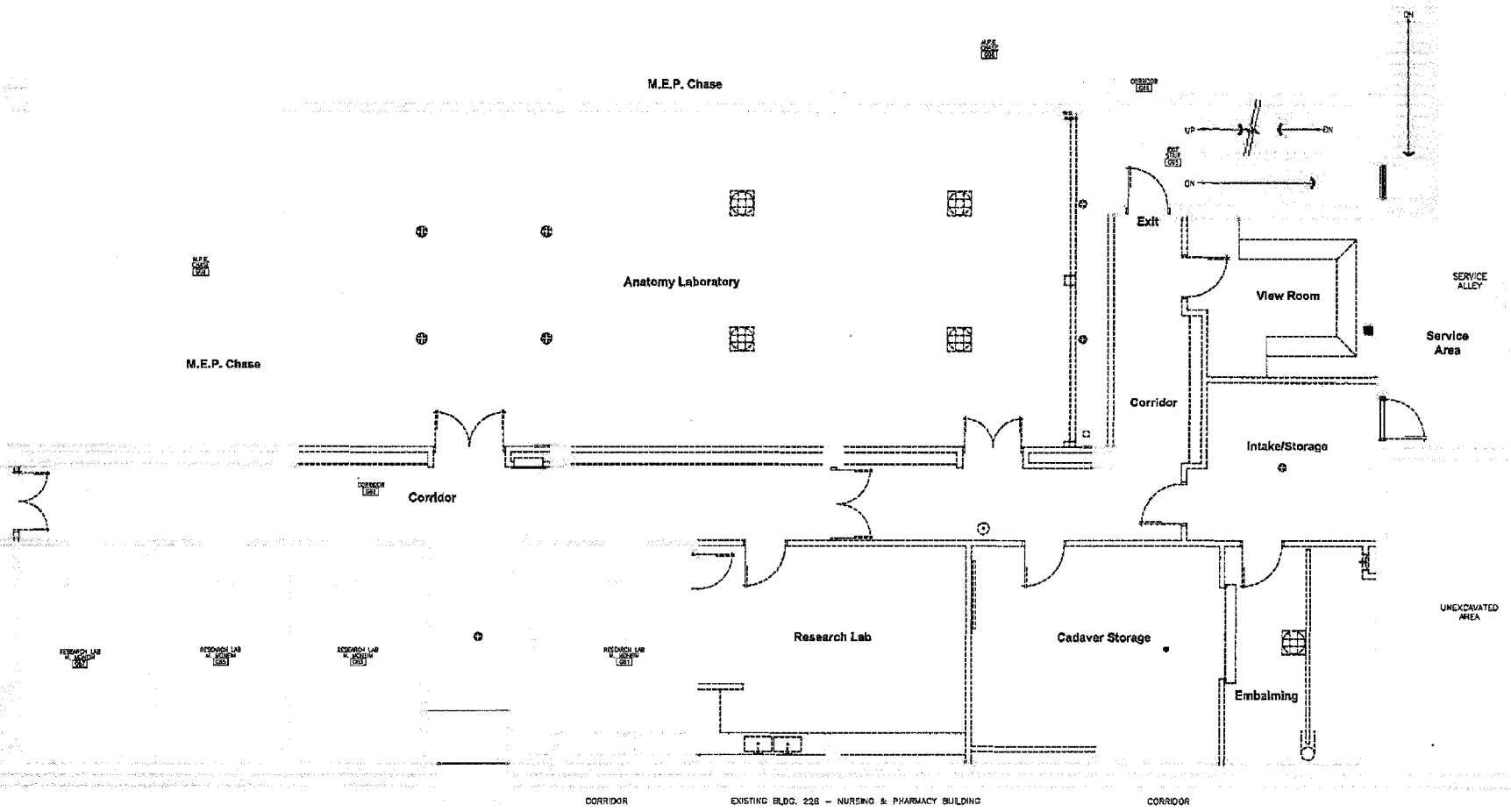
BRF = BIOMEDICAL RESEARCH FACILITY
CRC = CANCER RESEARCH CENTER
BMSB = BASIC MEDICAL SCIENCE BLDG.

VICINITY MAP

UNM NORTH CAMPUS



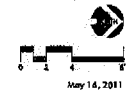
N.T.S.



Existing Conditions Floor Plan Facility for Advanced Cellular Engineering

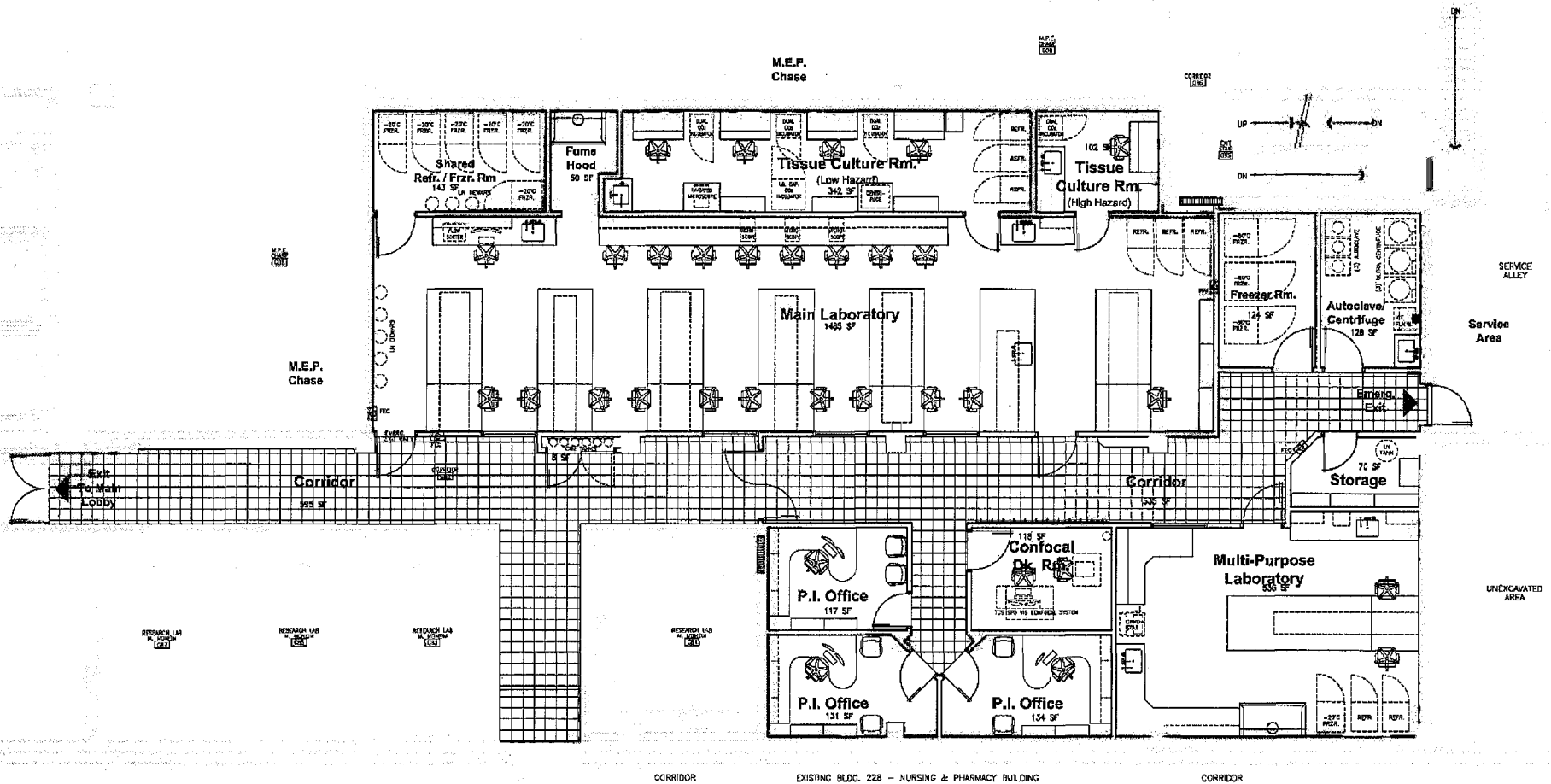
UNM North Campus - BMSB Ground Floor

4,880 Sq. Ft. Remodel Area



May 14, 2011

QUINCY T. WICKS & ASSOC., P.C.
ARCHITECTS - PLANNERS
110 Second St. N.W., Suite 502
Albuquerque, New Mexico 87102
505.243.4100 • Fax 505.243.4101



Floor Plan Facility for Advanced Cellular Engineering

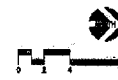
UNM North Campus - BMSB Ground Floor

4,850 Sq. Ft. Remodel Area

CORRIDOR

EXISTING BLDG. 228 - NURSING & PHARMACY BUILDING

CORRIDOR



May 16, 2011

gregory t. hicks & assoc., p.c.
 architects • planners
 1700 University Blvd. NE, Suite 200
 Atlanta, GA 30329-3000
 Phone: 404.524.4141 Fax: 404.524.4142

**REQUEST FOR CAPITAL PROJECT APPROVAL for
UNM HOSPITAL INSTALL CHILLER LINE TO BARBARA AND BILL
RICHARDSON PAVILION
UNIVERSITY OF NEW MEXICO HOSPITAL
August 9, 2011**

REQUESTED ACTION:

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for the UNM Hospital, Chiller Line to the Barbara and Bill Richardson Pavilion (BBRP).

PROJECT DESCRIPTION:

This project includes the installation of a new 16 inch diameter supply and returns chilled water line system from UH Main Central Plant to the BBRP. The new piping will be routed from the central plant through UH Main second floor roof and UH Main basement to existing chases to access to the BBRP main supply lines. The new lines will supply the normal and emergency chilled water requirements of the BBRP.

PROJECT RATIONALE:

The BBRP is currently provided with chilled water from UNM Lomas Chilled Water Plant. In the event of a failure, UNM will not be capable of providing cooling to the BBRP Intensive Care Unit's. The current emergency provision includes a diversion of chilled water from the Ambulatory Care Center (ACC). During an emergency, the ACC will be shut down.

The installation of the extended supply and return line will provide the required chilled water under normal and emergency conditions. Chilled water from the UNM Lomas Plant will continue to be tied into the BBRP as a backup in the event that there is problem in the UNMH Central Plant. This reroute also allows a feed to the hospital's basement from this new line and abandon the old direct buried chilled water line. These lines have been underground for over 20 years and are showing signs of severe rusting and possible failure.

UNMH chillers are on emergency power. Extending chilled water from the UNMH plant to the BBRP will ensure chilled water during power outages.

FUNDING:

The total estimated Project Budget is \$1,000,000:

- \$1,000,000 is funded from UNM Hospital Capital Initiative Funds

**REQUEST FOR CAPITAL PROJECT APPROVAL for
UNM HOSPITAL FIRST FLOOR NEUROSCIENCE
UNIVERSITY OF NEW MEXICO HOSPITAL
August 9, 2011**

REQUESTED ACTION:

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for UNM Hospital, First Floor Neuroscience Backfill.

PROJECT DESCRIPTION:

This project consists of renovating approximately 8,000 square feet of UNMH ground floor into a consolidated Transplant, Nephrology, Urology and Interventional Radiology (IR) Clinic. The existing Neuroscience Clinic will be vacated in December 2011, when the new Clinical Neuroscience Center (CNC) moves into the old Cancer Research and Treatment Center. The project will include, but not be limited to, Exam Rooms, Procedure Rooms, Recovery Rooms, X-Ray Reading Rooms, Administration, Offices, Conference Rooms, IT and ancillary support spaces.

PROJECT RATIONALE:

The consolidation of Transplant, Nephrology, Urology, and IR Clinics will provide care to an outpatient population who experience disorders of the kidneys and urinary tract. It will provide care to patients that are pre and post-operative kidney transplant and recovery for kidney biopsy patients. Having Transplant and Nephrology services on the ground floor of UNMH provides desirable adjacencies to necessary support services and patient parking to the west. This adjacency will improve overall patient throughput, coordinated patient care delivery and staff/provider satisfaction. This will result in added clinic space for 5 Medicine Specialties, 2 Surgical Specialties, General Surgery and General Orthopedics Clinics.

IR is a rapidly growing area of medicine. This specialty replaces open surgical procedures by providing minimally invasive treatment and procedures. The IR clinic will provide consult care to patients pre and post procedure recovery. Currently the IR clinic is not in operation because of lack of clinic space.

FUNDING:

The total estimated Project Budget is \$750,000:

- \$750,000 is funded from UNM Hospital Capital Initiative Funds

**REQUEST FOR CAPITAL PROJECT APPROVAL for
UNM HOSPITAL REPLACE DOMESTIC SOIL PIPES
UNIVERSITY OF NEW MEXICO HOSPITAL
August 9, 2011**

REQUESTED ACTION:

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for UNM Hospital, Replacement of Domestic Soil Pipes.

PROJECT DESCRIPTION:

The project includes the removal and replacement of all existing domestic soil piping at UNMH Main Hospital. The project will also include the replacement of all patient and staff bathroom fixtures, janitor's closets sinks and mixing valves, and the replacement of all miscellaneous hand sinks.

Major demolition is required to obtain access to the plumbing chase and will require new wall construction in plumbing walls only, to including framing, drywall, tape, texture and paint to match existing.

PROJECT RATIONALE:

UNMH was built in the late 1950's, and is still utilizing the original pipes for sewer, hot water, cold water and hot water recirculation. The condition of the cast iron pipes for sewer removal and vent has deteriorated significantly. As a result, there have been several sewage breakages that required emergency repairs. The hot, cold and recirculation pipes are galvanized steel with threaded connections and are currently leaking at the joints. These will be replaced with modern copper pipes and sealed connections.

The Hospital needs to replace all existing plumbing infrastructure in a controlled project which will be less intrusive to patients and staff as opposed to emergency repairs to plumbing lines that have failed and have had caused flooding.

FUNDING:

The total estimated Project Budget is \$4,400,000:

- \$4,400,000 is funded from UNM Hospital Capital Initiative Funds

**APPROVAL OF ARCHITECT SELECTION for
RENOVATION of 1650 UNIVERSITY BOULEVARD NE
UNIVERSITY OF NEW MEXICO
August 9, 2011**

RECOMMENDED ACTION:

As required by Section 7.11 of the Regents Policy Manual, it is recommended that the Board of Regents approve the selection of the following architect for design and engineering services for the core and shell renovation of 1650 University Boulevard NE. Project approval will be requested at a future meeting of the Board of Regents.

Recommended Firm: Will be selected on Friday July 29, 2011

PROJECT DESCRIPTION:

1. The commission will include evaluating the feasibility of the renovation of the building core and shell components and systems (HVAC, electrical and mechanical systems, elevators, roof, exterior glazing and curtain wall system, fire sprinklers, and ADA accessibility)
2. 1650 University Boulevard NE is a five-story office building containing 99,000 square feet situated on 4.622 acres. It was acquired by the University in December 2010. The proposed core and shell renovation will enable the University to back-fill space within the building with University-related occupants who are currently in leased space. Two tenants containing approximately 65,000 square feet have committed to relocate into 1650 University upon renovation of the building.
3. The project will extend the economic life of building for an additional 30 years and reduce energy consumption by nearly 50%.

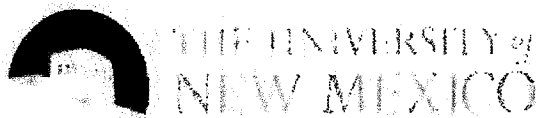
RATIONALE:

1. This recommendation is based on a Request for Proposals selection process in accordance with State of NM Procurement Regulations.
2. On July 21, 2011, the selection committee evaluated five (5) written proposals. Of those three (3) firms were selected to make oral presentations on July 29, 2011. The finalists are listed below in alphabetical order:
 - a. Design Plus LLC (\$180,186)
 - b. FBT Architects (\$196,463)
 - c. Lee Gamelsky Architects P.C. (\$270,875)The fee is based upon scope of work and anticipated work hours.
3. The final AE will be selected subsequent to the oral presentations.
4. The selection committee includes:
 - a. Chris Vallejos, Associate Vice President, Institutional Support Services
 - b. William Turner, Director, Office of Capital Projects
 - c. Mary Kenney, University Planner, Planning and Campus Development
 - d. Thomas Neale, Associate Director of Real Estate, Real Estate Department
 - e. Rick Henrard, Group Manager, Office of Capital Projects

FUNDING:

The total estimated Project Budget for the core and shell renovation is \$4,020,000:

- \$4,020,000 is funded from 2007 UNM Bonds.



MEMORANDUM

TO: Members of the Finance and Facilities Committee

THRU: David J. Schmidly, President
 David W. Harris, EVP for Administration, COO, and CFO
 Paul Roth, MD, Chancellor for Health Sciences Center and Dean of the SOM
 Chaouki Abdallah, Interim Provost and EVP for Academic Affairs

FROM: Marc H. Saavedra, Director

DATE: July 25, 2011

SUBJECT: Approval of Funding Request Submission to the Higher Education Department

RECOMMENDED ACTION

Attached for your approval is the funding request for programs on Main Campus and the Health Sciences Center. Staff recommends the approval of the 2012 Research and Public Service Projects (RPSPs) legislative request so that it may be submitted to the Higher Education Department (HED) for Fiscal Year 2012-13 for the August 1st deadline.

ISSUE

As part of the budget process, the Higher Education Department requires the approval by the Board of Regents for RPSPs that are being requested for the 2012 Legislative Session. The majority of RPSPs are base adjustments, due to past cuts to currently funded programs.

Research and Public Service Projects (Please see attached documents):

- Main Campus:

Program Name	FY 11 Original	FY 12 Final	\$ Change	% Change	FY 13 Expansion Request
Spanish Resource Center	\$81,100	\$38,600	(\$42,500)	-52.4%	\$74,200
New Mexico Historical Review	\$53,700	\$46,100	(\$7,600)	-14.2%	\$41,700
Family Development Program	\$518,400	\$419,800	(\$98,600)	-19.0%	\$186,900
Manufacturing Engineering Program	\$402,500	\$348,300	(\$54,200)	-13.5%	\$351,700
Mentoring Institute	\$109,200	\$88,100	(\$21,100)	-19.3%	\$61,900
College Readiness (Natural High Program & College Prep Mentoring)	\$208,400	\$128,900	(\$79,500)	-38.1%	\$50,000
Land Grant Program	\$62,900	\$29,300	(\$33,600)	-53.4%	\$60,000
Resource Geographic Information System – Earth Data Analyses Center	\$76,900	\$62,000	(\$14,900)	-19.4%	\$80,400
Utton Transboundary Resource Center	\$347,700	\$282,700	(\$65,000)	-18.7%	\$200,000
Natural Heritage Program	\$62,000	\$29,400	(\$32,600)	-52.6%	\$53,200

- Health Sciences Center:

Program Name	FY 11 Original	FY 12 Final	\$ Change	% Change	FY 13 Expansion or New Request
Combined BA/MD Program	\$3,617,800	\$3,863,000	(\$245,200)	-6.8%	\$1,063,900
Nursing Education	\$1,511,900	\$731,400	(\$780,500)	-51.6%	\$731,400
New Mexico Poison & Drug Information Center	\$1,409,000	\$1,274,400	(\$134,600)	-9.5%	\$503,500
Project ECHO	\$943,800	\$860,000	(\$83,800)	-8.9%	\$629,000
Office of the Medical Investigator	\$4,136,900	\$3,948,900	(\$188,000)	-4.5%	\$684,400
Combined BA/DDS Degree Program					\$400,000

1. General Fund only.

Thank you for your consideration

Main Campus FY 2013 Legislative Request

Rank #1	Spanish Resource Center	FY 13 Expansion Request: \$74,200
<p>First funded in 1994, the Spanish Resource Center was created to enhance the teaching and study of the Spanish language and culture throughout the State. The New Mexico-based SRC exists as a result of a memorandum of understanding signed by the UNM Division of Continuing Education and the Spanish Ministry of Education and Science. It is one of 13 centers across the US that have been forged through partnerships between major universities and the Spanish Government.</p> <p>Its mission is to provide support for teachers, professionals, university students and all those interested in learning about and promoting the Spanish language and culture. Many of the workshops are taught by faculty and graduate students from UNM. The FY 13 request seeks to restore impacting budget reductions; it includes continuation of current appropriation \$38,600 and an additional amount of \$74,200.</p> <p style="text-align: center;"><i>If funded, this would bring SRC total General Fund Appropriation to \$112,800.</i></p>		
Rank #2	New Mexico Historical Review	FY Expansion Request: \$41,700
<p>Created in 1926, the NMHR is the oldest and most distinguished scholarly journal publishing on the history and culture of New Mexico and the Greater Southwest. The journal moved to the University of New Mexico in 1929 and the UNM Board of Regents has owned the NMHR copyright since the early 1960s. NMHR is a nonprofit, scholarly journal funded by the Legislature since 1992, it is devoted to research, education, service, and outreach—the four primary categories in UNM’s mission.</p> <p>The NMHR has published historical scholarship that has helped to elevate the stature and value of NM and the Greater Southwest in the eyes of the American people, Western Europe, and the world, to raise the socio-economic status of Hispanic New Mexicans, Native Americans and others, and to enrich the lives of the citizens of NM and the United States. Serves as a forum for educating and training graduate students in the professional craft of scholarly editing and publishing. The FY 13 request seeks to restore impacting budget reductions; it includes continuation of current appropriation \$46,100 and an additional amount of \$41,700.</p> <p style="text-align: center;"><i>If funded, this would bring NMHR total General Fund Appropriation to \$87,800.</i></p>		
Rank #3	Family Development Program	FY Expansion Request: \$186,900
<p>UNM’s Family Development Program (FDP) provides statewide outreach for community based education in support of NM’s standards for high quality early learning. For the past 25 years, FDP has represented UNM’s larger vision and strategic goals for diversity, healthy communities and marked distinction for excellence, building the critical early childhood foundation for a strong P-20 pipeline. FDP distinguishes itself as a state and national leader for advancing high quality professional development for how young children learn, grounded in child development research and the science of early learning. UNM’s continued support of FDP takes a stand for “cradle to career” as a long-term investment in the children who are NM’s next generation of higher education students and citizens.</p> <p>FDP seized a national opportunity for NM to be the first state to launch Mind in the Making, an innovative initiative on brain development and current research about how young children learn. FDP had been legislatively funded for a major, statewide train the trainer initiative that annually licensed Facilitators throughout NM. This initiative has currently been stalled. Presently, more than 52% of FDP’s legislative base of support has been cut over the past 4 years, resulting in job loss of 4 statewide trainers and 1 administrative assistant. This reduction in work force has impacted FDP’s capacity to effectively meet requests from community partners.</p> <p style="text-align: center;"><i>If funded, this would bring FDP total General Fund Appropriation to \$613,300.</i></p>		

Rank #4	Manufacturing Engineering Program	FY Expansion Request: \$351,700
<p>The mission of the UNM Manufacturing Engineering Program is to provide a masters-level engineering degree (MEME, or MEME-MBA) to students so they can compete for high-pay jobs in the manufacturing arena. The MEP supports the operation of the UNM Manufacturing Training and Technology Center (MTTC) Cleanroom. This cleanroom trains UNM engineering students, CNM and SIPI technician students, community college and high school faculty, and it provides prototyping capacity for small regional high-tech startup companies. The MTTC and its cleanroom support technology development, workforce development, and economic development. It should be noted that the MTTC (built with a mix of UNM and Federal matching funds), and its cleanroom (built with a mix of State, Federal, UNM and Industry funds), have hosted numerous tenants and users, who collectively have raised over \$300M in venture funds and generated 300 jobs in the private sector.</p> <p>The FY12 is 50% of its FY09 appropriation. As a result of budget reductions, from FY10 to FY12, the MEP has cut five courses, a cleanroom technician, student lab aides, cleanroom janitorial support, and cleanroom materials, supplies and services.</p> <p style="text-align: center;"><i>If funded, this would bring FDP total General Fund Appropriation to \$700,000.</i></p>		
Rank #5	Mentoring Institute	FY Expansion Request: \$61,900
<p>Created in 2007 with Legislative funding, the mission of the Mentoring Institute is to facilitate the development of quality mentoring programs by establishing a network of <i>mentoring partnerships</i>, promoting and pursuing strategically planned and focused interdisciplinary research in mentoring best practices, and applying instructional design standards to training and certification programs</p> <p>The purpose of this program is to enhance the quality of mentoring services provided at UNM and New Mexico by addressing specific education/training needs in mentoring best practices for college and post-baccalaureate access and attainment. The Mentoring Institute provides the following services to students, faculty and staff at UNM, Albuquerque, and statewide: a) Research and Application of Instructional Standards in Curriculum Design and Development; b) Training and Certification Programs in Mentoring Best Practices; c) Conferences and Support Services in Mentoring Best Practices.</p> <p style="text-align: center;"><i>If funded, this would bring the Mentoring Institute total General Fund Appropriation to \$150,000.</i></p>		
Rank #6	College Readiness (Natural High Program and College Prep Mentoring Program)	FY Expansion Request: \$50,000
<p>The Natural High and College Prep Mentoring Program, within the Student Affairs Department, serves to attract and retain underrepresented students and prepare them for college.</p> <p>The Natural High Program connects elementary, middle, and high school youth with enthusiastic, dedicated UNM students as role models. The mission of NH is to provide youth with positive alternatives to at-risk behavior through educational, recreational and artistic opportunities. The program aspires to empower youth and specifically promote their access to higher education. The NH program and outreach services have been impacted by the overall decrease of 64% in state funding, its current appropriation is \$55,200.</p> <p>The College Prep Mentoring Program's mission is to increase the retention of students in the K-12 system through mentoring and tutoring. In addition, the program is designed to prepare students for the successful matriculation from high school into higher education using a college readiness curriculum. The CPM program and outreach services have been impacted by the overall decrease of 33% in state funding, its current appropriation is \$73,700.</p> <p><i>If funded, this would bring the combined programs under the new title "College Readiness" total General Fund Appropriation to \$178,900.</i></p>		

Rank #7	Land Grant Study Program	FY Expansion Request: \$60,000
<p>The Land Grant Studies Program is an interdisciplinary program created in 2008 by the Southwest Hispanic Research Institute, with support from the state of New Mexico. LGSTP seeks to advance the study of <i>mercedes</i> and to provide students an opportunity to work with community land grant boards of trustees and on land grant issues.</p> <p>The LGSTP has been cut significantly over the past three years, and is requesting funds necessary to continue its important research and work within the land grant community throughout the State. The request for FY 13 includes the continuation of the current appropriation of \$29,300 and an additional amount of \$60,000.</p> <p style="text-align: center;"><i>If funded, this would bring LGSTP's total General Fund Appropriation to \$89,300.</i></p>		
Rank #8	Resource Geographic Information System-Earth Data Analyses Center	FY Expansion Request: \$80,400
<p>The Resource Geographic Information System Program and Earth Data Analyses Center's mission is to develop and expand geographic information and use of GIS technology, creating a comprehensive GIS resource for state and local governments, educational institutions, nonprofit organizations, and private businesses. RGIS and EDAC promote geospatial information and GIS technology as primary analytical tools for decision makers and researchers, and to provide a central Clearinghouse to avoid duplication, improving information transfer efficiency.</p> <p>The request for FY 13 includes the continuation of the current appropriation of \$62,000 and an additional amount of \$80,400, the amount cut overall by the Legislature since FY 2009.</p> <p style="text-align: center;"><i>If funded, this would bring RGIS-EDAC's total General Fund Appropriation to \$142,400.</i></p>		
Rank #9	Utton Transboundary Resource Center	FY Expansion Request: \$200,000
<p>The mission of the Utton Transboundary Resources Center is to promote equitable and sustainable management and use of transboundary natural resources and to serve as a resource to the students and faculty of the University of New Mexico. The Center fulfills its mission through academic research and applied field projects, providing direct services to state, local and federal agencies, working with students, faculty, and many experts and community members involved in water resources issues. After 2005, funding became almost exclusively State based. Since 2009, State funding has been reduced by over fifty percent, affecting the Center's ability to provide services to the students and the greater community. The Center is pursuing federal funding, but in a difficult climate.</p> <p>The FY 13 request includes the continuation of the current appropriation of \$282,700, and an additional amount of \$200,000.</p> <p style="text-align: center;"><i>If funded, this would bring Utton's total General Fund Appropriation to \$482,700.</i></p>		
Rank #10	Natural Heritage Program	FY Expansion Request: \$53,200
<p>Since 1991, Natural Heritage NM, on behalf of the University, has fulfilled a leadership role in providing current scientific information, research, and education on biodiversity conservation and sustainable natural resources management for the State. Working cooperatively with state agencies, Natural Heritage NM maintains a statewide database on sensitive species and ecosystems, and conducts applied research on the most pressing environmental issues facing the state in the face of rapid climate change. We also train students to meet our growing need for natural resources professionals, and build tools to support effective natural resource decisions and conflict resolution.</p> <p>The request for FY 13 includes the continuation of the current appropriation of 29,400 and an additional amount of \$53,200.</p> <p style="text-align: center;"><i>If funded this would bring Natural Heritage Program's total General Fund Appropriation to \$82,600.</i></p>		

HSC FY 2013 Legislative Requests

Corrected Version July 25, 2011

Rank: #1

Combined BA/MD Program

FY 13 Expansion Request: \$1,063,900

First funded in FY 2006, the Combined BA/MD Degree Program is a unique partnership between the University of New Mexico's College of Arts & Sciences and the School of Medicine. The program selects New Mexico high school students who are committed to practicing medicine in New Mexico. The program is designed to increase the number of physicians practicing in New Mexico, especially in rural and medically underserved New Mexico. The funds from this appropriation support both the undergraduate education (BA) and the School of Medicine (MD) education.

If funded, this would bring BA/MD's total General Fund Appropriation to \$4,926,900

Rank: #2

Nursing Education

FY 13 Expansion Request: \$731,400

The mission of the College of Nursing is to provide innovative, collaborative education; advance the frontiers of science through research critical to the future of health care; deliver health care services that are at the forefront of science; and facilitate partnerships with public and private biomedical and health enterprises.

The request for FY 13 includes the continuation of the current appropriation of \$731,400 and an additional amount of \$731,400 – the amount cut by the Legislature in FY 2012. As one of only two basic baccalaureate programs in the State of New Mexico, this money is critical in the education of nurses who provide complex nursing care.

*If funded, this would bring Nursing Education's total General Fund Appropriation to \$1,462,800
The HSC is requesting that the entire appropriation be placed within the HSC I&G Appropriation.*

Rank: #3

New Mexico Poison and Drug Information Center

FY 13 Expansion Request: \$503,500

The New Mexico Poison & Drug Information Center (NMPDIC) is a statewide 24-hour toll-free emergency hotline, serving both the public and health professionals. When contacted, specially trained pharmacists at the NMPDIC assess the severity of poisoning and offer specific treatment recommendations based on the latest medical protocols. Poison centers have been shown to significantly reduce healthcare costs by treating patients safely at home instead of in hospital emergency departments.

The NMPDIC is the only poison center in New Mexico. It is also the only teaching site in the state with boarded, clinical toxicologists and a high caseload; thereby providing a meaningful educational experience. NMPDIC is a unique, essential emergency service, of equal importance to New Mexicans as law enforcement, 911 services, and fire response.

The NMPDIC has been cut significantly over the past three years, and is requesting funding necessary to continue its important mission. The NMPDIC is in a non-sustainable position and, without restoration of adequate funding, could face closure at the end of the coming fiscal year.

If funded, this would bring NMPDIC's total General Fund Appropriation to \$2,173,100

Rank: #4

Project ECHO

FY 13 Expansion Request: \$629,000

Project ECHO was first funded in 2007. It was created to address the serious shortage of subspecialty care in New Mexico. Project ECHO extends subspecialty consultation to rural and frontier areas by partnering experts at the HSC with primary care providers in rural and frontier areas, so that care can be delivered to the patient by their own provider, in their own communities.

Due to funding cuts over the past three years, Project ECHO has a \$1,430,000 shortfall. This shortfall has been temporarily and partially absorbed by other grants, all of which are scheduled to end during FY12. Fully funding Project ECHO will enable the program to continue to provide subspecialty care to New Mexicans in rural and underserved areas throughout the State, as well as allow the program to expand in order to address critical shortages.

If funded, this would bring Project ECHO's total General Fund Appropriation to \$1,489,000

Rank: #5

Office of the Medical Investigator

FY 13 Expansion Request: \$684,400

The Office of the Medical Investigator (OMI) has served the people of New Mexico by providing impartial, professional, and accurate death investigation and certification; comprehensively recording all investigational information through formal documentation. Additionally, OMI provides professional counseling to grieving families, conducts infectious disease surveillance and identification, and assists law enforcement agencies in criminal investigations. The OMI is also an educational component of the University of New Mexico School Of Medicine, Department of Pathology, providing advanced forensic pathology instruction related to forensic investigation and medical education to residents, fellows, and numerous University classes.

OMI is statutorily mandated to perform complete medico legal death investigations. Due to the appropriation cuts experienced by OMI, as well as the move to a new facility with significantly increased expenses, OMI needs additional funding in order to continue meeting its statutory mandate.

If funded, this would bring OMI's total General Fund Appropriation to \$4,633,300

Rank: #6

Combined BA/DDS Degree Program

FY 13 Expansion Request: \$400,000

The Combined BA/DDS Degree Program is designed to help address the critical dental shortage in New Mexico by providing educational opportunities to those students who are most likely to return to New Mexico to practice dentistry, as well as to encourage greater diversity of students trained as dentists.

Funds are requested in order to start the Combined BA/DDS program, this program will be modeled on the BA/MD program, with a few program specific adjustments. This will be a multi-year request.

If funded, the BA/DDS Degree Program's total General Fund Appropriation would be \$400,000

MEMORANDUM

TO: Board of Regents of the University of New Mexico

THROUGH: President David J. Schmidly

FROM: Linda Warning, Chair of the Governing Board of the Harwood Foundation
of the University of New Mexico

CC: David W. Harris, Executive Vice President for Administration/COO/CFO

DATE: June 30, 2011

RE: Reappointment of David Harris, Michael Sudbury, and Marcia Winter to
Harwood Foundation Governing Board

In May, 2007 the Board of Regents (the "Regents") adopted resolutions (the "Delegation Resolution") delegating to the Harwood Board certain responsibility for the governance, oversight, management and operation of UNM's Harwood Museum.

The Delegation Resolution provides that the Regents shall appoint the members of the Harwood Board, including nine (9) members appointed based on recommendations of the Harwood Board.

Mr. Harris, and Ms. Sudbury and were appointed to three terms which expired on June 30, 2011. Ms. Winter was appointed in 2009 to fill a vacant seat that expired June 30, 2011. The May 2007 resolution allows members to serve two consecutive three year terms. The Harwood Board recommends reappointing each of them to a new three (3) year term, expiring June 30, 2014.

We respectfully request that the Board of Regents include the appointment of the reappointment of Mr. Harris, Ms. Sudbury and Ms. Winter to the Harwood Board on the Board of Regents' agenda for its meeting on August 9, 2011.

MEMORANDUM

TO: Board of Regents of the University of New Mexico

THROUGH: President David J. Schmidly

FROM: Linda Warning, Chair of the Governing Board of the Harwood Foundation
of the University of New Mexico

CC: David W. Harris, Executive Vice President for Administration/COO/CFO

DATE: June 30, 2011

RE: Regent Approval of Harwood Foundation Code of Ethics

In May, 2007 the Board of Regents (the "Regents") adopted resolutions (the "Delegation Resolution") delegating to the Harwood Board certain responsibility for the governance, oversight, management and operation of UNM's Harwood Museum.

The Delegation Resolution directs the Governing Board, in conjunction with UNM, to adopt necessary policies concerning museum operations. The proposed Code of Ethics is necessary to receive accreditation from AAM, and is similar to documents adopted by other UNM museums. The Harwood Governing Board unanimously approved this document at our board meeting on June 28, 2011.

We respectfully request that the Board of Regents include the approval of this Code of Ethics on the Board of Regent's agenda for it meeting on August 9, 2011.

Harwood Foundation of the University of New Mexico

Code of Ethics

The Harwood Foundation of the University of New Mexico, operating as the Harwood Museum of Art in Taos, was established in 1935 pursuant to a deed of gift from Mrs. Lucy Case Harwood to the University of New Mexico. Since its inception the museum has consistently served the public and UNM by providing access to its permanent collections, presenting timely exhibitions of local, national and international art and culture, and advancing the understanding of art through programs for the public and students. As a university museum the Harwood has a special responsibility to promote scholarship and research in visual art and to provide engaging learning opportunities for students.

The Harwood has a unique governance structure within the University of New Mexico because of the terms of the gift of the museum to UNM by Lucy Case Harwood in 1935. Pursuant to the terms of that gift, the Regents of UNM, by a resolution passed on June 12, 2007, established the Governing Board of the Harwood Foundation of UNM. Pursuant to the Regents' resolution, the Regents maintain ownership, control, acquisition, disposition and use of all property and rights of the Museum. The Regents' 2007 Resolution delegates to the Governing Board of the Harwood Foundation authority and responsibility for the governance, oversight, management and operation of the Harwood Museum.

The purpose of this Code of Ethics is to ensure that the members of the Governing Board of the Harwood Foundation of the University of New Mexico, and the Harwood Museum staff, students, advisors and volunteers understand and support its mission and public trust responsibilities. To that end, all such persons should be guided by the following principles:

- Actions in regard to the Harwood Foundation of the University of New Mexico should be on behalf of the Harwood Museum, not for individual interests;
- The Harwood Museum's collections and programs and its physical, human, and financial resources will be protected, maintained, and developed in support of the Museum's mission;
- Working relationships among the members of the Governing Board, the Museum staff, students, advisors and volunteers shall be based on mutual respect;
- The Museum will be managed and operated by informed professional standards and practices;

- The Harwood Museum subscribes to and endorses the codes and standards of *the American Association of Museums (AAM) Code of Ethics (2000)*; *the Code of Ethics, Museum Store Association (MSA) (2009)*, *A Code of Ethics for Curators, AAM (2009)*, *Code of Ethics for Registrars, AAM (1984)*, *Code of Ethics and Guidelines for Practice, American Institute for Conservation of Historic and Artistic Works (1994)*, *Professional Practices in Art Museums of the Association of Art Museum Directors (2011)*, *the University Business Policies and Procedures Manual, University of New Mexico (UNM) (1997)* *the Faculty Handbook, University of New Mexico (UNM) (2003)* and *the Board of Regents Policy Manual (UNM) (2010)*.
- Policies concerning the museum's operations are to be clearly articulated and prudent oversight will be practiced.

Governance

As a result of the Regents' resolution of June 12, 2007, the Harwood Foundation of the University of New Mexico is governed by a Governing Board. The Harwood Museum Director, staff, advisors, students and volunteers are bound by the Regents' Code of Conduct and Conflict of Interest Policy and the University of New Mexico's Code of Ethics as they may be amended from time to time.

Members of the Governing Board

The Governing Board of the Harwood Foundation of UNM shall be responsible for the governance, oversight, management and operation of the Harwood Museum in accordance with the provisions of the June 12, 2007, Resolution of the UNM Board of Regents.

Each Governing Board Member shall accept the responsibilities and requirements of strictest confidentiality that results from his or her access to privileged information about the affairs and endeavors of the museum. It will be considered a breach of confidence to share any privileged information with organizations or individuals outside the Board or appropriate museum staff. Members shall keep confidential and leave intact all privileged lists, records, and documents prepared and utilized in management and fundraising efforts on behalf of the Harwood.

Members shall maintain a professional relationship with staff in which shared roles are recognized and separate responsibilities are respected. Working relationships among members, staff, students, advisors and volunteers shall be based on mutual respect.

Staff

The members of the staff of the Harwood Museum shall conduct themselves with the highest standards of professional integrity in every circumstance that relates to the operations of the museum or that may influence the endeavors or reputation of the Harwood. In no way shall personal gain of any kind influence Museum staff decisions. The staff should recognize that its personal activities might reflect upon the reputation of the museum.

In all activities, Museum staff must act with the highest ethical principles.

A staff member shall not knowingly misrepresent the mission, objectives, policies, or programs of the Harwood Museum.

Staff of the Harwood Museum shall hold in strict confidence all privileged information regarding collections management, personnel and donor information, administrative strategies, security, and any other confidences shared in the course of Harwood duties. It will be considered a breach of confidence to share any privileged information with organizations or individuals outside the museum enterprise. Staff shall keep confidential and leave intact all lists, records, and documents prepared and utilized in management and fundraising efforts on behalf of the Harwood.

Volunteers, students and advisors play an active and important role at the Harwood. It is incumbent on the Museum staff to be supportive of volunteers, students and advisors, to receive them as fellow workers, and to willingly provide them with appropriate training and opportunity for intellectual enrichment.

Volunteers, Students and Advisors

The Harwood has a long tradition of volunteer participation. Included among the volunteers to be governed by this Code of Ethics are the members of the Governing Board of the Harwood Foundation of UNM, students and advisors, and members of the Harwood Museum Alliance, a separate not-for-profit corporation established to support fundraising from individuals, corporations, foundations and other private sources. Volunteers, students and advisors shall understand and support the mission and policies of the Harwood as well as the mission and policies of the special interest groups to which they belong.

Volunteers, students and advisors shall respect the responsibilities and requirements of confidentiality that result from their access to the collections, programs, staff activities, and privileged and propriety information.

Volunteers engaged in endeavors that include privileged materials prepared and utilized for fundraising efforts on behalf of the Harwood Museum shall respect the confidentiality of such materials and leave intact all relevant lists, records, and documents.

Working relationships among volunteers, students and advisors and the Harwood Museum staff shall be based on mutual respect.

Collections

The Harwood's Collections Management Policy manual is a detailed listing of the museum's policies and procedures regarding collections. In any case where a discrepancy between this Code of Ethics and the Collections Management Policy manual exists, the discrepancy shall be reported to the director, for referral to the Governing Board.

Acquisitions

Acquisitions will be made according to the criteria set forth in the Collections Management Policy manual of the Harwood Museum and shall fall within the ability of the Harwood to adequately protect and conserve proposed objects. Acquisitions shall be proposed solely to improve the quality of the collection and never for the personal gain or benefit of individuals involved with the museum.

Acquisitions shall come with clear titles and shall not involve illicit trade, violate endangered species laws, or cultural patrimony laws. There shall be due diligence in acquisition research and gift solicitations to ensure that objects are acquired in a manner that is legal, ethical, and respectful to the rights, customs, and beliefs of individuals and cultures from which they originate.

The Harwood shall document donor intent and comply with any conditions agreed to by the Governing Board at the time of acceptance, unless the conditions are appropriately released, modified, or terminated.

Deaccessions

The deaccession of works from the collection is recognized as an essential practice but shall occur only in order to enhance the quality of the Harwood collection. Deaccession of collection objects shall take place in accordance with the deaccession policies contained in the Collections Management Policy manual.

In order to avoid any actual or perceived conflict of interest, members of the Governing Board, staff, volunteers, students and advisors may not purchase deaccessioned objects at the time of the sale or from the individual or firm acquiring the work. Organizations with which Members, staff, volunteers, students and advisors are affiliated are eligible to purchase deaccessioned objects, provided that no Harwood staff, volunteer, or advisor affiliated with the purchasing organization is involved in the decision leading to the deaccession.

Programs and Exhibitions

The Harwood Museum presents exhibitions, programs, and publications with honesty and objectivity, representing the most current scholarship in order to benefit the museum audience's understanding of the collections.

All museum programs shall promote the public good. Members, staff, students, advisors and volunteers shall ensure that all revenue-producing activities are compatible with and support the mission of the museum.

Reproductions of Collection Objects

The Harwood recognizes the potential economic and educational value of manufacturing replicas and commercial items adapted from objects in its collections. The Harwood will ensure that when arrangements are made for the manufacture and sale of replicas, reproductions, or other items adapted from collection objects, all aspects of the process are carried out in such a manner to be mindful of copyrights and so as not to discredit the Harwood or misrepresent, trivialize, or damage the original object. If replicas and reproductions are produced, they should be permanently identified for what they are. Great care should be taken to ensure the accuracy and high quality of the manufacture.

Community Relations

The Harwood enhances the cultural richness of the community. Programs offered by the museum will be responsive to the varied concerns, interests, values and needs of the community.

The museum and those who serve the museum have an obligation to be good citizens in the community. The public will be received with courtesy at all times.

Finance and Development

The Harwood Governing Board holds responsibilities for the museum in accordance with the Regents' resolution of June 12, 2007.

Confidentiality

Members, staff, volunteers, students and advisors must respect and maintain the confidentiality of financial and development discussions as well as materials prepared and utilized for those discussions. With the exception of the Annual Report or other museum materials approved for public distribution, it will be considered a breach of confidence to share such materials or information with other organizations or individuals outside the museum enterprise.

Conflict of Interest Policies

A conflict of interest exists when a Member of the Governing Board, a business associate, or an immediate family relation of that Member is in a position to benefit personally in any manner, either directly or indirectly, from dealings by the Harwood with individuals or business entities. A conflict of interest exists where a Member has a financial, business, or personal interest which differs with the Harwood's, or an interest that may impair the Member's independence of judgment and loyalty. A conflict of interest may also arise when a Member possesses confidential Harwood information that could benefit the Member personally in dealings with others outside the scope of his or her Harwood duties, or the disclosure of which could adversely affect the Harwood.

Responsibilities of Review

It shall be the responsibility of the Museum Director to review the ethical standards and performance of the Harwood staff, volunteers, students and advisors. It shall be the responsibility of the Chair and the Executive Committee of the Governing Board to review the ethical standards and performance of the Museum Director. The members of the Board are subject to the "Regents' Code of Conduct and Conflict of Interest Policy" as may be amended from time to time.

Adopted by the Governing Board of the Harwood Foundation of the University of
New Mexico.

Chairman of the Governing Board

Approved on this ____ day of _____, 2011.

President of the Board of Regents, University of New Mexico

Approved on this ____ day of _____, 2011.

Conflict of Interest & Confidentiality Statement

Each Member of the Governing Board of the Harwood Foundation of the University of New Mexico must avoid circumstances in which the interests of the Harwood are, or appear to be, impaired as the result of a conflict of interest.

No Member of the Governing Board shall knowingly take any action or make any statement intended to influence the conduct of the Harwood in such a way as to confer any financial benefits on such member or any firm or corporation in which he or she has an interest as partner, stockholder, director or officer. In the event there comes before the Governing Board or any committee of the Board a matter for consideration or decision that raises a potential conflict of interest for any member, the Member shall disclose the potential conflict of interest as soon as he or she becomes aware of it, and the disclosure shall be recorded in the minutes of the meeting.

Any Member who is aware of a potential conflict of interest with respect to any matter coming before the Board or committee of the Board shall not vote in connection with the matter or permit his or her presence at the meeting to be counted in determining whether there exists a quorum.

Each Member shall accept the responsibilities and requirements of strictest confidentiality that results from his or her access to the affairs and endeavors of the museum. It will be considered a breach of confidence to share any privileged information with organizations or individuals outside the museum. Members shall keep confidential and leave intact all lists, records, and documents prepared and utilized in management and fundraising efforts on behalf of the Harwood.

This policy shall not be construed as preventing or discouraging any Member from disclosing relevant information with respect to any matter as to which he or she has knowledge, or from answering questions or stating his or her position with respect to any such matter.

I have read the above Conflict of Interest Policy and understand it. I am in compliance with the policy and will disclose any future potential conflict of interest in accordance with the policy.

Member of the Governing Board

Dated: _____



*Division of Human Resources
Office of the Vice President*

Date: July 26, 2011
To: Members of the Board of Regents, Finance & Facilities Committee
From: Helen Gonzales, Vice President, Human Resources
Subject: **Presidential Search Budget**

A handwritten signature in black ink, appearing to read "Helen Gonzales", is written over the "From:" line of the memo.

Attached you will find a proposed budget for the Presidential search process. This budget includes all of the anticipated expenses to conduct our Presidential search. For your reference, the budget for the last Presidential search is included.

The single largest expense in a Presidential search is the search firm direct fee. Generally, this fee is 1/3 of the first year total compensation. For this search, we were able to negotiate a fee of 30% of the first year base salary. This will represent a substantial savings to the University over previous searches.

All search firms charge a percentage fee for their indirect expenses. Our RFP process discovered that the fee is generally 15% of the direct fee. In our case, we were able to negotiate a 12% fee. We will pay Storbeck/Pimentel for their direct expenses, the largest component of that being travel.

The University will use contingency funds for these expenses. We will make every effort to save additional funds and will attempt to come in under budget.

2011-2012 Presidential
Search Expenses

Description	2011/12 Estimate	2006 Actual Expenses
Search Firm Direct Fee	\$ 130,000.00	\$ 195,471.00
Indirect Expenses (Search firm support)	\$ 15,000.00	\$ -
Direct Expenses (Search firm travel, etc.)	\$ 30,000.00	\$ 24,719.00
Total Search Firm Expenses	\$ 175,000.00	\$ 220,190.00
Planning & recruitment expenses (meeting space, refreshments, etc)	\$ 3,600.00	\$ 3,605.00
Advertising	\$ 15,000.00	\$ 7,750.00
Semi-finalist interviews	\$ 20,000.00	\$ 18,869.00
Finalist interviews	\$ 35,000.00	\$ 40,637.00
Background checks	\$ 3,000.00	\$ -
Misc. Expenses (office supplies, etc)	\$ 2,500.00	\$ 2,855.00
Additional Search Expenses	\$ 79,100.00	\$ 73,716.00
Total Expenses	\$ 254,100.00	\$ 293,906.00



UNM FOUNDATION BOARD

DATE: July22, 2011

TO: The Finance & Facilities Committee of the Board of Regents of the University of New Mexico

FROM: The Board of Trustees of the University of New Mexico Foundation

CC: Regent Don Chalmers, Chair
President David Schmidly
David Harris, EVP, CFO and COO
Cennissa Martinez

RE: New Investment Consultant for the Consolidated Investment Fund

The Consolidated Investment Fund Investment Policy jointly adopted by the UNM Board of Regents and the UNM Foundation Board of Trustees, and as amended by both Boards in July of 2010, assigns the Investment Committee fiduciary responsibility for directing and monitoring the investment of the Consolidated Investment Fund. It also authorizes the Committee to retain an investment consultant. It further requires that the investment consultant be approved by the Board of Trustees and the Board of Regents.

The Investment Committee determined last fall to conduct a competitive proposal process for an investment consultant. UNM Purchasing Department issued the proposal on December 1, 2010. Fourteen proposals, including one from the current investment consultant, were received by the Purchasing Department. The Purchasing Department provided oversight during the evaluation process in accordance with UNM procurement policies.

On May 13, 2011, the Board of Trustees of the UNM Foundation, Inc. considered and approved the UNM Foundation Investment Committee's recommendation for the investment consultant for the Consolidated Investment Fund. The Foundation Board is responsible to bring that recommendation to the Board of Regents for consideration.

In order to comply with the University's procurement policy, the name of the firm to be recommended cannot be released to the public before an award is made.

Will be available at the meeting.

Tab 16

Information Item:

- I. Monthly Consolidated Financial Report, Ava Lovell, University Controller



Office of the HSC Senior Executive Financial Officer
and University Controller
1 University of New Mexico
MSCO1 1300
Albuquerque, NM 87131

MEMORANDUM

DATE: July 22, 2011

TO: David W. Harris
Executive Vice President

FROM: Ava J. Lovell, CPA
HSC Senior Executive Financial Officer
& University Controller

RE: Information Item for Board of Regents' Finance & Facilities Committee Meeting

The Monthly Consolidated Financial Report for the month ended June 2011 will be presented at the August 4, 2011 Finance and Facilities meeting. In order to present the most-timely financial information at this meeting Financial Reports will be distributed at the F&F meeting in lieu of having them included in the bound agenda book.



Office of Capital Projects

**MEMORANDUM TO ADVANCE
COMMITTEE AGENDA ITEM TO
THE BOARD OF REGENTS
THE UNIVERSITY OF NEW MEXICO**

DATE: July 22, 2011
TO: David W. Harris, EVP for Administration, COO & CFO
FROM: Chris Vallejos, AVP, Business Planning & Svcs, Institutional Support Services
RE: Office of Capital Projects Monthly Project Status Report

INFORMATION ITEM:

The attached report is submitted for information only.

1. Office of Capital Projects Monthly Project Status Report dated June 2011

cc: William C. Turner, Director, Office of Capital Projects
Rick Henrard, Group Manager, Office of Capital Projects
Tony Sanchez, Unit IT Support Manager, Office of Capital Projects
Christina Martinez, Unit Administrator, Office of Capital Projects

UNM Capital Projects Executive Summary Report

As of June 2011

All Projects

Total Active Projects	36	Total Funding	\$151,398,785	New Projects	1
Total SF	1,138,994	Total Cost	\$153,042,515	Completed Projects	3

Major Capital

Projects > \$500,000

**INCLUDES ACTIVE LOBO DEVELOPMENT PROJECTS*

Total Active Projects	17	Total Funding	\$148,850,691	New Projects	0
Total SF	1,046,924	Total Cost	\$149,850,691	Completed Projects	1

Minor Capital

Projects between \$1000 and \$500,000

Total Active Projects	19	Total Funding	\$1,638,094	New Projects	1
Total SF	61,519	Total Cost	\$2,281,824	Completed Projects	2

Capital Projects

Major Capital Report

Capital Projects

Start End	Project Name	Architect	Contractor	SF	Project Funding	Est. Project Cost
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Design

1	4/30/2010 1/31/2012	Baseball Facility Upgrade	Design Plus LLC.	Bradbury Stamm Construction		\$2,000,000 \$3,000,000
2	1/12/2011 12/16/2011	Chemistry Building Renovations	Smith Group	6700	\$2,000,000	\$2,000,000
3	1/1/2008 5/14/2012	Facility for Advanced Cell Engineering (FACE)	Gregory T. Hicks Architects	4850	\$2,400,000	\$2,400,000
4	8/11/2010 5/29/2012	Tri-Services 1st Floor Remodel - Emergency Med	FBT Architects	41037	\$4,623,316	\$4,623,316
5	2/27/2010 4/17/2012	Tri-Services 2nd Floor Remodel - CMD, NIH Grant	FBT Architects	14386	\$9,586,673	\$9,586,673
6	5/3/2010 4/17/2012	Tri-Services 3rd Floor - Lab Renovations	FBT Architects	14352	\$2,187,105	\$2,187,105

Total Projects 6
 Total SF 81,325
 Total Cost \$23,797,094

Construction

7	10/3/2006 11/12/2011	Castetter Addition Ph2	FBT Architects	Jaynes Corporation	21300	\$9,899,000 \$9,899,000
8	10/23/2009 7/22/2011	College of Nursing Reorganization Remodel	Masterworks Architects	Klinger Constructors	3848	\$542,877 \$542,877
9	2/28/2008 7/2/2011	Gallup Technology Center and Classroom Building	Rhode May Keller McNamara Architecture	Flintco Inc.	74384	\$13,972,225 \$13,972,225
10	1/5/2011 7/30/2011	Laguna / DeVargas Interior Renovations	Gregory T. Hicks Architects	OCP	88000	\$2,300,000 \$2,300,000
11	4/5/2010 3/2/2012	Logan Hall; Clinical Neurosciences Core Renovations	Design Plus LLC.	Klinger Constructors	9937	\$5,584,723 \$5,584,723
12	5/19/2008 7/30/2011	Mesa Vista Fire Protection Repair	The Hensley Engineering Group	Various	22454	\$1,054,789 \$1,054,789
13	1/20/2009 7/15/2011	Nanotechnology & Biotechnology Center	M+W Zander	OCP	4700	\$2,000,000 \$2,000,000
14	1/5/2011 8/15/2011	Student Family Housing Renovations	Gregory T. Hicks Architects	AIC General Contractor - JOC	180413	\$1,200,000 \$1,200,000
15	1/1/2008 7/15/2011	UNM Dental Clinic	Rhode May Keller McNamara Architecture	Klinger Constructors	16765	\$8,900,000 \$8,900,000

Total Projects 9
 Total SF 421,801
 Total Cost \$45,453,614

Lobo Development / Real Estate Projects

Start End	Project Name	Architect	Contractor	SF	Project Funding	Est. Project Cost
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Active

Design

1	3/1/2011	ACC Student Housing Development Component II: Phase I (Main Campus)	American Campus Communities	American Campus Communities	283000	\$39,000,000	\$39,000,000
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Construction

2	1/20/2009 8/15/2011	South Campus Student Housing	American Campus Communities	American Campus Communities	292990	\$41,599,983	\$41,599,983
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Total Projects 2 **Total SF** 575,990 **Total Cost** \$80,599,983

Pending

Design

3	9/26/2008	UNM Child Care	Design Plus LLC.		15000	\$150,000	\$5,000,000
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Total Projects 1 **Total SF** 15,000 **Total Cost** \$5,000,000

Capital Projects

Projects Completed

Project Location: HSC

Project Start End	Project Name	Project Mgr.	Architect	Contractor	SF	Project Cost
1 5/18/2010 6/30/2011	BMSB Lab 306 HTR Remodel	Mary Gauer	Masterworks Architects	Centennial Contractors	1753	\$360,000
2 5/18/2010 6/30/2011	BMSB Lab 321 HTR Freezer Rm	Mary Gauer	Masterworks Architects	Centennial Contractors	504	\$123,000
3 5/5/2010 6/24/2011	CTSC 3rd Floor Lab Renovations Phase 1	Mary Gauer	FBT Architects	Enterprise Builders, Inc	12750	\$1,750,000

Totals for HSC	Total Projects	3	Total SF:	18,007	Total Cost:	\$2,233,000
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Grand Total SF:	15,007	Grand Total:	\$2,233,000
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Capital Projects

New Projects

<i>Project Start End</i>	<i>Project Name</i>	<i>OCP PM</i>	<i>PCD PM</i>	<i>Project Type</i>	<i>SF</i>	<i>Project Cost</i>
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Project Location: Main Campus

<input type="checkbox"/> 1	6/6/2011 8/12/2011	SRC Bldgs D&F Interior Refinish	Brian Scharmer		TI	22182 \$300,000
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Totals for Main Campus	Total Projects	<input type="text" value="1"/>	Total SF:	<input type="text" value="22,182"/>	Total Cost:	<input type="text" value="\$300,000"/>
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Grand Total Projects

Capital Projects

Will be available at the meeting.

Tab 18

Information Item:

K. Information on UNM Regents Travel Policy 7.7
Lee Peifer, Interim University Counsel



July 27, 2011

TO: Jack Fortner, Esq., President
UNM Board of Regents
FR: Carolyn Abeita, Esq., Chair *Carolyn Abeita/pm*
HSC Board of Directors
RE: Request for Items to be placed on UNM Board of Regents' Consent Agenda
cc: Paul B. Roth, MD, MS, FACEP, Chancellor for Health Sciences
Ellen Wenzel, Special Assistant, UNM Board of Regents

RECOMMENDED ACTION:

The Health Sciences Center Board of Directors respectfully requests that the following items be placed on the Consent Agenda:

- 1) Approval of HSC FY 2013 Legislative Requests
- 2) Approval of the Candidacy of Charlotte Garcia to the UNM Sandoval Regional Medical Center, Inc. Board of Directors
- 3) Approval of Capital Project for Facility for Advanced Cell Engineering at HSC
- 4) Approval of Capital Project: UNMH, First Floor Neuroscience Backfill of Transplant, Nephrology, Urology and Interventional Radiology Clinics
- 5) Approval of Capital Project: UNMH, Install Chiller Line to BBRP
- 6) Approval of Capital Project: UNMH, Phillips Boiler Equipment Install
- 7) Approval of Capital Project: UNMH, Replace Domestic Soil Pipe
- 8) Approval of 16 UNMH Contracts with BCBS of New Mexico, United Blood Services, US Food Services, First Choice Community Health Care, Hartford Life and Accident Insurance Company, Seven Bar Flying Service, Inc., Staples, MGA Healthcare Staffing New Mexico, Inc., American Foundation for Organ Donation and Transplantation, Siemens Medical Solution (2), Standard Register, Cisco Systems Equipment (Aquila/Mele), Dupuy, First Nations Community Health Care, US Post Office.

Per the directive of the UNM Board of Regents, these items will also be placed on the Regents' F&F Committee agenda.

BACKGROUND:

At the July 26, 2011 meeting, the HSC Board of Directors unanimously approved the above issues. The HSC Board of Directors respectfully recommends final approval of these items.

CA:SS/pm
Attachments

2011-101-HSCBoD

Revised

HSC FY 2013 Legislative Requests

Corrected Version July 25, 2011

Rank: #1

Combined BA/MD Program

FY 13 Expansion Request: \$1,063,900

First funded in FY 2006, the Combined BA/MD Degree Program is a unique partnership between the University of New Mexico's College of Arts & Sciences and the School of Medicine. The program selects New Mexico high school students who are committed to practicing medicine in New Mexico. The program is designed to increase the number of physicians practicing in New Mexico, especially in rural and medically underserved New Mexico. The funds from this appropriation support both the undergraduate education (BA) and the School of Medicine (MD) education.

If funded, this would bring BA/MD's total General Fund Appropriation to \$4,926,900

Rank: #2

Nursing Education

FY 13 Expansion Request: \$731,400

The mission of the College of Nursing is to provide innovative, collaborative education; advance the frontiers of science through research critical to the future of health care; deliver health care services that are at the forefront of science; and facilitate partnerships with public and private biomedical and health enterprises.

The request for FY 13 includes the continuation of the current appropriation of \$731,400 and an additional amount of \$731,400 – the amount cut by the Legislature in FY 2012. As one of only two basic baccalaureate programs in the State of New Mexico, this money is critical in the education of nurses who provide complex nursing care.

*If funded, this would bring Nursing Education's total General Fund Appropriation to \$1,462,800
The HSC is requesting that the entire appropriation be placed within the HSC I&G Appropriation.*

Rank: #3

New Mexico Poison and Drug Information Center

FY 13 Expansion Request: \$503,500

The New Mexico Poison & Drug Information Center (NMPDIC) is a statewide 24-hour toll-free emergency hotline, serving both the public and health professionals. When contacted, specially trained pharmacists at the NMPDIC assess the severity of poisoning and offer specific treatment recommendations based on the latest medical protocols. Poison centers have been shown to significantly reduce healthcare costs by treating patients safely at home instead of in hospital emergency departments.

The NMPDIC is the only poison center in New Mexico. It is also the only teaching site in the state with boarded, clinical toxicologists and a high caseload; thereby providing a meaningful educational experience. NMPDIC is a unique, essential emergency service, of equal importance to New Mexicans as law enforcement, 911 services, and fire response.

The NMPDIC has been cut significantly over the past three years, and is requesting funding necessary to continue its important mission. The NMPDIC is in a non-sustainable position and, without restoration of adequate funding, could face closure at the end of the coming fiscal year.

If funded, this would bring NMPDIC's total General Fund Appropriation to \$2,173,100

Rank: #4

Project ECHO

FY 13 Expansion Request: \$629,000

Project ECHO was first funded in 2007. It was created to address the serious shortage of subspecialty care in New Mexico. Project ECHO extends subspecialty consultation to rural and frontier areas by partnering experts at the HSC with primary care providers in rural and frontier areas, so that care can be delivered to the patient by their own provider, in their own communities.

Due to funding cuts over the past three years, Project ECHO has a \$1,430,000 shortfall. This shortfall has been temporarily and partially absorbed by other grants, all of which are scheduled to end during FY12. Fully funding Project ECHO will enable the program to continue to provide subspecialty care to New Mexicans in rural and underserved areas throughout the State, as well as allow the program to expand in order to address critical shortages.

If funded, this would bring Project ECHO's total General Fund Appropriation to \$1,489,000

Rank: #5

Office of the Medical Investigator

FY 13 Expansion Request: \$684,400

The Office of the Medical Investigator (OMI) has served the people of New Mexico by providing impartial, professional, and accurate death investigation and certification; comprehensively recording all investigational information through formal documentation. Additionally, OMI provides professional counseling to grieving families, conducts infectious disease surveillance and identification, and assists law enforcement agencies in criminal investigations. The OMI is also an educational component of the University of New Mexico School Of Medicine, Department of Pathology, providing advanced forensic pathology instruction related to forensic investigation and medical education to residents, fellows, and numerous University classes.

OMI is statutorily mandated to perform complete medico legal death investigations. Due to the appropriation cuts experienced by OMI, as well as the move to a new facility with significantly increased expenses, OMI needs additional funding in order to continue meeting its statutory mandate.

If funded, this would bring OMI's total General Fund Appropriation to \$4,633,300

Rank: #6

Combined BA/DDS Degree Program

FY 13 Expansion Request: \$400,000

The Combined BA/DDS Degree Program is designed to help address the critical dental shortage in New Mexico by providing educational opportunities to those students who are most likely to return to New Mexico to practice dentistry, as well as to encourage greater diversity of students trained as dentists.

Funds are requested in order to start the Combined BA/DDS program, this program will be modeled on the BA/MD program, with a few program specific adjustments. This will be a multi-year request.

If funded, the BA/DDS Degree Program's total General Fund Appropriation would be \$400,000

Charlotte A. Garcia, Biography

Native New Mexican, Charlotte Garcia was born and raised in a family with four other siblings in Jemez Pueblo. Charlotte is the eldest daughter of Celestino and Clarita Romero.

Charlotte attended and graduated from Jemez Valley High School and continued her education at the College of Santa Fe where she earned a degree in Public Administration. Charlotte spent ten years working part-time for a Publishing Company in Santa Fe where she gained hands-on learning experience in preparation for opening Shipping, Receiving Fulfillment Services (SRFS) in Rio Rancho. With a single contract, one employee and lots of determination, SRFS has gainfully employed as many as 30 individuals on a single project. SRFS has impacted the lives of their employees by providing an opportunity for families and their futures. Additionally, The Rio Rancho Chamber of Commerce recognized SRFS with the 2007 Excellence in Business Award. SRFS will be celebrating 18 years of business on July 15, 2011.

Charlotte is also a 1996 graduate of Leadership Sandoval County and was designated as a "Native American SBA Emerging 200" in 2010. Charlotte views education as a core value and a critical element to the success of any business within the community. Her commitment to education has been demonstrated by serving on Jemez Pueblo's San Diego Riverside Charter School Board for two separate terms. Charlotte also served as a co-founder for the Jemez Pueblo Scholarship Program.

As a young girl, Charlotte received the message from her father, "help your people." This message has been a driving force behind all of her decisions regarding career and community involvement. Healthcare is a critical area of concern with aging parents, young children and a community full of various health issues, Charlotte has an interest and desire to be of service in addressing concerns by sharing her personal and community perspectives.

Charlotte is married to Timothy Garcia of San Felipe Pueblo, who launched the "Lights Up Construction Company" in 1998. Charlotte works as Co-owner, Vice President and Treasurer for the company, which builds quality track and custom homes from ground up and also assists with home remodeling. Lights Up electrical contracting services are provided to both residential and commercial customers throughout New Mexico.

When Charlotte is not busy with work, she enjoys spending time with family, walking, planting gardens, and traditional embroidery.

Charlotte A. Garcia

Objective:

To actively participate, and contribute in the direction and progression of healthcare in Sandoval County.

Justification:

- Over twenty years of experience in personnel, project, operational and resource management; sales and direct marketing development and implementation; warehousing and customer service.
- Ownership and management of two businesses since 1993.
- Active participation in community organizations and service on various Boards.

Work History:

1993 to present. **Shipping, Receiving, Fulfillment Service (SRFS), Inc., Rio Rancho, NM**
President, Owner and Operator. SRFS is a shipping and mailing company offering one stop services to our business customers both locally and nationally. From database acquisition or development; design and printing of marketing pieces; to mailing preparation. We provide training and job opportunities as well as exceptional mailing services.

1993 to present. **Lights Up Electric Company, Inc., Algodones, NM**
Vice-president , Treasurer and Co-owner.
Lights Up Electric Company is a General and Electrical Contracting company that builds homes from ground up, does extensive to minor remodeling of all building types. Lights Up Electric Company also provides commercial and residential electrical wiring, upgrades and emergency electrical services.

Education:

- BA, Public Administration, College of Santa Fe, Santa Fe, NM, 1985
- Santa Fe Community College, Business Concentration
- Jemez Valley High School, 1981

Community Involvement:

2009 to present. San Diego Riverside Charter School, Jemez Pueblo, NM. Board member.

2003 to present. Jemez Community Development Corporation, Jemez Pueblo, NM. Board Member.

Professional Memberships:

- Rio Rancho Chamber of Commerce
- Albuquerque Convention and Visitors Bureau
- Hispano Chamber of Commerce
- American Indian Chamber of Commerce



HEALTH SCIENCES CENTER BOARD OF DIRECTORS

DATE: July 27, 2011

TO: Jack Fortner, Esq., President
UNM Board of Regents

FR: Carolyn Abeita, Esq., Chair
HSC Board of Directors

A handwritten signature in black ink that reads "Cabeita/pm".

RE: Approval of Health Sciences Center Board of Directors Bylaws

cc: Paul B. Roth, MD, MS, FACEP, Chancellor for Health Sciences
Ellen Wenzel, Special Assistant, UNM Board of Regents

RECOMMENDED ACTION:

Attached, for final approval of the UNM Board of Regents, are the Bylaws of the Health Sciences Center Board of Directors. The attached Bylaws are red-lined to show amendments to the Bylaws made since they were last presented to the Regents on December 13, 2010.

BACKGROUND:

At their July 26, 2011 meeting, the HSC Board of Directors unanimously approved the attached draft of the HSC Board of Directors Bylaws. The HSC Board of Directors respectfully recommends approval of these Bylaws by the UNM Board of Regents.

Dr. Paul Roth, Chancellor for Health Sciences and Scot Sauder, Esq., Senior Associate University Counsel, are available to answer any questions that members of the Board of Regents may have.

CA:SS/pm
Attachment

2011-100-HSCBoD

BYLAWS OF THE UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER BOARD OF DIRECTORS

PREAMBLE

WHEREAS, under and pursuant to the authority granted to the Regents of the University of New Mexico, a state educational institution named in Article 11, Section 12 of the New Mexico Constitution (the “**University**” or the “**Regents**”), the Regents adopted Regents Policies 3.4, 3.5, and 3.6 under which the Regents determined to reorganize the governance and management of the UNM Health Sciences Center (“**UNM HSC**”) to ensure that the governance structure for the UNM HSC’s clinical, education, and research enterprises is designed to best govern and administer the distinct operations of the UNM HSC and is adaptable to the ever changing, highly-regulated health care environment and scalable to future growth in service of health care needs of the State of New Mexico;

WHEREAS, in Regents Policies 3.4 and 3.5, the Regents created, designated and empowered a seven-member board of directors to oversee and govern the clinical, operational, financial, research, educational affairs of the UNM HSC and pursuant thereto delegated to this Board, on a continuing basis, the responsibility and authority for overseeing, ~~managing,~~ and governing the clinical, operational, financial, research, educational affairs of the UNM HSC to the maximum extent permitted by the Constitution and laws of the State of New Mexico, as interpreted, from time to time, by the courts; and

WHEREAS, the Board (as defined in Article One below), duly appointed by the University, hereby adopts these Bylaws, consistent with the provisions of Regents Policies 3.4 and 3.5, effective on the date of approval of these Bylaws by the Regents.

ARTICLE ONE NAME

The name of this Board of Directors is the "University of New Mexico Health Sciences Center Board of Directors" (hereinafter called the "Board").

ARTICLE TWO PURPOSE AND AUTHORITY

Section I. Authority. While the Regents have the exclusive responsibility and authority to control and manage the operations of the UNM HSC and its subsidiary corporations, the Regents have the authority to delegate responsibility for handling the oversight of the clinical, operational, financial, research, educational affairs of the UNM HSC in accordance with the constitutional and statutory responsibilities of the Regents.

The specific authorities granted to the Board are set forth in Regents Policy 3.5. The Board acknowledges that tThe Regents have reserved the right to consider and determine, if in the exercise of sound discretion it is deemed necessary, any matter relating to the UNM HSC.

~~Pursuant to Regents Policies 3.4 and 3.5, the Board is authorized by the Regents to provide oversight for, governance and authority relative to the clinical, operational, financial, research, and educational affairs of the UNM HSC to the maximum extent permitted by the Constitution and laws of the State of New Mexico, as interpreted, from time to time, by the courts. In this connection~~Additionally, the clinical operations of the component schools, colleges, and other component units including, without limitation,

the UNM Hospital and its clinics, programs and centers, UNM Medical Group, Inc. and its clinics, programs, and centers, UNM Sandoval County Regional Medical Center, Inc., and its clinics, programs, and centers (and all other and future clinical operations of the foregoing) shall be operated as an integrated health care delivery system and shall be known as the "UNM Health System." ~~The specific authorities granted to the Board are set forth in Regents Policy 3.5.~~

Accordingly, the Board will have all powers reasonably necessary to carry out its express responsibilities, as described in Regents Policy 3.5, and will exercise its authority in accordance with:

- a. Applicable state and federal laws, rules, and regulations;
- c. As applicable to the particular colleges, schools, clinical and/or research programs, and/or component units, ~~t~~The standards of the The Joint Commission,

the Liaison Committee for Medical Education of the American Medical Association, the American Association of Medical Colleges, the National Committee for Quality Assurance, the Accreditation Association for Ambulatory Health Care, the American College of Surgeons, the Accreditation Council for Graduate Medical Education, the National Cancer Institute, the Accreditation Council for Pharmacy Education, the Commission on Collegiate Nursing Education, the Accreditation Review Commission on Education for the Physician Assistant, the National Accrediting Agency for Clinical Laboratory Services, Accreditation Council for Occupational Therapy Education, the Commission on Accreditation in Physical Therapy Education, and such other accreditation agencies that accredit the various centers, programs, and services provided at the UNM HSC, for so

long as resources are reasonably available to make compliance with such standards possible; and

d. Applicable policies and other determinations of the Regents, as they may be amended and supplemented from time to time.

Section 2. Purpose. The purpose of the Board will be to provide oversight of the clinical, operational, financial, research, educational affairs of the UNM HSC and its component units as described in Regents Policies 3.4 and 3.5 in accordance with and in support of the constitutional and statutory responsibilities of the Regents.

Section 3. Conflict of Interest. Board members are subject to conflict of interest policies adopted by the Regents and by the University, and state statutes applicable to conduct of public officials. No member of the Board will use his or her position on the Board for the purpose of obtaining undue advantage for the Board member or for any person or organization in or with which the Board member holds a financial interest or is associated. Board members will exercise their best judgment for and on behalf of the HSC and the UNM Health System, to the exclusion of any personal interest. In this connection, the Board will adopt a conflict of interest policy that implements applicable Regents Policies and state statutes applicable to the conduct of public officials and will provide for annual certification by Board members of their compliance with such policies.

Section 4. Administration.

(a) Identification of Chief Officer for UNM HSC. Day-to-day administration of the UNM HSC is, pursuant to Regents Policy 3.4 conducted by the Chancellor for Health Sciences who will serve in the role of the chief executive officer

for the UNM HSC. The Chancellor for Health Sciences will also serve as the Chief Academic Officer for the educational programs at the HSC. The Board recognizes that the Chancellor for Health Sciences shall have such authorities and responsibilities as are set forth in Regents Policy 3.4 and as are delegated to him/her by the Board. The Chancellor for Health Sciences reports to the Board, the University President and to the Regents.

(b) Hiring/Termination/Evaluation of Chancellor for Health Sciences.

The decision as to hiring, terminating, and/or evaluating the performance of the Chancellor for Health Sciences shall be as set forth in Regents Policy 3.4.

Section 5. Policies. The Board will adopt such specific policies in furtherance of its oversight responsibilities of UNM HSC as the Board deems necessary, consistent with applicable Regent and University policies and applicable standards, laws and regulations. The Board will not adopt policies that conflict with applicable Regent and/or University policies.

Section 6. Reports to Regents. The Chairperson of the Board or his/her designee shall attend the regular meetings of the Regents and will report to the Regents on actions taken and/or recommended by the Board under and pursuant to its delegated responsibility.

ARTICLE THREE MEMBERSHIP AND APPOINTMENTS

Section I. Appointment. Pursuant to Regents Policy 3.5, the Board is comprised of seven (7) members as follows: Three (3) members shall be members of the Board of Regents, one of which will be a member of the Regents' Finance & Facilities Committee described in Regents Policy 1.2, and four (4) members shall be individuals

who are not employees or officers of any of the component schools, colleges, units or subsidiary corporations of the UNM HSC having the following characteristics: an established record of success in business, education, his or her profession, or research; an understanding of, an appreciation for, and a desire to support the non-profit, educational, and safety-net principles of an academic health center; and, recognized leadership on either a regional, statewide, or nationwide basis in areas of focus of the UNM HSC. In this regard, one of these community members of the Board shall be the sitting Chair of the UNM Hospital Board of Trustees. All members of the Board are appointed by the President of the Regents in accordance with the procedures described in Regents Policy 1.2.

The initial community members of the Board shall be nominated to the Regents by a formation nominating committee (the "**Formation Nominating Committee**") consisting of the Chancellor for Health Sciences, a member designated by the Regents, and a member designated by the UNM Hospital Board of Trustees.

Section 2. Term of Service on the Board. Board members, other than the Regent members of the Board, will be appointed for staggered terms of three (3) years or less. In this connection, the Directors shall be divided into three classes, designated Class A, Class B, ~~and Class C, and Class D.~~ The Regents members may continue to serve so long as they continue to serve as Regents of the University, subject to the decision of the President of the Regents as to appointment or reappointment as provided in Regents Policy 1.2. The Regent members shall be Class ~~D~~G Directors. The remaining Directors shall be divided ~~equally~~ between Classes A, ~~and B, and C.~~ Each class shall consist of one-third of the Directors or as close an approximation as possible with

not more than three community members of the Board having their terms expire on June 30 of each year. Subject to the provisions of Article Three, Section 5 of these Bylaws, the initial term of office of the Directors of Class A shall expire at the end of annual meeting to be held during fiscal year 201~~2~~¹, the initial term of office of the directors of Class B shall expire at the end of annual meeting to be held during fiscal year 201~~3~~², and the initial term of office of the directors of Class C shall expire at the annual meeting to be held during end of fiscal year 201~~4~~³, and the initial term of office of the Directors of Class D shall expire at the end of fiscal year 2014. Subject to the provisions of Article Three, Section 5 of the Bylaws, each member of the Board will serve until his or her successor is duly appointed and qualified.

Section 3. Vacancies on the Board. Vacancies on the Board will be filled by appointment by the Regents utilizing the processes identified in Regents Policy 1.2, based upon the nomination of the Board nominating committee defined and described in Article Five, Section 2 of these Bylaws. A vacancy shall occur upon the death or incapacity of a Director, or his or her resignation or removal as hereinafter provided. A person appointed to fill a vacancy on the Board will serve for the remainder of the term of the Board member whose position has become vacant and until his or her successor is duly appointed and qualified. In light of the requirement that one of the Regents members of the Board be a member of the Regents Finance & Facilities Committee, if such Regent member is "deemed" to have resigned as described in Article Three, Section 5 of these Bylaws, the vacancy shall be filled by utilizing the processes identified in Regents Policy 1.2, with a Regent member who is a member of the Regents Finance & Facilities Committee.

Section 4. Meetings. The Board will meet at least ten (10) times per fiscal year at a time and place established by the Board for regular meetings. Special meetings may be called by the Chairperson of the Board or at the request of a majority of the Board members then in office, upon written notice of the time, date, place and agenda for purpose of the meeting, ~~delivered to the Board members at least three (3) business days in advance of the meeting.~~ All mMeetings will be publicized, conducted and documented by minutes in compliance with the New Mexico Open Meetings Act, Sections 10-15-1 *et seq.* NMSA (the “**Open Meetings Act**”), and consistent with an annual resolution adopted by the Board pursuant to the Act. Additionally, the records of the Board will be subject to the New Mexico Inspection of Public Records Act, Sections 14.2.1 *et seq.*, NMSA (“IPRA”) and the Regents and University Policies adopted with respect thereto.

Section 5. Attendance, Resignation, and Removal. Board members are expected to attend regularly all meetings of the Board and of their respective assigned committees. With respect to non-Regent members of the Board, the Regents may remove any one or more of such community members at any time with or without cause.

With respect to the Regent members of the Board, each such Director may be removed by a majority vote of the Regents at any time with or without cause; provided, however, that the President of the Regents shall have the right to make an annual appointment of Regent members of the Board as set forth in Regents Policy 1.2. Such a Regent Director may resign at any time upon providing written notice to the Chair of the Board, to the President of the Board of Regents, and to the Chancellor for Health Sciences. In this connection, if any time during his or her term as the Regent Director,

the Regent Director shall for any reason cease to be a duly appointed, qualified and acting Regent of the University, such fact shall be considered to be a "deemed resignation" from the Board.

Section 6. Quorum, Voting. A majority of the voting members of the Board then in office will constitute a quorum at Board meetings. A quorum once attained continues until adjournment despite voluntary withdrawal of enough Board members to leave less than a quorum. The Board members may act only as a Board with each member having one vote; individual Board members are without power to act separately in the transaction of Board business, except when one of the Board's officers is specifically authorized to act on behalf of the Board. The act of a majority of the Board members present at a meeting at which a quorum is present will be the act of the Board.

Section 7. Orientation. All new Board members will receive an initial orientation to the UNM HSC, as well as additional educational programs on the operation of UNM HSC.

Section 8. Performance. The Board will evaluate its performance from time to time, but not less than once annually.

ARTICLE FOUR OFFICERS

Section 1. Number, Tenure, Qualification, Election. The Officers of the Board will be a Chairperson, a Vice Chairperson, and a Secretary, ~~who~~ Other than the Chairperson who will be appointed as provided Article Four, Section 2 below and, for the initial Board, the Vice Chairperson who will have been appointed consistent with Article Four, Section 2 below will be elected annually by the Board at the first regular meeting each fiscal year, to begin their term of office upon election and to serve until

their successors are elected and qualified. Vacancies in these offices will be filled by the Board. Officers may serve no more than three terms in succession.

Section 2. Chairperson. The Chairperson will preside at all meetings of the Board. The Chairperson shall be appointed by the Regents consistent with the processes identified in Regents Policy 1.2. With the approval of the Board by a majority vote of a quorum of those members present at a meeting, the Chairperson will have the power to appoint committees and committee chairpersons of the Board as necessary and appropriate. The Chairperson and/or his or her designee will represent the Board in its relations with University officials, and with governmental and civic organizations and agencies.

Section 3. Vice Chairperson. The Vice Chairperson will serve in the absence of the Chairperson and perform other duties as assigned by the Chairperson.

Section 4. Secretary. The Secretary will supervise the recording of minutes and perform other duties as assigned by the Chairperson.

ARTICLE FIVE COMMITTEES

Section 1. Standing Committees. With the approval of the Board by a majority vote of a quorum of those members present at the first regular meeting of the Board of each fiscal year, the Chairperson will have the power to appoint members and chairpersons of standing committees of the Board as necessary and appropriate to carry out the business of the Board. Members of standing committees of the Board will be appointed at a regular meeting of the Board to serve for a term of one year and may include members who are not members of the Board. The President of the Regents may appoint

one Regent to attend meetings of Standing Committees of the Board to serve as a non-voting liaison representative of the Regents on such committees.

Comment [L1]: Do we want to include this?

Section 2. Nominating Committee. The Nominating Committee to fill vacancies on the Board as described hereinabove created by term expiration, term limitation, resignation and/or removal, shall consist of two Members of the Board and the Chancellor for Health Sciences. The duties of the Nominating Committee will be to identify, recruit, and nominate to the Regents candidates to serve as community members of the Board that meet the qualifications set forth in Article Three, Section 1 of these Bylaws.

Section 3. Ad Hoc Committees. With the approval of the Board by a majority vote of a quorum of those members present at a meeting, the Chairperson will have the power to create *ad hoc* committees of the Board and appoint members and chairpersons of *ad hoc* committees of the Board as necessary and appropriate, at any time for special purposes, including, but not limited to, committees to evaluate the performance of the Board and to evaluate and resolve conflict of interest issues.

Section 4. Committees for UNM HSC. The Board may establish standing or *ad hoc* committees of the Board to address issues specific to the business, operational, educational, and research needs of the UNM HSC or for other purposes, as it deems appropriate, and may appoint non-voting advisory members to those committees.

ARTICLE SIX TELEPHONIC PARTICIPATION AT MEETINGS

Members of the Board or any committee designated by the Board may participate in a meeting of the Board or committee by means of a conference phone or similar communications equipment by means of which all persons participating in the meeting

can hear each other at the same time, and participation by such means will constitute presence in person at the meeting.

**ARTICLE SEVEN
ADOPTION; AMENDMENT**

Section 1. Adoption. These Bylaws will become effective upon approval of a majority of the members then in office of the Board and the Regents.

Section 2. Amendments. These bylaws may be altered, amended, or repealed or new Bylaws may be adopted by an affirmative vote of a majority of the members of the Board then in office, provided that notice of such alteration, amendment or repeal is included in the notice of such meeting. Any proposed repeal, amendment or alteration will not become effective until approval by the Regents.

Section 3. Review. These Bylaws will be reviewed by the Board at least three years from the date of enactment or revision.

OFFICERS' CERTIFICATE

The undersigned Officers of the Board certify that these Bylaws of the Board were adopted by the affirmative vote of a majority of the Board at a meeting held on _____, 2011, at which a quorum was present, and were approved by affirmative vote of a majority of the Regents at a meeting held on _____, 2011, at which a quorum was present.

CHAIRPERSON

SECRETARY