

Board of Regents' Meeting
September 11, 2012
9:00 a.m.
Student Union Building Ballroom C

AGENDA OF THE MEETING OF THE REGENTS OF THE UNIVERSITY OF NEW MEXICO
 September 11, 2012
 9:00 a.m. – 11:30 a.m. 1:00 p.m. – 3:00 p.m. Student Union Ballroom C
 Regents Executive Session/Luncheon, 11:30 a.m. – 1:00 p.m. Cherry Silver Room

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Information for the following items is included in the F & F Committee report, Tab 6

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Amy Neel, President, Faculty Senate
Mary Clark, President, Staff Council
Marisa Silva, President, GPSA
Caroline Muraida, President, ASUNM
Duffy Swan, *President* UNM Alumni Association
Gary Gordon, Chair, UNM Foundation
UNM Parent Association
Dr. Scott Obenshain, UNM Retiree Association

Public Comment

VI. Vote to close the meeting and to proceed into Executive Session.

VII. Executive Session will be held from 11:30 a.m. – 1:00 p.m. in the Cherry Silver Room

- A. Discussion and determination where appropriate of threatened or pending litigation Pursuant to Section 10-15-1.H (7) NMSA (1978).
- B. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2), NMSA (1978)
- C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1 H (8) NMSA (1978).

VIII. D. Vote to re-open meeting.

- E. Certification that only those matters described in Agenda Item VII. were discussed in Executive Session and if necessary, final action with regard to those matters will be taken in Open Session.

IX. Adjournment

The University of New Mexico
Board of Regents' Meeting
August 14, 2012
Student Union Building Ballroom C
Meeting Minutes

Members present: President Jack L. Fortner, Secretary Treasurer Carolyn J. Abeita, J.E. "Gene" Gallegos, Bradley C. Hosmer, James H. Koch, Jacob P. Wellman (Quorum).

Member present via conference phone: Vice President Don L. Chalmers.

Administration present: President Robert Frank, Executive Vice President David Harris, Chancellor Paul Roth, Provost Chaouki Abdallah, Vice President Helen Gonzales (Human Resources), Vice President Paul Krebs (Athletics), Vice President Ava Lovell (HSC/UNM Finance Controller), Vice President John T. McGraw (Research and Economic Development), Elizabeth Metzger (Interim University Controller), Vice President Eliseo Torres (Student Affairs), Interim University Counsel Lee Peifer.

Regents' Advisors present: President Amy Neel (Faculty Senate), President Mary Clark (Staff Council), President Marisa Silva (GPSA), President Caroline Muriada (ASUNM), President Duffy Swan (Alumni Association), Chair Gary Gordon (UNM Foundation), Treasurer Francis Page (Parent Association), President Scott Obenshain (Retiree Association).

Regent Fortner called the meeting to order at 9:00 a.m.

I. Confirmation of a Quorum; Adoption of the Agenda, Regent Fortner

Motion to adopt the agenda passed unanimously (1st Hosmer, 2nd Gallegos).

Regent Chalmers requested that Agenda Item VI. be moved to follow Item VII.

Regent Chalmers then left the meeting.

II. Approval of Summarized Minutes of the June 12, 2012 BOR Meeting and the July 10, 2012 Special BOR Meeting, Regent Fortner

Motion to approve the minutes of the June 12, 2012 and July 10, 2012 meetings passed unanimously (1st Koch, 2nd Gallegos).

III. Regents' Meritorious Service Award-Pug Burge, Chief Administrative Officer, UNMH

The University of New Mexico is proud to bestow the Regents' Meritorious Service Award to Pug Burge for outstanding service to UNM as Chief Administrative Officer, UNM Health Sciences Center for 38 years.

IV. President's Administrative Report, President Robert Frank

Dr. Frank reported on the increases in research grants received by UNM and UNMHSC. He attended the LFC, CUP and HED meetings where he presented the priorities for UNM. A very concerted effort is being made to convince the state that UNM, being much larger, needs a larger portion of funding. UNM will host the Economic Development Summit on September 21st. A "Welcome" reception was held at University House August 13th for more than 100 new faculty. He remarked on the dedication of Branch Field at University Stadium; Margaret and Turner Branch are UNM alumni. He welcomed Dr. John McGraw, the new Interim Vice President for Research.

V. Discussion and Possible Approval of Mater Land Development Agreement, Regent Gallegos

Regent Gallegos requested that this item be tabled.

There being no opposition, Item V. was tabled.

VI. Discussion and Possible Approval of North Golf Course Preservation Agreement between Bernalillo County and the UNM Board of Regents, Regent Chalmers

This Agenda Item was moved to precede Item VIII.

Comments from Regents

Regent Hosmer noted that the ASAR (Academic/Student Affairs and Research) committee will review the response to the request by NM HED (Higher Education Department) with regard to remediation practices. The response is due by August 20th.

Public Comment, specific to agenda items

Dr. Sara Koplik, President of the North Campus Neighborhood Association, spoke in strong support of creating a conservation easement on the North UNM Golf Course.

VII. Comments from Regents' Advisors (reports received are included in BOR E-Book)

Faculty Senate, President Amy Neel. Dr. Neel reported that the reorganized Faculty Senate is working well. The Senate will be working closely with Office of the Provost and the Interim Vice President for Research. She expressed faculty concern regarding compensation, benefits and retirement.

Staff Council, President Mary Clark. Ms. Clark made no remarks to supplement her written report.

GPSA, President, Marisa Silva. Ms. Silva said the summer grants cycle was very productive. GPSA will continue to support international students. She noted, with appreciation, GPSA access to the Faculty and Staff club on Friday afternoons.

ASUNM, President Caroline Muriada. Ms. Muriada said her group has done some reorganization in preparation for the welcoming incoming freshmen for the new school year.

Alumni Association, President Duffy Swan. Mr. Swan said the association is focused on connecting to the community. His report outlined the many initiatives of the group.

UNM Foundation, Chair Gary Gordon. Mr. Gordon said that the Foundation Board of Trustees and its committees met over the last two days. He noted that Dr. Frank, Mr. Fortner and Mr. Harris serve as trustees, as per By Laws and Memorandum. Mr. Gordon gave a very detailed report which is included in the BOR Book.

Parent Association, Treasurer Francis Page. Mr. Page reported that the President and Vice President of the association have resigned and the nominating committee has activated a search for new officers. We are trying to maintain our autonomy; we are not a division of UNM. Parent involvement is critical to student success. The MOU is being revised to reflect the association working under the Office of the Provost. As requested by the BOR, he presented the demographics of the recipients of the association scholarships.

Retiree Association, President Scott Obenshain. Dr. Obenshain reiterated the Association's continued concern with the ERB and proposed changes to the retirement plan. This issue is important not only to retirees, but to current employees as well. In response to Regent Fortner, Dr. Obenshain said that the association has met with the ERB, but will not offer its own plan for solvency. The biggest concern to retirees is the COLA, but solvency is of concern to both current and future retirees.

The connection with Regent Chalmers was re-established.

VI. Discussion and Possible Approval of North Golf Course Preservation Agreement between Bernalillo County and the UNM Board of Regents, Regent Chalmers

This Agenda Item was moved to precede Item VIII.

Motion to approve the Agreement, contingent upon receiving an acceptable Exhibit A and final signature by COO David Harris, passed unanimously (1st Chalmers, 2nd Koch).

Regent Chalmers reported that a subcommittee, consisting of Regent Koch, Regent Gallegos and himself, had reviewed and approved the license agreement. Bernalillo County will make a payment to UNM of \$1.5 million to be spent on improvements to the North Golf Course area which are detailed in Exhibit B. This agreement will save university operating funds and signals very good cooperation between county commissioners and UNM. Regent Chalmers introduced Maggie Hart Stebbins, Bernalillo County Commissioner.

Ms. Stebbins said this agreement is a “win, win, win” for the University, the neighborhoods, and for Bernalillo County. She hopes the three years of work on this project will lay the groundwork for further cooperation in the future.

Regent Gallegos said the agreement is fine and the initiative has great merit. He is very concerned that Exhibit A, the purported “Depiction of License Area, has not been provided. The survey plat he received via email showed the entire course, not the area under this agreement. This issue was raised at the F&F (Finance and Facilities Committee) meeting but has not been addressed. Mr. Harris said this professional survey of the golf course was necessary before proceeding with the agreement. It is his opinion the BOR could agree to this proposal contingent on the counsels for both bodies working out the appropriate language for the Exhibit which would reference the survey.

Regent Gallegos said the BOR can approve the agreement subject to an Exhibit A that actually depicts what the agreement says is to be depicted.

VIII. Regent Committee Reports (reports are included in BOR E-Book)

Finance and Facilities Committee, Regent Don Chalmers, Chair

Consent Items:

- A. Disposition of Surplus Property for Main Campus on lists dated June 30, 2012 and July 13, 2012
- B. Contract Approval:
UNM Purchasing Department-RFP 1496-12 Office Product Supplies: 4-P Procurement Model
- C. Approval of:
Capital Project for Mathematics Learning Laboratory
- D. Approval of Funding Request Submission to Higher Education Department
- E. Approval of Preliminary FY2013/2014 Budget Development Calendar
- F. Approval of Naming Rights (Branch) for Football Field at University Stadium
- G. Request Approval to Sell UNM-Gallup Local Go Bonds
- H. Approval of Support for Capital Repair Request for Harwood Museum of Art
- I. Approval of Appointment of Dora Dillistone and Reappointment of Linda Warning to Harwood Foundation Governing Board

Motion to approve consent agenda items A, B, C, D, E, F, G, H & I passed unanimously (1st Chalmers, 2nd Abeita).

Regent Chalmers noted that the F&F Committee requested a schedule of budget development dates leading up to those specified in the memorandum in Item E.

Regent Chalmers stated that there is a term of 15 years on Item F.

Information Items:

- J. Contract Information:
 - 1. KNME-Barbizon Light of the Rockies
 - 2. Information Technologies-Aquila Technologies Group

- 3. Gallup Branch-City of Gallup Utility Systems
- 4. Information Technologies-Aquila Technologies Group
- K. Review of Capital Projects Status Report
- L. Overview of UNM Regents' Endowment Fund Portfolio

Regent Fortner agreed with Regent Chalmers that the information provided in the BOR book was sufficient to inform the Board.

Regent Chalmers left the meeting, but will rejoin for the executive session.

Academic/Student Affairs & Research Committee, Regent Bradley Hosmer, Chair

Action Items:

- A. Approval of Termination of the MOA between the Board of Regents and the Maxwell Museum Association and the Removal of the Maxwell Museum Association from Regents' Policy 7.17

Motion to approve the termination of the MOA and to remove the Maxwell Museum Association from Regents' Policy 7.17 passed unanimously (1st Hosmer, 2nd Abeita).

- B. Approval of Removal of Friends of the Library from UNM Affiliate Organizations

Motion to approve the removal of the Friends of the Library from Regents' Policy 7.17 passed unanimously (1st Hosmer, 2nd Abeita).

Consent Items:

- C. Approval of Certificate in Clinical Chemistry
- D. Approval of Posthumous Degree for Wolfgang Scott-Cohen
- E. Approval of Posthumous Degree for Andre Holloway

Motion to approve consent agenda Items C, D and E passed unanimously (1st Hosmer, 2nd Gallegos).

Health Sciences Board, Regent Carolyn Abeita, Chair

Consent Items:

- A. UNMH: Cerner Corporation
- B. UNMH: Signature Staffing
- C. UNMH: Travel Nurse
- D. UNMH: Network Services
- E. UNMH: PharMedium Services LLC
- F. UNMH: Renovation of UNMH Main Operating Rooms

Motion to approve consent agenda Items A, B, C, D, E and F passed unanimously (1st Abeita, 2nd Hosmer).

- G. Approval of Second Amended and Restated Bylaws of UNM Medical Group

Motion to approve consent agenda Item G passed unanimously (1st Abeita, 2nd Wellman).

- H. Approval of Nomination of Michael Richards, MD, Executive Physician-in-Chief for UNM Health System, as a Class B Director of UNM Medical Group

Motion to approve consent agenda Item H passed unanimously (1st Abeita, 2nd Wellman).

- I. Approval of Nomination of Thomas Williams, MD, Executive Vice Dean, UNM School of Medicine, as a Class B Director of UNM Sandoval Regional Medical Center, Inc.

Motion to approve consent agenda item I passed unanimously (1st Abeita, 2nd Wellman).

- J. Approval of FY2014 HSC Legislative Initiatives Research & Public Service Projects
 - 1. Hepatitis Community Health Outcome-Project ECHO and

2. Out of County Indigent Fund

Motion to approve consent agenda Item J passed unanimously (1st Abeita, 2nd Wellman).

K. Approval of reappointments (Dana Allen, MD, Gabrielle Graham) to Carrie Tingley Hospital Advisory Board

Motion to approve consent agenda Item K passed unanimously (1st Abeita, 2nd Gallegos).

L. Approval of UNM College of Nursing Summer Graduates

Motion to approve consent agenda Item L passed unanimously (1st Abeita, 2nd Gallegos).

Degree Candidates

PhD	1
MSN	16
RN to BSN	9

M. Approval of UNM School of Medicine Health Professional and Public Health Programs Summer Graduates

Motion to approve consent agenda Item M passed unanimously (1st Abeita, 2nd Hosmer).

Degree Candidates

Doctor of Philosophy in Biomedical Science	6
Master of Science in Biomedical Sciences	4
Master of Science in Biomedical Sciences, Clinical Research List Concentration	1
Master of Science, Dental Hygiene	2
Bachelor of Science, Medical Laboratory Sciences	1
Master of Occupational Therapy	1
Doctor of Physical Therapy	23
Master of Physician Assistant Science	15
Master of Public Health	7
Bachelor of Science, Radiologic Sciences	4

Information Items:

- N. UNMH: Community Outreach Program
- O. UNMH: Quality Medical Staffing
- P. UNMH: Children’s Medical Services
- Q. UNMH: Gambro
- R. Continuing Medical Education-Consensus Medical Communication and PeerView Institute for Medical Education

There being no request for further discussion, Regent Fortner said that the information provided in the BOR book was sufficient to inform the Board.

Audit Committee, Regent Gene Gallegos, Chair (no report)

Public Comment (none)

IX. Vote to close the meeting and to proceed into Executive Session

Motion to proceed into Executive Session passed unanimously at 10:20 a.m. (1st Gallegos, 2nd Wellman).

X. Executive Session 10:20 p.m. – 1:15 p.m.

A. Discussion and determination where appropriate of threatened or pending litigation pursuant to Section 10-15-1.H (7) NMSA (1978).

- B. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2) NMSA (1978).
- C. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1.H (8) NMSA (1978).

XI. E. Vote to re-open the meeting.

Motion to return to open session passed at 1:15 p.m. (1st Gallegos, 2nd Koch).

- F. Certification that only the matters described in Agenda item XII. were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.

Motion to certify that no action taken in executive session passed (1st Gallegos, 2nd Koch).

XII. Adjournment

Motion to adjourn the meeting passed at 1:17 p.m. (1st Fortner, 2nd Wellman).

Jack L. Fortner, President

Carolyn J. Abeita, Secretary/Treasurer

File: 2012 Minutes DocId:318142012

Materials will be provided at the BOR meeting.




University Services

University Services Business Operations	UNM Surplus Property
UNM Copy Center	UnivServ Shipping and Receiving
UNM Mailing Systems	UNM Inventory Control
UNM Records Management	Chem Stores/CRLS
http://www.unm.edu/~univserv/	Print Management Program

Date: August 17, 2012

To: Bruce Cherrin, Chief Procurement Officer
Purchasing Department

From: Debra L. Fondino 
Associate Director, University Services

Subject: Equipment Disposition – August 2012

Attached for your review and submission to the Board of Regents is the Surplus Property Disposition Detail list for the month of August, 2012.

Consistent with UNM Board of Regents Policy 7.9 and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the University. I recommend that the items be deleted from UNM's inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

Surplus Property Department
Disposition Detail List
as of 08/17/12

UNM#	Department surplus equipment	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	INBV	Method Of Disposal Desc	Disposal Date
(1) 146213	Physics Astronomy Department	ANALYZER WAVE	HewlettPac	3585A	1750A01268	6/3/05	\$21,036.00	0	Too Costly to Repair	7/25/2012
161745	Pathology Department	EVAPORATOR VACUUM	Ladd	Research		6/13/05	\$12,000.00	0	Obsolete	8/13/2012
(2) 197405	Physics Astronomy Department	COMPUTER CPU/SYSTEM	SunMicro	1270	228K0175	6/14/05	\$23,117.00	0	Obsolete	8/13/2012
(3) 214492	Physics Astronomy Department	MV TRAILER OFFICE	Modular	'M' MOBILEHOME	DS3852460A	6/18/05	\$21,756.00	0	Obsolete	8/17/2012
(3) 214493	Capital Projects Office	MV TRAILER OFFICE	Modular	'N' MOBILEHOME	DS3852460B	6/18/05	\$21,756.00	0	Obsolete	8/17/2012
234517	Neurosciences	FREEZER	SolLow	U8525	9798971	6/20/05	\$5,944.00	0	Beyond Repair	8/13/2012
234634	Physics Astronomy Department	PROJECTOR	Profession	LP725	2PW64200622	6/21/05	\$5,093.00	310.89	Obsolete	8/13/2012
241079	Physics Astronomy Department	PROJECTOR	Proxima	PRO AV 9320	G0201140	6/22/05	\$12,828.00	1,638.86	Obsolete	8/13/2012
241554	Radiology Department	COMPUTER FILE SERVER	HewlettPac	C3000	US10124049	6/22/05	\$10,346.00	0	Obsolete	7/25/2012
244293	Valencia County Branch	TOUCHSCREEN	ProfBizSys	VT-3500L	C440811	6/22/05	\$5,100.00	0	Obsolete	8/17/2012
244294	Valencia County Branch	TOUCHSCREEN	ProfBizSys	VT-3500L	C472512	6/22/05	\$5,100.00	0	Obsolete	8/17/2012
244507	Cell Biology Administration	IMAGER VIDEO SYSTEM	IMAGEMASTER	800		6/22/05	\$5,986.00	0	Obsolete	8/17/2012
245335	Pediatrics Center for Development	COMPUTER FILE SERVER	Dell	PowerEdge 4400	C9TR801	6/23/05	\$7,461.00	0	Obsolete	8/17/2012
251899	SR ASSOC DEANS OFFICE	FREEZER/LOW TEMP	Harris	UNDERCOUNTER	U02L536872UL	6/23/05	\$6,221.00	0	Obsolete	8/17/2012
252461	OMI Medical/Academic	SCANNER	Fujitsu	M4097D-VRS	9845	6/23/05	\$6,121.00	0	Obsolete	7/25/2012
256698	Pediatrics Center for Development	COMPUTER CPU/SYSTEM	Dell	POWEREDGE 2550	JWGP11	6/24/05	\$5,182.00	0	Obsolete	8/13/2012
258600	Neurosciences	CAMERA SYSTEM	Sony	Smart 11 CCD-TR	348568	6/24/05	\$9,671.00	0	Obsolete	8/13/2012
N00001950	Information Technology	Computer Server	Dell	PowerEdge 2800	5P2YX51	6/27/05	\$31,439.00	1,123.13	Obsolete	7/27/2012
(4) N00005981	PPD Recycling	Vehicle Truck	Ford	F-350	1FDWF36P66E58610	6/27/05	\$31,439.00	6,348.14	Too Costly to Repair	8/17/2012
(6) N000020282	Research Initiatives	Cryogenic 6.8 ft. Freezer	FisherScien	ULT17150-9-DIM	128-401090224	7/1/05	\$20,046.24	0	Too Costly to Repair	8/13/2012

Total Disposition Items: 20

\$243,042.42

Disposition value:

\$9,421.02

Disposition bookvalue:

August 17, 2012

Additional Notes to Surplus listings dated 8/17/12:

1 –Asset# 146213 is a 1981 spectrum analyzer manufactured by Hewlett Packard. Physics and Astronomy has used this for over 30 years and it no longer functions properly. The electronics experts, who routinely repair very expensive equipment and are very conscientious about servicing equipment until there is absolutely no remaining value, have determined that due to the age, complexity, and difficulty in acquiring parts, this asset is not worth repairing.

2 –Asset# 197405, a SPARC Computer Server manufactured by Sun Microsystems, is now 20 years old. This is very slow by today's standards and has been replaced by newer servers that are much more efficient. After providing years of reliable service, this server is now obsolete.

3 –Assets# 214492 and #214493 are two 1982 trailers originally purchased by Speech & Language in 1996. When Speech & Language moved into the Perovich Business Center they were no longer needed. HSC then upgraded them for use by Psychiatry for several years. When the RIB building was built, the trailers were again not needed. Parking and Transportation took them on to use for some of their staff and for storage. Currently, the trailers are no longer needed for staff and the last of the storage items are being removed. Surplus Property will explore all avenues to sell the trailers and to avoid any disposal costs.

4 –Asset# 241079, an LCD Projector manufactured by Proxima, was nascent technology when acquired in 2000. However, new technology has made it obsolete. This projector was used in the Regener Lecture Hall for more than a decade but has been replaced by newer projectors that have greater range, brighter light, and a sharper image, thus improving the educational experience. Note: The actual net book value should be zero since the life of the asset is actually 3 – 5 years.

5 –Asset# N00005981 is a 2006 Ford F350 with a 6.0L diesel engine. Although the size and equipment on the vehicle worked well in UNM Recycling, the needs of the department would be better served by a gasoline vehicle rather than a diesel. Diesel engines are designed for long distance sustained operations. UNM Recycling operates by making many very short stop-and-go trips to pick up recyclable materials on campus. Maintenance issues have generally been indicative of clogging caused by the method of operation. Other high mileage gasoline engine trucks have behaved perfectly under the same conditions that have caused the diesel to have problems.

The department expects to sell the diesel at a minimum of \$13,000 in an online auction through Surplus Property. These monies will then be used to purchase a gasoline vehicle.

6 –Asset# N00020282 is a Fisher Scientific Freezer in the Clinical & Translational Science Center that was damaged by an electrical power surge. The repair estimate received was \$7,009. The department has deemed the freezer as too expensive to repair.

----- Note: Any item of value in this list will be re-sold through all means available, i.e.: Request for Bid, Auction house, special auction, online sale, to recover the maximum monies to re-invest in the mission of the requesting department.



The University of New Mexico
Purchasing Department
MSC01 1240
1 University of New Mexico
Albuquerque, NM 87131-0001

MEMORANDUM

To: David Harris, Executive Vice President for Administration
From: Bruce Cherrin, Chief Procurement Officer *BC*
Subject: Contract Approval
Date: August 24, 2012

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

1. UNM Mailing Systems – Pitney Bowes

We are requesting approval to issue a purchase order to Pitney Bowes to fill mailing meters with postage. UNM Mailing Systems receives a small percentage of free postage back from the vendor as “earned” on the account— approximately \$100/month.

Source of Funds: Mailing Systems I & G Funds

Total Cost: \$974,000.00

Real Estate Department

Memo

To: David W. Harris, EVP for Administration, COO, and CFO
Ava Lovell, HSC Senior Executive Financial Officer

From: Thomas Neale, Associate Director of Real Estate

Through: Kim D. Murphy, Director of Real Estate *KDM*

Date: August 20, 2012

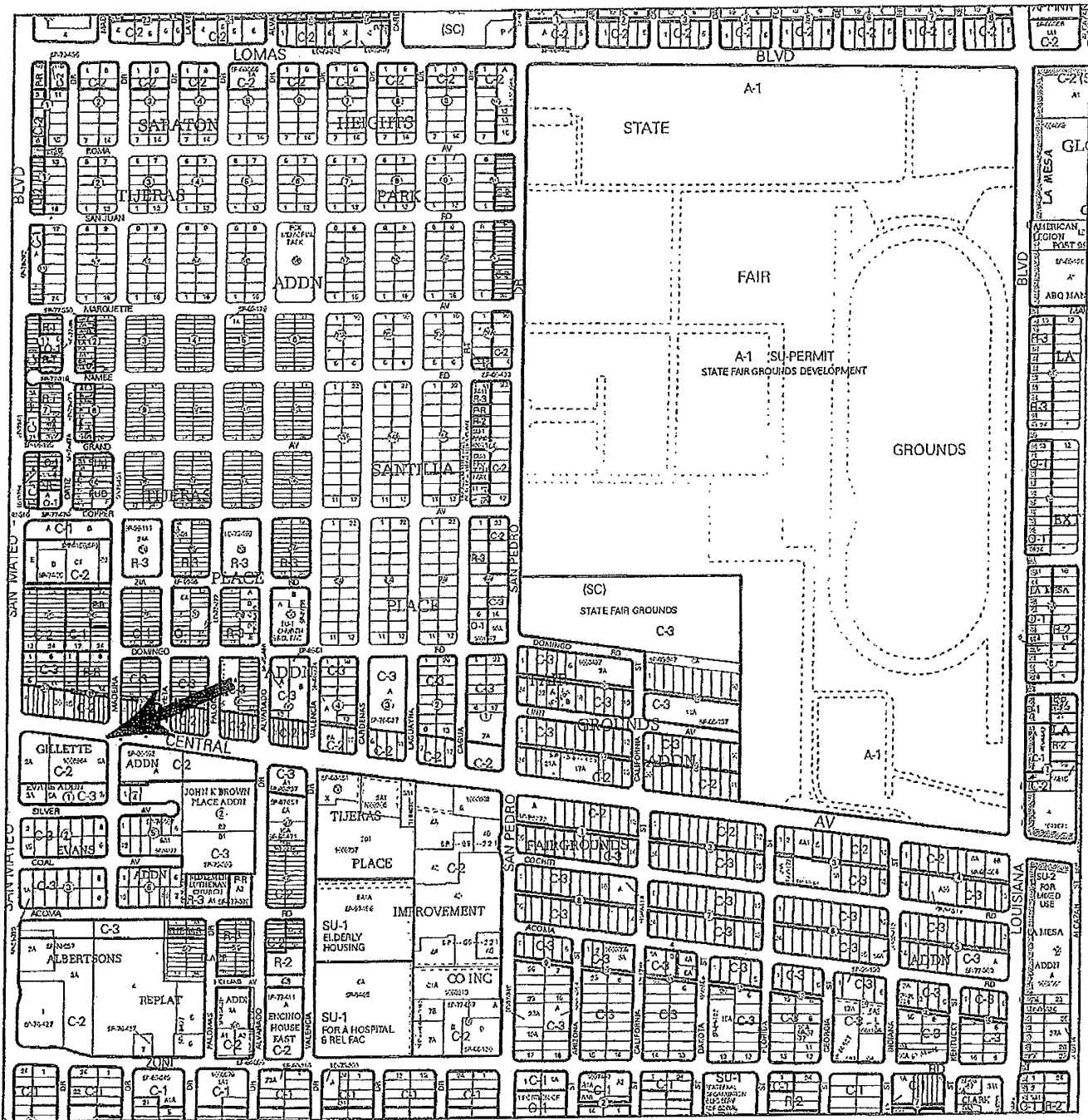
Re: Real Property Acquisition – Vacant land at the southwest corner of Central Avenue and Madeira Drive SE, approximately 150 feet east of San Mateo Boulevard, Albuquerque, New Mexico.

The Real Estate Department, acting on behalf of the University of New Mexico Hospitals, is requesting Board of Regents' approval for the acquisition of the 1.6182 acres (70,489 square feet) of vacant land located at the southwest corner of Central Avenue and Madeira Drive SE, and 150 feet east of San Mateo Boulevard. The address is 5400 Central Avenue SE. The property will be developed with a clinic occupied by the UNM Hospitals' Addiction and Substance Abuse Program (ASAP). ASAP provides comprehensive services to adults and adolescents with a primary substance abuse diagnosis along with other mental health issues.

The opioid treatment program within ASAP provides detoxification for heroin addiction with the use of legally prescribed medication, including methadone. City of Albuquerque zoning requires that substance abuse clinics which prescribe methadone be more than 500 feet from schools, day care facilities, and land zoned R-1 Single-Family Residential, and 250 feet from places of worship. The subject site meets these setback requirements and is centrally located with excellent access to public transportation.

The property is under contract for \$1,120,000, or \$15.89 per square foot. The contract is subject to Regents' approval and receipt of an appraisal acceptable to the Real Estate Department verifying that the contract price is equal to, or less than, market value. With Regents' approval, the Real Estate Department will complete due diligence on the property to insure compliance with the Higher Education Department and State Board of Finance requirements.

Funding for the acquisition is from the Health Sciences Center UNMH Capital Initiative Fund.



For more current information and more details visit: <http://www.cabq.gov/gis>

AGIS
Albuquerque Geographic Information System

Note: Grey Shading Represents Area Outside of the City Limits

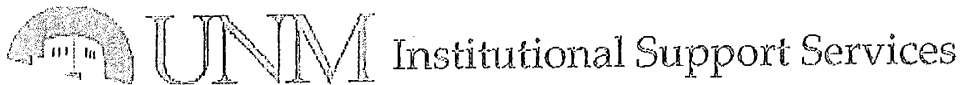
Zone Atlas Page:
K-18-Z

Selected Symbols

- SECTOR PLANS
- Design Overlay Zones
- City Historic Zones
- H-1 Buffer Zone
- Petroglyph Mon.
- Escarpment
- 2 Mile Airport Zone
- Airport Noise Contours
- Wall Overlay Zone

0 750 1,500 Feet

Map amended through: 1/24/2011



Real Estate Department

Memo

To: David W. Harris, EVP for Administration, COO, and CFO
Ava Lovell, HSC Senior Executive Financial Officer

From: Thomas Neale, Associate Director of Real Estate

Through: Kim D. Murphy, Director of Real Estate *KDM*

Date: August 22, 2012

Re: Real Property Acquisition – 923 Vassar Drive NE, Albuquerque, New Mexico.

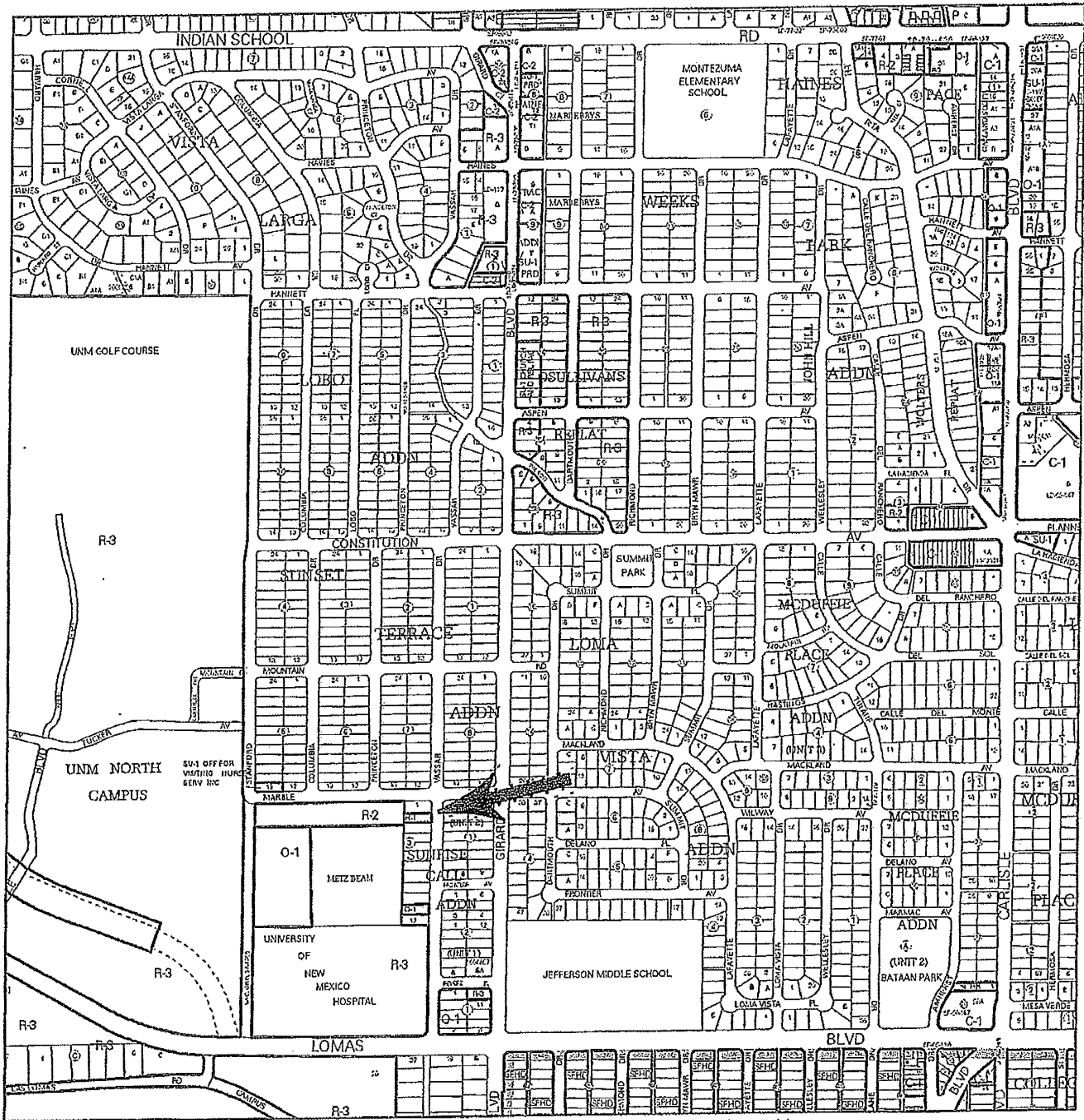
The Real Estate Department (RED), acting on behalf of the University of New Mexico Health Sciences Center, is requesting Board of Regents' approval for the acquisition of a single-family residence at 923 Vassar Drive NE. The property is strategically located on the west side of Vassar Drive, south of Marble Avenue, immediately east of the UNM Health Science Center. The University owns the adjoining property to the north, south, and west of this residence. The proposed use of the property is for administrative offices.

The residence was constructed in 1947 and has been extensively remodeled and is in above average condition. The improvements consist of a 1,543-square-foot single-family residence with three bedrooms and two baths. In addition, there is a 653-square-foot casita that contains one bedroom and one bath. The total area is 2,196 square feet. The lot has approximately 50 feet of frontage along Vassar Drive, a depth of 140 feet, and a total land area of approximately 7,000 square feet.

The property is owned by Sergio Naranjo and is currently listed for sale by owner at \$340,000. The market value determined by appraisal is \$330,000. The contract price is \$320,000, or \$145.72 per square foot.

With Regents' approval, the Real Estate Department will complete due diligence on the property to insure compliance with the Higher Education Department and State Board of Finance requirements.

Funding for the acquisition is from the Health Sciences Center Chancellor's Capital Initiative Fund.



For more current information and more details visit: <http://www.cabq.gov/gis>

Albuquerque Geographic Information System

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:
J-16-Z

Selected Symbols

SECTOR PLANS	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zones	Airport Noise Contours
H-1 Buffer Zone	Wall Overlay Zone
Petroglyph Mon.	

0 750 1500 Feet

Map amended through: 1/24/2011 .



Memo

To: David W. Harris, EVP for Administration, COO, and CFO
Ava Lovell, HSC Senior Executive Financial Officer

From: Thomas Neale, Associate Director of Real Estate

Through: Kim D. Murphy, Director of Real Estate *KDM*

Date: August 20, 2012

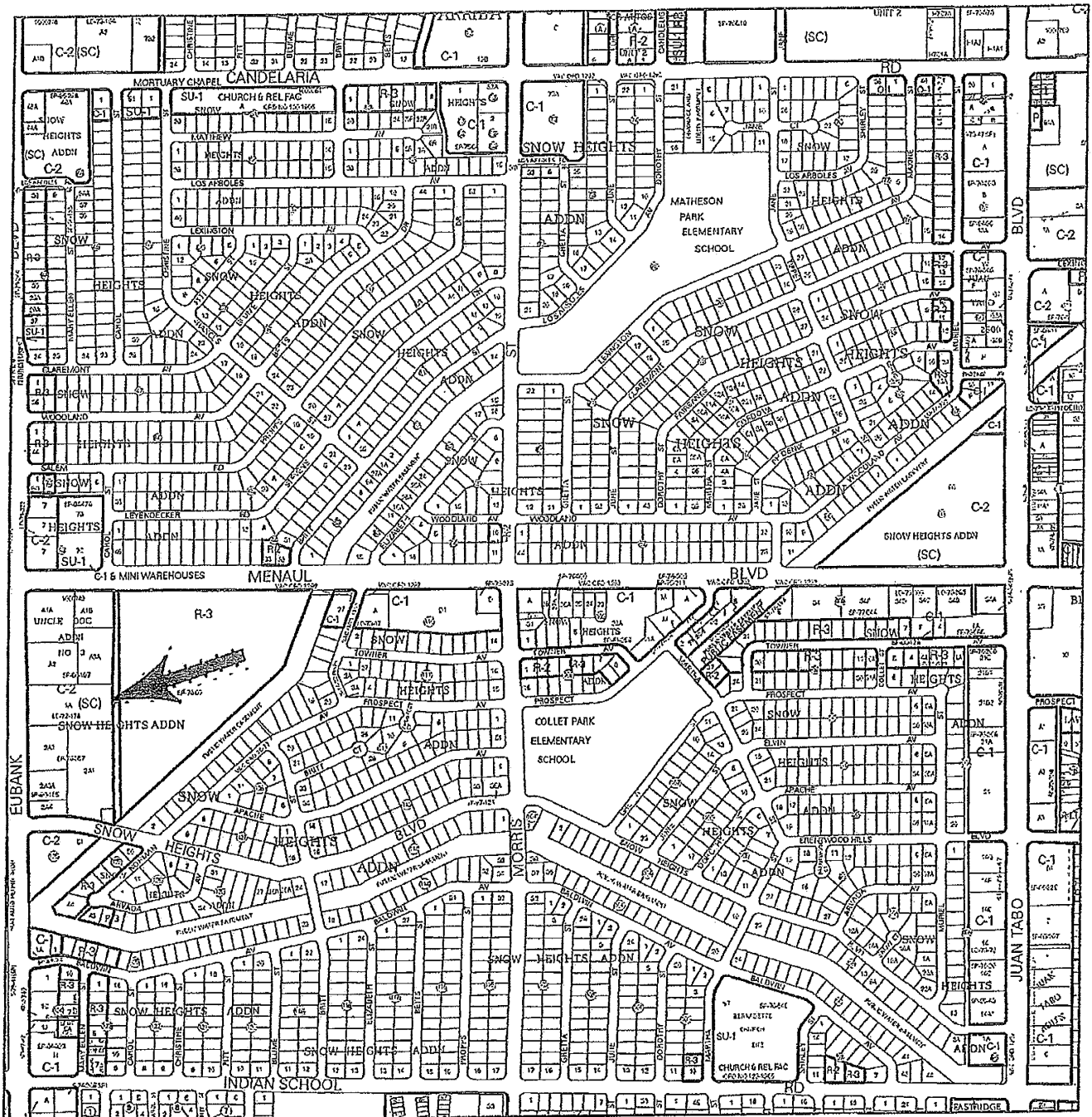
Re: Real Property Acquisition – 2130 Eubank Boulevard NE, Albuquerque, New Mexico

The Real Estate Department, acting on behalf of the University of New Mexico Hospitals, is requesting Board of Regents' approval for the acquisition of 2130 Eubank Boulevard NE, in Albuquerque's Near Northeast Heights market area. The property is the former administrative building and branch for Charter Bank with a gross building area of 22,815 square feet and a land area of 2.50 acres. The site is on the east side of Eubank Boulevard, approximately 500 feet south of Menaul Boulevard. The improvements were originally constructed in 1980 with renovations and expansions in 1989 and 2006. The property will be converted for use as a community-based health care clinic.

The property is currently vacant and owned by Charter Bank Commercial, Inc. (Robert Wertheim). Charter Bank closed in 2010 and the property was listed for sale at \$3,100,000 and this was later reduced to the current list price of \$2,500,000. The Real Estate Department has negotiated the contract price at \$1,653,000, or \$72.45 per square foot.

The contract is subject to Regents' approval and receipt of an appraisal acceptable to the Real Estate Department verifying that the contract price is equal to, or less than, market value. With Regents' approval, the Real Estate Department will complete due diligence on the property to insure compliance with the Higher Education Department and State Board of Finance requirements.

Funding for the acquisition is from the Health Sciences Center UNMH Capital Initiative Fund.



For more current information and more details visit: <http://www.cabq.gov/gis>

AGIS
Albuquerque Geographic Information System

Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:
H-21-Z

Selected Symbols

SECTOR PLANS	Escarpment
Design Overlay Zones	2 Mile Airport Zone
City Historic Zones	Airport Noise Contours
H-1 Buffer Zone	Wall Overlay Zone
Petroglyph Mon.	

Map amended through: 1/24/2011

0 760 1,600 Feet

THE REGENTS OF THE UNIVERSITY OF NEW MEXICO
RESOLUTION

AUTHORIZING THE ADVISORY BOARD OF THE UNIVERSITY OF NEW MEXICO-LOS ALAMOS, COUNTY OF LOS ALAMOS, STATE OF NEW MEXICO TO HOLD A COLLEGE DISTRICT ELECTION TO SUBMIT TO A VOTE THE QUESTION OF A COLLEGE DISTRICT TAX AND TO APPROVE THE RESOLUTION AND PROCLAMATION OF THE ELECTION ISSUED BY THE BOARD ON _____. 2012, IN ACCORDANCE WITH SECTION 1-22-5, NMSA 1978.

WHEREAS, the Advisory Board (the “Board”) of the University of New Mexico-Los Alamos College District, County of Los Alamos, State of New Mexico, as the governing board of the University of New Mexico-Los Alamos College District (the “District”), has determined that a college district election (the “Election”) to submit to a vote the question of whether a property tax levy of \$2.00 per each \$1,000 of net taxable value of property allocated to such District under the Property Tax Code for the purpose of current operations and maintenance of the District for use in meeting its educational goals shall be held on January 29, 2013, and that a Resolution and Proclamation of the Election (“Resolution”) was issued by the Board, in accordance with Section 1-22-5, NMSA 1978 on _____, 2012;

NOW, THEREFORE, BE IT RESOLVED BY THE REGENTS OF THE UNIVERSITY OF NEW MEXICO, AS FOLLOWS:

Section 1. Authorization. The Election for the District is hereby authorized. The Election shall be held in the manner approved by the Board in the Resolution.

Section 2. Ratification. All action heretofore taken (not inconsistent with the express provisions of the Resolution) by the Regents or the officers of the University directed toward the approval of the Resolution, is hereby ratified, approved and confirmed.

ADOPTED AND APPROVED this ____th day of November, 2012.

THE REGENTS OF THE UNIVERSITY
OF NEW MEXICO

[SEAL]

By _____
President

Attest:

By _____
Secretary

August 28, 2012

To: University of New Mexico Board of Regents' Finance and Facilities' Committee

From: The University of New Mexico Regents' Historic Preservation Committee

Purpose: To reintroduce the UNM Board of Regents to the UNM Historic Preservation Committee and provide evidence as an "information item" to support the requested adoption of the Getty Grant funded UNM Historic Preservation Plan as an "action item" at the October 4, 2012 meeting of the Finance and Facilities' Committee.

- Background of the UNM Regents' Historic Preservation Committee-The UNM Historic Preservation Committee was formed in the fall of 2001 by authorization of the UNM Board of Regents (Policy 2.10.1). Members the UNM Historic Preservation Committee members include the University Archivist, the Curator of the John Gaw Meem Archives of Southwestern Architecture, and one representative from the following organizations/departments: Alumni Association, Campus Development Advisory Committee, Office of the University Architect, Physical Plant, Department of Anthropology, School of Architecture and Planning, Department of Art and Art History, University Communications and Marketing Department.
- The stated charges of the UNM Historic Preservation Committee, according to University Business Policies and Procedures Manual, Policy 5020, Historic Preservation, are:
 1. To advise the President regarding historic resources and assist UNM Departments in the preservation and protection of these resources.
 2. To identify and inventory UNM historic resources.
 3. To recommend UNM historic resources for nomination to the National Register of Historic Places.
 4. To monitor UNM historic resources for conservation, restoration, rehabilitation, maintenance, interpretation, and ADA compliance.
- Background of the Getty Campus Heritage Grants- Running from 2001-2007, the Campus Heritage Grants funded by the Getty Foundation were awarded to 86 institutions of higher learning across the United States. The mission of the Getty Campus Heritage Grant Program was to fund colleges and universities working to preserve their historic resources and give them an opportunity to demonstrate how preservation could be integrated into the master planning process. In 2004 the University of New Mexico received \$120,000 to support campus heritage planning.
- The three phases of the Getty funded UNM Campus Heritage Study Grant included:
 1. To survey existing UNM buildings (1892-1970).
 2. To write an historic context narrative of UNM buildings.
 3. To prepare a campus preservation plan.
- Why incorporating preservation considerations into on-going maintenance and future planning is good for UNM?
 1. The Spanish Pueblo Revival buildings, especially those designed by John Gaw Meem, such as Zimmerman Library, are generally understood to be central to the distinctive identity of the campus. The Campus Heritage Study also identifies the campus landscape stemming from the 1962 campus landscape plan as playing a key role in making a coherent and attractive campus environment. The plan calls for the conservation of key heritage landscape zones, as well as historic buildings.
 2. UNM's distinctive campus architecture and landscape are a significant asset in marketing the university, in student, faculty and staff recruitment, and in fostering a quality environment for a major university. The Plan lays the groundwork for doing this efficiently by summarizing the

Continued from p. 1.

- history, character defining features, preservation recommendations for the campus's key historic properties.
3. Under state and federal law, UNM has an obligation in some instances to consult with the NM Historic Preservation Division and to preserve historic buildings and properties. It is less expensive and time consuming to meet these obligations from the beginning of a project, rather than responding ad hoc in mid-project. In addition, the Historic Preservation Plan proposes the execution of a Programmatic Agreement with the NM Historic Preservation Division. By spelling out maintenance and preservation treatment standards, such an agreement would make this process of review quicker and more dependable. This is a way to make this review process much more under UNM's control.
- Incorporation of the plan- The key principals and recommendations of the Historic Preservation Plan have already been incorporated into the Architectural Heritage section of the UNM Master Plan Update 2009 (attachment UNM Master Plan Update, p.31).

Please see link for comprehensive Historic Preservation Plan:

<http://iss.unm.edu/PCD/university-architect/historical-buildings.html>

Architectural Heritage

The University of New Mexico will express its architectural history in a distinctive and recognizable manner.	GOAL
Recognize and maintain critical historic buildings that exemplify the Spanish Pueblo Revival style and define the unique architectural character and history of the campus.	OBJECTIVE
<ul style="list-style-type: none"> Formalize a historic preservation program, based on the recommendations of the Getty Heritage Plan, that protects and maintains identified buildings. The program should protect not only historic buildings, but also historic landscape and furnishings. 	STRATEGY
Create and enforce cohesive design criteria that allow for interpretation of historical style, and support the development of campus identity.	OBJECTIVE
<ul style="list-style-type: none"> Revise and adopt UNM Design Principles and Guidelines, as the governing architectural design document for new development. 	STRATEGY

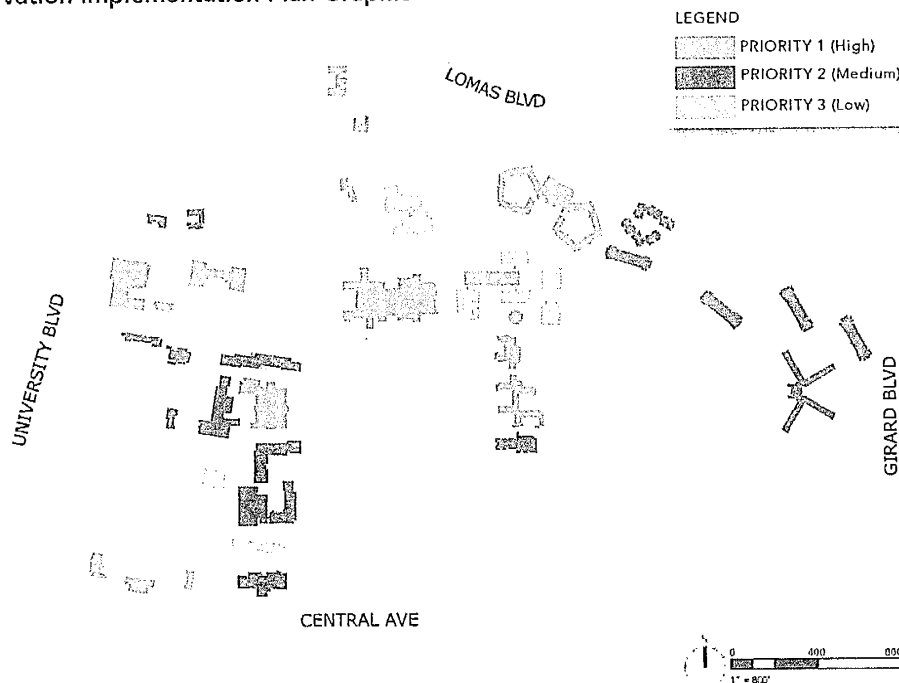
Historic Preservation Implementation Plan: 9/6/07

Source: Getty Heritage Report

Below are UNM buildings/zones that appear in the UNM Heritage Preservation Plan. For the sake of implementing the Plan, they are listed in the following ranked order:

1. High (historically very important to retain, or already state or federally registered).
2. Medium (has historic features that can be archived, replicated, or recalled; does not preclude removal if there is a compelling need for use of the property on which it sits or the adjacent land).
3. Low (marginally historically relevant).

Historic Preservation Implementation Plan Graphic






THE UNIVERSITY *of*
NEW MEXICO

Interim University Controller
Financial Services, Main Campus
MSC 01 1300
1 University of New Mexico
Albuquerque, New Mexico 87131
Phone: (505) 277-5111
FAX: (505) 277-7662

MEMORANDUM

DATE: August 23, 2012

TO: David W. Harris
Executive Vice President

FROM: Elizabeth Metzger, CPA
Interim University Controller 

RE: Information Item for Board of Regents' Finance & Facilities Committee Meeting

The Monthly Consolidated Financial Report for the month ended June 2012 will be presented at the September 2012 Finance and Facilities meeting. In order to present the most-timely financial information at this meeting, Financial Reports will be distributed at the F&F meeting in lieu of having them included in the bound agenda book.




The University of New Mexico

Purchasing Department
MSC01 1240
1 University of New Mexico
Albuquerque, NM 87131-0001
Telephone (505) 277-2036
FAX (505) 277-7774

MEMORANDUM

To: David Harris, Executive Vice President for Administration

From: Bruce Cherrin, Chief Procurement Officer 

Subject: Contract Information

Date: August 24, 2012

The following contract has been submitted for information to the Regents Finance and Facilities Committee per Regents Policy 7.4.

1. Championship Golf Course – E-Z Go Textron

UNM Golf Course to lease golf carts through E-Z Go Textron, financed through Wells Fargo Bank. Lease consists of first payment of \$6314.65 which includes UCC Filing Fee. Remaining fifty-nine payments of \$6283.63 beginning September 2012, and ending September 2017. This will update current golf cart fleet at UNM North and South golf courses.

Source of Funds: Golf Course Operations Revenue

Total: \$377,048.80



Division of Human Resources
Office of the Vice President

MEMORANDUM

DATE: August 24, 2012
TO: Members of the Board of Regents Finance & Facilities Committee
THROUGH: David W. Harris, Executive Vice President Administration, COO/CFO
FROM: Helen Gonzales, Vice President Human Resources *H. Gonzales*
RE: Renewal of contract for Senior Medical Plans

The University has received tentative renewal rates for our Senior Medical Plans for our over-65 retired members. The Lovelace and Presbyterian rates are preliminary rates, submitted to CMS for approval, and subject to change.

The AARP/UHC medical rates and UHC Prescription Drug Plan rates are estimates based on the current average New Mexico rate for 2012. The AARP/UHC medical plan rates vary by individual, by state, and by area within the state, because they are individual plans, and they are estimates, as AARP/UHC will not have approved rate information until October.

	2012		2012		2012	2013	2013
	RETIREES		TOTAL COST	TOTAL COST	RETIREE	RETIREE	RETIREES
	RETIREES	& DEPS.	CY2012	CY2013	SINGLE	SINGLE	COST
	ENROLLED	ENROLLED			PREMIUM	PREMIUM	INCR(DECR)
LOVELACE STANDARD PLAN	471	618	\$ 113,465	\$ 126,072	\$8.72	\$9.69	\$0.97
LOVELACE ENHANCED PLAN	247	341	\$ 616,255	\$ 712,008	\$85.84	\$99.18	\$13.34
PRESBYTERIAN PREMIER PLAN (SPP)	238	437	\$ 686,964	\$ 603,060	\$74.67	\$65.55	-\$9.12
PRESBYTERIAN SELECT PLAN (SPS)	89	115	\$ 166,980	\$ 138,000	\$68.97	\$57.00	-\$11.97
UNITED HEALTH CARE AARP PLAN	328	454	\$ 866,232	\$ 900,015	\$90.63	\$94.16 *	\$3.53
TOTALS	1373	1965	\$ 2,449,896	\$ 2,479,155			
UNITED HEALTH CARE AARP RX PLAN	255	394	\$ 174,463	\$ 181,267	\$21.03	\$21.85 *	\$0.82
GRAND TOTALS			\$ 2,624,359	\$ 2,660,422			

*Note: The 2013 AARP premiums increased approx. 3.9% to coincide with the average New Mexico increase. UHC/AARP Medical Plan are age banded and rates vary

UNM Surplus Property: Who we are

UNM Surplus Property focuses on supporting the University of New Mexico Community while safeguarding confidentiality, state regulations and processes, and export control issues. Surplus Property's goal is to assist the departments in determining the best venue or method for the disposition of UNM's property that is no longer useful or needed by UNM departments.

Disposition Options/Resources

Surplus Property explores and utilizes a number of resources and methods when assessing the disposition of UNM property:

- RFP issue through UNM's Purchasing Department: UNM retains all proceeds, but may not have the industry-specific access for the best exposure.
- Auction through Bentley's Auction: Bentley's provides expert advice, online auctions with feeds to industry-specific sites and monthly onsite auctions. UNM pays a 25% commission fee.
- Charities, Native American tribes and Non-Profit Organizations through donation and/or low cost sale, only as permitted following State regulations.
- Industry/field related organizations: with UNM being a research university, many departments are aware of other organizations that may be interested and/or may be able to use the property.
- Other UNM departments: Surplus Property has served as a liaison and process facilitator in the recycling of property into other UNM departments. This has been accomplished mainly with office furniture, lab equipment and office supplies.

This is also accomplished through Surplus Property's weekly showroom hours. Surplus Property invites UNM departments to purchase, at very reasonable prices, used office furniture, office supplies, re-initialized computers, and medical equipment or supplies to name a few. The showroom is open five days per week, half days to allow for delivery and pickup schedules as well as warehouse cataloging and organization and processing items for disposal.

- Recycle: utilizing UNM's Recycling department and/or outside recycling facilities weekly.
- ***New Resource*** – Public Surplus Government Surplus Auctions Website. Recently, Surplus Property has created its own Public Surplus Auction website. This enables us to control and monitor the entire sale process for a nominal fee, and quickly post items approved for disposition. Our first successful sale just took place, selling extraneous parts from VideoJet mail addressing equipment after an upgrade was completed.
- On-site auction or sale. Example: when the entities in the old OMI building moved to a new location, they left behind a building full of office and lab furniture, cabinetry, lab and research equipment, etc. PPD Project Management, OCP and Surplus Property worked closely in conjunction with Bentley's to facilitate a liquidation auction. The main goal was to avoid expensive removal costs.

Additional example: Surplus personnel assisted and monitored event sales at UNM Athletics of over-stocked and used items. The Women's Volleyball and Golf teams both held 'side-walk' sales that enabled them to clear out excess donated or discontinued items while receiving funds to purchase much-needed equipment for the next season.

UNM Surplus Property: Who we are

Departmental Sales

Another service we provide for UNM departments is to facilitate the sale of large, highly technical, medical, large quantities, high value, or otherwise unique items. Initially the current value of the property is determined by researching the original cost, net book value, and current market value; then, understanding the existing condition and functionality of the property. This is facilitated by obtaining a memo and Surplus Disposition Form from the department that explains why the department needs to disposition the property, the property's condition, description and perceived value. The department provides pictures and a list of potentially interested parties.

In support of the UNM community, Surplus Property takes the necessary steps to ensure UNM property is handled safely in all respects. This is accomplished by working with both UNM Safety and Risk department and Export Control. Safety and Risk evaluates any potential safety hazards and/or advises on proper handling. Export Control determines any export restrictions that need to be enforced when advertising and selling property and ultimately in determining its final destination and use.

Determining the best method and/or venue of sale is the next step. Often this is a community effort, especially when dealing with highly technical property like lasers, medical, research and engineering equipment. There are a number of options to consider: advertise and sell in part or as a functioning unit, sell as scrap metal, donate to a responsible group or charity, break down and recycle, etc. In some cases, the cost for UNM to decommission or remove property is more than the value of the property. Finding a resource that is able to safely extract the property in exchange for any return that may be acquired via recycling is the best option for disposition. In this scenario, UNM avoids the costly expenses of disposition.

Surplus Property *rarely* pays e-waste or disposal costs. Every attempt is made to dispose of property and materials in an environmentally and community conscience, safe and cost effective manner. All possible resources are considered and new resources are continually researched.

Other Services and Tools

Surplus Property works in connection with the UNM IT department to ensure the security of UNM's electronic data. This is accomplished through the Hard Drive Erasure program. At the Surplus Property site, UNM Information Technology (IT) provides a person to erase the hard drives from surplused computers before they are sent to auction. Any computers less than four years old are re-initialized with a new operating system in order to be resold to a UNM department at the very reasonable price of \$50. This has proven to be valuable to departments needing an extra computer for a new temp employee or when a unit has been corrupted within their department, yet do not have the budget to purchase a new computer.

Surplus Property is also involved in the hard drive erasure process to UNM departments who are removing copiers and printers that do not have data security software in place because of the age of the equipment.

Process

Surplus Property works in conjunction with the Inventory Control department to thoroughly research equipment submitted for disposition. Assets are reviewed *before* being picked up from the requesting Department to ensure that full documentation has been obtained. The more that is known about an asset, the better the plan for its disposition and maximization of return. Assets are handled differently when sold, recycled or donated. There is also a 'holding' area for assets requiring additional documentation or awaiting approval for disposition.

Surplus Sales FY12 and FY11:

	Fiscal Year 2012	Fiscal Year 2011
Bentley's Auction – Net	100,180.72	77,467.27
Sales for Departments – Net	66,035.90	51,596.45
Surplus portion of Dept Sales	5,443.51	18,284.96*
Internal Sales to Departments	13,302.00	11,670.00
Sales to Hospital	350.00	565.00

Surplus Property Total Revenue: 113,832.72 89,702.27
Departmental Total Revenue: 60,592.39 33,311.49

Notes:

Surplus Property generates income in basically three ways:

1 – \$100,181 in FY12 and \$77,467 in FY11 are from Bentley's Auction sales to the general public. University equipment sent to Bentley's has virtually no value. Care is taken to verify that it is no longer needed or could be used by any department on campus.

2 – \$60,592 in FY12 and \$33,311 in FY11 went back to the departments for sales of items with some determinable value.

3 – Internal sales resulted in \$13,302 in FY12 and \$11,670 in FY11 for university equipment we moved from Surplus Property back out to the departments at an average purchase price of \$40 per item.

*OMI Building Liquidation contained items from several entities. When the entities moved to Camino de Salud, Surplus was informed that in order to save the cost of gutting the building, the entities would allow Surplus to retain all net sales from Bentley's Auction, if any. None of the items left behind were of any value to any of the entities. Please note: Surplus absorbed approximately \$1,000 of expenses in connection with the sale.

Reasons for disposition

Assets are submitted to the Board of Regents for approval of disposition for various reasons. The types of equipment include highly technical, specialized, medical and building contents. The more common reasons for disposal include:

- No longer functioning; too costly to repair or beyond repair
- Cannibalized for parts
- No longer utilized and department needs the space for expansion of labs
- End of service life and no longer compatible with other systems
- Inadequate system not compatible with newer components and programs
- No longer meets departmental needs
- Remodels and Departmental moves create surplus

There will be instances when assets will not be fully depreciated according to the service life assigned and will have a net book value remaining. Some reasons for a remaining book value at time of disposition have included:

- Item is broken and inoperable; too costly to repair or maintain
- Equipment is discontinued and cannot obtain compatible parts
- Technology is obsolete; therefore
 - Unit or system is no longer supported by manufacturer
 - Unit or system is corrupted and cannot be upgraded
- Warranty has expired
- No longer meets departmental needs
- The original years in the item's asset life was incorrectly assigned in Banner and the item was never intended to last for as long as the depreciation is set for.
- Research labs or grant projects are completed or terminate for various reasons

SURPLUS PROPERTY

I&G funding:	FY12	FY11
	YTD	YTD
Budget in index 032003:	124,803.00	124,283.00
Salaries & wages exp (Includes Temps)	151,197.01	134,793.18
Net Amount short in budget:	-26,394.01	-10,510.18

COMMENTS

Note: Added a temp in FY12: \$15,362 incl fees.

Sales:		
External Sales (Bentley & UNMH)	100,530.72	78,032.27
Internal Sales	13,302.00	11,670.00
Total Sales	113,832.72	89,702.27

Expenses:		
Salaries & wages	151,197.01	134,793.18
Computer equip & Kronos software	9,617.39	1,497.74
Communication	1,779.45	1,871.97
Auto Expenses: gas, repair, insurance	11,943.10	6,035.86
Other	5,947.36	4,052.07
Total Expenses	180,484.31	148,250.82

Note: Reasons for increased expenses: \$9k Kronos; \$15k Temp; \$7k Auto repairs

OTHER STATS:

OS computers		
Number of computers installed with Operating Systems at IT erasure station at Surplus & re-distributed	125	114
Dollars transferred to IT for computers sold with OS (install fee of \$30/ea)	3,720	4,800

Note: Timing of payments create variance in number installed versus amount paid to Information Technologies.

Vehicles		
Number of vehicles	3	3

Staff		
Number of staff (includes Temp)	6	5

Notes

- > In Fiscal Year (FY) 2012 and 2011, we had a shortage of \$26,394.01 and \$10,510.18 respectively in the budget for labor, which is made up from Bentley's Auction sales. This shortfall amounts to 17% and 8% respectively of our budget.
- > Communication expense contains voice mail, phone lines, cell phones for delivery personnel and the alarm system charges.
- > Other expense includes office supplies, uniforms, personal safety equipment, professional fees, other repairs and operating costs and NMGRT.

Departmental Auction Sales FY12

Sold Date	Purchase Price	Net Book Value	Item	Department	Sold Amt	Commission (if appl)	Net Sale Amt	Surplus Portion	Department Portion	Bentley's Purchasing	Special Event
7/9/2011	\$20,034.00	0.00	3 Professional Panasonic Cameras with Cases	Communication & Journalism	\$315.00	\$78.75	\$236.25	\$35.01	\$201.24	2	
9/10/2011	N/A	0.00	DH Lawrence Ranch	PPD	\$1.00	\$0.18	\$1.00	\$1.00	\$0.00	1	
11/12/2011	N/A	0.00	Surplus Books	Maxwell Museum	\$1,234.90	\$0.00	\$1,234.90	\$0.00	\$1,234.90		1
4/6/2012	N/A	0.00	Surplus Books	Maxwell Museum	\$2,344.25	\$0.00	\$2,344.25	\$0.00	\$2,344.25		1
10/13/2011	N/A	0.00	Library Collection	University Libraries	\$403.75	\$0.00	\$403.75	\$0.00	\$403.75		1
12/1/2011	\$25,891.43	0.00	CC Docu Punch	Copy Center	\$10,317.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00		1
12/8/2011	\$27,281.22	\$12,056.67	Pathology Equipment	Pathology	\$13,000.00	\$3,250.00	\$9,750.00	\$1,462.50	\$8,287.50	1	
12/18/2011	N/A	0.00	DAW Air Boxes and Batterfield	Manufacturing Engineering	\$1,300.00	\$325.00	\$975.00	\$145.25	\$828.75	1	
2/16/2011	\$18,344.00	\$4,382.16	Basketball Goals	Athletics	\$3,000.00	\$0.00	\$3,000.00	\$450.00	\$2,550.00		2*
3/9/2012	N/A	0.00	Volleyball Clothing Sale	Department of Athletics	\$3,134.25	\$0.00	\$3,134.25	\$0.00	\$3,134.25		1
5/18/2012	various	0.00	55 Vehicles	Physical Plant Department	\$44,650.00	\$11,162.50	\$33,487.50	\$3,348.75	\$30,138.75	1	
3/24/2012	N/A	0.00	Women's Golf Sale	Department of Athletics	\$1,469.00	\$0.00	\$1,469.00	\$0.00	\$1,469.00		1
		\$91,550.65	\$16,438.83		\$81,169.15	\$14,816.43	\$66,035.90	\$5,443.51	\$60,592.39		

*Buyer contacted us after 2 RPP's were issued and closed; ultimately purchased the goals.

Didn't Sell

Bid Date	Purchase Price	Item	Department	Notes
2/2012-4/2012	N/A	Hospital Beds	Interprofessional Healthcare Simulation Ctr	Tried selling through Bentley's Auction; beds unsafe. Recycled.

Departmental Auction Sales FY11

Sold Date	Purchase Price	Net Book Value	Item	Department	Sold Amt	Commission (if appl)	Net Sale Amt	Surplus Portion	Department Portion	Bentley's Purchasing	Special Event
7/10/2010	N/A	\$0.00	Hekona Hall Misc Items	Resident Life & Student Housing	\$575.50	\$144.88	\$430.62	\$34.62	\$400.00	2	1
8/14/2010	N/A	\$0.00	Two White Trailers	Surplus	\$1,480.00	\$350.00	\$1,050.00	\$1,050.00	\$0.00	1	
8/14/2010	\$2,700.00	\$1,500.00	Student Union Storage Unit	Surplus	\$200.00	\$50.00	\$150.00	\$150.00	\$0.00	1	
8/14/2010	\$6,400.00	\$0.00	Yamaha Snowmobiles/Trailer	UNM Physics and Astronomy	\$700.00	\$175.00	\$525.00	\$52.50	\$472.50	1	
9/2010-2/2011	N/A	\$0.00	Cenigram Voice Mail System	Information Technologies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3 - no offers	1
11/13/2010	N/A	\$0.00	DH Lawrence Ranch Cleanup	PPD	\$3,750.00	\$937.50	\$2,812.50	\$140.63	\$2,671.87	1	
11/13/2010	\$43,086.00	\$0.00	Phillips RT250 Xray Machine	Cancer Center	\$5.00	\$1.25	\$3.75	\$3.75	\$0.00	1	1 - extended; not sold **
11/20/2010	\$22,280.00	\$0.00	TD-20 Bulldozer	UNM Physics and Astronomy	\$4,000.00	\$1,165.00	\$2,835.00	\$283.50	\$2,551.50	3***	
1/26/2011	\$2,978,805.00		Varian ZIEK Linear Accelerator and associated Equipment	Cancer Research Treatment Ctr/Radiation Therapy	\$3,210.00	\$0.00	\$3,210.00	\$210.00	\$3,000.00		1
5/11/2011	N/A	\$0.00	Residence Halls	Resident Life & Student Housing	\$702.00	\$175.03	\$526.97	\$526.97	\$0.00	1	
5/13/2011	various	\$0.00	35 Vehicles	Physical Plant Department	\$55,873.00	\$8,988.75	\$26,906.25	\$2,690.63	\$24,215.62	1	
6/9/2011	N/A	\$0.00	Old OMI Building Liquidation Auction	OMI/NM Agriculture	\$17,523.50	\$4,381.14	\$13,142.36	\$13,142.36	\$0.00	1	Plus a "Grab and Go Sale"
		\$3,053,271.00	\$1,500.00		\$67,945.00	\$16,348.55	\$51,596.45	\$18,284.96	\$33,311.49		

**Buyer unable to meet department's removal expectations; waived ownership rights.

*** Sold third attempt by special vehicle auction.

Didn't Sell

Bid Date	Purchase Price	Item	Department	Notes
1/2011-3/2011	NA	Diebold Safe 600lb, 2-dwr	OVPR/Industrial Security	Two attempts through Purchasing - no bids. Bentley's would not take.

FY12

Period of Regents' List	Pickup Trips Completed by Surplus Movers	# of items delivered to Surplus from Departments	# of items sold to Depts	Total Number of Items Surplussed	Inventory Items	Non-Inventory Items	Total Value of Items Listed on Regents Report	# of computers sold with new Operating System
June 27 - July 15	102	151	78	560	207	353	\$ 683,948.48	1
July 18 - August 12	157	139	83	1479	362	1117	\$ 1,056,419.14	5
August 15 - Sept 16	150	113	129	689	294	395	\$ 177,771.32	3
Sept 19 - Oct 14	117	65	80	815	329	486	\$ 750,209.23	19
Oct 25 - Nov 11	117	78	41	1044	268	776	\$ 430,953.00	8
Nov 18 - Dec 16	98	26	22	470	160	310	\$ 191,821.81	10
Dec 22 - Jan 20	104	47	39	543	236	307	\$ 392,953.72	21
Jan 23 thru Feb 10	120	106	31	526	225	301	\$ 968,956.60	0
Feb 13 thru March 16	64	91	50	582	282	300	\$ 241,905.46	15
March 19 thru April 13	77	88	27	492	221	271	\$ 229,191.00	2
April 16 thru May 18	114	606	73	1225	348	877	\$ 72,678.00	23
May 21 thru June 29	180	252	88	1406	401	1005	\$ 241,219.55	18
Totals	1,400	1,762	741	9,831	3,333	6,498	5,438,027.31	125

FY11

Period of Regents' List	Pickup Trips Completed by Surplus Movers	# of items delivered to Surplus from Departments	# of items sold to Depts	Total Number of Items Surplussed	Inventory Items	Non-Inventory Items	Total Value of Items Listed on Regents Report	# of computers sold with new Operating System
July 20 thru August 20	164	106	95	1187	208	979	\$ 115,707.00	15
August 21 thru Oct 9	215	183	118	1666	384	1282	\$ 284,421.63	23
Oct 10 thru Nov 19	130	150	106	1119	231	888	\$ 265,404.00	13
Nov 22 thru Jan 6	113	31	56	482	221	271	\$ 163,364.00	8
Jan 7 thru Jan 21	71	21	44	344	91	253	\$ 631,447.10	11
Jan 24 thru Feb 25	106	353	80	506	185	321	\$ 192,919.54	9
Feb 28 thru March 15	103	78	20	802	152	650	\$ 98,994.55	5
March 18 thru April 15	94	231	41	743	213	530	\$ 111,182.61	8
April 18 thru May 13	105	192	94	936	209	727	\$ 86,697.60	3
May 16 thru June 24	184	261	61	2327	377	1950	\$ 338,686.44	19
Totals	1,285	1,606	715	10,122	2,271	7,851	2,288,824.47	114

SURPLUS ITEMS FOR DEPARTMENTAL SALES

Sold Date	Item	Department	Contact	Status	Sold Amt	Commission Amt (if appl)	Net Sale Amt	Surplus Portion	Depart's Portion	Public Auction Website	Bentley's Purchasing	Donation	Special Event	Recycle
	Furniture, Appliances, etc.	Resident Life & Student Housing	Dennis Weber	Waiting on status.										
7/11/2012	Video Jet	Mailing Systems	Alisha Lopez	Waiting on buyer to sign purchase agreement, pay and pick up.	\$2,850.00	\$175.00	\$2,500.00	\$375.00	\$2,125.00	1				
	Surplus Tables	Student Union	BenLawrence Begaye	Need to call charities.										
	Library Books (2700)	Women's Resource Center Library	Summer Little	Deb spoke w/Allen Shallet (Maxwell). Tough sell for this volume.										
	Production Studio Cameras	KNIME	Jim Gale/Karen Mann	Ready to Advertise										
	French Furniture	General Counsel	Shannon Skinner	3.30.12 Email from Sandy Liggett: still looking for one bookcase.										
	PANDA Lasers (LANL)	UNM Physics and Astronomy	Gary Harrison	4.12.12 Export Control emailed Gary Harrison for more info. Emailed SRS & Export Control. Gave info to Mel for Regent's List.										
	Research Equipment at Galles	UNM Physics and Astronomy	John Mc Graw	First contact. Need initial memo request and detail.										
	Jampro FM Broadcast Antenna	KUNM	Scott MacNicholl	6.15.12 Need to contact Engineering and Kirkland regarding interest.										
	Surplus Books?	Sociology/Economics	Richard Santos	3.30.12 Emailed for more info.										
	Ticket Scanners	UNM Ticketing	Mark Koson	Sent email 6.5.12. Waiting on Surplus Form and Pictures to get started. Dept not ready yet, will contact me when ready.										
	Parking Meters	Parking and Transportation Services	Richard Sobieski, Janet Luarkie	8.6.12 Emailed Bentleys. 7.23.12 EM for memo and basic info.										
					\$2,850.00	\$175.00	\$2,500.00	\$375.00	\$2,125.00					




Office of Planning, Budget & Analysis

MEMORANDUM

TO: Members of the Board of Regents' Finance & Facilities Committee

Thru: Robert G. Frank, President
David W. Harris, EVP for Administration, COO and CFO

FROM: Andrew Cullen, AVP for Planning, Budget & Analysis 

DATE: August 24, 2012

SUBJECT: **FY 2013/2014 Budget Development Calendar**

As a follow up to last month's Finance & Facilities meeting, the administration has prepared the following budget development schedule for your consideration. In accordance with your request from last month, the final stages of the budget development calendar will include the following significant approval dates:

- Budget Summit on April 9, 2013
- Budget submission to the Higher Education Department on May 1, 2013
- Final approval and sign-off on the FY14 budget on May 14, 2013

Per your request, and following the template for development of the FY13 budget, the administration is prepared to provide periodic updates on the budget development process to the Finance & Facilities Committee (F&F), the Academic/Student Affairs & Research Committee (ASAR), and the Full Board of Regents (Regents). Updates will include pertinent information regarding balances, state funding performance metrics and projections, tuition and fee modeling exercises and other reports from various subcommittees. The preliminary schedule includes:

- October Meetings
 - Status of Year-End Close
 - Categorization of Reserves – Policy 7000
 - Compensation Analysis and Projections
 - State Funding Formula Updates
 - FY14 Funding Metrics
 - FY14 Formula Funding Projections
 - Update on new Internal Budget Allocation Model
 - Steering Committee
 - Responsibility Center Management (RCM) Principles
 - Performance Based Budgeting (PBB) Principles

- November Meetings
 - UNM Main Campus FY14 Strategic Financial Outline
 - Update on new Internal Budget Allocation Model
- December Meetings
 - Capital Improvement Update – Capacity Analysis
 - Provost’s Five-Year Budget Forecast
 - Tuition and Fee Team Update
- January Meetings
 - State Consensus Revenue Estimate
 - University 1% Numbers
 - Update on new Internal Budget Allocation Model
 - RCM Metrics and Projected Outcomes
 - PBB Metrics and Projected Outcomes
 - Provost’s Five-Year Budget Forecast Update
- February Meetings
 - Legislative Session Update
 - Strategic Budget Leadership Team (SBLT) - Preliminary Budget Scenario
- March Meetings
 - Legislative Session Update – Preliminary State Appropriation Review
 - Strategic Budget Leadership Team (SBLT) - Preliminary Budget Scenario
- April Meetings
 - Final FY14 Budget Proposal
 - RCM and PBB Model Implementation Recommendation
 - Tuition and Fees
 - Compensation
 - Other Initiatives and Operating Costs

It is hoped that the proposed timeline will foster meaningful discussions on campus as the administration focuses on finding additional cost-saving efficiencies, and when not feasible, justifications to support tuition and fee increases. Thank you for your consideration.

DRAFT

The Finance and Facilities Committee

Mission

One of three standing committees of the Board of Regents, the Finance and Facilities Committee facilitates the Regents' stewardship of University concerns and furthers the overall mission of the University. Included within the broad scope of the Committee's work are the management of financial matters, borrowing and bonding authority, capital projects, real estate, facilities, information technologies, human resources, governmental relations, athletics, campus police, and institutional support services.

Authority and Responsibilities

As an advisory body, the Committee has authority to gather information, confer with members of the administration, faculty, staff, student body, and public on topics within the Committee's scope, and make recommendations for action by the Board of Regents. The Chair of the Committee, or Co-Chair in the Chair's absence, reports the Committee's recommendations to the Board of Regents at meetings of the full Board. The members of the Committee do not constitute a quorum of the Board of Regents and have no authority to act on the Board's behalf.

Composition

The President of the Board of Regents appoints three Regents to the Committee for a one-year term and designates the Committee's Chair and Co-Chair. In addition to serving as a nonvoting Committee member, the President of the Board of Regents, or a designee, may serve as a voting member when any of the Committee members are not present. Community members may be appointed as voting members at the discretion of the President of the Board of Regents.

Vice Presidential Designee

The Executive Vice President for Administration assists the Chair in developing meeting agendas and in fulfilling the Committee's duties.

Scope of Authority

Subject to certain monetary thresholds and other factors, the Committee reviews, and makes recommendations to the Board of Regents on, a broad range of matters, including:

1. Long-range campus master plans.
2. Recommendations of the University Historic Preservation Committee as to the historical significance of buildings slated for removal or alteration.
3. Naming requests for facilities and spaces.
4. Initiation of, joining and intervening in, non-routine legal proceedings.

5. Operating agreements with the Branch Campuses.
6. Contracts for the purchase of goods.
7. Contracts between the President and the University.
8. Financial settlements.
9. Borrowing and bonding authority.
10. Bond resolutions, notifications, and certification documents.
11. Purchases, sales, or transfers of real property.
12. Leases of real property.
13. Disposition of surplus property.
14. Selection of architects for certain projects.
15. Plans for building additions, construction of a new building, and any alteration, site improvement, or major construction project.
16. Gifts to the University.
17. Articles of incorporation and bylaws of affiliated organizations.
18. Joint powers agreements.
19. Investments of operational funds.
20. University policy development and revision.
21. Federal and state funding priorities.
22. Information technologies.
23. University budget reports and budget requests.
24. The transfer of funds and property to the University's Research Park Corporations.
25. Health insurance and other benefits.
26. Collective bargaining.

Meetings

Meeting once a month for up to twelve months of the year, the Committee's meetings generally precede the meetings of the full Board of Regents.

Agenda

The Chair of the Committee is responsible for preparing meeting agendas, in collaboration with the University President, the Executive Vice President for Administration, and the President of the Board of Regents. In advance of the Committee meetings, the Office of the Executive Vice President for Administration is responsible for posting agendas and relevant materials as e-Books on its website, and for providing relevant materials to the Committee members.

Minutes

Minutes of the meetings are drafted by the Office of the Executive Vice President for Administration, reviewed by the Chair of the Committee, and approved by the Committee members.

DRAFT

Open Meetings

Meetings of the Committee are held in accordance with the New Mexico Open Meetings Act.

August 30, 2012

TO: Jack Fortner, Esq., President
UNM Board of Regents

FR: Regent Carolyn J. Abeita, Chair
HSC Board of Directors

RE: Request for Items to be placed on UNM Board of Regents' Agenda

cc: Paul B. Roth, MD, HSC
Scot Sauder, HSC
Ava Lovell, HSC
Ellen Wenzel, BoR
Steve McKernan, UNMH

Ella Watt, UNMH
Andrea Montoya, UNMH BoT
Bruce Cherrin, UNM Procurement
Don Chalmers, Chair, HSC BoD FACC
Linda Pardo, FACC

RECOMMENDED ACTION:

I respectfully request that the following items be placed on the UNM Board of Regents' agenda:

- 1) Request for Approval of UNMH Contract with First Choice Community Health Care
- 2) Request for Approval of UNMH Contract with Belimed
- 3) Request for Approval of UNMH Contract with Cerner Corporation
- 4) Request for Approval of UNMH Contract with Philips Medical
- 5) Request for Approval of UNMH Contract with Hill Rom
- 6) Request for Real Estate Approval of 2130 Eubank Blvd., NE, Albuquerque, NM
- 7) Request for Real Estate Approval of 5400 Central Avenue, SE, Albuquerque, NM
- 8) Request for Real Estate Approval of 923 Vassar Dr., NE, Albuquerque, NM

Background documentation is attached.

I respectfully request that the following Information items be included on the Board of Regents' agenda as Informational:

- 1) Architect Selection for UNM Medical Group, Sabana Grande Clinic
- 2) Construction Manager at Risk for UNM Medical Group, Sabana Grande Clinic

Background documentation is attached.



**UNM Hospital Board of Trustees
Recommendation to HSC Board of Directors Finance and Audit Committee
August 2012**

Approval

(1) First Choice Community Health Care

Source of Funds: UNM Hospitals Operating Budget

Description

Request to renew the contract with First Choice Community Health Care. UNMH has historically contracted with First Choice Community Health Care in order to provide additional access for primary care and cardiology visits for UNM Care and UNM State Coverage Insurance patients. The current contract has been in effect since July 1, 2008 and may be renewed annually. First Choice Community Health Care has been providing primary care and cardiology services for UNM Care patients since 1997. Primary care visits and cardiology visits are paid at a rate of \$99.70 per visit.

Process

This agreement is exempt from the provisions of the procurement code, pursuant to Section 13-1-98.1 NMSA 1978, as amended since this agreement is for the purpose of creating a network of health care providers.

Total Cost: Dependent on volumes, up to \$3,500,000 per fiscal year.

(2) Belimed

Source of Funds: UNM Hospitals Capital Budget

Description: Request to purchase steam sterilizers and high efficiency washers for cleaning and sterilizing surgical equipment for use in UNM Hospital Operating Rooms.

Process Novation Contract CE01251

Total Cost: Total cost of equipment \$746,275

(3) Cerner Corporation

Source of Funds: UNM Hospitals Operating Budget to be reimbursed by UNM Medical Group

Description

Request for 60 month subscription and professional implementation fee agreement with Cerner Corporation. This is to implement a software tool to allow for 300 Outpatient Providers to be monitored for Eligible Provider Meaningful Use quality metrics. Reporting from this monitoring allows these providers feedback and tracking of their progress towards meeting the requirements of Meaningful Use. The reports from this federally certified tool are also used as documentation for attestation when the Eligible Provider submits for reimbursement from CMS, once qualified for Meaningful Use. The reports are pulled directly from the UNM Hospitals Electronic Medical Record (EMR).

Process

Sole source due to the existing EMR contracts with Cerner Corporation

Total Cost: One time professional services implementation fee of \$79,530 and \$156,000 per fiscal year for a total of \$859,530 over the 60 month term.

(4) Philips Medical

Source of Funds: UNM Hospitals Capital budget

Description: Request for three Ultrasound machines to replace old technology and upgrade to allow the operator to perform better digital capturing of images. The intent is to replace and upgrade the Sequoia Ultrasound machines which are greater than twelve years old and will provide the radiologists with a superior image quality. The additional three machines are to replace two of the remaining five Sequoia Ultrasound machines, plus one to increase quantity because the demand of Ultrasound has increased over the past two years. One of the machines will also be mobile and will be used in the BBRP (ER imaging area) as well as the inpatient units for portable exams.

Process: GSA contract with Philips Medical

Total Cost: \$680,868 for equipment and upgrades.

(5) Hill Rom

Source of Funds: UNM Hospitals Operating Budget

Description: Requesting three year rental agreement for specialty beds for patients with Acute Respiratory Distress Syndrome (ARDS), spinal cord injury, or extensive wounds. Specialty beds are expensive, range in price from \$40,000-\$60,000 per bed and are costly to repair when damaged; therefore necessitating the need for this rental arrangement.

Process: Novation contract CE0172

Total cost: up to \$550,000 per fiscal year.



Office of Capital Projects

**MEMORANDUM TO ADVANCE
COMMITTEE AGENDA ITEMS TO
THE BOARD OF REGENTS
THE UNIVERSITY OF NEW MEXICO**

DATE: August 20, 2012
TO: Dr. Paul B. Roth, Chancellor for Health Sciences Center
FROM: Mary Gauer, Group Manager, Office of Capital Projects
RE: Requested Approvals

RECOMMENDED ACTION:

Recommend to the Board of Regents HSC Board of Directors Finance, Audit and Compliance Committee the following:

1. Request for Approval of Architect Selection for UNM Medical Group, Sabana Grande Clinic
2. Request for Approval to use Construction Manager at Risk for UNM Medical Group, Sabana Grande Clinic

Please see attached summaries.

cc: Chris Vallejos, Associate VP, Institutional Support Services
Robert Fondino, Chief Budget & Finance Officer, HSC Finance & Administration
Vahid Staples, Budget Officer, Office of Planning, Budget & Analysis
Mary Kenney, Robert Doran – PCD
W. Turner, R. Henrard, C. Martinez, T. Sanchez – OCP
Bruce Cherrin, Chief Procurement Officer, Purchasing Department
Dr. Robert Fritch, Chief Medical Officer and Senior VP Ambulatory Operations,
UNM Medical Group
Anthony Masciotra, CEO, UNM Medical Group

**APPROVAL OF ARCHITECT SELECTION for
UNM Medical Group, Sabana Grande Clinic
UNIVERSITY OF NEW MEXICO
September 11, 2012**

RECOMMENDED ACTION:

As required by Section 7.11 of the Regents Policy Manual, it is recommended that the Board of Regents approve the selection of the following architect for design and planning for the UNM Medical Group, Inc. Sabana Grande Clinic, a component of the Health Sciences Center. Project approval will be requested at a future meeting of the Board of Regents.

Recommended Firm: SmithGroup, Albuquerque, NM

PROJECT DESCRIPTION:

1. This project will renovate an existing 10,587 square foot structure at 4100 Sabana Grande Avenue in Rio Rancho, NM. The property is being purchased for use by the UNM Medical Group (UNMMG) as a Primary Care Clinic.
2. The clinic will incorporate patient centered medical home (PCMH) philosophy, which will guide patient flow from entry to exit and all stages of care.
3. The clinic will be designed to accommodate three primary care pods each containing six exam rooms. A fourth pod will accommodate allergy and behavioral health. Central facilities will include a waiting room, reception area, plain film radiology, patient restrooms, one procedure room, medication and storage rooms, lab draw/processing area, clean utility room/supplies, soiled utility room and medical waste, conference/education space, employee lounge/locker room, staff restrooms, mail/copy/storage, and support rooms for custodial, IT, mechanical, and electrical.
4. This clinic will provide care for an underserved population in Sandoval County, and will serve as a referral source to UNM Sandoval Regional Medical Center.

RATIONALE:

1. This recommendation is based on a two-stage, consultant qualification and fee based selection process in accordance with State of NM Procurement Regulations.
2. On June 21, 2012 the selection committee evaluated eleven written proposals. Of those, three firms were selected to make oral presentations on July 12, 2012. The finalists are listed below in order of their ranking following the presentations:
 - a. SmithGroup JJR, \$77,600
 - b. Design Group, \$77,571
 - c. Fanning, Bard Tatum Architects, \$103,879The fee is based upon the scope of work for programming validation, design and construction administration for the project.
3. The top three firms were evaluated based on their experience with PCMH philosophy and their experience with evidence-based healthcare design principles. Their ability to maintain scope based on final programming, schedule and budget as well their familiarity with the Construction Manager At Risk process delivery were carefully evaluated.

4. The capabilities of the firms' principals and support staff along with the engineering team members were evaluated. The selected firm provides a strong team for completion of this project.
5. The recommended firm demonstrated in-depth knowledge of the PCMH model and evidence based design through the research presented and their highlighted projects. Their approach showed a strong focus on best value in design for the selected site and accelerated delivery of the project to support both budget and schedule.
6. The selection committee included: Dr. Robert Fritch, *Chief Medical Officer and Senior VP Ambulatory Operations, UNMMG, Inc.*; Kim Hedrick, *VP Strategic Business Development, UNMMG, Inc.*; Charlotte Cisneros, *Interim Director Ambulatory Practice Operations, UNMMG, Inc.*; Thomas Neale, *Associate Director, UNM Real Estate*; Michael Reid, *Group Manager, UNM Office of Capital Projects*; Mary Gauer, *Group Manager, UNM Office of Capital Projects*.

FUNDING:

The total estimated Project Budget is \$2,202,285:

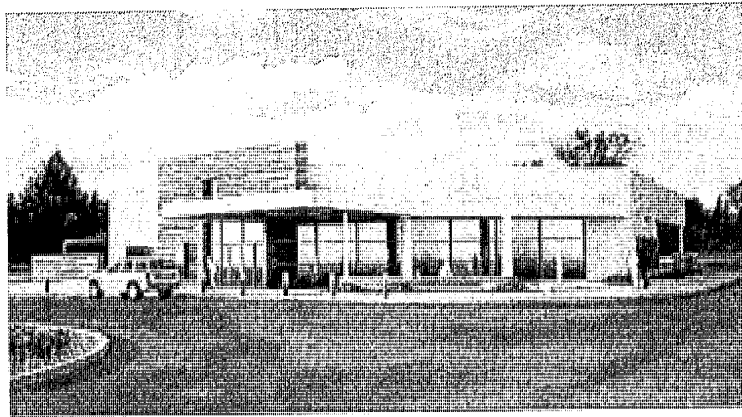
- \$2,202,285 is funded from the UNM Medical Group, Inc. Investment Withholds

Memo

To: UNM Medical Group, Inc. (UNMMG) Board of Directors
From: Kim Hedrick
Date: 8/1/12
Re: Recommendation for Selection of Architectural/Engineer for Sabana Grande Clinic Project

UNM is in the process of purchasing the building at Sabana Grande and Highway 528 (Pat D'Arco Highway) in Rio Rancho. A letter of intent has been executed with the owner and earnest money paid by UNM Medical Group, Inc. At the request of the UNM Board of Regents (BOR), UNMMG staff is following the BOR's Property Acquisition Policy.

As required by UNMMG's Transaction Authorization Policy, any item greater than \$50,000 requires UNMMG BOD approval. The hiring of an architectural/engineering (A/E) firm to remodel the Sabana Grande property into a primary care clinic is projected to cost \$79,925. The Smith GroupJJR was selected from 11 responses to an architect/engineer request for proposal. The Smith GroupJJR is a national healthcare architectural and engineering firm whose local architect worked on the UNM Bill and Barbara Richardson Pavilion (BBRP). Sixty percent of the A/E work will be done in NM.



The recommendation for approval of The Smith GroupJJR was reviewed and approved by the UNMMG Finance Committee on July 25, 2012. The following action is requested from the UNMMG Board of Directors in order to secure a contract with The Smith GroupJJR for A/E services.

ACTION: UNMMG Board of Director approval is requested to hire The Smith GroupJJR as the architect/engineer for programming validation, design and construction administration for UNM Family Practice at Sabana Grande.

Staff will seek future approvals from the UNMMG Board Finance Committee and UNMMG Board of Directors for engagement of a contractor and clinic remodel costs. Attached is a summary document about the project and A/E selection process.



PROJECT NAME: UNM Family Practice at Sabana Grande

PROJECT DESCRIPTION:

1. This project will renovate an existing 10,587 square foot structure at 4100 Sabana Grande Avenue in Rio Rancho, NM which is being purchased for use by the UNM Medical Group (UNMMG) as a Primary Care Clinic.
2. The clinic will incorporate Patient Centered Medical Home (PCMH) philosophy, which will guide patient flow from entry to exit and all stages of care.
3. The clinic will be designed to accommodate three primary care pods each containing six exam rooms. A fourth pod will accommodate allergy and behavioral health. Central facilities will include a waiting room, reception (check-in/out), plain film radiology, patient restrooms, one procedure room, medication and storage rooms, lab draw/processing area, clean utility room/supplies, soiled utility room and medical waste, conference/education space, employee lounge/locker room, staff restrooms, mail/copy/storage, and support rooms for custodial, IT, mechanical, and electrical.
4. This clinic will provide care for Sandoval County residents, and will serve as a referral source to UNM Sandoval Regional Medical Center.

ARCHITECT/ENGINEERING PROCESS:

1. The A/E recommendation is based on a two-stage, consultant qualification and fee based selection process in accordance with State of NM Procurement Regulations.
2. On June 21, 2012 the selection committee evaluated eleven written proposals. Of those, three firms were selected to make oral presentations on July 12, 2012. The finalists are listed below in order of their ranking following the presentations:
 - a. SmithGroupJJR, \$79,925
 - b. Design Group, \$77,571
 - c. Fanning, Bard Tatum Architects, \$103,879The fee is based upon the scope of work for programming validation, design, and construction administration for the project.
3. The top three firms were evaluated based on their experience with PCMH philosophy and their experience with evidence-based healthcare design principles. Their ability to maintain scope based on final programming, schedule and budget, as well as, their familiarity with the Construction Manager At Risk process delivery were carefully evaluated. Also considered was each firm's approach to the project work plan and their recognition of all key UNM Medical Group, Inc. stakeholders who will participate in the design efforts. The selected firm scored higher in their ability to meet the stringent requirements for this project.
4. The capabilities of the firms' principals and support staff along with the engineering team members were evaluated. The selected firm provides a strong team for completion of this project.
5. The recommended firm demonstrated in-depth knowledge of the PCMH model and evidence based design through the research presented and their highlighted projects. Their approach showed a strong focus on best value in design for the selected site and accelerated delivery of the project to support both budget and schedule.



6. The selection committee included: Dr. Robert Fritch, *Chief Medical Officer, UNMMG, Inc.*; Kim Hedrick, *VP Strategic Business Development, UNMMG, Inc.*; Charlotte Cisneros, *Interim Director Ambulatory Practice Operations, UNMMG, Inc.*; Thomas Neale, *Associate Director, UNM Real Estate*; Michael Reid, *Group Manager, UNM Office of Capital Projects*; Mary Gauer, *Group Manager, UNM Office of Capital Projects*.

**REQUEST FOR APPROVAL TO USE CONSTRUCTION MANAGER AT RISK for
UNM Medical Group, Sabana Grande Clinic
UNIVERSITY OF NEW MEXICO
September 11, 2012**

REQUESTED ACTION:

As required by NMSA 13-1-124.4, it is recommended that the Board of Regents approve the use of the Construction Manager at Risk project delivery method for the UNM Medical Group Sabana Grande Clinic. Project Approval will be requested in the future.

PROJECT DESCRIPTION:

1. This project will renovate an existing 10,587 square foot structure at 4100 Sabana Grande Avenue in Rio Rancho, NM. The property is being purchased for use by the UNM Medical Group (UNMMG) as a Primary Care Clinic.
2. The clinic will incorporate patient centered medical home (PCMH) philosophy, which will guide patient flow from entry to exit and all stages of care.
3. The clinic will be designed to accommodate three primary care pods each containing six exam rooms. A fourth pod will accommodate allergy and behavioral health. Central facilities will include a waiting room, reception area, plain film radiology, patient restrooms, one procedure room, medication and storage rooms, lab draw/processing area, clean utility room/supplies, soiled utility room and medical waste, conference/education space, employee lounge/locker room, staff restrooms, mail/copy/storage, and support rooms for custodial, IT, mechanical, and electrical.
4. This clinic will provide care for an underserved population in Sandoval County, and will serve as a referral source to UNM Sandoval Regional Medical Center.

PROJECT RATIONALE:

Construction Manager at Risk (CMAR) works with the project needs:

1. A CMAR firm will provide in-depth constructability assistance during design, resulting in a closely aligned scope and budget for the project.
2. Involvement of a CMAR firm during the design will allow for preparation of an efficient construction schedule for the project to include early demolition, an accelerated start and an earlier completion of construction.
3. The proposed Construction Manager at Risk Selection Committee is:
 - a. Dr. Robert Fritch, Chief Medical Officer and Senior VP Ambulatory Operations, UNMMG, Inc.
 - b. Kim Hedrick, VP Strategic Business Development, UNMMG Inc.
 - c. Rick Henrard, Associate Director, Office of Capital Projects
 - d. Mary Gauer, Group Manager, Office of Capital Projects
 - e. Michael Reid, Group Manager, Office of Capital Projects
 - f. Mark Patterson, Architect of Record

FUNDING:

The total estimated Project Budget is \$2,202,285:

- \$2,202,285 is funded from the UNM Medical Group, Inc. Investment Withholds



August 29, 2012

TO: Provost Chaouki Abdallah
FROM: Rick Holmes, Office of the University Secretary
SUBJECT: Summer 2012 Degree Candidates

The Faculty Senate approved the Summer 2012 Degree Candidates at the August 28, 2012 Faculty Senate Meeting.

Included is the list of the Summer 2012 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

Degree Candidate Summary*

Doctoral and MFA Degree	100
Master's Degree	287
Bachelor's Degree	305
Associate's Degree	49
Total	741

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

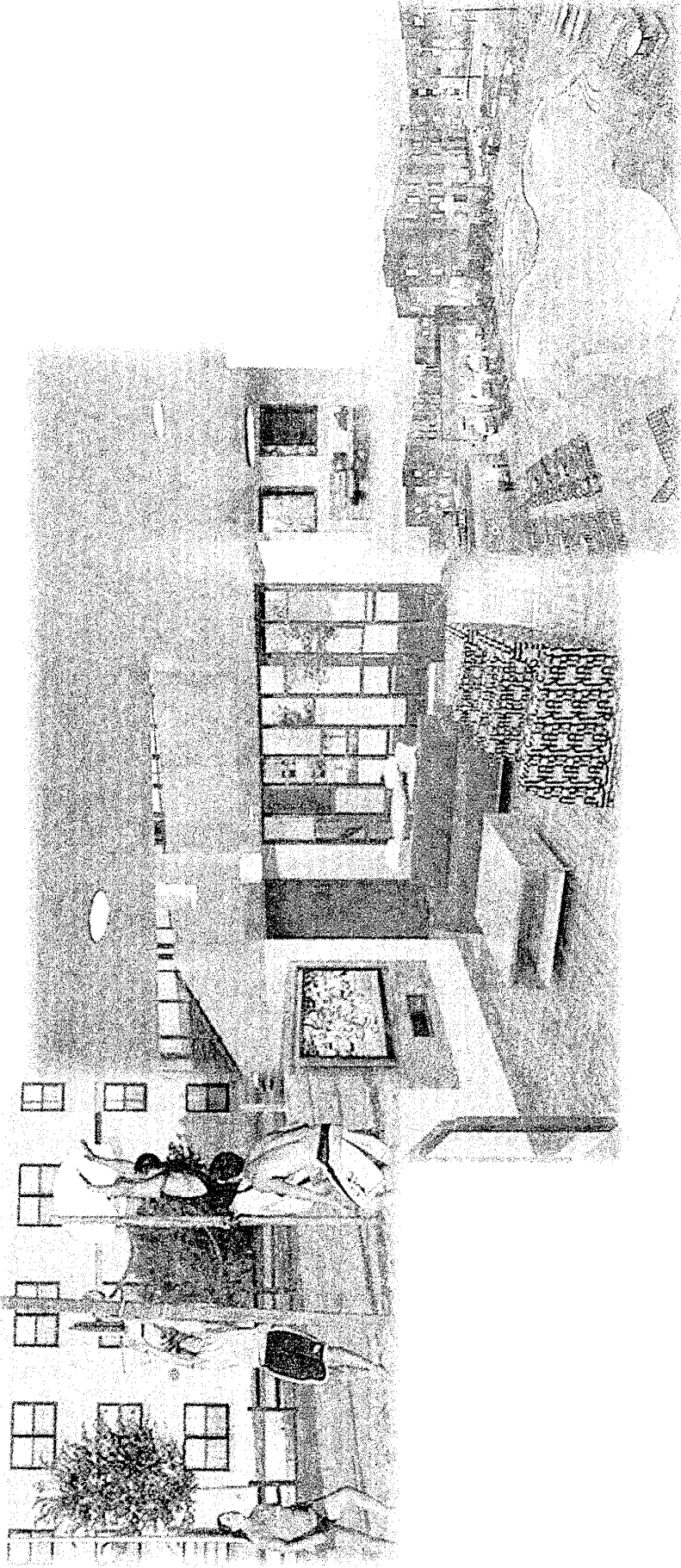
Please place this item on the next Board of Regents ASAR Committee meeting agenda for consideration.

Thank you.

Attachments

Materials will be provided at the BOR meeting.

UNM Housing Updates



Lobo Village and Casas del Rio Updates

Initiative	Timeline	Status
Expedite eviction process to remove student violators from the Lobo Village Property	8/1/12 and ongoing	8/13/12 and ongoing
Refer and process all alcohol related incident reports to UNM Police and Dean of Students Judicial Office	8/1/12	Established and Implemented
Monitor Lobo Village by UNM Office Student Life administrators to ensure all systems are operational and all residents are adhering to UNM policy	8/1/12 and ongoing	Ongoing
Establish a reporting link to UNM Office of the Associate Vice President for Student Life, Walter Miller, by Lobo Village and Casas del Rio staff for major incidents occurring in campus housing to be consistent with all UNM housing	8/1/12	Established 8/10/12
Conduct consistent alcohol and substance abuse prevention education training for UNM Residence Halls Resident Advisors and Lobo Village and Casas del Rio Community Advisors	8/15/12	Established Ongoing
Involve AGC administrators in the Division of Student Affairs' monthly directors' meetings to discuss all UNM policies and procedures	8/15/12	Ongoing

Lobo Village and Casas del Rio Updates

Initiative	Timeline	Status
Assign a second full-time employee in the Dean of Students Judicial Office to assist with disciplinary referrals and coordination of proactive educational initiatives, due to increase in residence population at Lobo Village and Casas del Rio.	8/16/12	Completed 8/3/12
Distribute "Pumpkin the 505" alternatives to drinking booklet in all campus housing (including Lobo Village and Casas del Rio - suites and rooms).	8/16/12 and 8/17/12	Completed 8/16/12
Provide educational programs on alcohol and substance abuse in conjunction with the Campus Office of Substance Abuse Prevention during Welcome Back events.	Early fall semester	Ongoing
Provide social marketing prevention messages on alcohol and substance abuse provided by the UNLV Campus Office of Substance Abuse Prevention (COSAP) on Lobo Village and Casas del Rio electronic message boards.	8/20/12	Ongoing
Lobo Village Village Alcohol and Drug Education Workshop as a sanctioning resource for those underage students that have violated the alcohol or drug policy.	8/20/12	Implemented 8/16

Lobo Village and Casas del Rio Updates

Initiative	Timeline	Status
Lobo Village and Casas del Rio residents will adhere to the UNM Student Code of Conduct and Community Living Guideposts	8/20/12	Established
Improve communication process for notification of incidents between departments, including the UNM Police Department	8/20/12	Ongoing
Provide bi-lingual marketing materials (newsletters, emails, etc) to parents of student residents in all campus housing including Lobo Village and Casas del Rio to communicate accurate information and positive messages on housing opportunities and safety initiatives	9/28/12	Pending
Incorporate alcohol education and prevention policies into academic programs including Freshmen Interest Groups (FIGS), Freshman Learning Centers (FLC) and living and learning classes offered through University College	Spring 2013	In process Fall Semester
Designate building(s) in Lobo Village that are alcohol free	Fall 2013	Survey Completed
Implement ACC/access to Banner "look capacity" to assist class identification	Fall 2012	Authorization achieved. Implementation in process.

UNM Student Housing Update Report

2012 Contracts (To Date)

	Residence Life (Actual)	Residence Life (Percentage)	Casas del Rio [ACC] (Actual)	Casas (Percentage)	Lobo Village [ACC] (Actual)	Lobo (Percentage)	UNM Housing Overall (Actual)	UNM Housing Overall (Percentage)
Freshmen	892	53%	722	72%	0	0%	1614	46%
Sophomores	389	23%	206	21%	218	26%	813	23%
Juniors	222	13%	49	5%	353	42%	624	18%
Seniors	122	7%	14	1%	219	26%	355	10%
Graduate	25	1%	8	1%	32	4%	65	2%
Non-Degree	37	2%	0	0%	26	3%	63	2%
Total	1687	100%	999	100%	848	100%	3534	100%

Capacity	2128	79%	1000	100%	848	100%	3976	89%
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Family Housing Capacity

190	95%
199	

3724	89%
4175	

2011 Contracts (Previous Year To Date)

	Residence Life (Actual)	Residence Life (Percentage)	Casas del Rio [ACC] (Actual)	Casas (Percentage)	Lobo Village [ACC] (Actual)	Lobo (Percentage)	UNM Housing Overall (Actual)	UNM Housing Overall (Percentage)
Freshmen	1337	64%	0	0%	0	0%	1337	45%
Sophomores	403	19%	0	0%	442	53%	845	29%
Juniors	206	10%	0	0%	272	32%	478	16%
Seniors	100	5%	0	0%	108	13%	208	7%
Graduate	16	1%	0	0%	17	2%	33	1%
Non-Degree	40	2%	0	0%	1	0%	41	1%
Total	2102	100%	0	0%	840	100%	2942	100%

Capacity	2184	96%	0	0%	864	97%	3048	97%
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Family Housing Capacity

189	95%
199	

3131	96%
3247	

Report on Regents' Audit Committee Meeting Special Meeting August 16, 2012

The **Regents' Audit Committee (Committee)** special meeting was held on August 16, 2012, and took the following action:

ACTION ITEMS:

- The Committee approved the minutes from April 24, 2012 by unanimous consent.

INFORMATION ITEMS:

- Internal Audit Director Patel reported that the Department is preparing all necessary documentation and tools for the Quality Assessment Review (QAR). The QAR will take place during the fall of 2012. The Department is contracting through the Association of College and University Auditors (ACUA). The team who will perform the QAR consists of the audit director and audit manager at New Mexico State University, and a retired audit manager from University of Texas Pan American. Director Patel needs to sign the agreement. It will cost approximately \$3000. Based on ACUA's requirement, the Department only needs to pay travel costs and a small stipend.
- Director Patel reported that REDW and the Hospital staff will make a presentation of the UNM Hospital audit plan based on the risk assessment at the regularly scheduled September Audit Committee meeting. This presentation will include their risk assessment and audit topic(s), as well as one or two completed audits in the executive session.
- Director Patel reviewed the remaining items on his Director's Report (information above was also on this report). The departmental financial report as of the end of June 30, 2012 showed a reserve balance of \$228,000. The Department will use some of the reserve funds to fund another position. The Department filled the audit manager position. Director Patel introduced the new Internal Audit Manager, Mr. Chien-chih Yeh, a former senior audit manager at REDW.
- The Chairman asked for any advisors' comments. There were none.

The Committee approved the following Internal Audit Department audits for publication:

- 2011-07 School of Medicine Emergency Medicine Department Contract and Grant Business Processes.
- 2012-06 Review of UNM Foundation Operations. The Chairman noted the Committee approves the report, subject to the addition of more information items on attached schedules - as discussed in closed session - that will be furnished by Director Patel before it is made public.

There being no further business, the meeting was adjourned at 11:32 a.m. (Motion: Regent Hosmer, Second: Regent Koch).

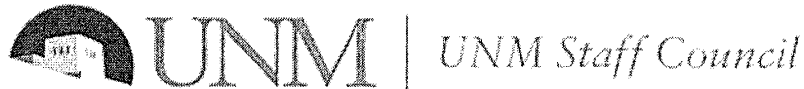


Faculty Senate

Faculty Senate President Report to Board of Regents
August 29, 2012

The Faculty Senate held its first meeting of the 2012-2013 academic year on August 28. More than 100 people, including faculty senators, Faculty Senate Committee and Council chairs, committee members, and invited guests from the colleges, the Provost's office, and various administration offices attended. An orientation to faculty governance was provided, with Tim Ross describing the reorganization of the Faculty Senate, Amy Neel giving an overview of the Faculty Senate, Vic Strasburger explaining the role of the Academic Freedom and Tenure Committee, and Ursula Shepherd describing the functions of the Committee on Governance. The importance of collaboration among the Faculty Senate, colleges and schools, the Provost's office, administrative entities, student government organizations, and the Regents to undertake and complete diverse and complex projects was emphasized.

Several important issues will be addressed by the Faculty Senate and its committees this semester. One critical matter to be discussed in the Senate is the decrease in graduate enrollment this academic year: involvement of faculty members in improving graduate student recruitment and retention is essential. The Senate and its committees will also be involved in determining what the University's core curriculum should accomplish and how the effectiveness of general education courses should be assessed. In addition, we will be encouraging increased compensation for faculty members and advocating for ERB solvency strategies that make sense for higher-education members of the retirement fund.



September 4, 2012

Dear Regent President Fortner, President Frank, and members of the Board of Regents,

The last time UNM staff received a raise was 2008 and the Administration decided to distribute the monies from the State by giving faculty a 3% raise and staff a 2% raise. Since then some staff, along with faculty, have received two one-time pay supplements of \$900 and \$1100. Now we read in the Provost's Wednesday Communiqué that "President Frank and the Board of Regents have tasked me to come up with a compensation plan going forward in order to retain and reward our best faculty." Really? What about the best staff?

Some vice-presidents and department directors have been able to give compensation increases to their own staff by redistributing money from unfilled positions and some deans did a college-wide staff equity adjustment so that those who were paid less than their peers received a raise. While these adjustments have been greatly appreciated, they have essentially been funded by increasing the workload on those staff remaining. However, for departments or programs with no vacancies, with small staffs or funded by non I&G money, there has not been even this opportunity. Coupled with this inequity, staff has had increases in medical insurance and pension contributions, which were not used to shore up the pension fund but rather used to balance the state budget on the backs of those working to serve the citizens.

As an integral part of the University, one must ask why is so little thought given to those who make the University function? Those who enroll and advise the students, who process and monitor grants, who ensure that the facilities are maintained, who clean the classrooms and bathrooms, who take care of the patients, who assist the faculty to teach and conduct research? The best staff is here because they feel a sense of devotion and duty but are puzzled why they appear to receive so little recognition or appreciation. At some point the economy will improve and if the recognition and appreciation continues to be lacking, the best staff will go where they will be appreciated and properly compensated for their good work.

I am certainly cognizant of the fact that public employee compensation and benefits are a political issue to some. However, making a long-term commitment to both staff and faculty compensation is a matter for the Regents to seriously consider and I believe it is imperative that we need to know that the UNM Regents and Administration value us enough to be willing to take a stand against those who know the cost but perhaps not the value of outstanding staff and faculty the University has spent decades cultivating.

It is essential that staff and faculty not be pitted against one another as only together can we continue to build this great institution.

Thank you,

Mary Clark, President
UNM Staff Council

**UNIVERSITY OF NEW MEXICO
ALUMNI ASSOCIATION
BOARD OF REGENTS REPORT
September 11, 2012**

Vision (Why we exist): *The Alumni Association is a vital partner in the continued excellence of the University of New Mexico through the significant engagement of alumni.*

Mission (What we are striving for): *To serve as a bridge between alumni and the university ensuring the continued success of the university and enriching the lives of alumni.*

<p>Strengthen collaboration with campus constituents to meet the needs of UNM.</p>	<p>Alumni will have a larger presence at <u>Home football games</u> with new participation in the Corporate Tailgates. Various groups will be invited to join in the festivities at the Alumni Tent.</p> <p>The UNM Alumni Association, UNM Lobos for Legislation, UNM West, Don Chalmers Ford, the Rio Rancho Regional Chamber of Commerce and the Economic Development Corporation are sponsoring “Celebrate UNM in Rio Rancho” an event to welcome new UNM President Robert Frank and the UNM West campus in Rio Rancho. The event will be held on Tuesday, September 18 from 6:00 - 7:30 pm. There will be lively music, food, beverages and the opportunity to meet the artists who created the two newly installed sculptures on campus.</p> <p>On September 7 and 8, Austin area Lobos will enjoy a Reception and Lobo Football Game against the Texas Longhorns. Coach Davie will speak at a reception on the 7th co-sponsored by the Alumni Association and the Lobo Club. The Reception is from 5:30 to 7:00 at the Austin Marriott North in Round Rock, Texas.</p>
<p>Engage students in ways that will develop lifetime ties to The University of New Mexico.</p>	<p>Young Alumni, Lettermen Alumni and past board members returned to campus to serve Pizza to students on Friday, August 24 during Welcome-Back Days.</p>
<p>Foster enduring involvement with, pride in and commitment to UNM, its colleges, schools and programs.</p>	<p>Homecoming 2012 “Super U!” activities will kick-off the on September 24th with the Online Auction. Reunions, Alumni Faculty/Staff Luncheon, numerous <u>student activities</u> and the <u>All University Breakfast</u>. All this plus the <u>Southwest Fiesta Tailgate</u> and the <u>Homecoming Football and Soccer Games</u> will take place the week of October 1-7. This year, there is a significant increase in activity for Homecoming.</p> <p>Young Alumni will host Dance Lessons and Happy Hour at Dirty Bourbon Saloon, September 18 from 6-8 pm and a Homecoming Reception.</p> <p>The Green Chile Roast Season got off to a great start on Sunday, August 26th as the <u>Los Angeles Chapter</u> brought in 45 sacks of fresh New Mexico Green Chile and served 130 UNM alumni and friends. Great weather, tasty green chile enchiladas, posole stew and all the fixin’s rounded out a great season kick-off event. Proceeds from</p>

the events will go toward their scholarship fund.

The weekend of September 8th and 9th were the dates for the **Las Vegas, NV** and **Washington, DC** Green Chile Roasts and Picnics. The DC chapter ordered their maximum of 4,000 lbs. of Hatch Green Chile, with over 250 area alumni and friends attending. The Las Vegas Chapter trucked their chile in from Albuquerque and generally sell over the 2 ton mark.

The weekend of September 15th will be busy as **Atlanta, Austin and Chicago Chapters** roast green chile for their area alumni. All are anticipating great participation and successful events.

The **Northern California Chapter** will wrap up the Green Chile Roast season on September 29th as they welcome area alumni to Briones Park for a Roast and Picnic. Other events planned for Alumni in September are the Minneapolis Area Annual Summer Picnic. Hosted by Alumni Association Board member, Gail Rosenblum, it has become a traditional event in the Twin Cities area.

The **“U” project** is underway with construction of a new East Patio at Hodgin Hall. The **“U”** will be unveiled on November 18 (4:30p.m.) during President Frank’s Inauguration Reception. The **“Lighting of the U”** tradition will be reestablished.

The **Alumni Chapel Garden** construction has begun and will be completed mid October. The garden will feature a **“Celebration Wall”** with photo tiles sold to create an endowment for the Chapel. Both projects are being funded by the Alumni Association as a gift to the University of New Mexico

The fall issue of **Mirage** has arrived in mailboxes, and those who requested to receive the magazine electronically have received a link to the magazine on Issuu.com.

10,000 **“Proud Alum”** stickers with the alumni heritage logo will be distributed at athletic games and other events.

A **Ronald McDonald House** dinner will be prepared September 28 by the Homecoming Planning Committee to kick-off Homecoming activities. The first week of October, a truck will be parked at various points throughout UNM to gather toiletries for APS students in the Title I Homeless Student Program and to gather paper goods for the Ronald McDonald House

Young Alumni will host a Halloween Costume Drive for the children of **Cuidando Los Ninos** at Cervantes Restaurant on October 25. On November 17, they will host a **Parade of Shelters** to visit homeless shelters across town and deliver toiletries.

Communicate effectively with our diverse group of alumni.

Encourage community service and leadership among alumni and students.

*The following advisor report is submitted by the Chairman of the Board at the UNM Foundation, Inc.
No verbal narrative will be provided unless there are any questions/comments regarding the information contained in
the report.*



*CHANGING WORLDS
The Campaign for UNM*

**UNM Foundation, Inc. UNM Regent's Advisor Report
September 2012**

Changing Worlds: The Campaign for UNM – an eight-year, \$675 million campaign, is making excellent progress towards campaign goal. The Campaign began in 2006 and is planned to conclude in 2014, complementing UNM's 125th Anniversary.

To date, nearly 53,562 donors have given over \$496.7 million in support of the University's mission.

Specific fundraising highlights since the last meeting:

Robert Wood Johnson Foundation for Health Policy received \$1.8 million.

University Scholarships received \$544,000.

College of Education received a gift of \$250,000.

College of Nursing received a gift of \$407,000.

Financial Reports: The following reports are included for your review:

- Fundraising Performance Report
- FY 11-12 Consolidated Investment Fund – Asset Allocation
- FY 11-12 Consolidated Investment Fund – Spending Distribution
- FY 11-12 Consolidated Investment Fund – Development Funding Allocation
- FY 11-12 UNM Foundation Budget vs Actual
- Mr. & Mrs. Hugh B. and Helen K Woodward Endowment Update
- Winrock Land Sale Endowment Update
- Regents' Endowment Update
- Regents' Endowment – Mesa Del Sol Addition Update

*Regent Koch has requested an additional report for inclusion.
We are developing this report which will be included in our October Advisor Report.*

Fundraising Performance Report
FY 11-12, June 30, 2012

Changing Worlds Campaign	CASE Campaign Standards			VSE Standards
	Campaign to Date	GOAL	% OF GOAL	To Date
Gift Commitments	\$ 489,220,488	\$ 675,000,000	72.5%	\$ 366,080,634
- Cash/Cash Equivalents	286,358,055	N/A	N/A	366,080,634
- In-Kind	35,442,464	N/A	N/A	N/A
- Pledges	76,359,320	N/A	N/A	N/A
- Testamentary	91,060,649	N/A	N/A	N/A
Pledges Due	29,958,444	N/A	N/A	N/A
Testamentary Gifts Due	73,179,860	N/A	N/A	N/A

CASE reporting is on "accrual basis" and VSE reporting is on a "cash basis".

Gift Commitments (Fiscal Year)	This Quarter	FY 11/12	GOAL	FY 10/11
Main Campus				
- Cash/Cash Equivalents	\$ 1,180,180	\$ 6,951,500	N/A	\$ 8,056,537
- In-Kind	212,669	3,412,295	N/A	\$ 1,798,828
- Pledges	912,500	18,186,472	N/A	\$ 5,597,775
- Testamentary	2,030,000	6,936,712	N/A	\$ 9,895,500
Sub-Total	\$ 4,335,349	\$ 35,486,979	\$ 23,520,000	\$ 25,348,640
HSC				
- Cash/Cash Equivalents	\$ 3,551,032	\$ 15,185,985	N/A	\$ 14,278,064
- In-Kind	1,089,011	2,950,867	N/A	\$ 2,885,208
- Pledges	6,023,000	6,238,000	N/A	\$ 1,057,185
- Testamentary	900,000	1,185,000	N/A	\$ 12,868,500
Sub-Total	\$ 11,563,043	\$ 25,559,852	\$ 29,625,000	\$ 31,088,957
Athletics				
- Cash/Cash Equivalents	\$ 1,188,131	\$ 4,574,747	N/A	\$ 5,491,186
- In-Kind	1,521,018	1,809,908	N/A	\$ 1,466,905
- Pledges	233,500	886,000	N/A	\$ 3,347,000
- Testamentary	50,000	193,971	N/A	\$ 15,000
Sub-Total	\$ 2,992,649	\$ 7,464,626	\$ 10,500,000	\$ 10,320,091
Other Campus Units *				
- Cash/Cash Equivalents	\$ 4,017,143	\$ 13,851,392	N/A	\$ 14,166,032
- In-Kind	2,830	311,390	N/A	\$ 3,661
- Pledges	-	36,200	N/A	\$ 4,800
- Testamentary	1,200,000	1,205,000	N/A	\$ 1,018,500
Sub-Total	\$ 5,219,973	\$ 15,403,982	\$ 16,355,000	\$ 15,192,993
Total	\$ 24,111,014	\$ 83,915,439	\$ 80,000,000	\$ 81,950,681

* Other campus units include KNME, KUNM, UNM Branch Campuses, President's Office, Provost's Office, Enrollment Services, Student Affairs and numerous other units not classified as main campus, HSC or athletics.

Performance Measures	This Quarter	FY 11/12	FY 10/11	FY 09/10
Gift Commitment Income	\$ 24,111,014	\$ 83,915,439	\$ 81,950,681	\$ 75,120,836
# of Gifts	8,627	33,261	39,075	38,424
# of Donors	4,751	13,323	16,843	17,147

Performance Measures	FY 11/12	FY10/11	FY09/10	FY08/09
Cost per Dollar Raised *	\$0.11	\$0.11	\$0.12	\$0.09

* Compares UNM Foundation budget expenditures to gift commitments.

Fundraising Performance Report (continued)

FY 11-12, June 30, 2012

Gift Destinations	This Quarter	FY 11/12	FY 10/11	FY 09/10
UNM Foundation	\$ 14,553,902	\$ 35,960,102	\$ 54,080,971	\$ 44,843,441
UNM (directly)	\$ 1,428,326	\$ 2,934,820	\$ 1,927,850	\$ 1,838,065
Reported Gifts *	\$ 8,128,786	\$ 45,020,517	\$ 25,941,860	\$ 28,439,330

* Reported Gifts = gifts made directly to KNME, KUNM, Lobo Club, and OVPR, but reported by UNM Foundation per MOA.

Consolidated Investment Fund - Investment Performance

FY 11-12, June 30, 2012

Investment Performance Results	Market Value	FY 11/12	1-Year	3-Year	5-Year
FY 11/12 (June 30, 2012)	\$ 330,130,845	0.8%	0.8%	10.0%	1.4%
Policy Benchmark *		2.7%	2.7%	12.4%	2.0%
FY 10/11 (June 30, 2011)	\$ 335,977,115	N/A	19.0%	1.5%	4.8%
Policy Benchmark *		N/A	19.0%	1.2%	4.1%
General Benchmark **		N/A	22.3%	4.7%	4.4%
NACUBO/Commonfund ***		N/A	19.7%	2.6%	4.4%

* Policy Benchmark is a blended benchmark consisting of indices for all asset classes.

** General Benchmark: 70% S&P 500 Index and 30% Barclays Global Aggregate

*** NACUBO/Commonfund Endowment Study (\$101 million to \$500 million)

Consolidated Investment Fund - Asset Allocation

FY 11-12, June 30, 2012

Investment Class	Current Allocation	1-Year Policy Allocation	5-Year Policy Allocation	L-Term Policy Allocation
Domestic Equity	19.9%	20%	22%	27%
International Equity	19.2%	20%	22%	28%
Fixed Income/Cash	20.5%	20%	21%	20%
Real Assets - Liquid	4.5%	5%	5%	5%
Real Assets - Illiquid	4.8%	5%	4%	0%
Marketable Alternatives	17.1%	20%	20%	20%
Private Equity	14.0%	10%	6%	0%

Consolidated Investment Fund - Spending Distribution

FY 11-12, June 30, 2012

CIF Spending Distribution	FY11/12	FY10/11	FY09/10	FY08/09
Spending Distribution %	4.50%	4.65%	4.65%	4.65%
Total \$ Distribution (millions)	\$ 13,984,508	\$ 14,755,529	\$ 15,409,388	\$ 15,294,369
Total \$ Distribution/Unit	\$10.58	\$10.98	\$11.05	\$11.75

Consolidated Investment Fund - Development Funding Allocation

FY 11-12, June 30, 2012

Development Funding Allocation	Basis Points %	Dev Funding Allocation	Total Budget Expenditures	% Overall Budget
FY 11/12	1.85%	\$5.9	\$9.1	65%
FY 10/11	1.85%	\$5.7	\$9.5	60%
FY 09/10	1.85%	\$5.4	\$9.4	57%
FY 08/09	1.15%	\$3.2	\$8.3	39%

UNM Foundation Budget vs. Actual

FY 11-12, June 30, 2012

Sources of Budget	Budget	FYTD	% Used
UNM Support	\$ 1,200,000	\$ 1,203,654	100.3%
Development Funding Allocation	6,125,000	5,906,418	96.4%
Short-Term Investment Income	744,450	924,217	124.1%
Cost Sharing Reimbursement	558,900	657,216	117.6%
Unrestricted Gifts & Other Revenue	150,000	264,281	176.2%
Total	8,778,350	8,955,786	102.0%

Uses of Budget	Budget	FYTD	% Used
Salaries/Fringe Benefits	\$ 7,072,583	\$ 7,378,261	104.3%
Operating Expenditures	2,292,584	1,727,790	75.4%
Total	9,365,167	9,106,051	97.2%

Reserve Balances	Budget	FYTD	% Used
Surplus/(Deficit) from Operations	\$ (586,817)	\$ (150,265)	25.6%
Beginning Reserve Balances	1,261,943	1,261,943	N/A
Ending Reserve Balances	675,126	1,111,678	N/A

UNM Foundation Performance Report
Pending Approved by the Board of Regents

THE UNIVERSITY OF NEW MEXICO
MR. AND MRS. HUGH B. AND HELEN K. WOODWARD ENDOWMENT
FUNDED BY THE SANDIA FOUNDATION

	2007-08	2008-09	2009-10	2010-11	2011-12
PRINCIPAL/CORPUS					
BEGINNING MARKET VALUE, JULY 1:	\$ 40,007,782	\$ 39,456,137	\$ 30,698,788	\$ 32,422,373	\$ 37,282,001
ADDITIONS	1,323,000	1,395,000	877,500	1,125,000	1,260,000
INVESTMENT EARNINGS	283,085	(7,962,327)	3,238,163	6,040,036	132,283 (1)
DEVELOPMENT FUNDING ALLOCATION	(442,878)	(383,681)	(623,475)	(643,802)	(603,057) (3)
SPENDING DISTRIBUTION	(1,714,852)	(1,806,341)	(1,768,603)	(1,661,606)	(1,525,285) (2)
ENDING MARKET VALUE, JUNE, 30:	<u>\$ 39,456,137</u>	<u>\$ 30,698,788</u>	<u>\$ 32,422,373</u>	<u>\$ 37,282,001</u>	<u>\$ 36,545,942</u>

(1) **FY 2011-12 Net investment Earnings:** Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) **FY 2011-12 Spending Distribution:** Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(3) **FY 2011-12 Development Funding Allocation:** Represents the fees assessed from July 1, 2011, to May 31, 2012. Fees have been suspended effective June 1, 2012.

**THE UNIVERSITY OF NEW MEXICO
WINROCK LAND SALE ENDOWMENT**

	2007-08	2008-09	2009-10	2010-11	2011-12
PRINCIPAL/CORPUS					
BEGINNING MARKET VALUE, JULY 1:	\$ 33,899,952	\$ 32,369,380	\$ 24,076,065	\$ 24,767,866	\$ 27,587,901
ADDITIONS	-	-	-	-	-
INVESTMENT EARNINGS	263,110	(6,526,574)	2,544,475	4,553,291	97,208 (1)
DEVELOPMENT FUNDING ALLOCATION	(368,276)	(309,959)	(483,585)	(485,153)	(486,943)
SPENDING DISTRIBUTION	(1,425,406)	(1,456,782)	(1,369,089)	(1,248,103)	(1,128,674) (2)
ENDING MARKET VALUE, JUNE, 30:	<u>\$ 32,369,380</u>	<u>\$ 24,076,065</u>	<u>\$ 24,767,866</u>	<u>\$ 27,587,901</u>	<u>\$ 26,069,492</u>

(1) **FY 2011-12 Net investment Earnings:** Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) **FY 2011-12 Spending Distribution:** Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

THE UNIVERSITY OF NEW MEXICO
REGENTS' ENDOWMENT

	ACTUAL	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
PRINCIPAL/CORPUS							
BEGINNING MARKET VALUE, JULY 1:	\$ 26,548,336	\$ 32,325,235	\$ 36,674,360	\$ 35,018,525	\$ 25,165,952	\$ 25,889,070	\$ 28,836,764
ADDITIONS:							
MESA DEL SOL PROPERTY SALE	8,045,923	-	-	-	-	-	-
WITHDRAWALS:							
ASM STUDENT INVESTMENT PROC	(2,000,000)	-	-	-	-	-	-
WITHDRAWAL - MERIT-BASED SCHOLAF	-	-	-	-	-	-	-
GIBSON/MULBERRY PROPERTY PL	(1,645,435)	-	-	-	-	-	-
2811 CAMPUS PROPERTY PURCHA	(242,798)	-	-	-	-	-	-
SCHOLARSHIP FUNDING	-	-	-	(880,525)	(3)	-	-
INVESTMENT EARNINGS	2,789,695	6,123,941	284,643	(7,060,716)	2,659,659	4,759,412	101,609 (1)
DEVELOPMENT FUNDING ALLOCATION	(1,170,486)	(329,734)	(398,416)	(335,326)	(505,476)	(507,115)	(508,986)
SPENDING DISTRIBUTION	(1,170,486)	(1,445,081)	(1,542,062)	(1,576,006)	(1,431,065)	(1,304,603)	(1,179,768) (2)
ENDING MARKET VALUE, JUNE 30:	\$ 32,325,235	\$ 36,674,360	\$ 35,018,525	\$ 25,165,952	\$ 25,889,070	\$ 28,836,764	\$ 27,249,619 (4)

(1) FY 2011-12 Net investment Earnings: Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) FY 2011-12 Spending Distribution: Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(3) FY08-09 Withdrawal for scholarship funding: \$1,000,000 was authorized to be withdrawn from the Regents' Endowment for FY08-09 scholarship funding. Of the authorized \$1,000,000, \$880,525 was withdrawn from the endowment.

(4) The Regents' Endowment includes proceeds from the "Mesa del Sol" property sale. Total proceeds of this sale were \$8,045,923. Of the total proceeds, \$2.9 million was used to fund two property purchases. The "Gibson/Mulberry" property was purchased for \$1,645,435 and the "2811 Campus Blvd" property was purchased for \$242,798. The remaining \$6,157,690 was added to the Regents' endowment in June of 2006. The Mesa del Sol contribution is not tracked separately, but an estimated value based on net investment earnings, spending distributions and development funding allocations for the Regents' Endowment since that time, is \$5,372,448.

THE UNIVERSITY OF NEW MEXICO
REGENTS' ENDOWMENT - MESA DEL SOL ADDITION

ACTUAL	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
BEGINNING MARKET VALUE, JULY 1:	\$ -	\$ 6,157,690	\$ 6,986,162	\$ 6,670,739	\$ 4,961,638	\$ 5,104,206	\$ 5,685,364
ADDITIONS:							
MESA DEL SOL PROPERTY SALE	8,045,923	-	-	-	-	-	-
WITHDRAWALS:							
WITHDRAWAL - MERIT-BASED SCHOLARSHIPS	-	-	-	-	-	-	-
GIBSON/MULBERRY PROPERTY PURCHASE	(1,645,435)	-	-	-	-	-	-
2811 CAMPUS PROPERTY PURCHASE	(242,798)	-	-	-	-	-	-
INVESTMENT EARNINGS	-	1,166,560	54,222	(1,345,008)	524,370	938,350	20,033 (1)
DEVELOPMENT FUNDING ALLOCATION	-	(62,812)	(75,895)	(63,877)	(99,658)	(99,981)	(100,350)
SPENDING DISTRIBUTION	-	(275,276)	(293,750)	(300,216)	(282,144)	(257,211)	(232,599) (2)
ENDING MARKET VALUE, JUNE 30:	<u>\$ 6,157,690</u>	<u>\$ 6,986,162</u>	<u>\$ 6,670,739</u>	<u>\$ 4,961,638</u>	<u>\$ 5,104,206</u>	<u>\$ 5,685,364</u>	<u>\$ 5,372,448 (4)</u>

(1) FY 2011-12 Net investment Earnings: Represents the actual net investment earnings through June 30, 2012. Net investment earnings for the period of July 1, 2011, through June 30, 2012, were .75% (net of manager fees).

(2) FY 2011-12 Spending Distribution: Represents the quarterly spending distributions from July 1, 2011, to June 30, 2012.

(4) The Regents' Endowment includes proceeds from the "Mesa del Sol" property sale. Total proceeds of this sale were \$8,045,923. Of the total proceeds, \$2.9 million was used to fund two property purchases. The "Gibson/Mulberry" property was purchased for \$1,645,435 and the "2811 Campus Blvd" property was purchased for \$242,798. The remaining \$6,157,690 was added to the Regents' endowment in June of 2006. The Mesa del Sol contribution is not tracked separately, but an estimated value based on net investment earnings, spending distributions and development funding allocations for the Regents' Endowment since that time, is \$5,372,448

UNM Retiree Association Report to Board of Regents
August 29, 2012

1. The UNM Retiree Association has a meeting set with President Frank to discuss the re-institution of support for the Association that was unilaterally cancelled approximately 2 years ago. In addition, we will discuss with Dr. Frank ideas as to how our Association can be more supportive of the University in the future.
2. The Association has been represented to the ERB Stakeholders meetings by Dr. Gloria Birkholz. Although, the Stakeholders' position did not fully agree with the Association's original proposal, we agreed in a sense of compromise to support the position finally agreed upon by all members of the group. Dr. Beulah Woodfin has agreed to represent the Association in Dr. Birkholz's absence if there is an additional meeting of the Stakeholders after the Educational Retirement Boards meeting on the 19th of September.
3. The Association's Legislative Committee, jointly chaired by Ms. Beth Lehman and Dr. Howard Bryant, has developed a questionnaire to send to all of the candidates and legislators, whether opposed or not, to assess their individual positions on the recommendation put forward by the Stakeholders to the Educational Retirement Board to assure future solvency of the fund. Results of the questionnaires will be expected by the end of the third week of September.

4. The Association continues to provide programs for the benefit of all UNM retirees. Kathryn A. Flynn presented a very interesting review of the New Deal Art that still exists and is on display in New Mexico. She is the director of the National New Deal Preservation Association. They have raised over \$500,000 to preserve some of the New Deal Art around New Mexico. She notes, however, there are many more pieces of art and architecture that still needs preserving. Her most recent book, Public Art and Architecture in New Mexico 1933-1943: A Guide to the New Deal Legacy, was available for purchase at the session.
5. The Program Committee has several additional programs on tap for our members. A Legislative Forum is to be held on the 26th of September. Presentation by the various Medicare providers will be held at Continuing Ed on the 12th of November, with presentations from AARP, Lovelace, Presbyterian and United Health Care. A wine tasting is being planned for October, date has yet to be determined. In addition, our Annual Holiday Party is scheduled for December 19 from 2-4 PM.
6. Two members of the Association Board are planning to attend the bi-annual meeting of the Association of Retiree Organizations in Higher Education in Chapel Hill, NC from October 21-24, 2012.
7. Dr. Donald Duszynski will be assuming the leadership of the Association as Interim-President at the October meeting of the Association Board to be held on the 30th of October.

Dr. Obenshain is accepting a teaching position in the Department of Medical Education at King Saud bin Abdulaziz University for Health Sciences beginning the middle of November.

Respectfully submitted,

S. Scott Obenshain, MD
President, UNM Retiree Association



GPSA @ UNM

Graduate And Professional Student Association

1. GPSA Grants Writer & Reader Trainings

- Grant reader trainings: 9/4 North Campus Domenici Center, 12:00-1:00 p.m.; Graduate Resource Center, 3:00-4:00 p.m.
- Fall grant writer training:
 - i. Graduate Resource Center, 8/30, 5-6pm
 - ii. Graduate Resource Center, 9/5, 10-11am
 - iii. Graduate Resource Center, 9/6, 3-4pm

2. Finance Committee

- Graduate Scholarship Fund
- Draft Bylaws introduced at August 25th GPSA Council meeting
- Faculty Senate Graduate and Professional Committee is currently reviewing them and will submit suggestions to EFC chair, Sarah Coffey (Law School) by September 15th
- Council will vote to approve / modify Bylaws on September 29th

Announcements:

- GPSA welcomes new Chief of Staff, Mr. Saheb Saini, MBA: Finance candidate
- GPSA Open House Thursday, September 6th, 5:00-7:00 p.m.
- GPSA / ASUNM Student Regent Town Hall: Monday, September 17th, 12:00-1:30 p.m., SUB Atrium