

**Board of Regents' Meeting**  
**August 14, 2012**  
**9:00 a.m.**  
**Student Union Building Ballroom C**

AGENDA OF THE MEETING OF THE REGENTS OF THE UNIVERSITY OF NEW MEXICO  
 August 14, 2012  
 9:00 a.m. – 11:30 a.m. 1:00 p.m. – 3:00 p.m. Student Union Ballroom C  
 Regents Executive Session/Luncheon, 11:30 a.m. – 1:00 p.m. Cherry Silver Room

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- IX. Vote to close the meeting and to proceed into Executive Session.
- X. Executive Session will be held from 11:30 a.m. – 1:00 p.m. in the Cherry Silver Room
  - A. Discussion and determination where appropriate of threatened or pending litigation Pursuant to Section 10-15-1.H (7) NMSA (1978).
  - B. Discussion and determination where appropriate of limited personnel matters pursuant

to Section 10-15-1.H (2), NMSA (1978)

C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1 H (8) NMSA (1978).

XI. E. Vote to re-open meeting.

F. Certification that only those matters described in Agenda Item X. were discussed in Executive Session and if necessary, final action with regard to those matters will be taken in Open Session.

XII. Adjournment

BOR Agenda 6.14.2012\*



The University of New Mexico

**Minutes of the Board of Regents' Special Meeting July 10, 2012, Tuesday, 9:00 a.m.**  
Tow Diehm Athletics Facility, End Zone Club

The University of New Mexico Board of Regents met in Executive Session on Tuesday, July 10, 2012, from 9:00 a.m. until 2:30 p.m. in the End Zone Club of the Tow Diehm Athletic Facility located at 1414 University Blvd. SE, Albuquerque, New Mexico.

1. Confirmation of a quorum and adoption of the agenda, Jack L. Fortner, President, Board of Regents  
*Motion to approve at 9:00 a.m. 1<sup>st</sup> Fortner, 2<sup>nd</sup> Gallegos.*

Attending: Regents Jack L. Fortner, President, Don L. Chalmers, Vice President, Carolyn J. Abeita, Secretary/Treasurer, James H. Koch, J.E. Gene Gallegos, Bradley Hosmer, Robert G. Frank, President.

Unable to attend: Student Regent Jacob Wellman.

2. Vote to close the meeting, and proceed in Executive Session.  
*Motion to approve: 1<sup>st</sup> Fortner 2<sup>nd</sup> Abeita.*
3. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1 (2), NMSA (1978).
4. Discussion and determination where appropriate of threatened or pending litigation pursuant to Section 10-15-1.H (7) NMSA (1978).
5. Vote to re-open the public meeting.  
*Motion to approve: 2:30 p.m., 1<sup>st</sup> Gallegos, 2<sup>nd</sup> Chalmers.*
6. Certification that only those matters described in Agenda Item 3 and 4 were discussed in Executive Session and if necessary, ratification of actions, if any, taken in Executive Session.  
*Motion to certify: 1<sup>st</sup> Fortner 2<sup>nd</sup> Hosmer.*
7. Adjournment.  
Motion to adjourn at 2:35 p.m. 1<sup>st</sup> Abeita 2<sup>nd</sup> Fortner

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Jack L. Fortner, President

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Carolyn J. Abeita, Secretary/Treasurer

The University of New Mexico  
Board of Regents' Meeting  
June 12, 2012  
Student Union Building Ballroom C  
Meeting Minutes

Members present: President Jack L. Fortner, Secretary Treasurer Carolyn J. Abeita, J.E. "Gene" Gallegos, James H. Koch, (Quorum).

Members present via conference phone (sporadic): Bradley C. Hosmer, Jacob P. Wellman.

Member unable to attend: Vice President Don L. Chalmers.

Administration present: President Robert Frank, Provost Chaouki Abdallah, Vice President Helen Gonzales (Human Resources), Vice President Paul Krebs (Athletics), Vice President Ava Lovell (HSC Finance & University Controller) for EVP David Harris, Vice President Richard Larson (Research, HSC) for Chancellor Roth, Associate Vice President Johann van Reenen (Research), Vice President Eliseo Torres (Student Affairs), Interim University Counsel Lee Peifer.

Regents' Advisors present: President Tim Ross (Faculty Senate), President Mary Clark (Staff Council), Chief of Staff Matthew Rush (GPSA), President Caroline Muriada (ASUNM), President Duffy Swan (Alumni Association), Chair Gary Gordon (UNM Foundation), President Maria Probasco (Parent Association), President Scott Obenshain (Retiree Association).

Regent Fortner called the meeting to order at 9:10 a.m.

**I. Confirmation of a Quorum; Adoption of the Agenda, Regent Fortner**

**Motion to adopt the agenda passed unanimously (1<sup>st</sup> Abeita, 2<sup>nd</sup> Koch).**

**II. Approval of Summarized Minutes of the April 27, 2012 BOR Meeting, Regent Fortner**

**Motion to approve the minutes of the April 27, 2012 meeting passed unanimously (1<sup>st</sup> Gallegos, 2<sup>nd</sup> Koch).**

**III. President's Administrative Report, President Robert Frank**

Regent Fortner welcomed Dr. Frank to his first BOR meeting as President of the University of New Mexico.

President Frank said he has had a chance to meet with many people in the twelve days he has been formally in his position. The primary goal of the first 120 days of his term will be a listening campaign to engage as many different stakeholders as possible and to hear their ideas and hopes for the University. The degree of optimism and expectation people have for UNM is most encouraging. One of the things we've added to the weekly President's message is a "questionnaire" that asks people to give us their thoughts; to date we've had more than 700 responses.

The need to grow our international program was discussed at the Rotary Club meeting on June 11<sup>th</sup>. The campus will need to increase the services offered to support the increased international enrollment we hope to achieve. Next year at this time we hope to have a store-front service in China and India, and something in Europe as well, to facilitate the recruiting process. We've also been looking at how the University could build on its impressive record of contribution to the economy of New Mexico; STC is a "national class" program.

After the "listening campaign" we will move into the UNM 2020 process, a visioning exercise for the campus community, and all of New Mexico, that will let us create an actual vision of what the University should look like in 2020. When we have that, we can set goals based on what we need to do to realize that vision.

President Frank expressed appreciation to the BOR for the opportunity to be here and do this wonderful thing.

**IV. Approval of Resolution: NMSU-Mountain West Conference, Regent Fortner**

**Motion to approve the resolution to support a formal invitation to NMSU to join the Mountain West Conference passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Abeita).**

Regent Fortner said the resolution grew out of a discussion with Regent Chalmers regarding continued conference realignments. We wanted to show our support for New Mexico State and its entrance into the Mountain West Conference.

**V. Approval of BOR Policy Revisions, Pamina Deutsch, Manager Policy Office**

**Motion to approve the recommended revisions to Policies 1.1, 1.3, 2.6, 2.7, 2.8, 2.10, 2.12, 4.2, 4.3, 4.4, 4.5, 4.8, 5.3 and 5.15 , and excluding 1.2 and 2.2, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Gallegos).**

Policies approved:

- 1.1 "Responsibilities of the Board of Regents"
- 1.3 "Public Notice of Regents' Meetings"
- 2.6 "Drug-Free Environment"
- 2.7 "Use of University's Name and Symbols"
- 2.8 "Visitors to the University"
- 2.10 "Architectural Style of Campus Buildings and Campus Master Plan"
- 2.12 "Advertising, Sales, and Solicitations on Campus"
- 4.2 "Student Code of Conduct"
- 4.3 "Student Grievances"
- 4.4 "Student Records"
- 4.5 "Student Publications"
- 4.8 "Academic Dishonesty"
- 5.3 "Employment of UNM Graduates"
- 5.15 "Use of Animals in Education and Research"

**Motion to form a BOR subcommittee, consisting of three BOR members, to review policies in the Regent Policy Manual passed unanimously (1<sup>st</sup> Fortner, 2<sup>nd</sup> Koch).**

Ms. Deutsch: The proposed policy revisions have been reviewed by University Counsel and subject matter experts. Approval of the revisions has been recommended by Executive Cabinet, former President Schmidly, and President Frank. The ASAR (Academic and Student Affairs and Research) Committee approved the revisions of the ten policies brought before that committee. The F&F committee asked for additional time to review the proposed changes and Regent Gallegos has suggested additional revisions to one of those policies, Regent Policy 1.2 which concerns the structure of the BOR. Additional revisions and possible new policies may need review by an ad hoc or standing BOR committee.

Regent Gallegos noted many of the proposed revisions are simply mechanical. However, Policy 1.2 needs a thorough vetting. He asked if the revisions to Section 4.2 through 4.8 of that policy had been reviewed and approved by the ASAR Committee. Regent Abeita responded that the proposed changes were presented to the ASAR committee and were reviewed and approved at the last meeting. That does not preclude returning to these policies in the future for additional, more substantive, revision. Regent Gallegos said Policy 1.2 should not be included in this approval. Regent Fortner asked if Policy 2.2 properly addresses circumstances like those that arose recently when a disturbance during a speaker's presentation resulted in criminal charges being filed. He would like it removed from the list of policies to approve today.

Regent Koch said revision of the Regent Policy Manual (RPM) is a Regents' responsibility. He believes there should be a Regents' subcommittee to consider any further revisions before they



are presented to other BOR committees and the full BOR. Regents Fortner and Koch will be on the committee, with a third BOR member to be determined.

### **Approval of BOR Policy Revision 7.9 “Property Management”**

**Motion to reject the proposed revision of BOR Policy 7.9 passed unanimously (1<sup>st</sup> Gallegos, 2<sup>nd</sup> Koch).**

Ms. Deutsch: The proposed revision would extend the scope of the policy to the University’s affiliated entities that were formed as Research Park Corporations, authorizing them to purchase real property in their own names, under certain conditions and with BOR approval. The proposed changes have been vetted and approved by the HSC and Main Campus offices of University Counsel, Chancellor Roth, EVP Harris, University Controller Lovell, the Real Estate office and others.

Mr. Peifer told Regent Fortner that his reading of the University Research Park and Economic Development Act (URPEDA), as a whole, is that the purchase of real property is contemplated and not prohibited.

Regent Gallegos said this issue revolves around the fact that the UNM Medical Group (UNMMG) desires to use institutional funds to purchase a property that would become a clinic in Rio Rancho. He said, “I oppose the change to the policy, which is not, in any way, opposition to the Medical Group having a clinic in Rio Rancho. The purchase of property for UNMMG can be handled in the same manner as the Sandoval Regional Medical Center (SRMC), which was purchased in the name of the BOR and leased to the center. A change in policy is not necessary to accomplish that. The problem comes when University funds are used to buy property and the title is not in the name of the University. It would set a bad precedent; what if that entity decides to sell the property or use it to finance a loan. The control of real property by the BOR is embedded in this policy and it should not be changed.”

President Frank said that although the original proposition was for UNMMG to buy the property, the goal is to acquire the property and the HSC would certainly agree to do it the way SRMC was done.

Regent Koch said the University cannot borrow money. If we change this policy, the Real Estate office would like to go back and “cut out the middle man.” A few years from now, the BOR could lose control. Property acquired by our research park corporations should be acquired in the name of the University of New Mexico.

Regent Gallegos said it is troubling that this issue has come up. If these separate corporations set off on their own, then all the laws for public transparency and approvals by CHE, the State Board of Finance would not be required, and that is bad policy.

Regent Koch said it was clear from the editorial in the Albuquerque Journal that it was not intended that real property be purchased by a research park corporation.

Mr. Peifer confirmed to Regent Fortner that, if the BOR takes no action, the research park corporations do have the right to buy property. Mr. Peifer believes that there is no “quirk” in the law; the omission of the word “real” was intended. He believes that if the BOR continues to create research park corporations, but then consistently restricts them in the exercise of their statutory powers, we will face the argument that the corporations are not independent entities at all.

Regent Gallegos said the said a large part of the Research Park act concerns the issuance of bonds. “If you have a ‘real’ research park, which UNMMG is not, they bond, they raise funds, they buy property. We are not talking about that kind of money; we’re talking about funds that come about as a result of UNM employee services—those are institutional funds. I do not believe that, appropriately or legally, institutional funds can be used to purchase real property that is not titled in the name of the university. A research park can own real property; the issue is how it is financed. In this case, it will be financed by institutional funds so it should be owned by the institution.”

- **Policy 7.9 will be reviewed by the newly formed BOR sub-committee.**

Regent Fortner assured President Frank that the HSC move ahead with the purchase of this building; it is on the agenda.

#### **VI. Comments from Regents**

Regent Gallegos noted, with sadness, the passing of Patty Sahd, Lobo fan extraordinaire and men's basketball season ticket-holder since the Pit opened in 1966. He would like to see a plaque placed on her seat in the Pit to commemorate her devotion. Regent Koch agreed with Regent Gallegos. Regent Fortner indicated a letter from the Regents would be sent to the Sahd family.

#### **VII. Public Comment, specific to agenda items (none)**

#### **VIII. Comments from Regents' Advisors (reports received are included in BOR E-Book)**

Faculty Senate, President Timothy Ross. Dr. Ross introduced President-Elect Amy Neel, who will take over as the Faculty Senate Regent Advisor on July 1. In concert with GPSA and with the assistance of the UNM Foundation, a Graduate Student Completion Fund was established last year. That fund is now at \$50 thousand. Another major accomplishment was assisting the BOR in a successful search for the university president. A third accomplishment is the reorganization of the Faculty Senate, which had not been reorganized for thirty years. He stressed the six priority issues for the academic mission for the next year as recommended in his written report.

Staff Council, President Mary Clark. Ms. Clark reported that she was elected Staff Council President for a second term. During her first term, the three staff members who had the office of President-Elect each had to withdraw due to lack of support from their supervisors. She then introduced Gene Henley, Associate Director of the School of Public Administration, as the new President-Elect. Ms. Clark announced that July is Staff Appreciation Month.

GPSA, Matthew Rush, Chief of Staff. Mr. Rush said that Marisa Silva, GPSA President, was in Washington, DC, fulfilling some requirements of her fellowship.

ASUNM, Caroline Muriada, President. Ms. Muriada said she is looking forward to everything she has to learn from this experience and sharing everything she has to offer as a BOR advisor.

Alumni Association, Duffy Swan, President. Mr. Swan announced the three initiatives approved by the association board. First is the Lobo Living Room, a mobile venue, which will highlight the university prior to significant UNM events. A second is the Lobo Prowl, "super tailgate" gatherings to promote community around Lobo athletic events. The third initiative is to create an Albuquerque chapter of the association. Other initiatives include a "Super U" and courtyard for Hodgkin Hall and a garden for the Alumni Chapel. Mr. Swan noted services for Lila Boyden would be held Friday.

UNM Foundation, Gary Gordon, Chair. Mr. Gordon noted today's report fulfilled requests from the BOR for additional information. Fundraising has increased since the end of March although it is still running behind last year. Costs per dollar raised remain consistent with previous years, at eleven cents. Mr. Gordon introduced Rod Harder, CFO, to present on the Philanthropic Study Committee report. Mr. Harder reported that UNMF compared very favorably with the schools studied in terms costs and of dollars raised per fundraiser. The study recommends hiring additional development staff and increased support from the university in order to increase donations. By keeping the dollar amount of the fee charged to the endowment level, it is projected that the basis points would shrink from 185 to 117 over the next ten years.

Regent Koch was told that \$4.5 million in pledges were written off in the last five years, \$4.2 million or that in the last two years. The regent reiterated that, when the Foundation was reorganized, it was under the assumption that the Foundation would become self-sufficient; the 185 basis points was to be short-term. It appears that the basis points will not be eliminated without substantial funding from the University. Mr. Harder confirmed the Foundation could not be self sufficient until the endowment reached the \$1 billion level. In his view, it may be best for UNM and UNMF to remain interdependent so that UNM retains a say in the Foundation. Regent

Koch commented that this is the first time the Regents have heard the Foundation did not intend to be independent and considers it best to be interdependent.

Regent Gallegos asked about the difference between the “net cash to UNM” shown in the graph of \$26.9 million versus the Performance Report line item indicating net spending distribution of \$13.9 million. Mr. Harder said the difference is non-endowed gifts, 35% of which is cash, which goes directly to the University.

When asked if there isn't a disconnect between the independence of the governance of the Foundation and the interdependence on UNM for the large amount of financial support needed by UNMF, Mr. Gordon said that there is no disconnect since BOR members and the UNM President sit on the Board of Trustees and the Executive Committee. He said in the early pro forma there was always a direct transfer of approximately \$1.5 million from UNM, originally from I&G (Instruction and General) funds. Mr. Gordon pointed out that in addition to competition for philanthropic dollars; there is competition for productive fundraisers. The UNMF Board of Trustees currently has twenty-four members, one of whom is a UNM Regent.

Parent Association, Maria Probasco, President. In addition to her report, Ms. Probasco introduced newly elected President David Garrett. President Fortner presented plaques to founding members Christina Kitsos, Angela Koury, Nick Manole, Bob Notary and Maria Probasco for their volunteer work for the Association. Ms. Probasco recognized Mary Vosevich for her support during the critical start-up years. Continued involvement of parents will contribute to increasing retention and graduation rates.

Regents Fortner, Koch and Gallegos expressed sincere appreciation for the outstanding job Maria and the Parent Association Board did in the formation and development of the successful UNM Parent Association.

- **Demographics of this year's scholarship recipients will be provided at the next BOR meeting.**

Retiree Association, Scott Obenshain, President. Dr. Obenshain commended the excellent facility at the Sevietta Research Center. He reiterated the Association's continued concern that the COLA (Cost of Living Adjustment) for retirees be continued.

**Regent Fortner noted that there were no Regents in contact via telephone at this time.**

**IX. Regent Committee Reports** (reports received are included in BOR E-Book)

Academic/Student Affairs & Research Committee, Regent Carolyn Abeita

**Consent Items:**

- A. Board of Regents' Academic/Student Affairs & Research Committee Charter
- B. Approval of GPSA Constitutional Amendments
- C. Approval of Phase I Revisions; Comprehensive Review of Regent Policy Manual (see Agenda Item V)

**Motion to approve consent agenda Items A and B passed unanimously (1<sup>st</sup> Abeita, 2<sup>nd</sup> Gallegos).**

**Information Item:**

- D. Housing Safety Report/Lobo Village, Eliseo “Cheo” Torres, Vice President

Dr. Torres noted that GPSA, ASUNM, Faculty Senate and Staff Council will be asked for nominations from their groups to join the Residence Halls Safety committee. The committee decided to become a permanent committee, rather than ad hoc, and will continue to meet during the year, as will the subcommittees. Dr. Torres presented the committee's recommendations, stressing cooperation and coordination with ACC (American Campus Communities) for residents of Lobo Village and Casas del Rio.

Casas del Rio, opening in August with 1,028 beds is 80% leased. Lobo Village (864 beds) is 100% leased. Student housing capacity as of August 20, 2012 will be 4043.

Regent Abeita stated that a consistent disciplinary policy for both UNM student housing and ACC student housing is critical and asked about the timeline to develop such a policy. Dr. Torres stated it was already happening.

Dr. Torres told Regent Gallegos alcohol is not allowed on Main Campus. It is allowed in Lobo Village if the student is of legal age; banned substances are not allowed at all. Discipline is dependent on the severity of the offense. If a student cannot study due to residence hall conditions, they can be moved. Noise and other disturbance issues are dealt with as necessary. Dr. Torres said that, although the policies have been in place for some time, the committee will continue to meet because the campus is changing to more of a traditional housing model; we're doubling in size and we now have ACC as a partner. ACC is on board but we need a better system; with an additional 2,000 students we need to be better prepared.

Finance and Facilities Committee, Regent Jamie Koch, Chair

Regent Koch noted the F & F Committee is composed of three Regent members, Chalmers, Gallegos, Koch.

**Consent Items:**

**Motion to approve consent agenda items A, B, C, D, F, G, H & J passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Gallegos).**

- A. Disposition of Surplus Property for Main Campus on lists dated April 13 and May 18, 2012
- B. Contract Approval:
  - 1. Student Health & Counseling-Macori Inc.
  - 2. Physical Plant-BP Energy Company
  - 3. Human Resources Benefits-Medical & Prescription Drug Benefit Stop Loss Coverage
- C. Approval of:
  - 1. Capital Project for Photovoltaic System for Science & Math Learning Center
  - 2. Architect Selection for Tennis Center, Phase One
  - 3. Architect Selection for HSC 1650 University NE Tenant Improvements
- D. Approval of:
  - 1. Annual Renewal of Maui HPCC Lease
  - 2. Amendment to CASAA Lease, 2560 Yale SE
- E. Real Property Acquisition 4100 Sabana Grande, Rio Rancho
- F. Approval of Resolution, Notification and Certification for State 2012 Severance Tax Bonds
- G. Approval of Resolution to Reallocate UNM Bond Proceeds
- H. Approval of Liquidity Provider Extension
- I. Approval of Capital Outlay Submission to the Higher Education Department
- J. Approval of Four Reappointments to STC.UNM Board of Directors
- K. Faculty Compensation and Retention
- L. Approval of Phase I Revisions, Comprehensive Review of Regents Policy Manual (see Agenda Item V)
- M. Approval of:
  - a. UNMH Lands West Hospital 96 Bed Hospital
  - b. Construction Manager at Risk, Bradbury Stamm
- M1. Approval of UNM Information Technologies-Plateau Telecommunications
- P. Update on Renovation of Lobo Baseball Field

**Motion to approve agenda item E, Real Property Acquisition 4100 Sabana Grande, Rio Rancho, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Abeita).**

Discussion of Item E. Real Property Acquisition 4100 Sabana Grande, Rio Rancho

Kim Murphy, Director Real Estate, stated this approval is to acquire the property in the name of the Regents of the University of New Mexico, and the process will be the standard process, which includes getting the necessary state approvals. The property is contracted at \$1.350 million, it is listed at \$1.430 million and it is appraised at \$1.4 million. Regent Gallegos was assured current parking is seven per thousand and it may be possible to increase the number of spaces. It will probably take sixty to ninety days to complete the state approvals process.

**Motion to approve agenda item I, Capital Outlay Submission to the Higher Education Department, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Gallegos).**

**Motion to approve agenda item K, reallocation of \$500 thousand from new faculty hires to faculty retention, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Abeita).**

Discussion of Item K, Faculty Compensation and Retention

This request is to redirect \$500 thousand of the \$2 million already allocated for hiring new faculty hires in FY 2013 toward faculty retention and equity instead. This is in addition to the \$450 thousand that has been approved for equity adjustments and \$100 thousand approved for retention. Some deans have indicated they may be able to find internal savings to supplement these funds by as much as \$300 thousand to \$400 thousand. We will be hiring fifteen new faculty with the remaining \$1.5 million.

- **Provost Abdallah will provide:**
  1. **Short, medium and long-term plans to address adjusting faculty salaries to the level of UNM peers.**
  2. **Exact numbers of faculty attrition due to job move, retirement, etc.**
  3. **UNM faculty salaries (current)**

**Motion to approve agenda item M, approval of UNMH Lands West Hospital and Construction Manager at Risk, passed unanimously (1<sup>st</sup> Abeita, 2<sup>nd</sup> Koch).**

Discussion of Item M, UNMH Lands West Hospital and Construction Manager at Risk

Dr. Steve McKernan, CEO UNM Hospitals: This ninety-six bed Lands West Hospital is the initial phase of replacing the old UNM Hospital. If the time frame is met we expect to open this hospital in July of 2014. Elective surgeries would move to the new hospital while emergency services would remain at the old hospital. That would alleviate our current problem of “bumping” elective surgery patients to provide beds for emergency patients. We are at a point where we cannot fulfill our statewide mission; many of the hospitals in rural New Mexico no longer call UNMH and many New Mexicans are transferred to other cities, such as Phoenix, Denver and Dallas, to receive their care.

Approval of the Construction Manager at Risk process was previously obtained. This request is to approve Bradbury Stamm as that Construction Manager. In response to Regent Fortner, Dr. McKernan said he expects four hundred jobs during peak construction times and three hundred permanent jobs will be added when the hospital opens.

**Motion to approve agenda item M1, approval of UNM Information Technologies-Plateau Telecommunications, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Gallegos).**

**Motion to approve agenda item P, approval of \$1.1 Million from the Regents' Mesa del Sol Endowment to Athletics to Complete the Lobo Baseball Field Renovation, passed unanimously (1<sup>st</sup> Koch, 2<sup>nd</sup> Gallegos).**

Discussion of Item P, Update on Renovation of Lobo Baseball Field

This renovation is necessary because, while the Lobo baseball team plays at Isotopes Park, they cannot practice there. Regent Koch offered his congratulations to Coach Ray Birmingham on another very successful season. Coach Birmingham told the regent that the improvements to the field would show a commitment to New Mexico kids; about half his rosters for the last four or five years have been New Mexico kids and he would like to increase that number. Regent Koch stated that he believed the funding, \$1.1 million, should come out of the Regents' Mesa del Sol quasi-endowment. Mr. Krebs said he believed the \$1.1 million would cover all remaining expenses for this phase of improvements to the field, including any necessary design or architectural services. The Athletic Department has "asks" out across the state for \$8 million.

**Information Items:**

- Q. Monthly Financial Report April 30, 2012, Ava Lovell, VP, Controller, UNM/UNMH  
In response to Regent Abeita, Ms. Lovell said that the physicians billing has improved from ninety days behind to forty five days.
- R. Review of Proposed Amendments of Regents' Policy 7.9, Property Management (see Agenda Item V)
- S. Modification to University Business Policy & Procedures (UBPP) 7610-Investment Management: Corporate Credit-Minimum Credit Rating to Each Issue of BBB

Health Sciences Board, Regent Carolyn Abeita, Chair

**Consent Items:**

- T. Approval: 1650 University Tenant Improvements Architect Selection
- U. Approval: BMSB (Basic Medical Science Building) 382 Lab Renovation
- V. Approval: Gift from Dialysis Clinic, Inc. to establish Kidney Research Institute
- W. Approvals: UNMH, Icaria, Lifecell, Sterile Processing, HVAC Rework, Cardinal Health Pharmaceutical Distributor, Hologic, Crano Maxillo Facial, Asset Disposition/Retirement
- X. Approval: HSC FY13 Capital Outlay Requests

**Motion to approve consent agenda items T, U, V, W & X passed unanimously (1<sup>st</sup> Abeita, 2<sup>nd</sup> Koch).**

**Action Items:**

- A. Approval: Recommendation of Nomination of David A. Gonzales, MD, as a Class C Director UNM Sandoval Regional Medical Center Inc. Board

**Motion to approve David A. Gonzales, MD, as a Director of SRMC passed unanimously (1<sup>st</sup> Abeita, 2<sup>nd</sup> Fortner).**

- B. Approval of:
  - c. UNMH Lands West Hospital 96 Bed Hospital Addition
  - d. Construction Manager at Risk, Bradbury Stamm

**Approved under Item IX. M.**

- C. Approval of Purchase by Regents of 4100 Sabana Grande, Rio Rancho, NM subject to:
  - a. Approval of revisions to BOR Policy 7.9
  - b. Approval of title holder (UNM Regents &/or UNM Medical Group)

**Approved under Item IX. E.**

Audit Committee, Regent Gene Gallegos, Chair (no report)

**Public Comment**

William Brown, Union 1199, National Union of Hospital and Health Care Workers Representative. Mr. Brown spoke to the changes to the ratios/pay rates for medical transcription. He asked that the BOR look into those changes to see if UNMH is dealing with its employees in a manner the BOR would approve.

Nicola Trestan, Union 1199 Representative. Ms. Trestan listed many of the accolades given to UNMH, which are attained by the work of employees. She asked the BOR to encourage UNMH to recognize the worth of its employees by negotiating an equitable wage increase and by budgeting for wage increases in the future.

**X. Vote to close the meeting and to proceed into Executive Session**

**Motion to proceed into Executive Session passed unanimously at 12:20 p.m. (1<sup>st</sup> Gallegos, 2<sup>nd</sup> Abeita).**

**XI. Executive Session 12:20 p.m. – 1:15 p.m.**

- A. Discussion and determination where appropriate of threatened or pending litigation pursuant to Section 10-15-1.H (7) NMSA (1978).
- B. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2) NMSA (1978).
- C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1.H (8) NMSA (1978).

**XII. E. Vote to re-open the meeting.**

**Motion to return to open session passed at 1:15 p.m. (1<sup>st</sup> Fortner, 2<sup>nd</sup> Abeita).**

- F. Certification that only the matters described in Agenda item XI. were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.

**Motion to certify that no action taken in executive session passed (1<sup>st</sup> Fortner, 2<sup>nd</sup> Abeita).**

**XIII. Adjournment**

**Motion to adjourn the meeting passed at 1:16 p.m. (1<sup>st</sup> Fortner, 2<sup>nd</sup> Abeita).**

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**Jack L. Fortner, President**

**UNM Board of Regents**

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**Carolyn J. Abeita, Secretary/Treasurer**

**UNM Board of Regents**

**Board of Regents, University of New Mexico**

**“Action Required” (A/R) Items**

Current: 8/1/2012

Date of Request	Responsibility	Description of A/R	Date Finalized
4/27/2012			
	Foundation, Nemcik, Harder	-Report how much of \$464 million raises is in pledges; -Report pledges received vs. pledged -Report value of Mesa del Sol “endowment; how administered; how categorized in Foundation financial reports. -Philanthropy Committee Report presented at BOR meeting 6/12/2012	6/12/2012 BOR
	Audit Patel HSC Controller Lovell Provost Abdallah	-Peer review report available September 2012 -HSC Board coordinate with BOR Audit Committee re: what entity will perform the UNMH Audit -Copy of Audit Report on Provost’s administration be provided to Regents	
	UNMH McKernan	Comparison of Presbyterian’s uncompensated care with UNMH	6/26/2012
	Budget Cullen Audit Patel	Disproportionate Share payments and any other items making up the significant difference between a gain of \$23 million and the loss of \$4 million be presented to Audit Committee	
	HR Gonzales	Review possibility of recurring compensation increase September 2012	
	Provost Abdallah	Long-term (7-10 years)compensation plan to present to ASAR Committee Fall 2012.	
	Provost Abdallah HSC Chancellor Roth	Report of UNM faculty salaries (including HSC) and comparisons with peers.	
	Provost Abdallah	Honors College Curriculum ready to present to Regents Fall 2012	
6.12.2012	Regent Fortner	BOR Policy Ad Hoc Committee established (Fortner, Koch, Gallegos) <ul style="list-style-type: none"> <li>• Initial meeting 8/14/2012</li> <li>• Policy 7.9 Property Management and others tbd to be reviewed at future meeting.</li> </ul>	8/14/2012
	Parent Association	Demographics of 2012 scholarship recipients provided 8/14/2012	
	Provost Abdallah	Short, medium, long-term plans to address adjusting faculty salaries to level of UNM peers.  Exact numbers of faculty lost to other universities.  List of current faculty salaries.	
	Paul Krebs, VP Athletics: Andrew Cullen, AVP BUdget	Renovation of Lobo Baseball Field; 1.1 million will come from the Regents Endowment, Mesa Sol.	7/25/2012



MEMORANDUM

TO : David J. Schmidly, Ph.D.  
President

Approved and endorsed  
D.J. Schmidly  
18 April 2012

FROM: Paul B. Roth, M.D.  
Chancellor, Health Sciences

DATE: April 12, 2012

RE : Recommendation for Regents' Meritorious Service Award (Regents Policy 1.6)

It is my pleasure to recommend Pug Burge, Chief Administrative Officer HSC, for the Regents' Meritorious Service Award. Pug has had an outstanding 38 year career at UNM and will be retiring at the end of June 2012.

History

Pug's career at UNM started in 1974 in the Department of Pediatrics where in a short period of time she worked her way up from an Administrative Assistant position to become the Department Administrator. Coming up through the ranks, Pug has always been an advocate and strong voice for the staff at the HSC.

Responsibility and Loyalty

I personally have worked with Pug for the past 18 years, since shortly after being named Interim Dean of the School of Medicine. She has been a trusted confidante to me and for the past six years, a valued member of the HSC leadership team. Pug has worked tirelessly for UNM HSC and what it stands for. She is a respected central resource at the HSC for all constituents for guidance, direction, production and growth.

Leadership and Mentorship

During her dedicated illustrious career Pug has lead many key initiatives, served on countless committees, and represented UNM at the local, state and national level. For the past ten years she has also represented UNM in her volunteer work with United Way of Central New Mexico. Pug has mentored many staff during her career, several of whom have gone on to hold leadership positions at UNM.

### Education and Growth

Pug is a UNM alum. While working full-time, she attended graduate school at UNM, and received her MPA, Masters in Public Administration, in 1981.

Pug is also a graduate of Leadership Albuquerque, Class of 2002. She is currently participating in Leadership New Mexico, and will graduate in June 2012.

Pug has demonstrated her loyalty and strong commitment to UNM for 38 years. I feel she embodies the meaning of the Regents Meritorious Service Award and I nominate her for consideration and approval by the UNM Board of Regents.

Materials will be provided at the BOR meeting.

Materials will be provided at the BOR meeting.

**LICENSE AGREEMENT  
BETWEEN  
THE UNIVERSITY OF NEW MEXICO  
AND  
COUNTY OF BERNALILLO**

FOR THE PRESERVATION OF THE UNIVERSITY OF NEW MEXICO NORTH  
GOLF COURSE AS OPEN SPACE

THIS LICENSE AGREEMENT (hereinafter “Agreement”) is made and entered into by and between the Regents of the University of New Mexico (“UNM”) and County of Bernalillo (“Bernco”). UNM and Bernco are collectively referred to as “the Parties.” The common power with respect to which the Parties are entering into this Agreement is their power to regulate and control real property which each Party possesses within its jurisdiction. The terms and conditions of the Parties’ mutual agreement are as set forth in this Agreement.

WHEREAS, the Parties are public agencies, as defined in the Joint Powers Agreements Act, NMSA 11-1-1, et seq. (the “Act”) and are authorized by law to enter into this Agreement; and

WHEREAS, pursuant to its authority as provided in NMSA 1978 Sec. 21-7-3 (2012) UNM has the right of control and regulation of the real property that it owns and possesses; and the UNM North Golf Course is and has been owned and operated by UNM as a golf course since the 1930’s; and is made up of Nine Holes, associated golf course building, functions and a public trail system, appurtenant thereto, all of which is described in Exhibit A attached hereto; and

WHEREAS, Bernco is a political subdivision of the State of New Mexico, and has the authority, pursuant to Chapter 58 of the Bernalillo County Code, to license, lease or purchase land for the purpose of preserving land as open space; and,

WHEREAS, the UNM North Golf Course is one of the largest areas of open space in the developed area of Bernalillo County and provides tremendous recreational opportunities for the citizens of the County; and,

WHEREAS, The Bernalillo County Open Space Ordinance defines county open space as “all natural areas, cultural and historical sites, agricultural lands and recreational lands,” so designated by the County Manager. It includes all buildings, parking lots, trails, bodies of water and other natural and manmade features contained within open space; and,

WHEREAS, County residents living within the developed urban area of the County have very few options to enjoy recreational open space within close proximity to their homes. The UNM North Golf Course offers one of the most convenient open space recreational areas in the urban county; and,

WHEREAS, This course functions on many levels for the residents of Bernalillo County: by encouraging a broad spectrum of golfers from avid players to newcomers, as a healthy living activity; by possessing secondary benefits that all County residents benefit from, due to its overall size, large tree population and its location, the course is functioning as a set of lungs for the County, removing CO2 and other pollutants generated by the Big I and other urban infrastructure, and cleansing the air; functioning as a storm-water control mechanism, absorbing the rain fall that might otherwise be directed onto streets, channels and neighborhoods surrounding the campus; and most importantly, the course is used by over 7,000 County residents each week for healthy living activities such as golfing, walking and running.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT BERNCO SHALL PROVIDE PAYMENT TO ASSIST THE UNIVERSITY WITH THE REHABILITATION OF THE UNM NORTH GOLF COURSE IN EXCHANGE FOR UNM AGREEING TO PRESERVE THE UNM NORTH GOLF COURSE IN ITS CURRENT CONFIGURATION AND USE AS RECREATIONAL OPEN SPACE, AS FOLLOWS:

1. **AUTHORIZATION AND SCOPE.** The Parties hereby agree to establish a partnership designed to perpetuate the continuation of the current uses of the UNM North Golf Course as recreational open space through the contribution of funds by Bernco for rehabilitation of the golf course facilities.
2. **LICENSE.** In exchange for the consideration described herein and by this License Agreement, UNM shall grant Bernco an Open Space Preservation License (the "License"), and perform the Course Improvements as described below.
3. **OPEN SPACE PRESERVATION.** UNM hereby agrees to operate the UNM North Golf Course as it is currently operated and preserve and maintain the Golf Course, and the unirrigated areas including the surrounding trails as shown and further described in Exhibit A attached hereto ("License Area") as open space with the uses currently enjoyed by the residents of Bernalillo County including golf, trails and surrounding open space for a period of fifteen (15) years from and after the date entered below (the "Term").
4. **COMPENSATION.** Bernco will compensate UNM for the License and Course Improvements in the amount of One Million Five Hundred Thousand Dollars and 00/100 (\$1,500,000.00) (the "Fee") payable upon execution of this Agreement.
5. **COURSE IMPROVEMENTS.** UNM agrees to utilize the Fee to install a new irrigation system; replace tree stock; upgrade course improvements such as new seeding of grasses, path and trail rehabilitation; facility upgrades (which shall specifically exclude any and all buildings); and to utilize the Fee to preserve and maintain such improvements during the Term of this Agreement ("Course Improvements"). The priority and sequence of Course Improvements shall be

completed in accordance with the Course Improvements Plan attached hereto as Exhibit B. Upon request by Bernco, UNM shall provide a progress report to Bernco as to the status of the Course Improvements.

6. **COUNTY USE OF THE UNM GOLF COURSE.** Bernco shall have the right to utilize the UNM North Golf Course up to two (2) times annually during the Term of this Agreement for the purpose of community recreation or athletic activities on dates mutually agreeable annually by the parties. Bernco shall be responsible for any damages to the UNM North Golf Course arising from Bernco's utilization of the UNM North Golf Course for such events.
7. **NOTICES.** All notices and communications required hereunder shall be in writing and shall be sent to the parties here as follows or to such other address as shall from time to time be designated by written notice by either party.

UNM:  
Office of the EVP for Administration  
Executive Vice President of Administration  
MSC05 3350  
1 University of New Mexico  
Albuquerque, New Mexico 87501

-with a copy to-

Real Estate Department  
Director  
MSC063595  
1 University of New Mexico  
Albuquerque, New Mexico 87501

BERNCO:  
County Manager's Office  
One Civic Plaza NW, 10<sup>th</sup> Floor  
Albuquerque, NM 87103

8. **AMENDMENT.** This Agreement may not be altered, changed, or amended except by instrument in writing executed by the Parties hereto.
9. **BREACH OF THE TERM.** In the event that UNM fails to comply with the provisions of Paragraph 3 herein for the full period of the 15-year Term, UNM will be obligated to return to Bernco any and all amounts of the Fee paid to UNM up to that point, upon written demand.
10. **TERM EXTENSION.** The Term of this Agreement may be extended by mutual agreement of the parties by written amendment signed by the Parties prior to the expiration of the Term. The Parties shall begin meeting no later than six (6) months prior to the expiration of the Term, to discuss the possible extension of the Term of this Agreement. In the event parties agree to extend the Term, the Parties

shall engage in renegotiation of the remaining terms and conditions of this Agreement, as necessary.

11. **WAIVER.** No waiver of any breach or term or condition of this Agreement shall constitute a waiver of any other term or condition of this Agreement, or a subsequent waiver of the same breach or term or condition. No waiver of any term or condition of this Agreement shall be valid or binding unless in writing and signed by the Party alleged to have granted the waiver.
12. **GOVERNING LAW.** This Agreement and the interpretation hereof shall be governed by the laws of the State of New Mexico pertaining to such agreements.
13. **HOLD HARMLESS.** Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act.
14. **APPROPRIATIONS.** The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Bernalillo County Board of Commissioners for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Bernalillo County Board of Commissioners, this Agreement shall terminate upon written notice being given by Bernco to UNM. Bernco's decision as to whether sufficient appropriations are available shall be accepted by UNM and shall be final.

IN WITNESS WHEREOF, the Parties have herein below set their respective hands.

**DONE** this \_\_\_\_ day of \_\_\_\_\_, 2012

BERNALILLO COUNTY MANAGER

\_\_\_\_\_  
Tom Zdunek

THE REGENTS OF THE  
UNIVERSITY OF NEW MEXICO

By: \_\_\_\_\_  
Name: David Harris  
Its: Executive Vice President of Administration,  
CFO & COO

By: \_\_\_\_\_  
Name: Bruce Cherrin  
Its: Chief Procurement Officer



BERNALILLO COUNTY LEGAL

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APPROVED AS TO FORM

Randy Autio

EXHIBIT A

TO BE PROVIDED

DEPICTION OF LICENSE AREA

## EXHIBIT B

### COURSE IMPROVEMENTS PLAN

**Xeric course redesign option** (Approximate Completion: During Year 1 of Term)

Estimated Cost: \$150,000

- Survey of License Area
- Architectural design (to include potential turf cutback)
- Engineering scope review

**New irrigation system** (Approximate Completion: During Years 1-2 of Term\*)

Estimated Cost: \$750,000

- Put out a Request for Proposal for new irrigation system
- Award bid to contractor per State procurement process
- Oversee project implementation to completion

**Facility and Course Improvement Plan** (Approximate Completion: During Years 1-3 of Term)

Estimated Cost: \$250,000

- Design and improvement work for trails and paths which shall comply with National Collegiate Athletic Association requirements for cross country conference and championship events
- Engineer proper grading of 10,300 linear feet
- Define 10 foot width of walking path using suitable materials (crusher fines, asphalt, or other)

**Tree Maintenance and Replacement Plan** (Approximate Completion: During years 1-3 of Term)

Estimated Cost: \$200,000

- Analysis of the condition of existing trees
- Selection of tree species based on location on course:
  - Areas along fairways (larger stature, long-term durability)
  - Areas along recreational spaces (variety of color, size, texture and draught tolerance)
  - In compliance with National College Athletic Association requirements for cross country conference and championship events

**Project Contingency:** \$150,000

- Annual maintenance of Course Improvements beyond installation to include but not limited to such items as:
  - Replacement of path materials
  - Tree trimming maintenance
  - Irrigation maintenance

\*Subject to University approval processes and Procurement Code processes.



## *Faculty Senate*

August 1, 2012

President Fortner, President Frank, and Regents,

The Faculty Senate is now putting its reorganization plan into practice. We have organized our 19 committees into six councils: the Athletic, Academic, Business, Faculty Life and Scholarly Support, Health Sciences Center, and Research and Creative Works councils. The council chairs have been elected. We believe that the interaction of the six council chairs with the Operations Committee will improve the effectiveness and efficiency of the work of the Faculty Senate. We are currently setting annual goals for each of the committees.

The Faculty Senate is now working more closely with the Office of the Provost to facilitate improvements in academic success, research funding and the production and dissemination of knowledge and creative works, and outreach to the community. We are encouraging collaboration through the use of existing Faculty Senate committees which have a wide range of ex-officio members from the administration and the student body instead of creating new task forces and committees.

In the area of academics, the Faculty Senate will work on establishing assessment of general education and on curricular initiatives such as the Honors College. In research, we plan to collaborate with the interim Vice President for Research on improving internal research funding for faculty members. In service and outreach, we are considering ways of amplifying the positive impact of our work in the state and on improving the perception of the faculty by the community.

Like Staff Council, we are concerned about compensation and benefits. We plan to work with the administration on three areas of compensation: cost of living raises, equity adjustments, and merit recognition. We are especially concerned about the potential changes to the ERB designed to improve solvency of the plan and the fact that K-12 participants differ substantially in their approach to solvency from higher education participants. We hope that faculty, staff, administration, and regents work together to achieve the best compensation and benefit outcomes for UNM employees this year.

Respectfully submitted,

Amy Neel, Ph.D.  
Faculty Senate President



August 1, 2012

Dear Regent President Fortner, President Frank, and members of the Board of Regents,

I'm often asked, "Since you work at UNM, do you have the summer off?" The answer is NO!, UNM staff work year round and summer is a very busy time for us: we are registering students and introducing them to the campus, implementing a new budget cycle, working on maintenance projects while the campus has less traffic and fewer building occupants, etc.

During July the Staff Council appreciated staff with many events, including noontime lectures and tours. I'd like to thank all the organizations, which sponsored our events: Athletics, Human Resources, Recycling, and the Student Union. This year we added a Welcome Reception for President and Mrs. Frank at the Faculty Staff Club. To show our support of Athletics and our student athletes, we invited Coach Bob Davie to be the guest speaker at our annual luncheon. At that event, we awarded Staff Councilor Shannon McCoy-Hayes with the 2012 Jim Davis Award for Meritorious Service. Shannon is the coordinator of Program Advisement for the Department of Biology and also is the co-chair of the Staff Council Student Success Committee. Staff Council was thankful to have President Frank and Provost Abdallah's full support for staff to attend the events during Staff Appreciation Month.

As you may remember, during my last term as Staff Council President, I had two President Elects resign because their supervisors would not support their time away from their job to attend Staff Council meetings. I still hear many complaints from Councilors and staff, in general, who are not given the flexibility to attend our meetings or our events. In response to this problem, Staff Council passed Resolution #2012\_3 requesting a change to University Business Policies and Procedures 1150 "Staff Council", which would require supervisors to give both Councilors and staff time off to participate in Staff Council meetings and events. A copy of this Resolution was sent to you last week. We feel that this change in policy will allow Staff Council to be recognized as a full member in governance at the University and encourage more staff to take a leadership role to work with the Administration on important issues.

Thank you,

Mary Clark  
President, UNM Staff Council



UNM Staff Council 2012 Resolution #3

Name: Support for Proposed Changes to UBPP Policy #1150 – Staff Council

Author: Mary Clark and Gene Henley, on behalf of the Executive Committee

Presented to Staff Council on July 26, 2012

Council Action: APPROVED

1. WHEREAS, Staff Council was created by a Board of Regents mandate in 1990 at the request of President Gerald May to address low staff morale and a lack of staff input into University policies; and
2. WHEREAS, the University's commitment to a greater participatory role for Staff Council in shared governance and input in decision making is recognized and appreciated by the entire University community; and
3. WHEREAS, Staff Councilors are a part of the governing structure of the University by raising the awareness of the importance of the contributions of staff and best practices in representing their constituents; and
4. WHEREAS, participation in Staff Council promotes professional development of staff, engaging its members by providing a voice in addressing critical issues such as student success, campus environment, career development, and benefits; and
5. WHEREAS, some Staff Councilors elected to the body have not been allowed to participate in Staff Council sponsored meetings, activities and events or have been required to take personal leave to fulfill their duties as Councilors; and
6. WHEREAS, some staff have not been allowed to participate in Staff Council committees, activities or events; and
7. WHEREAS, the proposed changes to UBPP 1150 recognize and promote staff involvement in Staff Council and University governance as a valuable participant in the development of policy and advisement on issues affecting staff; and
8. WHEREAS, in order to fulfill a Staff Councilor's oath as a representative to staff, Staff Council meetings, activities and events should be available for all staff to attend; and
9. WHEREAS, this endorsement of Staff Council and its activities through the amendments to the University Business Policy and Procedure 1150 "Staff Council", is a step in providing a platform for Staff Council's voice in shared governance; and
10. WHEREAS, Staff Council wholeheartedly supports these amendments on behalf of all staff and appreciates the support of President Robert Frank and Executive Vice President David Harris;
11. THEREFORE BE IT RESOLVED, that the Staff Council enthusiastically endorses the proposed changes to the University of New Mexico Business Policy and Procedure 1150 "Staff Council".
12. Copies of this Resolution shall be sent to the Board of Regents, Robert Frank, President of UNM, Paul B. Roth, Chancellor for Health Sciences Center, Dean, School of Medicine, David Harris, Executive Vice President of Administration, Helen Gonzales, Vice President of Human Resources, and Pamina Deutsch, Manager, University Policy Office.

Attachment 1: UBPP 1150 "Staff Council" with proposed changes in red.

## Attachment 1: UBPP 1150 “Staff Council” with proposed changes in red.

### 5. Release Time

The University recognizes that service on the Staff Council and on Staff Council committees will take employees away from their work for brief periods of time. **The University also recognizes that attendance at monthly Staff Council meetings is an important way for employees to connect with and engage their representatives and constituents.** To accommodate both the employees and their work areas, the following guidelines are established for granting release time to employees to work on Staff Council business, **and for employees who wish to attend Staff Council meetings.** The release times may not be accrued or used in conjunction with any other time off, such as compensatory time off or annual leave, and are not cumulative from one position to another. These guidelines should be prorated for part-time employees.

- Employees serving on the Staff Council or as chairs of Staff Council committees will be given release time of three (3) hours a week.
- Employees serving on Staff Council committees, but who are not elected members of the Staff Council, will be given release time of two (2) hours a week.
- Employees who are elected to serve on the Staff Council Executive Committee will be given release time of five (5) hours a week.
- Because of the much greater demands on their time, the president-elect and the Speaker of the Staff Council will be given release time of up to eight (8) hours a week, and the president of the Staff Council will be given release time of up to ten (10) hours a week.
- Employees who wish to attend monthly Staff Council meetings will be given release time of two (2) hours a month.
- Employees who wish to attend a Staff Council special event will be given up to three (3) hours a month to do so.

~~The release times mentioned above are the average for a given week over the period of a month.~~ It is recognized that in some weeks the demands of service **and the workplace** may be greater than is required in other weeks, and **both employees and** supervisors are encouraged to make provisions for these instances **consistent with the exceptions noted in Sec. 5.1.**

#### 5.1. Exceptions to Release Time

Employees serving or attending meetings of Staff Council in any of the capacities noted in Section 5. herein, along with their supervisors, recognize that there will be rare occasions when the demands of their workplace are such that they may not be able to physically attend Staff Council or committee meetings.

UNIVERSITY OF NEW MEXICO  
ALUMNI ASSOCIATION  
BOARD OF REGENTS REPORT  
August 14, 2012

**Vision** (Why we exist): *The Alumni Association is a vital partner in the continued excellence of the University of New Mexico through the significant engagement of alumni.*

**Mission** (What we are striving for): *To serve as a bridge between alumni and the university ensuring the continued success of the university and enriching the lives of alumni.*

<p>Strengthen collaboration with campus constituents to meet the needs of UNM.</p>	<p>The <b>Alumni Collaborative</b> met July 12 to continue developing coordinated efforts across all alumni-related functions. Key issues discussed included President Frank’s inauguration, Homecoming and alumni database updates.</p> <p>Lobos for Legislation will host a <b>Legislator Reception</b> in the home of Carol Moye August 15<sup>th</sup>. This reception will focus on alumni from the UNM College of Nursing and alumni from the South Valley. A Legislator Reception is also planned for <b>Sandoval County on the new UNM Rio Rancho Campus</b> on Tuesday, September 18 from 6:00-7:30.</p>
<p>Engage students in ways that will develop lifetime ties to The University of New Mexico.</p>	<p>Alumni Association <b>Board members welcome students to UNM</b> during weekly orientations – both Freshman LobOrientation and College Enrichment and Outreach Programs.</p> <p><b>Alumni Association’s 350 Career Mentors</b> have been asked to consider volunteer service as academic coaches for the Office of Student Academic Success Initiative.</p>
<p>Foster enduring involvement with, pride in and commitment to UNM, its colleges, schools and programs.</p>	<p><b>Homecoming 2012, “Super U!”</b> will take place from <b>October 1-7</b>. This year’s theme is meant to celebrate the super heroes at UNM. Renewed efforts are underway to increase the level of engagement by all parts of UNM. The detailed schedule will be in the next issue of Mirage.</p> <p>The Homecoming Committee will be <b>seeking campus-wide “Super U”</b>s, to feature during Homecoming Week, October 1-7. A “Super U” is a faculty, staff, student, alum or community member who exhibits the qualities of a super hero.</p> <p>The <b>Young Alumni</b> Chapter has selected new leaders: John Gayer will be Chapter Leader and Lauren Haggerty will be the Chapter Leader-Elect. In addition, <b>Chapter Representatives</b> are currently being recruited to assist with the busy fall <b>College Fairs</b> Season. Volunteers in each chapter area assist UNM with its recruiting efforts in college fairs across the country.</p> <p><b>Green Chile Roasting</b> season for our Alumni Regional Chapters begins in August! As of now, eight area chapters have scheduled events. Proceeds from the annual Chile Roasts go toward scholarships for students</p>



	<p>attending UNM from the chapter areas. Tentative dates are: August 26, LA; September 8, Atlanta and Las Vegas, NV; September 9, Washington, DC; September 15, Austin and Chicago; September 29, Norcal; and October 6, Sacramento area Southwestern Potluck.</p> <p>The <b>Long Range Planning Committee</b> is focusing the Alumni Association on <b>Community, Spirit and Engagement</b>. New programs and initiatives include the <b>Lobo Prowl, Lobo Living Room and the Albuquerque Chapter</b> initiatives:</p> <ul style="list-style-type: none"> <li>• The <b>Lobo Prowl</b> is a collaborative effort with Athletics to build a pre-game tradition and celebration of UNM and its <i>spirit</i>.</li> <li>• The Lobo Living Room will kick-off with the Alumni Association’s <b>Corporate Tent</b> in the Tailgate Lot before each home game. 50 special alumni will be invited to participate each game and will receive free game tickets and a catered pre-game function.</li> <li>• Alumni will be showcased through a new initiative creating <b>posters</b> to be shown at University and Community functions. Selected alumni will be shown with photos and highlights of their career and service.</li> </ul>
<p>Communicate effectively with our diverse group of alumni.</p>	<p>The fall issue of <b>Mirage</b> is at the printer and will mail on August 15 with the online posting soon afterward. We are promoting the electronic version and several alumni have requested the electronic version instead of the printed/mailed Mirage. The fall issue shows the new design and will include an eight-page Homecoming insert.</p> <p>In June, we re-launched <b>The Howler</b>, a monthly email newsletter. It is sent to alumni, donors, and friends of UNM who have accurate email addresses on the first Monday of the month. Statistics from the June and July issue of <b>The Howler</b>, show that the most popular newsletter topics have been the Chapel Garden, the Betty Sabo Endowment, the <i>Mirage</i> home page and spring issue links, and the Young Alumni blog. Every issue features the same hyperlinks (“Lobo Links”) on the right side of the newsletter template. From June to July, clicks to those links—especially the UNM campaign, athletics, Continuing Education, <i>Daily Lobo</i>, and the UNM home page—have increased significantly. In July, the open rate jumped by 518.</p> <p><b>Social Networking</b> efforts include regular posts of campus and alumni news on Twitter, Facebook, and Flicker. New photo albums from our Alumni Memorial Chapel celebration in April and the June 1 Volunteer Thank You Reception are posted.</p>
<p>Encourage community service and leadership among alumni and students.</p>	<p>Homecoming 2012 will include <b>2 community service projects</b>. First, we will partner with the <b>APS Title I Homeless student program</b> to collect toiletries for students. With approximately 7,000 homeless students, APS needs help to respond to their needs. Second, the “on a roll” paper product collection will continue for <b>Ronald McDonald House</b>. This collection supplies all paper products needed for each year.</p>

**UNIVERSITY OF NEW MEXICO  
ALUMNI ASSOCIATION  
BOARD OF REGENTS REPORT  
July 10, 2012**

**Vision** (Why we exist): *The Alumni Association is a vital partner in the continued excellence of the University of New Mexico through the significant engagement of alumni.*

**Mission** (What we are striving for): *To serve as a bridge between alumni and the university ensuring the continued success of the university and enriching the lives of alumni.*

<p>Strengthen collaboration with campus constituents to meet the needs of UNM.</p>	<p>The Homecoming Committee will be seeking "Super U's," to feature during Homecoming Week, October 1-7. A "Super U" is a faculty, staff, student, alum or community member who exhibits the qualities of a super hero.</p> <p>All UNM Colleges, Schools and Departments have been asked to <b>submit nominations for the Zia and Lobo Awards</b> to be presented at the All University Breakfast on October 6, 2012. The deadline for nominations is July 3.</p> <p>The <b>Alumni Collaborative</b> will meet July 12 to continue developing coordinated efforts across all alumni-related functions. Key issues of discussion will be President Frank's inauguration, Homecoming and alumni database updates.</p> <p>Lobos for Legislation will host a <b>Legislator Reception</b> in the south-valley home of Carol Moye August 15<sup>th</sup>.</p>
<p>Engage students in ways that will develop lifetime ties to The University of New Mexico.</p>	<p>Alumni Association <b>Board members welcome students to UNM</b> during weekly orientations – both Freshman LobOrientation and College Enrichment and Outreach Programs.</p> <p><b>Alumni Association's 350 Career Mentors</b> have been asked to consider volunteer service as academic coaches for the Office of Student Academic Success Initiative.</p>
<p>Foster enduring involvement with, pride in and commitment to UNM, its colleges, schools and programs.</p>	<p><b>Homecoming 2012, "Super U!"</b> will take place from <b>October 1-7</b>. This year's theme is meant to celebrate the super heroes at UNM. Renewed efforts are underway to increase the level of engagement by all parts of UNM. The detailed schedule will be in the next issue of Mirage.</p> <p>The Young Alumni Chapter hosted a <b>Social Networking</b> event on Saturday, June 23. The annual Beer Tasting and Baseball event attracted over 50 young alums to the Hodgkin Hall Alumni Center for a beer tasting from Il Vicino, followed by a trek to the Isotopes Park to watch baseball and fireworks.</p> <p>The Long Range Planning Committee selected subcommittee chairs for the <b>Lobo Prowl, Lobo Living Room and the Albuquerque Chapter</b> initiatives.</p>

<p>Communicate effectively with our diverse group of alumni.</p>	<p>Content for the fall issue of <i>Mirage</i> is complete and with a new graphic designer, Wayne Scheiner &amp; Co. The expected mailing date for the fall issue is August 2012. The issue will include an eight-page Homecoming insert.</p> <p>In June, we re-launched <i>The Howler</i>, an email newsletter that had not been produced since 2008. We changed the frequency of the newsletter from every other month to monthly and send it to alumni, donors, and friends of UNM who have accurate email addresses on the first Monday of the month.</p> <p><b>Social Networking</b> efforts include regular posts of campus and alumni news on Twitter, Facebook, and Flickr. New photo albums from our Alumni Memorial Chapel celebration in April and the June 1 Volunteer Thank You Reception are posted.</p> <p>The Young Alumni Board is planning its schedule for the coming year and is seeking <b>nominations for new Young Alumni Board members</b> and will hold officer elections on July 11.</p>
<p>Encourage community service and leadership among alumni and students.</p>	<p>Homecoming 2012 will include <b>2 community service projects</b>. First, we will partner with the <b>APS Title I Homeless student program</b> to collect toiletries for students. With approximately 7,000 homeless students, APS needs help to respond to their needs. Second, the “on a roll” paper product collection will continue for <b>Ronald McDonald House</b>. This collection supplies all paper products needed for each year.</p>



THE UNIVERSITY *of* FOUNDATION  
NEW MEXICO

UNM Foundation, Inc.  
UNM Regent's Advisor Report  
August 2012

*CHANGING WORLDS*  
*The Campaign for UNM*

*Changing Worlds: The Campaign for UNM* – an eight-year, \$675 million campaign, is making excellent progress towards campaign goal. The Campaign began in 2006 and is planned to conclude in 2014, complementing UNM's 125th Anniversary.

To date, nearly 53,269 donors have given over \$490.7 million in support of the University's mission.

**Specific fundraising highlights since the last meeting:**

**UNM Hospitals Indigent Drug Program** received \$317,000.

**College of Pharmacy** received \$150,000 for student and faculty support.

**UNM Hospitals & the UNM Cancer Research & Treatment Center** received a gift of \$200,000 for areas of greatest need.

**College of Pharmacy, Camp Rising Sun and Advanced Cancer Technologies** received a gift of \$30,000.

**American Summer Institute** received a gift of \$137,000.

**Harwood Museum** received a gift of \$50,000 for museum expansion and renovation.

**School of Law** received a gift of \$100,000 for a scholarship.

**Anderson School of Management** received a \$1.5 million dollar gift that will benefit Anderson School, a scholarship for veterans and will endow multiple scholarships for the Presidential Scholarship Program.

**Athletics** received a gift of \$1.5 million from Margaret and Turner Branch to name the football field which will be known as Branch Field.

**The UNM Foundation Board** of Trustees will be meeting on August 9-10, 2012 at the Student Union Building.

**New trustees** recently elected to four-year terms on the UNM Foundation Board are: **Larry Abraham**, Mayor of Los Ranchos de Albuquerque; **Laurie Moye**, coordinator for the Regulatory Project & Public Participation in the System Engineering at the Public Service Company of NM; and **Kurt Roth** from New York City, a partner in the law firm Dickler & Roth, LLP. Also elected to a renewed four-year term was UNM Foundation Trustee, **Orcilia Zuniga-Forbes** of Portland Oregon. **Duffy Swan**, as President of the UNM Alumni Association, will also begin a one-year term on the UNM Foundation Board. Swan is Chairman of the French Family of Companies of Albuquerque.

Representatives of the University of New Mexico's administration serving on the UNM Foundation Board of Trustees are University of New Mexico President **Robert G. Frank**, Chair of the Board of Regents **Jack Fortner**, and **David W. Harris**, EVP for Administration, Chief Operating Officer and Chief Financial Officer.

**Financial Reports:** The following reports are included for your review:

- Fundraising Performance Report
- FY 11-12 Consolidated Investment Fund – Asset Allocation
- FY 11-12 Consolidated Investment Fund – Spending Distribution
- FY 11-12 Consolidated Investment Fund – Development Funding Allocation
- FY 11-12 UNM Foundation Budget vs Actual
- Mr. & Mrs. Hugh B. and Helen K Woodward Endowment Update
- Winrock Land Sale Endowment Update
- Regents' Endowment Update
- Regents' Endowment – Mesa Del Sol Addition Update



**Fundraising Performance Report**

FY 11-12, June 30, 2012

Changing Worlds Campaign	CASE Campaign Standards			VSE Standards
	Campaign to Date	GOAL	% OF GOAL	To Date
Gift Commitments	\$ 489,220,488	\$ 675,000,000	72.5%	\$ 366,080,634
- Cash/Cash Equivalents	286,358,055	N/A	N/A	366,080,634
- In-Kind	35,442,464	N/A	N/A	N/A
- Pledges	76,359,320	N/A	N/A	N/A
- Testamentary	91,060,649	N/A	N/A	N/A
Pledges Due	29,958,444	N/A	N/A	N/A
Testamentary Gifts Due	73,179,860	N/A	N/A	N/A

CASE reporting is on "accrual basis" and VSE reporting is on a "cash basis".

Gift Commitments (Fiscal Year)	This Quarter	FY 11/12	GOAL	FY 10/11
<b>Main Campus</b>				
- Cash/Cash Equivalents	\$ 1,180,180	\$ 6,951,500	N/A	\$ 8,056,537
- In-Kind	212,669	3,412,295	N/A	\$ 1,798,828
- Pledges	912,500	18,186,472	N/A	\$ 5,597,775
- Testamentary	2,030,000	6,936,712	N/A	\$ 9,895,500
Sub-Total	\$ 4,335,349	\$ 35,486,979	\$ 23,520,000	\$ 25,348,640
<b>HSC</b>				
- Cash/Cash Equivalents	\$ 3,551,032	\$ 15,185,985	N/A	\$ 14,278,064
- In-Kind	1,089,011	2,950,867	N/A	\$ 2,885,208
- Pledges	6,023,000	6,238,000	N/A	\$ 1,057,185
- Testamentary	900,000	1,185,000	N/A	\$ 12,868,500
Sub-Total	\$ 11,563,043	\$ 25,559,852	\$ 29,625,000	\$ 31,088,957
<b>Athletics</b>				
- Cash/Cash Equivalents	\$ 1,188,131	\$ 4,574,747	N/A	\$ 5,491,186
- In-Kind	1,521,018	1,809,908	N/A	\$ 1,466,905
- Pledges	233,500	886,000	N/A	\$ 3,347,000
- Testamentary	50,000	193,971	N/A	\$ 15,000
Sub-Total	\$ 2,992,649	\$ 7,464,626	\$ 10,500,000	\$ 10,320,091
<b>Other Campus Units *</b>				
- Cash/Cash Equivalents	\$ 4,017,143	\$ 13,851,392	N/A	\$ 14,166,032
- In-Kind	2,830	311,390	N/A	\$ 3,661
- Pledges	-	36,200	N/A	\$ 4,800
- Testamentary	1,200,000	1,205,000	N/A	\$ 1,018,500
Sub-Total	\$ 5,219,973	\$ 15,403,982	\$ 16,355,000	\$ 15,192,993
<b>Total</b>	<b>\$ 24,111,014</b>	<b>\$ 83,915,439</b>	<b>\$ 80,000,000</b>	<b>\$ 81,950,681</b>

\* Other campus units include KNME, KUNM, UNM Branch Campuses, President's Office, Provost's Office, Enrollment Services, Student Affairs and numerous other units not classified as main campus, HSC or athletics.

Performance Measures	This Quarter	FY 11/12	FY 10/11	FY 09/10
Gift Commitment Income	\$ 24,111,014	\$ 83,915,439	\$ 81,950,681	\$ 75,120,836
# of Gifts	8,627	33,261	39,075	38,424
# of Donors	4,751	13,323	16,843	17,147

Performance Measures	FY 11/12	FY10/11	FY09/10	FY08/09
Cost per Dollar Raised *	\$0.11	\$0.11	\$0.12	\$0.09

\* Compares UNM Foundation budget expenditures to gift commitments.

## Fundraising Performance Report (continued)

FY 11-12, June 30, 2012

Gift Destinations	This Quarter	FY 11/12	FY 10/11	FY 09/10
UNM Foundation	\$ 14,553,902	\$ 35,960,102	\$ 54,080,971	\$ 44,843,441
UNM (directly)	\$ 1,428,326	\$ 2,934,820	\$ 1,927,850	\$ 1,838,065
Reported Gifts *	\$ 8,128,786	\$ 45,020,517	\$ 25,941,860	\$ 28,439,330

\* Reported Gifts = gifts made directly to KNME, KUNM, Lobo Club, and OVPR, but reported by UNM Foundation per MOA.

## Consolidated Investment Fund - Investment Performance

FY 11-12, June 30, 2012

Investment Performance Results	Market Value	FY 11/12	1-Year	3-Year	5-Year
FY 11/12 (June 30, 2012)	\$ 330,130,845	0.8%	0.8%	10.0%	1.4%
Policy Benchmark *		2.7%	2.7%	12.4%	2.0%
FY 10/11 (June 30, 2011)	\$ 335,977,115	N/A	19.0%	1.5%	4.8%
Policy Benchmark *		N/A	19.0%	1.2%	4.1%
General Benchmark **		N/A	22.3%	4.7%	4.4%
NACUBO/Commonfund ***		N/A	19.7%	2.6%	4.4%

\* Policy Benchmark is a blended benchmark consisting of indices for all asset classes.

\*\* General Benchmark: 70% S&P 500 Index and 30% Barclays Global Aggregate

\*\*\* NACUBO/Commonfund Endowment Study (\$101 million to \$500 million)

## Consolidated Investment Fund - Asset Allocation

FY 11-12, June 30, 2012

Investment Class	Current Allocation	1-Year Policy Allocation	5-Year Policy Allocation	L-Term Policy Allocation
Domestic Equity	19.9%	20%	22%	27%
International Equity	19.2%	20%	22%	28%
Fixed Income/Cash	20.5%	20%	21%	20%
Real Assets - Liquid	4.5%	5%	5%	5%
Real Assets - Illiquid	4.8%	5%	4%	0%
Marketable Alternatives	17.1%	20%	20%	20%
Private Equity	14.0%	10%	6%	0%

## Consolidated Investment Fund - Spending Distribution

FY 11-12, June 30, 2012

CIF Spending Distribution	FY11/12	FY10/11	FY09/10	FY08/09
Spending Distribution %	4.50%	4.65%	4.65%	4.65%
Total \$ Distribution (millions)	\$ 13,984,508	\$ 14,755,529	\$ 15,409,388	\$ 15,294,369
Total \$ Distribution/Unit	\$10.58	\$10.98	\$11.05	\$11.75

## Consolidated Investment Fund - Development Funding Allocation

FY 11-12, June 30, 2012

Development Funding Allocation	Basis Points %	Dev Funding Allocation	Total Budget Expenditures	% Overall Budget
FY 11/12	1.85%	\$5.9	\$9.1	65%
FY 10/11	1.85%	\$5.7	\$9.5	60%
FY 09/10	1.85%	\$5.4	\$9.4	57%
FY 08/09	1.15%	\$3.2	\$8.3	39%

## UNM Foundation Budget vs. Actual

FY 11-12, June 30, 2012



Sources of Budget	Budget	FYTD	% Used
UNM Support	\$ 1,200,000	\$ 1,203,654	100.3%
Development Funding Allocation	6,125,000	5,906,418	96.4%
Short-Term Investment Income	744,450	924,217	124.1%
Cost Sharing Reimbursement	558,900	657,216	117.6%
Unrestricted Gifts & Other Revenue	150,000	264,281	176.2%
<b>Total</b>	<b>8,778,350</b>	<b>8,955,786</b>	<b>102.0%</b>

Uses of Budget	Budget	FYTD	% Used
Salaries/Fringe Benefits	\$ 7,072,583	\$ 7,378,261	104.3%
Operating Expenditures	2,292,584	1,727,790	75.4%
<b>Total</b>	<b>9,365,167</b>	<b>9,106,051</b>	<b>97.2%</b>

Reserve Balances	Budget	FYTD	% Used
Surplus/(Deficit) from Operations	\$ (586,817)	\$ (150,265)	25.6%
Beginning Reserve Balances	1,261,943	1,261,943	N/A
Ending Reserve Balances	675,126	1,111,678	N/A

UNM Foundation Performance Report  
Pending Approved by the Board of Regents



THE UNIVERSITY OF NEW MEXICO  
MR. AND MRS. HUGH B. AND HELEN K. WOODWARD ENDOWMENT  
FUNDED BY THE SANDIA FOUNDATION

	2007-08	2008-09	2009-10	2010-11	2011-12
<b>PRINCIPAL/CORPUS</b>					
<b>BEGINNING MARKET VALUE, JULY 1:</b>	\$ 40,007,782	\$ 39,456,137	\$ 30,698,788	\$ 32,422,373	\$ 37,282,001
ADDITIONS	1,323,000	1,395,000	877,500	1,125,000	1,260,000
INVESTMENT EARNINGS	283,085	(7,962,327)	3,238,163	6,040,036	132,283 (1)
DEVELOPMENT FUNDING ALLOCATION	(442,878)	(383,681)	(623,475)	(643,802)	(603,057) (3)
SPENDING DISTRIBUTION	(1,714,852)	(1,806,341)	(1,768,603)	(1,661,606)	(1,525,285) (2)
<b>ENDING MARKET VALUE, JUNE, 30:</b>	<u>\$ 39,456,137</u>	<u>\$ 30,698,788</u>	<u>\$ 32,422,373</u>	<u>\$ 37,282,001</u>	<u>\$ 36,545,942</u>

(1) FY 2011-12 Net investment Earnings: Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) FY 2011-12 Spending Distribution: Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(3) FY 2011-12 Development Funding Allocation: Represents the fees assessed from July 1, 2011, to May 31, 2012. Fees have been suspended effective June 1, 2012.

**THE UNIVERSITY OF NEW MEXICO  
WINROCK LAND SALE ENDOWMENT**

	2007-08	2008-09	2009-10	2010-11	2011-12
<b>PRINCIPAL CORPUS</b>					
<b>BEGINNING MARKET VALUE, JULY 1:</b>	\$ 33,899,952	\$ 32,369,380	\$ 24,076,065	\$ 24,767,866	\$ 27,587,901
ADDITIONS	-	-	-	-	-
INVESTMENT EARNINGS	263,110	(6,526,574)	2,544,475	4,553,291	97,208 (1)
DEVELOPMENT FUNDING ALLOCATION	(368,276)	(309,959)	(483,585)	(485,153)	(486,943)
SPENDING DISTRIBUTION	(1,425,406)	(1,456,782)	(1,369,089)	(1,248,103)	(1,128,674) (2)
<b>ENDING MARKET VALUE, JUNE, 30:</b>	<u>\$ 32,369,380</u>	<u>\$ 24,076,065</u>	<u>\$ 24,767,866</u>	<u>\$ 27,587,901</u>	<u>\$ 26,069,492</u>

(1) **FY 2011-12 Net Investment Earnings:** Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) **FY 2011-12 Spending Distribution:** Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

THE UNIVERSITY OF NEW MEXICO  
REGENTS' ENDOWMENT

	ACTUAL	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
<b>PRINCIPAL CORPUS</b>							
<b>BEGINNING MARKET VALUE, JULY 1:</b>	\$ 26,548,336	\$ 32,325,235	\$ 36,674,360	\$ 35,018,525	\$ 25,165,952	\$ 25,889,070	\$ 28,836,764
ADDITIONS:							
MESA DEL SOL PROPERTY SALE	8,045,923	-	-	-	-	-	-
WITHDRAWALS:							
ASM STUDENT INVESTMENT PROG	(2,000,000)	-	-	-	-	-	-
WITHDRAWAL - MERIT-BASED SCHOLAF	-	-	-	-	-	-	-
GIBSON/MULBERRY PROPERTY PL	(1,645,435)	-	-	-	-	-	-
2811 CAMPUS PROPERTY PURCHA	(242,798)	-	-	-	-	-	-
SCHOLARSHIP FUNDING	-	-	-	(880,525)	-	-	-
INVESTMENT EARNINGS	2,789,695	6,123,941	284,643	(7,060,716)	2,659,659	4,759,412	101,609
DEVELOPMENT FUNDING ALLOCATION	-	(329,734)	(398,416)	(335,326)	(505,476)	(507,115)	(508,986)
SPENDING DISTRIBUTION	(1,170,486)	(1,445,081)	(1,542,062)	(1,576,006)	(1,431,065)	(1,304,603)	(1,179,768)
<b>ENDING MARKET VALUE, JUNE 30:</b>	<u>\$ 32,325,235</u>	<u>\$ 36,674,360</u>	<u>\$ 35,018,525</u>	<u>\$ 25,165,952</u>	<u>\$ 25,889,070</u>	<u>\$ 28,836,764</u>	<u>\$ 27,249,619</u>

(1) FY 2011-12 Net investment Earnings: Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) FY 2011-12 Spending Distribution: Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(3) FY08-09 Withdrawal for scholarship funding: \$1,000,000 was authorized to be withdrawn from the Regents' Endowment for FY08-09 scholarship funding. Of the authorized \$1,000,000, \$880,525 was withdrawn from the endowment.

(4) The Regents' Endowment includes proceeds from the "Mesa del Sol" property sale. Total proceeds of this sale were \$8,045,923. Of the total proceeds, \$2.9 million was used to fund two property purchases. The "Gibson/Mulberry" property was purchased for \$1,645,435 and the "2811 Campus Blvd" property was purchased for \$242,798. The remaining \$6,157,690 was added to the Regents' endowment in June of 2006. The Mesa del Sol contribution is not tracked separately, but an estimated value based on net investment earnings, spending distributions and development funding allocations for the Regents' Endowment since that time, is \$5,372,448.

THE UNIVERSITY OF NEW MEXICO  
REGENTS' ENDOWMENT - MESA DEL SOL ADDITION

ACTUAL	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
<b>BEGINNING MARKET VALUE, JULY 1:</b>	\$ -	\$ 6,157,690	\$ 6,986,162	\$ 6,670,739	\$ 4,961,638	\$ 5,104,206	\$ 5,665,364
ADDITIONS:							
MESA DEL SOL PROPERTY SALE	8,045,923	-	-	-	-	-	-
WITHDRAWALS:							
WITHDRAWAL - MERIT-BASED SCHOLARSHIPS	-	-	-	-	-	-	-
GIBSON/MULBERRY PROPERTY PURCHASE	(1,645,435)	-	-	-	-	-	-
2811 CAMPUS PROPERTY PURCHASE	(242,798)	-	-	-	-	-	-
INVESTMENT EARNINGS	-	1,166,560	54,222	(1,345,008)	524,370	938,350	20,033 (1)
DEVELOPMENT FUNDING ALLOCATION	-	(62,812)	(75,895)	(63,877)	(99,658)	(99,981)	(100,350)
SPENDING DISTRIBUTION	-	(275,276)	(293,750)	(300,216)	(282,144)	(257,211)	(232,599) (2)
<b>ENDING MARKET VALUE, JUNE 30:</b>	<b>\$ 6,157,690</b>	<b>\$ 6,986,162</b>	<b>\$ 6,670,739</b>	<b>\$ 4,961,638</b>	<b>\$ 5,104,206</b>	<b>\$ 5,685,364</b>	<b>\$ 5,372,448 (4)</b>

(1) **FY 2011-12 Net investment Earnings:** Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) **FY 2011-12 Spending Distribution:** Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(4) The Regents' Endowment includes proceeds from the "Mesa del Sol" property sale. Total proceeds of this sale were \$8,045,923. Of the total proceeds, \$2.9 million was used to fund two property purchases. The "Gibson/Mulberry" property was purchased for \$1,645,435 and the "2811 Campus Blvd" property was purchased for \$242,798. The remaining \$6,157,690 was added to the Regents' endowment in June of 2006. The Mesa del Sol contribution is not tracked separately, but an estimated value based on net investment earnings, spending distributions and development funding allocations for the Regents' Endowment since that time, is \$5,372,448

# Board of Regents

August 14, 2012

# TRINITY FOUNDATION



# FUNDRAISING RESULTS

## Changing Worlds Campaign

\$489,220,488 as of June 30, 2012

FY12 Total – \$83,915,438

# CHANGING WORLDS

— the CAMPAIGN for UNM —

## Campaign Table of Gifts

July 1, 2006 - June 30, 2012: \$489,220,488

	# Gifts:			# Gifts as % of Total		\$ Gifts ACTUAL	\$ Gifts as % of Total	Average Actual Gift \$ at Each Level
	GOAL	ACTUAL	Achieved	%	%			
\$10,000,000 and up	3	2	67%	0.00 %	0.00 %	\$25,173,999	5 %	\$12,587,000
\$5,000,000 - \$9,999,999	9	7	78%	0.00 %	0.00 %	\$45,956,214	9 %	\$6,565,173
\$2,500,000 - \$4,999,999	12	8	67%	0.00 %	0.00 %	\$27,815,110	6 %	\$3,476,889
\$1,000,000 - \$2,499,999	50	50	100%	0.02 %	0.02 %	\$67,620,738	14 %	\$1,352,415
\$500,000 - \$999,999	80	79	99%	0.03 %	0.03 %	\$47,489,424	10 %	\$601,132
\$250,000 - \$499,999	160	170	106%	0.07 %	0.07 %	\$57,509,306	12 %	\$338,290
\$100,000 - \$249,999	400	358	90%	0.15 %	0.15 %	\$52,460,146	11 %	\$146,537
\$50,000 - \$99,999	550	547	99%	0.23 %	0.23 %	\$35,495,203	7 %	\$64,891
\$25,000 - \$49,999	800	861	108%	0.36 %	0.36 %	\$28,115,220	6 %	\$32,654
Less Than \$25,000		234,796		99.12 %	99.12 %	\$101,585,128	21 %	\$433
<b>Total:</b>		<b>236,878</b>				<b>\$489,220,488</b>		

# FUNDRAISING RESULTS

Gifts of \$1M+	7 – \$27.2M
\$500,000 – \$999,999	18 – \$9.8M
\$250,000 – \$499,999	28 – \$9.3M
Total Gift Transactions	33,220
Average Gift	\$2,526

**55% of our total revenue came from 53 donors (<1%)**



**UNM**  
FOUNDATION



# FUNDRAISING RESULTS

## UNIT HIGHLIGHTS (as of 6/30/2012)

Engineering	\$ 17.6M
School of Medicine	\$ 13.5M
Athletics	\$ 7.4M
Fine Arts	\$ 4.9M
Cancer Center	\$ 4.0M
Arts & Sciences	\$ 3.4M
Education	\$ 2.9M
UNM Hospitals	\$ 1.7M



UNM  
FOUNDATION

# FUNDRAISING RESULTS

## UNIT HIGHLIGHTS (as of 6/30/2012)

Architecture and Planning	\$ 1.7M
Harwood	\$ 1.5M
Law	\$ 1.2M
Children's Miracle Network	\$ 1.2M
Nursing	\$ 1.0M
Anderson	\$ 985K
Pharmacy	\$ 748K
Public Events (Popejoy)	\$ 483K
Libraries	\$ 471K

# FUNDRAISING RESULTS

## Corporate and Foundation Relations

- 131 Proposals
- 85 Closes
- \$3,864,613 Received

# FUNDRAISING RESULTS

## Frontline Development Productivity

# Face to Face Visits	4,243
# “Other” Contacts	9,054
# of Total Contacts	13,297

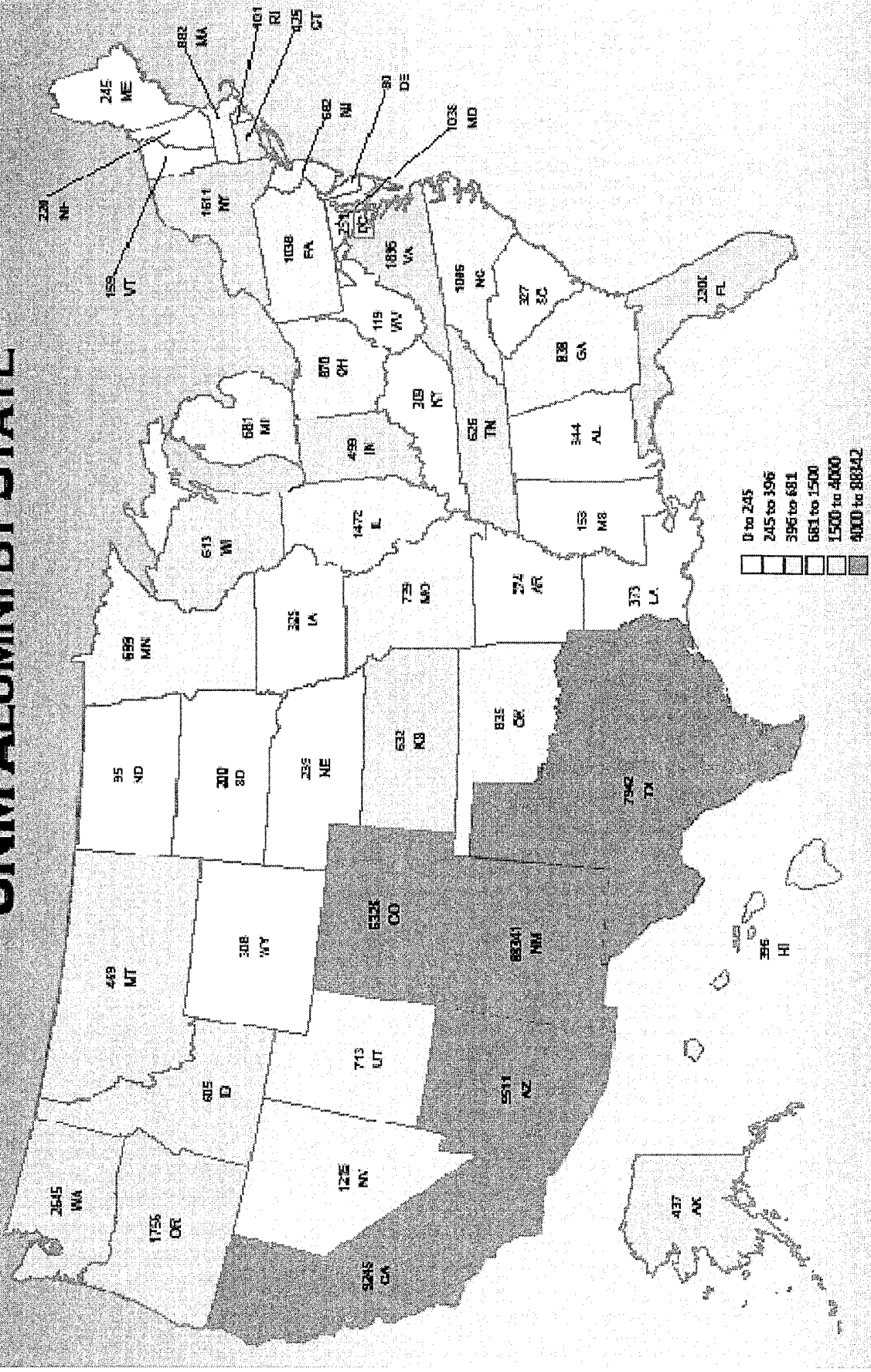
Major Gift Decisions FY12 (Yes or No) 272

Major Gift Proposals Pending (\$25K +) 274

Major Gift Proposals Pending Total Over \$135M

# Alumni Distribution

## UNM ALUMNI BY STATE



# Children's Miracle Network

- 170 CMN designated Hospitals in US and Canada
  - UNM Children's Hospital is NM only CMN affiliate.
- FY12 – CMN raised \$1.3M
  - Cash - \$1M
  - In-kind - \$300k

# Thank You

It is our mission to:

Promote excellence at UNM by raising, investing and managing private gifts through the cultivation of long-term partnerships with donors and matching their interest to the University's priorities.

# UNM FOUNDATION



**PARENT ASSOCIATION REPORT TO THE BOARD OF REGENTS**  
**BY: TREASURER, FRANCIS PAGE**  
**August 14, 2012**

---

1. Good Morning, I am Francis Page, the Parent Association Treasurer. I am reporting on behalf of the UNM Parent Association, as the Parent Association President resigned his position, effective August 1, 2012. The Nominating Committee is been activated in search of a new UNM Parent Association President.
2. **Executive Committee:** The Parent Association is now under The Office of the Provost. The Executive Committee has been working with the Provost office to hire a full time employee for the Association. The position was posted on July 27, and was closed on August 10. We are optimistic posting will yield a talented candidate pool. Due to the organizational change, the Association's Memorandum of Understanding and By-Laws will need to be revised. This process was initiated immediately and is on-going, hopefully to be finalized quickly.
3. **Demographics of Scholarship Applicants and Recipients:** As promised at the June 6, Board of Regents meeting, attached please find the demographics of all 2012/2013 scholarship applicants and recipients.
4. **LOBO Fiesta - August 17, 2012:** This event is during move-in week and will be held at the Student Union Building in Ballrooms B & C from 6:00 – 9:00 p.m. The intent is to welcome students and parents to the University. It is an opportunity for parents to network with other parents while enjoying some good southwestern food and refreshments and some great fellowship. As of Monday, August 6, 2012, there were **402** individuals who were registered to attend.
5. **Move-in Week, Freshman Day and Convocation-August 16-19, 2012:** The Parent Association will be welcoming parents and students during move-in week, Freshman Day and Convocation. We will have a welcoming table at the Student Residence Center, LOBO Village, Casas del Rio and the Cornell Mall on Freshman Day.



6. **Freshman Orientations:** The Association is participating in the Freshman Orientations and College Enrichment Program Orientations from May 29 – August 16. Parents have been busy welcoming parents and students of the freshman class to the University and the Association. So far, the Association has added approximately **600** new members.
  
5. **Family Weekend:** The Family Weekend and 3<sup>rd</sup> Annual Golf Tournament are scheduled for October 26, 27, and 28<sup>th</sup>. The tournament will be held at the UNM Championship Golf Course on Friday, October 26<sup>th</sup>. A tailgate before the football game, entertainment, general membership breakfast plus other activities are planned.



**2012-2013 Parent Association Scholarship Applicant Demographics Summaries**  
**Phase I: All Applications Received by April 13, 2012**

<b>Graduate Applicants (42 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	2	6
Alamogordo, NM	1	
Cuba, NM		1
Espanola, NM		1
Los Lunas, NM	1	1
Roswell, NM		2
Santa Fe, NM	1	2
Santa Rosa, NM		1
Arizona		1
California		
Illinois		2
Maryland		1
Michigan		2
North Carolina		1
Nevada		1
Oklahoma		1
Puerto Rico	1	
Virginia		1
Wyoming		1
Others/NA	5	6
<b>Total</b>	<b>11</b>	<b>31</b>

<b>Undergraduate Applicants ( 282 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	31	83
Animas, NM		1
Artesia, NM	1	
Belen, NM	3	1
Bernalillo, NM	1	1
Bloomfield, NM		1
Carlsbad, NM	1	
Casa Blanca, NM		1
Cimarron, NM		1
Cloudcroft, NM		1
Clovis, NM	1	4
Deming, NM		1
Espanola, NM		2

Farmington, NM	2	3
Gallup, NM		1
Grants, NM		3
Kirtland, NM	2	2
Las Cruces, NM	3	3
Las Vegas, NM		1
Los Alamos, NM	1	5
Los Lunas, NM	4	2
Lovington, NM		1
Moriarty, NM		2
Navajo, NM	1	
Ojo Caliente, NM		2
Pecos, NM		1
Penasco, NM		1
Pinehill, NM	1	
Portales, NM	1	
Quemado, NM		1
Rehoboth, NM		1
Rio Rancho, NM	5	6
Roswell, NM	3	2
Santa Fe, NM	5	15
Santa Teresa, NM		1
Taos, NM	3	5
Texico, NM	1	
Tucumcari, NM	1	
N/A	2	2
Alaska	1	1
Arizona	1	3
California	1	4
Colorado		2
Connecticut		1
Washington, DC	1	3
Florida		3
Hawaii		1
Iowa		1
Illinois		1
Indiana		1
Louisiana		1
Maryland		1
Michigan		1
Minnesota		2
Missouri	1	
Montana		1
Nevada		1
New York	1	1
Oklahoma		1
Pennsylvania		1

South Dakota	1	
Texas		4
Utah		2
Virginia		1
Vermont		1
Unknown	3	3
	<b>Total 83</b>	<b>199</b>



**2012-2013 Parent Association Scholarship Applicant Demographics Summaries**  
**Phase II: Applications Read by Committee**

<b>Graduate Applicants (41 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	2	6
Alamogordo, NM	1	
Cuba, NM		1
Espanola, NM		1
Los Lunas, NM	1	1
Roswell, NM		2
Santa Fe, NM	1	2
Santa Rosa, NM		1
Arizona		1
Illinois		2
Maryland		1
Michigan		2
North Carolina		1
Nevada		1
Oklahoma		1
Puerto Rico	1	
Virginia		1
Wyoming		1
Others/NA	4	6
<b>Total</b>	<b>10</b>	<b>31</b>

<b>Undergraduate Applicants ( 247 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	25	73
Animas, NM		1
Artesia, NM	1	
Belen, NM	3	
Bernalillo, NM	1	1
Bloomfield, NM		1
Carlsbad, NM	1	
Casa Blanca, NM		1
Cimarron, NM		1
Cloudcroft, NM		1
Clovis, NM	1	4
Espanola, NM		1
Farmington, NM	2	3

Gallup, NM		1
Grants, NM		3
Kirtland, NM	2	2
Las Cruces, NM	2	3
Las Vegas, NM		1
Los Alamos, NM	1	4
Los Lunas, NM	4	2
Lovington, NM		1
Moriarty, NM		1
Navajo, NM	1	
Ojo Caliente, NM		2
Pecos, NM		1
Penasco, NM		1
Pinehill, NM	1	
Portales, NM	1	
Quemado, NM		1
Rehoboth, NM		1
Rio Rancho, NM	5	5
Roswell, NM	3	2
Santa Fe, NM	4	13
Santa Teresa, NM		1
Taos, NM	3	5
Texico, NM	1	
Tucumcari, NM	1	
NM unknown	2	
Alaska	1	1
Arizona		3
California	1	3
Connecticut		1
Washington, DC	1	3
Florida		3
Hawaii		1
Iowa		1
Illinois		1
Indiana		1
Louisiana		1
Maryland		1
Michigan		1
Minnesota		2
Missouri	1	
Montana		1
Nevada		1
New York	1	1
Oklahoma		1
Pennsylvania		1
South Dakota	1	
Texas		4

Utah		2
Virginia		1
Vermont		1
Unknown	2	2
<b>Total</b>		<b>73</b>
		<b>175</b>



**2011-2012 Parent Association Scholarship Applicant Demographics Summaries**  
**Phase III: Awarded Recipients**

<b>Graduate Applicants (8 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	1	2
Espanola, NM		1
Santa Fe, NM		1
Evanston, IL		1
Michigan		1
N/A	1	
<b>Total</b>	<b>2</b>	<b>6</b>

<b>Undergraduate Applicants (32 total)</b>		
<b>Hometown</b>	<b>Male</b>	<b>Female</b>
Albuquerque, NM	5	5
Belen, NM	1	
Bloomfield, NM		1
Casa Blanca, NM		1
Las Cruces, NM	1	
Las Vegas, NM	1	
Quemado, NM		1
Rio Rancho, NM		1
Roswell, NM	1	
Santa Fe, NM		2
Taos, NM		2
Bloomsburg, PA		1
El Paso, TX		1
Juneau, AK		1
Kissimmee, FL		1
Levittown, NY	1	
Miami, FL		1
Painted Post, NY		1
Salinas, CA	1	
Unknown	1	1
<b>Total</b>	<b>12</b>	<b>20</b>



Alternates (2 total) Graduate Applicants		
Hometown	Male	Female
Albuquerque, NM		1
Fajardo, PR	1	
	<b>Total 1</b>	<b>1</b>

Alternates (3 total) Undergraduate Applicants		
Hometown	Male	Female
Albuquerque, NM		2
Kirtland, NM		1
Las Vegas, NV		1
	<b>Total 0</b>	<b>4</b>

**According to Demographic provided by Maria:**

Undergraduates	248	
Graduates	41	
Disqualified	35	
TOT	324	Without disqualified - 289

**Phase 1 – Applications received by April 13, 2012**

	<u>Male</u>	<u>Female</u>
Graduates	11	31
Under Grads	83	199
Sub tot	94	230
TOT	324	

**Phase 2 – Applications read by Committee**

	<u>Male</u>	<u>Female</u>
Graduates	10	31
Under Grads	72	175
Sub tot	83	206
TOT	289	

**Phase 3 – Awarded Recipients**

	<u>Male</u>	<u>Female</u>
Graduates	2	6
Under grads	12	20
Sub tot	14	26
TOT	40	



**University Services**

University Services Business Operations	UNM Surplus Property
UNM Copy Center	UnivServ Shipping and Receiving
UNM Mailing Systems	UNM Inventory Control
UNM Records Management	Chem Stores/CRLS
<a href="http://www.unm.edu/~univserv/">http://www.unm.edu/~univserv/</a>	Print Management Program

Date: June 30, 2012

To: Bruce Cherrin, Chief Procurement Officer  
Purchasing Department

From: Debra L. Fondino   
Associate Director, University Services

Subject: Equipment Disposition -- June 2012

Attached for your review and submission to the Board of Regents is the Surplus Property Disposition Detail list for the month of June, 2012.

Consistent with UNM Board of Regents Policy 7.9 and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the University. I recommend that the items be deleted from UNM's inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

Surplus Property Department  
Disposition Detail List  
as of 06/30/12

UNM#	Department surplussing equipment	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	NBV	Method Of Disposal Desc	Disposal Date
(1) 267136	Grad Med Education BATCAVE	LAPARSCOPE	Medi	MIST Trainer 2		2004	42,925.00	4,650.53	Too Costly to Repair	06/12/2012
(2) 247228	Ctr for Adv. Research Computing	ETHERNET SWITCH	AbbatTech	32 PORT	001M-04247	2001	20,796.00	0.00	Obsolete	06/29/2012
(3) 192705	Biochemistry Molecular Biology	SPECTROPHOTOMETER	Perkin	66880004	81513P	1991	17,655.00	0.00	Obsolete	06/29/2012
(1) N00001506	Grad Med Education BATCAVE	Camera Control Unit/Head	SmithNeph	7209070F RFB, CCU, N	90703592	2004	10,290.18	0.00	Too Costly to Repair	06/12/2012
200146	School of Medicine Credentialing	FILE METAL POTARY	Kardex	PROMPTUS99	GRAY	1993	9,898.00	0.00	Obsolete	06/18/2012
245732	Cancer Research Treatment Ctr	CRTG IMAGER VIDEO SYSTEM	Ultralum	Ultraboom		2001	8,931.00	0.00	Obsolete	06/18/2012
N00001526	LosAlamos Business Office	Projection System	Sharp	XG-C55X	409316294	2004	8,911.04	0.00	Obsolete	06/12/2012
(4) N00005570	LosAlamos Business Office	Telecommunications/Radio	AltiraCom	9F-164		2005	8,797.98	2,972.30	Obsolete	06/18/2012
229040	Psychology Department	WORK BENCH	LabProd	309095	1430909713	1997	7,300.00	40.69	Obsolete	06/25/2012
229042	Psychology Department	WORK BENCH	LabProd	309095	1430909712	1997	7,300.00	40.69	Obsolete	06/25/2012
258111	Pathology Department	FREEZER	Revco	Upright		2002	7,134.00	59.30	Too Costly to Repair	06/12/2012
265304	Pathology Department	FREEZER	VWR	5706	805114-75	2004	6,842.00	719.74	Too Costly to Repair	06/12/2012
259245	Ctr for Adv. Research Computing	COMPUTER CPU/SYSTEM	IBM	Intel Xeon	78AG471	2002	6,523.00	0.00	Obsolete	06/29/2012
198351	Biology Department	THERMOCYCLER DNA	PerkinElme	480	P12400	1992	6,340.00	0.00	Obsolete	06/29/2012
258198	Ctr for Adv. Research Computing	COMPUTER FILE SERVER	IBM	M Pro MT Xeon	15635055U76AV6	2002	6,175.00	0.00	Obsolete	06/29/2012
N00001524	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322623	2004	5,693.81	0.00	Obsolete	06/12/2012
N00001523	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322614	2004	5,693.81	0.00	Obsolete	06/12/2012
N00001528	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322823	2004	5,692.37	0.00	Obsolete	06/12/2012
N00001527	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322863	2004	5,656.09	0.00	Obsolete	06/12/2012
N00001525	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322871	2004	5,640.24	0.00	Obsolete	06/12/2012
200452	UC Native American Studies	EDITING SYSTEM	Panasonic	AG7750P	GTC00438	1993	5,615.00	0.00	Obsolete	06/18/2012
N00001532	LosAlamos Business Office	Projection System	Sharp	PG-C45X	408322827	2004	5,553.03	0.00	Obsolete	06/12/2012
262363	Lock Shop - ENAC	COMPUTER FILE SERVER	Dell	POWEREDGE 2600	3F56Y21	2003	5,464.00	0.00	Obsolete	06/18/2012
234161	School of Law Administration	COMPUTER PROJECTOR	Lumen	PG5900	G8706614	1998	5,314.00	0.00	Obsolete	05/30/2012
(4) 246266	LosAlamos Branch	PROJECTOR	Lumen	LP240	5PW10600402	2001	5,244.00	1,077.50	Obsolete	06/18/2012
258671	Lock Shop - ENAC	COMPUTER CPU/SYSTEM	Dell	POWEREDGE 2550	FZFJK11	2002	5,021.00	0.00	Obsolete	06/18/2012
265796	Grad Med Education BATCAVE	VIDEO CONTROL SYSTEM	Laerdal	SIMMAN AV		2004	5,004.00	0.00	Too Costly to Repair	06/12/2012

Total Disposition Items: 27

\$241,219.55

Disposition value:

\$9,560.85

June 30, 2012

Additional Notes to Surplus listings dated 06/30/12:

1 –Asset# 267136 and N00001506 are a 2004 Laparoscope and a 2004 Camera Control Unit Head, respectively, used for training purposes in the UNMH BATCAVE/Community Training Center. The laparoscope is obsolete because the software is outdated and an updated version cannot be found. The equipment is also nonfunctional due to broken parts; the replacement parts are no longer being manufactured.

2 –Asset# 247228 is an eleven-year old Ethernet Switch at the Center for Advanced Research Computing department which is technologically obsolete. It is not capable of supporting the communication demands and protocols of a modern compute cluster.

3 –Asset# 192705 is a 21-year old Perkins Elmer Spectrophotometer used for lab purposes. The company no longer carries the software for the discontinued model; therefore, it will be difficult to find replacement software. All items were made available to the faculty within the Department of Biochemistry and Molecular Biology before sending for disposition.

4 –Asset# 246266 and N00005570 are a 2001 Lumen Projector and a 2005 Altura Communications Solutions Telephone System, respectively.

The projector is one of several models at Los Alamos that have been replaced with much less expensive yet higher quality projectors. Bulb replacement is costly and difficult to find due to its age.

The telephone system was purchased for the Bernalillo Education Center. The center was shut down in May 2012. The phone system and its proprietary phone sets are not compatible with the system at the Los Alamos Branch. UNM-LA has no other geographical location that needs the phone system.

----- Note: Any item of value in this list will be re-sold through all means available, i.e.: Request for Bid, Auction house, special auction, online sale, to recover the maximum monies to re-invest in the mission of the requesting department.




**University Services**

University Services Business Operations    UNM Surplus Property  
UNM Copy Center                                    UnivServ Shipping and Receiving  
UNM Mailing Systems                              UNM Inventory Control  
UNM Records Management                      Chem Stores/CRLS  
<http://www.unm.edu/~univserv/>                Print Management Program

Date:                    July 13, 2012

To:                      Bruce Cherrin, Chief Procurement Officer  
                                 Purchasing Department

From:                    Debra L. Fondino   
                                 Associate Director, University Services

Subject:                Equipment Disposition – July 2012

Attached for your review and submission to the Board of Regents is the Surplus Property Disposition Detail list for the month of July, 2012.

Consistent with UNM Board of Regents Policy 7.9 and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the University. I recommend that the items be deleted from UNM's inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

Surplus Property Department  
Disposition Detail List  
as of 07/13/12

UNM#	Department surplus equipment	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	NEV	Method Of Disposal	Disposal Date
(1) 258177	Biochem Molec Biol Biocomputing	TAPE DRIVE	UNKNOWN/OTI	StorageTek L20	460000103266	2002	\$21,682.00	\$7,226.86	Too Costly to Repair	07/18/2012
(2) 267229	Nursing Deans Teaching Support	PROJECTOR COMPUTER	Sharp	PG-C45X	312319175	2004	\$15,342.00	\$0.00	Obsolete	07/18/2012
(3) 190932	Spanish Colonial Res Center	MICROFILM READER	Canon	M32029	32200931	1990	\$13,993.00	\$0.00	Too Costly to Repair	07/18/2012
(2) 251272	Nursing Deans Teaching Support	CRESTON MEDIA CONTROLLER	Canon	PRESENTATION	INSTRUCTIONAL	2001	\$11,347.00	\$2,269.32	Obsolete	07/18/2012
(2) 251273	Nursing Deans Teaching Support	LECTERN/PODIUM	Elmo	PRESENTATION	INSTRUCTIONAL	2001	\$11,347.00	\$2,269.32	Obsolete	07/18/2012
(2) 251274	Nursing Deans Teaching Support	LECTERN/PODIUM	Elmo	PRESENTATION	INSTRUCTIONAL	2001	\$11,347.00	\$2,269.32	Obsolete	07/18/2012
(2) 263476	Nursing Deans Teaching Support	PROJECTOR VIDEO	Epson	EMP-8208100G	EG00370333M	2003	\$8,150.00	\$3,260.12	Obsolete	07/18/2012
(2) 263479	Nursing Deans Teaching Support	PROJECTOR VIDEO	Epson	EMP-8100G	EG00370327M	2003	\$8,150.00	\$3,260.12	Obsolete	07/18/2012
(2) 263480	Nursing Deans Teaching Support	PROJECTOR VIDEO	Epson	EMP-822	EG00380113M	2003	\$6,723.00	\$2,689.40	Obsolete	07/18/2012
(2) 267227	Nursing Deans Teaching Support	LECTERN/PODIUM	Profession	32" Floor		2004	\$5,865.00	\$0.00	Obsolete	07/18/2012
225883	HR Empl Health Promotion Proj	EHPP TREADMILL	TrackMast	TM500	13499	1997	\$5,865.00	\$0.00	Obsolete	07/18/2012

Total Disposition Items: 11

Disposition value: \$122,096.00

Disposition book value: \$26,504.53

July 13, 2012

Additional Notes to Surplus listings dated 7/13/12:

1 –Asset# 258177 is a ten-year old Storage Tek 120 Tape Backup System purchased by the Office of Biocomputing to serve as a primary backup system for the Silicon Graphics servers and workstations used by HSC researchers at that time. The system is no longer in use since it stopped functioning in 2005 and repairing it would have cost \$15,000. For a lower price, a newer, better, and higher capacity backup system was purchased consisting of a 10 TeraByte Dell server + 4 LTO-3 tape drives and ML6000 tape library, which can hold up to 402 x 400GB cartridges. The new system is hosted in the HSC library and performs nightly and monthly backups of the servers.

Please note that a Tape Backup System such as this has a more realistic life of five to 7 years, which would result in a current net book value of zero.

2 –Assets# 251272, #251273, #251274, #267229, #263478, #263479, #263480 and #267227 were purchased between 2001-2004 by the College of Nursing (CON) Faculty for classrooms 252, 353, 357, 364 and 368. The media/controller and podium/lecterns provided a consolidated location for all classroom electronic equipment (computer, keyboard, monitor, and VCR machine). The projectors were also used in the classrooms listed above, for curriculum purposes.

As part of an HRSA grant, the CON classrooms 252, 353, 357, 364 and 368 were recently all upgraded to newer state-of-the-art AV equipment and podiums. All of the items listed no longer have intrinsic value to the CON and are no longer needed. The larger net book values are due to the long life of fifteen years assigned in Banner for these assets. These items will most likely be auctioned through an online sale to obtain the maximum monies possible.

3 –Asset# 190932 is a 22-year old Canon NP Printer 780 that serves as microfilm/microfiche reader and printer. The equipment has poor viewing quality and is unable to print quality copies. The service providers of the equipment can no longer obtain parts and is considered beyond repair.

----- Note: Any item of value in this list will be re-sold through all means available, i.e.: Request for Bid, Auction house, special auction, online sale, to recover the maximum monies to re-invest in the mission of the requesting department.





The University of New Mexico  
Purchasing Department  
MSC01 1240  
1 University of New Mexico  
Albuquerque, NM 87131-0001

**MEMORANDUM**

To: David Harris, Executive Vice President for Administration  
From: Bruce Cherrin, Chief Procurement Officer *BC*  
Subject: Contract Approval  
Date: July 20, 2012

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

**UNM Purchasing Department – RFP 1496-12 Office Product Supplies: 4-P Procurement Model**

In accordance with the University of New Mexico procurement rules and regulations, Request for Proposal RFP#1496-12 was advertised and posted to the UNM procurement website on March 1, 2012.

Based upon the final evaluation scoring, and in accordance with Section 13-1-153 NMSA, the selection committee recommends that indefinite quantity price agreement awards be made to Sandia Office Supply and Staples, the top two ranked offers, to ensure adequate delivery and competitive pricing.

This office supply contract is focused on sustainable and recycled products in alignment with the sustainability and green initiative supported by the campus.

**Estimated cost (based on FY12 figures) \$3.2 million**



Office of Capital Projects

MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO

DATE: July 20, 2012  
TO: David W. Harris, EVP for Administration, COO & CFO  
FROM: Vahid Staples, Budget Officer, Office of Planning, Budget & Analysis  
RE: Requested Approval

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RECOMMENDED ACTION:

Recommend to the Board of Regents Finance and Facilities Committee the following:

1. Request for Capital Project Approval for Mathematics Learning Laboratory (MaLL)

Please see attached summary and drawings.

cc: Chris Vallejos, Associate VP, Institutional Support Services  
Mary Kenney, Robert Doran – PCD  
W. Turner, R. Henrard, C. Martinez, C. Carian, T. Sanchez – OCP  
Melissa Vargas, Chief of Staff, Office of the Provost

**REQUEST FOR CAPITAL PROJECT APPROVAL for  
Mathematics Learning Laboratory (MaLL)  
UNIVERSITY OF NEW MEXICO  
August 14, 2012**

**REQUESTED ACTION:**

In accordance with Section 7.12 of the Board of Regents Policy Manual and as required by the New Mexico Higher Education Department and New Mexico State Board of Finance, project approval is requested for Mathematics Learning Lab.

**PROJECT DESCRIPTION:**

The project will provide a Mathematics Learning Laboratory for self-guided learning and will be constructed within a 13,482 sf area located on the main level of Centennial Science and Engineering Library (CSEL). The facility will include approximately 125 computers in the main study area with 15 additional computers in an adjacent testing lab. Approximately 1,000 shelves of documents will be relocated out of the construction zone to the west side of the main level. The group study rooms and individual study rooms on this main level will continue to be available for all CSEL users. The MaLL will require some infrastructure upgrades (e.g. power and data), as well as new walls and flooring, new furniture and equipment. The following Additive Alternates will be included in the project:

- Upgrade the existing Main Level Restrooms.
- Upgrade the Carpeting and Furniture in the Casual Seating Area adjacent to the MaLL area.
- Add a Coffee Cart type of service adjacent to the casual seating area.
- Replace ceiling tile system and lighting in MaLL, Casual Seating, and Coffee Cart Area.
- Replacing Carpet and providing new paint in adjacent small study rooms.

**PROJECT RATIONALE:**

The MaLL is designed to improve student success and retention rates. The 140-seat computer lab will provide a venue for the redesigned and reformed content and delivery method for Math 120 Intermediate Algebra. Currently Math 120 does not fulfill college level core math credits but it is the pre-requisite for all core math courses. Approximately 2,500 students per year attempt Math 120 with a passing rate of under 50%. The new content delivery method is in place at many institutions across the United States and is offering success both in passing rates of Intermediate Algebra and in passing rates of the subsequent courses.

**FUNDING:**

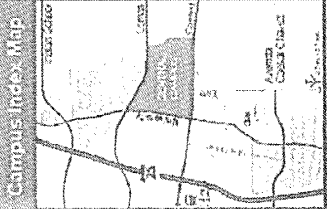
The total estimated Project Budget is \$1,137,000:

- \$300,000 is funded from A&S I&G Reserves
- \$37,000 is funded from Housing and Food Services
- \$800,000 is funded from BR&R Funds



# CENTRAL CAMPUS MAP

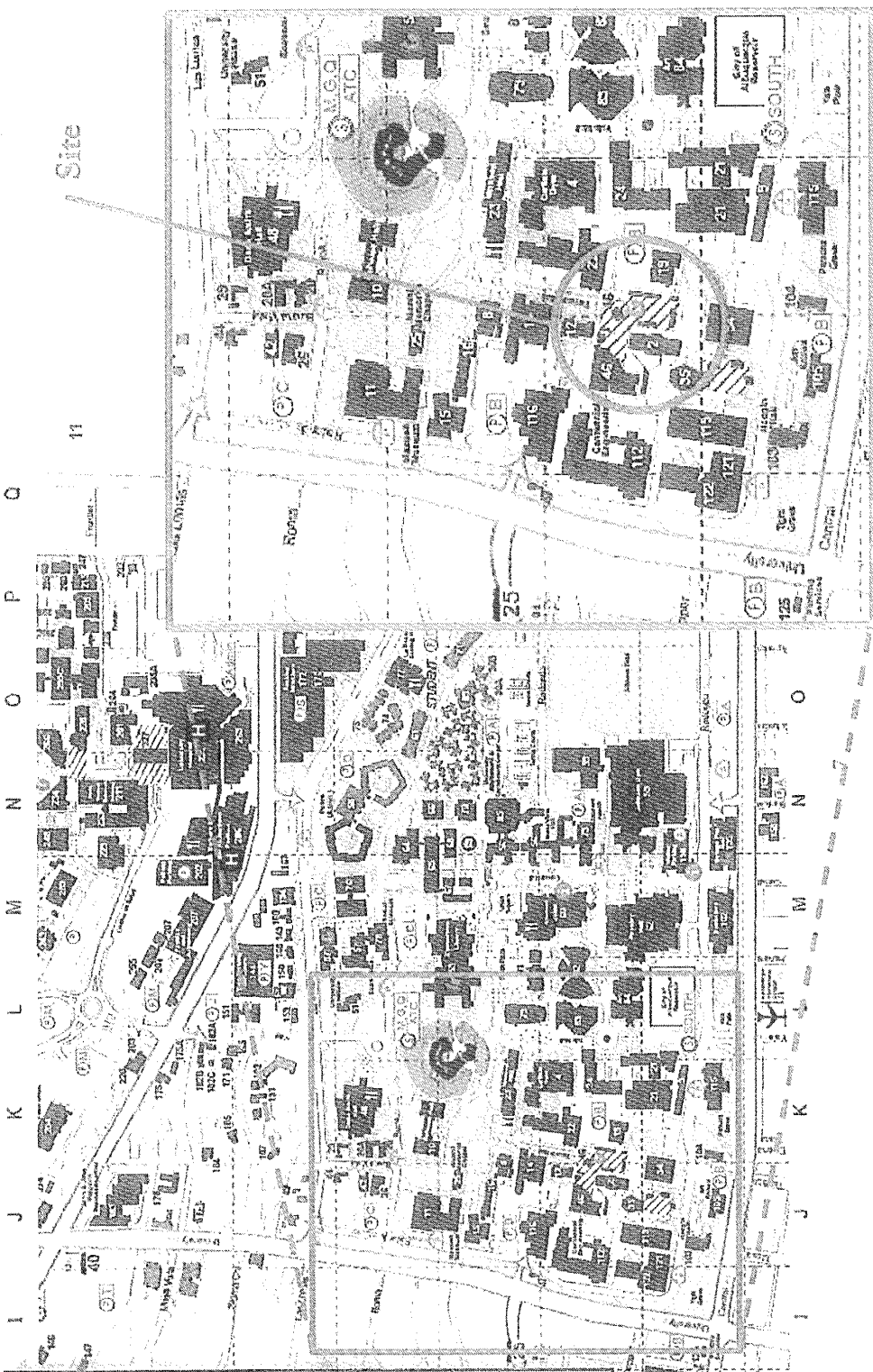
LEGEND	
	Visitor/Info Center
	UNM Building
	Student Housing
	Front Services
	UNM Campus Library
	Hospital
	Parking Structure
	Metered Parking
	Surface Parking Lot
	Permit Type Required
	UNM Parking Shuttle



I J K L M N O P Q

11

Site

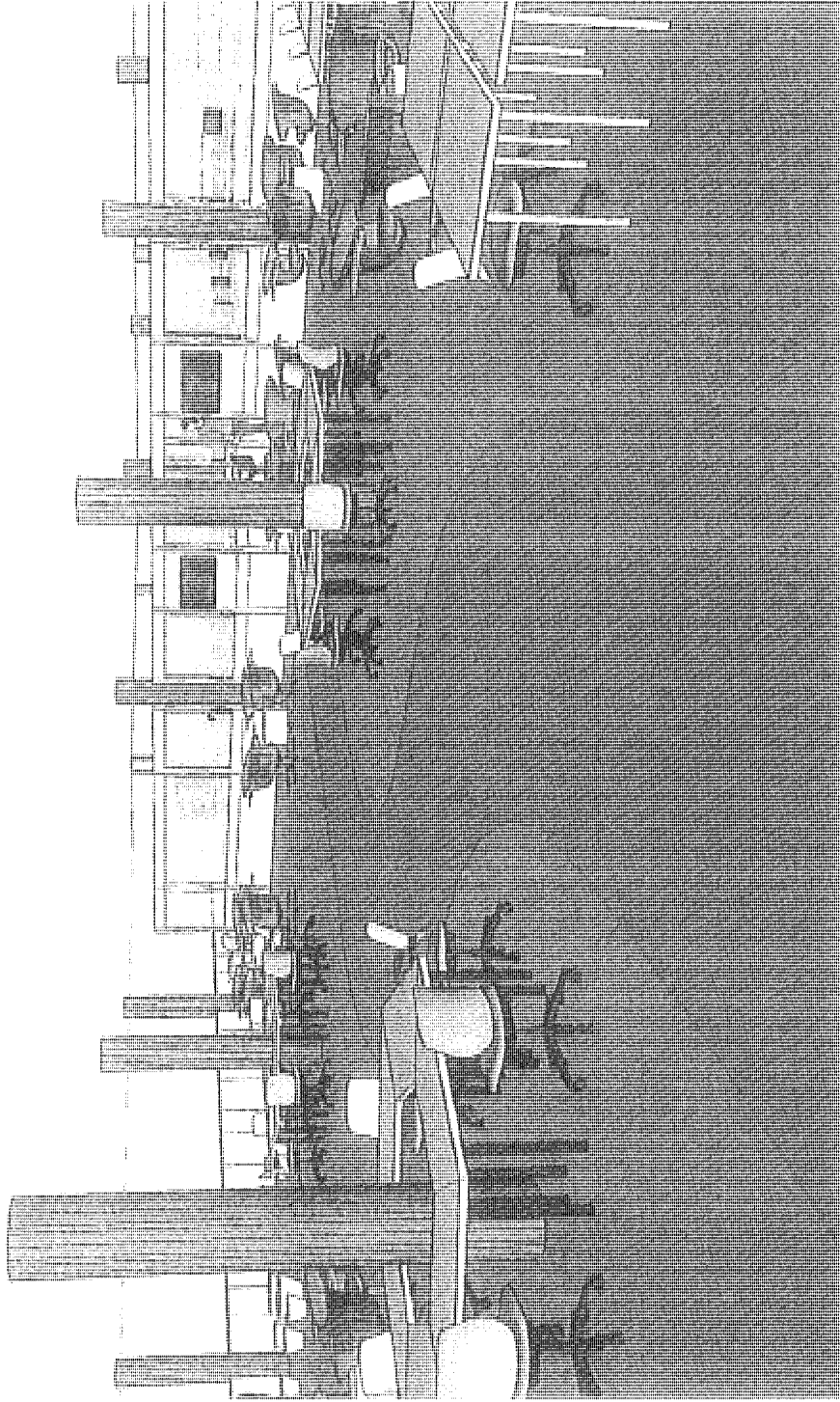


Site Plan

July 28, 2012

MALL

UNM University of New Mexico - Central Library  
 Office of the University Architect - Office of Capital Projects - Department of Physical Plans



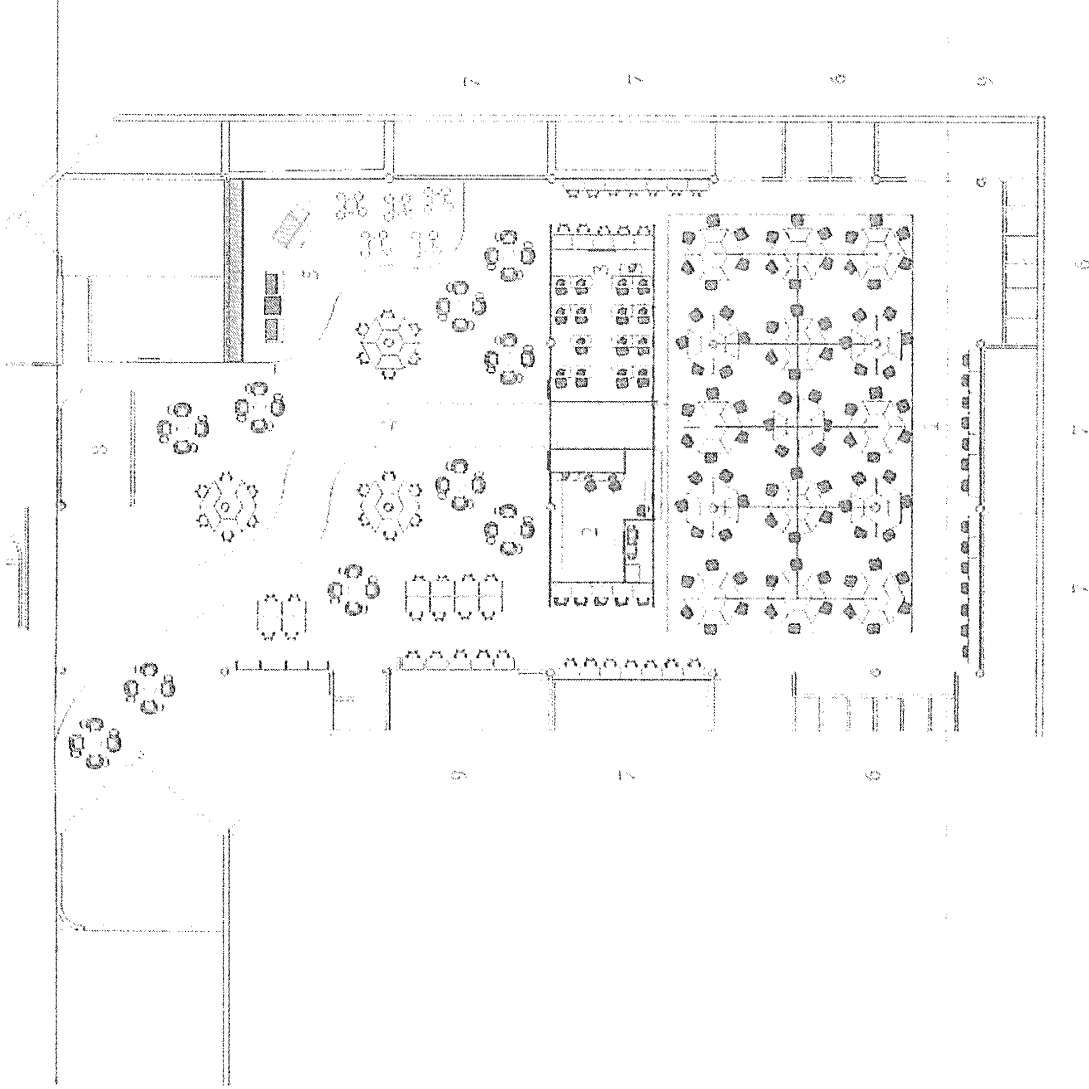
Entrance View

July 26, 2012

MaLL

 **UNM** University of New Mexico - Central Campus  
Office of the University Architect - Office of Capital Projects - Department of Physical Plant

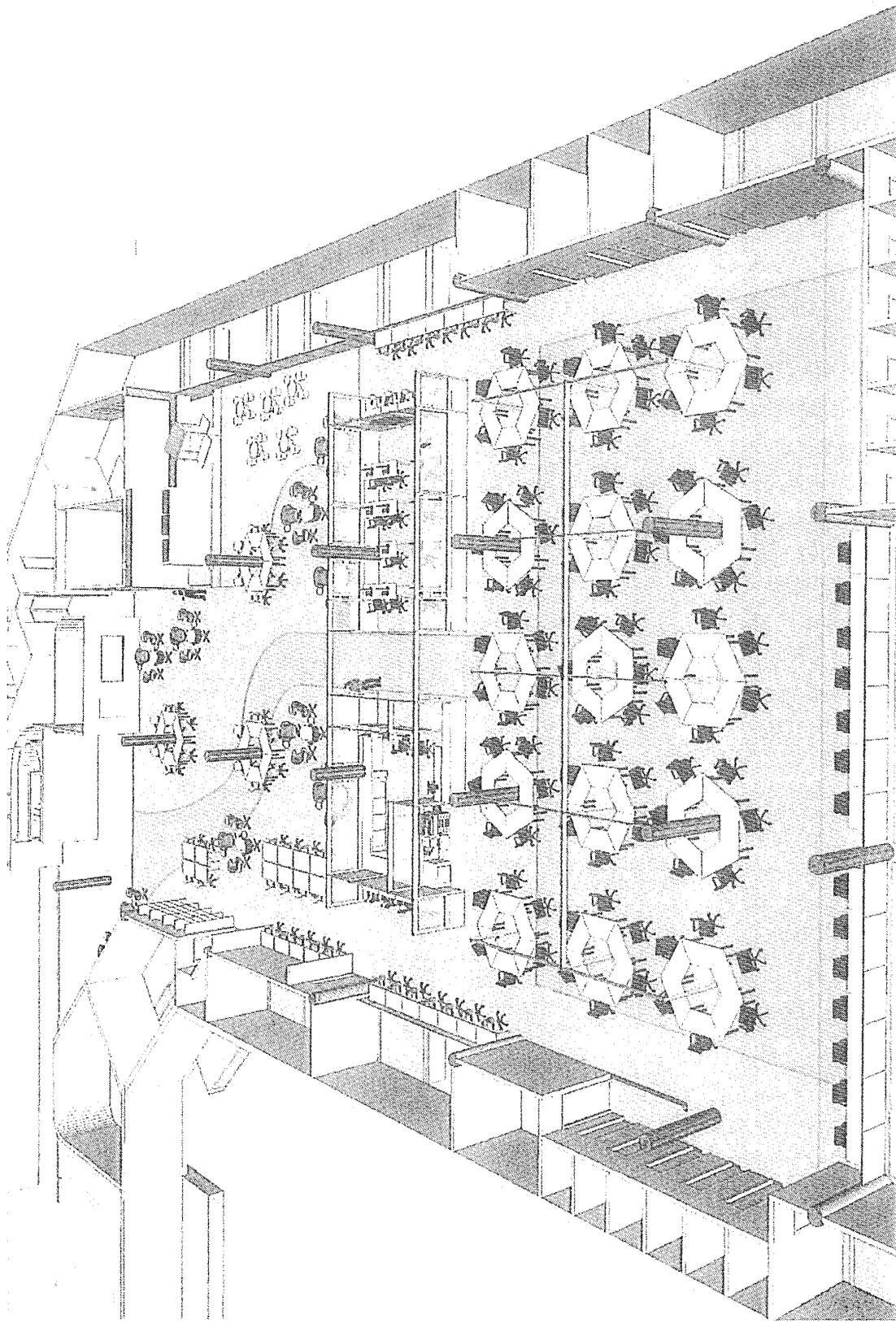
- 1. MaLL / Math Learning Lab
- 2. MaLL Reception Area
- 3. MaLL Testing Area
- 4. Library Study Lounge
- 5. Cafe
- 6. Quiet Study Rooms
- 7. Lightwell
- 8. IT / Café Storage
- 9. Exit Stair



July 28, 2012

Floor Plan

MaLL



View Looking North

July 20, 2012

Mall

UNM University of New Mexico - Central Library  
Office of the University Architect - Office of Capital Projects - Department of Physical Plant



MEMORANDUM

TO: Members of the Board of Regents

THRU: President Robert G. Frank, President  
David W. Harris, EVP for Administration, COO, and CFO  
Chaouki Abdallah, Interim Provost and EVP for Academic Affairs  
Paul Roth, MD, Chancellor for Health Sciences Center and Dean of the SOM

FROM: Marc H. Saavedra, Director

DATE: August 7, 2012

SUBJECT: **Approval of Funding Request Submission to the Higher Education Department**

**RECOMMENDED ACTION**

Attached for your approval is the funding request for programs on Main Campus and the Health Sciences Center. Staff recommends the approval of the 2013 Research and Public Service Projects (RPSPs) legislative request so that it may be submitted to the Higher Education Department (HED) for Fiscal Year 2013-14 for the August 1st deadline.

**ISSUE**

As part of the budget process, the Higher Education Department requires the approval by the Board of Regents for RPSPs that are being requested for the 2013 Legislative Session. The majority of RPSPs are base adjustments, due to past cuts to currently funded programs. *Research and Public Service Projects (Please see attached documents):*

<u>Main Campus</u> Program Name	FY 13	FY 14 Expansion Request	FY 14 Total Request
Family Development Program	\$425,800	\$65,000	\$490,800
Spanish Resource Center	\$39,205	\$70,795	\$110,000
Southwest Indian Law Clinic	\$116,500	\$37,400	\$203,900
Mentoring Institute	\$89,746	\$60,254	\$150,000
College Prep Mentoring Program	\$75,054	\$183,846	\$258,900
Manufacturing Engineering Program	\$350,300	\$349,700	\$700,000
Center for Education Policy Research		\$150,000	\$150,000
<b>Total Request</b>	<b>\$1,096,605</b>	<b>\$916,996</b>	<b>\$2,013,600</b>

Program Name	FY 13	FY 14 Expansion Request	FY 14 Total Request
KNME Educational Television	\$1,030,800	\$51,540	\$1,082,340

<u>Health Sciences Center</u> Program Name	FY 13	FY 14 Expansion Request	FY 14 Total Request
Hepatitis Community Health Outcome - Project ECHO	\$966,900	\$1,600,000	\$2,566,900
Out-of-County Indigent Fund	\$664,400	\$835,600	\$1,500,000
<b>Total Request</b>	<b>\$1,631,300</b>	<b>\$2,435,600</b>	<b>\$4,066,900</b>

Thank you for your consideration



# FY 2014 Legislative Request

## Main Campus

<b>Rank #1</b>	<b>Family Development Program</b>	<b>FY 14 Base Expansion Request: \$65,000</b>
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UNM’s Family Development Program (FDP) provides statewide outreach for community based education in support of NM’s standards for high quality early learning. For the past 25 years, FDP has represented UNM’s larger vision and strategic goals for diversity, healthy communities and marked distinction for excellence, building the critical early childhood foundation for a strong P-20 pipeline. FDP distinguishes itself as a state and national leader for advancing high quality professional development for how young children learn, grounded in child development research and the science of early learning. UNM’s continued support of FDP takes a stand for “cradle to career” as a long-term investment in the children who are NM’s next generation of higher education students and citizens.

FDP seized a national opportunity for NM to be the first state to launch Mind in the Making, an innovative initiative on brain development and current research about how young children learn. FDP had been legislatively funded for a major, statewide “train the trainer initiative” that annually licensed facilitators throughout NM. This initiative is currently stalled as more than 52% of FDP’s legislative base of support has been cut since 2009. A reduction in work force has impacted FDP’s capacity to effectively meet requests from community partners. The request is to re-establish adequate base budget support for our statewide training and licensing costs for Mind in the Making.

Performance Measure <small>(The following are a select few)</small>	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Statewide Community Partnerships	8 Community Partnerships	19 Community Partnerships	8 Community Partnerships	12 Community Partnerships	EXCEEDED: FDP consistently receives more requests for statewide training than planned, meeting community demands wherever possible. Unfortunately targets have been reduced due to 52% budget cuts over the past 5 years. External funding offers additional capacity for ABQ outreach.
Participant Rating: Overall Training Quality	90% Rating Very Good to Excellent	93% Rating Very Good to Excellent	90% Rating Very Good to Excellent	90% Rating Very Good to Excellent	EXCEEDED: FDP sets performance measure at 90% Rating of Very Good to Excellent (5 point scale) as a high standard of excellence which we consistently meet and/or exceed.
Participant Assessment of Number of Children Impacted	30,000 children impacted	71,712 children impacted	30,000 children impacted	32,000 children impacted	EXCEEDED: Addition of external funding has extended early childhood outreach in ABQ. FY 12 targets reduced due to budget cuts totaling more than 52% in 5 years.

***If funded, this would bring FDP total General Fund appropriation to \$490,800.***

<b>Rank #2</b>	<b>Spanish Resource Center</b>	<b>FY 14 Base Expansion Request: \$39,205</b>
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First funded in 1994, the Spanish Resource Center was created to enhance the teaching and study of the Spanish language and culture throughout the State. The New Mexico-based SRC exists as a result of a

memorandum of understanding signed by the UNM Division of Continuing Education and the Spanish Ministry of Education and Science. It is one of 13 centers across the US that have been forged through partnerships between major universities and the Spanish Government.

Its mission is to provide support for teachers, professionals, university students and all those interested in learning about and promoting the Spanish language and culture. Many of the workshops are taught by faculty and graduate students from UNM. The FY 14 request seeks to restore funding to areas impacted by budget reductions.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Activities organized together with NMPED	4	3	3	3	Met: We started as guests in some of the activities but we have started to host some activities with NMPED so we did more than we expected.
Activity Collaboration with School Districts	5	5	6	6	Exceeded: We strive to collaborate with school districts. We try to work with every district that shows interest in our programs. We have begun collaboration more with on-line programs.
Organize Activities for Students	Poetry Contest, Book Club, Spelling Bee	Poetry Contest, Book Club, Spelling Bee	Poetry Contest, Book Club, Spelling Bee	Poetry Contest, Book Club, Spelling Bee	Met: We optimized resources by collaborating with other institutions.

*If funded, this would bring SRC total General Fund appropriation to \$110,000.*

<b>Rank #3</b>	<b>Southwest Indian Law Clinic</b>	<b>FY 14 Base Expansion Request:</b>	<b>\$37,400</b>
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The Southwest Indian Law Clinic (SILC) is a legal clinic that provides law students with educational opportunity to handle Indian law cases and represent native clients and non-native clients with Indian law issues. Students also work on legal projects with tribal governments and other non-governmental organizations working on Indian law issues. SILC is housed in the UNM Clinical Law Program at the UNM School of Law. It provides legal representation to eligible clients and works with participating community organizations and tribes.

SILC provides skills training in the practice of Indian Law to improve the delivery of legal services to the unique Native American population; provides research resources to improve justice systems, tribal systems, in particular; serves New Mexico's 25 land-based tribal communities and urban Indian populations through service learning; and assists its general population in need of Indian Law expertise. The request is a base adjustment to its current appropriation of \$166,500.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Cumulative Number of Graduates Trained in SILC Methodology since Program Established	438	443	461	479	Expectations exceeded due to interest.

Number of Communities Served	8	8	8	8	Substantially met by both faculty and students.
Number of Community Presentations	8	11	10	10	Exceeded due to demand.

*If funded, this would bring SILC total General Fund appropriation to \$203,900.*

<b>Rank #4</b>	<b>Mentoring Institute</b> (Listed in HB 2 under Student Mentoring Program)	<b>FY 14 Base Expansion Request:</b>	<b>\$60,254</b>
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Created in 2007 with Legislative funding, the mission of the Mentoring Institute is to facilitate the development of quality mentoring programs by establishing a network of *mentoring partnership*; promoting and pursuing strategically planned and focused interdisciplinary research in mentoring best practices; and applying instructional design standards to training and certification programs.

The purpose of this program is to enhance the quality of mentoring services provided at UNM and in New Mexico by addressing specific education/training needs in mentoring best practices for college and post-baccalaureate access and attainment. The Mentoring Institute provides the following services to students, faculty and staff at UNM, Albuquerque, and statewide: a) research and application of instructional standards in curriculum design and development; b) training and certification programs in mentoring best practices; c) conferences and support services in mentoring best practices. The FY 14 request is to hire a training specialist in order to continue to expand the program and offer training services to mentoring programs statewide.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Number of Partnerships Sustained with UNM and Community Mentoring Programs	2	3	2	2	Target measure was exceeded due to the establishment of new partnerships with University College, BUAP, & Health Sciences Center Mentoring Program
Number of Mentors Successfully Completing Certificate Modules	60	70	60	60	Target measure was met due to a strong partnership and satisfaction with MI's services. Title V reduced number of participants for mentoring training due to programmatic changes and termination
Number of Participants in Mentoring Conference	200	419	300	300	Target measure was exceeded due to intensive marketing across campus, statewide, and nationally.

*If funded, this would bring the Mentoring Institute total General Fund appropriation to \$150,000*

<b>Rank #5</b>	<b>College Prep Mentoring</b> (Listed in HB 2 under Student Mentoring Program)	<b>FY 14 Base Expansion Request:</b>	<b>\$183,846</b>
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The College Prep Mentoring Program is a program within the Student Affairs Department and its mission is to increase the retention of students in the K-12 system through mentoring and tutoring, specifically targeting and serving first generation and low income New Mexicans. In addition, the program is designed to prepare students for the successful matriculation from high school into higher education using a college readiness curriculum. The CPM program and outreach services have been negatively impacted by the overall decrease of 33% in state funding to its current appropriation of \$75,054. This funding also supports management in leveraging

state funds for grants from the US Department of Education. The purpose for the FY 14 request is to expand the outreach of the program.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Percentage of Students who Return to Receive Tutoring/Mentoring on a Weekly Basis	Research database availability and school documentation release	Not met	Create accurate data tracking tool by December 2012	Update and Maintain by December 2013	Database needs to be revamped to extract weekly reports. Data on hours and number of students served is kept biweekly though names of students are not recorded due to privacy. Due to lack of fulltime staff, this goal is on hold although the WEST program is being negotiated.
Schools Outreach	1 MS	2 ES, 1 MS, 2 HS, 4 Community	4 MS	4 MS	All student staff have 2 or more years of working with youth and therefore their productivity was high. We also have long standing commitments with schools and community programs.
Percentage of Families who Received College Awareness/Readiness Information	59	100	140	250	All student staff have 2 or more years of working with youth and therefore their productivity was high. Director outreach through Destino Universidad and G2G.

*If funded, this would bring the CPM program total General Fund appropriation to \$258,900.*

<b>Rank #6</b>	<b>Manufacturing Engineering Program</b>	<b>FY 14 Base Expansion Request:</b>	<b>\$349,700</b>
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The mission of the UNM Manufacturing Engineering Program is to provide a masters-level engineering degree (MEME, or MEME-MBA) to students so they can compete for high-pay jobs in the manufacturing arena. The MEP supports the operation of the UNM Manufacturing Training and Technology Center (MTTC) Cleanroom. This cleanroom trains UNM engineering students, CNM and SIPI technician students, and community college and high school faculty, and it provides prototyping capacity for small regional high-tech startup companies. The MTTC and its cleanroom support technology development, workforce development and economic development. It should be noted that the MTTC (built with a mix of UNM and federal matching funds) and its cleanroom (built with a mix of state, federal, UNM and industry funds) have hosted numerous tenants and users who collectively have raised over \$300M in venture funds and generated 300 jobs in the private sector.

The MEP has lost 50% of its state funding since FY 09, impacting course offerings in the MEP program and reducing MTTC cleanroom materials, supplies and services.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Number of Students Enrolled in MEP	10	8	10	12	The enrollment drop is partly due to a drop in applicants to the MEP from out of the country over the past couple of years. Budget cuts, which have impacted the core courses for the MEP for FY09-FY12, have made the program less desirable and less competitive. Nationwide, the interest in manufacturing is picking up as it becomes a global imperative to be able to produce things.
Number of Companies Using Fabrication Facilities	12	13	14	15	The recession curtailed the use of the cleanroom by some small companies during FY11. However, the level of use (hrs of use) of the cleanroom picked up for FY12. The MTTC cleanroom continues to be an important tool of economic development, by providing a high-tech resource that small companies cannot get elsewhere in New Mexico.
Number of CC and HS Students and Faculty Impacted by Hands-on Design and Fab Facilities	130	65	70	75	The number of CC and HS students who toured the cleanroom was 92 in FY11, and 76 in FY12, but we do not report these # on this line. Webinars are hosted by UNM/SCME.

*If funded, this would bring MEP total General Fund Appropriation to \$700,000.*

**Rank #7      Center for Education Policy Research      FY 14 New Request:      \$150,000**

The educational needs analysis program will give CEPR the ability to provide New Mexico lawmakers, government officials and educational institutions data on usable, key indicators of education and student performance, from early childhood through higher education, both in school and out of school.

The program will provide impact analyses of programs, based on the data and indicators mentioned above, by identifying where students are most in need, identifying where there are programs of support, identifying gaps, and recommending priorities for funding. In addition to program impact and gap analysis, the program will provide information allowing for return on investment calculations, determining the impact that state funding is having on efforts to improve student success.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14
Collect and Analyze Data on Key Student Performance Indicators				Development of key indicators and published report of analysis
Collect and Analyze Data on Educational Programs and Interventions				Publish report of program data collected

Conduct Gap Analysis based on Data and Analysis Collected/Conducted in Goals 1 and 2				Publish report of gap analysis – make recommendations for policy and funding prioritization
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*If funded, this would bring the CEPR total General Fund Appropriation to \$150,000.*

<b>* Rank #8</b>	<b>LoboSpace Small Business Incubator</b>	<b>FY 14 New Request:</b>	<b>\$250,000</b>
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The LoboSpace Small Business Incubator connects three space-related constituencies within the state of New Mexico: the University space engineering and science research community, the small space business community, and government labs and other organizations engaged in space research and operations. LoboSpace is a direct partnership between the UNM School of Engineering and the Philips Technology Institute, which arises from and builds on the broader Educational Partnership Agreement that was enacted by UNM and Air Force Research Laboratory in April 2011. New Mexico is well positioned to take a leadership role in the development, deployment and operations of future space systems technologies. Within the state of New Mexico, there are three federal research laboratories with strong space-related research and development missions: Air Force Research Laboratory, Los Alamos National Laboratory, and Sandia National Laboratories. Furthermore, NASA’s Columbia Scientific Balloon Facility and the White Sands Missile Range have significant roles in testing of space-related technologies in high-altitude balloon and sounding rocket payloads, and SpacePort America is one of the most highly visible elements of the burgeoning commercial spaceflight industry.

LoboSpace will connect that educational experience with the national laboratories, operational sites, and industry. Without this funding, New Mexico will continue to lose ground in the space development enterprise as other states continue to expand.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14
Entrepreneurial Space Technology Companies Engaged				10
Students Participating in Space Technology Design Project				10
Students Recruited to UNM from Outside of New Mexico				5

*If funded, this would bring the LoboSpace total General Fund Appropriation to \$250,000.*

<b>KNME Educational Television</b>	<b>FY 14 Base Expansion Request:</b>	<b>\$51,540</b>
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KNME’s mission is to inform, engage, and connect New Mexico’s diverse communities, reflecting their interests and needs through quality programming, services, and on-line content that can be accessed universally anytime, anywhere. This is consistent with UNM’s mission of community service and engagement-synergistic community relationships. Funding appropriated to KNME is used for educational programming. Funds received from State of New Mexico are combined with other revenues from non federal sources and are leveraged to generate funding from the Corporation for Public Broadcasting at the national level. Each \$1 of state funding generates approximately 20 cents in federal funds.

Performance Measures (The following are a select few)	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Conduct Educational Workshops that Reach Children, Caregivers, and Teachers	2,500	Not Available until after SABS report filed	3,000	3,000	Department of Education grant not renewed.
Broadcast Educational Programming that Exceeds 8,000 hours per year per change/stream	8,400 hours per stream	Not available until after SABS report filed	8,400 hours per stream	8,400 hours per stream	Talnet contract cancelled.

*If funded, this would bring KNME total General Fund appropriation to \$1,030,800.*

## Health Sciences Center

<b>Rank #1</b>	<b>Hepatitis Community Health Outcome – Project ECHO</b>	<b>FY 14 Base Expansion Request:</b>
	<b>\$1,600,000</b>	

Project ECHO was first funded in 2007. It was created to address the serious shortage of subspecialty care in New Mexico. Project ECHO extends subspecialty consultation to rural and frontier areas by partnering experts at the HSC with primary care providers in rural and frontier areas, so that care can be delivered to the patient by their own provider, in their own communities.

Performance Measures <small>(The following are a select few)</small>	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Number of Continuing Education Credits for Professional HCV Training Sessions	2,500	1414	3,000	3,000	Exceeding Target measure presumes full funding of request.
Number of Best Practice Protocols Established for Six Disease models	11	11	11	13	This measure remains flat as there are 19 clinics that provide direct best practice protocols, and within Project ECHO, a process of developing and maintaining/updating best practice protocols has been established. New clinics in FY14 will have best practice protocols established as they come online.

***If funded, this would bring Project ECHO's total General Fund appropriation to \$2,566,900.***

<b>Rank #2</b>	<b>Out-of-County Indigent Fund</b>	<b>FY 14 Base Expansion Request:</b>
	<b>\$835,600</b>	

The mission of UNMHSC is to provide medical care to all patients, including those who do not have the ability to pay. The Out-of-County Indigent Fund allows UNM Hospitals to fulfill that mission for indigent patients who do not reside in Bernalillo County. This request will help ensure that UNM HSC will be financially able to continue providing medical care for financially indigent non-Bernalillo county residents. Actual uncompensated care for all counties in New Mexico, less Bernalillo County, and including indigent Out of State patients, for the end of fiscal year 2011 totaled \$37,226,643.

Performance Measures <small>(The following are a select few)</small>	Target FY12	Actual FY12	Target FY13	Target FY14	Summary of Results
Number of Out-of-County Patients Treated	10,987	10,189	11,196	10,402	
Total amount Collected from Patients Home County	1,413,476	1,083,359	1,441,746	1,127,127	

***If funded, this would bring Out-of-County Indigent Fund total General Fund appropriation to \$1,500,000.***




Office of Planning, Budget & Analysis

**MEMORANDUM**

**TO:** Members of the Board of Regents' Finance & Facilities Committee

**Thru:** Robert G. Frank, President  
David W. Harris, EVP for Administration, COO and CFO

**FROM:** Andrew Cullen, AVP for Planning, Budget & Analysis 

**DATE:** July 31, 2012

**SUBJECT:** Approval of Preliminary FY 2013/2014 Budget Development Calendar

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The budget development time-line for UNM in any given year is challenging for the campus community, but especially for core offices: Provost, Student Affairs, Medical School and the Main Campus and Health Sciences Center (HSC) budget offices. This is especially true during years when the legislature is in a sixty-day session, as will be the case during the development of the FY14 budget. With this understanding, the respective budget offices have discussed an alternative time-line and approval process that has numerous benefits.

To put the issue in context, the 2013 legislative session will end March 16, 2013, with the Governor's veto deadline being April 5, 2013. Initial budget calendars discussed thus far had the Regents approving any compensation and/or tuition & fee increase on April 9, 2013, leaving three weeks to disseminate I&G allocations to campus, build budgets, reconcile allocations/budgets at the college, core office and budget office levels, and develop the Regents' summary materials for presentation and discussion on or about April 30, 2013. From a practical standpoint, this time-line is certainly less than desirable, and ultimately does the university a disservice in terms of ensuring the development of accurate budgets that will guide financial decisions for the upcoming fiscal year.

With these facts in mind, it is proposed that the Regents actually approve the budget, or more precisely the university's expenditure authority and the resulting consolidated budget, on or about May 8, 2013. Under this scenario and as dictated by statute, the university would still submit its budget to the Higher Education Department (HED) by May 1, but would forward the signed Regent approval forms after the May 1 deadline, which has been historically acceptable to the HED. For FY13, the deadline for signoff/approval was May 18, 2012, and we have confirmed that other institutions in the state, most notably New Mexico State, follow this modified budget development time-line. To reiterate, the approval of any compensation and/or tuition and fee increases, if proposed, would be on April 9, 2013 at the budget summit and would serve as the foundation of the new fiscal year budget.



As suggested above, the proposed modified budget build time-line has several significant benefits for the university and Board of Regents, including:

- The foundation of the HED budget document would be built upon actual budgets developed and submitted in the Banner Finance system
- With the postponement of the development of the Regents' summary until May 8, 2013, there would be additional time to complete the HED document by the May 1 deadline
- There would be additional time to develop, complete and distribute the Regents' summary budget document for review prior to the May 8, 2013 review

Again, the proposed time-line has been discussed with major stakeholders, most importantly the HSC, and all agree it is in the best interests of the university, for the reasons stated above, to adopt the new time-line and associated approval dates for the development of the FY14 budget.

Thank you for your consideration.

*Full  
Colombo*



July 25, 2012

TO: UNM Board of Regents Finance and Facilities Committee

FROM: Rick Holmes, Office of the University Secretary

SUBJECT: Approval of the Donation Level Required for the Naming Rights to the Football Field at University Stadium

Upon recommendation of Vice President Paul Krebs (Athletics), the University Naming Committee approved the donation level of \$1.5 million for the naming rights to the Football Field at University Stadium.

The request for regent approval is pursuant to Regent's Policy 2.11 Naming University Facilities, Endowments and Programs.

Please place this item on the next Finance and Facilities meeting agenda for consideration.

Thank you.

Attachment

# Memo

**To:** Cenissa Martinez  
**From:** Paul Krebs  
**CC:** Tim Cass, Larry Ryan, Lee De Leon  
**Date:** 7/19/2012  
**Re:** Naming Rights for Football Field at University Stadium

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## **Naming Rights Amount**

We would like to request that the Finance and Facilities Committee discuss the naming rights to the football field at University Stadium at their next meeting on August 2, 2012.

We currently have a proposal in front of a donor to name the field in honor of someone for \$1.5 million. The cost of the new field-turf at University Stadium is \$1,075,000 million and a donation of this amount would meet the criteria for naming. This amount would allow an individual or a company to hold the naming rights for the next 15 years. We are scheduled to present this at the Naming Committee meeting on July 25<sup>th</sup> for approval as well. If we receive the signed pledge form from the donor prior to the meeting, we will officially submit that name for approval.



# THE UNIVERSITY OF NEW MEXICO

The University of New Mexico and the UNM Foundation  
For immediate release: July 31, 2012

**Contacts:**

Dianne Anderson, UNM, 505-277-1807

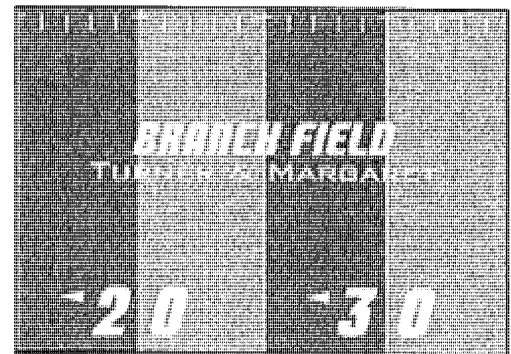
Greg Archuleta, Lobo Athletics, 505-925-5520

Wendy Antonio, UNM Foundation, 505-277-9520

## Margaret and Turner Branch Donate \$1.5 Million to Lobo Athletics to Name the Football Field at University Stadium

ALBUQUERQUE, N.M. – University of New Mexico Athletics and the Lobo Club are proud to announce that Margaret and Turner Branch have contributed \$1.5 million to Lobo Athletics for the naming rights to the football field at University Stadium. The field will now be called “Branch Field” and will honor these two Albuquerque attorneys who are proud University of New Mexico alumni. The Branches have made numerous significant contributions in support of UNM Athletics for more than 30 years.

This landmark donation is the second largest gift ever made to UNM Athletics by living individuals and counts toward the \$75 million goal of the “Lobo Leap to Excellence” capital campaign for Athletics, as well as the university-wide comprehensive campaign, Changing Worlds: The Campaign for UNM. To show their appreciation, UNM Athletics will recognize the Branches during halftime of the season-opening football game on Sept. 1 when the Lobos play host to Southern University at 3 p.m., MDT.



When fans arrive at University Stadium to kick off the 2012 season, they will notice a brand new, state-of-the-art, synthetic field that was built with the support of the New Mexico legislature and Governor Susana Martinez. The turf now will be emblazoned with “Branch Field” on each half. FieldTurf, the national leader in artificial turf, has manufactured and installed the surface in the stadium. The naming rights for “Branch Field” are effective for the next 15 years.

“The generous support of alumni such as Margaret and Turner Branch is key to the continued success of this university,” said UNM President Dr. Robert Frank. “That kind of leadership is inspiring because it shows our current students that their predecessors appreciate the Lobo experience enough to make it even better for future generations.”

Turner Branch is a 1960 graduate of the University of New Mexico, where he served as president of the student body. He was a member of Phi Sigma Alpha, the Political Science Honors Society, an active member in Chakaa, and was president of his social fraternity, Pi Kappa Alpha – where he continues to be an active and supportive alumnus. He graduated from Baylor Law School in 1965, where he was editor of the Baylor Law Review and received the T.R. McDonald Award as the outstanding law student.

His wife, Margaret, received her undergraduate degree from the University of New Mexico with honors in 1975. Mrs. Branch was student body president, was an active member of the Chi Omega sorority, which she is still active in today as an alumnus, and participated on the UNM golf team. Margaret received her law degree in 1978 from the University of New Mexico School of Law.

Together, they own and operate the Branch Law Firm – which Turner established in 1966.



## ***THE UNIVERSITY OF NEW MEXICO***

“We are thrilled to honor Margaret and Turner Branch with the naming rights to our football field,” said UNM Vice President for Athletics Paul Krebs. “I can’t think of a better couple to have their name indelibly associated with Lobo Football than the Branches.”

The Branches’ donation is vital to the task first-year coach Bob Davie has undertaken in building a foundation for the Lobo football program.

“It is a tremendous honor to have the Branch name on our football field,” Davie said. “I have been fortunate enough to spend a lot of time with Margaret and Turner Branch and have a deep appreciation for all that they stand for. We hope to show our appreciation of their generosity by putting a product on the field that they and all of New Mexico can be proud of.”

The naming rights are subject to the approval of the full UNM Board of Regents.

**NEW MEXICO**

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**NEW MEXICO**

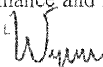


THE UNIVERSITY of  
NEW MEXICO

Vice Provost  
MSC06 3680  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
505.277.7601

Date: 18 July 2012

To: UNM Regents Finance and Facilities Committee

From: Wynn Goering 

Re: Request Approval to sell UNM-Gallup local GO Bonds

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In February 2009, McKinley County voters authorized the issuance of up to eight million dollars (\$8,000,000) in local GO bonds "for the purpose of erecting and furnishing, constructing, purchasing, remodeling and equipping buildings and utility facilities and making other real property improvement" at UNM-Gallup. The Board of Regents approved the sale of two million (\$2,000,000) of those bonds in June 2009 for "projects for the new Student Services and classrooms."

In April 2012 the UNM-Gallup Advisory Board approved the sale of the remaining six million (\$6,000,000) of these general obligation bonds, and authorized George K. Baum as the underwriter. The projects proposed for these funds are as follows:

IT Infrastructure	\$1,800,000
Parking and access improvements	\$500,000
Career Education renovation	\$1,200,000
Safety and infrastructure improvements	\$2,000,000
Utility engineering and fire suppression	
Costs of bond sale	\$500,000
<b>TOTAL</b>	<b><u>\$6,000,000</u></b>

Brief outlines of these projects are attached. We ask the Board of Regents to authorize the sale of these McKinley County GO bonds for the purposes described.

UNM-Gallup Bond Projects

**IT Infrastructure - \$1,800,000.** UNM-Gallup is undertaking the largest review and renovation of its IT infrastructure in the history of the campus. In order to install current-state cabling, routers, switches, etc., substantial remodel work is required in every building on campus. The estimated cost for this work is \$1,800,000.

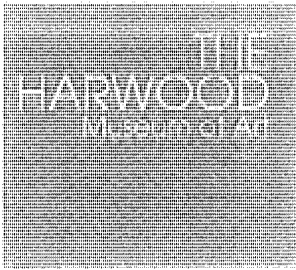
**Parking and Access Improvements -- \$500,000.** This is the estimated amount required to make the UNM-Gallup campus compliant with ADA requirements in parking and other miscellaneous areas of access.

**Career Education Renovation -- \$1,200,000.** UNM-Gallup's Career Education building is in need of extensive renovation, including the replacement of its HVAC system.

**Safety and Infrastructure Improvements -- \$2,000,000.** Lack of redundancy in UNM-Gallup's water systems is putting current buildings at risk and preventing consideration of any new construction. At least \$3,000,000 will be required for the first two phases of this project. The precise disposition of this \$2,000,000, either to preliminary engineering or construction, will depend on the outcome of the 2012 statewide GO bond election.

**Cost of bond sale -- \$500,000.** This is an estimate as of this submission. Actual costs over/under will be applied to sum available for Infrastructure Improvements above.





**HARWOOD MUSEUM OF ART  
Taos, New Mexico  
UNIVERSITY OF NEW MEXICO**

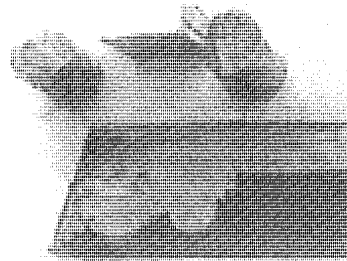
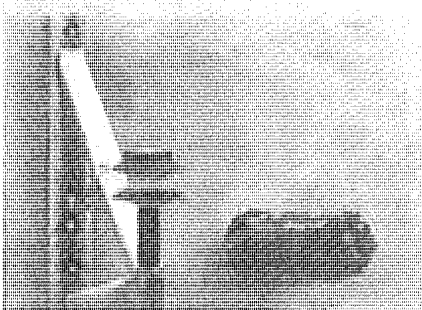
**Urgent Capital Repair Request**

During the construction of the Harwood Museum of Art's 2010 building expansion, the architectural firm Conron & Woods was asked to survey the condition of the historic portion of the building. Portions of the building date back to the 1860s, and are of adobe construction with wooden windows. The University of New Mexico funded an extensive adobe wall repair on the 1930s John Gaw Meem addition in the summer of 2011, and have also funded roof repair. Much repair is still needed on the other historic areas of the building. Quoting from the report, "The exterior of the Harwood building is in varying stages of disrepair. Most of the historic portion of the building has reached the point where significant amounts of water are entering the adobe walls and starting to cause secondary damage. In at least one area, the Alcalde Porch, the deterioration of structural members should be monitored and temporary shoring may be warranted until repairs can be made." Below is a summary of needed repairs:

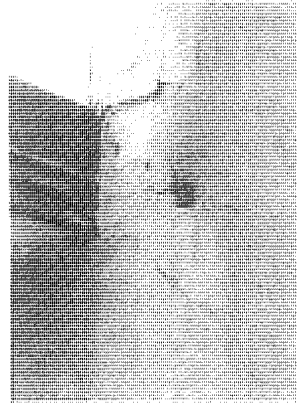
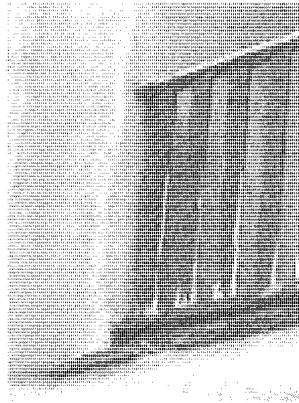
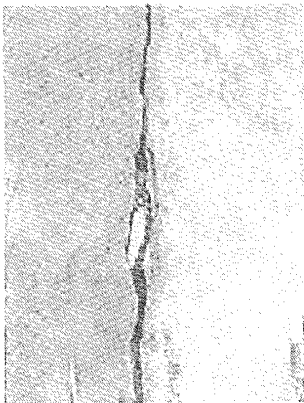
- Exterior vigas are badly deteriorated, allowing significant amounts of water to enter the building
- Balconies have severely deteriorated decking and railings, and are unsafe.
- The porch of the Alcalde building has badly deteriorated wood decking, vigas, beams, and corbels.
- Historic windows are in extremely poor condition.
- Exterior stucco in Historic areas is badly deteriorated.
- Flagstone walks are badly spalled and present a substantial hazard to the public and staff.
- ADA related issues. Ramps are not to code, and there is no ADA access to Education area.

These repairs are urgently needed to preclude further deterioration of this historic building, and also to make sure those working in and visiting the Harwood are safe. The estimated cost of these critical repairs is \$1,200,000

We worked with Representative Roberto Gonzales during the last legislative session, and although legislators were sympathetic our funding request was declined. We subsequently split the project into two parts, the front and back of the building. We anticipate putting the repairs for the back of the building into a future funding proposal that would include a named sculpture garden. That would leave an estimate of \$589,000 to repair the front of the building. Below please find photographs documenting the need for repairs to this area of the Museum's building. We would greatly appreciate any help that the University could offer in moving this critically important project forward.



Deteriorated exterior vigas



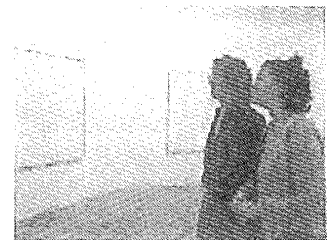
Exterior stucco, Alcalde

Balcony

Deteriorating exterior stucco

**The Harwood Museum of Art: A Success Story**

The Harwood Museum of Art is proud to serve as a crown jewel for the University of New Mexico. In fiscal year 2012 the museum engaged over 28,000 people through exhibitions, research, and educational and public programs - a 52% increase from the museum's attendance in fiscal year 2010. The Harwood's exhibition *Agnes Martin: Before the Grid* - on view February 25-June 17, 2012 - celebrated the centennial of the birth of acclaimed artist Agnes Martin and drew visitors from forty-eight states and thirteen countries. It also received national and international press coverage from media outlets including *The New York Times*, *The Washington Post* and *The Wall Street Journal*.



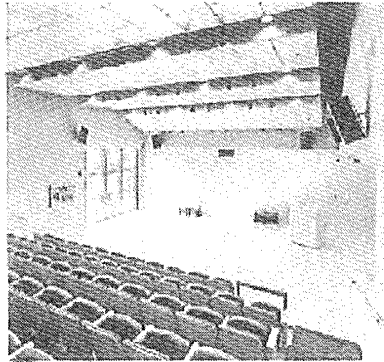
In December 2010 the Museum opened a 10,700 square foot building expansion that includes the Arthur Bell Auditorium, a 130-seat, state-of-the-art auditorium that in fiscal year 2012 engaged over 6,000 people in films, lectures, concerts, and events simulcast from the Bolshoi Ballet, the 92nd Street Y in New York City, and other national and international locations. The museum is equally committed to our younger audiences, and in fiscal year 2012 engaged over 9,300 children in youth, family and school programs. Those programs included an intensive partnership with the bilingual Enos Garcia Elementary school and the Neighborhood Arts Project, an on-site, hands-on summer program serving families in low-income housing areas throughout the Taos community. Finally, the state-of-the-art collection storage area and work-study room included in our 2010 expansion have allowed us to host many national and international scholars researching artists included in the Harwood's renowned collection.

### Thank You

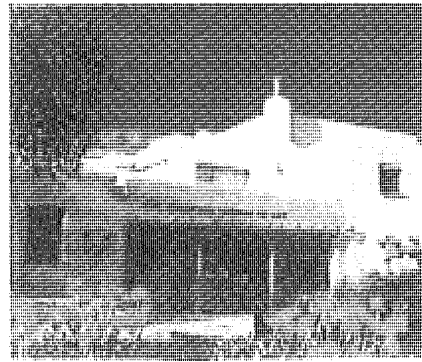
Thank you for considering our urgent capital repair request. We're committed to the Harwood Museum of Art's vision to "bring Taos arts to the world and world arts to Taos," and look forward to doing so in our beautiful historic building for many years to come.



Neighborhood Arts  
Project Participant



Arthur Bell Auditorium



Harwood Museum of Art exterior

MEMORANDUM

TO: Board of Regents of the University of New Mexico

THROUGH: President Robert G. Frank

FROM: Linda Warning, Chair of the Governing Board of the Harwood Foundation  
of the University of New Mexico

CC: David W. Harris, Executive Vice President for Administration/COO/CFO

DATE: July 11, 2012

RE: Appointment of Dora Dillistone and reappointment of Linda Warning to  
Harwood Foundation Governing Board

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In May, 2007 the Board of Regents (the "Regents") adopted resolutions (the "Delegation Resolution") delegating to the Harwood Board certain responsibility for the governance, oversight, management and operation of UNM's Harwood Museum.

The Delegation Resolution provides that the Regents shall appoint the members of the Harwood Board, including nine (9) members appointed based on recommendations of the Harwood Board.

Ms. Warning was appointed to a three term which expired on June 30, 2012. The May 2007 resolution allows members to serve two consecutive three year terms. Ms. Dillistone replaces Charles Strong whose 3 year term expired June 30, 2012. The Harwood Board recommends reappointing Ms. Warning and reappointing Ms. Dillistone to a three (3) year term, expiring June 30, 2015. Information about Ms. Dillistone is attached.

We respectfully request that the Board of Regents include the reappointment of Ms. Warning and the appointment of Ms. Dillistone to the Harwood Goverilng Board on the Board of Regents' agenda for its meeting on August 14, 2012.

**Dora Ruth Dillistone**

24 Kiowa Lane  
Taos, New Mexico  
3728 Bellaire Blvd.  
Houston, Texas  
575-776-8370  
[dillistonetaos@taosnet.com](mailto:dillistonetaos@taosnet.com)

**Married:**

A. Carlton Dillistone-owner of Geological Consulting Services, sold in 2006 to IHS

**Education:**

Gulf Park College for Women: Magna Cum Laude, AA certificate in Art 1969  
University of Houston: Magna cum Laude, BS Art Education- All Levels 1973  
University of Houston: PB Art History, Painting 1978-79  
Texas Tech PB, Painting, Photography 1975-76  
MFAH Glassell School of Art: Advanced Painting, Art History, Professional Practices, 1981-2009  
Jung Center: Chinese Ink 2005-2010  
UNM-Taos: Advanced Painting Critique 2012

**Work Background:**

Art Educator: Milby High School, Houston, TX. 1974-1977  
West University Elementary Houston, TX. 1977-79  
Home Construction: 1980-1990, Supervised construction of seven homes in Houston: including demolition, financing, overseeing sub contractors.  
Board of Directors of HLTA Houston: 1990-2001 including organizing major tournaments, running leagues and president for three consecutive years. Won organization of the year for HLTA 2000  
Established and raised funds for the Serve Up a Cure event to benefit Pink Ribbons Project in Houston 2001-2006  
USTA Texas section: Community development 2000  
City of Southside Place: Reforestation committee and Bellaire Blvd. Beautification Committee  
City of Southside Place: Comprehensive Land Use Plan committee, included city hearings, multiple areas of commercial and residential land use, flooding issues, and inner city redevelopment. 2001-2004  
Comprehensive Land Use Ordinances: Committee to develop ordinances to support the land use plan. 2004-2006  
Maintained professional studio practice from 1972- current

Relocated to main residence in Taos, NM in 2009



The University of New Mexico

Purchasing Department  
MSC01 1240  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
Telephone (505) 277-2036  
FAX (505) 277-7774

## MEMORANDUM

To: David Harris, Executive Vice President for Administration  
From: Bruce Cherrin, Chief Procurement Officer *BC*  
Subject: Contract Information  
Date: July 20, 2012

The following contracts have been submitted for information to the Regents Finance and Facilities Committee per Regents Policy 7.4.

### 1. KNME – Barbizon Light of the Rockies

On January 13, 2012 the University of New Mexico requested proposals for a turnkey High Definition Production Studio Lighting System Design with Systems Integration.

Two (2) responses were received for this RFP; 1) Redwood Media Group, LLC and 2) Barbizon Light of the Rockies Inc. The RFP was evaluated by Mike Snyder, Kevin McDonald, Randy Lantz and Michael Kamins of KNME. Barbizon Light of the Rockies, Inc. was awarded based on highest point score.

**Total Cost: \$288,996.88**

**Funding Source: Plant Funds**

### 2. Information Technologies – Aquila Technologies Group

On April 19, 2012 the University of New Mexico requested informal quotes from our contracted vendors for Aruba Network Refresh Phase 7.

Two (2) responses was received for this RFQ; 1) Aquila Technologies, 2) TIG  
Aquila Technologies was awarded based on lowest price.

**Total Cost: \$329,308.56**

**Funding Source: IT Equipment Funds**

**3. Gallup Branch – City of Gallup Utility Systems**

On July 12, 2012 the University of New Mexico issued P0114489 to the City of Gallup as a standing purchase order for electric, sewer, garbage and water services for FY 12-13. Because these services are publicly provided this is exempt from Procurement code rules.

**Total Cost: \$395,000.00**

**Funding Source: I & G Funds**

**4. Information Technologies – Aquila Technologies Group**

On April 26, 2012 the University of New Mexico requested informal quotes from our contracted vendors for Aruba Wireless Refresh Phase 2.

One (1) response was received for this RFQ; 1) Aquila Technologies.  
Aquila Technologies was awarded RFQ 0031.

**Total Cost: \$409,210.71**

**Funding Source: IT Equipment Funds**



Office of Capital Projects

**MEMORANDUM TO ADVANCE  
COMMITTEE AGENDA ITEM TO  
THE BOARD OF REGENTS  
THE UNIVERSITY OF NEW MEXICO**

**DATE:** July 20, 2012  
**TO:** David W. Harris, EVP for Administration, COO & CFO  
**FROM:** Chris Vallejos, AVP, Business Planning & Sves, Institutional Support Services  
**RE:** Office of Capital Projects Monthly Project Status Report

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**INFORMATION ITEM:**

The attached report is submitted for information only.

1. Office of Capital Projects Monthly Project Status Report dated July 2012

**cc:** William C. Turner, Director, Office of Capital Projects  
Rick Henrard, Associate Director, Office of Capital Projects  
Tony Sanchez, Associate Project Manager, Office of Capital Projects  
Christina Martinez, Unit Administrator, Office of Capital Projects



# UNM Capital Projects Executive Summary Report

As of July 2013

# Capital Projects

## All Projects

Total Active Projects	33	Total Funding	\$77,810,671	New Projects	3
Total SF	558,555	Total Cost	\$78,395,264	Completed Projects	7

## Major Capital Projects > \$500,000

\*INCLUDES ACTIVE LOBO DEVELOPMENT PROJECTS

Total Active Projects	13	Total Funding	\$75,980,991	New Projects	2
Total SF	541,217	Total Cost	\$75,980,991	Completed Projects	4

## Minor Capital Projects between \$1000 and \$500,000

Total Active Projects	20	Total Funding	\$1,829,680	New Projects	1
Total SF	17,338	Total Cost	\$2,414,273	Completed Projects	3

# Major Capital Report

Name	Project Name	Phase	Contractor	SF	Estimate	Actual Cost
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## Design

1	7/27/2011	HRSA Afrisco Heritage School Clinic	FBT Architects	4003	\$846,176	\$846,176
2	3/1/2012	McKinnon Family Tennis Center	Molzen-Corbin	40000	\$1,250,000	\$1,250,000
				<b>Total SF</b>	<b>44,003</b>	
				<b>Total Projects</b>	<b>2</b>	<b>\$2,096,176</b>

## Construction

3	6/1/2012	Athletic Fields Turf Replacement	Westwind Landscape		\$1,370,000	\$1,370,000
4	4/30/2010	Baseball Stadium Renovation	Design Plus LLC.		\$3,279,500	\$3,279,500
5	1/1/2008	Collaborative Teaching and Learning Building	Dekker/Perich/Sabatini	25000	\$9,083,013	\$9,083,013
6	7/22/2011	CTSC 3rd Floor Labs Phase 2	FBT Architects	4930	\$800,000	\$800,000
7	6/23/2009	Gallup, Gurley Hall Backfill	In House	30551	\$910,000	\$910,000
8	7/22/2011	HRSA Classroom Upgrades	Masterworks Architects	28108	\$1,320,027	\$1,320,027
9	8/1/2010	Innov, Discovery & Training Ctr 1st flr Emergency Med	FBT Architects	41037	\$4,803,497	\$4,803,497
10	2/27/2010	Innov, Discovery & Training Ctr 2nd flr CMD, NIH Grant	FBT Architects	14386	\$9,586,673	\$9,586,673
11	5/3/2010	Innov, Discovery & Training Ctr 3rd Floor Lab Renovations	FBT Architects	14352	\$2,187,105	\$2,187,105
12	11/1/2011	SRC Apartments Interior Renovations	DNCA Architect	75850	\$1,545,000	\$1,545,000
				<b>Total SF</b>	<b>234,214</b>	
				<b>Total Projects</b>	<b>10</b>	<b>\$34,884,815</b>

# Capital Projects

# Lobo Development / Real Estate Projects

Name	Project Name	Contractor	SF	Project Estimate	Est. Project Cost
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**Active**

**Construction**

3/1/2011	ACC Student Housing Development Component II: Phase I (Main Campus)	American Campus Communities	283,000	\$39,000,000	\$99,000,000
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*Total Projects* 1 *Total SF* 283,000 *Total Cost* \$39,000,000

# Capital Projects

# Projects Completed

Project Location: HSC

Order	Start Date	Project Name	Project Manager	Contractor	SF	Project Cost	
1	7/22/2011 7/20/2012	CTSC 3rd Floor Labs Phase 2	Mary Gauer	FBT Architects Enterprise Builders	4930	\$800,000	
2	1/1/2008 7/13/2012	Facility for Advanced Cell Engineering (FACE)	Mary Gauer	Gregory T. Hicks Architects Centennial Contractors	5575	\$2,400,000	
3	9/29/2011 7/6/2012	PET/NET - O-15 UNM Cancer Center	Mary Gauer	Rohde May Keller JBHenderson	240	\$324,900	
<b>Totals for HSC</b>					<b>Total Projects: 3</b>	<b>Total SF: 10,745</b>	<b>Total Cost: \$3,524,900</b>

Project Location: Main Campus

Order	Start Date	Project Name	Project Manager	Contractor	SF	Project Cost	
4	1/12/2011 5/23/2012	Chemistry Building Renovations	Christopher Carian	Smith Group OCP	6700	\$2,579,000	
5	4/5/2010 6/15/2012	Logan Hall- Clinical Neurosciences Core Renovations	Rick Henard	Design Plus LLC. Klinger Constructors	9937	\$5,584,723	
6	11/1/2011 5/1/2012	SRC Commons Reception Desk	Eric Schwaner	DNCA Architect OCP	780	\$287,500	
7	9/2/2011 5/17/2012	UNM Financial Services: Bursar Move	Tony Sanchez	Masterworks Architects AIC General Contractor	2715	\$247,519	
<b>Totals for Main Campus</b>					<b>Total Projects: 4</b>	<b>Total SF: 20,132</b>	<b>Total Cost: \$8,698,742</b>
					<b>Grand Total SF: 30,877</b>	<b>Grand Total: \$12,223,642</b>	



# New Projects

Project Number	Project Name	Project Manager	Project Type	Project Cost
1	5/22/2012 ARF Facility Improvement	Mary Gauer	Repair/Replace	2197 \$499,886
2	5/11/2012 CON Remodel 264 & 268	Brian Scharmer	Remodel	\$107,500

**Project Location: HSC**

1	5/22/2012 ARF Facility Improvement	Mary Gauer	Repair/Replace	2197	\$499,886
2	5/11/2012 CON Remodel 264 & 268	Brian Scharmer	Remodel		\$107,500
<b>Totals for HSC</b>				<b>Total SF: 2,197</b>	<b>Total Cost: \$607,386</b>

**Project Location: South Campus**

3	6/1/2012 Athletic Fields Turf Replacement	Maria Dion	Repair/Replace		\$1,370,000
<b>Totals for South Campus</b>				<b>Total SF: 1</b>	<b>Total Cost: \$1,370,000</b>

**Grand Total Projects 3**

# Capital Projects



**The UNM Regents' Endowment Fund Portfolio**  
**Quarterly Report for**  
**4<sup>th</sup> Quarter of Fiscal Year 2012**  
**[4/1/2012 – 6/30/2012]**

**Total Portfolio Value (6/30/2012): \$ 1,880,476.70**

**Investment Returns**

	4 <sup>th</sup> Quarter FY 2012	Fiscal 2012	% Return Since Inception (2006)
<b>Regents' Portfolio</b>	-3.0%	1.4%	29.3%
<b>S&amp;P 500 Index</b>	-2.8%	5.4%	23.5%
<b>Active Return</b>	-0.2%	-4.0%	5.8%

**Portfolio Dollar Value Weights (6/30/2012):**

As individual equity securities:	41.3%
As exchange-traded funds (ETFs):	53.8%
As cash:	4.9%
	100.0%

**Transactions during quarter**

<u>Sold (5/1/2012)</u>	<u>Shares</u>	<u>Price (\$)</u>
CHEVRON	63	108.59
DEERE	48	83.58
FREEMPORT MCMORAN COPPER	116	38.54
FEDEX CORP	49	89.62
GENERAL ELECTRIC CO	224	19.91
HONEYWELL INTL INC	75	61.29
ISHARES TECHNOLOGY ETF	150	76.3
KINDER MORGAN ENERGY	90	82.43
PPG INDUSTRIES	67	107.28
RIO TINTO ADR	88	57.2
SCHLUMBERGER	78	75.9
UNION PACIFIC	44	115.19
SPDR MATERIALS ETF	247	37.03
SPDR ENERGY ETF	377	72.65
SPDR INDUSTRIALS ETF	322	37.26
<u>Bought</u>		
SPDR HEALTHCARE ETF (5/1/2012)	990	37.72
SPDR FINANCIAL ETF (4/3/2012)	260	15.87
SPDR CONSUMER DISC. ETF (4/3/2012)	90	45.36

The fund's value on June 30 was \$1,880,476.70. The U.S. stock market had a weak second quarter of calendar 2012 mostly as a result of concerns over the European debt situation and possible ripple effects on U.S. future earnings. The S&P 500 (including dividends) was down 2.8% for the quarter. The UNM Regents' Endowment Fund had about the same return (-3%). We are pleased to report the fund has had a 29.3% return since inception in 2006 however.

On April 3, several sector ETF positions (Consumer Discretionary and Financials) were increased to invest cash dividends earned in the prior quarter. On May 1, positions of 15 holdings were reduced to generate cash for an anticipated fiscal year end disbursement.

In preparation for the summer months, the student portfolio managers positioned the portfolio's sector weights (next page) to closely mimic the S&P 500 benchmark's sector weights. The exception is the financial sector, which is underweighted by close to 3%. The students believe the European debt crisis will continue to weigh on the financial sector over the summer.

The detailed holdings on page 3 show the portfolio had almost 5% of its value in cash on June 30. This was in preparation for the \$82,151.68 fiscal year end disbursement to the UNM Foundation on July 2, 2012.

**Sector Dollar-Weights (6/30/2012):**

	<b>Regents' Portfolio</b>	<b>S&amp;P 500</b>	<b>Delta</b>
Consumer Discretionary	10.0%	11.0%	-1.0%
Consumer Staples	10.2%	11.3%	-1.1%
Energy	10.8%	10.8%	0.0%
Financials	11.5%	14.4%	-2.9%
Health Care	11.5%	12.0%	-0.5%
Industrials	10.8%	10.5%	0.3%
Information Technology	20.1%	19.7%	0.4%
Materials	3.6%	3.4%	0.2%
Telecommunication	3.2%	3.2%	-0.1%
Utilities	3.5%	3.7%	-0.2%
Cash	4.9%	0.0%	4.9%

**Investment Center Director**

Sul Kassicieh (Email: sul@unm.edu)

**Instructors**

Leslie Boni (Email: lboni01@unm.edu)

Mary Anne Majadillas (Email: maj@unm.edu)

**Mailing Address**

Robert O. Anderson School of Management  
 MSC05 3090  
 1 University of New Mexico  
 Albuquerque, NM 87131

**Student Management Team**

**(Portfolio Managers)**

Jacque Anderson  
 Eric Arnold  
 Sondra Bearden  
 Richard Bruggemann  
 Rameez Burney  
 Joel Castor  
 Dynette Cordova  
 Danielle DiGregorio  
 Amanda Garavaglia  
 Mi Sun Jung  
 Charles Lesiak  
 Trent Marshall  
 Jared Mallis  
 Jacqueline Orozco  
 Elizabeth Ortiz-Marrufo  
 Paul Richter-Trummer  
 Dominic Roybal  
 Thomas Schwab  
 Thomas Trujillo  
 Bruno Vera Reyna  
 Curtis Vernon  
 Mengying Xu  
 Shu Hou Yeh

**(Securities Analysts)**

Joel Castor  
 Sarah Faulkner  
 Joshua Goodluck  
 Patrick Hamm  
 Jared Mallis  
 Paul-Richter-Trummer  
 Ricoh Sanchez  
 Becky Welch  
 Jason Yeh

Detailed Holdings (6/30/2012)

Description	Symbol	Quantity (Shares)	Price (\$/Share)	Value (\$)	Weight
1 AUTOLIV INC	ALV	500	54.66	\$ 27,330.00	1.45%
2 AVON PRODUCTS INC	AVP	1206	16.21	\$ 19,549.26	1.04%
3 CHEVRON CORP NEW	CVX	294	105.5	\$ 31,017.00	1.65%
4 DEERE & COMPANY	DE	289	80.87	\$ 23,371.43	1.24%
5 DISNEY WALT CO	DIS	915	48.5	\$ 44,377.50	2.36%
6 E M C CORP MASS	EMC	1357	25.63	\$ 34,779.91	1.85%
7 FREEPORT MCMORAN COPPER & GOLD INC.	FCX	330	34.07	\$ 11,243.10	0.60%
8 FEDEX CORP	FDX	291	91.61	\$ 26,658.51	1.42%
9 GENERAL ELECTRIC CO	GE	1338	20.84	\$ 27,883.92	1.48%
10 HONEYWELL INTL INC	HON	445	55.84	\$ 24,848.80	1.32%
11 INTEL CORP	INTC	1628	26.65	\$ 43,386.20	2.31%
12 ISHARES TR DOW JONES US TECHNOLOGY ETF	IYW	3104	71.23	\$ 221,097.92	11.76%
13 JPMORGAN CHASE & CO	JPM	574	35.73	\$ 20,509.02	1.09%
14 KINDER MORGAN ENERGY PARTNERS L P	KMP	416	78.58	\$ 32,689.28	1.74%
15 LINEAR TECHNOLOGY CORP	LLTC	1095	31.33	\$ 34,306.35	1.82%
16 METLIFE INC COM	MET	703	30.85	\$ 21,687.55	1.15%
17 MICROSOFT CORP	MSFT	1450	30.59	\$ 44,355.50	2.36%
18 NASDAQ OMX GROUP INC	NDAQ	1215	22.67	\$ 27,544.05	1.46%
19 PEPSICO INC	PEP	537	70.66	\$ 37,944.42	2.02%
20 PPG INDUSTRIES	PPG	188	106.12	\$ 19,950.56	1.06%
21 RIO TINTO ADR EACH REP 1 ORD	RIO	248	47.81	\$ 11,856.88	0.63%
22 SCHLUMBERGER LIMITED COM STK USD0.01	SLB	363	64.91	\$ 23,562.33	1.25%
23 STRYKER CORP	SYK	635	55.1	\$ 34,988.50	1.86%
24 AT&T INC COM	T	1029	35.66	\$ 36,694.14	1.95%
25 UNION PACIFIC CORP	UNP	265	119.31	\$ 31,617.15	1.68%
26 VERIZON COMMUNICATIONS	VZ	509	44.44	\$ 22,619.96	1.20%
27 WALGREEN COMPANY	WAG	869	29.58	\$ 25,705.02	1.37%
28 WELLS FARGO & CO NEW	WFC	1100	33.44	\$ 36,784.00	1.96%
29 SELECT SECTOR SPDR TR SHS BEN INT MATERIA	XLB	698	35.29	\$ 24,632.42	1.31%
30 SECTOR SPDR TR SHS BEN INT ENERGY	XLE	1748	66.37	\$ 116,014.76	6.17%
31 SECTOR SPDR TR SHS BEN INT FINANCIAL	XLF	7515	14.635	\$ 109,982.03	5.85%
32 SECTOR SPDR TR SHS BEN INT INDUSTRIAL	XLI	1925	35.67	\$ 68,664.75	3.65%
33 SECTOR SPDR TR SHS BEN INT CONSUMER STAP	XLP	3109	34.77	\$ 108,099.93	5.75%
34 SECTOR SPDR TR SHS BEN INT UTILITIES	XLU	1781	36.99	\$ 65,879.19	3.50%
35 SELECT SECTOR SPDR TR HEALTH CARE	XLV	4779	38.005	\$ 181,625.90	9.66%
36 SELECT SECTOR SPDR TR CONSUMER DISCRETIO	XLY	2642	43.78	\$ 115,666.76	6.15%
37 Cash				\$ 91,552.71	4.87%



## **Maxwell Museum Membership Transition Plan (June 2012)**

*This plan was created in keeping with standards for accredited university museum membership programs; and the American Association of Museum's code of ethics.*

**Mission/Purpose:** to gather all supporters and potential supporters of the Maxwell in a coordinated effort that operates under Museum and University structure and in keeping with Museum and University values, goals and objectives. This engaged constituency will assist the Maxwell Museum in ongoing activities, and through volunteerism, build capacity for greater achievements in anthropology and related disciplines at UNM and beyond.

### **Goals:**

- Increase and diversify membership
- Create new opportunities to raise funds in conjunction with the UNM Foundation
- Ensure all funds raised come directly to the Museum through the UNM Foundation
- Assure the needs and priorities of the Museum and University guide the membership

### **Administration of Membership group:**

The new membership group will be administered through the Interpretation Division under the leadership of the Maxwell Museum's senior staff.

All of the existing MMA memberships and benefits will be honored by the Maxwell Museum. The Maxwell Museum will provide all administrative support including maintaining membership records and providing membership benefits.

### **Transition to Maxwell Membership**

- The transition to the new membership organization will be announced in the September edition of the Maxwell Museum newsletter *The Maxwell*.
- Current members will be contacted directly by personalized individual letters and email from the Museum Director explaining the membership transfer.
- The transition will also be explained on the Museum's website and through *The Maxwell*.
- Memberships will be processed annually beginning in December 2012, along with the inception of an annual appeal coordinated with the UNM Foundation.
- The membership database will be maintained and tracked using an Access Database developed for this purpose and which is operational at this time.
- The website will be changed to reflect the transition to museum membership and institute an online subscription and renewal process.

**Benefits and fees:**

Individual and Senior membership fees will remain \$40 and \$35 respectively. Membership fees for UNM students will be greatly reduced from \$40 to \$10 to encourage student engagement. A non-UNM student membership category will be added at \$15 (currently there is no special rate for non-UNM student members).

**Membership Categories:**

Student	\$	10 with current UNM student ID, 15 with non-UNM ID
Senior		35
Individual		40
Family		50
Contributor		250
Patron		500 or 25 or more hours of annual service
Sponsor		1,000 or 50 or more hours of annual service
Curator's Circle		2,500 or above

**Benefits:**

Basic (Student, Senior, Individual, and Family) Memberships:

- 15% discount at the museum store (except books)
- Free semi-annual newsletter, *The Maxwell*, highlighting museum exhibits, lectures, research, programs and other museum activities
- Email announcements of museum events and activities

Contributor - all Basic benefits plus:

- Discounts on selected museum programs and workshops
- Discounted guest passes for selected museum programs and workshops
- Annual behind the scenes Museum tour

Patron - all Basic and Contributor benefits plus:

- Special invitations and priority admission to all museum programs, activities and workshops, except for Summer Camp
- Free exhibit catalog or related book with major exhibit opening

Sponsor - all Basic, Contributor and Patron benefits plus:

- Recognition in *The Maxwell*
- Priority enrollment in the Maxwell's Summer Camp for children
- Special interest group activities

Curator's Circle - all Basic, Contributor, Patron and Sponsor benefits plus:

- Privately scheduled tours and events with Curator's and Director

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**THE REGENTS OF THE UNIVERSITY OF NEW MEXICO**  
**AND**  
**THE MAXWELL MUSEUM ASSOCIATION, INC.**

This Memorandum of Understanding ("Agreement") is entered into this 8<sup>th</sup> day of March, ~~2009~~<sup>2010</sup>, by and between the REGENTS OF THE UNIVERSITY OF NEW MEXICO ("University" or "UNM"), a public corporation of the State of New Mexico, and the MAXWELL MUSEUM ASSOCIATION, INC. ("MMA"), a nonprofit corporation of the State of New Mexico, which are referred to collectively as "the Parties" and singularly as "the Party."

**RECITALS**

WHEREAS, the University is a public institution of higher education under the management and control of its Board of Regents;

WHEREAS, the Maxwell Museum of Anthropology ("Museum") is a division of the University;

WHEREAS, the MMA is organized as a New Mexico nonprofit corporation to complement, contribute to, and support the University and the Museum; and

WHEREAS, NMSA 1978, §6-5A-1, requires the University to enter into a written agreement with the MMA that addresses the topics discussed in the statute as a condition of the University accepting the transfer of property and funds from the MMA.

NOW, THEREFORE, the Parties agree as follows:

**I. MISSION**

A. The purpose of the MMA is to encourage maximum public participation in the programs of the Museum, and specifically to support the educational and scientific activities and the operation and maintenance of the Museum by performing volunteer services and by obtaining and distributing to the Museum funds and property from contributions or purchases or otherwise.

B. Through its fundraising campaigns, the MMA helps support the Museum's activities and programs, which include, but are not limited to:

- i. The annual "Traveling Trunk" exhibitions and special hands-on tour programs for New Mexico school children.
- ii. The Clark Field Archive and Library.
- iii. The acquisition, protection, and preservation of artifacts.
- iv. The installation of new and traveling exhibits.
- v. Scientific research projects.
- vi. Recruitment and recognition of volunteers.

C. The Parties acknowledge that the UNM Foundation, Inc. ("UNM Foundation"), in coordination with the University, takes primary responsibility for raising funds to support the general needs of the University, and that such fundraising efforts may benefit the Museum and are consistent with this Agreement.

D. The MMA acknowledges that the UNM Foundation operates coordinated fundraising activities among the University's many colleges, schools, and programs and the MMA agrees that it will participate in such coordinated activities for the University. The MMA agrees that it will not seek donations of more than five-thousand dollars (\$5,000) from potential donors whom the University has prioritized approaching for other needs of the University, except with the approval of the UNM Foundation President, the Dean of Arts and Sciences, and the Maxwell Museum Director. The UNM Foundation President, the Dean of Arts and Sciences, and the Maxwell Museum Director will respond to the MMA's request for approval within thirty (30) calendar days of the request.

E. The University grants the MMA license to use the names "University of New Mexico" and "Maxwell Museum" and any other appropriate trademarks of the University in connection with its activities as specified in this Agreement. The foregoing license automatically terminates upon termination of this Agreement.

## II. MANAGEMENT OF GIFTS AND DONATIONS

A. The MMA shall provide the Museum Director and the UNM Foundation President with an annual report no later than December 31<sup>st</sup> of each year, which shall include a summary of all gifts and donations received, held, or distributed during the past year exclusive of the membership list, the MMA's operating income and expenses for the fiscal year, a listing of its officers and directors, and a summary of its activities.

B. All funds received by the MMA in the form of contributions or membership dues shall be deposited in bank and investment accounts established by and in the name of the MMA. The MMA shall maintain control over and be responsible for the operation and solvency of these accounts, and annually must expend no less than five percent (5%) of the funds from these accounts to support its fundraising efforts and the Museum.

C. All funds held by the MMA will be managed in accordance with the standards described in NMSA 1978, §6-8-10, the prudent investor rule, and NMSA 1978, §46-9-1, *et seq.*, the Uniform Prudent Management of Institutional Funds Act.

D. The MMA agrees that it will transfer to the UNM Foundation all funds donated to establish an MMA endowment. The MMA will comply with University policies on such gifts, including the documentation of donor intent through an appropriate agreement. Once the MMA transfers the endowment funds to the UNM Foundation, the funds will be held in the University's Consolidated Investment Fund for endowment investment purposes. Distribution of income from investments of the MMA endowments shall be made in accordance with the University and the UNM Foundation's investment management and endowment policies and in accordance with the requirements specified by the terms of the donation. The MMA acknowledges that the Board of Regents may authorize the UNM

Foundation to charge the MMA a reasonable fee for the administration of the endowment, consistent with Regents' Policy 7.13 and any amendments thereto or successor policies.

E. The MMA agrees to establish and maintain a record of all gifts and donations received and to promptly recognize all donors. So that the University may provide appropriate recognition to special donors, the MMA agrees to notify the UNM Foundation, on a monthly basis, of the names and addresses of any donors with single gifts of one-thousand (\$1,000) or more. The UNM Foundation will notify the Maxwell Museum Director, on a monthly basis, of the names and addresses of any donors to the Maxwell Museum Association Endowment with single gifts of one-thousand (\$1,000) or more, so that the MMA may provide timely recognition of such donors.

F. The MMA will ensure that potential donors are adequately informed that its fundraising activities benefit the Maxwell Museum, and all advertising and solicitations materials will so indicate. Unsolicited donations and bequests that designate the University as the recipient and indicate that the purpose of the gift is to support the MMA will be transferred to the UNM Foundation and designated for use by the MMA.

G. Gifts of tangible personal property may be accepted by the MMA in accordance with the MMA's Code of Ethics. Artifacts and like items will be accepted by the MMA only after consultation with the Museum Director in accordance with the Museum's accessioning policy and applicable University policies. Offers of real estate may not be accepted by the MMA, but should be referred to the UNM Foundation for consideration and acceptance.

### **III. ORGANIZATION, FUNCTION, AND BUDGET**

A. The MMA agrees to operate according to its Articles of Incorporation and Bylaws, as amended, and to organize and operate in such a manner that will retain its legal status as a tax-exempt, non-profit organization pursuant to section 501(c)(3) of the Internal Revenue Code, or any successor law.

B. The principal office of the MMA shall be provided by and located at the Museum.

C. The MMA Board may employ such agents and employees and confer upon them such powers as may be reasonably required to manage and administer the affairs and property of the MMA, and shall fix their compensation and terms of employment.

D. The University, through the State's Risk Management program, will provide insurance for liability risks associated with educational programs it operates with the MMA's support. The MMA will be responsible for its other liability risk, including directors and officers' liability.

E. At least annually, the MMA and the Maxwell Museum Director shall confer about the Maxwell Museum's priorities for support, and the MMA's suggestions about the programs it believes would be most appropriate for its support. The Maxwell Museum Director and the MMA will then agree on the programs to be supported by the MMA.

#### **IV. REPORTS AND ACCOUNTING**

A. If the MMA's gross annual income exceeds one-hundred-thousand dollars (\$100,000), it shall provide the Maxwell Museum Director, UNM President, and UNM Foundation President with the report of an annual audit performed by an independent certified public accounting firm, in accordance with generally accepted governmental auditing standards. The auditor shall furnish a copy of the annual audit report to the University. Each annual audit report, exclusive of any lists of donors or donations, shall be a public record, and the MMA agrees to make associated working papers available to the University for review upon its written reasonable request for a period of three years after the date of the audit report.

B. If the MMA's gross annual income is one-hundred-thousand dollars (\$100,000) or less, it shall file an annual statement with the Maxwell Museum Director, UNM President, and UNM Foundation President in the form of a balance sheet showing the assets of the MMA, its liabilities, its income, classified by general source, and its expenditures.

C. The MMA agrees to apprise the Maxwell Museum Director of its fundraising and educational activities at least quarterly.

D. The MMA agrees to provide any information regarding financial operations of the MMA to the University's internal audit staff upon formal request to the MMA's Board of Directors.

#### **V. COMPLIANCE WITH STATE LAW**

Any funds or property transferred by the MMA to the Museum or to the University for the benefit of the Museum shall be considered subject to all New Mexico laws and regulations governing the disbursement and administration of public funds and public property, except to the extent of any specific conditions of the transfer that are acceptable to the University and that do not require actions that do not comply with the law.

#### **VI. OPERATIONAL CONSIDERATIONS**

A. The University has reviewed the Articles of Incorporation filed with the State on February 3, 1975 and the Bylaws of March 16, 1995 and found them acceptable. Any modification of the terms of the MMA's Articles of Incorporation or Bylaws will be submitted to the Board of Regents of the University for review and acceptance.

B. The Parties agree that the MMA shall act in an independent, separate legal capacity and not as an agent of the University and that the University shall act in an independent, separate legal capacity and not as an agent of the MMA. The MMA agrees to comply with the requirements of University policies applicable to University affiliated organizations, fundraising, gifts, and endowments, which are currently available online at: <http://www.unm.edu/~brpm/> and <http://www.unm.edu/~ubppm/>.

C. This Agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, representations, commitments, contracts, and writings. Any

amendments or addenda to this Agreement shall be made by mutual agreement of the Parties and in writing.

D. All official notices required under this Agreement shall be given as follows:

*Notice to the University:*

University Counsel  
MSC05 3440  
208 Scholes Hall  
1 University of New Mexico  
Albuquerque, NM 87131

*Notice to the MMA:*

Secretary of the Maxwell Museum Association  
c/o Maxwell Museum of Anthropology  
MSC01 1050  
1 University of New Mexico  
Albuquerque, NM 87131

E. In the event of any dispute between the Parties, they shall meet and confer in an attempt to resolve the issue.

## **VII. TERMINATION**

This Agreement may be terminated by either Party effective upon written notice to the other Party at least sixty (60) days in advance thereof. If for any reason this Agreement is terminated or the MMA is dissolved or liquidated, all of the MMA's assets, property, resources, and funds shall be distributed and paid over to the University of New Mexico for the benefit of the Maxwell Museum or a similar successor.

## **VIII. APPROVAL BY BOARD OF REGENTS AND MMA BOARD**

A. This Agreement is subject to approval by the Board of Regents pursuant to Regents' Policy Manual §7.17 and to the approval of the MMA Board of Directors.

B. In accord with the signatures affixed below, the Parties confirm that the persons signing below have binding authority to represent their interests and that they have obtained all necessary approvals for the execution of this Agreement.

**THE MAXWELL MUSEUM ASSOCIATION, INC.**

By: Heta Uma

Title: President

Date: Nov 5, 2009

This Agreement was approved at a regularly called meeting of the Board of Directors on the \_\_\_\_\_ of \_\_\_\_\_, 2009.

Attest: Barbara S. Butler  
Secretary

**THE REGENTS OF THE UNIVERSITY OF NEW MEXICO**

By: [Signature]

Title: PRESIDENT BOARD OF REGENTS

Date: March 8, 2010

This Agreement was approved at a regularly called meeting of the Board of Regents on the 8th of March, 2009-2010

Attest: [Signature]  
Secretary

**Approved By:**

**MAXWELL MUSEUM OF ANTHROPOLOGY**

By: [Signature]

Title: Director

**Approved By:**

**OFFICE OF UNIVERSITY COUNSEL**

By: [Signature]

Title: Interim University Counsel



**The University of New Mexico  
Board of Regents' Policy Manual**

**7.17 Subject: UNIVERSITY-AFFILIATED ORGANIZATIONS**

Adopted: September 12, 1996

**Applicability**

This policy applies to nonprofit corporations or associations which are affiliated with the University and exist solely for the benefit and support of the University, even if not created by the University. An organization does not necessarily have to be declared an exempt organization under Section 501(c)(3) of the Internal Revenue Code in order to be considered a University-affiliated organization.

**Policy**

The University recognizes the value and importance of affiliated organizations for the support and benefit of the University and its programs. The Board of Regents shall approve the Articles of Incorporation and Bylaws of any University-affiliated organization. Pursuant to Section 6-5A-1, NMSA 1978, the University shall enter into a written agreement with each affiliated organization approved by the Board of Regents specifying the organization's purposes and relationship with the University.

**Implementation**

The Articles of Incorporation and Bylaws of affiliated organizations are maintained in the offices listed below, as well as in the University Counsel's Office.

<b>AFFILIATED ORGANIZATIONS</b>	<b>UNIVERSITY OFFICE</b>
Anderson Schools Foundation	Dean's Office, Anderson Schools of Management
Biological Society of New Mexico	Biology Department
Carrie Tingley Hospital Foundation, Inc.	Vice President for Health Sciences
College of Engineering Advisory Board	Dean's Office, College of Engineering
Friends of Art	Dean's Office, College of Fine Arts
Friends of Dance	Dean's Office, College of Fine Arts
Friends of the Law Library	Dean's Office, School of Law
Friends of the Library	Dean's Office, Zimmerman Library
Khatali Club	Dean's Office, School of Medicine
Lobo Club	Athletics Department, Lobo Club Office
Maxwell Museum Association	Maxwell Museum
New Mexico Research and Study Council	Dean's Office, College of Education
Science and Technology Corporation at UNM	Vice President for Business and Finance, Development Office
University Physician Associates	Vice President for Health Sciences, UPA Office
<i>Continued, next page</i>	
UNM Alumni Association	Alumni Relations Office

UNM Alumni Lettermen's Association	Alumni Relations Office
UNM Foundation, Inc.	Vice President for Business and Finance, Development Office

## References

§ 6-5A-1, NMSA 1978.

Comments should be sent to [BRPM@UNM.edu](mailto:BRPM@UNM.edu)

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The University of New Mexico  
Albuquerque, New Mexico

## Affiliated Groups: Library and Museums

The Zimmerman Library and Maxwell Museum of Anthropology seek to dissolve two independent 501(c) 3 affiliated corporations, The Friends of the Library and the Maxwell Museum Association. These corporations were formed decades ago, and since then the UNM Foundation has replaced their fundraising roles. Furthermore, state, federal, and internal mandates for compliance, accountability, and professionalism indicate that the 501(c)3 model for these University support groups is antiquated. Staff time allocated to interface with these groups exceeds the financial contributions they make to the University. As 501(c)3 corporations, they also have corporate overhead which diverts contributions that would otherwise go directly to the University to sustain the Maxwell and Zimmerman Library. Under New Mexico law 501(c) 3 corporations are not required to contribute more than 5% of the funds they raise to the organizations they support. Most contributors believe they are making contributions to the University and do not understand that they are contributing to an independent, self-elected 501(c) 3 corporation.

Professional standards and best practices for Museums and Libraries indicate that a "501(c)3 model" is antiquated and no longer effective or appropriate for these support groups. The Museum plans to transition to new "friends group" directly administered by the Museum. This will ensure that the full amount (100%) of the contributions made to the Foundation and/or Museum go directly to support Museum programs and students. This change will also ensure that contact between organization members is directly with University faculty and staff rather than going through independent outside corporations. Over the past academic year the issues related to dissolution have been vetted with the affiliated organizations, UNM administration, and the UNM Foundation. The Dean of the College of Arts and Sciences, Dean of University Libraries, Provost's Office, and the UNM President all concur that is appropriate to dissolve these organizations and all support this action. It is requested that the BOR authorize the President to proceed with the required notifications to terminate the memorandum of understanding between the Maxwell Museum Association and the Board of Regents and remove these two 501(c)3 corporations from the Regents lists of Affiliated Groups.

**The University of New Mexico  
Board of Regents' Policy Manual**

**7.17 Subject: UNIVERSITY-AFFILIATED ORGANIZATIONS**

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**Applicability**

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**Policy**

The University recognizes the value and importance of affiliated organizations for the support and benefit of the University and its programs. The Board of Regents shall approve the Articles of Incorporation and Bylaws of any University-affiliated organization. Pursuant to Section 6-5A-1, NMSA 1978, the University shall enter into a written agreement with each affiliated organization approved by the Board of Regents specifying the organization's purposes and relationship with the University.

**Implementation**

The Articles of Incorporation and Bylaws of affiliated organizations are maintained in the offices listed below, as well as in the University Counsel's Office.

<b>AFFILIATED ORGANIZATIONS</b>	<b>UNIVERSITY OFFICE</b>
Anderson Schools Foundation	Dean's Office, Anderson Schools of Management
Biological Society of New Mexico	Biology Department
Carrie Tingley Hospital Foundation, Inc.	Vice President for Health Sciences
College of Engineering Advisory Board	Dean's Office, College of Engineering
Friends of Art	Dean's Office, College of Fine Arts
Friends of Dance	Dean's Office, College of Fine Arts
Friends of the Law Library	Dean's Office, School of Law
Friends of the Library	Dean's Office, Zimmerman Library
Khatali Club	Dean's Office, School of Medicine
Lobo Club	Athletics Department, Lobo Club Office
Maxwell Museum Association	Maxwell Museum
New Mexico Research and Study Council	Dean's Office, College of Education
Science and Technology Corporation at UNM	Vice President for Business and Finance, Development Office
University Physician Associates	Vice President for Health Sciences, UPA Office
<i>Continued, next page</i>	
UNM Alumni Association	Alumni Relations Office

UNM Alumni Lettermen's Association	Alumni Relations Office
UNM Foundation, Inc.	Vice President for Business and Finance, Development Office

## References

§ 6-5A-1, NMSA 1978.

Comments should be sent to [BRPM@UNM.edu](mailto:BRPM@UNM.edu)

**Go to:**

[Table of Contents](#)

[Table of Contents - Section 7](#)

[Regents' Policy Manual Homepage](#)



**The University of New Mexico**  
Albuquerque, New Mexico

**FORM C - DEGREE/PROGRAM CHANGE**

**CIP CODE**

Date: 10/10/2011

Leslie A. Danielson  
(Name of individual initiating curricular change form)

Assigned by  
Associate Provost  
for Academic Affairs

Director, MLS Program 2-5509  
(Title, position, telephone number)

LDanielson@salud.unm.edu  
(Email address)

**UNIT PREPARES IN QUADRUPPLICATE**

Routing (All four copies)

1. College Curriculum Committee
2. College or School Faculty (if necessary)
3. College or School Dean/Dean of Instruction
4. Office of the Registrar—Catalog
5. Director of relevant Library
6. CIRT (if necessary)
7. FS Graduate Committee (graduate courses)
8. FS Undergraduate Committee (undergraduate courses)
9. FS Curriculum Committee
10. Assoc. Provost for Academic Affairs
11. Faculty Senate

MLS Program  
(Department/Division/Program/Branch)

\* Plan for curricular process to take at least 12 months.

Mark appropriate Program:

This form is for \_\_\_\_\_ Certificate in Clinical Chemistry  
Name of New or Existing Program

Undergraduate Degree Program

This program is or would be located in current undergraduate/graduate catalog on page(s) \_\_\_\_\_

Graduate Degree Program (For existing degree only)

Mark appropriate category:

	NEW	REVISION OF	DELETION	NAME CHANGE
Degree <u>BS</u> Type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Undergraduate degree only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Major	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concentration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certificate	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emphasis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Department	<input type="checkbox"/>	NA	<input type="checkbox"/>	<input type="checkbox"/>

\*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

\*Please See Attached

Reason(s) for Request (attach additional sheets if necessary). \*Please see attached

Attach statements to address Budgetary and Faculty Load Implications and Long-range planning.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes \_\_\_\_\_ No X

If yes, have you resolved these issues with department/branch involved? \_\_\_\_\_ (attach statement)

Effective Date of Proposed Change: \_\_\_\_\_ Fall \_\_\_\_\_, 2012 \_\_\_\_\_  
Semester Year

Required Signatures:

Department Chairperson	<u>[Signature]</u>	Date	<u>10/20/2011</u>
College Curriculum Committee	<u>[Signature]</u>	Date	<u>10/22/11</u>
College or School Faculty (if necessary)		Date	
College or School Dean/Dean of Instruction	<u>[Signature]</u>	Date	<u>10/22/11</u>
Office of the Registrar—Catalog	<u>[Signature]</u>	Date	<u>12/06/11</u>
Director of relevant Library	<u>[Signature]</u>	Date	<u>10/24/11</u>
CIRT (if necessary)		Date	
FS Graduate Committee (graduate courses)		Date	
FS Undergraduate Committee (undergraduate courses)	<u>[Signature]</u>	Date	<u>2/2/12</u>
FS Curriculum Committee	<u>[Signature]</u>	Date	<u>3-5-12</u>
Assoc. Provost for Academic Affairs	<u>[Signature]</u>	Date	<u>3/2/12</u>
Faculty Senate	<u>[Signature]</u>	Date	<u>3/27/12</u>
Board of Regents		Date	

Received

Entered (Mainframe)

For Scheduling Office ONLY:

Entered (Catalog)

Mailed

### Exact Requirements:

Certification in Clinical Chemistry from our professional certification agency: American Society of Clinical Pathologists (ASCP) requires the following in order for the student to attempt the Certification Exam:

1. Student must have a baccalaureate degree from a nationally accredited institution  
OR
2. Student must have earned a baccalaureate from another institution with successful completion of 30 semester credit hours or biology and chemistry to include at least 16 semester credit hours in chemistry

Our program will accept a UNM degree (Track 1) or a degree from another institution that includes the pre-requisites described in Track 2

### Reasons for request:

A number of reasons have instigated this new program.

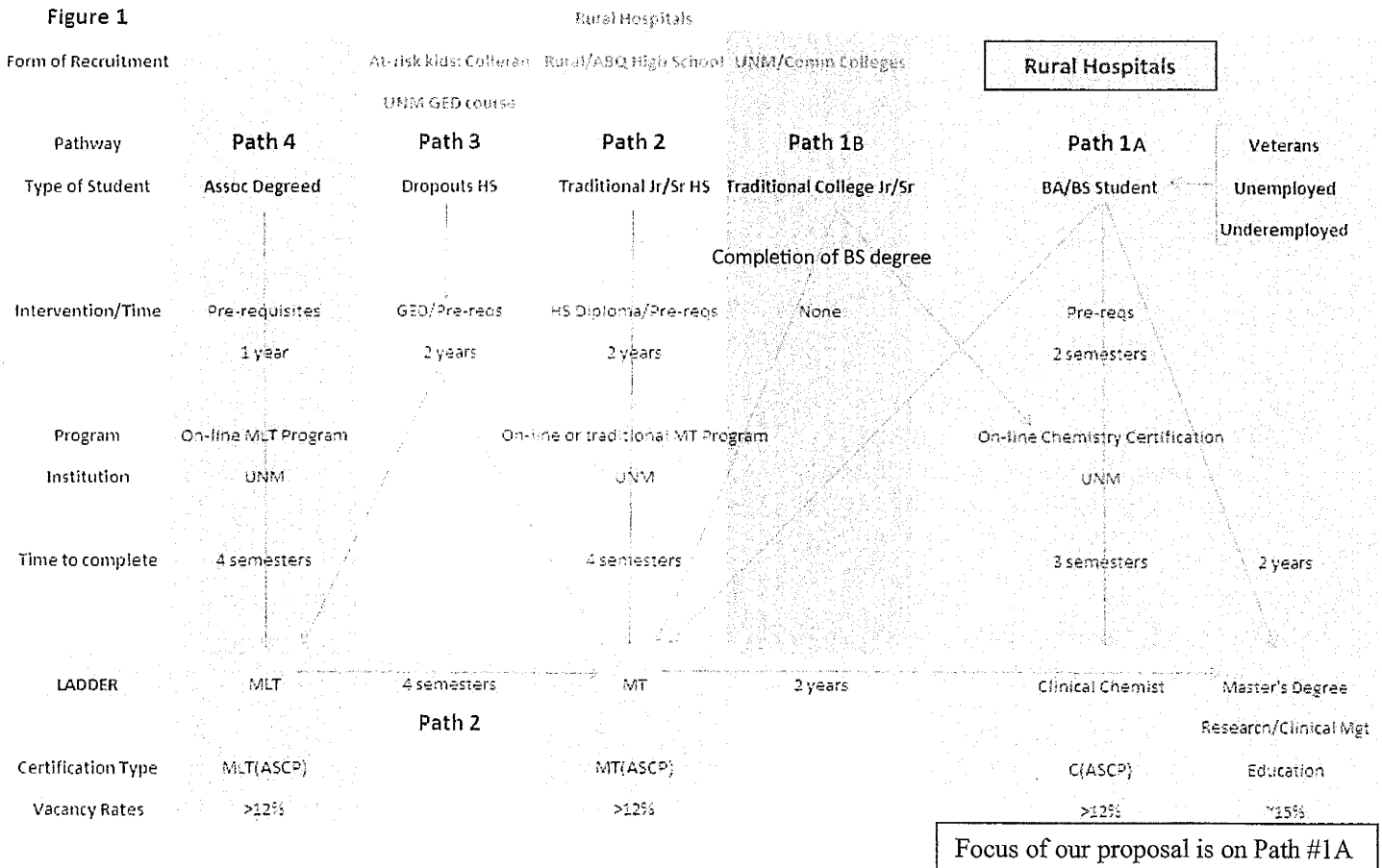
1. There is a documented shortage of certified medical laboratory scientists. This shortage can lead to the closure of rural hospitals due to lack of qualified personnel
2. New Mexican rural hospitals have requested this program because they find it hard to attract competent and certified personnel to work in their clinical labs
3. This program is on-line in order to train working personnel in the current clinical labs. This helps non-certified people by providing a ladder for promotion and assessment of competency
4. Offering this program can help the current certified personnel by providing continuing education credits (CE) which will ensure the maintenance of their certification (12 hours of CE/year is required to maintain certification)
5. Outreach to the rural areas will promote effective cooperation with in-town laboratories to help rural sites successfully pass the mandatory 2-year laboratory inspection required by all accredited clinical laboratories (CAP, JACHO and other mandatory inspection agencies)
6. Expansion of training for laboratory personnel that will not involve increased budgetary and space requirements for the University of New Mexico School of Medicine

Dear Curriculum Committee Members,

The goal of the establishment of innovative and cost effective training programs for Clinical Laboratory Personnel begins with this certificate program in Clinical Chemistry.

Amid a critical shortage of Medical Laboratory Scientists in our state, as well as the nation in general (1, 2), we intend to train at least forty individuals/year once the program is established. We are targeting people who are unemployed or underemployed for careers to work in the exciting and rapidly expanding field of laboratory science, a field of expertise that has well-documented growth, opportunity and job stability. Our proposal is unique in that it utilizes a combination of on-line and on-site training programs designed to target the rural underserved areas in New Mexico and throughout the United States. On-line training programs are advantageous in a state such as ours because the people we intend to educate will have the advantage of remaining in the rural site without having to relocate to Albuquerque leaving family commitments. Furthermore, the proposed program will provide incentives to train 'homegrown' workers who will remain in underserved rural areas to staff hospitals and clinics where there is a shortage of critical personnel.

Because of the numerous contacts our established MLS program has made over the years with rural and urban hospitals in New Mexico, public and private training programs, State Government and within our own School of Medicine, we will be able to reach out to the unemployed in urban and rural areas, and stratify them into entry pathways (see Figure 1) according to their prior education and experience.





## **Need for this Training Program**

### **Need 1: To address critical vacancy rates and projected retirement vacancies in the clinical laboratory sciences field.**

We have done a survey of the major employers in the Albuquerque and surrounding major rural hospitals in New Mexico including Rio Rancho and Santa Fe (Date: September 10, 2009 response rate: 100% and 50%, urban and rural respectively). The results show a current urban vacancy rate of 8% with a projected rate in the next year of 14%; and 8.6% with a projected rate of 18% in the next 3 years in the rural areas due to age of workforce and expected retirements.

### **Need 2: To supply convenient on-line instruction for the rural areas of New Mexico and the US to replace closing of many traditional programs**

Our program has been involved in supplying trainees to the rural health sites for the past 5 years with a program called the Rural Health Initiative Program. From a survey done less than a month ago, the rural sites expressed that their most significant need is for certified personnel who will not only train in the rural sites but will remain in these areas after training is finished. The best option seen by the rural managers is to provide on-line training to current employees and residents in the area. In addition, traditional educational program have decreased from a high in 1975 of 770 to a low in 2007 of 222 traditional programs (2).

### **Need 3: To control the cost of traditional on-campus training in the area of clinical laboratory sciences by supplying low-cost on-line programs to rural areas in New Mexico.**

We believe that once the remaining on-line courses have been developed, the students will be able to take the courses without relocation to Albuquerque; whether they are in the state or in the nation. Currently we have agreements with 3 sites (Taos, Crownpoint and Hobbs) to establish scholarships for rural candidates to attend these on-line certification courses and have them train in these hospitals at not cost. Once the program is successfully built with the help of this infusion of capital, we intend to explore the possibility of increasing these agreements throughout the state to make the program sustainable.

## **Methods**

Our proposal aims to utilize **four** different paths (See **Figure 1**) by which an entrant will ultimately gain eligibility to become registered as certified clinical laboratorians. The assets that the UNM Medical Laboratory Science Program brings to the table include:

1. All training will be provided by the University of New Mexico's Medical Laboratory Sciences program that has been accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) for more than thirty-five years.
2. Currently we already have in place pre-existing agreements with cooperating rural hospitals including: Taos, Santa Fe, Hobbs, Gallup, Silver City and Roswell, New Mexico, as well as an Indian Health Service facilities in Fort Defiance Arizona who can provide on-site training at no additional cost.
3. Several web-based courses we have developed within the framework of Vista Blackboard® are already available on-line for rural outreach and Distance Education programs within our University.

### **Description of Path I: Clinical Chemistry Certificate:**

*Path I: will consist of those individuals who already have a Bachelor of Arts, or a Bachelor of Sciences degree from an accredited institution. These students will be recruited from many sources including but not limited to: Workforce Connections in Albuquerque and rural sites; job fairs; local and national advertising and Armed Forces veterans. It will culminate in the awarding of a Clinical Chemistry certificate. Our aim is to recruit twenty individuals per year for stratification onto this track.*

*The other three paths are the big picture and do not need to be considered in this proposal.*

Corrections made per  
Forms B.

5/8/15

### Path IA Clinical Chemistry Certificate Complete Curriculum:

Semester I (Summer Semester):

*Classes already offered from our program on-line:*

- MEDL 234: Clinical Immunology (3)
- MEDL 315L: Clinical Serology (2)
- MEDL 350L: Clinical Urinalysis/Body Fluids (2)

*New Course to be added by approval of this certificate:*

MEDL 463: ~~Laboratory Mathematics~~ (2)

Laboratory Operations  
Laboratory Mathematics

Semester II (Fall Semester):

*Classes already offered from our program on-line:*

- MEDL 310: Introduction to Clinical Chemistry (3)
- MEDL 311L: Introduction to Clinical Chemistry Laboratory (2)
- MEDL 410L: Advanced Clinical Chemistry Lecture/Lab (3)
- MEDL 355: Urinalysis Practicum (1)

*New Courses to be added by approval of certificate:*

MEDL 462: ~~Specimen Collection and Handling~~ (2)

MEDL 461: ~~Phlebotomy Practicum~~ (2)

Specimen Processing and Collection Practicum  
Rotation

Semester III (Spring Semester):

*Classes already offered from our program on-line:*

- MEDL 351: Basic Clinical Chemistry Practicum (4)
- MEDL 451: Advanced Clinical Chemistry Practicum (1)

*New Courses to be added by approval of certificate:*

MEDL 461: ~~Clinical Correlations Studies~~ (2)

MEDL 464: ~~Management Practicum~~ (2)

Management Project Practicum

**New budgetary/faculty requirements:** Because this program is designed to be totally on-line and the specific clinical training is done at the rural facility, no new funds or faculty are required for this certificate. With our current program, we already have the faculty members teaching here at the University for the courses listed above. The requested new courses will be supervised by rural site preceptors. These rural sites have signed contracts with our program for the supervision of our students that are renewed and reviewed every year. This is utilization of our resources and faculty to the greatest degree.

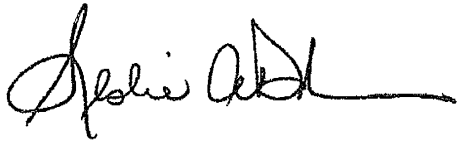
### Opportunities for Employment:

Graduates of this program would be employable by all clinical laboratories in New Mexico and in the nation. Opportunities for those with a certificate at the associate degree, bachelor degree or master's degree in clinical laboratory science are expected to be more in demand than PhD trained scientists. They will fill positions as science or engineering technicians as well as health technologists and technicians. Additionally, they may become high school, university science or health care educators. We would expect that at least 50% of our graduates will stay in the state of New Mexico because of the presence of two important reference laboratories: SED Lovelace and TriCore Reference Laboratories. The graduates will represent established New Mexican urban and rural families and contribute an important service in this state as well as the nation.

### References:

1. Lab Medicine Volume 40 Issue 4 March 2011: ASCP Wage and Vacancy Survey p 133
2. Critical Values Volume 1 Issue 4 October 2010: Shortage pp 8-10
3. Personal Communication with Tom Williams, PhD Department of Pathology Chair and Art Kaufmann, MD February/August 2010

Sincerely,

A handwritten signature in black ink, appearing to read "Lee Danielson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lee Danielson, PhD  
Director of the MLS Program  
Department of Pathology  
University of New Mexico



April 25, 2012

TO: Academic Student Affairs and Research Committee  
FROM: Rick Holmes, Office of the University Secretary  
SUBJECT: Posthumous Degree Request for Wolfgang Scott-Cohen

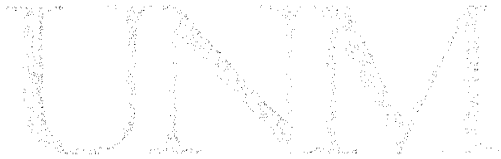
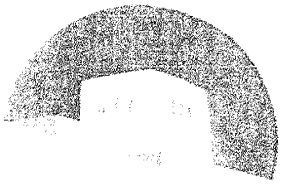
The Faculty Senate approved the posthumous degree request for Wolfgang Scott-Cohen at the April 24, 2012 Faculty Senate Meeting.

Included is the request from the Department of Psychology and approval by the College of Arts and Sciences.

Please place this item on the next Board of Regents Academic Student Affairs and Research Committee meeting agenda for consideration

Thank you.

Attachments



# Posthumous Degree Request Form

Request Initiator: Rikki Scott Contact: Lisa Lindquist 7-7870

Relationship to student or UNM: Parent

Would you like the Dean of Students to contact the family regarding this request?  Yes  No

Dean of Students Notification: sent 3/1/12

Student Name:	<u>Wolfgang Scott - Cohen</u>		
Student ID:	<u>101241889</u>		
College/Major:	<u>Arts+Sciences / Psychology</u>	Degree:	<u>BS</u>
Minor:			
Additional Majors or <del>Minors</del> :	<u>Major 2: Biology</u>		

The University of New Mexico recognizes that earning an academic degree is a matter of legitimate pride in achievement not only for students themselves but also for the family members and friends who provide students with vitally important support and encouragement during the course of their studies. UNM also recognizes that not only the degree, but also significant progress in an academic program is, under certain circumstances, an achievement which warrants special recognition.

Accordingly, the University of New Mexico will make available "posthumous degrees" of appropriate type and level to be bestowed upon a student who dies before s/he is able to complete his/her program.

These degrees may be granted under the following circumstances and terms:

1. The student must be in degree status and either currently enrolled or enrolled in the academic year previous to his/her death;
2. The student must have completed a minimum of half of the credits required for the degree;
3. Requests for posthumous degrees may be initiated by the student's family, the faculty of the department and/or college, or a UNM administrator;
4. The department, the college and the Faculty Senate must approve requests for posthumous degrees. The Senate Graduate Committee must also review and provide recommendation on requests for graduate level posthumous degrees;
5. The degree will be noted as "posthumous" on both the diploma and the transcript.

Approvals	Name	Signature	Date
Department :	<u>Jane Ellen Smith</u>	<u>Jane Ellen Smith</u>	<u>4/11/12</u>
College :	<u>Mark Ondrias</u>	<u>MARK Ondrias</u>	<u>4/17/12</u>
Faculty Senate:	<u>Vivian Valencia</u>	<u>Vivian Valencia</u>	<u>4/24/12</u>
Senate Graduate Committee (if necessary):			



THE UNIVERSITY of  
NEW MEXICO

Department of Psychology

April 20, 2012

University of New Mexico  
Faculty Senate Operation Committee  
Office of the University Secretary  
MSC05 3340  
1 University of New Mexico  
Albuquerque, NM 87131

On Recommendation of the faculty in the Department of Psychology, we request award of a Bachelors of Science degree in Psychology, Posthumously to Wolfgang Scott-Cohen.

Wolfgang was a known student within our department. He was working on research with some faculty members in our program. He was also in good standing with the university. Academically Wolfgang had completed 110 hours and had a 2.78 Grade Point Average before his passing on February 21, 2012.

I hope that you will agree that this is an appropriate action to take. Thank you for your assistance in this matter. If you should have further questions about this request please feel free to contact our student advisor Chriselle Martinez [ellemar@unm.edu](mailto:ellemar@unm.edu) 277-4121.

By signing below I am strongly endorsing this request:

Dr. Jane Ellen Smith  
Chair, Department of Psychology



April 25, 2012

TO: Academic Student Affairs and Research Committee  
FROM: Rick Holmes, Office of the University Secretary  
SUBJECT: Posthumous Degree Request for Andre P. Holloway

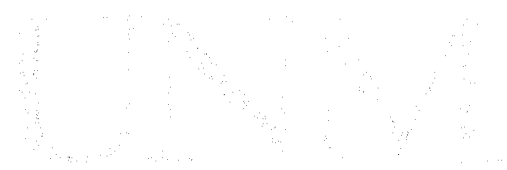
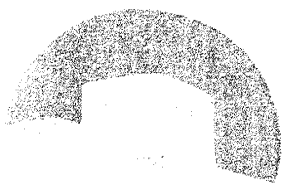
The Faculty Senate approved the posthumous degree request for Andre P. Holloway at the April 24, 2012 Faculty Senate Meeting.

Included is the request from the Business Administration Department and approval by the Anderson School of Management.

Please place this item on the next Board of Regents Academic Student Affairs and Research Committee meeting agenda for consideration

Thank you.

Attachments



# Posthumous Degree Request Form

Request Initiator: Taylor Holloway Contact: Lisa Lindquist 7-7870

Relationship to student or UNM: Family Member

Would you like the Dean of Students to contact the family regarding this request?  Yes  No

Dean of Students Notification: 2/24/12

Student Name:	<u>Andrea P. Holloway</u>		
Student ID:	<u>100441678</u>		
College/Major:	<u>ASIM - Business Admin</u>	Degree:	<u>BBA</u>
Minor:	<u>Finance</u>		
Additional Majors or Minors:			

The University of New Mexico recognizes that earning an academic degree is a matter of legitimate pride in achievement not only for students themselves but also for the family members and friends who provide students with vitally important support and encouragement during the course of their studies. UNM also recognizes that not only the degree, but also significant progress in an academic program is, under certain circumstances, an achievement which warrants special recognition.

Accordingly, the University of New Mexico will make available "posthumous degrees" of appropriate type and level to be bestowed upon a student who dies before s/he is able to complete his/her program.

2.939  
GPA

These degrees may be granted under the following circumstances and terms:

- ✓ 1. The student must be in degree status and either currently enrolled or enrolled in the academic year previous to his/her death;
- ✓ 2. The student must have completed a minimum of half of the credits required for the degree. (core completed) 100 or complete → 10 or F.E. Need 15 hr core; 3 or UDH
- ✓ 3. Requests for posthumous degrees may be initiated by the student's family, the faculty of the department and/or college, or a UNM administrator;
4. The department, the college and the Faculty Senate must approve requests for posthumous degrees. The Senate Graduate Committee must also review and provide recommendation on requests for graduate level posthumous degrees;
5. The degree will be noted as "posthumous" on both the diploma and the transcript.

Approvals	Name	Signature	Date
Department :	<u>LESLIE BENI</u>	<u>[Signature]</u>	<u>3/15/12</u>
College :	<u>RANDY BOSE</u>	<u>[Signature]</u>	<u>03/24/12</u>
Faculty Senate:	<u>Vivian Valencia</u>	<u>[Signature]</u>	<u>4/24/12</u>
Senate Graduate Committee (if necessary):			





HEALTH SCIENCES CENTER BOARD OF DIRECTORS

July 24, 2012

TO: Jack Fortner, Esq., President  
 UNM Board of Regents

FR: Regent Carolyn J. Abeita, Chair *carolynabeita*  
 HSC Board of Directors

RE: Request for Items to be placed on UNM Board of Regents' Agenda

cc: Paul B. Roth, MD, HSC  
 Scot Sauder, HSC  
 Ava Lovell, HSC  
 Ellen Wenzel, BoR  
 Steve McKernan, UNMH

Ella Watt, UNMH  
 Andrea Montoya, UNMH BoT  
 Bruce Cherrin, UNM Procurement  
 Don Chalmers, Chair, HSC BoD FACC  
 Linda Pardo, FACC

**RECOMMENDED ACTION:**

The Health Sciences Center Board of Directors respectfully requests that the following items be placed on the UNM Board of Regents' Consent Agenda:

- 1) UNMH: Cerner Corporation (Steve McKernan)
- 2) UNMH: Signature Staffing (Steve McKernan)
- 3) UNMH: Travel Nurse (Steve McKernan)
- 4) UNMH: Network Services (Steve McKernan)
- 5) UNMH: PharMedium Services LLC (Steve McKernan)
- 6) UNMH: Renovation of UNMH Main Operating Rooms (Steve McKernan)

Background documentation is attached.

The Health Sciences Center Board of Directors requests that the following Information items be included on the Board of Regents' agenda as Informational:

- 1) UNMH: Community Outreach Program (Steve McKernan)
- 2) UNMH: Quality Medical Staffing (Steve McKernan)
- 3) UNMH: Children's Medical Services (Steve McKernan)
- 4) UNMH: Gambro (Steve McKernan)

Background documentation is attached.

**BACKGROUND:**

At the July 6, 2012 meeting, the HSC Board of Directors discussed the above Items. The HSC Board of Directors respectfully recommends placing these items on the UNM Board of Regents Consent Agenda.

Attachments

2012-112-HSCBoD



**UNM Hospitals Board of Trustees  
Recommendation to HSC Board of Directors Finance and Audit Committee  
June 2012**

**Approval**

**(1) Cerner Corporation**

**Source of Funds:** UNM Hospitals Operating Budget to be reimbursed by Sandoval Regional Medical Center (SRMC)

**Description**

Request for 46 month licensing and support fee agreement with Cerner Corporation, to allow expansion of critical software components of the electronic medical record (EMR) used at UNM Hospitals so that Sandoval Regional Medical Center will be able to utilize the functionality and to contribute to the unified patient EMR across UNM clinical entities. This agreement will include four components, startup hardware, remote hosting and connectivity fees, software licensing and software support.

**Process**

This is a sole source procurement from Cerner Corporation, the software developer of the Electronic Medical Record.

**Total Cost:** One time hardware fee of \$44,100, \$264,600 remote hosting fees per fiscal year, one time licensing expansion fee of \$797,841 and \$149,580 per fiscal year for software support for a total cost of \$2,429,631 over the 46 month term.

**(2) Signature Staffing**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Three year agreement with Signature Staffing to provide short-term or per diem nurses to cover nurse staffing needs throughout UNM Hospitals.

**Process**

RFP 110-08. Multiple awards to Signature Staffing, MSN, MGA, Maxim, Temps Inc., and Quality Medical. Usage is based on UNM Hospitals' needs and availability of qualified staff.

**Total Cost:** Dependent on volumes, up to \$1,600,000 per fiscal year.

**(3) Travel Nurse**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Request for two year agreement with Travel Nurses to provide short-term or per diem nurses to cover nurse staffing needs throughout UNM Hospitals for 13 to 19 week work assignments.

**Process**

Hospital Services Corporation NM Nurses Travel Registry bids and awards contracts to multiple agencies for Traveler (long-term) nurses every two years. HSC is the Professional Services Arm of the University Healthcare Consortium.

**Total Cost**

Dependent on volumes, up to \$1,200,000 per fiscal year.

**(4) Network Services**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Three year agreement for the purchase of paper, plastic and chemical cleaning supplies for Environmental Services department to be used throughout UNM Hospitals.

**Process**

Novation Contract No. FM40033

**Total Cost:** Dependent on volumes, up to \$850,000 per fiscal year.

**(5) PharMedium Services LLC**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Three year agreement for PharMedium to provide compounding pharmaceuticals, using pharmaceuticals, raw materials and solutions to meet the specific requirements of a medication not in an already prescribed form based on a physician order.

**Process**

Novation Vendor

**Cost:** Dependent on usage, up to \$650,000 per fiscal year.



THE UNIVERSITY OF NEW MEXICO ♦ HEALTH SCIENCES CENTER

## UNM HOSPITALS

### **CAPITAL PROJECT APPROVAL**

#### **UH Main - Request - OR and PACU Flooring Replacement**

#### **RECOMMENDED ACTION:**

As required by Section 7.12 of the Board of Regents Policy Manual and the NM Commission on Higher Education, capital project approval is requested for the **UNMH Main – Request – Operating Room (OR) and Pre-Anesthesia Care Unit (PACU) Flooring Replacement.**

#### **PROJECT DESCRIPTION:**

The scope of this project is effect repairs to the subfloor, float the slab and replace with new welded sheet flooring. This will include OR's and PACU areas. Scope of work includes approximately 45,000+ square feet. The proposed sheet flooring will be minimal maintenance with excellent sustainability performance in health care and operating room applications.

#### **RATIONALE:**

The flooring in the UNMH Main OR and PACU areas has exceeded its life expectancy of 50+ years for terrazzo (approximately 30% of total), and 20+ years for the existing sheet vinyl flooring (balance). The existing terrazzo product has cracks, chips and is delaminating. The existing sheet vinyl has numerous patches from tears. The repairs to correct the flooring have been temporary at best. This project is necessary to ensure compliance with building codes as well as the CMS Conditions of Participation.

#### **FUNDING:**

The total project budget is \$422,000 funded by UNMH Capital Fund.



HEALTH SCIENCES CENTER BOARD OF DIRECTORS

August 3, 2012

TO: Jack Fortner, Esq., President  
UNM Board of Regents  
FR: Regent Carolyn J. Abeita, Chair  
HSC Board of Directors  
RE: Request for Items to be placed on UNM Board of Regents' Agenda

- cc: Paul B. Roth, MD, HSC
- Scot Sauder, HSC
- Ava Lovell, HSC
- Ellen Wenzel, BoR
- Steve McKernan, UNMH
- Ella Watt, UNMH
- Andrea Montoya, UNMH BoT
- Bruce Cherrin, UNM Procurement
- Don Chalmers, Chair, HSC BoD FACC
- Linda Pardo, FACC
- Lee Danielson, SoM
- Nancy Ridenour, CoN
- Mike Richards, HS
- Marc Saavedra, Gov't Affairs
- Tom Williams, SoM

**RECOMMENDED ACTION:**

The Health Sciences Center Board of Directors respectfully requests that the following items be placed on the UNM Board of Regents' Consent Agenda:

- 1) Request for Approval of Second Amended and Restated Bylaws of UNM Medical Group, Inc. (Sauder)
- 2) Request for Approval of the Nomination of Michael Richards, MD, Executive Physician-in-Chief for the UNM Health System, as a Class B Director of UNM Medical Group, Inc. (Sauder)
- 3) Request for Approval of the Nomination of Thomas Williams, MD, Executive Vice Dean, UNM School of Medicine, as a Class B Director of UNM Sandoval Regional Medical Center, Inc. (Sauder)
- 4) Request for Approval of FY2014 HSC Legislative Initiatives – Research & Public Service Projects: 1) Hepatitis Community Health Outcome – Project ECHO and 2) Out-of-County Indigent Fund (Saavedra/Lovell)
- 5) Request for Approval of Reappointments to Carrie Tingley Hospital Advisory Board (McKernan)
- 6) Request for Approval of the UNM College of Nursing Summer Graduates (Ridenour)
- 7) Request for Approval of the UNM School of Medicine Health Professional and Public Health Programs' Summer Graduates (Danielson)

Background documentation is attached.

The Health Sciences Center Board of Directors requests that the following Informational items be included on the Board of Regents' agenda as Informational:

- 1) Continuing Medical Education – Consensus Medical Communication and PeerView Institute for Medical Education (Cherrin)

Background documentation is attached.

**BACKGROUND:**

At the August 3, 2012 meeting, the HSC Board of Directors discussed the above Items. The HSC Board of Directors respectfully recommends placing these items on the UNM Board of Regents Agenda.

Attachments

2012-114-HSCBoD

SECOND AMENDED AND RESTATED BYLAWS  
OF  
UNM MEDICAL GROUP, INC.

ARTICLE I:  
NAME, PURPOSES, POWERS AND RESTRICTIONS

Section 1: Name. The name of the Corporation shall be:

UNM MEDICAL GROUP, INC.

The Corporation has been formed as a nonprofit corporation under the New Mexico Nonprofit Corporation Act, N.M. STAT. ANN. § 53-8-1 *et seq.*, and the New Mexico University Research Park and Economic Development Act, N.M. STAT. ANN. § 21-28-1 *et seq.*

Section 2: Purposes. The Corporation is organized by the Regents of the University of New Mexico (the "Regents") exclusively for charitable, educational and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 or with corresponding provisions of any future United States Internal Revenue Code (hereinafter, the "Code"). Specifically, the Corporation is organized to facilitate and enhance the clinical, educational, and research functions of the faculty of the University of New Mexico School of Medicine ("UNM SOM") and in connection therewith, the medical staffing of health care facilities in support of and under the operating aegis of the Health Sciences Center of the University of New Mexico ("UNM HSC"); to secure clinical, and office facilities in which to house and support such health care facilities; to secure equipment and supplies in connection with such health care facilities; to perform business functions related to staffing such health care facilities, including, without limitation, employment, payroll, contracting, and fiscal services; and to perform other functions as reasonable to promote the social welfare of New Mexico through the advancement of health care.

The purposes stated in these Bylaws are limited to those purposes that come within the meaning of and comply with Section 501(c)(3) of the Code or with corresponding provisions of any future Code. In furtherance of the charitable, educational and scientific purposes specified in this Article I, the Corporation is organized, and at all times hereafter shall be operated, exclusively for the benefit of, to perform the functions of, or to carry out the purposes of, the University of New Mexico. To that end, the Corporation shall be operated, supervised, or controlled by the University of New Mexico.

Section 3: **Powers and Restrictions.** The Corporation shall have as powers its stated purposes and all powers implicit in its stated purposes or granted by law to non-profit corporations in the State of New Mexico qualified under Section 501(c)(3) of the Internal Revenue Code and the University Research Park Act, N.M. STAT. ANN. § 21-28-1 *et seq.*, and without limiting the generality of the foregoing to take and hold, by bequest, devise, gift, purchase, lease, or any other means, any property, whether real, personal, tangible or intangible, without limitation as to amount or value; to sell, convey and dispose of any such property or the income therefrom for any of the before-mentioned purposes, without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received, the Articles of Incorporation, these Bylaws of the Corporation, or any laws applicable thereto.

No part of the net earnings of the Corporation shall inure to the benefit of any private individual, and no part of the activities of the Corporation shall consist in carrying on propaganda, or otherwise attempting to influence legislation or participating in or intervening in any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of the Articles of Incorporation or these Bylaws, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 501(a) of the Code as an organization described in Section 501(c)(3) of the Code and the related Regulations as they now exist or as they may hereafter be amended, or by any organization contributions to which are deductible under Section 170(c)(2) of such Code and Regulations as they now exist or as they may hereafter be amended.

Upon the dissolution or other termination of the Corporation, no part of the property of the Corporation nor any of the proceeds thereof shall be distributed to, or inure to the benefit of any private individual, any individual Regent or any Officer or Director of the Corporation, but all such property and proceeds shall, subject to the discharge of valid obligations of the Corporation and to applicable provisions of law and the Articles of Incorporation, be disposed of as directed by the Board of Directors of the Corporation and by the Regents as provided in the Articles of Incorporation.

## **ARTICLE II: MEMBER AND MEMBERSHIP**

Section 1: **Members.** The Regents, as a body corporate, shall be the sole member (the "**Member**") of the Corporation. The Regents shall have all the rights and privileges granted to it by the New Mexico Nonprofit Corporation Act, the University Research Park and Economic Development Act, the Articles of Incorporation, and these Bylaws.

Section 2: **Annual Meeting of the Member.** The Annual Meeting of the Member for the election of Directors, and for the transaction of such other business as properly

shall come before the meeting, shall be held following the close of the fiscal year of the Corporation and within sixty days of the delivery to the member of the Corporation's final audit for such fiscal year as provided for under these Bylaws, but in no case later than December of each year.

Section 3: **Special Meetings.** Special Meetings of the Member shall be called at any time by the Regents. A Special Meeting may be requested by the President and/or the Chief Executive Officer of the Corporation or upon Resolution of the Board of Directors.

Section 4: **Place of Meetings.** All meetings of the Member shall be held at such places within the State of New Mexico as shall be specified in the respective notices of such meetings or waivers thereof.

Section 5: **Notice of Meetings.** Notice of the Annual Meeting and of every Special Meeting described hereinabove shall be served personally or by mail on the members of the Regents, not less than ten (10) days nor more than fifty (50) days before the meeting. All notices shall state the place, day and time where the meeting is to be held and notices of Special Meetings shall also state the purpose or purposes for which the meeting is called. If mailed, such notice shall be directed to each Regent at the address of each Regent as it appears on the books or records of the Corporation. Additionally, notice is deemed given if made by electronic communication.

The Member, as a body corporate, may waive notice of a meeting by executing and filing in the corporate records a written waiver of notice. The attendance of any Regent at any meeting shall constitute a waiver of notice of the meeting, except where a Regent attends for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 6: **Action of Members Without a Meeting.** Any action required or permitted to be taken at a meeting of the Member, or any action which may be taken at a meeting of the Member, may be taken without a meeting if a consent in writing, setting forth the action is signed by the Member.

### **ARTICLE III: BOARD OF DIRECTORS**

Section 1: **Management.** The affairs and the property of the Corporation shall be managed by the Board of Directors (the "**Board**"). The Directors shall act only as a Board, and individual Directors shall have no power as such.

Section 2: **Annual Meeting.** The Annual Meeting of the Board for the election of Officers (as hereinafter defined) and for the transaction of such other business as prop-



erly shall come before the meeting shall be held as soon as practicable following the Annual Meeting of the Member; provided, however, that an organizational meeting of the Board, for the election of Officers and transaction of other business, may be held after the first appointment of the voting Directors enumerated in Article III, Section 8(a) – (e) of these Bylaws. Such Annual Meeting of the Board shall be a general meeting and open for the transaction of any business within the powers of the Board without special notice of such business, except in any case where special notice is required by law, by the Articles of Incorporation, or by these Bylaws.

Section 3: **Regular Meetings.** Regular Meetings of the Board shall be held at such places within the State of New Mexico as shall be specified by the Board of Directors, one of which shall be designated as the Annual Meeting. Such Regular Meetings shall be held not less frequently than one each fiscal quarter and shall be general meetings and open for the transaction of any business within the powers of the Board without special notice of such business, except in any case where special notice is required by law, by the Articles of Incorporation, or by these Bylaws.

Section 4: **Special Meetings.** Special Meetings of the Board shall be called at any time by the Secretary upon the request of the President and/or Chief Executive Officer of the Corporation or upon the request of no less than one-quarter of the Directors then in office.

Section 5: **Place of Meetings.** All meetings of the Board shall be held at such places within the State of New Mexico as shall be specified in the respective notices of such meetings or waivers thereof.

Section 6: **Notice of Meetings.** Notice of every Annual or Regular Meeting of the Board shall be served personally or by mail on each Director not less than ten (10) days nor more than fifty (50) days before the meeting. Notice of every Special Meeting shall be served personally or by mail on each Director not less than two (2) days before the meeting. Notices or waivers of notice do not need to state the purpose or purposes for which the meeting is called, but shall state the time and place of the meeting. If mailed, such notices shall be directed to each Director entitled to notice at his address as it appears on the books or records of the Corporation. Additionally, notice is deemed given if made by electronic communication.

A Director may waive notice of a meeting by executing and filing in the corporate records a written waiver of notice. The attendance at any meeting shall constitute a waiver of notice of the meeting, except where a member attends for the expressed purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 7: **Quorum.** At all meetings of the Board of Directors the presence of a majority of the Directors then in office shall be necessary and sufficient to constitute a quorum, and except as otherwise provided by law or by these Bylaws, the act of a majority of the Directors present at a meeting at which there is a quorum shall be the act of the Board.

Section 8: **Number, Composition, and Election of Board of Directors.** The Corporation shall have not less than three (3) nor more than twenty-six (26) Directors, as determined by the Member by resolution (each a "**Director**" and collectively, the "**Directors**"). Pursuant to the requirements of the University Research Park and Economic Development Act, the Member, by and through the Regents, will appoint all Directors. The Directors shall include the following individuals, who shall be voting Directors:<sup>1</sup>

(a) ~~(a) —The Dean of the UNM SOM or— an individual one (1) independent non-faculty member nominated by the Dean of the UNM SOM to serve as a Positional Director on his or her behalf ("Dean of the UNM SOM or Nominee") for approval by the Board of Regents;~~

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(b) The Senior Associate Dean for Clinical Affairs of UNM SOM;

(c) At least 30 days prior to the Annual Meeting of the Member, or at least three (3) days prior to the Member's consideration of the first appointment of the Positional Directors, the Committee of Chairs of the UNM SOM may nominate six individuals from among its members to serve as Directors; the Member shall consider such nominees at the Annual Meeting and, if acceptable to the Member, may, upon a majority vote of the Regents, appoint such individuals to serve as Directors of the Corporation; provided, however, that, in the event that the Member finds any one or more of the nominees unacceptable, the Committee of Chairs of the UNM SOM shall nominate another individual or other individuals from among its members for the Member's consideration at a Special Meeting of the Member and, if such substitute nominee is acceptable to the Member, may, upon a majority vote of the Regents, appoint such individuals to serve as Directors; provided, further, however, that if after two (2) consecutive rounds of any such nomination with respect to a particular Director vacancy covered by this subsection, the Regents find such nominees unacceptable, then the Regents may select and appoint a member or members of the UNM SOM Committee of Chairs to serve as Director(s) of the Corporation;

<sup>1</sup> In these Bylaws, the Directors appointed by virtue of their positions as described in Section 8(a) through (d) hereinabove shall be referred to individually as a "**Positional Director**," and, collectively, as the "**Positional Directors**." Additionally, in these Bylaws, the Directors appointed as described in Section 8(e) shall be referred to individually as a "**Non-Positional Director**" and, collectively, as the "**Non-Positional Directors**."

(d) At least 30 days prior to the Annual Meeting of the Member, or at least three (3) days prior to the Member's consideration of the first appointment of the Positional Directors, the Physician Advisory Group or any successor organization of the Corporation may nominate to the Dean of the UNM SOM or Nominee who, if he concurs in the nomination, shall nominate to the Member two (2) individuals from among its members to serve as Directors; the Member shall consider such nominees at the Annual Meeting and, if acceptable to the Member, may, upon a majority vote of the Regents, appoint such individuals to serve as Directors of the Corporation; provided, however, that, in the event that the Member finds any one or more of the nominees unacceptable, the Dean of the UNM SOM or Nominee shall nominate another individual or other individuals from among the members of Physician Advisory Group or any successor organization of the Corporation for the Member's consideration at a Special Meeting of the Member and, if such substitute nominee(s) is acceptable to the Member, may, upon a majority vote of the Regents, appoint such individuals to serve as Directors; provided, further, however, that if after two (2) consecutive rounds of any such nomination with respect to a particular Director vacancy covered by this subsection, the Regents find such nominee unacceptable, then the Regents may select and appoint a member of the Active Medical Staff of the UNM Hospitals to serve as a Director of the Corporation; and

(e) At least 30 days prior to the Annual Meeting of the Member, or at least three (3) days prior to the Member's consideration of the first appointment of the voting Directors, the Dean of the UNM SOM or Nominee may nominate one (1) independent non-faculty member to serve as a Director, subject to the Member's Conflict of Interest policies; the Member shall consider such nominees at the Annual Meeting and, if acceptable to the Member, may, upon a majority vote of the Regents, appoint such individual to serve as a Director of the Corporation; provided, however, that, in the event that the Member finds a nominee unacceptable, the Dean of the UNM SOM or Nominee shall nominate another individual for the Member's consideration at a Special Meeting of the Member and, if such substitute nominee is acceptable to the Member, may, upon a majority vote of the Regents, appoint such individual to serve as a Director; provided, further, however, that if after two (2) consecutive rounds of any such nomination with respect to a particular Non-Positional Director vacancy, the Regents find such nominees unacceptable, then the Regents may select and appoint an individual who is independent and not a faculty member of the UNM to serve as a director of the Corporation.

Section 9: **Vacancy.** Except as otherwise provided in this Section 9, any vacancies occurring among the Directors shall be filled by the Member at a Special Meeting. A vacancy shall occur upon the death or incapacity of a Director, or his or her resigna-

tion or removal as hereinafter provided. Subject to the provisions of Section 11 hereinbelow, each Positional Director shall continue as a Director only for so long as such individual occupies the position qualifying him/her for said appointment, or until his/her earlier death or resignation. With respect to the Non-Positional Director identified in Section 8(e), if a vacancy shall have occurred as a result of removal by the Member as set forth in Section 11, prior to the appointment of a replacement Director, the members of the Clinical Department where such individual served or serves as a Chair, shall have an opportunity to nominate to the Member an individual to serve in replacement of the individual removed as a Director and, if acceptable to the Member, shall be appointed to serve as a Director to serve out the remaining term of the individual replaced. A vacancy shall be filled for the remainder of the unexpired term of the Director whose death, incapacity, resignation or removal gave rise to the vacancy.

Section 10: **Term of Office of Directors.** The Initial Directors named in the Articles of Incorporation shall serve until the voting Directors enumerated in Article III, Section 8(a) – (e) of these Bylaws shall have been first appointed by the Member and qualified. The directors shall be divided into three classes, designated Class A, Class B, and Class C. Each class shall consist of one-third of the directors or as close an approximation as possible. In this connection, one of the Positional Director identified in Section 8(d) shall serve as a Class B director and one of the Positional Directors identified in Section 8(d) shall serve as a Class C director. The Dean of the UNM SOM or Nominee shall serve as a Class B Director and the Senior Associate Dean of Clinical Affairs shall serve as a Class A Director. The remaining Positional Directors shall be divided into the three (3) classes in as close an approximation to one-third as possible. The initial term of office of the directors of Class A shall expire at the annual meeting to be held during fiscal year 2008, the initial term of office of the directors of Class B shall expire at the annual meeting to be held during fiscal year 2009, and the initial term of office of the directors of Class C shall expire at the annual meeting to be held during fiscal year 2010. Directors may be reelected for any number of terms. All Directors shall serve in their respective offices until their successors are appointed and qualified.

Section 11: **Resignation and Removal of Directors.** Any Non-Positional Director may be removed by a majority vote of the Regents at any time with or without cause and with or without notice at a meeting of the Member. Any Non-Positional Director may resign at any time upon providing written notice to the President and ~~Chief Executive Officer~~ and to the Member.

With respect to the Positional Directors, each such Positional Director may be removed by a majority vote of the Regents for good cause with prior written notice to such Positional Director. In this connection, "good cause" shall mean:

(a) The failure of such Positional Director to continue in the position giving rise to such Positional Director's appointment as a Director as set forth in Sections 8 and 9 of this Article;

(b) The inability of such Positional Director to substantially perform his/her material duties as a Director by failing to attend three (3) consecutive Quarterly Meetings of the Board;

(c) Willfully engaging in illegal conduct or gross misconduct, which is materially and demonstrably injurious to the Corporation. For purposes of this provision, no act or failure to act on the part of such Positional Director shall be considered "willful" unless it is done in bad faith or without reasonable belief that such Positional Director's action or omission was in the best interests of the Company.

Section 12: **Compensation and Expense Reimbursement.** The Directors shall not receive compensation for their services as directors but the Board may authorize reimbursement for reasonable and necessary expenses incurred by Directors in connection with the performance of their duties in accordance with policies to be established by the Board.

Section 13: **Indemnification.**

(a) Any person made a party to any action, suit or proceeding by reason of the fact that he, his testator or intestate, is or was a Director, Officer or employee of the Corporation, or of any corporation which he served as such at the request of the Corporation, shall be indemnified by the Corporation against the reasonable expenses, including attorney's fees, actually and reasonably incurred by him in connection with the defense of such action, suit or proceeding, civil or criminal, in which he is made a party by reason of being or having been a Director or Officer. The indemnification may include any amounts paid to satisfy a judgment or to compromise or settle a claim, or incurred in connection with any appeal of any such action, suit or proceeding. A Director, Officer or employee shall not be indemnified in relation to matters as to which it shall be adjudged in such action, suit or proceeding on the basis that he has breached or failed to perform the duties of his office and the breach or failure to perform constitutes willful misconduct or recklessness. The foregoing right of indemnification shall not be deemed exclusive of any other rights to which any such Director, Officer, or employee may be entitled as a matter of law.

(b) Expenses incurred in defending any action or proceeding for which indemnification is required pursuant to this Section 13 following authorization thereof by the Board shall be paid by the Corporation in advance of the final dis-

position of such action or proceeding upon receipt of an undertaking by or on behalf of the indemnified party to repay such amount if it shall ultimately be determined that the indemnified party is not entitled to be indemnified as authorized in this Section 13.

(c) The indemnification provided by this Section 13 shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any bylaw, agreement, or otherwise, both as to action in an official capacity and as to action in another capacity while holding such office, to the extent that additional rights to indemnification are authorized in the Articles of Incorporation.

(d) The Corporation may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against any liability asserted against him and incurred by him in any such capacity, or arising out of his status as such, whether or not the Corporation would have the power to indemnify him against such liability under the provisions of the New Mexico Non-Profit Corporation Act or the New Mexico University Research Part and Economic Development Act.

Section 14: **Action Without A Meeting.** Unless otherwise restricted by the Articles of Incorporation or these Bylaws, any action required or permitted to be taken at any meeting of the Board, or of any Committee thereof, may be taken without a meeting if all members of the Board or Committee, as the case may be, consent thereto in writing and the writing or writings are filed with the minutes of proceedings of the Board or Committee. Written consents representing actions taken by the Board or Committee may be executed by telex, telecopy or other facsimile transmission, and such facsimile shall be valid and binding to the same extent as if it were an original.

Section 15: **Telephonic Meetings.** Unless otherwise restricted by the Articles of Incorporation or these Bylaws, members of the Board of Directors, or any Committee, may participate in a meeting of the Board, or any Committee, by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and such participation in a meeting shall constitute presence in person at the meeting.

#### **ARTICLE IV: OFFICERS**

Section 1: **Number of Officers.** The Officers of the Corporation shall be a Chairman of the Board, a President, ~~a~~ and Chief Executive Officer, one or more Vice-

Presidents, a Secretary, and a Chief Financial Officer (together with the additional officers appointed pursuant to Section 3 below, shall be referred to individually as an "Officer" and collectively, as the "Officers"). One person may hold two of the aforesaid offices. With the exception of the Chairman of the Board, ~~and the President, and the~~ and Chief Executive Officer, Officers need not be Directors.

Section 2: Election of Officers. Except for those Officers serving by virtue of their position (the "Ex-Officio Officers"), the Officers shall be elected annually at each Annual Meeting of the Board by a plurality of the votes cast and may succeed themselves in office. Except for the Ex-Officio Officers, each person elected as an Officer shall continue in office until the next Annual Meeting after his election, or until his successor shall have been duly elected and qualified, or until his earlier death, resignation or removal in accordance with these Bylaws. Except for Ex-Officio Officers, vacancies of Officers caused by death, incapacity, resignation, removal, or increase in the number of Officers may be filled by a majority vote of the Board at a Special Meeting called for that purpose or at any regular meeting. As to the Ex-Officio Officers, any Ex-Officio Officer may be removed from his/her office for "good cause" as defined in Section 11 of Article III of these Bylaws.

Section 3: Additional Officers. The Board, after consultation with and the concurrence of the President ~~and the~~ and Chief Executive Officer, at any meeting may by resolution appoint such additional Officers and such agents and employees as it may deem advisable. The Board may delegate to any Officer or Committee the power to appoint such subordinate Officers or agents and to determine their terms of office.

Section 4: Removal of Officers. Except for the Ex Officio Officers, any Officer may be removed at any time with or without cause and with or without notice, by a vote of the majority of the Board at any meeting of the Board.

Section 5: Chairman of the Board. The Chairman of the Board shall be elected from among the Directors; provided, however, that in all cases, the Chairman of the Board shall be the Dean of the UNM SOM or Nominee to serve as a Positional Director on his behalf. The Chairman of the Board shall preside at all meetings of the Members of the Board and shall have such other powers and duties as may be assigned to him from time to time by the Board or as prescribed by these Bylaws.

Section 6: ~~President and Chief Executive Officer~~. The President ~~and Chief Executive Officer~~ shall be the Executive Vice Dean of the SOM and have general supervision over the affairs and property of the Corporation and over its several Officers, and shall generally do and perform all acts incident to the office of the President ~~and Chief Executive Officer~~, and shall have such additional powers and duties as may from time to time be assigned to him by the Board. When authorized by the Board, the President ~~and Chief Executive Officer~~ may sign and execute, in the name of the Corporation,

deeds, mortgages, promissory notes, security agreements, pledge agreements, financing statements, bonds, contracts or other instruments authorized by the Board, except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these Bylaws to some other Officer or agent of the Corporation. The President ~~and Chief Executive Officer~~ shall be hired and/or terminated by the Dean of the UNM SOM ~~or Nominee~~, with prior advice from the Board of Directors.

Section 7: Chief Executive Officer. The Chief Executive Officer shall report to the President and, as directed by such, shall also have general supervision over the affairs and property of the Corporation and over its several Officers, and shall generally do and perform all acts incident to the office of the Chief Executive Officer, and shall have such additional powers and duties as may from time to time be assigned to him by the Board. When authorized by the Board, the Chief Executive Officer may sign and execute, in the name of the Corporation, deeds, mortgages, promissory notes, security agreements, pledge agreements, financing statements, bonds, contracts or other instruments authorized by the Board, except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these Bylaws to some other Officer or agent of the Corporation. The Chief Executive Officer shall be hired and/or terminated by the President ~~and/or the Dean of the UNM SOM or Nominee~~, with prior advice from the Board of Directors.

Section 87: The Vice-Presidents. The Board may elect one or more Vice-Presidents. At the request of the President ~~and Chief Executive Officer~~, or in his absence or disability, the Chief Executive Officer and/or the Vice-Presidents, in the order designated by the Board and the President ~~and Chief Executive Officer~~, shall perform all the duties of the President ~~and Chief Executive Officer~~ and and, when so acting, shall have all the powers and be subject to all the restrictions upon the President ~~and Chief Executive Officer~~. When authorized by the Board, any Vice-President (s) may also sign and execute, in the name of the Corporation, deeds, mortgages, bonds, contracts, or other instruments authorized by the Board, except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these Bylaws to some other Officer or agent of the Corporation. The Vice-Presidents shall perform such other duties as from time to time may be assigned to them by the Board and/or by the President and the Chief Executive Officer.

Section 8: Chief Financial Officer. The Chief Financial Officer shall report to the President ~~and Chief Executive Officer~~ and shall have charge and custody of, and be responsible for, all the funds of the Corporation and shall keep or cause to be kept and shall be responsible for the keeping of accurate records of the assets, liabilities and transactions of the Corporation. He/she shall deposit all moneys and other valuable effects of the Corporation in the name of and to the credit of the Corporation in accordance with accounting procedures approved by the Board, consistent with the policies



of the UNM, in such banks, trust companies, or other depositories as may be approved by the Board. He/she shall disburse the funds of the Corporation based upon proper vouchers for such disbursements. In general, he shall perform all the duties incident to the office of Chief Financial Officer and such other duties as may from time to time be assigned to her/him by the Board of Directors, ~~and/or the President,~~ and and/or the Chief Executive Officer. If required by the Board, the Chief Financial Officer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board shall determine. The expense of such bond shall be paid by the Corporation.

Section 9: **Secretary.** The Board shall elect a Secretary who shall report to the ~~President and Chief Executive Officer~~ Chairman of the Board and act as Secretary of, and keep the Minutes of all meetings of the Board and of the Member in one or more books provided for that purpose; and whenever required by the ~~President and Chief Executive Officer,~~ shall perform like duties for any Committee, provided that in the absence of the Secretary, the Member or a majority of the Directors present at any meeting thereof may designate any person to act as Secretary for such meeting. The Secretary shall see that all notices are duly given in accordance with these Bylaws and as required by law; he shall be custodian of the Seal of the Corporation and shall affix and attest the Seal to any and all documents specifically or generally authorized by the Board to be executed on behalf of the Corporation under its Seal. He shall have charge of the books, records and papers of the Corporation relating to its organization as a Corporation, and shall see that all reports, statements and other documents required by law are properly kept or filed, except to the extent that the same are to be kept or filed by the Chief Financial Officer. In general, he shall perform all the duties incident to the office of Secretary and such other duties as may from time to time be assigned to him by the Board and by the ~~President and Chief Executive Officer.~~

#### **ARTICLE V: COMMITTEES**

Section 1: **Executive Committee.** A majority of the initial Directors set forth in the Articles of Incorporation, present at a meeting of the Board at which there is a quorum may initially appoint an Executive Committee to serve during the interim until the first Annual Meeting of the Board, and thereafter, the Executive Committee shall be appointed annually at the Annual Meeting of the Board by a majority of the Directors present at a meeting of the Board at which there is a quorum. The Executive Committee shall consist of the Chairman of the Board, the Senior Associate Dean of Clinical Affairs of the UNM SOM, and one of the members of the Board referenced in Section 8(c) of Article III. The Chairman of the Board shall serve as the chairperson of the Executive Committee and the Senior Associate Dean of Clinical Affairs of the UNM SOM shall serve as vice chairperson of the Executive Committee. Vacancies in members of the Committee may be filled by a majority of the Directors present at a meeting of the

Board at which there is a quorum, with the concurrence of the President and Chief Executive Officer. Except for those members serving on the Executive Committee by virtue of their office, any member of the Executive Committee may be removed from membership on said Committee at any time with or without cause by a vote of the majority of the Directors present at any meeting of the Board at which there is a quorum.

The Executive Committee shall, during the intervals between meetings of the Board, possess and exercise all of the powers of the Board in the management of the affairs and property of the Corporation, except that the Executive Committee may not take or possess the authority to take any of the actions proscribed in Section 7 of this Article. The presence of a majority of the members of the Executive Committee shall be necessary and sufficient to constitute a quorum, and the act of a majority of the members of the Executive Committee present at a meeting at which there is a quorum shall be the act of the Executive Committee. The Executive Committee shall keep full and fair records and accounts of its proceedings and transactions. All actions by the Executive Committee shall be reported to the Board at its next meeting succeeding such action and shall be subject to revision and alteration by the Board, provided that no rights of third persons shall be affected by any revisions or alteration.

Section 2: **Finance Committee.** A majority of the whole Board may appoint a Finance Committee consisting of at least three Directors and such Committee shall recommend or determine the form, time, and manner in which funds of the Corporation shall be invested, as such majority shall authorize. The Board shall enact rules and regulations for governance of the Finance Committee and the Finance Committee shall report to the Board as the Board shall require.

Section 3: **Audit Committee.** A majority of the whole Board will appoint a Audit Committee consisting of at least three Directors, one of whom will be one of whom will be the Non-Positional Director appointed pursuant to Section 8(e) of Article III of these Bylaws who shall chair the Audit Committee. . The basic purpose and responsibility of the Audit Committee shall be to advise and assist the Board in fulfilling its responsibilities to the Corporation and the Member in connection with monitoring the integrity of this Corporation's financial statements, financial and accounting practices, internal controls, business ethics, and compliance with laws, regulations, and policies that may have a material impact on the financial statements of the Corporation. In this connection, the Audit Committee will review and assess the qualitative aspects of financial reporting, the Corporation's processes to manage business and financial risk, and compliance with significant applicable legal, ethical, and regulatory requirements. The Audit Committee shall, when necessary, work in collaboration with the Internal Audit Department of the Member and shall report to the Board as the Board shall require and to Audit Committee of the Regents as the Regents may require.

Section 4: **Other Committees.** A majority of the Directors present at a meeting of the Board at which there is a quorum may from time to time, by Resolution, create such other Committees of Directors, Officers, UNM SOM faculty members or employees, with such functions, powers, and duties as the Board shall determine. The Board shall enact rules and regulations for the governance and authority of any such Committee; provided, however, that any Committee appointed pursuant to this section which is not comprised of all Directors shall not have the power of the Board.

Section 5: **Minutes of Committees.** Each Committee shall keep regular minutes of its meetings and report the same to the Board of Directors when required. All actions by any Committee formed as provided in this Article V, other than the actions by the Audit Committee, shall be reported to Executive Committee of the Board at its next meeting succeeding such action and shall be subject to revision and alteration by the Executive Committee of the Board and ultimately, the Board.

Section 6: **Meetings and Action of Committees.** Meetings and actions of Committees shall be governed by, and held and taken in accordance with, the provisions of Section 5 of Article III (place of meetings), Section 14 of Article III (by telephone), Section 3 of Article III (regular meetings), Section 4 of Article III (special meetings) Section 6 of Article III (notice and waiver of notice), Section 7 of Article III (quorum), and Section 14 of Article III (action without a meeting) of these Bylaws, with such changes in the context of such provisions as are necessary to substitute the Committee and its members for the Board of Directors and its members; provided, however, that the time of regular meetings of Committees may be determined either by resolution of the Board of Directors or by resolution of the Committee, that Special Meetings of Committees may also be called by resolution of the Board of Directors and that notice of Special Meetings of Committees shall also be given to all alternate members, who shall have the right to attend all meetings of the Committee. With the exception of the Audit Committee, the Board of Directors may adopt rules for the governance of any Committee not inconsistent with the provisions of these Bylaws.

Section 7. **Limitations of Powers of Committees.** None of the Committees of the Board created as provided in this Article V shall have the power or authority to (a) amend, alter or repeal these Bylaws, (b) elect, appoint or remove any member of any Committee or any Director or Officer of the Corporation, (c) amend the Articles of Incorporation, restate the Articles of Incorporation, adopt a plan of merger, or adopt a plan of consolidation with another corporation, (d) authorize the sale, lease, exchange or mortgage of all or substantially all of the property and assets of the Corporation, (e) authorize the voluntary dissolution of the Corporation or revoke proceedings thereof, (f) adopt a plan for the distribution of the assets of the Corporation, (g) amend, alter or repeal any resolution of the Board which by its terms provides that it shall not be amended, altered or repealed by a Committee, or (h) as otherwise provided by law, these Bylaws or by resolution of the Board. The presence of a majority of the members

of any such Committee formed by the Board as provided in this Article V shall be necessary and sufficient to constitute a quorum, and the act of a majority of the members of any such Committee present at a meeting at which there is a quorum shall be the act of such Committee.

**ARTICLE VI:**  
**AUDIT**

An annual audit of unlimited scope of all of the operations of the Corporation shall be conducted by a Certified Public Accountant, and a copy of that audit report and any support documents requested shall be made available to the Member, the Health Sciences Center Board of Directors (through its Finance, Audit, and Compliance Committee), the President of the University, the Executive Vice-President for Finance & Administration of the University, the Chancellor for Health Sciences of the UNM HSC, the Dean of the UNM SOM ~~and or the Dean of the UNM SOM's Nominee~~, the Audit Committee of the Regents, and the New Mexico Public Regulation Commission.

**ARTICLE VII:**  
**MISCELLANEOUS PROVISIONS**

Section 1: **Offices**. The Board may establish, from time to time, one or more offices of the Corporation at any place or places within the State of New Mexico, and may maintain such office or offices for such period or periods of time as it may deem expedient.

Section 2: **Fiscal Year-End**. The Fiscal Year of the Corporation shall end on June 30 in each year.

Section 3: **Commercial Paper**. All checks, drafts and other orders for the payment of money out of the funds of the Corporation shall be executed on behalf of the Corporation by such Officer or Officers, or employee or employees, as the Board may, by Resolution, from time to time determine.

Section 4: **Deposits**. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust company or other depositories as the Board with the concurrence of the President and /or the Chief Executive Officer may from time to time select or as may be selected by any Officer or employee of the Corporation to whom such power may from time to time be delegated by the Board with the concurrence of the President and /or the Chief Executive Officer; and for the purpose of such deposit, any Officer or any employee to whom such power may be delegated by the Board with the concurrence of the President and /or the Chief Executive Officer, may endorse, assign and deliver checks, drafts and

other orders for the payment of money which are payable to the order of the Corporation.

**ARTICLE VIII:  
SEAL**

The Corporate Seal of the Corporation shall be circular in form and shall have inscribed around the border the name of the Corporation, and in the center, the words "Corporate Seal, State of New Mexico 2007" shall be inscribed. If and when so directed by the Board, a duplicate of the seal may be kept and used by such other Officer or employee of the Corporation as may be designated.

**ARTICLE IX:  
AMENDMENT OF BYLAWS**

The Bylaws may be amended by the Board of Directors at any Annual, Quarterly, or Special Meeting. Directors shall be entitled to at least ten- (10) days' notice in writing by mail, or in person of the meeting time and place at which the amendment is to be voted upon. The written notice must include a copy of the proposed amendment. No amendment to the Bylaws shall be effective until approved by the Regents. These Bylaws may also be amended in whole or in part by formal action of the Regents acting as the Member.

We certify that the above Bylaws of the Corporation were adopted by the Board of Directors on February 14, 2007, and approved by the Regents on February 14, 2007 and the above and foregoing Second Amended and Restated Bylaws of the Corporation were adopted by the Board of Directors on July~~October~~ \_\_\_\_, 2012~~9~~, and approved by the Regents on August \_\_\_\_, 2012~~November 7, 2010~~.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Secretary

APPROVED BY THE REGENTS OF THE  
UNIVERSITY OF NEW MEXICO ON  
\_\_\_\_\_, 2012<sup>0</sup>

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President of the Board of Regents of the  
University of the New Mexico



*Department of Emergency Medicine*

Michael Richards, MD, MPA

UNM Health Sciences Center Chancellor and Dean of the School of Medicine, Paul Roth, M.D., has announced the appointment of Michael Richards, MD, MPA, as the new Executive Physician-in-Chief of the University of New Mexico (UNM) Health System.

Dr. Richards is a Professor of Emergency Medicine and has served as the Chair of the Department of Emergency Medicine for the past five years and is completing his second term as Chief of Staff of UNM Hospital. Dr. Richards has an extensive background as an administrator and physician leader, to include positions such as the Director of the UNM Center for Disaster Medicine and Medical Director for the New Mexico Department of Health EMS Bureau.

In this new position, Dr. Richards will serve as the UNM Health System senior physician leader and will report directly to Chancellor Roth as the Health System Chief Executive Officer. Dr. Richards will work in close collaboration with the Health System Chief Operations Officer, Mr. Steve McKernan. As the Executive Physician-in-Chief, Dr. Richards will serve as a key leader for the translation of the strategic plan and vision into structure, function, and operational plans. He will also be responsible for helping the Health System achieve alignment and integration across all operational elements.



## NEWS RELEASE

July 17, 2012

For More Information, Contact Cindy Foster (505) 272-0260

### **Thomas Williams, M.D., Named New UNM Health Sciences Center School of Medicine Executive Vice Dean**

UNM Health Science Center Chancellor and Dean of the School of Medicine, Paul Roth, M.D., has announced the appointment of Thomas Williams, M.D. as the new Executive Vice Dean of the School of Medicine.

For the past four years, Dr. Williams has served as the Chair of the Department of Pathology. He is a member of the Board of Directors of the UNM Medical Group, TriCore Reference Laboratories, and the National Center for Genome Resources. He is the chair of the College of American Pathologists Pharmacogenomics Education Committee.

In his new role, Williams will have expanded responsibilities and authority to help the academic departments and departmental chairs fulfill their mission areas of education, research and patient care. This expanded role for the Executive Vice Dean will include being the top administrative officer for the UNM Medical Group.

Serving at the discretion of the Dean, Dr. Williams will be responsible for developing and implementing the vision and strategic goals of the School of Medicine as well as conducting the day-to-day operations.

Since December of 2011, the Health System has been engaged in a comprehensive strategic planning process with a goal of developing a clinical strategic plan for the UNM Health System, its hospitals, clinics and providers, to guide the delivery of health care services in the local community and throughout New Mexico and to maximize our potential to secure our vision of achieving more progress in healthcare than any other state by 2020, said Roth.

"An essential aspect of our strategic planning requires us to modify how our upper management is structured so we can implement the transformational changes required in the new era of health care," said Chancellor Roth.

The Executive Vice Dean will work with each of the Department Chairs, Center Directors, Senior Associate Deans and other administrative staff to ensure the smooth operations of the School of Medicine in all areas, including:

- Undergraduate Medical Education
- Graduate Medical Education
- Continuing Medical Education
- Biomedical Sciences Graduate Programs



Health Professions and Public Health Programs  
Research  
School of Medicine Clinical programs within the UNM Health System.

Dr. Williams has been a member of the faculty in the Department of Pathology of the School of Medicine since 1991. He received his M.D. from UNM and completed a pathology residency at the University of Pennsylvania where he also served as chief resident of Anatomic Pathology in the Department of Pathology & Laboratory Medicine. His post graduate training included an Immunobiology Training Fellowship sponsored by the National Institute of Allergy and Infectious Diseases. Dr. Williams is a molecular pathologist who founded the first clinical molecular diagnostics laboratory at UNM Hospital. His research has been centered on immunogenetics: the study of genes and proteins that control the immune response and the immune reaction to transplanted organs such as kidneys and bone marrow. He actively teaches technologists, medical students, residents, and clinical fellows.

"This appointment is a reflection of Dr. Williams' many years of dedicated service at UNM as well as his tremendous contribution to our academic and clinical missions," said Chancellor Roth. "These are exciting times to be at the Health Sciences Center and we look forward to the new contributions Dr. Williams will be making."

-30-

**NEW MEXICO HIGHER EDUCATION DEPARTMENT**  
**Research & Public Service Project (RPSP) and other Funding Requests**  
**New & Expansion Program Requests**  
**FY14 (July 2013 - June 2014)**  
**NEW/EXPANSION PROGRAMS REQUEST COVER SHEET**

*Print, sign, and submit packet to NHEED per instructions by 07/12*

**Institution:** University of New Mexico Health Sciences Center  
**Submitted by Institution's Chief Financial Officer:**  
**Name/Title:** Ava Lovell, HSC Senior Executive Officer for Finance and Administration  
**Signature:** *Ava J. Lovell*  
**Date approved by Governing Board -->**  
**Submission Date -->** 07/31/12

**NEW Program**

Rank	Program/Project Title	Total requested General Fund Appropriation for FY14	Budget Exhibit *
1	Hepatitis Community Health Outcome - Project ECHO	\$ 1,600,000.00	16
2	Out-of-County Indigent Fund	\$ 835,600.00	17
3			
4			
5			
6			
7			
8			
9			
10			
<b>Total Funding Request \$</b>		<b>2,435,600.00</b>	<b>0</b>

Please insert rows as necessary.

\* Indicate in which Exhibit this request will be found in Institution's Operating Budget:  
 10-14 = I&G; 16 = Research; 17 = Public Service; 21 = Athletics; and 22 = Independent Operations

**RESEARCH AND PUBLIC SERVICE PROJECT  
FY14 Program Overview Report**

**INSTITUTION:** UNM HSC

**PROGRAM TITLE:** Project ECHO

**PROGRAM CONTACT NAME/TITLE:** Sanjeev Arora, MD

**PROGRAM CONTACT NUMBER:** 272-2808

**APPROVAL SIGNATURE:** *Ana J. Loull*

**TITLE:** HSC Senior Executive Officer for Finance and Administration

1. Is this a continuation of an existing RPSP at FY13 funding level, expansion of an existing RPSP or a new RPSP? (Put an X in the box after the correct answer.)

Continuation	<input type="checkbox"/>	Expansion of existing RPSP	<input checked="" type="checkbox"/>	New RPSP	<input type="checkbox"/>
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2. What type of project is this? (Put an X in the box after the correct type.)

Research	<input checked="" type="checkbox"/>	Public Service	<input type="checkbox"/>	Academic	<input type="checkbox"/>	Athletics	<input type="checkbox"/>	Clinical	<input type="checkbox"/>
Economic Development <input type="checkbox"/> Other <input type="checkbox"/> (If this box is checked, please explain in the space below)									

3. Number of years the project has received General Fund support:         
(Disregard if new program) 8

4. Amount of General Fund Support Requested for FY14:

FY13 Appropriation	\$ <u>966,900</u>
FY14 Expansion Request	\$ <u>1,600,000</u>
<b>Total:</b>	<b>\$ <u>2,566,900</u></b>

5. Program expansion request justification

(Justify how expansion funding will improve program and the consequences of not funding expansion request):

32 of 33 counties in New Mexico are designated as Medically Underserved Areas. Subspecialty care for common, chronic, complex diseases is only available in many of these

## **RESEARCH AND PUBLIC SERVICE PROJECT FY14 Program Overview Report**

counties by traveling to the State's only academic medical center, UNMHSC. New Mexico has a high proportion of residents who are poor (19.3% vs. 13.2% nationally, and uninsured (23.2% versus 15.4% nationally). Approximately two-thirds of the State's population lives in rural areas, while two-thirds of physicians are located in urban areas. As a result, many citizens experience lengthy delays and extraordinary costs associated with subspecialty consultation, and many underserved citizens simply cannot access subspecialty care.

Project ECHO extends subspecialty consultation to rural and frontier areas by partnering experts at UNMHSC with primary care providers in those areas, so that care can be delivered to the patient by their own provider, in their own communities. This results in improved access to subspecialty care for thousands of New Mexico citizens.

Project ECHO's clinical safety and effectiveness was proven in a multiyear study, recently published in the *New England Journal of Medicine*<sup>1</sup>. This study demonstrated that Hepatitis C care delivered by primary care providers in rural New Mexico under the aegis of Project ECHO is as safe and as effective as care delivered at the UNMHSC Hepatology Clinic. Also in 2011, Project ECHO was selected for publication as a quality and access innovation, in the national journal *Health Affairs*, a multidisciplinary peer-reviewed journal dedicated to the exploration of domestic health policy and systems change<sup>2</sup>. Project ECHO has been implemented by the Veterans Health Administration in seven VISNs (Veteran's Integrated Service Networks), including the New Mexico Veterans Health Administration.

Since FY 2007, Project ECHO has received funding from the New Mexico Department of Health to support improved access to subspecialty care for patients in rural and underserved regions of New Mexico. In FY 2009, Project ECHO received \$1,530,000 from the NM DOH. In FY 2010, Department of Health funding was reduced to \$250,000, and in FY 2011, this was further reduced to \$100,000. This \$1,430,000 shortfall has been temporarily and partially absorbed by our other grants, all of which are scheduled to run out during FY12.

Fully funding Project ECHO will continue to provide subspecialty care to New Mexicans in rural and underserved areas throughout the State. In addition, we will be able to further expand subspecialty care via the Project ECHO model in the areas of palliative (end-of-life) care, geriatrics, and heart failure, three additional disease states that dramatically impact healthcare costs and quality when untreated. [*Heart failure alone accounted for 11.9 million dollars in*

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<sup>1</sup> Arora, S., Thornton, K., Murata, G., Deming, P., Kalishman, S., Dion, D., Parish, B., Burke, T., Pak, W., Dunkelberg, J., Kistin, M., Brown, J., Jenkusky, S., Komaromy, M., Qualls, C. "**Outcomes of Treatment for Hepatitis C Virus Infection by Primary Care Providers.**" *New England Journal of Medicine* 364: 2199-207. Print.

<sup>2</sup> Arora, S., Kalishman, S., Dion, D., Som, D., Thornton, K., Bankhurst, A., Boyle, J., Harkins, M., Moseley, K., Murata, G., Komaromy, M., Katzman, J., Colleran, K., Deming, P., Yutzy, S. "**Partnering Urban Academic Medical Centers and Rural Primary Care Clinicians to Provide Complex Chronic Disease Care.**" *Health Affairs* 30.6 (2011): 1176-184. Print.

## **RESEARCH AND PUBLIC SERVICE PROJECT FY14 Program Overview Report**

*Medicaid expenditures in 2007 (NCSL); 12/33 counties in NM have greater incidence than the national average.]*

Failure to fund Project ECHO will result in a substantial reduction, and in some cases elimination, of access to subspecialty care for to patients with hepatitis C, asthma, diabetes, HIV/AIDS, pediatric obesity, chronic pain, substance use disorders, asthma, rheumatoid arthritis, cardiovascular conditions and mental illness.

*[In the case of Chronic Pain ECHO Clinic, we provide access to the only interdisciplinary pain team in the state. A substantial component of our activity is related to reducing injudicious prescription of opiates. In a multi-state study of 2003, rates of opiate-related drug misuse deaths in 2003 ranged from 7.2 per 100,000 population in New Hampshire to 11.6 per 100,000 population in New Mexico and most opiate-related drug misuse deaths involved multiple drugs. <http://oas.samhsa.gov/2k6/opiateDeaths.cfm> Failure to fund Project ECHO will remove access to the only interdisciplinary pain team in the state.]*

### **6. Program Description:**

**(Provide a detailed description of what the program does, i.e. mission and Scope and describe how the program supports specific elements in the institution's strategic plan.)**

Project ECHO (Extension for Community Healthcare Outcomes) improves access to subspecialty care for underserved patients in urban, rural and frontier areas in New Mexico through telehealth consultation between experts at the University of New Mexico Health Sciences Center and primary care providers working in community-based clinics and Federally Qualified Health Centers.

Common, chronic, complex diseases place an enormous burden on the healthcare system. Few rural communities can attract and maintain the subspecialty care necessary to treat many of these diseases, and as a consequence, healthcare costs rise exponentially and health quality deteriorates. In New Mexico, a number of common, chronic and complex diseases create this burden and hardship. Hepatitis C, chronic pain, arthritis, cardiovascular disease, substance abuse and mental health disorders all contribute significantly to poorer health outcomes and increased costs to the healthcare system. By providing specialty consultation to rural healthcare providers, Project ECHO bridges that gap.

### **7. Program Justification:**

**(Justify the appropriation of general fund dollars for the program by explaining the problem the program addresses, how performance will be improved, and the consequences of not funding the request):**

Answered in #5.

**RESEARCH AND PUBLIC SERVICE PROJECT  
FY14 Program Overview Report**

8. **Program Goals:**(List the goals for the program as they appear in the **Performance Monitoring Plan**) The goal of Project ECHO is to expand access to subspecialty consultation for underserved New Mexicans in rural and frontier areas. Project ECHO enables specialists at the University of New Mexico Health Sciences Center to partner with primary care clinicians in underserved areas to deliver complex specialty care to patients with hepatitis C, asthma, diabetes, HIV/AIDS, pediatric obesity, chronic pain, substance use disorders, rheumatoid arthritis, cardiovascular conditions and mental illness.

9. **Does the program generate student credit hours? Yes \_\_\_ No X**  
**If yes, how many were generated in the 10-11 school year? \_\_\_\_\_**

10. **Does the program generate student credit hours? Yes \_\_\_ No X**  
**If yes, how many were generated in the 11-12 academic year?\_\_\_\_\_**

11. **Accomplishments:**  
**List any other specific accomplishments (not noted in the performance measures) by this program in the 11-12 to date.**

12. **Other:**  
**Does General Fund support for the project generate additional external funding? Yes X No \_\_\_** If yes, identify the source and amount of external funds generated in FY11. **If the external funding comes from a grant, identify the granting entity, award number and date.** In FY11, Project ECHO has received \$500,000 from the Agency for Healthcare Research and Quality and \$500,000 from the Veterans Health Administration. Since 2004, Project ECHO has been able to leverage these resources to bring in an addition \$10,000,000 in Federal and private resources to provide service to underserved patients, including \$5,000,000 from the Robert Wood Johnson Foundation, \$4,500,000 from the Agency for Healthcare Research and Quality in three separate Federal research grants, and \$500,000 from the Veteran's Health Administration.

**[ATTACH PERFORMANCE MONITORING PLAN, PERFORMANCE MEASURES, FUNDING HISORY AND BUDGET DATA FORMS TO THIS DOCUMENT FOR COMPLETE RPSP SUBMISSION. SUBMISSION MUST BE APPROVED BY INSTITUTION'S GOVERNING BOARD.]**

**NEW MEXICO HIGHER EDUCATION DEPARTMENT  
FY14 Performance Monitoring Plan**

**NEW EXPANSION PROGRAMS ONLY**

<b>Institution Name:</b>	University of New Mexico Health Sciences Center
<b>Program Name:</b>	Hepatitis Community Health Outcomes - Project ECHO
<b>Measure(s):</b>	See Performance Measures Tab
<b>Program Description:</b>	Project ECHO was first funded in 2007. It was created to address the serious shortage of subspecialty care in New Mexico. Project ECHO extends subspecialty consultation to rural and frontier areas by partnering experts at the HSC with primary care providers in rural and frontier areas, so that care can be delivered to the patient by their own provider, in their own communities.
<b>Program Mission:</b>	The goal of Project ECHO is to expand access to subspecialty consultation for underserved New Mexicans in rural and frontier areas. Project ECHO enables specialists at the University of New Mexico Health Sciences Center to partner with primary care clinicians in underserved areas to deliver complex specialty care to patients with hepatitis C, asthma, diabetes, HIV/AIDS, pediatric obesity, chronic pain, substance use disorders, rheumatoid arthritis, cardiovascular conditions and mental illness. 32 of 33 counties in New Mexico are designated as Medically Underserved Areas. Subspecialty care for common, chronic, complex diseases is only available in many of these counties by traveling to the State's only academic medical center, UNMHSC. New Mexico has a high proportion of residents who are poor (19.3% vs. 13.2% nationally, and uninsured (23.2% versus 15.4% nationally). Approximately two-thirds of the State's population lives in rural areas, while two-thirds of physicians are located in urban areas. As a result, many citizens experience lengthy delays and extraordinary costs associated with subspecialty consultation, and many underserved citizens simply cannot access subspecialty care.  Common, chronic, complex diseases place an enormous burden on the healthcare system. Few rural communities can attract and maintain the subspecialty care necessary to treat many of these diseases, and as a consequence, healthcare costs rise exponentially and health quality deteriorates. In New Mexico, a number of common, chronic and complex diseases create this burden and hardship. Hepatitis C, chronic pain, arthritis, cardiovascular disease, substance abuse and mental health disorders all contribute significantly to poorer health outcomes and increased costs to the healthcare system. By providing specialty consultation to rural healthcare providers, Project ECHO bridges that gap.
<b>Program Scope:</b>	<b>Data Sources and Methodology:</b> Sources of data are the internal record keeping tools of Project ECHO. Source data is maintained by clinical nurse educators for each clinic.  Dr. Sanjeev Arora has ultimate responsibility for data collection, analysis, quality and reporting.  Data is collected via database tools that are populated as data events take place.  Data is collected during each telehealth clinic, outreach activities and trainings. It will be reported to NMHED annually. Systematic mixed methods are designed/customized for collecting, analyzing and using information to document progress, answer questions, measure self-efficacy & knowledge and provide details about participants, projects, programs, particularly about effectiveness and efficiency. Data collection is an on-going process. Data can be affected by unforeseen variables.
	<b>1. MEASURE SOURCE:</b> List and describe the data source(s) for the measure. Identify who will maintain the source document.
	<b>2. RESPONSIBILITY:</b> Describe who will be responsible for data collection, analysis, quality, and for reporting data.
	<b>3. METHODOLOGY:</b> Describe the methodology used to collect the data. (Type of Data and Source)
	<b>4. DATA COLLECTION FREQUENCY:</b> Describe the time frame for data collection and reporting (e.g., the data will be collected monthly and reported to NMHED annually).
	<b>5.</b> State the appropriateness of the measuring in relation to the purpose for which it is being used.
	<b>6.</b> Clearly define the measure and whether data are complete.
	<b>7.</b> Describe any limitations or shortcomings of the data.

**NEW MEXICO HIGHER EDUCATION DEPARTMENT**  
**FY14 R-SP Performance Measures NEW/EXPANSION Programs**

Institution:		Program Title: UNM HSC Hepatitis Community Health Outcomes - Project ECHO		
Goal/Obj #	Measure #	Performance Measure	Target FY14	Summary of Results
Definition		Provide the measure title.	What is the target of this measure for the FY14 funding request?	Provide the reasons the target was exceeded, met or not met for each measure.
Line	1	OP	3000	Exceeding Target measure presumes full funding of the request.
	2	OP	9000	Original Benchmark of 500 established by first year tracking of continuing education units in other diseases. Target of 9000 presumes full funding of the request.
	3	OC	2500	Dramatic increase reflects demand for ECHO consultation. Targets for FY14 presume full funding of the request.
	4	OP	13	This measure remains flat as there are 19 clinics that provide direct best practice protocols, and within Project ECHO, a process of developing and maintaining/ updating best practice protocols has been established. New clinics coming on line in FY14 will have best practice protocols established as they come on line.
	5	OP	3500	Increases represents current demand within New Mexico. We expect the demand to remain steady, presuming full funding of the request.
	6	OP		All of the mentioned clinics have now established clinical schedules that meet the needs of rural providers, and there is capacity for increased numbers of case presentations within clinics. So the total number of clinics held is not expected to rise significantly. Target of the 300 goal presumes full funding of the request.
	9			
	10			
	11			
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	16			



**NEW MEXICO HIGHER EDUCATION DEPARTMENT**  
**Research & Public Service Project (RPS) and other Funding Requests**  
 FY14 (July 2013 - June 2014)

BUDGET DATA - New/Expansion Program Request  
 Please Provide One (1) Sheet for Each NEW/EXPANSION Project Request

Web/Unit: UNM Health Sciences Center  
 Program/Project Title: **PROSTATE CALCULUS/ HEALTH OUTCOMES PROJECT (CPO)**

	FY12 Actual		FY13 Budget*		FY14 Request		Comment
	Amount		Amount		Amount		
<b>Revenues/Transfers:</b>							
General Fund Appropriation/Request / TSF (1)	860,000		986,900		2,566,900		\$1,500,000 additional funding is requested for FY14, to be added to FY13 Recurring GF Appropriation.
Land & Permanent Fund or Local Property Taxes							
Tuition and Fees							
Other Revenue (insert & specify below) (2)							
Agency/entify	735,295		182,760		TBD		
Federal Grants/contracts - include grant period	951,562		4,845,039		TBD		
Agency/entify							
Private grants/contracts - provide grant period	1,732,366		2,809,762		TBD		
Agency/entify							
Fund Balance (specify)	957,439				TBD		
Transfers (specify)	89,767		194,421		TBD		
<b>Total Revenues/Transfers</b>	<b>5,326,449</b>		<b>8,998,882</b>		<b>2,566,900</b>		
<b>Expenditures:</b>							
Faculty Salaries	4.00	728,092	8.25	1,415,539	2.00	360,000	
Professional Salaries	15.43	900,533	19.70	1,280,596	7.55	448,827	
Other Staff Salaries	19.00	736,121	10.28	401,260	22.23	848,696	
Student Salaries (GA/TA)	1.58	34,467	1.00	22,439	1.91	38,250	
Fringe Benefits		583,766		1,312,626		481,148	
Supplies and Expenses		906,221		3,210,127		212,434	
Travel		124,915		(53,341)		15,000	
Equipment		28,866		(13,667)			
Other Expenditures (specify) Contract Services		355,175		1,423,293		182,545	
<b>Total Expenditures</b>	<b>40.01</b>	<b>4,358,156</b>	<b>39.23</b>	<b>8,998,882</b>	<b>33.49</b>	<b>2,566,900</b>	
Difference		<b>928,293</b>					
*NOTE: FY13 BUDGET INCLUDES RESTRICTED GRANTS AND CONTRACTS THAT SPAN MULTIPLE FISCAL YEARS.							
*Note: All highlighted cells are protected formulas.							
*Note: All revenue sources s/b included							

## EXISTING PROGRAM FUNDING HISTORY

Program Code:	To be established	Institution:	UNM HSC	Program Title:				
	Statutory Citation			Project Echo- Hepatitis C Community Health Outcomes				
	Laws Year	Chapter	Section	Appropriation Bill Number	Appropriation Language	Sponsored Bill Number	Original Appropriation	Current Appropriation
1	FY 2013			HB2	Hepatitis C, Community Health		966,900	966,900
1	FY 2012			HB2	Hepatitis C, Community Health		860,000	860,000
2	FY 2011			HB2	Hepatitis C, Community Health		943,800	913,200
3	FY 2010			HB2	Hepatitis C, Community Health		954,000	949,000
4	FY 2009			HB2	Hepatitis C, Community Health		900,000	900,000
5	FY 2009			SB165	Hepatitis C, Community Health		50,000	48,750
6	FY 2008			HB2	Hepatitis C, Community Health		550,000	550,000
7	FY 2007			HB2	Hepatitis C, Community Health Outcomes		150,000	150,000
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18								
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Insert lines as necessary

**RESEARCH AND PUBLIC SERVICE PROJECT  
FY14 Program Overview Report**

**INSTITUTION:** University of New Mexico Hospital

**PROGRAM TITLE:** Out of County Indigent Fund

**PROGRAM CONTACT NAME/TITLE:** Bonnie White, Exec Dir Financial  
Planning and Analysis

**PROGRAM CONTACT NUMBER:** 272-0522

**APPROVAL SIGNATURE:** *Bonnie White*

**TITLE:** HSC Senior Executive Officer for Finance and Administration

1. Is this a continuation of an existing RPSP at FY13 funding level, expansion of an existing RPSP or a new RPSP? (Put an X in the box after the correct answer.)

<b>Continuation</b> <input type="checkbox"/> <b>Expansion of existing RPSP</b> <input checked="" type="checkbox"/> <b>New RPSP</b> <input type="checkbox"/>
---

2. What type of project is this? (Put an X in the box after the correct type.)

<b>Research</b> <input type="checkbox"/> <b>Public Service</b> <input checked="" type="checkbox"/> <b>Academic</b> <input type="checkbox"/> <b>Athletics</b> <input type="checkbox"/> <b>Clinical</b> <input type="checkbox"/> <b>Economic Development</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/> (If this box is checked, please
--

3. Number of years the project has received General Fund support: 36  
(Disregard if new program)

4. Amount of General Fund Support Requested for FY14:

FY13 Appropriation	\$ <u>664,400</u>
FY14 Expansion Request	\$ <u>835,600</u>
Total:	\$ <u>1,500,000</u>

5. Program expansion request justification

(Justify how expansion funding will improve program and the consequences of not funding expansion request):

UNM HSC is projecting to provide nearly \$11 million in costs to Out of County Indigent patients in fiscal year 2014. As the only Level 1 Trauma Center for the State of New

## **RESEARCH AND PUBLIC SERVICE PROJECT FY14 Program Overview Report**

Mexico and the State's primary safety net hospital, UNMH provides extensive health care services to the State's indigent populations. The OOCI Fund is the only funding source for this patient population. UNMH has experienced a 48% increase in uncovered costs associated with OOCI patients since the \$7.7 million reported for fiscal year 2009. An increase in OOCI funding to UNMH will allow the Hospital to continue to provide health care to the State's indigent population.

### **6. Program Description:**

(Provide a detailed description of what the program does, i.e. mission and Scope and describe how the program supports specific elements in the institution's strategic plan.)

Our mission is to provide an opportunity for all New Mexicans to obtain an excellent education in the health sciences. We will advance health sciences in the most important areas of human health with a focus on the priority health needs of our communities. As a majority-minority state, our mission will ensure that all populations in New Mexico have access to the highest quality health care.

The Out-of-County Indigent Fund allows UNM Hospitals to fulfill that mission for indigent patients who do not reside in Bernalillo County.

### **7. Program Justification:**

(Justify the appropriation of general fund dollars for the program by explaining the problem the program addresses, how performance will be improved, and the consequences of not funding the request):

The cost and volume of services provided to indigent patients in New Mexico continues to be significant. UNM HSC absorbs a disproportionately high volume of New Mexico's indigent patients. Throughout the state, more services are directed to UNM HSC with minimal payments. Often, UNM HSC provides unique services not offered in other counties or by other New Mexico providers. UNM Hospital operates as New Mexico's only Level One Trauma center for both children and adults in the state. UNM HSC also provides pediatric specialty care through the Children's Hospital of New Mexico and operates the only Pediatric Emergency Room in the state. UNM Hospital has one of the state's only extra-corporeal membrane oxygenation (ECMO) program, which treats respiratory failure in pediatric patients, as well as in adult patients who contract Hanta virus. With overall charity care growing in our state, and many counties not having sufficient funds to pay UNM HSC for the care it provides, UNM HSC is experiencing significant funding shortfalls. It is our request that the Out-of-County Indigent Fund be increased to offset the costs associated with providing these services. This will help UNM HSC continue to provide unique and essential services throughout the state by receiving greater allocations to cover the cost of this care.

**RESEARCH AND PUBLIC SERVICE PROJECT  
FY14 Program Overview Report**

**8. Program Goals:**

(List the goals for the program as they appear in the Performance Monitoring Plan)

To provide resources to help ensure that UNM HSC will be financially able to continue providing care for New Mexicans regardless of their ability to pay.

To reimburse UNM HSC for medical costs incurred while caring for financially indigent non-Bernalillo county residents.

9. Does the program generate student credit hours? Yes \_\_\_ No X

If yes, how many were generated in the 10-11 school year? \_\_\_\_\_

10. Does the program generate student credit hours? Yes \_\_\_ No X

If yes, how many were generated in the 11-12 academic year? \_\_\_\_\_

**11. Accomplishments:**

List any other specific accomplishments (not noted in the performance measures) by this program in the 11-12 to date.

**12. Other:**

Does General Fund support for the project generate additional external funding? Yes X

No \_\_\_ If yes, identify the source and amount of external funds generated in FY11. If the external funding comes from a grant, identify the granting entity, award number and date.

[ATTACH PERFORMANCE MONITORING PLAN, PERFORMANCE MEASURES, FUNDING HISTORY AND BUDGET DATA FORMS TO THIS DOCUMENT FOR COMPLETE RPSP SUBMISSION. SUBMISSION MUST BE APPROVED BY INSTITUTION'S GOVERNING BOARD.]

# NEW MEXICO HIGHER EDUCATION DEPARTMENT

## FY14 Performance Monitoring Plan

NEW MEXICO HIGHER EDUCATION DEPARTMENT NEW MEXICO HIGHER EDUCATION DEPARTMENT NEW MEXICO HIGHER EDUCATION DEPARTMENT	
<b>Institution Name:</b>	UNM Health Sciences Center - University of New Mexico Hospital
<b>Program Name:</b>	Out of County Indigent Fund
<b>Measure(s):</b>	Cost of care provided to OOCI patients
<b>Program Description:</b>	UNM Hospital operates as New Mexico's only Level One Trauma center for both children and adults in the state. UNM HSC also provides pediatric specialty care through the Children's Hospital of New Mexico and operates the only Pediatric Emergency Room in the state. UNM HSC provides unique services not offered in other counties or by other New Mexico providers and absorbs a disproportionately high volume of New Mexico's indigent patients.
<b>Program Mission:</b>	Our mission is to provide an opportunity for all New Mexicans to obtain an excellent education in the health sciences. We will advance health sciences in the most important areas of human health with a focus on the priority health needs of our communities. As a majority-minority state, our mission will ensure that all populations in New Mexico have access to the highest quality health care.
<b>Program Scope:</b>	UNM HSC is projecting to provide nearly \$11 million in costs to Out of County Indigent patients in fiscal year 2014. As the only Level 1 Trauma Center for the State of New Mexico and the State's primary safety net hospital, UNMH provides extensive health care services to the State's indigent populations. The OOCI Fund is the only funding source for this patient population. UNMH has experienced a 48% increase in uncovered costs associated with OOCI patients since the \$7.7 million reported for fiscal year 2009. An increase in OOCI funding to UNMH will allow the Hospital to continue to provide health care to the State's indigent population.
Data Sources and Methodology	
1. <b>MEASURE SOURCE:</b> List and describe the data source(s) for the measure. Identify who will maintain the source document.	Data is collected from UNMH's financial patient database and maintained by the Financial Planning and Analysis Department.
2. <b>RESPONSIBILITY:</b> Describe who will be responsible for data collection, analysis, quality, and for reporting data.	The Financial Planning and Analysis department at UNMH.
3. <b>METHODOLOGY:</b> Describe the methodology used to collect the data. (Type of Data and Source)	Data is collected from UNMH's financial patient database based on postings to the patient account.
4. <b>DATA COLLECTION FREQUENCY:</b> Describe the time frame for data collection and reporting (e.g., the data will be collected monthly and reported to NIMHED annually).	Cost of providing services to Out of County Indigent patients is assessed monthly via the University of New Mexico Hospital County Commissioner Report, posted online at: <a href="http://hospitals.unm.edu/about/finances/bernalillo.shtml">http://hospitals.unm.edu/about/finances/bernalillo.shtml</a>
5. State the appropriateness of the measuring in relation to the purpose for which it is being used.	The use of the financial patient database is highly appropriate; it derives from UNMH's financial statements as well as UNMH's patient billing system.
6. Clearly define the measure and whether data are complete, sufficient and error free.	The measure multiplies UNMH's cost to charge ratio against charges generated from out of county indigent patient encounters. The measure is complete as it is derived from UNMH's financial statements.
7. Describe any limitations or shortcomings of the data.	None

NEW MEXICO HIGHER EDUCATION DEPARTMENT  
 FY14 RPSP Performance Measures NEW/EXPANSION Programs

Goal #	Measure #	UNM Health Sciences Center - Univer	Program Title	Out of County Indigent Fund
Definition		Performance Measure	Target FY14	
		Exclude this measure from the	Measure the number of the patients for the State Indigent Hospital	
1	1.1	Output: # of Out-of-County indigent patients treated	10,402	
2	1.1	Output: # of Out-of-County Self-Pay/Uninsured/Uncompensated patients treated	19,683	
3	1.1	Output: Total Uncompensated (includes Self-Pay/Uninsured/Uncompensated) costs associated with NM residents residing outside of Bernalillo county	31,608,814	
4	1.1	Output: Total amount collected from the patients' home county	1,127,127	
5	1.1	Output: % of non-Bernalillo County uncompensated costs reimbursed by county indigent funds	3.6%	
6	1.1	Output: # of patient visits receiving indigent funds support from home county	408	
7	1.1	Output: Total patient costs written off for OOCI Fund	10,855,546	
8	1.1	Output: % of OOCI Patient Costs covered by the OOCI Fund (RECURRING)	12.1%	
9	1.1	Output: % of OOCI Patient Costs covered by the OOCI Fund (NON-RECURRING)	0.0%	
10				
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16				

**NEW MEXICO HIGHER EDUCATION DEPARTMENT**  
**Research & Public Service Project (RPS) and other Funding Requests**

FY14 (July 2013 - June 2014)

**BUDGET DATA - New/Expansion Program Request**

Please Provide One (1) Sheet for Each NEW/EXPANSION Project Request

University of New Mexico Health  
 College of Nursing, College of Arts

Project Number: \_\_\_\_\_  
 Project Title: \_\_\_\_\_

	FY12 Actual		FY13 Budget		FY14 Request		Comment
	Amount	FTE	Amount	FTE	Amount	FTE	
<b>Revenues/Transfers:</b>							
General Fund Appropriation/Request / TSF (1)	949,200		664,400		1,500,000		
Land & Permanent Fund or Local Property Taxes							
Tuition and Fees							
Other Revenue (insert & specify below) (2)	1,063,359		1,105,027		1,127,127		
Patients' home county funds collections							
Agency/entity							
Federal Grants/contracts - include grant period							
Agency/entity							
Private grants/contracts - provide grant period							
Agency/entity							
Fund Balance (specify)							
Transfers (specify)							
<b>Total Revenues/Transfers</b>	<b>2,032,559</b>		<b>1,769,427</b>		<b>2,627,127</b>		
<b>Expenditures:</b>							
Faculty Salaries							
Professional Salaries							
Other Staff Salaries							
Student Salaries (GA/TA)							
Fringe Benefits							
Supplies and Expenses	11,486,604		11,313,128		12,355,548		
Travel							
Equipment							
Other Expenditures (specify)							
<b>Total Expenditures</b>	<b>11,486,604</b>	<b>0.00</b>	<b>11,313,128</b>	<b>0.00</b>	<b>12,355,548</b>		
Difference	(9,454,044)		(3,543,702)		(9,728,421)		

Note: All highlighted cells are protected formulas.  
 Note: All revenue sources s/b included.



## EXISTING PROGRAM FUNDING HISTORY

Program Code:		To be established		Institution:		UNM HSC		Program Title:		Out of County Indigent Fund	
Statutory Citation											
	Laws Year	Chapter	Section	Appropriation Bill Number	Appropriation Language	Sponsored Bill Number	Original Appropriation	Current Appropriation			
1	FY 2013			HB 2	Out of County Indigent Fund		664,400	664,400			
1	FY 2012			HB 2	Out of County Indigent Fund		949,200	949,200			
2	FY 2011			HB 2	Out of County Indigent Fund		1,154,100	1,116,700			
3	FY 2010			HB 2	Out of County Indigent Fund		1,241,100	1,160,400			
4	FY 2009			HB 2	Out of County Indigent Fund		1,241,100	1,241,100			
5	FY 2008			HB 2	Out of County Indigent Fund		1,241,100	1,210,073			
6	FY 2007			HB 2	Out of County Indigent Fund		1,241,100	1,241,100			
7	FY 2006			HB 2	Out of County Indigent Fund		1,242,400	1,242,400			
8	FY 2005			HB 2	Out of County Indigent Fund		1,242,400	1,242,400			
9	FY 2004			HB 2	Out of County Indigent Fund		1,242,300	1,242,300			
10	FY 2003			HB 2	Out of County Indigent Fund		1,307,700	1,307,700			
11	FY 2002			HB 2	Out of County Indigent Fund		1,541,500	1,541,500			
12	FY 2001			HB 2	Out of County Indigent Fund		1,391,500	1,391,500			
13	FY 2000			HB 2	Out of County Indigent Fund		1,677,700	1,677,700			
14	FY 1999			HB 2	Out of County Indigent Fund		1,677,700	1,677,700			
15	FY 1998			HB 2	Out of County Indigent Fund		1,677,700	1,677,700			
16	FY 1997			HB 2	Out of County Indigent Fund		1,677,200	1,677,200			
17	FY 1996			HB 2	Out of County Indigent Fund		1,677,200	1,677,200			
18	FY 1995			HB 2	Out of County Indigent Fund		1,694,100	1,694,100			
19	FY 1994			HB 2	Out of County Indigent Fund		1,694,100	1,694,100			
20	FY 1993			HB 2	Out of County Indigent Fund		1,700,000	1,700,000			
21	FY 1992			HB 2	Out of County Indigent Fund		1,704,900	1,704,900			
22	FY 1991			HB 2	Out of County Indigent Fund		1,653,600	1,653,600			
23	FY 1990			HB 2	Out of County Indigent Fund		1,590,000	1,590,000			
24	FY 1989				Out of County Indigent Fund		1,561,200	1,561,200			
25	FY 1988				Out of County Indigent Fund		1,585,000	1,585,000			
26	FY 1987				Out of County Indigent Fund		1,486,900	1,486,900			

May 29, 2012

Sarah Nelson-Howse  
CTH Advisory Board Chair  
1127 University Blvd, NE  
Albuquerque, NM 87102

Re: Reappointment for 2<sup>nd</sup> term

To Whom It May Concern:

My three years on the Carrie Tingley Hospital board have passed very quickly and I would be happy to continue for another term. I have certainly learned a lot and enjoyed being involved in discussions of needs, wants and realities of current medical care at UNM and Carrie Tingley in particular. I believe that tremendous progress has been made in working toward a smoother, more integrated, and less duplicated system of care for the children of New Mexico who are served by Carrie Tingley. Much more work and hard decision will be needed in the coming years as this process moves forward. When I started three years ago, we had hoped to be building new facilities. Perhaps that dream may still happen while I am involved. I believe that as a special needs parent (my child with cerebral palsy is now 14 and continues to thrive despite medical fragility, nonverbal and wheelchair bound status) I a physician, though not now practicing, I am able to lend understanding of the medical needs versus financial issues and how these may not be in agreement and how hard ethical and practical decisions are required. I believe that this background allows me to be a strong but reasonable advocate for the special needs kids that require and deserve the best care from UNM and Carrie Tingley.

My interest in UNM systems is lifelong. I am a Native New Mexican who graduated from Highland High School in 1978. After undergraduate work (BS in Biology 1982) at Texas Lutheran College, I returned to Albuquerque. I then worked as an aide at Manzano Del Sol Nursing home where I got my education on the functioning and malfunctioning and politics of health care. I then pursued a degree in physiology (MS at UNM 1985) enjoying work in Clinical Research Center (CRC) at UNM and having Professor Glenn Peake, MD on my thesis committee. All of these experiences led me to medical school here at UNM (MD 1989). The family interactions in all areas of medicine lead me to choose psychiatry as a specialty and I completed my residency in general psychiatry and child and adolescent psychiatry fellowship subspecialty training here at UNM.

During many areas of training I did rotations through Carrie Tingley Hospital – surgery, peds and psych consult. Obviously, I am an advocate for children.

I did private practice (Family Institute) for 2 years then returned as Psychiatry Faculty at UNM.

My career was altered/sidetracked by parenthood. Another type of education was just beginning. My now 14 year old son is a special needs child. He had a bithalamic stroke at 9 days of age with no clear etiology. Now after 23 neurosurgeries, 1 orthopaedic surgery and 1 GI surgery, intractable seizures, visual impairment and severe cerebral palsy, Daniel is a very happy and beautiful child but clearly medically fragile and a high volume health care user. We have spent hours in many areas of UNM and Carrie Tingley. Now I am a disability advocate.

I believe the University system provides very good care in a cumbersome system. I am committed to helping families get good care (often that means helping grieving families negotiate the system, understand their diagnosis and treatments and vent their frustrations to a safe person) I do this daily through my contact as a special needs parent.

Thank you for your consideration of extending my board appointment as a parent member.

Sincerely,

Dana Allen, M.D.  
Special Needs Parent  
1909 Avenida Alturas, NE  
Albuquerque, NM 87110  
(505) 266-5981

June 6, 2012

Sarah Nelson-Howse, Chair  
CTH Advisory Board  
1127 University Blvd, NE  
Albuquerque, NM 87102

Re: Reappointment to the CTH Advisory Board

Dear Sarah:

I have enjoyed my term on the CTH Advisory Board as a Parent Member the last three years. I believe there is so much more work to achieve and would respectfully request your consideration for a second term. I am a public school teacher in Santa Fe, New Mexico, advocating for children is my passion and would like to volunteer my time and skills as a public servant.

Thank you for your consideration.

Sincerely,

---

Gabrielle Graham, Parent Member  
CTH Advisory Board

## College of Nursing Summer 2012 Graduates

### PhD

Stephen Hernandez

### MSN

Kari Allen

Donna Bornmann

Darren Hunt

Lauren Jerige-McDaniel

Jacquelyn Jones

Mary McReynolds

Margaret Osterfoss

Eric Peterson

Jennifer Ramon

Kelley Schukar

Lyudmyla Sinyenko

Ludmila Tsgelnitska

Clare Xuereb

Shihui Yang

Michelle Yazzie

Nora Yelton

### RN to BSN

Mary Brownfield

Alton Grant

Rebecca Lynn Lahr

Lorie Mina Maclver

Brittany Erin Marmion

Crystal Nicole Rath

Joy Sanders

Kimberly Stevenson

Ashlee Tubb-Martinez

Biomedical Sciences Graduate Program  
SUMMER 2012 Approval of Graduates

I move approval by the faculty of the School of Medicine in granting of a Doctor of Philosophy in Biomedical Sciences to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

Kaini, Ramesh  
Dengler, Ellen  
Varachin, Rafael  
Ho, Antoine  
King, Brenee  
Quan, Krystle

List names if dual MD/PhD candidate

N/A

I move approval by the faculty of the School of Medicine in granting of a Master of Science degree in Biomedical Sciences to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

Korzekwa, Katy  
Cotter, Maura  
Flores, Sonya  
Manzanilla, Elaine

I move approval by the faculty of the School of Medicine in granting of a Master of Science degree in Biomedical Sciences, Clinical Research List Concentration to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

Mamik, Mamta

I move approval by the faculty of the School of Medicine in granting of a Graduate Certificate in Clinical and Translational Science to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

N/A

*Dental Programs*

**I move approval of the faculty of the School of Medicine in granting of a Master of Science degree in Dental Hygiene to the following students below contingent upon satisfactory completion of the academic requirements for this degree**

Erica Clampitt	UNM ID 100239010	Summer 2012
Julieta Roybal	UNM ID 100980773	Summer 2012



UNM SCHOOL of MEDICINE

*Medical Laboratory Sciences  
Department of Pathology*

"I move approval of the faculty of the School of Medicine in granting a Bachelors of Science degree in Medical Laboratory Sciences to the students listed below contingent upon satisfactory completion of the academic requirements for this degree."

Allen Wickenkamp



Motion to the Faculty of the SOM to Approve Students for Graduation

Summer 2012

**I move approval of the faculty of the School of Medicine in granting a Master of Occupational Therapy degree to the following student, contingent upon satisfactory completion of the academic requirements for this degree.**

**Ronda Barth**

I move approval by the faculty of the School of Medicine in granting of a Doctor of Physical Therapy degree to the student(s) listed below contingent upon satisfactory completion of the academic requirements for this degree.

UNM Physical Therapy / Class of 2012  
DPT Candidate(s)

DPT
Berget, Amy
Calles, Kaitlin
Coleman, Nils
Connell, Brooke
Coufal, Ryan
Cox, Michael
Dana, Kelly
Farr, Jocelyn
Hartenberger, Tamara
Hernandez-Violante, Laura
Lovato, Robin
Lucero, Amanda
MacDonald, Jerimiah
Maito, Stephanie
Mullen, Peter
Myers, Luke
Paetz, Eryn
Rhoades, Susan
Ridenour, Benjamin
Roddy, Marisa
Roddy, Antonio
Smith, Jennifer
Zinser, Maria

I move approval by the faculty of the School of Medicine in granting of the Master of Physician Assistant Science degree to the student(s) listed below contingent upon satisfactory completion of the academic requirements for this degree.

UNM Physician Assistant Program / Class of 2012  
MPAS Candidate(s)

MPAS
Husayn Bin-Bilal
Swagata Chakraborty
Andrew Gaffney
Kristin Giordano
James Gregory
Douglas Heath
Candice Hewitt
Cathleen Hyun
Candice Kolb
Adam Newman
Mary Pickard
Elizabeth Ranker
Promise Rubio
Jonathon Vigil
Brandon Wilson

I move approval by the faculty of the School of Medicine in granting of a Master of Public Health to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

**Summer 2012**

Emily Ball, BA

Jennifer Black, BS

Rose Chavez, BS

Kathryn Chinn, BS

Keener Gabriela, BS

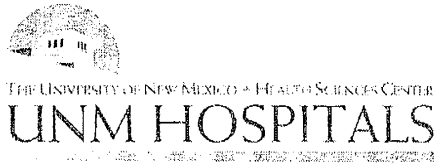
Alison McGough-Madueno, BS

Gabriela Rodrigues, BS

I move approval by the faculty of the School of Medicine in granting a Bachelors of Science degree in Radiologic Sciences to the students listed below contingent upon satisfactory completion of the academic requirements for this degree.

UNM SOM / Class of 2012  
BS Candidates  
Summer Semester

BS
Belinda Martinez
Colbi Handley
Nicole Joe
Dakota Dalton



**UNM Hospitals Board of Trustees  
Recommendation to HSC Board of Directors Finance and Audit Committee  
June 2012**

**Informational**

**(1) Community Outreach Program**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Request for three year arrangement with Community Outreach Program to provide sign language interpreter services for patients.

**Process**

Sole source vendor. Exempt under Healthcare Provider Services.

**Total Cost:** Dependent on volumes, up to \$450,000 per fiscal year.

**(2) Quality Medical Staffing**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Request for agreement with Quality Medical Staffing to provide per diem, agency nurse staff on an as needed basis. Assignments will range from one day to two weeks.

**Process**

UNM Hospital RFP of July 2007 for Per Diem Nurse Services. Multiple agencies selected to assure coverage throughout the various hospitals.

**Total Cost:** Dependent on need; up to \$400,000 per fiscal year.

**(3) Children's Medical Services**

**Source of Funds:** UNM Hospitals Operating Budget

**Description**

Three year agreement for newborn screening forms approved by the NM Department of Health Program.

**Process**

Sole Source.

**Total Cost:** \$344,430 (322 forms a month @ \$89 each)

**(4) Gambro**

**Source of Funds:** UNM Hospitals Capital Budget

**Description:**

Request to replace thirteen dialysis machines and seven R/O (Reverse Osmosis) machines for the Dialysis Department. UNM Hospitals utilizes nine machines to treat adult inpatients and four machines to treat outpatient pediatric patients. The existing R/O units support the dialysis machines during bedside dialysis. Treatments are done as needed and machines are in use almost seven days a week. The current treatment volume has increased 55% over the last five years. Renal failure is a growing problem in the state of New Mexico due to high rates of many diseases such as hypertension, obesity and diabetes.

The replacement of all machines at the same time is critical for maintaining patient safety. This avoids the purchase and storage of two different sets of tubings, and also prevents setup and training errors that would occur using two different machines. The current dialysis machines have been in use for over ten years.

**Process**

Novation contract

**Total Cost:** Thirteen dialysis machines at \$15,385/each and seven R/O machines at \$18,571 each for a total of \$329,997.



The University of New Mexico

Purchasing Department  
MSC01 1240  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
Telephone (505) 277-2036  
FAX (505) 277-7774

## MEMORANDUM

To: Ava J. Lovell, Senior Executive Officer for Finance and Administration HSC

From: Bruce Cherrin, Chief Procurement Officer *Be*

Subject: Contract Information

Date: July 20, 2012

The following contracts have been submitted for information to the HSC Board of Regents Finance, Audit and Compliance Committee per Regents Policy 7.4.

### 1. Continuing Medical Education – Consensus Medical Communication

On July 6, 2012 the University of New Mexico issued P0114375 to Consensus Medical Communication.

- a. Accrediting Sponsor – UNM
- b. Accredited Agency – Consensus Medical Communication
- c. Sponsoring Company – Genetech

UNM Continuing Medical Education is the CME accrediting sponsor for Consensus Medical Communication, “2012 Project ECHO: A National Initiative to Improve HCV Care in the Era of Direct Acting Antiviral Agents” 3RH83. This is a joint project with Consensus Medical Communication, and Genetech the sponsoring company, requires that the funds be paid to the accrediting sponsor. Continuing Medical Education is acting as the agent for Consensus Medical Communication for this project, and will accredit the program, while Consensus Medical Communication will develop the materials. Consensus Medical Communication is specified in the funding request and the Medical Education Agreement with Genetech.

Partial payment was received from Incyte and UNM is paying Consensus Medical Communication to manage and administer the activity. The budget for the project was developed by Consensus Medical Communication based on usual and customary charges for multiple projects which they produce and are reviewed by Incyte, the funding agency.

**Total Cost: \$337,580.00**

**Funding Source: Genetech – The Sponsoring Company**



## **2. Continuing Medical Education – PeerView Institute for Medical Education**

On July 6, 2012 the University of New Mexico issued P0114375 to PeerView Institute.

- a. Accrediting Sponsor – UNM
- b. Accredited Agency – PeerView Institute
- c. Sponsoring Company - Incyte

UNM Continuing Medical Education is the CME accrediting sponsor for PeerView Institute, “JAK Inhibition in Cancer: Exploring a Novel Pathway” 3RH76 (150201346). This is a joint project with PeerView Institute, and Incyte the sponsoring company, requires that the funds be paid to the accrediting sponsor. Continuing Medical Education is acting as the agent for PeerView Institute for this project, and will accredit the program, while PeerView Institute will develop the materials. PeerView is specified in the funding request and the Medical Education Agreement with Incyte.

Payment was received from Incyte and UNM is paying PeerView Institute to manage and administer the activity. The budget for the project was developed by PeerView Institute based on usual and customary charges for multiple projects which they produce and are reviewed by Incyte, the funding agency.

**Total Cost: \$325,700.00**

**Funding Source: Incyte – The Sponsoring Company**

**Both items to be presented by Bruce Cherrin.**