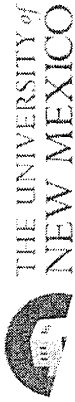


Board of Regents' Meeting
April 9, 2013
9:00 a.m.
Student Union Building Ballroom C



BOARD OF REGENTS' CALENDAR 2013 – 2014 (current 4.1.2013)

	2013 Jan.	2013 Feb.	2013 Mar.	2013 Apr.	2013 May	2013 June	2013 July	2013 Aug.	2013 Sept.	2013 Oct.	2013 Nov.	2013 Dec.	2014 Jan.	2014 Feb.	2014 Mar.	2014 Apr.	2014 May	Key Leadership	Key Staff	
Regents' Board & Committee Meetings <i>(location & time)</i>																				
Board of Regents' Meeting 9:00 a.m. – 1:00 p.m. SUB C	CANCELED	Feb. 11	Mar. 11	Apr. 9	May 14	June 11	July 9	Aug. 13	Sept. 10	Oct. 8	Nov. 12	Dec. 10	Jan. 14					Regent President Jack Fortner; President Robert Frank	Ellen Wenzel	
<i>Agenda Items Due:</i>	Jan. 29	Feb. 27	Mar. 27	Apr. 27	May 1	May 29	June 26	July 31	Aug. 28	Sept. 25	Oct. 30	Nov. 27	Jan. 2							
Academic/Student Affairs & Research Committee 10:00 a.m. – 1:00 p.m. Scholes Hall, Roberts Room	Jan. 9	Feb. 6	Mar. 6	Apr. 8	May 9	June 5		Aug. 7	Sept. 4	Oct. 2	Nov. 6	Dec. 4	Jan. 8					Regent Bradley Hosmer, Provost Chaouki Abdallah	Melissa Vargas;	
<i>Agenda Items Due:</i>	Jan. 2	Feb. 25	Mar. 25	Apr. 25	Apr. 22	May 27		July 29	Aug. 26	Sept. 23	Oct. 28	Nov. 25	Dec. 30							
Audit Committee 8:30 a.m. – 12:00 p.m. SUB C			Mar. 8,	Apr. 18		June 20		Aug. 15		Oct. 17				Feb. 20			May 15	Regent Gene Gallegos; Manu Patel, Dir. Internal Audit	Amy O'Donnell	
<i>Agenda Items Due:</i>			Mar. 8,	Apr. 18		June 20		Aug. 15		Oct. 17				Feb. 20			May 15			
Finance & Facilities Committee* 9:00 a.m. – 12:00 p.m. Scholes Hall, Roberts Room	CANCELED	Feb. 7	Mar. 1	Apr. 5	May 3	June 7		Aug. 2	Sept. 6	Oct. 4	Nov. 1	Dec. 6	Jan. 13					Regent James Koch; EVP David W. Harris	Cenissa Martinez	
<i>Agenda Items Due:</i>	Jan. 25	Feb. 20	Mar. 22	Apr. 22	Apr. 22	May 27		July 22	Aug. 25	Sept. 24	Oct. 27	Nov. 25								
Health Sciences Board 1:00 p.m. HSC Domenici Center, Rm 3010	Jan. 4	Jan. 31	Mar. 1	Apr. 8	May 3	June	July	Aug.	Sept.	Oct.	Nov.	Dec.						Regent Suzanne Quillen Chancellor Paul Roth	Patrice Marth	
<i>Agenda Items Due:</i>																				
ADVISORS' SCHEDULE	ALUMNI PARENT RETIREE				ALUMNI PARENT RETIREE			ALUMNI PARENT RETIREE	ALUMNI PARENT RETIREE			FOUR-DATION								

* F&F meeting moved to 1st Friday of each month (effective March 1, 2013)

** HSC Board meetings tbd.

*** Health Sciences Boards and Committees are available on separate calendar (attached)

*** Agendas posted 72 hours prior to meeting, starts May 1, 2013.
SPRING 2013 Commencement: May 11, 2013, 9 AM, PIT

AGENDA OF THE MEETING OF THE REGENTS OF THE UNIVERSITY OF NEW MEXICO

April 9, 2013

9:00 a.m. noon --1:00 p.m. – 3:00 p.m. Student Union Ballroom C
Regents Executive Session/Luncheon, 1:00 p.m. Cherry Silver Room

TAB

- I. Confirmation of a Quorum: Adoption of the Agenda, *Regent President Jack L. Fortner*..... 1
- II. Approval of Summarized Minutes of the March 11, 2013 Board of Regent’s Meeting 2
- III. President’s Administrative Report, *President Robert G. Frank*..... 3

Comments from Regents

Public Comment, specific to agenda items

IV. Regent Committee Reports

Finance and Facilities Committee, Regent James H. Koch, Chair

Contingent upon the approval of the Finance and Facilities Committee, request the following items be placed on the BOR Agenda as action items.

Action Items:

- 1. Monthly Consolidated Financial Reports 4
Liz Metzger, Interim University Controller
- 2. Disposition of Surplus Property for Main Campus on list dated 3/15/2013 5
Bruce Cherrin, Chief Procurement Officer
- 3. Contract Approvals: *Bruce Cherrin, Chief Procurement Officer*..... 6
 - a. Financial Services-FY 2013 Audit Contract Approval
 - b. UM Athletics-Daktronics
 - c. UNM Information Technologies-Microsoft Corporation
- 4. Approval of Lease of Real Property-UNMH Addiction and Substance Abuse Clinic 2600 Yale Blvd.SE.7
Tom Neale, Interim Director Real Estate
- 5. Approval of Third Amendment to Lease of Real Property for UNMH Eye Clinic 1600 University, NE..... 8
Tom Neale, Interim Director Real Estate
- 6. Approval of Naming Requests, *Dr. Breda Bova, Chair Naming Committee* 9
 - a. Establishment and Naming for Dr. Anthony T. and Eileen K. Yeung Center for Endoscopic Surgery
 - b. New Tennis Facility
 - c. Lobo Field Bullpens
- 7. Approval of Los Alamos Campus Mill Rate Resolution 10
Cedric Page, UNM-LA Advisory Board
- 8. Approval of Retiree Health Care Task Force Report and Recommendations 11
Fran Wilkinson, Deputy Dean University Libraries, Mike Duran, COO, Human Resource

Information Items:

- 9. Contract Information: *Bruce Cherrin, Chief Procurement Officer*..... 12
PPD Engineering-Utility Master Plan
- 10. Semi-Annual HSC Financial Presentation 13
Ava Lovell, HSC Senior Executive Officer of Finance & Administration

Health Sciences Board, Regent Suzanne Quillen

Action Items:

- 1. Request for Tuition Differential, Occupational Therapy Graduate Program..... 14
Betsy VanLeit, PhD. Director Occupational Therapy

Contingent upon the approval of the HSC Board of Directors, request the following items be placed on the BOR Agenda as action items.

- 2. Request for Approval of College of Nursing Graduates, *Nancy Ridenour, PhD, RN, Dean*..... 15
- 3. Request for Approval of College of Pharmacy Graduates, *Lynda Welage, PharmD, Dean*
- 4. Request for Approval of School of Medicine Graduates, *Tom Williams, MD, Exec. Vice Dean*
- 5. Request for Approval of Manual R. Cristobal to Sandoval Regional Medical Center, Inc.,..... 16
Board of Directors, Kevin Rogols, President & CEO
- 6. Request for Approval UNMH Equipment Disposition, *Steve McKernan, CEO UNM Hospitals* 17

Information Item:

- 7. Request for Approval of UNMH Contract with Siemens Medical Solutions, USA, Inc. 18

Academic/Student Affairs & Research Committee, Regent Bradley Hosmer, Chair

Action Items:

- 1. Approval of Spring 2013 Degree Candidates 19
Amy Neel, President, Faculty Senate
- 2. Approval of Posthumous Degree for Kenneth Lindemann 20
Amy Neel, President, Faculty Senate
- 3. Approval of C1187-New AS Computer Science (LA) 21
Cedric Page, Executive Director, UNM Los Alamos
- 4. Approval of C-New (BIS) Bachelor of Integrative Studies 22
Catherine Krause, Dean, Honors College

Audit Committee, Regent Gene Gallegos, Chair

- 1. Summary Audit Committee Meeting 3/8/2013 23

Comments from Regents' Advisors..... 24

Amy Neel, President, Faculty Senate
Mary Clark, President, Staff Council
Marisa Silva, President, GPSA
Caroline Muraida, President, ASUNM
The following Advisor reports are scheduled quarterly:
Duffy Swan, President UNM Alumni Association
Carl Alongi, Vice Chair, UNM Foundation
Angi Gonzales-Carver, President, UNM Parent Association
Dr. Donald W. Dusynski, President, UNM Retiree Association

V. Public Comment

VI. Vote to close the meeting and to proceed into Executive Session.

Noon-1PM Break, SUB Ballroom A

Reception for UNM Regents Carolyn J. Abeita, and Jacob P. Wellman

VII. Executive Session:

- A. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2), NMSA (1978)
- B. Discussion and determination where appropriate of threatened or pending litigation Pursuant to Section 10-15-1.H (7) NMSA (1978).

VIII. Vote to re-open meeting.

- C. Certification that only those matters described in Agenda Item X. were discussed in Executive Session and if necessary, final action with regard to those matters will be taken in Open Session.

IX. Reconvene

Action item:

- X. FY 2014 Budget-Regents25

MAIN CAMPUS

- 1. Overview – *Robert Frank, President*
- 2. Recap of Legislature
- 3. Revenue Discussion:
 - a) State Appropriations
 - b) Tuition Options
 - c) Fee Options
 - d) Miscellaneous Revenues

Andrew Cullen, AVP Planning, Budget and Analysis and Terry Babbitt, AVP of Division of Enrollment Management
- 4. Expenditures:
 - a) Academics – *Chaouki Abdallah, Provost & EVP for Academic Affairs*
 - b) Administration – *David Harris, EVP for Administration*
 - c) Athletics – *Paul Krebs, VP Athletics*
 - d) Auxiliaries – *Chris Vallejos, AVP Institutional Support Services*
 - e) Compensation – *Robert Frank, President and David Harris, EVP for Administration*
- 5. Action item:
 - a) Tuition and Compensation for FY14-Full Board of Regents

UNM HEALTH SCIENCES CENTER

- I. Budget Introduction - Dr. Paul Roth, Presenter
- II. Budget and Strategic Plan - Dr. Richard Larson, Presenter
- III. Budget Discussion with Assumptions and Dollars - Ava Lovell, CPA, Presenter
- 1. Revenue
 - a) Clinical Practice Income (Facility and Professional)

- i) Payers, ACA Impact, Non-Patient Revenue
 - b) Grants & Contracts and F&A
 - c) State Appropriations
 - d) Tuition and Fees
 - e) Gifts, Endowment Spending Distribution, Transfers and Misc.
- 2. Uncompensated Care at Cost
 - a) By year
 - b) By County
- 3. Expense
 - a) Salaries/Compensation/Benefits
 - b) Patient Care/Operating
 - c) Non Patient Care/Non-Operating
- 4. Non-recurring Expenditures and Net Margin
 - a) Capital
 - b) Recruitment and Start-up
 - c) Other Significant Non-recurring
 - d) Net Margin

XI. Adjournment

BOR Agenda 4.9.2013 (final)

The University of New Mexico
Board of Regents' Meeting
March 11, 2013
Student Union Building Ballroom C
Meeting Minutes

Members present: Regent President Jack L. Fortner, Regents J.E. Gene Gallegos, Bradley Hosmer, Conrad D. James, James H. Koch, Suzanne Quillen, Heidi Overton (Quorum).

Administration present: President Robert Frank, Provost Chaouki Abdallah, Executive Vice President David Harris, Chancellor HSC Paul Roth, Vice President Josephine de Leon (Equity and Inclusion), Vice President Paul Krebs (Athletics), Sr. Executive Officer Ava Lovell (HSC Finance and Administration), Vice President Eliseo Torres (Student Affairs), Interim Vice President Jewel Washington (Human Resources), Interim University Counsel Lee Peifer.

Regents' Advisors present: President Amy Neel (Faculty Senate), President Mary Clark (Staff Council), President Caroline Muraida (ASUNM), President Marisa Silva (GPSA).

Regent Fortner called the meeting to order at 9:05 a.m.

I. Confirmation of a Quorum; Adoption of the Agenda, Regent Fortner

Regent Fortner stated that Regent Hosmer has requested the Board add an item to the agenda under Academic and Student Affairs for a posthumous degree. Regent Hosmer brought forth an addition to the agenda with President Fortner's agreement and the agreement of the board to add an item to the Academic and Student Affairs and Research committee agenda, which is the approval of a posthumous degree for Michael Lopez. This is an action to accelerate the process. Paperwork is available to all board members and the item will be addressed at the appropriate time.

Motion to approve the Agenda including the addition brought forth by Regent Hosmer to the Academic and Student Affairs and Research Committee Agenda passed unanimously. (1st Koch, 2nd Gallegos)

II. Approval of Summarized Minutes of the February 11, 2013 BOR meeting, Regent Fortner

Motion to approve the minutes of the February 11, 2013 meeting passed unanimously (1st Gallegos, 2nd Koch).

III. Election of the 2013-2014 Officers of the UNM Board of Regents, Regent Fortner

Regent Koch nominated Regent Fortner as President of the Board. Motion passed unanimously. Regent Fortner nominated Regent Koch as Vice President. Motion passed unanimously. Regent Koch nominated Regent Hosmer as Secretary/Treasurer. Motion passed unanimously.

IV. Adoption of Policy Concerning Public Notice of Regents' Meetings, Regent Fortner

Regent Fortner stated that the board approves the adoption of the policy concerning public notice of Regent meetings every year. It is adopted pursuant to the New Mexico Open Meetings Act. Regent Fortner asked if Regent Koch had anything to do with writing the act as he was in the Legislature during the time the Act was written; Koch believes he was involved.

Motion to adopt the policy and approval of BOR Calendar 2013-2014 passed unanimously. (1st Koch, 2nd Hosmer).

V. **President's Administrative Report**, President Robert Frank

Presentation/Overview of UNM2020 Process to Date and Presentation of the Goals for Consideration of Regents, President Robert Frank, Steve Sloate, Cirra, Inc. (report in BOR E-Book)

Regents approved endorsement as stable attributes of the process.

President Frank reviewed the materials presented to the Board in February so that the new Regents can have further information on the UNM 2020 plan. President Frank stated that he and consultant Steve Sloate have been working on the UNM 2020 vision now since June. The idea for the UNM 2020 plan is to take all of the effort that is within the university, which consists of many strategic initiatives, and align them perfectly in unison to the year 2020 when the university will implement a number of very carefully executed strategic goals. President Frank started the conversation by bringing together a group of 95 of the university's highest-level leaders, and through polling asked them as series of questions without any preparation. Of the first questions asked was if they felt the vision of UNM was clear. Of the group, 62% said the vision was unclear and 20% said the vision was very unclear. Thus 80% of the leadership at that point, last September, felt that the university did not have a clear set of strategic goals, which was a strong statement coming from the highest-level leadership.

Next President Frank went to the donor group through Henry Nemcik, UNM Foundation President, and asked a similar question. Do you believe that the university presents a clear strategic direction for itself when it is asking for contributions? The results revealed that 78% said the university was not giving a strong picture and 16% said the university was giving a very unclear strategic picture. Thus, both the university leadership, as well as outside community familiar with the university as givers is unclear of the university vision, goals and direction.

President Frank noted that when presenting the University leadership with the question of what they find positive or encouraging about the university they say that they believe there is an entrepreneurial spirit among the people that work here day in and day out, that's one of the things people like. The second thing they like about the University is they believe we have an interdisciplinary nature, which we work collaboratively among ourselves, so those are two very positive things.

Other noted challenges were that the University had a lack of focus and that the university was not clear about where we are trying to go. Other noted problems were that many felt that there was political interference and a lack of funds. President Frank identified the biggest challenges, that we are not aligned in our interests, we know that we need to pursue alternative learning platforms and the university needs to improve the graduation rate. Thus, President Frank reached out to Steve Sloate and his history to present the university with a planning process that differs from the traditional strategic planning process that often tends to be tiresome on people. Mr. Sloate's plan is a faster planning process, which tends to be more inspiring and leads people to want to implement the plan at the end.

The plan consists of a four-phase model. The first phase is to obtain a common vision of where we think the university should be. President Frank picked the year 2020 after deciding to go out 7 years to imagine what the university could be in that year and asked many groups to give their input on what the university could be in the year 2020. They only wanted to know what the university could look like in 2020, what it can be, what could we be, what should we be, what do you believe we must be. Then the university puts a stake in the ground of what we will be in the year 2020. To be there we then go back year-by-year and say if we are going to be this in the year 2020 we then must be this by 2018, we must be this by 2015, and we must be this in the year 2014. Therefore, we set a series of polls on what we need to achieve and those are our targets for success, setting goals for ourselves, and objectives of what we must get to. Moreover, we set out for the targets of success. The third phase is the campaign for win, we start looking at the number of things that we want to be, but we cannot be all those things. As we saw before, our leaders told

us that we have so many initiatives here that we have stretched ourselves very thin. We have tried to be so many things to so many people that it is impossible to do all those things on the budget we have. Therefore, we are going to have to at some point cut back a little, narrow our goals and say we are just going to be a certain amount of things. The final phase is finishing with finesse, we are going to have to say at the end of the day, here are the things we are going to be. That is the hard step, we are going to have to say we are just these, we are not everything to everyone, and we are just these things so that is the last and final step. Moreover, we are not there yet right now, we are at the campaign to win step so we are now in the third stage of this process. What we have been doing with you all now is that we have been bringing you each phase as we go through it iteratively. We will show you as we go through our presentation this morning, we are showing you each of these steps and by May we will have unveiled the entire package and it will end with the entire plan laid out. At the end of the plan you will see how it is driven into a performance plan for me as president that matches the performance plan for the university and in essence it is mirrored with the performance plan for me as president because my plan has to match what you expect of the university.

VI. Approval of Foundation Development Funding Allocation for FY 2013/14, Regent Jack Fortner

Motion to approve the Foundation Development Funding Allocation for FY 2013/14 passed with six Regents voting in favor and Regent Gallegos voting opposed. (1st James, 2nd Hosmer).

Carl Alongi, UNM Foundation President-Elect, recommends on behalf of the UNM Foundation that the Board of Regents approve a reduction in Development Funding Allocation (DFA) from 185 basis points to 140 basis points effective with the FY 2013/14. The rationale is detailed in the BOR e-book.

Regent Gallegos asked if the decrease is due to increase funding from the university, what the amount of increase from the university is. Mr. Alongi referred Regent Gallegos to Exhibit B in the BOR E-book. Regent Gallegos recalled last year President Frank proposed a type of tax that would provide the foundation \$1.5M and this year increase it. Mr. Alongi referred to Henry Nencik, UNM Foundation President, who stated that the number is \$2.4M out of the university's budget. Mr. Nencik stated that the funding is from spending accounts not out of the budget. Foundation Surcharge all campuses. President Frank last year proposed every unit was supposed to take 25 basis points (a quarter of a percent) out of their budget. EVP Harris stated that it would increase to the level required to replace the reduction in the BPA. The difference between the 185 basis points and the 140 basis points the university makes up, it is estimated to be 1.289M the decrease and that is going to be replaced by some other factor but the upcoming budget that is going to be \$5M surcharge of all units in the campus. It pays for an increase in development staff, which would be regionalized. It also pays for decrease in Sandia Foundation, but this is simply a decision used by all universities about how they fund the Foundation there, and it is an internal decision by the university about how they fund the foundation, somewhere between 50% and 40% is the national average of contribution from the university to fund and independent foundation. A remainder comes from DFA and short-term interest rate funding, which are primary sources of funding in any. It is a balanced approach. In addition, the university funds will be assessed.

Comments from Regents

Regent Fortner commented that the recent incident involving hate speech on campus is extremely unacceptable, it is an isolated incident but whether it is directed at African Americans, Hispanics or women or Christians or Jews or any other group it is unacceptable. As President of the Board of Regents, Regent Fortner stated that it does not represent our campus and hopes that it is an isolated incident the university can learn from. Regent Fortner hopes the university can learn who the perpetrator is and we will continue to work together and improve relations amongst all students at UNM.

Public Comment, specific to agenda items (none)

VII. Regent Committee Reports (reports are included in BOR E-Book)

Finance and Facilities Committee, Regent James H. Koch, Chair

Consent Items:

Motion to approve consent agenda item 1 passed unanimously (1st Koch, 2nd Gallegos).

1. Disposition of Surplus Property for Main Campus on list dated 2/14/2013

Action Item:

2. Approval of UNM-Fairmount Properties: Form of Ground Lease Campus Village South

Motion to approve the UNM-Fairmount Properties: Form of Ground Lease Campus Village South passed unanimously (1st Koch, 2nd Fortner).

EVP Harris provided some words of history for the benefit of the new Regents regarding the formation of Lobo Development Corporation and provided information on the request for approval of the UNM-Fairmount Properties: Form of Ground Lease Campus Village South.

3. Approval of Assignment & Assumption of Sandia Foundation Leases

Motion to approve the Assignment & Assumption of Sandia Foundation Leases passed unanimously (1st Koch, 2nd Gallegos).

EVP Harris asked for Tom Neal, Associate Director of Real Estate to provide background on the Sandia Foundation for the new Regents. Tom Neal stated that the request involves the approval of Lobo Development to acquire a leasehold interest in three properties that were developed by Sandia Foundation on land that was owned by the Regents. This is a series of developments that have occurred between 2006 and 2010. The first being 1320 Basehart, which is the UNM Press Building at the Science and Technology Park, the second property is 933 Bradbury, which is 140,000 sq ft building, which was the former Social Security building at our STC Park and that was renovated in 2009 by Sandia Foundation it is on land that is owned by UNM. The third property is 2600 College which is our UNM West facility at our Rio Rancho campus and that was developed by Sandia Foundation in 2010.

Regent Koch requested Mr. Neal discuss the origins of the relationship with UNM and the Sandia Foundation. Mr. Neale stated that the university collaborated with the Sandia Foundation over many years to assist with development of buildings that were critical to our mission at a point in time. These buildings have a similar structure where we ground lease the land to Sandia Foundation they build an improvement on that land and we lease it back from them. Two of these are new buildings, one of them, the former Social Security building, is a renovation of an older building, but the structure on all three of these is very similar. We lease them the land and we lease the improved property back from them for a term. They go out, secure financing, and execute the construction and we simply lease the improved property back from them.

Regent Koch asked EVP Harris to explain why we went out to Sandia to do this in the first place. EVP Harris stated that initially, perhaps 10 years ago, the university did not have a very robust capital improvement program. Additionally, we do have a regent who sits on the Sandia Foundation Board. The Sandia Foundation also administers the Woodward trust. Sandia Foundation came to the university and said we would like to help and give the university more than just scholarships. The university identified a facility that UNM Business Center as a facility suitable for upgrading, which was the pilot project. Sandia Foundation secured a bank loan and contractor, and the university gave control over to the Sandia

Foundation. The Sandia Foundation did a marvelous job with the facility and then when we did an institutional bond in 2005 we repaid that loan and assumed ownership of the facility. What Sandia Foundation and their bankers require is secure income stream for us to service the lease we had with them. The first effort was very successful so the Regents were enthusiastic about doing other ones. The UNM Press building near the airport was the next facility that had some value so the Regents sold that facility and invested in the new facility, so there was a bank loan affiliated with that. In Rio Rancho, there is a local grocery receipt tax available to the UNM this one looked like a secure approach as well. Therefore, the Rio Rancho center was set up in the exact same way. The social security building which is right within our tech park was another one, which was a natural candidate because the hospital needed a nicer facility for its business operations so we had a sublease with them that could secure an income stream. However, EVP Harris believes there is one problem in the way we have been doing this, and what has led us to this solution, is that the Sandia Foundation assesses an administrative fee of 200 basis points on top of the interest of the bank loan. These loans are commercial loans so the interest rates are much higher than we feel we can achieve, that has really been our motivation in bringing this recommendation to the Regents today. We have balances that we believe can be available to pay out these loans to SF we will enter into a new loan agreement between the university and Lobo Development. The university will receive a greater return on investment than we are now, and will be able to achieve a lower cost of interest so it seems like a smart thing to do at an opportune time. EVP Harris referred to Bob Goodman, President and CEO of Sandia Foundation, who provided some background on the Sandia Foundation. The amount totals \$27M for the project.

Tom Neale, Assoc. Dir., Real Estate, is requesting Regents approval of the Lobo Development Corporation acquiring leasehold interest in these three properties. The amount or price to acquire those interests is approximately \$27M subject to proration's at closing the anticipated closing date if approved today.

Information Items:

4. Monthly Consolidated Financial Reports

Liz Metzger gave the presentation.

Health Sciences Board, Regent President Jack L. Fortner, Regent Suzanne Quillen

Action Items:

1. Request for Capital Project Approval: UNMH, Carrie Tingley Hospital, Safety-Replacing Domestic Water Lines

Motion to approve the Capital Project: UNMH, Carrie Tingley Hospital, Safety-Replacing Domestic Water Lines (1st Gallegos, 2nd Overton).

Dr. Roth referred to Ella Watt and Erin Doles to present the Capital Project request for Carrie Tingley Hospital approval to replace corroded piping. Requesting approval to engineer, design and replace the existing water main from the street and the design for the replace for inside domestic water line.

Regent Hosmer asked why a project of this scope was brought to the Board of Regents for approval. Regent Fortner stated he is unsure because he was not at the Health Sciences Board meeting.

2. Request for Capital Project Approval: 933 Bradbury HVAC Replacement for West Building

Motion to approve the Capital Project: 933 Bradbury HVAC Replacement for West Building (1st Koch, 2nd Gallegos).

Regent Koch asked UNMH Capital budget how much money is in the UNMH Capital Budget. Erin Doles responded that the amount is close to \$32M, and it is an amount that is allocated each year.

Dr. Roth wanted to supplement what Ella Watt explained to the Board that the hospital has a capital projects budget, but there is also a capital initiatives budget present under the UNM account, and has been an accumulation of many years of transfers from UNMH to the UNM account. Therefore, there is the primary capital budget that remains in the UNMH accounts that is where this funding will come from. The capital initiatives funds, which has built up over time and is probably over \$80M, is there in preparation for the costs associated with the 96-bed hospital project. That \$80M will be supplemented with other funds from UNMH.

Regent Gallegos stated that this coming before the Board reminds that when we approved, December of year before last, the final structuring of HSC it was understood that twice a year there would be a complete financial presentation to the Finance and Facilities committee, which has not happened. This pinpoints the fact that the financial presentation should be on the Finance and Facilities agenda so the Regents would have the full picture of HSC, hospital and everything. That was the understanding and it would be of interest to have that information.

Academic/Student Affairs & Research Committee, Regent Jacob Wellman Vice Chair

Action Items:

1. Approval of C250-Academic Leave for Lectures Policy

Regent Hosmer stated that the request is for approval of an Academic Leave policy for lecturers. This, being a first, provides for Academic Leave/sabbatical for lecturers in accordance with the schedule laid out in the proposed policy.

Regent James asked for a brief discussion of what the purpose of this policy change is. Amy Neel stated that last year the Board approved a policy to create a career ladder and extended term contracts for lecturers in the effort to tie lecturers more tightly to departments and to get better student success out of our lecturers. This year we are asking to establish Academic Leave to promote professional development for lecturers similar to the terms for sabbatical for Tenure track professors.

Regent Fortner asked for the definition of a lecturer. Dr. Neel stated that a lecturer is a non-tenured track instructor who has a contract term of one year or more to teach several classes at the university per semester. Regent Fortner asked how long they would have to be at the university before they are eligible for the leave. According to the policy, they would have to work for the university for at least six years and, like sabbatical leave for tenure track professors, it is not an automatic deal. The department has to agree and be able to find instructors to teach those courses that the lecturer usually teaches. Regent Fortner asked that if they take off six months, that they have to come back for six months, which Ms. Neel confirmed. Dr. Neel stated that there are slightly different terms for Health Sciences Center as compared to Main Campus, which she notes a good feature of this policy is that they worked with HSC to ensure we have policies that apply to lecturers on both sides of campus. Therefore, it is one semester for lecturers on Main Campus and up to six months for lecturers on HSC.

Regent James stated with regard to the sabbatical that he is more familiar with the research side that if a faculty member needs to have access to specialized equipment or facility, the

lecturer would go to that facility for six months to a year to have access to something that they do not have access to in their lab. What is the specific purpose for lecturers to have this type of leave? For professional Development? Dr. Neel responded that if we want to encourage innovative strategies in teaching this would give lecturers time to develop flipped classrooms, online courses or substantial changes in teaching, which is primarily what this policy is intended for.

President Frank asked why this policy was not brought to him prior to being presented to the Board of Regents. Dr. Neel responded that she does not know why it was not presented to the President but they did follow typical procedures for policies in the Faculty Handbook. President Frank asked if the Faculty Handbook includes bringing policies to the president prior to the BOR. Dr. Neel responded that it does not. President Frank stated that he thinks this should be part of university policy. Provost Chaouki Abdallah stated that this policy was presented to the Academic and Student Affairs and Research Committee, a Regent committee. Provost Abdallah stated that there is a correction in which this applies only to Principle Lecturers, and in order to become a principle lecturer, the university requires that you are a lecturer for more than six years. President Frank has two distinct issues, first that he does not believe a policy like this should go before the Regents without distinctly being shown to the President of the University for the President's reaction, and second he does not agree with the policy. Therefore, the president has two distinct objections. He finds it an oddity that we track things through the university without bringing them to the President for the President's reaction. President Frank has concerns on the notion of putting lecturers on sabbatical because it is not the nature of that track in his mind and he would have liked to have been part of that conversation. That it would come through a whole committee process and the President not being involved, he finds that odd. It is part of the nature of the university and they way things are done that he finds odd. President Frank entertained a motion to table the request.

Motion to table item at the request of President Frank. (1st Fortner, 2nd Koch)

2. Approval of C1139-New AS Emergency Medical Services-LA

Motion to approve the C1139-New AS Emergency Medical Services-LA passed unanimously (1st Overton, 2nd Quillen).

3. Approval of C1167-New BA Interdisciplinary Liberal Arts

Motion to approve the C1167-New BA Interdisciplinary Liberal Arts passed unanimously (1st Gallegos, 2nd Overton).

4. Additional Agenda Item: Approval of Posthumous Degree – Michael Lopez

Motion to approve the Posthumous Degree for Michael Lopez passed unanimously (1st Hosmer, 2nd Gallegos).

Audit Committee, Regent Gene Gallegos, Chair

1. Summary Audit Committee Meeting 3/8/2013

Regent Gallegos provided a verbal summary of the Audit Committee Meeting held on 3/8/2013.

Comments from Regents' Advisors (reports received are included in BOR E-Book)

Faculty Senate, President Amy Neel. Dr. Neel stated that in anticipation of the budget decisions to be made in the upcoming weeks she would like to advocate for a substantial increase in faculty salaries for next year. The UNM Faculty have gone four years without receiving raises and pay

has been reduced to faculty due to increased retirement payments and health care costs. The Provost has done a good job of identifying how far the faculty salaries are below those at other universities.

Staff Council, President Mary Clark Ms. Clark has advocated for UNM staff to receive a raise next year. Much like the faculty, staff has gone several years without compensation increases.

GPSA, President Marisa Silva Ms. Silva provided a summary on recent GPSA initiatives.

ASUNM, President Caroline Muraida (report in BOR E-Book).

Alumni Association (report in BOR E-Book).

UNM Foundation (report in BOR E-Book).

VIII. Public Comment (none)

IX. Vote to close the meeting and to proceed into Executive Session

Motion to proceed into Executive Session passed unanimously at 11:55 a.m. (1st Koch, 2nd Fortner).

X. Executive Session 11:55 a.m. – 1:29 p.m.

- A. Discussion and determination where appropriate of threatened or pending litigation pursuant to Section 10-15-1.H (7) NMSA (1978).
- B. Discussion and determination where appropriate of the purchase, acquisition or disposal of real property pursuant to Section 10-15-1.H (8) NMSA (1978).
- C. Discussion and determination where appropriate of long range strategic planning related to public hospitals pursuant to Section 10-15-1H (9) NMSA (1978).
- D. Discussion and determination where appropriate of limited personnel matters pursuant to Section 10-15-1.H (2) NMSA (1978).
- E. Discussion of matters involving contents of competitive sealed proposals under the Procurement Code pursuant to section 10-15-1.H (6).

XI. F. Vote to re-open the meeting.

Motion to return to open session passed at 1:30 p.m. (1st James, 2nd Fortner).

- G. Certification that only the matters described in Agenda item X. were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.

Motion to certify that no action was taken in executive session passed. (1st James, 2nd Fortner).

XII. Adjournment

Motion to adjourn the meeting passed at 1:37 p.m. (1st James, 2nd Fortner)

Jack L. Fortner, President

Bradley Hosmer, Secretary/Treasurer

Board of Regents, University of New Mexico

“Action Required” (A/R) Items

Current: 3/15/2013

	Responsibility	Description of A/R	Date Due Date Finalized
4/27/2012			
	Foundation, Nemcik, Harder	-Report how much of \$464 million raises is in pledges; -Report pledges received vs. pledged -Report value of Mesa del Sol “endowment; how administered; how categorized in Foundation financial reports. -Philanthropy Committee Report presented at BOR meeting 6/12/2012	6/12/2012 DONE
	Audit Patel HSC Controller Lovell Provost Abdallah	-Peer review report available September 2012 -HSC Board coordinate with BOR Audit Committee re: what entity will perform the UNMH Audit -Copy of Audit Report on Provost’s administration be provided to Regents	9/20/2012 Audit Mtg. 10/18 Audit Committee Action item 10/18 Executive Session DONE
	UNMH McKernan	Comparison of Presbyterian’s uncompensated care with UNMH	6/26/2012 DONE
	Steve McKernan UNMH	Disproportionate Share payments and any other items making up the significant difference between a gain of \$23 million and the loss of \$4 million be presented to Audit Committee	Report to Regent Hosmer at 9/7/2012 HSC BOR meeting. DONE
	AVP Andrew Cullen	Review possibility of recurring compensation increase. Presentation at F & F Committee 10/4/2012 indicated not feasible at present time.	F & F 10/4/2012 DONE
	Provost Abdallah	Short, Medium, Long-term (7-10 years) compensation plan to present to ASAR Committee Fall 2012. Exact numbers of faculty lost to other institutions	ASAR 11/7/2012 Provost report DONE
	Provost Abdallah HSC Chancellor Roth	Report of UNM faculty salaries (including HSC) and comparisons with peers.	Provost Report at ASAR 2/6/2013, process.
	Provost Abdallah	Honors College Curriculum- present to Regents Fall 2012 Honors College Presentation at ASAR Committee 11/7/2012.	ASAR 12/5/2012 BOR 12/11/2012 DONE

6/12/2012	Regent Fortner	<p>BOR Policy Ad Hoc Committee established (Fortner, Koch, Gallegos)</p> <ul style="list-style-type: none"> Initial meeting 8/14/2012 Prioritized BOR Policy list to be developed. (Draft University Counsel, Regent input) Open Monthly meetings 2013 after executive session, SUB Sandia A. 	<p>ONGOING 8/14/2012</p> <p>12/11/2012 canceled</p> <p>2013 schedule</p>
	Parent Association	Demographics of 2012 scholarship recipients provided 8/14/2012	8/14/2012 DONE
	Paul Krebs, VP Athletics: Andrew Cullen, AVP Budget	Renovation of Lobo Baseball Field; 1.1 million will come from the Regents Endowment, Mesa Sol.	7/25/2012 DONE
8/13/2012	COO Harris	UNM& Bernalillo County North Golf Course Resolution-Exhibit A needed for final signatures.	9/11/2012 DONE
	AVP Cullen	Updated UNM Budget Schedule (for Regent participation) Budget Summit 4/9/2012: Budget Tuition & Fee Final approval 5/14/2012	9/11/2012 DONE
9/11/2012	President Frank	<p>Clery Act, Freeh Report data presented to BOR as part of an annual review process.</p> <ul style="list-style-type: none"> ASAR Committee monthly review option. Annual Report to Regents by President. 	Annual Report-tbd.
	President Frank Deutsch/Patel, Manager Policy, Internal Audit	<p>Compliance Report (Report of review of four compliance programs, UNMH, Finance, Athletics, Research)</p> <p>Process of future reports to be determined.</p> <p>Hire of Chief Compliance Officer 1/2013, Helen Gonzales</p>	<p>To be scheduled</p> <p>To be scheduled</p> <p>DONE</p>
	Regent Hosmer	Compliance reports -ASAR Committee review prior to Regent report, or referral to committee.	TBD
	AVP Cullen	Budget Calendar committees ASAR, F &F, HSC, Audit Oct.-April provided to Regents. Presented at F & F Committee 10/4/2012	10/9/2012 DONE
	COO Harris, AVP Cullen	Options for setting tuition at beginning of process, options and rationales provided to Regents.	Through budget process.

	Terry Babbitt AVP Enrollment	Enrollment: non-resident states, countries. GPA and ACT Scores How raised admission requirements affect enrollment.	BOR 10/9 ASAR 10/3 DONE
	Manu Patel, Internal Auditor	Audit Report of Foundation sent to all Regents	9/12/2012 DONE
	Lee Peifer, Univ.Counsel	Student Regent Requirements: voter registration, citizenship.	9/12/2012 DONE
	Cheo Torres, VP Student Affairs	Housing Reports, ACC, percentages leased, renewals, incidents. • Regular Updates	BOR 12/11 ASAR 12/5 To be scheduled
10/9/2012 BOR 4/9/2013	President Frank	UNM 2020 Vision Report, Process to date; Presentation of Goals for Consideration of Regents. President's Goals-Adoption of Goals with Presentation of Objectives for Consideration of Regents. Adoption of Objectives with Presentation of the Performance Monitoring and Reporting Program (scorecard). Adoption of Performance Monitoring Program Adopt Strategic Plan-Refresh.	BOR 2/11/2013 DONE BOR 3/11/2013 BOR 4/9/2013 BOR 5/14/2013
	Andrew Cullen AVP Budget	Report on issues Tuition & Fee Team will address; • Lottery Scholarship • Student Fee Process • Tuition Models	BOR 12/11/2012 DONE
12/11/2012	Dr. Roth Chancellor	HSC Board & Committee (Governance, Finance) minutes to all Regents.	BOR 12/11/2012 DONE
	HSC	HSC Finance Annual Report	tbd
	EVP Harris	Update 1650 Real Estate; history of plan changes.	F & F Jan. mtg. canc. 2/7/2013 DONE
Audit 3/8/2013	EVP Harris HR VP Washington	Recommendation on funding future Retirees-percentage, yes or no Review discussion at Audit 3/8/2013. Re-configure options for Regent review at F & F 4/5/2013 prior to decision at BOR 4/9/2013 for inclusion into UNM Budget.	Audit Committee 3/8/2013 F & F 4/5/2013 BOR 4/9/2013

F & F 3/1/2013	Chancellor Roth, Ava Lovell	HSC 2 year Report Break out reports include Medical Group (s), Uncompensated Care, important because it shows how UNM contributes to the community.	Tbd. BOR 4/9 or 5/14/2013.
F & F 3/1/2013	Andrew Cullen, Elizabeth Metzger,	Include Branch Campus Breakdowns in Finance Reports.	F & F 4/5/2013
BOR 3/11/2013	COO Harris	Consultant Fees-Fairmount; requested by Regent Gallegos	BOR 4/9/2012
BOR 3/11/2013	COO Harris, Chancellor Roth	HSC Bi-annual Budget Report; requested by Regent Gallegos	BOR 4/9/2013
BOR 3/11/2013	Provost Abdallah	List of UNM Top Professors; requested by Regent Koch	BOR 4/9/2013

Materials will be available at the meeting.



FY13
Consolidated Total Current Operations
Summary for Month Ended February 2013

1. Changes in report order and additional info:

- a. Clinical Operations now on page 2
- b. New Detail for all HSC Operations, page 5
- c. Uncompensated Care information, now on page 6, includes some new additional information
- d. New Supplemental information – **UNMMG** and **SRMC** Component Units, page 6

2. Total Net Current Revenue at Feb month end:

- a. \$40,808,145 bottom of page 2

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
For the eight month period ended February 28, 2013
Preliminary and Unaudited

University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year <u>Operating Budget</u>	FY 2013 Year-to-Date <u>Actual</u>	Fiscal YTD Favrb/(Unfavrb) <u>Budget</u>	Actual to Budget Benchmark Rate 67%
Instruction and General				
Tuition and Fees Revenues				
Main Campus	145,043,906	146,375,905	1,331,999	101%
Branch Campuses	9,171,132	8,464,126	(707,006)	92%
HSC Campus	12,151,921	12,706,514	554,593	105%
Total Tuition and Fees Revenues	166,366,959	167,546,545	1,179,586	101%
State/Local Appropriations	259,199,300	172,589,288	(86,610,012)	67%
F & A Revenues	41,500,000	27,376,924	(14,123,076)	66%
Transfers	(55,832,435)	(41,073,939)	14,758,496	74%
Other Revenues	19,147,139	14,433,596	(4,713,543)	75%
Total Instruction and General Revenues	430,380,963	340,872,414	(89,508,549)	79%
Salaries	263,151,121	182,523,073	80,628,048	69%
Benefits	82,413,408	53,283,532	29,129,876	65%
Other Expenses	93,683,036	53,452,017	40,231,019	57%
Total Instruction and General Expenses	439,247,565	289,258,622	149,988,943	66%
Net Instruction and General Revenue/(Expense)	(8,866,602)	51,613,792	60,480,394	
Research				
State/Local Appropriations	9,528,948	7,410,518	(2,118,430)	78%
Transfers	27,169,706	17,252,186	(9,917,520)	63%
Other Revenues	3,549,974	1,502,237	(2,047,737)	42%
Total Research Revenues	40,248,628	26,164,941	(14,083,687)	65%
Salaries and Benefits	26,488,454	16,042,057	10,446,397	61%
Other Expenses	22,829,224	11,139,423	11,689,801	49%
Total Research Expenses	49,317,678	27,181,480	22,136,198	55%
Net Research Revenue/(Expense)	(9,069,050)	(1,016,539)	8,052,511	
Public Service				
State/Local Appropriations	3,500,960	2,333,968	(1,166,992)	67%
Sales and Services Revenues	15,840,471	10,493,806	(5,346,665)	66%
Gifts	6,973,336	7,590,895	617,559	109%
Transfers	1,581,090	180,123	(1,400,967)	11%
Other Revenues	4,428,253	3,240,552	(1,187,701)	73%
Total Public Service Revenues	32,324,110	23,839,344	(8,484,766)	74%
Salaries and Benefits	17,624,337	13,457,331	4,167,006	76%
Other Expenses	17,313,471	10,239,572	7,073,899	59%
Total Public Service Expenses	34,937,808	23,696,903	11,240,905	68%
Net Public Service Revenue/(Expense)	(2,613,698)	142,441	2,756,139	
Student Aid				
Gifts	3,714,585	3,478,559	(236,026)	94%
State Lottery Scholarship	31,861,170	31,861,170	-	100%
Transfers	14,617,503	13,528,634	(1,088,869)	93%
Other Revenues	1,230,705	250,834	(979,871)	20%
Total Student Aid Revenues	51,423,963	49,119,197	(2,304,766)	96%
Salaries and Benefits	3,828,077	2,858,192	969,885	75%
Other Expenses	56,479,370	52,772,113	3,707,257	93%
Total Student Aid Expenses	60,307,447	55,630,305	4,677,142	92%
Net Student Aid Revenue/(Expense)	(8,883,484)	(6,511,108)	2,372,376	

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
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University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
Student Activities				
Fee Revenues	6,001,442	4,645,458	(1,355,984)	77%
Sales and Services Revenues	1,129,448	1,251,742	122,294	111%
Transfers	443,387	712,555	269,168	161%
Other Revenues	80,150	96,607	16,457	121%
Total Student Activities Revenues	<u>7,654,427</u>	<u>6,706,362</u>	<u>(948,065)</u>	<u>88%</u>
Salaries and Benefits	3,852,602	2,951,075	901,527	77%
Other Expenses	3,939,725	2,556,511	1,383,214	65%
Total Student Activities Expenses	<u>7,792,327</u>	<u>5,507,586</u>	<u>2,284,741</u>	<u>71%</u>
Net Student Activities Revenue/(Expense)	<u>(137,900)</u>	<u>1,198,776</u>	<u>1,336,676</u>	
Auxiliaries and Athletics				
Branch Campuses Auxiliary Revenues	2,648,300	2,304,864	(343,436)	87%
Main Campus Auxiliaries Revenues	56,528,783	45,908,084	(10,620,699)	81%
Athletics Revenues	30,925,801	23,407,787	(7,518,014)	76%
Total Auxiliaries and Athletics Revenues	<u>90,102,884</u>	<u>71,620,735</u>	<u>(18,482,149)</u>	<u>79%</u>
Branch Campuses Auxiliary Expenses	2,710,700	2,082,750	627,950	77%
Main Campus Auxiliaries Expenses	57,979,095	40,506,936	17,472,159	70%
Athletics Expenses	31,059,701	24,496,047	6,563,654	79%
Total Auxiliaries and Athletics Expenses	<u>91,749,496</u>	<u>67,085,733</u>	<u>24,663,763</u>	<u>73%</u>
Net Auxiliaries and Athletics Revenue/(Expense)	<u>(1,646,612)</u>	<u>4,535,002</u>	<u>6,181,614</u>	
Sponsored Programs				
Federal Grants and Contracts Revenues	237,922,175	187,131,737	(50,790,438)	79%
State and Local Grants and Contracts Revenues	33,777,225	16,273,584	(17,503,641)	48%
Non-Governmental Grants and Contracts Revenues	25,217,598	20,829,061	(4,388,537)	83%
Gifts	-	209,840	209,840	N/A
Transfers	3,788,550	2,970,601	(817,949)	78%
Other Revenues	-	-	-	N/A
Total Sponsored Programs Revenues	<u>300,705,548</u>	<u>227,414,823</u>	<u>(73,290,725)</u>	<u>76%</u>
Salaries and Benefits	141,605,047	85,218,652	56,386,395	60%
Other Expenses	159,100,501	142,196,171	16,904,330	89%
Total Sponsored Programs Expenses	<u>300,705,548</u>	<u>227,414,823</u>	<u>73,290,725</u>	<u>76%</u>
Net Sponsored Programs Revenue/(Expense)	<u>-</u>	<u>-</u>	<u>-</u>	
Clinical Operations				
State/Local Appropriations	24,090,600	16,261,939	(7,828,661)	68%
Physician Professional Fee Revenues	103,593,767	65,663,007	(37,930,760)	63%
Hospital Facility Revenues	670,205,103	424,736,597	(245,468,506)	63%
Other Patient Revenues, net of Allowance	102,721,252	67,017,513	(35,703,739)	65%
Mil Levy	90,977,220	60,651,480	(30,325,740)	67%
Investment Income	3,065,634	7,162,707	4,097,073	234%
Gifts	2,081,389	3,056,867	975,478	147%
Housestaff Revenues	30,647,125	21,412,287	(9,234,838)	70%
Other Revenues	20,366,905	11,094,353	(9,272,552)	54%
Total Clinical Operations Revenues	<u>1,047,748,995</u>	<u>677,056,750</u>	<u>(370,692,245)</u>	<u>65%</u>
Salaries and Benefits	581,511,377	389,962,226	191,549,151	67%
Debt Service	8,457,942	5,950,654	2,507,288	70%
Housestaff Expenses	30,647,125	21,470,344	9,176,781	70%
Other Expenses	430,286,329	268,827,745	161,458,584	62%
Total Clinical Operations Expenses	<u>1,050,902,773</u>	<u>686,210,969</u>	<u>364,691,804</u>	<u>65%</u>
Net Clinical Operations Revenue/(Expense)	<u>(3,153,778)</u>	<u>(9,154,219)</u>	<u>(6,000,441)</u>	
Contingencies				
Total Contingency Revenues	18,956,763	-	18,956,763	0%
Total Contingency Expenses	11,883,064	-	11,883,064	0%
Net Contingencies Revenue/(Expense)	<u>7,073,699</u>	<u>-</u>	<u>7,073,699</u>	
Net Current Revenue/(Expense)	<u>(27,297,425)</u>	<u>40,808,145</u>	<u>82,252,968</u>	

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University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
University of New Mexico - Results of Athletics and Auxiliary Operations				
Results of Athletics Operations:				
Athletics Revenues	34,018,146	26,984,493	(7,033,653)	79%
Athletics Transfers	(3,092,345)	(3,576,706)	(484,361)	116%
Total Athletics Revenues	30,925,801	23,407,787	(7,518,014)	76%
Athletics Expenses				
Salaries and Benefits	13,708,093	9,764,379	3,943,714	71%
Grant-in-Aid	3,620,246	3,228,102	392,144	89%
Other Expenses	13,731,362	11,503,566	2,227,796	84%
Total Athletics Expenses	31,059,701	24,496,047	6,563,654	79%
Total Net Athletics Revenue/(Expense)	(133,900)	(1,088,260)	(954,360)	
Results of Auxiliary Operations:				
VP for Institutional Support Services				
Bookstore Revenues	18,161,788	15,657,892	(2,503,896)	86%
Bookstore Transfers	(572,132)	(196,134)	375,998	34%
Total Bookstore Revenues	17,589,656	15,461,758	(2,127,898)	88%
Total Bookstore Expenses	17,589,656	13,990,984	3,598,672	80%
Net Bookstore Revenue/(Expense)	-	1,470,774	1,470,774	
Public Events Revenues	10,092,362	6,706,367	(3,385,995)	66%
Public Events Transfers	149,730	41,524	(108,206)	28%
Total Public Events Revenues	10,242,092	6,747,891	(3,494,201)	66%
Total Public Events Expenses	10,242,092	6,666,357	3,575,735	65%
Net Public Events Revenue/(Expense)	-	81,534	81,534	
Golf Courses Revenues	2,213,930	1,235,968	(977,962)	56%
Golf Courses Transfers	(39,252)	(26,168)	13,084	67%
Total Golf Courses Revenues	2,174,678	1,209,800	(964,878)	56%
Total Golf Courses Expenses	2,174,678	1,443,219	731,459	66%
Net Golf Courses Revenue/(Expense)	-	(233,419)	(233,419)	
Parking and Transportation Revenues	8,099,454	6,632,929	(1,466,525)	82%
Parking and Trans Transfers	(2,120,902)	(1,266,298)	854,604	60%
Total Parking and Trans Revenues	5,978,552	5,366,631	(611,921)	90%
Total Parking and Trans Expenses	5,978,552	3,791,310	2,187,242	63%
Net Parking and Trans Revenue/(Expense)	-	1,575,321	1,575,321	
Ticketing Services Revenues	550,000	846,926	296,926	154%
Ticketing Services Transfers	75,348	50,800	(24,548)	67%
Total Ticketing Services Revenues	625,348	897,726	272,378	144%
Total Ticketing Services Expenses	625,348	589,188	36,160	94%
Net Ticketing Services Revenue/(Expense)	-	308,538	308,538	
Faculty Club Revenues	42,000	26,881	(15,119)	64%
Faculty Club Expenses	42,000	20,478	21,522	49%
Net Faculty Club Revenue/(Expense)	-	6,403	6,403	
Young Ranch Revenues	27,559	11,802	(15,757)	43%
Young Ranch Expenses	27,559	4,484	23,075	16%
Net Young Ranch Revenue/(Expense)	-	7,318	7,318	
Taos & Lawrence Ranch Revenues	53,334	36,707	(16,627)	69%
Taos & Lawrence Ranch Expenses	53,334	22,985	30,349	43%
Net Taos & Lawrence Ranch Revenue/(Expense)	-	13,722	13,722	
Total VP for Institutional Support Services Revenues	36,733,219	29,759,196	(6,974,023)	81%
Total VP for Institutional Support Services Expenses	36,733,219	26,529,006	10,204,213	72%
Net VP for Institutional Support Services Revenue/(Expense)	-	3,230,190	3,230,190	

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University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
VP for Student Affairs				
AVP Ops/Student Life Revenues	3,306,165	2,626,249	(679,916)	79%
AVP Ops/Student Life Transfers	(299,056)	(455,230)	(156,174)	152%
Total AVP Ops/Student Life Revenues	3,007,109	2,171,019	(836,090)	72%
Total AVP Ops/Student Life Expenses	3,111,159	1,629,665	1,481,495	52%
Net AVP Ops/Student Life Revenue/(Expense)	(104,050)	541,355	645,405	
Housing and Food Service Revenues	10,682,675	10,638,930	(43,745)	100%
Housing Transfers	(3,633,600)	(4,238,726)	(605,126)	117%
Total Housing and Food Service Revenues	7,049,075	6,400,204	(648,871)	91%
Total Housing and Food Service Expenses	8,385,337	5,424,393	2,960,944	65%
Net Housing and Food Service Revenue/(Expense)	(1,336,262)	975,811	2,312,073	
Student Health Center Revenues	7,267,026	5,569,353	(1,697,673)	77%
Student Health Center Expenses	7,267,026	4,901,058	2,365,968	67%
Net Student Health Center Revenue/(Expense)	-	668,295	668,295	
Student Union Revenues	2,173,581	1,819,709	(353,872)	84%
Student Union Expenses	2,173,581	1,802,632	370,949	83%
Net Student Union Revenue/(Expense)	-	17,077	17,077	
Lobo Cash Revenues	45,390	28,745	(16,645)	63%
Lobo Cash Expenses	45,390	31,462	(13,928)	69%
Net Lobo Cash Revenue/(Expense)	-	(2,717)	(2,717)	
Total VP for Student Affairs Revenues	19,542,181	15,989,030	(3,553,151)	82%
Total VP for Student Affairs Expenses	20,982,493	13,789,209	7,193,284	66%
Net VP for Student Affairs Revenue/(Expense)	(1,440,312)	2,199,821	3,640,133	
Provost and Other Units				
CE Conference Ctr Revenues	246,000	159,459	(86,541)	65%
CE Conference Ctr Transfers	(70,617)	(37,531)	33,086	53%
Total CE Conference Ctr Revenues	175,383	121,928	(53,455)	70%
Total CE Conference Ctr Expenses	175,383	145,592	29,791	83%
Net CE Conference Ctr Revenue/(Expense)	-	(23,664)	(23,664)	
Art Museum Revenues	5,500	922	(4,578)	17%
Art Museum Expenses	5,500	-	5,500	0%
Net Art Museum Revenue/(Expense)	-	922	922	
Maxwell Museum Revenues	25,000	26,430	1,430	106%
Maxwell Museum Expenses	25,000	10,596	14,404	42%
Net Maxwell Museum Revenue/(Expense)	-	15,834	15,834	
Other Revenues	47,500	10,579	(36,921)	22%
Other Expenses	57,500	32,534	24,966	57%
Net Other Revenue/(Expense)	(10,000)	(21,955)	(11,955)	
Total Provost and Other Units Revenues	253,383	159,858	(93,525)	63%
Total Provost and Other Units Expenses	263,383	188,721	74,662	72%
Net Provost and Other Units Revenue/(Expense)	(10,000)	(28,863)	(18,863)	
Auxiliary Totals				
Total Auxiliary & Concessions Revenues	56,528,783	45,908,084	(10,620,699)	81%
Total Auxiliary & Concessions Expenses	57,979,095	40,506,936	17,472,159	70%
Net Auxiliary Revenue/(Expense)	(1,450,312)	5,401,148	6,851,460	
Net Athletics Revenue/(Expense)	(133,900)	(1,088,260)	(954,360)	
Net Auxiliary and Athletics Revenue/(Expense)	(1,584,212)	4,312,888	5,897,100	
Net Branch Campuses Aux Revenue/(Expense)	(62,400)	222,114	284,514	
Net All Auxiliary and Athletics Revenue/(Expense)	(1,646,612)	4,535,002	6,181,614	

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
 For the eight month period ended February 28, 2013
 Preliminary and Unaudited

University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrbll/(Unfavrbll) Budget	Actual to Budget Benchmark Rate 67%
University of New Mexico - Results of HSC Operations				
Results of University/Academic HSC Operations:				
University/Academic HSC Revenues				
UNM Medical Group Revenues	104,397,804	65,663,007	(38,734,797)	63%
UNM Hospitals Revenues	98,816,522	64,989,602	(33,826,920)	66%
SRMC Revenues	12,317,347	6,542,642	(5,774,705)	53%
UNM Cancer Center Clinical Revenues	29,702,689	17,652,107	(12,050,582)	59%
Tuition and Fees	12,146,721	12,748,337	601,616	105%
Cigarette Tax Appropriations	3,296,108	3,255,286	(40,822)	99%
RPSP Appropriations	15,923,700	10,615,808	(5,307,892)	67%
I&G Appropriations	60,089,300	39,893,598	(20,195,702)	66%
I&G Main Campus Transfers	18,614,629	12,473,318	(6,141,311)	67%
F&A Revenues (OH Return)	22,000,000	13,593,061	(8,406,939)	62%
HSC/UNM Internal Transfers	(4,956,307)	(3,229,105)	1,727,202	65%
Other Revenues	10,947,700	9,253,889	(1,693,811)	85%
Contract and Grant Revenues	138,366,639	85,893,911	(52,472,728)	62%
Total University/Academic HSC Revenues	521,662,852	339,345,460	(182,317,391)	65%
University/Academic HSC Expenses				
Total Compensation Expenses	329,779,886	216,255,640	(113,524,246)	66%
Supplies/Medical Supplies	11,771,229	7,092,611	(4,678,618)	60%
Travel	4,372,093	2,944,868	(1,427,225)	67%
Student Costs	1,960,204	1,760,891	(199,313)	90%
Patient Care Costs	922,705	463,971	(458,734)	50%
Telephone/Communication Costs	1,940,852	1,472,482	(468,370)	76%
Purchased Services	20,754,730	15,272,468	(5,482,262)	74%
Sub Awards/Service Contracts	545,302	624,311	79,009	114%
O&M & Leases	6,262,371	4,783,521	(1,478,850)	76%
Utilities	4,150,333	3,328,911	(821,423)	80%
Capital Expenditures	390,844	935,270	544,426	239%
Debt Service	2,233,825	1,445,962	(787,863)	65%
Other Expenses	10,574,199	908,315	(9,665,884)	9%
Contract and Grant Expenses	130,367,766	80,191,342	(50,176,425)	62%
Total University/Academic HSC Expenses	526,026,339	337,480,562	(188,545,778)	64%
Total Net University/Academic HSC Revenue/(Expense)	(4,363,487)	1,864,898	6,228,387	
Results of UNM Hospitals Operations:				
UNM Hospitals Revenues				
UNM Hospitals Revenues	670,205,103	424,736,597	(245,468,506)	63%
RPSP Appropriations	12,966,000	8,845,531	(4,120,469)	68%
Mill Levy	90,977,220	60,651,480	(30,325,740)	67%
Meaningful Use Revenues	819,685	191,250	(628,435)	23%
Other Revenues	20,142,371	15,014,727	(5,127,644)	75%
Contract and Grant Revenues	3,890,547	2,960,361	(930,186)	76%
Total UNM Hospitals Revenues	799,000,926	512,399,946	(286,600,980)	64%
UNM Hospitals Expenses				
Total Compensation Expenses	398,003,531	265,660,881	(132,342,650)	67%
Supplies/Medical Supplies	120,810,157	84,036,421	(36,773,736)	70%
University Clinicians Program	55,567,482	35,975,794	(19,591,688)	65%
Housestaff	24,332,463	16,709,113	(7,623,350)	69%
Travel	719,774	453,842	(265,932)	63%
Patient Care Costs	37,134,829	25,101,231	(12,033,598)	68%
Telephone/Communication Costs	3,504,523	2,305,275	(1,199,248)	66%
Purchased Services	23,303,864	14,630,329	(8,673,535)	63%
Other Medical Services	18,010,269	12,896,325	(5,113,944)	72%
Sub Awards/Service Contracts	8,831,142	5,354,758	(3,476,384)	61%
O&M & Leases	15,461,307	9,777,800	(5,683,507)	63%
Utilities	6,906,581	4,180,062	(2,726,519)	61%
Depreciation	35,025,227	21,147,229	(13,877,998)	60%
Debt Service	7,770,258	5,196,515	(2,573,743)	67%
Other Expenses	43,595,444	13,089,332	(30,506,112)	30%
Total UNM Hospitals Expenses	798,976,851	516,514,907	(282,461,944)	65%
Total Net UNM Hospitals Revenue/(Expense)	24,075	(4,114,961)	(4,139,036)	
TOTAL HSC OPERATIONS INCLUDED IN REGENTS REPORT	(4,339,412)	(2,250,063)	2,089,351	

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
For the eight month period ended February 28, 2013
Preliminary and Unaudited

University of New Mexico - Consolidated Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
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SUPPLEMENTAL INFORMATION

Component unit totals are not included in Regents Report

Results of UNM Medical Group Operations:

UNM Medical Group Revenues				
UNM Medical Group Revenues	143,831,127	99,113,301	(44,717,826)	69%
Meaningful Use Revenues	5,070,360	1,721,250	(3,349,110)	34%
Other Revenues	2,332,548	1,551,179	(781,369)	67%
Total UNM Medical Group Revenues	151,234,035	102,385,730	(48,848,305)	68%
UNM Medical Group Expenses				
Total Compensation Expenses	16,117,126	11,116,957	(5,000,169)	69%
Patient Care Costs	6,826,161	6,866,656	40,495	101%
Purchased Services	124,253,646	77,763,852	(46,489,794)	63%
O&M & Leases	453,366	338,925	(114,441)	75%
Depreciation	516,023	286,410	(229,613)	56%
Other Expenses	4,207,574	3,225,562	(982,012)	77%
Total UNM Medical Group Expenses	152,373,896	99,598,362	(52,775,534)	65%
Total Net UNM Medical Group Revenue/(Expense)	(1,139,861)	2,787,368	3,927,229	

Results of SRMC Operations:

SRMC Revenues				
SRMC Revenues	38,173,565	10,975,623	(27,197,942)	29%
Mill Levy	22,127,451	17,856,590	(4,270,861)	81%
Other Revenues	-	681,943	681,943	N/A
Total SRMC Revenues	60,301,016	29,514,156	(30,786,860)	49%
SRMC Expenses				
Total Compensation Expenses	23,883,215	14,297,488	(9,585,727)	60%
Supplies/Medical Supplies	6,133,613	4,127,046	(2,006,567)	67%
University Clinicians Program	-	2,287,675	2,287,675	N/A
Housestaff	-	7,209	7,209	N/A
Travel	-	37,479	37,479	N/A
Patient Care Costs	3,426,568	1,688,844	(1,737,724)	49%
Telephone/Communication Costs	-	77,396	77,396	N/A
Purchased Services	5,317,247	2,115,594	(3,201,653)	40%
Other Medical Services	-	512,330	512,330	N/A
Sub Awards/Service Contracts	-	236,727	236,727	N/A
O&M & Leases	190,667	251,283	60,616	132%
Utilities	557,880	356,041	(201,839)	64%
Depreciation	9,287,738	4,997,332	(4,290,406)	54%
Debt Service	5,019,875	4,595,296	(424,579)	92%
Other Expenses	8,069,389	106,005	(7,963,384)	1%
Total SRMC Expenses	61,886,192	35,693,745	(26,192,447)	58%
Total Net SRMC Revenue/(Expense)	(1,585,176)	(6,179,589)	(4,594,413)	

UNM Health Sciences Center	FY 2012 Full Year Actual	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) FY 2012 Actual	FY 2013 Actual to FY 2012 Actual Benchmark Rate
Total Uncompensated Care at Cost *				
UNM Cancer Center	5,464,226	3,964,378	1,499,848	73%
UNM Hospitals	180,410,589	124,558,944	55,851,645	69%
UNM Medical Group	35,733,623	28,231,649	7,501,974	79%
SRMC	-	1,809,034	(1,809,034)	N/A
TOTAL	221,608,438	158,564,005	63,044,433	72%

* Uncompensated care is an overall measure of hospital care provided for which no payment was received from the patient or insurer. It is the sum of a hospital's "bad debt" and the charity care it provides.

UNM Debt Service Schedule

As of February 28, 2013

Included Principal Debt

Sub Lien System Rfdg Revenue Bonds Series 2012: Interest Range 2.00% to 5.00% Final Maturity Year 2032	Fixed Rate	\$35,215,000	\$34,485,000	\$1,285,000	\$778,900	\$778,900	\$2,842,800
Sub Lien System Imp Revenue Bonds Series 2007 A&B: Interest Range 4.096% to 5.28% Final Maturity Year 2036	Fixed Rate	\$136,710,000	\$133,385,000	\$1,765,000	\$3,318,334	\$3,318,334	\$8,401,668
Sub Lien System Imp Revenue Bonds Series 2005: Interest Range 3.0% to 5.0% Final Maturity Year 2035	Fixed Rate	\$125,575,000	\$118,330,000	\$2,380,000	\$2,726,227	\$2,726,226	\$7,832,453
⁽¹⁾ Hospital Mortgage Revenue Bonds Series 2004: Interest Range 2.0% to 5.0% Final Maturity Year 2031	Fixed Rate	\$192,250,000	\$169,645,000	\$4,880,000 (\$2,365,000 paid 7/2/2012) (\$2,515,000 paid 1/2/2013)	\$4,064,613 (paid 1/2/2013)	\$4,224,150 (paid 7/2/2012)	\$13,168,763
Sub Lien System Rfdg Revenue Bonds Series 2003 A: Interest Range 2.0% to 5.25% Final Maturity Year 2018	Fixed Rate	\$21,660,000	\$9,560,000	\$1,080,000	\$250,950	\$250,950	\$1,581,900
Sub Lien System Rfdg Revenue Bonds Series 2003 B&C: Interest Range 1.35% to 5.625% Final Maturity Years B 2024 & C 2033	Fixed Rate	\$11,805,000	\$9,775,000	\$270,000	\$239,029	\$239,030	\$748,059
Sub Lien Sys Rfdg Revenue Bonds ⁽²⁾ Series 2002 B: Synthetic Fixed Int. Rate 3.83% Final Maturity Year 2026	Variable Rate	\$25,475,000	\$23,520,000	\$1,430,000	\$471,640	\$450,408	\$2,352,048
Sub Lien System Rfdg Revenue Bonds ⁽²⁾ Series 2002 C: Synthetic Fixed Int. Rate 3.94% Final Maturity Year 2030	Variable Rate	\$37,840,000	\$36,025,000	\$835,000	\$557,648	\$709,693	\$2,102,341
Sub Lien System Imp Revenue Bonds Series 2001: 1/2 True Variable Rate ⁽²⁾ Series 2001: 1/2 Synthetic Fixed Interest at 4.16% and 4.19% Final Maturity Year 2026	Variable Rate	\$52,625,000	\$37,270,000	\$1,995,000	\$333,735	\$745,400	\$3,074,135
Sub Lien System Imp Revenue Bonds Series 2000: Interest Range 4.65% to 6.35% Final Maturity Year 2019	Fixed Rate	\$53,231,671	\$2,758,129	\$509,310	\$302,845	\$302,845	\$1,115,000
System Revenue Rfdg Bonds Series 1992 A: Interest Range 5.6% to 6.25% Final Maturity Year 2021	Fixed Rate	\$36,790,000	\$19,200,000	\$1,740,000	\$576,000	\$576,000	\$2,892,000
Grand Total		\$729,176,671	\$593,953,129	\$18,169,310	\$13,619,921	\$14,321,936	\$46,111,167

Note: See attached matrix for funding sources.

(1) Source: UNM Hospital - Both UNM Hospital Principal and Interest payments are made on July 1st and January 1st.

(2) Variable Rate bonds reflect the actual synthetically fixed interest rate that UNM pays.

It is noted that all ranges of interest rates and final maturity dates are reflective of Serial bonds.

(3) Series 2012 bonds refunded 2002A bonds.

FY13 UNM Debt Service - Source of Funds

As of February 28, 2013

	Series 2012	Series 2007A&B	Series 2005	Series 2004	Series 2003B&C	Series 2002A	Series 2001C	Series 2001B	Series 2001	Series 2000A&B	Series 1992A
Student Fees- Facility	X	X	X			X	X	X			X
Student Fees - IT	X		X								
Capitalized Interest		X									
Parking Services	X	X	X				X				X
UNM Hospital				X	X		X				X
Bookstore					X	X					X
Housing & Dining Services	X				X	X					
Building R&R	X				X		X				X
Real Estate Department	X	X			X			X			
Physical Plant Department	X	X	X					X			
Telecommunications	X		X								
Athletics		X									
Information & Technology Funds			X				X				
KNME											X
Popejoy Hall							X				
MTTC Bldg.								X			
Opto Bldg (CHTM Res Park)								X			
CRTC								X			
Continuing Education								X			
Equipment R&R			X								
Golf Course - North & South							X				
HSC	X	X									
UNM Development Revenues		X									
Interest on Reserve Funds	X					X	X	X			

Series 2002A bonds were refunded by the Series 2012 bonds in June 2012.

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
For the eight month ended period February 28, 2013
Preliminary and Unaudited

Detail of State/Local Appropriations
Consolidated - Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
Instruction and General				
Instruction & General Appropriations	250,591,300	166,850,613	(83,740,687)	67%
State Special Project Appropriations	810,300	540,208	(270,092)	67%
Tobacco Settlement Appropriations	1,130,600	753,734	(376,866)	67%
Mill Levy	6,867,100	4,444,733	(2,222,367)	67%
Total Instruction and General Appropriations	<u>259,199,300</u>	<u>172,589,288</u>	<u>(86,610,012)</u>	<u>67%</u>
Research				
State Special Project Appropriations	5,253,040	3,502,032	(1,751,008)	67%
Tobacco Settlement Appropriations	979,800	653,200	(326,600)	67%
Cigarette Tax Appropriations	3,296,108	3,255,286	(40,822)	99%
Total Research Appropriations	<u>9,528,948</u>	<u>7,410,518</u>	<u>(2,118,430)</u>	<u>78%</u>
Public Service				
State Special Project Appropriations	3,500,960	2,333,968	(1,166,992)	67%
Total Public Service Appropriations	<u>3,500,960</u>	<u>2,333,968</u>	<u>(1,166,992)</u>	<u>67%</u>
Clinical Operations				
State Special Project Appropriations	23,238,900	15,694,147	(7,544,753)	68%
Tobacco Settlement Appropriations	851,700	567,792	(283,908)	67%
Total Clinical Operations Appropriations	<u>24,090,600</u>	<u>16,261,939</u>	<u>(7,828,661)</u>	<u>68%</u>

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
 For the eight month ended period February 28, 2013
 Preliminary and Unaudited

Detail of State/Local Appropriations
Main Campus - Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
Instruction and General				
Instruction & General Appropriations	173,076,700	115,340,149	(57,736,551)	67%
State Special Project Appropriations				
African American Student Services	22,700	15,136	(7,564)	67%
Disabled Student Services	192,400	128,264	(64,136)	67%
Hispanic Student Center	105,800	70,536	(35,264)	67%
Minority Graduate Recruitment	116,700	77,800	(38,900)	67%
Native American Studies Intervention	176,900	117,936	(58,964)	67%
Pre-College Minority Student Math & Science	195,800	130,536	(65,264)	67%
Total State Special Project Appropriations	810,300	540,208	(270,092)	67%
Total Instruction and General Appropriations	173,887,000	115,880,357	(58,006,643)	67%
Research				
State Special Project Appropriations				
Center for Regional Studies (SW Research Ctr)	955,240	636,824	(318,416)	67%
Manufacturing Engineering	350,300	233,536	(116,764)	67%
Morrissey Hall	45,700	30,464	(15,236)	67%
Resource Geographic Information System	63,100	42,072	(21,028)	67%
Utton Transboundary Resource Center	261,900	174,600	(87,300)	67%
Water Rights Ombudsman	23,700	15,800	(7,900)	67%
Total State Special Project Appropriations	1,699,940	1,133,296	(566,644)	67%
Total Research Appropriations	1,699,940	1,133,296	(566,644)	67%
Public Service				
State Special Project Appropriations				
Bureau of Business Research (Census)	369,400	246,264	(123,136)	67%
College Prep Mentoring/School of Law	118,500	79,000	(39,500)	67%
College Preparatory Mentoring	164,800	109,872	(54,928)	67%
Corrine Wolfe Law Center/Child Abuse Training	165,700	110,464	(55,236)	67%
ENLACE	63,100	42,064	(21,036)	67%
Family Development Program	425,800	283,864	(141,936)	67%
ISTEC	48,595	32,400	(16,195)	67%
Judicial Selection	22,000	14,664	(7,336)	67%
KNME-TV	1,030,800	687,200	(343,600)	67%
Land Grant Studies Program	30,400	20,264	(10,136)	67%
N. M. Historical Review	46,700	31,136	(15,564)	67%
Small Business Innovation & Research Outreach	125,000	83,336	(41,664)	67%
Southwest Indian Law Clinic	166,500	111,000	(55,500)	67%
Spanish Colonial Research Center (SW Research Ctr)	115,460	76,976	(38,484)	67%
Spanish Resource Center	39,205	26,136	(13,069)	67%
Substance Abuse Program	134,600	89,736	(44,864)	67%
Wildlife Law Education	68,200	45,464	(22,736)	67%
Other	100,000	66,664	(33,336)	67%
Total State Special Project Appropriations	3,234,760	2,156,504	(1,044,920)	67%
Total Public Service Appropriations	3,234,760	2,156,504	(1,044,920)	67%

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
 For the eight month ended period February 28, 2013
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Detail of State/Local Appropriations
Branch Campuses - Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
Instruction and General				
Instruction & General Appropriations				
Gallup	8,703,700	5,802,464	(2,901,236)	67%
Los Alamos	1,783,500	1,189,000	(594,500)	67%
Valencia	5,032,100	3,354,736	(1,677,364)	67%
Taos	3,036,600	2,024,400	(1,012,200)	67%
Total Instruction & General Appropriations	<u>18,555,900</u>	<u>12,370,600</u>	<u>(6,185,300)</u>	67%
Mill Levy				
McKinley County	2,000,000	1,333,333	(666,667)	67%
Los Alamos County	647,700	431,800	(215,900)	67%
Valencia County	2,502,300	1,668,200	(834,100)	67%
Taos County	1,517,100	1,011,400	(505,700)	67%
Total Mill Levy	<u>6,667,100</u>	<u>4,444,733</u>	<u>(2,222,367)</u>	67%
Total Branch Appropriations	<u>25,223,000</u>	<u>16,815,333</u>	<u>(8,407,667)</u>	67%
		16,503,912		

Statements of Revenues, Expenses and Changes in Net Assets Format for Regents
 For the eight month ended period February 28, 2013
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Detail of State/Local Appropriations
Health Sciences Center - Total Operations Current Funds

	FY 2013 Full Year Operating Budget	FY 2013 Year-to-Date Actual	Fiscal YTD Favrb/(Unfavrb) Budget	Actual to Budget Benchmark Rate 67%
Instruction and General				
Instruction & General Appropriations	58,958,700	39,139,864	(19,818,836)	67%
Tobacco Settlement Appropriations				
Instruction & General	607,800	404,756	(203,044)	67%
Pediatric Specialty Education	261,400	174,489	(86,911)	67%
Trauma Specialty Education	261,400	174,489	(86,911)	67%
Total Tobacco Settlement Appropriations	1,130,600	753,734	(376,866)	67%
Total Instruction and General Appropriations	60,089,300	39,893,598	(20,195,702)	66%
Research				
State Special Project Appropriations				
Cancer Center	2,586,200	1,724,136	(862,064)	67%
Hepatitis C, Project ECHO	966,900	644,600	(322,300)	67%
Total State Special Project Appropriations	3,553,100	2,368,736	(1,184,364)	67%
Tobacco Settlement Appropriations				
Genomics, Biocomputing, Environmental Health	979,800	653,200	(326,600)	67%
Total Tobacco Settlement Appropriations	979,800	653,200	(326,600)	67%
Cigarette Tax Appropriations	3,296,108	3,255,286	(40,822)	99%
Total Research Appropriations	7,829,008	6,277,222	(1,551,786)	80%
Public Service				
State Special Project Appropriations				
Center for Native American Health	266,200	177,464	(88,736)	67%
Total State Special Project Appropriations	266,200	177,464	(88,736)	67%
Total Public Service Appropriations	266,200	177,464	(88,736)	67%
Clinical Operations				
State Special Project Appropriations				
Newborn Intensive Care Unit	3,186,800	2,124,544	(1,062,256)	67%
Office of the Medical Investigator	4,445,700	2,963,800	(1,481,900)	67%
Pediatric Oncology	1,155,800	770,536	(385,264)	67%
Poison and Drug Info Center	1,484,600	989,736	(494,864)	67%
UNM Hospitals	12,966,000	8,845,531	(4,120,469)	68%
Total State Special Project Appropriations	23,238,900	15,694,147	(7,544,753)	68%
Tobacco Settlement Appropriations				
Pediatric Oncology	261,400	174,262	(87,138)	67%
Poison and Drug Info Center	590,300	393,530	(196,770)	67%
Total Tobacco Settlement Appropriations	851,700	567,792	(283,908)	67%
Total Clinical Operations Appropriations	24,090,600	16,261,939	(7,828,661)	68%



University Services

University Services Business Operations UNM Surplus Property
UNM Copy Center UnivServ Shipping and Receiving
UNM Mailing Systems UNM Inventory Control
UNM Records Management Chem Stores/CRLS
<http://www.unm.edu/~univserv/> Print Management Program

Date: March 15, 2013

To: Bruce Cherrin, Chief Procurement Officer
 Purchasing Department

From: Debra L. Fondino
 Associate Director, University Services

Subject: Equipment Disposition – March 2013

Attached for your review and submission to the Board of Regents is the Surplus Property Disposition Detail list for the month of March, 2013.

Consistent with UNM Board of Regents Policy 7.9 and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the University. I recommend that the items be deleted from UNM's inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

Surplus Property Department
Disposition Detail List
as of 03/15/13

Department surplussing
equipment

UNM#	UNM#	Description	Manufacturer	Model#	Serial#	Year	Acquisition Cost	NBV	Method Of Disposal	Disc	Disposal Date
230094	Taos Branch	TELEPHONE SYSTEM	Bell	LUCENT TECH	103D7	1998	5,797.00	-	Too Costly to Repair		03/15/2013
231728	CRTC New Mexico Tumor Registry	COMPUTER PROJECTOR	Proxima	DP5900	G8807211	1998	5,205.00	-	Obsolete		02/25/2013
(1) 238858	KNME Operations	COMPUTER FILE SERVER	Acer	ALTOS 1100		1999	87,855.00	-	Obsolete		03/04/2013
246160	Continuing Education Cont Ed	COMPUTER CPU/SYSTEM	Dell	Poweredge 2400	G20QG01	2001	7,209.00	-	Obsolete		03/04/2013
(1) 252450	KNME Operations	TAPE DRIVE	IBM	Q LOGIC	23CTCHO	2001	37,165.00	8,464.61	Obsolete		03/04/2013
(2) N00006604	Safety & Risk Services	Copier	Sharp	ARM620N Digital	55010100	2006	14,640.00	-	Obsolete		02/25/2013
(1) N00007926	KNME PI #5	MULTIPLEXING PACKAGE- ξ Terayaon		CP7600		2005	19,997.91	4,999.42	Obsolete		03/04/2013

Disposition value: 177,868.91

Disposition bookvalue: 13,464.03

Total Disposition Items: 7

03/15/13

Additional Notes to Surplus listings dated 03/15/13:

1 –Assets #238858, 252450, and N00007926 consist of an Alto Acer File server, a Q-logic IBM Editor tape drive, and a Multi-Channel decoder system from KNME-TV. The equipment is long past its useful life, making parts extremely difficult to obtain and therefore not cost effective to keep running.

The server had been used for KNME's television scheduling database. The Q-Logic is a Non-linear editing card and system signal convertor system and has been replaced by a new Avid editing system. The decoder system was taken out of service this year and replaced with a more efficient decoder.

2 –Asset #N00006604 is a Sharp Digital Imager Copy Machine from the department of Safety and Risk Services. The machine requires frequent maintenance and downtime is excessive. Parts are unavailable because of the age of the machine; the copier is operable only intermittently.

----- Note: Any item of value in this list will be re-sold through all means available, i.e.: Request for Bid, Auction house, special auction, online sale, to recover the maximum monies to re-invest in the mission of the requesting department.



The University of New Mexico
Purchasing Department
MSC01 1240
1 University of New Mexico
Albuquerque, NM 87131-0001

MEMORANDUM

To: David Harris, Executive Vice President for Administration
From: Bruce Cherrin, Chief Procurement Officer
Subject: Contract Approval
Date: March 22, 2013

The following is being submitted for approval per Regent Policy 7.4. This will need to proceed to the full Board of Regents.

1. Financial Services - FY 2013 Audit Contract Approval

This memo is to request the approval of the contract for the University of New Mexico's FY2013 financial and compliance audit. Through a competitive Request for Proposal process in March, 2011, KPMG LLP and Moss Adams LLP proposed jointly to perform the audit services and were selected by the evaluation committee. The multi-year proposal was for audit services for the fiscal years ending 6/30/2011, 6/30/2012, and 6/30/2013, and this is the third year of the three-year proposal.

KPMG LLP and Moss Adams LLP will jointly perform the FY2013 financial and compliance audit for the University of New Mexico, UNM Hospitals, and the University's component units including: The University of New Mexico Foundation, Inc., The Robert O. Anderson Schools of Management Foundation, STC.UNM, The University of New Mexico Lobo Club, Lobo Development Corp., Lobo Energy, Inc., Sandoval Regional Medical Center, The UNM Medical Group and The University of New Mexico Alumni Association. Three small special purpose audits are also required: KNME Television and KUNM Radio stations' Corporation for Public Broadcasting audits and reports; and the UNM Intercollegiate Athletics program NCAA review and report. A small State Agency, the New Mexico Sentencing Commission is also included under the UNM audit contract.

The total 3-year proposal cost is \$2,610,000 plus NM GRT. The total 3-year proposal cost for the previous Audit Contract was \$2,495,000 plus NM GRT. The proposed audit fees for KPMG LLP and Moss Adams, LLP for FY2013 are \$917,000 plus NM GRT.

2. **UNM Athletics – Daktronics**

UNM Stadium LED Video Display

RFP 1578-13 was solicited on February 28, 2013 seeking offers from qualified vendors to replace the North Endzone Display Board at the Football Stadium and alternate sound system equipment requests. There was only one respondent to the RFP, Daktronics. Daktronics has provided boards/equipment at other UNM Athletic facilities and has an intricate knowledge of the integration, operation and service level required by UNM Athletics.

The proposal cost submitted by Daktronics:

Total Cost: North Endzone Display to include all equipment, installation, shipping, training and warranty = **\$2,544,557.00**

Source of Funds: State Appropriations

3. **UNM Information Technologies – Microsoft Corporation**

UNM is renewing its existing Microsoft Campus Agreement. This is a pricing agreement, with locked in pricing for Microsoft products over a three year term. The Microsoft Agreement covers all of UNM including UNMH, branch campuses, and UNM affiliates Lobo Energy, UNM Foundation, UNM Medical Group, and the UNM Native American Law Center. The agreement covers Microsoft software, including Microsoft Windows Operating System and Office. The Office suite includes Word, Excel, PowerPoint, Access and Outlook.

Additionally, UNM purchases for its UNM Software Consortium members under this agreement, leveraging pricing to the greatest extent possible by joining in Clovis Community College, Eastern New Mexico University, Mesalands Community College, New Mexico Highlands University, New Mexico Junior College, New Mexico Military Institute, and San Juan College. UNM purchases the Microsoft products under its existing Master Contract with Dell, which arose under an RFP several years ago.

Source of Funds: Various sources

Total Cost: \$702,266.40



Memo

To: David Harris, EVP for Administration, CFO & COO
Dr. Paul Roth, Chancellor for Health Sciences

From: Thomas Neale, Interim Director of Real Estate *TAN*

Date: March 20, 2013

Re: Lease of Real Property – UNMH Addiction and Substance Abuse Clinic
2600 Yale Boulevard SE

Pursuant to Regents' Policy 7.9 PROPERTY MANAGEMENT, I am requesting Board of Regents' Approval of the lease of real property for the UNM Hospitals' Addiction and Substance Abuse Clinic (ASAP). The intended use of the space is to provide patient care, substance abuse and behavioral health counseling, and ancillary support services for the program. The Landlord is Merit Newport 15 Limited Partnership.

The leased property is located at 2600 Yale Boulevard SE, south of Gibson Boulevard, in the Airport market area. The leased area comprises 24,480 square feet on two floors and encompasses the entire building area. The base rate is \$10.00 per square foot (\$244,800 per year) with annual escalations of \$0.25 per square foot over the initial seven (7) year term. ASAP will have one, three-year renewal option at the same rate structure. The Landlord will be responsible for all operating expenses (real estate taxes, insurance, and maintenance) with exception of janitorial service.

The Landlord will be responsible for engaging an architect contractor to reconfigure the space to meet the needs of the ASAP program. The tenant improvement budget is \$750,000 of which \$275,000 will be amortized as additional rent over the initial term at \$2.03 per square foot. The balance of \$475,000 will be paid by the Tenant upon completion and acceptance of the space.

Memo

To: David Harris, EVP for Administration, CFO & COO
Dr. Paul Roth, Chancellor for Health Sciences

From: Thomas Neale, Interim Director of Real Estate *TMN*

Date: March 20, 2013

Re: Third Amendment to Lease of Real Property for UNMH Eye Clinic
1600 University Boulevard NE

Pursuant to Regents' Policy 7.9 PROPERTY MANAGEMENT, I am requesting Board of Regents' Approval of the following modifications to the existing lease of space at 1600 University Boulevard NE for the UNM Hospitals' Eye Clinic.

The UNMH Eye Clinic currently occupies 3,430 square feet of rentable space in the multi-tenant building located at the northeast corner of University Boulevard and Indian School Road. The Landlord is Bison LLC, a New Mexico limited liability corporation. The original lease was executed in August 2004 for an initial term of three years with two, 12-month option periods. The first amendment extended the term to July 31, 2012 and the second amendment extended to term to July 31, 2015. The annual rent is currently \$51,450 per square foot, or \$15.00 per square foot. The Landlord pays all building operating expenses with exception of utilities and janitorial services.

The third amendment to the lease provides for the expansion of the leased premises by 2,691 square feet to 6,121 square feet. The expanded premises will be renovated to provide for seven exam rooms, three restrooms, support services, and physician and staff offices. The procurement of the architect and contractor, cost of the improvements, and furniture, fixtures, and equipment, will be the responsibility of the Tenant. The project budget is \$430,000, or \$70.25 per square foot.

Provisions of the second amendment include an initial lease term of five years and three renewal options (one, 2-year option and two, 3-year options). The lease rate for the initial term is \$14.50 per square foot, or \$88,754,50 per year. The rate is flat for the initial term and will increase by \$0.25 per square foot per year through the renewal options. Expense provisions will remain the same and the Tenant's proportionate share of expenses paid to the Landlord is estimated at approximately \$2.75 per square foot. Total occupancy costs paid to the landlord is estimated at \$16.75 per square foot, or \$102,527.



February 22, 2013

TO: UNM Board of Regents Finance and Facilities Committee

FROM: Selena Salazar, Office of the University Secretary

SUBJECT: Approval of establishment and naming request for Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery

Upon recommendation of the HSC Vice President of Development, the University Naming Committee approved the establishment and naming of the Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery.

The request for regent approval is pursuant to Regent's Policy 2.11, Naming University Facilities, Endowments and Programs. The space is part of the interior environment. Establishment and naming of centers requires Board of Regent approval.


Please place these items on the next Finance and Facilities meeting agenda for consideration.

Thank you.

Attachment

Memo

To: Breda Bova, Ph.D
Chair UNM Naming Committee

From: Paul Roth, MD,MS, FACEP 
Chancellor for Health Sciences
Dean, School of Medicine
Howard Yonas, MD
Chair, Department of Neurosurgery

Date: 1/2/2013

Re: Request for Naming Approval

As prescribed by the Board of Regents, Policy 2.11 "Naming University Facilities, Spaces, Endowments and Programs" and University Business Policy 1020, " Naming Facilities, Endowments and Programs" we seek approval to create and name the Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery at The University of New Mexico, Health Sciences Center, School of Medicine.

Dr. Anthony Yeung, a graduate of the UNM School of Medicine in 1970, is a board certified, Orthopedic Spine Surgeon who specializes in diagnosing and treating the causes of back pain and sciatica from painful degenerative conditions of the lumbar spine. Dr. Yeung's career has been dedicated to innovation and new technologies to relieve patients suffering from pain. Dr. & Mrs. Yeung have committed a gift of \$2,500,000.00 to the Department of Neurosurgery to create a center dedicated to teaching and research in this area.

By establishing what will be named the "Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery" at The University of New Mexico, School of Medicine, a component of The University of New Mexico Health Sciences Center, his intent is to provide the capacity for The University of New Mexico, School of Medicine, Department of Neurosurgery to be at the forefront of new technologies and procedures and training in minimally invasive surgery of the spine. In partnership with The University of New Mexico, Health Sciences Center it is his wish to provide a center for superior and innovative teaching, outstanding patient care, and compassionate non-operative and operative care using the least invasive and most effective treatments.

Action Requested

We ask the UNM Naming Committee to recognize the generosity of Dr. & Mrs. Yeung and honor their request to name the fund as described above.

If approved by the Committee, we will present this item to the HSC FACC Committee for their consideration/approval. If approved, this item will then be presented to the UNM Board of Regents for their approval.



GIFT AGREEMENT

Between

UNIVERSITY OF NEW MEXICO FOUNDATION, INC.

and

THE ARIZONA COMMUNITY FOUNDATION, INC.

to create a Fund for support of the

**Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery
at the University of New Mexico, School of Medicine**

This gift agreement made effective this 28th day of December, 2012, together with the Addendum to Gift Agreement of the same date and incorporated by this reference, sets forth the entire understanding between The Arizona Community Foundation, Inc., an Arizona nonprofit corporation ("ACF") and The University of New Mexico Foundation, a New Mexico nonprofit corporation (the "Foundation"), both ACF and the Foundation being organized and operated exclusively for educational, scientific, literary, and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, with respect to the Foundation's receipt and management of certain funds ACF will provide the Foundation from the designated fund created by Dr. Anthony T. & Eileen K. Yeung ("Dr. Yeung") held by ACF (the "ACF Fund").

- 1. The Fund:** The Foundation shall create a fund for the receipt and management of all amounts received from the ACF Fund, together with amounts contributed by other donors that are designated for the Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery at the University of New Mexico, School of Medicine, Center for Spinal Health in the Department of Neurosurgery a division of the University of New Mexico Health Sciences Center (herein the "UNMF Fund").
- 2. Purpose of the Fund:** The UNMF Fund shall be used solely by the Foundation to fund and support the establishment and operation of what will be named the "Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery" at the University of New Mexico, School of Medicine, Center for Spinal Health in the Department of Neurosurgery a division of the University of New Mexico Health Sciences Center. No portion of the UNMF Fund may be used for the general operations of UNM or UNM HSC. It is the intent of ACF, and Dr. Yeung through creation of the ACF Fund, and of ACF through creation of the UNMF Fund, to work in partnership with the University of New Mexico, Health Sciences Center (collectively "UNM, HSC") to provide the capacity for the University of New Mexico, School of Medicine to be at the forefront of new technologies and procedures, and training in minimally invasive surgery of the spine. The Center, as supported by the UNMF Fund, is more specifically intended to provide for: (1) education in the form of training of faculty, students and fellows in minimally invasive surgical (MIS) techniques; (2) clinical research in areas relating to the spine, including performing of patient diagnostic and surgical procedures; (3) research and development of endoscopic MIS techniques; (4) development of a database to validate and promote MIS endoscopic surgery for multiple purposes; (5)



comparison studies to other established and accepted spine surgery for painful degenerative conditions of the lumbar spine; (6) publication and presentation of scientific papers; (7) support of faculty and fellow presentations at national and international meetings; and (8) equipment (not otherwise donated) and supplies. Funds will be received by the UNM Foundation and distributed to the Department of Neurosurgery to meet the intent of the UNMF Fund and the needs of the Center.

The establishment of the UNMF Fund is also subject to the approval of the Board of Regents under Regents' Policy 2.11, "Naming University Facilities, Spaces, Endowments and Programs" and University Business Policy 1020, "Naming Facilities, Spaces, Endowments and Programs" and will be administered in accordance with these policies.

3. **Fund Administrator:** The following University of New Mexico official is the Fund Administrator and has responsibility for assuring that expenditures made from the UNMF Fund are consistent with Donor's intention as expressed in this Agreement.

Kristin Gates
Director of Finance, School of Medicine

Date: 1/22/13

4. **Donor Information:** Due to their philanthropic relationship with ACF, Dr. Anthony T. & Eileen K. Yeung have created the ACF Fund to support the Center. Funds received by ACF from the Yeung's and other contributors to the ACF Fund will be contributed to the UNMF Fund at such times as to be agreed upon by the Center and ACF as will ensure that the intent of the Yeungs, as is expressed in this Agreement and is agreed by all parties, is being met in support of the Center's development and operation. ACF and/or Dr. Yeung may also request others to contribute funds or make in-kind contributions to the UNMF Fund, or directly to the Center in lieu of having such contributions made to the ACF Fund first; provided, when ACF and Dr. Yeung do request such contributions be made directly to the Foundation or the Center, the Foundation agrees such contributions will be included, at fair market value, in the agreed upon minimum anticipated planned contribution of \$2,500,000, discussed more fully in Section 5, below.

Dr. Anthony Yeung, a graduate of the UNM School of Medicine in 1970, is a board certified, Orthopedic Spine Surgeon who specializes in diagnosing and treating the causes of back pain and sciatica from painful degenerative conditions of the lumbar spine.

5. **Source of the Fund:** The UNMF Fund will be established with an initial gift of Five Hundred Thousand Dollars (\$500,000.00) from ACF. The initial gift will be payable to the Foundation upon acceptance of this Agreement. A total minimum contribution of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) will be made in support of the Center ("Total Gift"), with such Total Gift including the initial gift of \$500,000. ACF will provide additional gifts to the Foundation only from funds contributed to the ACF Fund and shall be obligated to make no other payments, or contributions to the Foundation or the Center.



The Foundation may expect funds and/or in-kind contributions of materials, supplies and/or equipment, either as contributions to the UNMF Fund or donations to the Center directly. The Foundation agrees that all contributions from the ACF Fund, together with any and all contributions, whether of funds or in-kind contributions of materials, supplies and/or equipment, and whether contributed to the UNMF Fund or directly to the Center, that are the result of any consultation or communication by Dr. Yeung shall be counted towards meeting the amount of, and as part of, the Total Gift. The Foundation will be responsible for notifying ACF of the valuation of in-kind donations for the purpose of tracking the accounting of the Total Gift. In addition, any interested individual, corporation, foundation, organization or other may make additional gifts to the UNMF Fund either through the Foundation or through ACF, at any time.

The Total Gift will be paid to the Foundation by not later than January 31, 2018.

6. **Contingent Use of the UNMF Fund.** (a) Only if one of the unlikely events identified in subsection (b) of this Paragraph occurs during the term of this Agreement, ACF shall have the power to direct the funds remaining in the ACF Fund to another fund at ACF created by Dr. Yeung and/or Eileen K. Yeung, and if no such fund exists then funds remaining in the ACF Fund shall be contributed to the UNMF Fund solely to be used for medical research at UNM. In the event any of the events identified in subsection (b) of this Section 6 occur during the term of this Agreement, any funds remaining in the UNMF Fund shall be used for medical research at UNM.

(b) The following events will permit a re-designation by ACF of the ACF Fund and by UNMF of the UNMF Fund as provided in subsection (a) of this Paragraph 6:

(i) The Center is not completed and operational by August 1, 2014, as shall be determined by the Center having all necessary certificates or other authorizations necessary to perform patient diagnostic and surgical procedures as of August 1, 2014; or

(ii) After the Center's opening for patient care as set forth in (b)(i) above, the Center thereafter ceases to perform the purposes stated in subsections (1), (2) and (3) of Paragraph 2 of this Agreement, as will be evidenced by a review by ACF of Center records of numbers of patients treated at the Center for MIS spine related diagnoses for the four months immediately preceding the date of the review.

7. **Modification of Agreement:** The terms and conditions of this Agreement may not be orally amended, modified, or altered but may be amended, modified, or altered only in writing signed by the Arizona Community Foundation and The University of New Mexico Foundation.
8. **Representatives and Successors Bound:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their lawful successors.
9. **Governing Law:** This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Mexico.



THE UNIVERSITY of
NEW MEXICO FOUNDATION

THE ARIZONA COMMUNITY FOUNDATION, INC.

Jacky Alling

~~Steve Seleznow, President & CEO~~

Jacky Alling, Chief Philanthropic Services Officer

UNIVERSITY OF NEW MEXICO FOUNDATION, INC.

H _____
Henry Nemcik, President & CEO

1-16-12

Addendum to Gift Agreement

Between the THE ARIZONA COMMUNITY FOUNDATION, INC. and

THE UNIVERSITY OF NEW MEXICO,

Health Sciences Center, Specifically for the School of Medicine

for the creation of the

DR. ANTHONY T. & EILEEN K. YEUNG CENTER FOR ENDOSCOPIC SURGERY

This Addendum to Gift Agreement, effective December 28, 2012, is by and between The Arizona Community Foundation, Inc., an Arizona nonprofit corporation exempt from tax as an organization operated exclusively for charitable and other purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("ACF"), and the Regents of The University of New Mexico ("UNM"), Health Sciences Center, specifically for the School of Medicine for the creation of the "Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery" (the "Center"), and is an additional part of the Gift Agreement, specifically incorporated therein by reference, entered into by and between ACF and The University of New Mexico Foundation, a New Mexico nonprofit corporation organized and operated exclusively for educational, scientific, literary, and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Foundation"). The Gift Agreement is also incorporated herein by reference.

Dr. Anthony T. and Eileen K. Yeung ("Dr. Yeung") have created a designated fund known as the Yeung Endoscopic Spine Center Designated Fund held by ACF with the specific purpose of this fund being to establish the Center, hereinafter referred to as the "ACF Fund". A fund has been created at the Foundation to receive grants, contributions and donations to aid in the creation and operation of the Center (the "UNMF Fund"). The Center will be structured generally in the manner, upon the terms and subject to the conditions set forth in this Addendum, together with the Gift Agreement, (the "Transaction").

- 1. Purpose of the ACF Fund, UNMF Fund and the Center.** It is the intent of ACF, and Dr. Yeung through creation of the ACF Fund and the UNMF Fund, to work in partnership with the University of New Mexico, Health Sciences Center (collectively "UNM, HSC"), to provide the capacity for the University of New Mexico, School of Medicine to be at the forefront of new technologies and procedures, and training in minimally invasive surgery of the spine. The Center, as supported by the UNMF Fund, is more specifically intended to provide for: (1) education in the form of training of faculty, students and fellows in minimally invasive surgical (MIS) techniques; (2) clinical research in areas relating to the spine, including performing of patient diagnostic and surgical procedures; (3) research and development of endoscopic MIS techniques; (4) development of a database to validate and promote MIS endoscopic surgery for multiple purposes; (5) comparison studies to other established and accepted spine surgery for painful degenerative conditions of the lumbar spine; (6) publication and presentation of scientific papers; (7) support of faculty and fellow presentations at national and international meetings; and (8) equipment (not otherwise donated) and supplies. Funds will be received by the Foundation and distributed to the Department of Neurosurgery to meet the intent of the UNMF Fund and the needs of the Center.

- 2. Management of the Center.** Initially, the Center shall be housed in the UNM Hospital Outpatient Surgery and Imaging Service (OSIS) facilities located on University Avenue in Albuquerque, New Mexico and be managed by the Center for Spinal Health, in UNM's Department of Neurosurgery. The Center for Spinal Health is a multidisciplinary program focused on the diagnosis, prevention and treatment of all conditions throughout the spine. It is comprised of a team of neurosurgeons, spinal orthopedic surgeons, and pain management physicians with rehabilitation physicians and physical therapists to improve spine health. UNM understands that patient demand for services at the Center, and building opportunities at the UNM HSC, may require eventually moving the Center to other, more appropriate space at a later time. For so long as Dr. Yeung is aiding in the planning and operation of the Center and holds the position of a Professor, volunteer faculty with UNM HSC (as described in Section 5 below), Dr. Yeung shall may be provided the opportunity to consult on the development and operations of the Center.. Additionally, due to his extensive experience and expertise in the field of endoscopic spine surgery, pending credentialing and privilege, for so long as Dr. Yeung is providing patient care in the form of either diagnostic or surgical procedures at the Center, in order to assist in the determination of the types and designations of such surgical and diagnostic equipment to be used in operation of the Center, Dr. Yeung shall have the opportunity to advise those members of the Center's and UNM HSC's staff responsible for making decisions relating to the primary diagnostic and surgical equipment to be acquired for the Center and they may confer with Dr. Yeung prior to making purchases of such equipment. Failure of Dr. Yeung to exercise this role in some instances is not a waiver of the provision.
- 3. Center's Name and UNM Financial Support.** As a result of its innovative surgical and interventional procedures on the spine, it is anticipated that the Center may become an ongoing source of revenue for UNM HSC. UNM specifically agrees that the requirements of Regents' Policy 2.11, "Naming University Facilities, Spaces, Endowments and Programs" and University Business Policy 1020, "Naming Facilities, Spaces, Endowments and Programs" have been met by the establishment of the UNMF Fund and the ACF Fund, and the terms of the Gift Agreement. Furthermore, for so long as the Center continues to provide spine endoscopic surgery and related services, UNM agrees that the Center's name will remain as "Dr. Anthony T. & Eileen K. Yeung Center for Endoscopic Surgery" and that the Center will be fully supported financially by UNM HSC. The UNMF Fund, more specifically the Total Gift as defined and referred to in Section 5 of the Gift Agreement, will be available for support of the Center. Dr. Yeung may, but will not be obligated to, continue to assist UNM HSC in raising additional funds for the Center so long as Dr. Yeung is a Professor, volunteer faculty with UNM, School of Medicine.
- 4. Amount of the UNMF Fund.** UNM agrees that funds and/or in-kind contributions of materials, supplies and/or equipment, made either as contributions to the UNMF Fund or donations to the Center directly, shall be counted towards meeting the amount of, and as part of, the Total Gift, as is defined and contemplated in the Gift Agreement in Section 5.
- 5. Dr. Anthony T. Yeung's Status and Compensation.** To ensure the Center fulfills the purposes for which it and the UNMF Fund are intended, Dr. Yeung will hold, for not less the period beginning on the date of the Gift Agreement plus a period of at least five years after the

Center opens for patient care, as long as Dr. Yeung is willing and competent to provide patient care services during that time, the position of Professor, volunteer faculty at UNM, pending appropriate licensing and credentialing and/or privileges by UNM Medical Staff. Dr. Yeung will provide training for residents and faculty members in the use of the equipment and techniques available for minimally invasive endoscopic spine surgery, patient care, presentations and lectures at seminars, symposia, and conferences, as well as provide other similar appearances. Dr. Yeung is a board certified, Orthopedic Spine Surgeon specializing in diagnosing and treating the causes of back pain and sciatica from painful degenerative conditions of the lumbar spine. Dr. Yeung is known and widely recognized for his specialty in endoscopic spine surgeon, and was the first to utilize endoscopically guided laser for the painful degenerative conditions of the lumbar spine and is the developer of the FDA approved Yeung Endoscopic Spine System (YESS™).

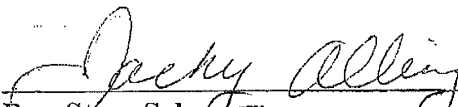
Dr. Yeung will forego compensation for his services as a professor, but UNM shall reimburse all of his travel and lodging expenses to and for the Center (i.e., airfare, car rental, meals, hotels), with such reimbursements being made by UNM from sources other than monies granted by ACF from the ACF Fund. It is expected that Dr. Yeung may, but is under no obligation to, travel to New Mexico multiple times per year and stay for several days per trip for lecturing, teaching, and performing endoscopic surgery and to provide other services as a Professor. At such time as he may retire, UNM will grant him an Emeritus Professor volunteer faculty designation, as eligible.

6. **Return Benefit.** Dr. Anthony Yeung and UNM/UNM HSC are not currently nor in the future will they be under any obligation to refer business to each other. Dr. Yeung is gifting to UNM and humankind the ACF Fund and his time, skill and knowledge while a professor and volunteer faculty for the training of residents and faculty so that students receive additional education and patients will suffer less pain. He has no expectation of any return benefit for the gift.
7. **Public Disclosures.** UNM, ACF and Dr. Yeung may make an agreed upon public disclosure of the terms of the Transaction, but no other public disclosure of the Transaction or its terms may be made without the prior written consent of all other parties.
8. **Modification of Agreement:** The terms and conditions of this Agreement may not be orally amended, modified, or altered but may be amended, modified, or altered only in writing signed by the ACF and UNM.
9. **Representatives and Successors Bound:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their lawful successors.
10. **Governing Law.** This Transaction shall be governed by and construed in accordance with the internal laws of the State of New Mexico, without giving effect to any choice or conflict of law provision or rule (whether of the State of New Mexico or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of New Mexico.


11. **Disputes.** Any dispute relating to the Transaction shall be brought to mediation and such mediation shall be conducted in accordance with the American Health Lawyers Alternative Dispute Resolution Service Rules of Procedure for Mediation. By execution and delivery of this Agreement, with respect to such disputes, each of the parties knowingly, voluntarily and irrevocably: (a) consents, for itself and in respect of its property, to the exclusive jurisdiction of these courts; (b) waives any immunity or objection, including any objection to personal jurisdiction or the laying of venue or based on the grounds of forum non conveniens, which it may have from or to the bringing of the dispute in such jurisdiction; (c) waives any personal service of any summons, complaint or other process that may be made by any other means permitted by the State of Arizona; (d) waives any right to trial by jury; (e) agrees that any such dispute shall be decided by court trial without a jury; and (f) agrees that any party to this Agreement may file an original counterpart or a copy of this Paragraph 12 with any court as written evidence of the consents, waivers and agreements of the parties set forth in this Paragraph 12.

12. **Liability.** The liability of UNM will be subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1 *et seq.* NMSA 10978, as amended.

THE ARIZONA COMMUNITY FOUNDATION, INC.


By: ~~Steve Seleznow~~ Jacky Allina
Its: ~~President & CEO~~ Chief Philanthropic Services Officer

THE UNIVERSITY OF NEW MEXICO, Health Sciences Center


By: Paul Roth, MD
Its: Chancellor for Health Sciences Center
Dean, School of Medicine



TO: UNM Board of Regents Finance and Facilities Committee

FROM: Selena Salazar, Office of the University Secretary

SUBJECT: Approval of naming requests, naming opportunities and amounts for the New Tennis Facility

Upon recommendation of the Assistant Athletics Director for Major Gifts, the University Naming Committee approved the request of approval for naming opportunities and amounts at the New Tennis Facility. This request for regent approval is pursuant to Regent's Policy 2.11. The spaces are part of the exterior environment and required Board of Regent approval.

Upon recommendation of the Assistant Athletics Director for Major Gifts, the University Naming Committee approved the naming requests listed below:

1. Upon approval of the naming opportunities and amounts in the request above approval is requested to name the New Tennis Facility, McKinnon Family Tennis Center. This request for regent approval is pursuant to Regent's Policy 2.11. The space is part of the exterior environment and requires Board of Regent approval.
2. A court at the New Tennis Facility (McKinnon Family Tennis Center), Jack and Susan Kennedy Family Court. This request for regent approval is pursuant to Regent's Policy 2.11. The space is part of the exterior environment and requires Board of Regent approval.

Please place these items on the next Finance and Facilities meeting agenda for consideration.

Thank you.

Attachment

Memo

To: Rick Holmes
From: Paul Krebs
CC: Tim Cass, Larry Ryan, Lee De Leon, Rob Clark
Date: 2/18/2013
Re: Athletics Naming Opportunities (Baseball and Tennis)

New Naming Opportunity at Lobo Field (Baseball Stadium)

Two separate gifts of \$50,000 and \$53,105 from Tate Branch Dodge Jeep Chrysler and Franklin's Earthmoving have qualified them for naming opportunities at Lobo Field. We propose the bullpens at Lobo Field be named the "**Tate Branch Dodge Jeep Chrysler Bullpen**" (SE area of Lobo Field) and the "**W.E. Bowen Bullpen**" (NW area of Lobo Field) in honor of the owner of Franklin's Earthmoving.

The cost of the bullpens was approximately \$80,000 each and the previously approved naming opportunities were valued at \$40,000—which both gifts exceed.

New Naming Opportunity at the New Tennis Facility

Sonnet and Ian McKinnon donated \$2.5 million to University of New Mexico Athletics. That contribution is divided among three different areas of support: \$300,000 is going to a tennis endowment, \$1.2 million will support the UNM Tennis Facility and \$1 million is directed towards the renovation of University Arena ("The Pit").

We propose to honor the McKinnons and their family by naming the new tennis facility the "**McKinnon Family Tennis Center**." The projected cost of the tennis facility is approximately \$2.4 million. Their gift of \$1.2 million would qualify them for this naming opportunity with proper approval.

Additionally, Hall of Honor Inductee Jack Kennedy and his wife Susan gave a \$50,000 gift to the new tennis facility. With approval of the naming opportunities below, we ask for your approval to name a court at the new facility the "**Jack & Susan Kennedy Family Court**" based upon the costs listed below.

Approval for Naming Opportunity Amounts at the New Tennis Facility

We ask for your approval of the following naming opportunities and amounts for the new tennis facility.

Naming Opportunities for Approval- UNM Tennis Center

	Cost	Naming
Tennis Center	\$2,400,000	\$1,200,000
Court (12)	\$100,000	\$50,000
Grandstand	\$400,000	\$200,000
Main Scoreboard	\$100,000	\$50,000
Clubhouse	\$1,500,000	\$750,000
Office (4)	\$50,000	\$25,000
Players' Lounge	\$200,000	\$100,000
Park	\$150,000	\$75,000
Benches (4)	\$20,000	\$10,000

Naming Rights to be Approved

	Cost	Gift Amount
McKinnon Family Tennis Center	\$2,400,000	\$1,200,000
Jack & Susan Kennedy Court	\$100,000	\$50,000
Tate Branch Dodge Chrysler Jeep Bullpen	\$80,000	\$50,000 Baseball
William E. Bowen Bullpen	\$80,000	\$53,005 Baseball

* The costs are estimated conservatively high, in order to meet Regents naming policies

Naming Opportunities for Approval- New Tennis Facility		
	Cost	Naming
Tennis Center	\$2,400,000	\$1,200,000
Court (12)	\$100,000	\$50,000
Grandstand	\$400,000	\$200,000
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Clubhouse	\$1,500,000	\$750,000
Office (4)	\$50,000	\$25,000
Players' Lounge	\$200,000	\$100,000
Park	\$150,000	\$75,000
Benches (4)	\$20,000	\$10,000



February 22, 2013

TO: UNM Board of Regents Finance and Facilities Committee
FROM: Selena Salazar, Office of the University Secretary
SUBJECT: Approval of naming requests for Lobo Field bullpens

Upon recommendation of the Assistant Athletics Director for Major Gifts, the University Naming Committee approved the naming of the items below:

1. A bullpen at Lobo Field (SE area of Lobo Field), Tate Branch Dodge Jeep Chrysler Bullpen. This request for regent approval is pursuant to Regent's Policy 2.11. The space is part of the exterior environment and requires Board of Regent approval.
2. A bullpen at Lobo Field (NW area of Lobo Field), W.E. Bowen Bullpen. This request for regent approval is pursuant to Regent's Policy 2.11. The space is part of the exterior environment and requires Board of Regent approval.

Please place these items on the next Finance and Facilities meeting agenda for consideration.

Thank you.

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Benches (4)	\$20,000	\$10,000



MEMORANDUM

TO: Members of the Board of Regents' Finance & Facilities Committee

THRU: Robert G. Frank, President

FROM: UNM-Los Alamos Advisory Board *Cedric D. Page*

DATE: March 19, 2013

SUBJECT: Los Alamos Campus Mil Rate Resolution

On July 2, 2012 and September 10, 2012 The University of New Mexico Los Alamos Campus Advisory Board voted to seek approval by the UNM Board of Regents to place a question before the voters requesting an additional two mil increase for our operational mil levy. At its March 11, 2013 regular meeting following discussion on the need for the election, the board expressed its desire to seek approval by the UNM Board of Regents of a resolution authorizing an election at the April 5, 2013 Regents' Finance and Facilities Committee meeting and subsequently at the full Board of Regents meeting on April 11, 2013.

If approved by the Board of Regents, the special election would be held on September 17, 2013. The proposed resolution question to the voters of Los Alamos is:

“Shall the University of New Mexico-Los Alamos College District be authorized to impose a property tax levy of \$2.00 per each \$1,000.00 of net taxable value of property allocated to such District under the Property Tax Code for the purpose of current operations and maintenance of the District for use in meeting its educational goals?”

Attached please find additional information including a business plan (i.e., uses of new funding to benefit UNM-LA students and the Los Alamos community, data on mil rates, the proposed resolution for the Board of Regents' approval, presentation outline for the April 5 Regents' F & F Committee, information on our subcommittee members, and a timeline for actions necessary for the special election on September 17, 2013.

We look forward to having this item placed on the agenda of the April 5, 2013 Regents' Finance & Facilities committee meeting and to respond to questions about this resolution.

UNM – Los Alamos Campus Proposed Two Mil Operational Levy Business Plan

Executive Summary

The UNM-LA Advisory Board seeks approval of a resolution by the UNM Board of Regents to hold a special election for a two mil increase in the operational mil levy. The 2013 UNM-LA Strategic Plan and mission focus on preparation for transfer; development of pathways for careers; and opportunities for lifelong learning have led to the initiation of new degree programs (i.e., fire science, robotics, information technology with cyber security and emergency medical services) to address education and training needs of citizens and employers in northern New Mexico. In order to sustain these programs and student success services, additional funding from a two mil increase in the local mil levy is critical.

Since our request for approval of a similar resolution in fall 2012, the UNM-LA Advisory Board convened a community support group representative of the constituencies in our community, including senior citizens, LANL leaders and personnel, former students, parents, teachers, local business leaders, public school officials, and Los Alamos county government officials. From these individuals, we have formally organized the Los Alamos Committee for Higher Education (LACHE) as an advisory subcommittee to the UNM-LA Advisory Board to be an advocate for UNM-LA in its desire to increase the level of local funding through an additional two mil increase. The LACHE group is assisting in organizing the mil levy campaign, crafting and communicating the message to voters, seeking funding for a political action committee, and providing feedback to the advisory board on the prospects for a successful campaign.

With reductions in state funding, UNM-LA is proactively seeking grants and other sources to initiate new programs in response to workforce needs (e.g., AAS in Fire Science, AAS in Information Technology with cyber security and the AAS in Robotics). At the March 11, 2013 Advisory Board meeting, a 2% tuition increase was approved for academic year 2014. We continue to be aggressive in our outreach and recruitment efforts as evidenced by the implementation of an Enrollment Management Plan to achieve enrollment and retention goals. For example, our outreach/recruitment efforts have focused on building relationships with teachers at Pojoaque, Santa Fe Indian School and Rio Rancho high schools. We have reorganized academic support and student success services to achieve our strategic goals (e.g., staff report a 75% increase in applicants year-over-year). These efforts are proving to be effective and successful but for long term sustainability, UNM-LA needs additional revenues from the additional two mils.

The recommendations of the Board of Regents last fall emphasized a more comprehensive review of the strategy and timing for a mil levy election. In response, we have engaged key community stakeholders and established the Los Alamos Committee for Higher Education. We now have an energized and committed base with a renewed sense of urgency to begin the difficult process of garnering tax payer support for a successful election. Fall 2013 is a critical window of opportunity for a successful mil levy election created in part by the momentum of successful education bond elections in November 2012 and January 2013, and the decision by the Los Alamos county administration to defer local tax increases. These events mean UNM-LA must take advantage of the opportunity to begin a campaign for a levy election on September 17, 2013 now. The first step in pursuing a successful election is for the UNM Board of Regents to approve the resolution granting UNM-LA permission to place the mil levy question on the ballot for the voters of Los Alamos in September 2013.

Current Impacts to Operations:

Several factors are compromising the quality and quantity of current instructional and support services essential to the success of our students (higher retention and graduation rates) including:

- A thirty-eight percent (38%) reduction in state appropriations from FY08 to FY12.
- Cost increases: waivers for dual credit and seniors (~\$100,000/yr.); ADA services for students (~\$25,000/yr.); and developmental education (~\$228,000/yr.).
- Dependency on non-recurring funds from grants for mission specific academic programs and student success services.
- Course cancellations due to financial constraints that adversely affect students' satisfactory progress toward a degree or certificate and graduation rates.
- Aspirational goals for enrollment growth (as identified in the Strategic Plan) require expanded program capacity and student success services, yet there is continued uncertainty about changes to the higher education formula.

Rationale for Increased Mil Levy Revenues

Between 2008 and 2012 the number of students UNM Los Alamos served has grown 14%. We have strategically focused our efforts on generating contract and grant revenue and, to a lesser extent, increasing tuition rates in order to offset the decline in state appropriations. Student tuition and fee rates have grown at an average of 7% annually for the last ten years, a trend that is contrary to our intent to remain an affordable higher education option for students in our community.

New contracts and grants revenues have nearly doubled during the same five-year period (see table below). Much of our grant activity has allowed us to initiate new academic programs and student success services to achieve goals for retention, transfer, and graduation rates, and overall student success. Many of these grants will close over the next 3 years and are not renewable. The programs initiated by them can only be continued via a recurring revenue source such as the mil levy.

Table 1

**UNM Los Alamos Shift in Funding Sources
FY08 through FY12**

2/26/13

Revenue Source	FY08	% of Total	FY12	% of Total	Shift in % (from FY08 to FY12)
Tuition & Fees	\$ 593,778.00	12%	\$ 1,034,405.00	20%	74%
State Appropriation	\$ 2,696,325.00	53%	\$ 1,665,500.00	32%	-38%*
Local Levy	\$ 573,292.00	11%	\$ 650,892.00	12%	14%
Subtotal Recurring	\$ 3,863,395.00	76%	\$ 3,350,797.00	64%	-13%
Contract & Grants	\$ 638,748.00	13%	\$ 1,207,654.00	23%	89%
Sales, Services & Other	\$ 569,449.00	11%	\$ 661,827.00	13%	16%
Subtotal Non-recurring	\$ 1,208,197.00	24%	\$ 1,869,481.00	36%	55%
Total	\$ 5,071,592.00	100%	\$ 5,220,278.00	100%	3%

*Campus student enrollment growth at 14% compared to decrease in state appropriations of (38%)

Institutional Strategic Goals:

The UNM Los Alamos Strategic Plan, adopted in January 2012 (and updated in January 2013), commits through its mission to serve students preparing to transfer to a four-year institution; students engaged in workforce training and career-based programs; and life-long learners seeking continued personal enrichment. If the ballot question is passed by the voters in Los Alamos in September 2013, a two mil increase will generate \$1.4-\$1.5 million per year in local revenue beginning in 2015. These additional resources will be used to achieve the goals listed in our Strategic Plan.

Goal 1 - Develop and maintain strong ties with constituents and stakeholders leading to greater participation in higher education within our region and resulting in economic development.

Goal 2 - Communicate and demonstrate how our mission, vision, and values are ensuring excellence in UNM-LA programs, services, and opportunities to underscore our position as a premier educational institution.

Goal 3 - Staff UNM-LA sufficiently to sustain high instructional standards, enable realistic workloads in providing support services, and create an environment that encourages excellence.

Goal 4 - Increase enrollment for the purpose of creating a vibrant campus community and sustainable programs and services.

Goal 5 - Create and manage new revenue streams to complement state funding, stabilize support for recurring costs, and enable investments in our educational infrastructure.

Goal 6 - Review and revise the strategic and implementation plans each quarter to ensure they serve as the framework for decision-making and continue to serve the UNM-LA community.

Projected Uses for Additional Local Mil Levy Revenue

Using the UNM-LA mission as reaffirmed during the 2013 strategic planning effort, new revenues generated via the increase in mil levy appropriations would be designated to improve the quality of our academic programs and measures of student success. The mission specific and programmatic applications of the additional mil levy revenues are:

Students preparing for transfer – (\$772,900)

- Student support services that encourage student success and progress toward completion
- Sustain programs started with or dependent on grant funding
- Increase and improve online offerings
- Provide resources for increasing ADA requirements in the classroom
- Continue delivery of dual-credit courses to Los Alamos high school students
- Restore core faculty and program coordinator positions
- Address the need for developmental education necessary for success in college level coursework

Students engaged in workforce training and career based programs - (\$662,900)

- Develop and deliver workforce training certificate programs that address evolving local and statewide workforce needs
- Increase internship opportunities for experiential learning

- Provide career and high demand occupational programs that address regional economic development needs
- Expand student support programs for non-traditional students and displaced workers

Life-long learners and those seeking personal enrichment - (\$69,000)

- Expand campus utilization and programming to fully engage the community
- Offset costs from discounted tuition rates for seniors
- Deliver programs for K-12 students through our University Explorations program

The guiding principles for using the resources outlined above are the UNM-LA Strategic Plan's mission, vision, values and goals; and the emerging UNM 2020 Strategic Plan. The proposed uses listed below in Table 2 will be in conformance with UNM's Responsibility Centered Management (RCM) and Performance Based Budgeting (PBB) processes and standards outlined in FY14 Budget Development Process and Models Memorandum (August 28, 2012). Table 2 provides line-item details for the deployment of new resources and reflects the phasing-in of activities and resources, some of which are currently supported by grants that will close before FY16.

Of note in the proposed use of the new revenues is the increase in the number of full-time faculty and staff. The expenditure of the resources for these full-time positions will move UNM-LA in the direction of equity with the other UNM branches campuses. It will also allow us to sustain the proven quality of our educational programs and student success services the evidence of which is reflected in the performance of UNM-LA transfer students at UNM-Albuquerque. Increasing the number of full-time faculty will have an immediate and positive impact on student performance and success as reflected in higher retention and graduation rates.

Table 2

UNIVERSITY OF NEW MEXICO LOS ALAMOS
Projected Uses for Proposed Mil Levy Increase

3/13/2013	FY 15	FY 16	FY17	FTE
REVENUES				
Total Anticipated Mil Levy Revenue	\$ 700,000	\$ 1,456,000	\$ 1,514,200	
<i>FY15 will realize half a full year new assessment by 6/30, subsequent years are projected at 4% increase (5 year ave)</i>				
EXPENSES				
Preparation for Transfer				
Pre-Engineering (core faculty on grant; growing program with transfer to EU classes on campus)	\$ 32,500	\$ 65,000	\$ 65,000	1.00
Pre-Health Science (coordinator/faculty to grow program and needed for class rotation)	\$ 15,000	\$ 30,000	\$ 30,000	1.00
Programs Enhancing Transfer/Completion/Graduation Rates				
Cornerstone Coordinator, materials, faculty, etc. (oversees Developmental Education/accelerated/progress to completion)	\$ 20,000	\$ 40,000	\$ 40,000	1.00
Emporium model for developmental math (in computer classrooms) faculty	\$ 22,500	\$ 45,000	\$ 45,000	1.00
Computers and supplies for Emporium model math lab	\$ 10,000	\$ 15,000	\$ -	NA
Accelerated English program for developmental	\$ 22,500	\$ 45,000	\$ 45,000	1.00
Accelerated Reading for information	\$ 5,000	\$ 10,000	\$ 10,000	0.25
Services for Student Success and Completion				
Academic Support Center -(grant funded) Salaries for Coordinator and tutors	\$ 35,000	\$ 60,000	\$ 60,000	1.50
Expansion/Enhancement of On-Line Courses -faculty dev training, esp. STEHM, to become certified online instructors and increase support related to delivery of online/hybrid pedagogy		\$ 15,000	\$ 15,000	NA
Resources for ADA Classroom compliance - currently unfunded/absorbed, but growing substantially; by year 3, need to hire permanent staff member	\$ 10,000	\$ 20,000	\$ 30,000	1.00
Intrusive Advising/Coaching - continue position currently on grant and in third year adds additional staff for all students	\$ 12,000	\$ 33,000	\$ 33,000	1.00
Restoration of Core Faculty and Program Coordinator Positions - 3 new full time faculty (Science, Gen Ed, Comp Sci and IT) and an equity adjustmenst for existing core faculty	\$ 75,000	\$ 150,000	\$ 225,000	3.00
Fringe Benefits (using a blended fringe rate of 30%)	\$ 74,850	\$ 149,400	\$ 174,900	NA
Preparation for Transfer Total	\$ 334,350	\$ 677,400	\$ 772,900	11.75
Workforce Training and Career-based Programs/Services				
EMS - in curriculum workflow this fall; 3-year planning with UNM EMS Academy - will feed to bachelor's and will fill overflow for UNM - will need one full-time technical faculty in line with UNM's accreditation	\$ 40,000	\$ 80,000	\$ 80,000	1.00
Fully Equipped EMS lab - we have agreement to borrow equip first year		\$ 100,000	\$ 10,000	NA
Fire Science - transferrable to UNM-EMS partially grant funded	\$ 25,000	\$ 50,000	\$ 50,000	1.00
Police Science - half-time and adjunct faculty (in pipeline for FY14)	\$ 22,500	\$ 45,000	\$ 45,000	1.00
Workforce areas: Restoration of Core Faculty and Program Coordinator Positions (Applied Tech, Robotics, Solar)	\$ 25,000	\$ 50,000	\$ 100,000	1.50
Cyber-Security - partially grant funded	\$ 12,500	\$ 25,000	\$ 25,000	0.50
Robotics - partially grant funded FY 14	\$ 35,000	\$ 67,000	\$ 67,000	1.00
Environmental Science Technician	\$ 12,000	\$ 24,000	\$ 24,000	0.50
Applied Science/Technologies - partially grant funded	\$ 50,000	\$ 50,000	\$ 50,000	1.00
Instructional supplies and equipment - solar/robotics/other equip - rotate areas to fund	\$ 10,000	\$ 20,000	\$ 20,000	NA
Intrusive Faculty Advising - most of our faculty, especially in STEHM fields, are part-time. To add advising, we must be able to pay for more of their time.	\$ 5,000	\$ 5,000	\$ 5,000	NA
Career Advisor/Coach - STEHM and workforce placement	\$ 21,000	\$ 42,000	\$ 42,000	1.00
Fringe Benefits (using a blended fringe rate of 30%)	\$ 72,900	\$ 129,900	\$ 144,900	
Workforce Training/Career-based Total	\$ 330,900	\$ 687,900	\$ 662,900	8.50
Life-Long Learning/Personal Enrichment				
Campus operational staff/security for evening hours		\$ 30,000	\$ 30,000	1.00
University Explorations	\$ 20,000	\$ 20,000	\$ 20,000	
Community education expansion and customized training for local businesses	\$ 10,000	\$ 10,000	\$ 10,000	
Fringe Benefits (using a blended fringe rate of 30%)	\$ -	\$ 9,000	\$ 9,000	
Life-long Learning/Personal Enrichment Total	\$ 30,000	\$ 69,000	\$ 69,000	1.00
TOTAL EXPENSES	\$ 695,250	\$ 1,434,300	\$ 1,504,800	21.25
<i>Items highlighted in yellow represent non-recurring grant funding</i>				
Net	\$ 4,750	\$ 21,700	\$ 9,400	

Comparison of Mil Levy Rates:

In 2012, eight of ten branch community colleges assessed mil rates higher than the statutory minimum of one mil for branch campuses. The rates for these institutions are listed in Table 3.

**Table 3
Operational and Debt Service Mil Levy Tax Rates
(residential and debt service only)
Tax year 2012**

School	Residential Rate	Debt Service	Total
UNM Gallup	2.000	3.330	5.330
NMSU Carlsbad	2.855	-	2.855
UNM Valencia	1.924	0.850	2.774
NMSU Dona Ana	1.000	1.000	2.000
ENMU Roswell	0.912	1.035	1.947
UNM Taos	1.846	-	1.846
ENMU Ruidoso	1.715	-	1.715
NMSU Alamogordo	0.769	0.800	1.569
UNM Los Alamos	0.969	-	0.969
NMSU Grants	0.689	-	0.689

* UNM Los Alamos is currently in the bottom tier of all 2-year branch institutions, with the minimum 1 mil assessment established 30 years ago when the branch was created.

The addition of two (2) mils for operational expenses resulting from a successful election in September 2013 will generate approximately \$1.4m - \$1.5m from our local tax base to help sustain current and future programs at UNM-LA. A two mil increase would add \$66.67 per \$100,000 of assessed property value to the current mil rate as outlined in Table 4.

**Table 4
Cost of 1 Mil Assessment**

Residential Value	Cost @ 1 Mil
\$ 100,000	\$ 33.33
\$ 200,000	\$ 66.67
\$ 300,000	\$ 100.00

Currently, Los Alamos county property owners are taxed .969 mils for operational uses at UNM-Los Alamos. When the additional two mils are implemented, the new total residential rates will be as shown in Table 5.

Table 5
Proposed Tax Year 2013 Residential Assessment for
UNM Los Alamos

Residential Value	Cost @ .969 Mil (assumes no change)	Cost @2 mil Proposed	Total
\$ 100,000	\$ 32.30	\$ 66.67	\$ 98.97
\$ 200,000	\$ 64.60	\$ 133.33	\$ 197.93
\$ 300,000	\$ 96.90	\$ 200.00	\$ 296.90

As a point of reference, the current UNM-Los Alamos residential rate represents just 4.4% of the total 21.544 mils assessed on residential property in Los Alamos as shown in Table 6.

Table 6
Tax Year 2012 Los Alamos Residential
Property Rates by Entity

Total State	1.360
Total County	5.418
Total Municipal	1.748
Total School District	12.316
Total UNM Los Alamos	0.969
Total Residential	21.811

*Current UNMLA operational mil represents
4.4% of the total residential rate assessment*

It should be noted that the Los Alamos County Council recently decided not to increase mil rates through FY15.

Conclusion

UNM Los Alamos recognizes these are difficult financial times and asking for additional support from the community will be a challenging undertaking. We believe the UNM-LA Advisory Board and the LACHE subcommittee (see attached LACHE membership) understand that the investment of their tax dollars in UNM-LA has yielded important returns. The energy and commitment of the Advisory Board and the Los Alamos Committee for Higher Education to do the groundwork and mobilize the community to conduct a focused and effective campaign give us confidence that the mil levy election in September 2013 will be successful.

We respectfully request approval of the attached resolution by the Regents of The University of New Mexico allowing UNM-LA to present the question to the citizens of Los Alamos for their vote.

**THE REGENTS OF THE UNIVERSITY OF NEW MEXICO
RESOLUTION**

AUTHORIZING THE ADVISORY BOARD OF THE UNIVERSITY OF NEW MEXICO-LOS ALAMOS, COUNTY OF LOS ALAMOS, STATE OF NEW MEXICO TO HOLD A COLLEGE DISTRICT ELECTION TO SUBMIT TO A VOTE THE QUESTION OF A COLLEGE DISTRICT TAX AND TO APPROVE THE RESOLUTION AND PROCLAMATION OF THE ELECTION ISSUED BY THE BOARD ON _____, 2013, IN ACCORDANCE WITH SECTION 1-22-5, NMSA 1978.

WHEREAS, the Advisory Board (the "Board") of the University of New Mexico-Los Alamos College District, County of Los Alamos, State of New Mexico, as the governing board of the University of New Mexico-Los Alamos College District (the "District"), has determined that a college district election (the "Election") to submit to a vote the question of whether a property tax levy of \$2.00 per each \$1,000 of net taxable value of property allocated to such District under the Property Tax Code for the purpose of current operations and maintenance of the District for use in meeting its educational goals shall be held on September 17, 2013, and that a Resolution and Proclamation of the Election ("Resolution") was issued by the Board, in accordance with Section 1-22-5, NMSA 1978 on _____, 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE REGENTS OF THE UNIVERSITY OF NEW MEXICO, AS FOLLOWS:

Section 1. Authorization. The Election for the District is hereby authorized. The Election shall be held in the manner approved by the Board in the Resolution.

Section 2. Ratification. All action heretofore taken (not inconsistent with the express provisions of the Resolution) by the Regents or the officers of the University directed toward the approval of the Resolution, is hereby ratified, approved and confirmed.

ADOPTED AND APPROVED this ____th day of _____, 2013.

THE REGENTS OF THE UNIVERSITY
OF NEW MEXICO

[SEAL]

By _____
President

Attest:

By _____
Secretary

K:\dox\client\53005\1458\W1076086.DOCX

Los Alamos Committee for Higher Education – Membership and Bios

Stephen Boerigter, UNM-LA Advisory Board Member and Chair

Employment:

20 years with LANL. Current Group Leader for Business Systems at the TA-55 Plutonium Facility. Previous Group Leader for Production Control. Spent several years in the Technology Modeling and Analysis organizations.

Education:

Massachusetts Institute of Technology, Cambridge, MA
ScD. in Nuclear Engineering, December 1992.

Professional Certifications:

APICS / Certified Inventory and Production Management (CPIM)
Project Management Professional (PMP)
Lifetime Member Sigma Xi
American Nuclear Society

Community Involvement:

Current Chair, UNM-LA Advisory Board (elected position)
Member, LA County Environmental Sustainability Board
Member, LA County White Rock Implementation Committee
Member, United Way Northern New Mexico Board of Directors
2012 Champion, LANL Employee Giving Campaign for Plutonium Science and Manufacturing Directorate
Second Vice President, Kiwanis Club of Los Alamos
Chair, Kiwanis Club 4th of July Celebration Event
Past Chair, LA County Parks and Recreation Board
Chair (and multiple past chair), White Rock Baptist Church Council
Past member, LA County Libraries Strategic Planning Commission
2011 Graduate, Leadership Los Alamos

Linda Daly, LACHE Co-Chair and Past UNM-LA Advisory Board Member

Linda Daly has been the CEO of The Family YMCA since 1999. Previous to her tenure with the YMCA, she was the Community Education Coordinator for The University of New Mexico-Los Alamos. Her past public service includes: Advisory Board Member, UNMLA; Chair, Los Alamos Community Health Coalition; President of Kiwanis Club of Los Alamos. She currently serves on the national YMCA of the USA Diversity and Inclusion steering committee and serves as a mentor in the Y's National Multicultural Mentoring Program. Linda was born in Japan and had the great fortune of living in various parts of the United States as a "Navy brat". She attended universities in Nebraska and Hawaii and graduated with degrees in Journalism and Communications. She is also a graduate of Leadership Los Alamos and serves as a youth leader with the Los Alamos Youth Leadership program. She is married and is the proud mother of two daughters and two step-sons, all now in college or graduate school, and has one gorgeous granddaughter. A self-professed "track-rat", she enjoys being a volunteer track coach for the Y.

Mike Wismer, LACHE Co-Chair and Former Los Alamos County Councilor

Mike Wismer is a 14 year resident of Los Alamos who is currently the Security Integration Group Leader at Los Alamos National Laboratory. Mike's previous assignments at Los Alamos include Group Leader for the Classified Matter Protection Group and Chief of Staff to the General Manager for Protection Technology Los Alamos, the security force contractor for Los Alamos National Laboratory. Mike is a 21 year veteran of the U.S. Air Force performing in various enlisted functions and as an officer assigned to the security forces where he served in Desert Shield/Desert Storm. Mike has a history of community involvement that includes election to serve two terms as a County Councilor for Los Alamos and one term as member of the UNM-LA Advisory Board. Mike Holds a Bachelor of Science in Criminal Justice from the University of Delaware, a Master of Science in Criminal Justice from Eastern Kentucky University, and a Master of Public Administration from Troy University. He is also a graduate of the 185th Session of the FBI National Academy.

Micheline Devaurs –UNM-LA Advisory Board Member

Micheline Devaurs has lived in Los Alamos over 25 years. Over this time she has been actively involved in the community and volunteered time to various community organizations, including the Art Center at Fuller Lodge Board, the United Way Board, the Planning and Zoning Commission, the Leadership Los Alamos Board and the UNM LA Advisory Board. In January 2012 she pulled together a set of individuals from all dimensions of Los Alamos, with a vision of a brewery/taproom in Los Alamos for the community, across a broad spectrum of ages, to enjoy great, locally handcrafted beer, using a Cooperative Business Model. Fundraising is underway to make this vision a reality and there are 52 members to date.

I ran for the UNM LA Board for a second term because I believe that education is key to improving our community---repeatedly studies show that education is at the base of solving all societal challenges. UNM LA is a resource which our community could use more beneficially, and I would like to continue to assist in that effort. Having been involved in both a UNM LA strategic planning effort and mill levy proposals, I would like to see those to completion in a second term. I also think a vibrant higher education campus is vital to our town, and further recruitment/retention of individuals to our community. Finally, I believe in community service and enjoy interacting with other leaders in Los Alamos.

A hydrologist by training, Micheline is applying her leadership and management skills from a 20-plus year career at Los Alamos National Laboratory to her work on the UNM LA Advisory Board. At the Laboratory, she has held positions of strategic leadership and change management, at all organizational management levels. Working in programs and attracting funding to the Laboratory, and in line management organizations that perform science research, environmental studies, weapons development and systems analysis, has prepared her with demonstrated skills that are invaluable to her volunteer activities.

Michelle K. Hall, UNM-LA Advisory Board Member

Research Interests

Making science accessible to broad audiences through games, curriculum, and inquiry; development and assessment of technology-based curriculum, K-12 teacher professional development, and scientist-teacher partnerships; science programs for minority youth; effective use of data and visualizations for learning.

Education

B.S. Geological Engineering - SD School of Mines and Technology, 1981
M.S. Geosciences - University of Arizona, 1988
Ph.D. Geosciences - University of Arizona, 1992

Dissertation: Application of numerical techniques to faulting and flexure of the lithosphere.

Professional Honors

American Geophysical Union, Excellence in Geophysical Education Award, 2012
National Association of Geoscience Teachers Distinguished Speaker, 2003-2006
University of Arizona APEX Apple Award for Distinguished Service, 1996
Kay Robertson Award from Friends of Mineralogy for Best Educational Exhibit, 1996
Outstanding Achievement Award, U Arizona K-12 Academic Outreach, 1995
Citation for Excellence in Reviewing, American Geophysical Union, 1994

Professional Experience

University of New Mexico – Los Alamos, Advisory Board Member 2013-2017
Program Director, National Science Foundation, Ocean Sciences Division, 2010-2012.
Executive Director, Institute for Science Education New Mexico, 2010-
President, Science Education Solutions, 2004-
Executive Director, Digital Library for Earth System Education 2004-2006
Visiting Scientist, EES Division, Los Alamos National Laboratory, 2004-
Adjunct Research Scientist, New Mexico Tech, 2003-2005.
Research Scientist and Faculty Member, University of Arizona, 1994-2004
NSF Earth Sciences Postdoctoral Fellowship, 1992-1994
Geological Engineer, Shell Mining Company, 1983-1986
Development Geologist, Shell Oil Company, 1981-1983

Professional Service

NAGT Councilor SW Section, 2006-2007
Chair, DLESE Quality Review Team, 2004
DLESE Committee on Collections, 2000-2002
Chair, EarthScope Education and Outreach Steering Committee, 2002-2003
NSF Committee of Visitors, Review of Geoscience Education Programs, 2000 and 2003
US Educational Seismograph Network Steering Committee, 2000-2003
Associate Editor, Journal of Geoscience Education, 1999-2002
National Earth Science Teachers Association State Representative, 1999-2004
IRIS Committee on Education and Outreach, 1996-2001

Jack Hanlon, UNM-LA Adjunct Faculty

Education: BS/MS EE University of Nebraska 1959/1961
PhD EE/Optical Science University of Arizona 1970

Work History: Engineer, Kirtland AFB, Albuquerque, NM 1970-1977
Engineer, Los Alamos National Laboratory, 1977-2000
Engineer, HyTech, Los Alamos, NM 2001-2005

Community Involvements: Vietnamese Resettlement, 1971-1975, Albuquerque, NM
Catholic Church Activities
Home Owners Association
UNMLA

Hobbies: Running, Biking, Skiing

Teaching: Bucknell University, 1962
UNMLA 1978 – present Instructor/Tutor

Lori L. Heimdahl Gibson

Professional History:

Most of my career was spent in education in multiple capacities, divided by nine years in the business world:

- Fifteen years in the classroom teaching secondary English, composition, drama, speech, etc. in MN and TX
- Directing high school and community theatre in MN
- Radio sales (KCLD) and consulting for Health Systems Institute, St. Cloud Hospital, MN
- Academic Dean at a small private business college in MN (Rasmussen)
- Senior Academic Advisor and coordinator/instructor for the New Beginnings Program at UNM-LA
- ENLACE Director at Northern NM College, Española, NM, retiring in June, 2005

Recent Volunteer and Community Involvement: (2006-Present)

- Graduate of the Los Alamos Leadership Program (2006)
- Los Alamos Youth Leadership adult volunteer (2006-2009)
- Greater Española Valley Community Development Corporation (GEV CDC) Board member (2006-2008)
- Founder and Coordinator of JUNTOS (Joining and Understanding Now, Teens Overcome Separation), a joint youth-leadership program for teens in Los Alamos, Pojoaque, and Española (2007-2011)
- Northern NM College Foundation Scholarship review panel (2010)
- Friends of UNM-LA (2010)
- Los Alamos Public Schools Youth (At-Risk) Committee, including research presentations (2010)
- Los Alamos Mesa Library Long-range Planning Committee member (2010)
- UNM-LA Strategic Planning Committee community representative (2012-13)
- UNM-LA LACHE (Committee for Higher Education) (2012-13)

Education:

- B.S. Secondary Education from Moorhead University, Moorhead, MN – majors in English and speech/theatre
- 60+ graduate credits (Moorhead U., St. Cloud U., U of MN, etc.)

Personal Interests and Activities:

- World traveler on seven continents
- Pilot since 1983 and member of The Ninety-Nines (International Women's Pilot Organization, 2003-Present)
- Motorcyclist
- Artist (sculpting, painting, cartooning)
- Avid reader
- Physical activity (hiking, yoga, etc.)

John W. Hofmann, UNM-LA Advisory Board Member

Retired Technical Manager (40+ Yrs.) Bendix/AlliedSignal/Honeywell Corp.

- Test Equipment and Telemetry Systems Design Engineer and Program Engineer
- Test Equipment Manager, Technical Project Specialist, and Technical Manager at LANL
- Received several awards, both corporate and from DOE/NNSA, for individual and team technical achievements and project/program management of the Trident II and advanced technology programs

Education

- Bachelors of Science in Electrical Engineering from Kansas State University, 1969
- Graduate studies in EE via University of Missouri – Columbia, 1970-1980
- Management development and technical certifications in Project Management, Continuous Improvement, Six Sigma, and related areas

Extensive volunteer involvement for over 50 years, including:

- Boy and Girl Scouts, Soccer Coach, Just Say No, and other youth activities
- Bendix Management Club Special Events Chair
- Heart of America United Way volunteer and Red Feather Recipient
- Raytown Chamber of Commerce Volunteer of the Year
- Los Alamos Chamber of Commerce Member
 - Developed initial web site and member management
- Los Alamos Kiwanis member 5 years, including 2 years on the Board
 - Developed web site and continuously help with volunteer activities
- United Way of Northern New Mexico Board Member 7 years, including 1 year as President
 - Started Gala/Banquet and ongoing Youth Campaign
- LA County Art in Public Places Board Member 4 years, including 3 years as Chair
 - Redefined direction to support beautification and key projects
- Los Alamos Visiting Nurse Service Board Member 4 years, including 3 years as President
 - Initiated activities on Hospice House currently in progress

- Leadership Los Alamos Board Member 7+ years, including 2 years as Chair
 - Graduated over 200 leaders helping to improve our community
- Pajarito Environmental Education Center Advisory Board Member 4 years
 - Helped initiate planning for a new nature center
- Participated in numerous LA County and other community activities

Troy Hughes, Chief, Los Alamos Fire Department

Fire Chief Troy Hughes was born and raised on the plains of Nebraska. His family was involved in farming, ranching, and several were associated with the railroad.

Troy's fire service career started in 1985 as a firefighter/EMT-B with the Grand Island Fire Department. Troy steadily rose through the ranks to achieve captain in 1992, division chief in 1998, and ultimately the fire chief in 2008. Troy strongly believes in and utilized a participatory leadership style to facilitate many positive changes while serving in leadership roles with the Grand Island Fire Department.

Troy was appointed to lead Los Alamos Fire Department in October of 2011. He has long desired to live in an area like Los Alamos. Troy has fond childhood memories of visits to family in Albuquerque and in the Colorado mountains. Troy enjoys many outdoor activities like hiking, bike riding, motorcycle riding, and camping.

Troy's educational achievements include an A.A.S. in Fire Protection Technology, a B.A. in Public Administration, and a M.A. in Management with a Leadership Emphasis. Troy graduated Summa Cum Laude and was named the "Outstanding Graduate in the Public Administration Program" while completing his B.A. from Doane College. He is also a graduate of the National Fire Academy's Executive Fire Officer Program.

Troy has a long history of being very involved in his community. During his time in Nebraska Troy served on several community boards. In Los Alamos, Troy continues to be community minded and is very involved in the betterment of his community. He is currently the President of the Los Alamos Public Safety Officer's Association, is a member of Rotary and has been elected to serve as Rotary President for the 2014-2015 term. He is also involved in fund raising activities for the YMCA and the Public Schools Education Foundation. One of Troy's greatest passions is higher education. Troy is meeting his need to support higher education in Los Alamos by serving on the Los Alamos Committee for Higher Education (LACHE).

Linda Hull, UNM-LA Advisory Board Member and Secretary

Education: BA and MA degrees in anthropology from Florida State University

Work History: GED and ESL Program Coordinator, UNM-LA (2008)
Curator of Education, Museum of Florida History and Tallahassee Museum of History and Natural Science in (1980s)

Boards Currently Served:

- UNM-LA Advisory Board Member (2011-15)
- Rotary Club of Los Alamos, President (2012-13)
- Phi Beta Kappa, Los Alamos Association (2000-present)

Boards Previously Served:

- Mesa Public Library
- Fuller Lodge Art Center
- Student Concerts Association
- Heart and Soul Animal Sanctuary

Committees Currently or Previously Served:

- Rotary Club of Los Alamos
- Los Alamos Public Schools Financial Stability Task Force
- Mesa Public Library Task Force
- Parents Advocating Student Success (PASS), co-founder and chairperson
- LAHS Band Boosters
- Empty Bowls Project
- Los Alamos Historical Society
- Bandelier National Monument
- Los Alamos Farmers' Market
- Los Alamos Girl Scouts
- Los Alamos Animal Shelter

Relevant Memberships:

- Leadership Los Alamos
- Pajarito Environmental Education Center (PEEC)
- Chimayó Cultural Preservation Association

Joseph S. Ladish**EDUCATION AND PROFESSIONAL SOCIETIES**

Degrees: (Note: all degrees were awarded in Physics)

Ph.D.: Yale University (1975)

M.Phil.: Yale University (1967)

M.S.: Yale University (1966)

B.S.: Massachusetts Institute of Technology (1965)

Society Memberships: American Physical Society

Audio Engineering Society (Associate)

Publications: Over 40 technical publications

WORK EXPERIENCE

Los Alamos National Laboratory: 30 years, technical staff member, mid-level manager.

Highest position held: Office Leader of the Office of University Relations and Science Education at the Los Alamos National Laboratory.

University of New Mexico: Adjunct faculty and later ½ time

faculty at University of New Mexico Los Alamos Branch. (approximately 30 years association with UNM).

COMMUNITY SERVICE

Cubmaster Los Alamos Cub Scouts, President of Pinon School PTO, President of Los Alamos Student Concerts Association, Los Alamos Planning and Zoning Commissioner. Co-Chair of Liaison Committee with DOE for LANL retirees during last Contract negotiation. Presently a member of IHM Christian Concern Committee.

Patrick D. Soran

Community Service: Recipient of "Spirit of the West" award for community service; member of Kiwanis Club of Los Alamos for 17 years (held all executive positions and board of directors); past president and BoD for 12 years at Crisis Center of Northern New Mexico (domestic violence and advocacy); co-founder and developer of Los Alamos Lunch Buddies program (lunch with designated elementary school children); led 10 year effort to restore 12 Tot Lots (small community parks for young children) in Los Alamos county.

Professional Service: Los Alamos National Laboratory - staff member, group leader, deputy division leader, and program manager; Schlumberger Well Services - manager of mathematical modeling group; Lawrence Livermore National Laboratory - staff member developing computer physics models.

Military Service: Captain, USNR (Retired); Commanding and Executive Officer of several units whose mission was engineering on USN nuclear attack submarines.
Education Service: B.S. -Engineering (US Merchant Marine Academy); M.S.-Nuclear Engineering (Columbia University; NY, NY); Ph.D. - Nuclear Engineering (Columbia University; NY, NY).

Hobbies: Woodworking (earned Master Woodworking certificate from Northwest Woodworking School) and woodturning. Several of my woodturning pieces are in local art galleries. Play golf and enjoy downhill skiing.

Michael Wheeler, Retired and Former Los Alamos County Councilor

Professional Experience

- Chair, Democratic Party of Los Alamos County, 2011-present
- Los Alamos County Council 2003-2010, Chair 2006, 2009
- Los Alamos National Laboratory, engineering 1976-2005

Education

- Colorado State University, BSME 1969
- Northeastern Jr. College, AA Math 1965

Community Involvement

- Local Government Leadership New Mexico, Class of 2010
- Los Alamos Utility Board Liaison 2005, 2008
- Leadership Los Alamos, Class 2004-2005
- Los Alamos Parks and Recreation Board, 1988-1992, Chair 1992
- Scientific Advisor DOE Germantown, 1994-1995
- Los Alamos Ski Club Board, 1986-1990
- Los Alamos Ski Racing Club Board, 1990-1992

SPECIAL INTERESTS

Community volunteer work, Bicycling, Skiing, Swimming, Motorcycling

2013 Retiree Health Care Task Force Report and Recommendations: Executive Summary

April 5, 2013

Recommendation

The members of the Retiree Health Care Taskforce are taxpayers as well as future participants in the UNM Retiree Health Care Plan, and as such have taken seriously the charge to prepare recommendations to reduce the unfunded AAL (Actuarial Accrued Liability) for OPEB (Other Post Employment Benefit) that threatens the financial stability of the University of New Mexico.

The Retiree Health Care Task Force thoughtfully considered many possible solutions. Several scenarios were presented to the Board of Regents Audit Committee on March 8, 2013. At that meeting the Audit Committee thanked the Retiree Health Care Task Force for its work and asked the Task Force to revise its Recommendations to include the following considerations:

- reduce the AAL by *at least* 50%
- phase the changes in over several fiscal years
- preserve the current pre-65 retiree premium salary tiers
- consider design plan changes such as a high deductible health plan (outlined in the “Not Recommended by Retiree Health Care Task Force” section of this report)

EVP David Harris confirmed the Audit Committees’ instructions at a follow-up meeting. In addition, he asked the Retiree Health Care Task Force to provide one recommendation to the Board of Regents that would include both pre- and post-65 retirees as well as an implementation of a VEBA Trust (Voluntary Employee Benefit Association) to prefund retiree health care benefits. EVP Harris also suggested that the Task Force provide a clear description of VEBA Trusts as well as a description of how the VEBA Trust would function and what the timeline for implementation would be.

The 2013 Retiree Health Care Task Force recommendation (stated below) achieves a reduction of approximately \$85 million in unfunded AAL – which is a reduction of approximately 52.5% – by the third year of the recommended phased in plan:

- After outreach and education of the of UNM employees regarding options and financial implications of participation in the VEBA Trust, establish a VEBA Trust, effective January 1, 2014, with equal contributions made by UNM and current UNM employees who choose not to opt out of retiree health care. Employer and employee contribution percentages of salary will increase over the initial three year period, resulting in a 1% UNM and a 1% employee contribution in the third year.

- Pre-65 retiree health care contribution percentages will increase over a three year period, resulting in a 60%/40% retiree/UNM contribution in the third year. This approach is intended to minimize the impact on current pre-65 retirees. Pre-65 retiree contributions are reduced if the annualized salary at the time of retirement is less than \$35,000. See Table 2 for Salary Tier percentages.
- Post-65 retiree health care contribution percentages will increase over a three year period, resulting in a 70%/30% retiree/UNM contribution in the third year. This approach is intended to minimize the impact on current post-65 retirees. See Table 1.
- For pre-65 retirees, premium costs will be based on the total retiree rated experience, rather than the current blended active/retiree model. This will increase the premiums for these retirees, but also contributes to the reduction in the unfunded AAL liability.

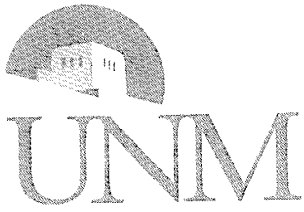
Retiree Health Care Task Force Recommendation, Table 1

Year #	VEBA % for UNM and current employees who do not opt out	Proposed benefit (shared premium cost) for pre-65 retirees	Proposed benefit (shared premium cost) for post-65 Retirees	Decrease in AAL	% AAL Decrease
1 (FY 2014)	1% (½% employee; ½% UNM)	50% UNM subsidy	40% UNM subsidy	Approximately \$69 million	43%
2 (FY 2015)	1½% (¾% employee; ¾% UNM)	45% UNM subsidy	35% UNM subsidy	Approximately \$77 million	48%
3 (FY 2016)	2% (1% employee; 1% UNM)	40% UNM subsidy	30% UNM subsidy	Approximately \$85 million	52.5%

Note: Top retiree premium based on annualized salary tier is depicted in Table 1, but all three tiers are included in the AAL calculations (see retiree salary tiers in Table 2). Percent of AAL decrease based on actuarial assumptions (i.e., participation rates, health care cost trends, actual provider discount rates, Patient Protection and Affordability Care Act, etc.); the actual percent decrease of UNM’s unfunded AAL may vary.

Pre-65 Retiree Salary Tiers and Proposed Shared Health Care Premiums, Table 2

Annualized Salary	FY 2014	FY 2015	FY 2016
\$35,000 and above	50% retiree/50% UNM	55% retiree/45% UNM	60% retiree/40% UNM
\$25,000 to \$34,999	40% retiree/60% UNM	45% retiree/55% UNM	50% retiree/50% UNM
\$24,999 and below	30% retiree/70% UNM	35% retiree/65% UNM	40% retiree/60% UNM



Retiree Health Care Task Force Report and Recommendation

Submitted by the Retiree Health Care Task Force
April 5, 2013

Definition of the Problem

In March 2011, a Retiree Health Care Task Force submitted a *Report and Recommendations* document that proposed “alternative approaches, in an effort to ensure that UNM’s unfunded retiree health care liability and annual required contribution will not increase in the future.” That earlier Task Force made several recommendations to change benefit eligibility, increase premium contribution, and make policy changes & clarifications. The impact of the implemented changes was intended to be realized by 2017.

The *Actuarial Valuation of Postemployment Benefit Plan as of July 1, 2011*, prepared by Healthcare Analytics: A Division of Gallagher Benefit Services, Inc., (available a few months after the 2011 *Retiree Health Care Task Force Report and Recommendations* were accepted) was tasked in part to:

- determine the Annual Required Contribution (“ARC”) and annual Other Post Employment Benefit (OPEB) expense for the period July 1, 2011 to June 30, 2012 under Governmental Accounting Standards Board No. 45 (GASB 45), and
- determine the plan’s liabilities as of July 1, 2011

Based on the Healthcare Analytics report, the actuarial accrued liability (AAL) (present value of future benefits attributable to past service) for the University of New Mexico’s retiree health care postemployment benefit plan is \$152.6 million and there are no plan assets (segregated and restricted financial assets) to offset that amount. The result was an unfunded AAL of \$152.6 million in 2011, which has increased to an estimated \$162 million since then.

On December 11, 2012, the Board of Regents of the University of New Mexico issued a resolution regarding the reduction of the unfunded AAL of the University of New Mexico postemployment benefit plan.

UNM Board of Regents Resolution

Directive to President Frank (excerpt):

“NOW, THEREFORE, BE IT RESOLVED that President Robert G. Frank is hereby directed to assemble a team of administrators, current retirees, faculty and staff to identify alternatives for reduction or elimination of the unfunded actuarial accrued liability and its impact to the finances of the University of New Mexico. BE IT FURTHER RESOLVED that this required plan be brought through an appropriate committee of the Board of Regents sufficiently in time to be integrated into FY 2014 annual budget cycle.”

Retiree Health Care Task Force Charge

The Task Force will develop viable plans to address the university’s liability for other post-employment benefits (specifically retiree health care benefits) resulting from recent GASB changes. The Task Force should generate solvency options for actuarial evaluation that reflect liability changes

over 1, 5, 10, and 30 year periods.¹ The Task Force may consider future benefits for current active employees, retirees under age 65, and retirees over age 65 in reducing the health care liability. The plans will be presented by the Task Force co-chairs to Executive Vice President of Administration David Harris by February 19, 2013 and to the Audit Committee of the Board of Regents at their meeting on February 21, 2013.²

¹ The Retiree Health Care Task Force charge was later revised to be calculated to a 30 year period, as reflected in the tables presented below, per advice of Healthcare Analytics and in agreement of Faculty Senate and Staff Council Presidents.

² Postponed to the Audit Committee of the Board of Regents at their meeting on March 8, 2013.

Task Force Process, Assumptions and Recommendation

Process

On December 11, 2012, President Robert G. Frank, met with the Faculty and Staff Benefits Committee to inform the Committee of the UNM Board of Regents resolution and request assistance to appoint a new Retiree Health Care Task Force to prepare a report with recommendations on how to “achieve a reduction or elimination of the unfunded actuarial accrued liability and its impact on the finances of the University of New Mexico.” (See Appendix A for a list of Task Force members.) President Frank also suggested that reductions or elimination of the unfunded AAL for retiree health care might make funding available for salary increases for current employees.

The newly appointed Task Force began meeting on December 18, 2012 and completed its efforts with this report. The Task Force reviewed the following:

- *Retiree Health Care Report and Recommendations* prepared by the previous/2011 Task Force
- *Actuarial Valuation of Postemployment Benefit Plan as of July 1, 2011*
- two letters prepared by Healthcare Analytics at the request of the UNM Division of Human Resources: October 9, 2012 letter providing nine cost scenario estimates under GASB 45 for proposed changes in UNM’s postemployment health plan and February 12, 2013 letter providing eleven cost scenarios
- additional data prepared by Healthcare Analytics at the request of the UNM Division of Human Resources, submitted to the Retiree Health Care Task Force for review on March 26, 2013
- conference calls with actuaries at Healthcare Analytics to discuss *Actuarial Valuation of Postemployment Benefit Plan as of July 1, 2011*, and October 9, 2012 and February 12, 2013 letters providing cost scenario estimates under GASB 45 for proposed changes in UNM’s postemployment health plan
- UNM Division of Human Resources website for pre- and post-65 retiree plan design
- *University Administrative Policies and Procedures Manual* for pertinent UNM policies regarding retiree health care benefits
- documentation and presentation by Julie Neerkin, legal consultant, regarding *San Juan College Retiree Health Plans: Voluntary Employee Benefit Association (VEBA) Trust*

- various articles regarding retiree health care issues, solutions, Patient Protection and Affordable Care Act (PPACA) provisions, plan designs, GASB 45, and VEBA Trusts

Options Considered

The 2013 Retiree Health Care Task Force considered numerous options to reduce UNM's unfunded AAL, including:

- establishing a Voluntary Employee Benefit Association (VEBA) Trust
- adjustment of UNM/retiree premium percentages for pre-65 retirees
- adjustment of UNM/retiree premium percentages for post-65 retirees
- defined contribution for pre-65 retirees
- defined contribution for post-65 retirees
- defined contribution for pre-65 retirees with flat dollar subsidy for under 15 years of service, with an increased flat dollar subsidy for over 15 years of service

At the request of the Administration, the Task Force also considered the following:

- provide no coverage to pre-65 retirees
- pre-65 retirees pay 100% of the blended medical premiums
- pre-65 retirees pay 100% of the estimated retiree rated premiums

The 2011 Retiree Health Care Task Force evaluated the status of retiree health care coverage offered by peer institutions and found that "UNM provides very generous retiree medical coverage compared to the coverage offered by the other institutions." As part of the 2013 Task Force's investigation, the UNM's Benefits Manager researched peer institutions again and found that minimal changes had been made to retiree health care at those institutions since the previous research was conducted.

The 2013 Retiree Health Care Task Force did not consider further changes to the retiree health care plan eligibility criteria, based on changes made less than two years ago due to recommendations by the 2011 Task Force. Also, based on the findings of the 2011 Task Force, the current Task Force did not revisit the possibility of new UNM hires participating in the New Mexico Retiree Health Care Authority (NMRHCA).

Assumptions

The 2013 Retiree Health Care Task Force made the decision that the elimination of retiree health care benefits was neither desirable nor practical. Current retirees have based their retirement financial planning on the assumption that UNM would continue to provide retiree health care. Further, Healthcare Analytics noted that eliminating the benefit may negatively impact retention of current employees and/or hamper recruitment of future employees. The Task Force unanimously agreed that recommendations must strike a balance between offering competitive retiree health plans for both pre- and post-65 retirees and reducing UNM's unfunded AAL.

The Retiree Health Care Task Force makes its recommendation based on the following assumptions:

- changes apply to current and future retirees

- post Medicare coverage is assumed to remain the same
- Present Value of Future Benefits (PVFB) represents the actuarial present value of all future expected postretirement benefit payments
- the AAL represents the amount of PVFB attributable to service already performed by current employees that is applied to their eligibility for benefits in the future
- participation (opt-in) rate in the VEBA Trust contributions is assumed to be 85%
- the retirement, termination, and mortality assumptions are consistent with those used in UNM's most recent valuation
- in preparing the result, employee data, plan information, and claims data was provided to Healthcare Analytics by UNM
- the liabilities presented are estimates and may change significantly in the future

Recommendation

The members of the Retiree Health Care Taskforce are taxpayers as well as future participants in the UNM Retiree Health Care Plan, and as such have taken seriously the charge to prepare recommendations to reduce the unfunded AAL for OPEB that threatens the financial stability of the University of New Mexico.

The Retiree Health Care Task Force thoughtfully considered many possible solutions. Several scenarios were presented to the Board of Regents Audit Committee on March 8, 2013. At that meeting the Audit Committee thanked the Retiree Health Care Task Force for its work and asked the Task Force to revise its Recommendations to include the following considerations:

- reduce the AAL by *at least* 50%
- phase the changes in over several fiscal years
- preserve the current pre-65 retiree premium salary tiers
- consider design plan changes such as a high deductible health plan (outlined in the "Not Recommended by Retiree Health Care Task Force" section of this report)

EVP David Harris confirmed the Audit Committees' instructions at a follow-up meeting. In addition, he asked the Retiree Health Care Task Force to provide one recommendation to the Board of Regents that would include both pre- and post-65 retirees as well as an implementation of a VEBA Trust to prefund retiree health care benefits. EVP Harris also suggested that the Task Force provide a clear description of VEBA Trusts (see Appendix B) as well as a description of how the VEBA Trust would function and what the timeline for implementation would be.

The 2013 Retiree Health Care Task Force recommendation (stated below) achieves a reduction of approximately \$85 million in unfunded AAL – which is a reduction of approximately 52.5% – by the third year of the recommended phased in plan:

- After outreach and education of the of UNM employees regarding options and financial implications of participation in the VEBA Trust, establish a VEBA Trust, effective January 1, 2014, with equal contributions made by UNM and current UNM employees who choose not to opt out of retiree health care. Employer and employee contribution percentages of salary will increase over the initial three year period, resulting in a 1% UNM and a 1% employee contribution in the third year.

- Pre-65 retiree health care contribution percentages will increase over a three year period, resulting in a 60%/40% retiree/UNM contribution in the third year. This approach is intended to minimize the impact on current pre-65 retirees. Pre-65 retiree contributions are reduced if the annualized salary at the time of retirement is less than \$35,000. See Table 2 for Salary Tier percentages.
- Post-65 retiree health care contribution percentages will increase over a three year period, resulting in a 70%/30% retiree/UNM contribution in the third year. This approach is intended to minimize the impact on current post-65 retirees. See Table 1.
- For pre-65 retirees, premium costs will be based on the total retiree rated experience, rather than the current blended active/retiree model. This will increase the premiums for these retirees, but also contributes to the reduction in the unfunded AAL liability.

Retiree Health Care Task Force Recommendation, Table 1

Year #	VEBA % for UNM and current employees who do not opt out	Proposed benefit (shared premium cost) for pre-65 retirees	Proposed benefit (shared premium cost) for post-65 Retirees	Decrease in AAL	% AAL Decrease
1 (FY 2014)	1% ($\frac{1}{4}$ % employee; $\frac{1}{2}$ % UNM)	50% UNM subsidy	40% UNM subsidy	Approximately \$69 million	43%
2 (FY 2015)	1½% ($\frac{3}{4}$ % employee; $\frac{3}{4}$ % UNM)	45% UNM subsidy	35% UNM subsidy	Approximately \$77 million	48%
3 (FY 2016)	2% (1% employee; 1% UNM)	40% UNM subsidy	30% UNM subsidy	Approximately \$85 million	52.5%

Note: Top retiree premium based on annualized salary tier is depicted in Table 1, but all three tiers are included in the AAL calculations (see retiree salary tiers in Table 2). Percent of AAL decrease based on actuarial assumptions (i.e., participation rates, health care cost trends, actual provider discount rates, Patient Protection and Affordability Care Act, etc.); the actual percent decrease of UNM’s unfunded AAL may vary.

Pre-65 Retiree Salary Tiers and Proposed Shared Health Care Premiums, Table 2

Annualized Salary	FY 2014	FY 2015	FY 2016
\$35,000 and above	50% retiree/50% UNM	55% retiree/45% UNM	60% retiree/40% UNM
\$25,000 to \$34,999	40% retiree/60% UNM	45% retiree/55% UNM	50% retiree/50% UNM
\$24,999 and below	30% retiree/70% UNM	35% retiree/65% UNM	40% retiree/60% UNM

Description of Voluntary Employee Benefit Association (VEBA) Trust

VEBA is an employee-funded, employer-funded, or jointly employee/employer funded Trust formed and regulated under Section 501(c)(9) of the Internal Revenue Service (IRS) Code); Treasury Regulation Treas. Reg. §§ 1.501(c)(9)-2(c)(1) and 1.501(c)(9)-3(d). See Appendix B for a full description of a VEBA Trust.

In this case, its purpose is to partially fund health care benefits for eligible UNM employees upon their retirement. Current UNM Employees who do not opt out of the VEBA Trust would contribute a percentage of their salary, matched by a UNM/employer contribution, by (after tax) payroll deduction to ensure that the health care benefits they enjoy during their UNM careers are continued into retirement on a shared-premium basis. Employees who choose to opt out of the VEBA Trust will be allowed to enroll only during the open enrollment period following the fifth year after they opted-out. Contributions to the VEBA Trust are not refundable. By IRS definition, VEBA Trust funds must be used to fund health care or similar benefits for trust members. VEBA Trust funds may not be borrowed against but may be dissolved with funds distributed to the members, as specified by the IRS.

The VEBA Trust will require UNM to identify funding to cover the cost of establishing it and provide either ½% in the first year (increasing to ¾% in the second year and 1% in the third year) matched by current employees who do not opt out for health care benefits. An estimate of 1% of annual salaries and wages (excluding student wages) based on FY13 actuals as of January 31, 2013 is \$5.7 million. The employer contribution toward the VEBA Trust would be reduced for any employees choosing to opt out of retiree health care benefits participation. The major benefit of the VEBA Trust is to reduce the unfunded AAL of \$152.6 million (as of the July 2011 actuarial valuation report) and adequately prefund retiree health care benefits.

Process for Structuring and Implementing a VEBA Trust at UNM

- UNM Budget Office will work with existing UNM financial and investment relationships to hold and invest VEBA Trust monies; no RFP will be needed (per Andrew Cullen, Associate Vice President, Planning, Budget and Analysis, and Bruce Cherrin, Chief Procurement Officer).
- Set-up and administration fees may be charged to the VEBA Trust (per University Counsel).
- VEBA Trust withdrawals should be restricted until solvency is at an acceptable level.
- Actuarial services will be provided by UNM's benefits consultants (currently Healthcare Analytics).
- VEBA Trust will provide premium subsidy based on VEBA service credits earned. This will range initially from subsidy at 0% up to 40% for pre-65 retirees and 0% up to 30% for post-65 retirees; premiums can be adjusted per actuarial analysis. (See Appendix C for UNM Retiree VEBA Service Credit Premium Schedule.)
- *University Administrative Policies and Procedures Manual*, Policy 3600, Employee Benefit Plans will be revised to reflect changes.
- Composition of the VEBA Trust Board will need to be determined.
- Collective bargaining/Unions will need to be notified of the changes (per Magdalena Vigil, Director of Employee Relations).

- Division of Human Resources will develop a plan to communicate with and educate UNM employees regarding options and financial implications of participation in the VEBA Trust.

VEBA Trust opt in/opt out provisions for employees hired on or after January 1, 2014:

- employees may opt out within 30 days of hire date
- employees may opt out during subsequent open enrollments
- employees who opt out will certify their understanding of loss of benefits and opt-in provisions
- all employees hired on or after January 1, 2014 will be subject to the VEBA Trust Service Credit Premium Schedule (see Appendix C)
- employees who opt-out will be allowed a “one-time” opportunity to opt-in only once during the open enrollment period following the 5th year after they opt-out
- employees who opt-out permanently would be excluded from post-retirement benefits

VEBA Trust opt in/opt out provisions for employees hired prior to January 1, 2014:

- employees may opt out during a designated two week period prior to January 1, 2014
- employees hired prior to January 1, 2014 may opt out during subsequent open enrollment periods
- employees who opt out will certify their understanding of loss of benefits and opt in provisions
- employees who request to opt in after initial opt out will be allowed a “one-time” opportunity to opt in during the open enrollment period following the 5th year after they opt out; these opt in employees will be subject to the VEBA Trust Service Credit Premium Schedule (see Appendix C)
- employees who opt out permanently would be excluded from post-retirement benefits
- for employees who elect *not* to opt out during the designated two week period prior to January 1, 2014:
 - the premiums for these employees will be Retiree Experience Rated Premiums
 - recommendation is a phased in premium model: retiree/UNM FY 2014=50%/50%, FY 2015=55%/45%, and FY 2016=60%/40%

Timeline for Recommended Changes

Present recommendation at Regents Finance & Facilities Meeting	April 5, 2013
Present recommendation at Board of Regents Meeting	April 9, 2013
Send notification to Unions	April 12, 2013
VEBA Trust Financial Administrator begins establishment process	April 12, 2013
VEBA Trust documents developed by University Counsel	May-August 2013
UNM Applicable Policy Changes	June-August 2013
Notification and education of staff and faculty	Sept.-Nov. 2013
Go-Live VEBA Trust contributions	January 1, 2014

Not Recommended by Retiree Health Care Task Force

The Retiree Health Care Task Force does not recommend the scenarios proposed by the UNM Administration which either eliminate pre- and post-65 retiree benefits entirely or provide no UNM subsidy, placing the entire premium burden on the retiree.

The Retiree Health Care Task Force has reviewed the premise proposed by the UNM Administration that reductions or elimination of the unfunded AAL for retiree health care would make significant funding available for salary increases for current employees. Based on the following analysis, very little funding would be available for salary increases: the FY13 budgeted expenditure for UNM's share of retiree health support is \$5,178,000, while the estimated amount required for a 1% salary increase for all UNM staff and faculty of \$5,790,336. Not only would the result be funding of less than a 1% salary increase, but portions of the retiree health support expense supplied by restricted funds could not be used for any other purpose.

At the March 8, 2013 Board of Regents Audit Committee meeting, Regent Jamie Koch requested that the Retiree Health Care Task Force explore the plan design changes, specifically, a High Deductible Health Plan (HDHP) for pre-65 Retirees. UNM Division of Human Resources personnel, working with Healthcare Analytics determined the following:

- Savings from this design would generate a reduction in unfunded AAL of approximately \$32 million or 30%. In order to accomplish this change:
 - The current deductible would increase to \$2,500 for the retiree only and \$5,000 for the retiree plus family from the current deductible of \$200/\$600, respectively
 - the current coinsurance would increase to 80% from 15%/20% (Tier1/Tier2)
 - the out-of-pocket maximum would increase to \$5,000 for the retiree only and \$10,000 for the retiree plus family from the current maximums of \$1,750/\$4,750, respectively

The Retiree Health Care Task Force does not recommend this option because it would not provide a realistic health care alternative for most pre-65 retirees.

Future Considerations

The Retiree Health Care Task Force recommends that additional research be conducted to determine the possibility of positive future impact on UNM's retiree health care benefits by the Patient Protection and Affordable Care Act (PPACA) as well as by Care Delivery Management through UNM Hospital (UNMH) combined with self-insurance.

Several provisions of the Patient Protection and Affordable Care Act (PPACA) might be useful in reducing the unfunded AAL of the UNM Retiree Health Care Plan. However, the Task Force was informed by Healthcare Analytics that actuarial analyses for Plan changes that incorporated elements of PPACA would not be possible in the timeframe available. In addition, the provisions do not become effective until January 1, 2014; data are currently not available for post-employment income levels of UNM faculty and staff; benefits have not yet been determined for Centennial Care, the program that

will have replaced all Medicaid and Medicaid *Salud* plans in New Mexico by 2014; and federal rulemaking is still ongoing for determining premium support for low-income residents. There are two major programs that will come into effect under PPACA in 2014: Medicaid eligibility expansion and a federal subsidy, both for low-income residents (defined as 134% and 400% of the federal poverty level). Based on UNM's current salary scales, particularly for staff and faculty not part of the School of Medicine, and assuming most of retirement income will come from Social Security and/or the ERB pension or ARP (Alternative Retirement Plan), it is likely that many retirees will qualify for either Medicaid or federally-subsidized premium support if retiring and not yet eligible for Medicare.

Many insurance products recognize the opportunities to substantially reduce costs through managing the costs of care. The delivery systems that can reduce costs of health care and ultimately reduce insurance premiums typically involve case management of the 1% of patients responsible for 20% of costs. Other academic health centers have also become self-insured for their employees. When combined with a care management program, self-insurance has resulted in cost reductions, on average 5-6% per year. Institutions that have successfully chosen this route of self-insurance and care delivery management have included University of Colorado Health Center, University of Michigan, Penn State and Johns Hopkins.

Conclusion

The Retiree Health Care Taskforce recommends a plan to reduce the unfunded AAL and prefund future retiree health care liability. The recommendation is summarized in Table 1 and would decrease the unfunded AAL approximately \$85 million (or 52.5%) by year three of the phase in (FY 2016), while preserving UNM's commitment to provide retiree health care to its employees. The recommendation would require creation of a VEBA Trust for prefunding purposes. The cost would be shared equally by UNM and its employees who do not opt out of the VEBA Trust. The Retiree Health Care Task Force is grateful for the opportunity to participate in providing a recommendation to ensure the continuation of retiree health care benefits while substantially reducing the unfunded AAL for UNM's postemployment benefit plan.

Appendix A

Retiree Health Care Task Force Membership

Retiree Health Care Task Force Co-Chairs:

- Hans Barsun (University Utilities Engineer / Faculty & Staff Benefits Committee Co-Chair)
- Fran Wilkinson (Deputy Dean and Professor, University Libraries / Faculty & Staff Benefits Committee Co-Chair)

Retiree Health Care Task Force Members:

- Carol Bernhard (Institutional Researcher, College of Education / Faculty & Staff Benefits Committee Member)
- Lee Brown (Professor, Internal Medicine Division of Pulmonary Critical Care and Sleep / Faculty & Staff Benefits Committee Member)
- Philip Ganderton (Senior Associate Dean, College of Arts & Sciences / Economics Professor)
- Helen Gonzales, Chief Compliance Officer (former Vice President, Human Resources)
- Gene Henley (Associate Director, School of Public Administration / President Elect, Staff Council)
- Ava Lovell (Senior Executive Officer, Finance and Administration-HSC)
- Karen Mann (Director of Finance and Administration, KNME)
- Liz Metzger (Interim University Comptroller)
- Elaine Phelps (Director, Employee Benefits and Services, Human Resources)
- Karin Retskin (Board Member, UNM Retiree Association / Faculty & Staff Benefits Committee Member)
- David Sklar (Associate Dean, Graduate Medical Education)
- Anne Murray (Associate University Counsel)
- Jewel Washington (Interim Vice President, Human Resources)

The Retiree Health Care Task Force gratefully acknowledges:

- Michael Duran, Chief Human Resources Operations Officer
- Mary Clark, Staff Council President
- Amy Neel, Faculty Senate President
- Dennis Dunn, Administrative Assistant, Office of the University Secretary / Retiree Health Care Task Force Meeting Minute-Taker
- Rick Holmes, Administrative Coordinator, Office of the University Secretary / Retiree Health Care Task Force Meeting Minute-Taker

Appendix B

Why a Voluntary Employee Beneficiary Association (VEBA) Trust?

The following notes were prepared by Philip Ganderton,
Retiree Health Care Task Force member and Economics Professor

A VEBA is a trust fund permitted under Federal tax law with the sole purpose of providing employee benefits. Historically VEBA trusts have been used most by unions, and the largest VEBA in the world was formed by the United Auto Workers. The experience of the auto industry is instructive, as it highlights the advantages of VEBAs to both employers and employees. These are listed below:

Advantages to Employers:

- Moves some, or all, liability under applicable accounting rules to the VEBA
- Improves financials of employer, such as AAL, and bond rating
- Lowers exposure of employer to future health care cost risk

Advantages to Employees:

- Directly pre-funds future benefits (based on promises made today)
- Protects these promises against employer failure to honor them in the future (to varying extent)
- Places funds in a “lock box” specifically set aside to pay future benefits.

Background: How does an unfunded liability emerge? An unfunded liability exists when the present value of future promises (benefits in this case) exceeds the present value of the ability to pay those benefits in the future. This is similar to charging \$1000 to the credit card each month, and only paying \$800 toward the balance each month—the credit card balance just keeps growing. The way to reduce or eliminate the unfunded liability is to reduce the benefits promised, or increase the funds set aside to pay for benefits. In the credit card example, the first step is to charge less to the card, and the second step is to increase the monthly payments to the card. Eventually, a balance is achieved when the amount charged can be paid off each month.

The preferred way to deal with an unfunded liability is to avoid it forming in the first place! It exists because the value of promised benefits exceeds the ability—or willingness—of the employer and employee to pay for them. The only solution is some reduction in benefits, or an increase in contributions, or both. In this regard, creating a VEBA is not a magic bullet. A VEBA does not reduce the present value of future benefits. Only changes in plan specifics can reduce the value of future benefits. (It is possible that future benefit values can be reduced by factors such as lower health care costs, or reduced incidence of illness, but these are generally considered exogenous, or beyond the influence of the benefit plan.)

A VEBA is a way to increase the ability to fund the promised benefits. An employer could set aside an amount of current earnings each year, and invest it, to cover the unfunded liability, but if this were desirable, or possible, why hasn't the employer done so already? By shifting the funding of future benefits to the VEBA, a completely separate financial and legal entity, the employer's financials improve significantly. The VEBA also enjoys favorable tax treatment, increasing the potential for the fund to cover more of the future benefits for a given initial investment and periodic contributions.

It is very important to recognize that a VEBA is just an alternative mechanism for pre-funding future benefits promised. The current plan supported by the employer and employees could do this without a VEBA, if they were willing to increase contributions (at the expense of other current expenditures.) As a mechanism for pre-funding future benefits, a VEBA reduces current compensation in the hope that favorable tax treatment and good investments will provide a significant fund from which to pay benefits when they come due. In this regard, a VEBA represents a shift in attitudes, away from concentrating on current compensation and promises, toward planning, and saving, for the future.

VEBAs would be unnecessary if employers had not made promises to employees they could not fund. Even with a VEBA, unfunded liability will continue to grow if current employees and new employees demand more benefits but are unwilling to set aside funds to pay for them today.

In the case of the UWA's VEBA, the auto makers shifted their liability for future benefits off their books at the price of an initial funding of the VEBA, increased employee contributions and continued employer contributions over and above those required to fund current benefits. Creating a VEBA, whether to replace the employer plan, or to supplement it, does not alter the fundamental calculus of promising, and funding, future benefits to employees.

For UNM, increasing the employee contribution reduces the unfunded liability, but not by enough. Creating a VEBA, co-funded by the employer and employees, helps reduce the unfunded liability even more, but it does so only through potential investment earnings, and a more transparent mechanism that provides the "lock box" feature to employees. In the end, promised benefits must be paid for—the simple choice is to pay for them now, or pay for them later. As does a stitch in time save nine, giving up a little today can guarantee benefits in the future.

Appendix C

UNM Retiree VEBA Service Credit Premium Schedule

Employees hired on or after Jan. 1, 2014

Employees hired prior to Jan. 1, 2014 who opted out and subsequently opted back in

(Employees hired prior to Jan. 1, 2014 who never opted out are “grandfathered in” at 25+)

NOTE: SERVICE CREDITS ARE CALCULATED BASED ON VEBA PARTICIPATION

VEBA Service Credits		RETIREE PORTION OF PREMIUMS					
		<5	5-9	10-14	15-19	20-24	25+
Pre 65 Retiree Premium		100%	80%	75%	70%	65%	60%
UNM Medical Plan Lovelace		Premium					
Retiree <65 Only	\$570	\$570	\$456	\$428	\$399	\$371	\$342
Retiree <65 Plus Spouse	\$1,170	\$1,170	\$936	\$878	\$819	\$761	\$702
Retiree <65 Plus Child(ren)	\$1,056	\$1,056	\$845	\$792	\$739	\$686	\$634
Retiree <65 Plus Family	\$1,660	\$1,660	\$1,328	\$1,245	\$1,162	\$1,079	\$996
Dependents of 65+ Retiree							
UNM Medical Plan Presbyterian		Premium					
Retiree <65 Only	\$758	\$758	\$606	\$569	\$531	\$493	\$455
Retiree <65 Plus Spouse	\$1,556	\$1,556	\$1,244	\$1,167	\$1,089	\$1,011	\$934
Retiree <65 Plus Child(ren)	\$1,406	\$1,406	\$1,124	\$1,055	\$984	\$914	\$844
Retiree <65 Plus Family	\$2,208	\$2,208	\$1,766	\$1,656	\$1,546	\$1,435	\$1,325
Dependents of 65+ Retiree							
VEBA Service Credits		<5	5-9	10-14	15-19	20-24	25+
Post 65 Retiree Premium		100%	90%	85%	80%	75%	70%
Lovelace Senior Plan Standard		Premium					
Retiree Only	\$13.01	\$13.01	\$10.41	\$9.76	\$9.11	\$8.46	\$7.81
Retiree Plus Spouse	\$26.04	\$26.04	\$20.83	\$19.53	\$18.23	\$16.93	\$15.62
Lovelace Senior Plan Enhanced		Premium					
Retiree Only	\$170.01	\$170.01	\$136.01	\$127.51	\$119.01	\$110.51	\$102.01
Retiree Plus Spouse	\$340.04	\$340.04	\$272.03	\$255.03	\$238.03	\$221.03	\$204.02
Presbyterian Select		Premium					
Retiree Only	\$100.00	\$100.00	\$80.00	\$75.00	\$70.00	\$65.00	\$60.00
Retiree Plus Spouse	\$200.00	\$200.00	\$160.00	\$150.00	\$140.00	\$130.00	\$120.00
Presbyterian Premier		Premium					
Retiree Only	\$115.00	\$115.00	\$92.00	\$86.25	\$80.50	\$74.75	\$69.00
Retiree Plus Spouse	\$230.00	\$230.00	\$184.00	\$172.50	\$161.00	\$149.50	\$138.00
United Health Care AARP		Premium					
Retiree Only—Average Premiums	\$175.00	\$175.00	\$140.00	\$131.00	\$123.00	\$114.00	\$105.00
Retiree + Spouse—Average Premiums	\$328.00	\$328.00	\$262.00	\$246.00	\$230.00	\$213.00	\$197.00

EMPLOYEE EARNING < \$35,000
 BI-WEEKLY EMPLOYEE

	Current	FY14	Net Change
Gross Pay	\$ 997.61	\$ 997.61	\$ -
Less deductions	\$ 392.79	\$ 407.97	\$ 15.18
Net Pay	\$ 604.82	\$ 589.64	\$ (15.18)
Pretax Deductions			
Delta Dental of New Mexico Premier Pre-tax	\$ 12.80	\$ 12.80	\$ -
New Mexico Education Retirement Association	\$ 93.78	\$ 100.76	\$ 6.98
Parking Deduction Pre-tax	\$ 16.67	\$ 16.67	\$ -
Pres Healthcare Pre-tax /Employee + Child	\$ 95.60	\$ 103.80	\$ 8.20
Tax Sheltered 403(b) Plan	\$ -	\$ -	\$ -
Vision Service Plan Pre-tax	\$ 10.16	\$ 10.16	\$ -
Taxes			
FICA Medicare Withholding	\$ 12.52	\$ 12.52	\$ -
Federal Tax Withholding	\$ 63.10	\$ 63.10	\$ -
New Mexico State Withholding	\$ 15.63	\$ 15.63	\$ -
Social Security Withholding	\$ 53.53	\$ 53.53	\$ -
Post Tax Deductions			
AD&D Insurance	\$ 1.50	\$ 1.50	\$ -
Basic Life Insurance Employee Paid	\$ 0.16	\$ 0.16	\$ -
Long Term Disability-Bi-Weekly Employees	\$ 0.27	\$ 0.27	\$ -
Long Term Care-Employee	\$ 7.67	\$ 7.67	\$ -
Payroll Accts Rec Paid Process	\$ 0.01	\$ 0.01	\$ -
Supplemental Life Bi-Weekly	\$ 8.19	\$ 8.19	\$ -
Spouse Life	\$ 1.20	\$ 1.20	\$ -
Workers Compensation Admin Fee	\$ -	\$ -	\$ -
	\$ 392.79	\$ 407.97	\$ 15.18

EMPLOYEE EARNING > \$50,000
MONTHLY EMPLOYEE

	Current	FY14	NET CHANGE
Gross Pay	\$ 4,833.34	\$ 4,833.34	\$ -
Less deductions	\$ 2,210.79	\$ 2,300.63	\$ 89.84
Net Pay	\$ 2,622.55	\$ 2,532.71	\$ (89.84)
Employee Deductions			
Delta Dental of New Mexico Preferred Pre-tax	\$ 21.60	\$ 21.60	\$ -
New Mexico Education Retirement Association	\$ 454.33	\$ 488.17	\$ 33.84
FSA - Medical (Stanley, Hunt, Dupree, and Rhine)	\$ 208.33	\$ 208.33	\$ -
Parking Deduction Pre-tax	\$ 39.59	\$ 39.59	\$ -
Pres Healthcare Pre-tax/Employee + Family	\$ 596.80	\$ 652.80	\$ 56.00
Tax Sheltered 403(b) Plan	\$ 100.00	\$ 100.00	\$ -
Vision Service Plan Pre-tax	\$ 20.32	\$ 20.32	\$ -
Taxes			
FICA Medicare Withholding	\$ 57.31	\$ 57.31	\$ -
Federal Tax Withholding	\$ 331.54	\$ 331.54	\$ -
New Mexico State Withholding	\$ 98.60	\$ 98.60	\$ -
Social Security Withholding	\$ 245.03	\$ 245.03	\$ -
Other Benefits/Deductions			
AD&D Insurance	\$ 9.00	\$ 9.00	\$ -
Basic Life Insurance Employee Paid-Monthly	\$ 1.49	\$ 1.49	\$ -
Long Term Disability-Monthly Employees	\$ 2.42	\$ 2.42	\$ -
Payroll Accts Rec Paid Process	\$ 0.04	\$ 0.04	\$ -
Supplemental Life Monthly	\$ 12.39	\$ 12.39	\$ -
United Way	\$ 10.00	\$ 10.00	\$ -
Workers Compensation Admin Fee	\$ 2.00	\$ 2.00	\$ -
	\$ 2,210.79	\$ 2,300.63	\$ 89.84

RETIREE <65 SAMPLE OF NET CHANGE TO INSURANCES

	Current	FY14	NET CHANGE
Monthly Charges for under 65 retiree @\$42k			
Pres Health Care Retiree	241.58	379.00	137.42
Delta Dental Premier Retiree	36.00	38.30	2.30
Life Insurance Basic Under 65	1.08	1.15	0.07
Total Monthly cost	278.66	418.45	139.79

	Current	FY14	NET CHANGE
Monthly Charges for under 65 retiree @\$47k			
Lovelace Health Ins Retiree	194.00	285.00	91.00
Delta Dental Premier Retiree	19.00	20.00	1.00
Life Insurance Basic Under 65	0.89	0.95	0.06
Total Monthly cost	213.89	305.95	92.06



The University of New Mexico
Purchasing Department
MSC01 1240
1 University of New Mexico
Albuquerque, NM 87131-0001

MEMORANDUM

To: David Harris, Executive Vice President for Administration
From: Bruce Cherrin, Chief Procurement Officer *BC*
Subject: Contract Information
Date: March 22, 2013

The following contracts have been submitted for information to the Regents Finance and Facilities Committee per Regents Policy 7.4.

1. PPD Engineering – Utility Master Plan

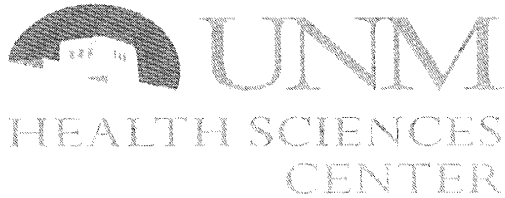
RFP 1560-3 was issued in order to develop a utility master plan for all areas of the UNM-Albuquerque campus including the Central Campus, South Campus, North Campus, and Lands West. There were five (5) responses with WH Pacific receiving the highest score. The Utility Master Plan will evaluate all utility systems on campus to determine existing capacities, current deficiencies and determine future consumption and needs along with necessary improvements required for a dependable and efficient utility infrastructure.

The deliverable is for the engineering consulting team to study the utility systems of the University and coordinate the various past utility studies into a comprehensive utility master plan that supports the goals and vision of the Consolidated Master Plan (recently updated 2009 Campus Master Plan, South Campus Master Plan and 2010 UNM Health Sciences Center Master Plan and Appendices). This will be the first utility master plan completed for the South Campus and an update to the previous master plan completed for other areas of the Albuquerque Campus.

There were five responses to RFP 1560-3 and we are in the process of awarding to WH Pacific who was the highest scorer.

Source of Funds: \$400,000 is funded by Lobo Energy, Inc.
\$82,000 funded by Physical Plant Capital Reserve

Total Cost: \$482,000.00




Office of the Senior Executive Officer
Finance & Administration
1 University of New Mexico
MSCO9 5300
Albuquerque, NM 87131

MEMORANDUM

DATE: March 21, 2013

TO: David W. Harris Executive Vice President for Administration, COO, CFO
Paul Roth, MD, MS, FACEP, Chancellor for Health Sciences CEO

FROM: Ava J. Lovell, CPA 
Senior Executive Finance Officer for Finance & Administration HSC

RE: *Semi-Annual HSC Financial Presentation* for the Board of Regents'
Finance & Facilities Committee Meeting (April 5th)

Information Items

1. Detail HSC Financial Report by Ava J. Lovell -- Senior Executive Finance Officer for Finance & Administration HSC

Health Sciences Center Metrics									
Benchmark	Desired	FY 2009 2nd Quarter	FY 2010 2nd Quarter	FY 2011 2nd Quarter	FY 2012 2nd Quarter	FY 2013 2nd Quarter	Fiscal Year Trend	FY 2013 January 31st	FY 2013 February 28th
Net Income <i>(Amounts are in thousands)</i>	HSC	↓	\$1,792	\$2,609	(\$1,057)	(\$1,371)		\$3,368	1,865
	UNMMG	↓	\$1,705	\$1,280	\$5,078	(\$226)		\$4,112	2,787
	UNMH	↑	\$6,154	(\$1,656)	\$317	\$647		(\$5,044)	(4,115)
	SRMC	↓	NA	NA	NA	NA		(\$4,823)	(6,180)
Days Cash on Hand Days of Expense in Discretionary Reserves Year End	HSC	↑	NA	NA	13.96	13.28			
	UNMMG	↓	75.50	37.30	45.50	16.20			
	UNMH	↓	40.05	45.34	63.43	50.96			
	SRMC	↓	NA	NA	NA	NA			
Uncompensated Care	HSC - CRTIC	↑	\$2,855,337	\$1,673,857	\$2,897,152	\$2,245,562		\$3,500,374	\$3,964,378
	UNMMG	↓	\$11,833,026	\$13,806,049	\$16,093,488	\$16,034,592		\$24,629,950	\$28,231,649
	UNMH	↓	\$63,063,938	\$72,081,019	\$81,828,170	\$82,646,635		\$108,248,073	\$124,558,944
	SRMC	↓	NA	NA	NA	NA		\$1,620,128	\$1,809,034
Accounts Receivable Greater Than Ninety Days as of December 31st	HSC	↓	16%	14%	13%	22%			
	UNMMG	↓	18%	14%	14%	20%			
	UNMH	↓	24%	24%	31%	30%			
	SRMC	↓	NA	NA	NA	NA			

* American College of Medical Practice Executives
 ** University HealthSystem Consortium

Health Sciences Center

Metrics

	Desired	FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		Trend	
		2nd Quarter		2nd Quarter		2nd Quarter		2nd Quarter		2nd Quarter			
Proposals Submitted	↑	\$89,670,149		\$103,233,979		\$98,221,200		\$88,643,601		\$97,095,046			
Awards	↑	\$60,601,727		\$61,754,846		\$85,598,754		\$59,051,388		\$70,018,337			
Earned F&A	↑	\$9,263,352		\$10,148,311		\$11,410,821		\$11,074,508		\$10,146,226			
Contract & Grant Revenue/Net Revenue	↑		21.96%		23.68%		25.88%		26.92%		25.94%		
<i>(A higher percentage equates to a higher contribution of C&G to total revenues.)</i>													
Contract & Grant Expense	↓			\$56,358,831		\$54,403,198		\$59,001,532		\$58,449,997		\$61,378,349	
<i>(Includes Cost Share, Program Income and F&A Expense)</i>													

UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER - University HSC Only*
2013 Fiscal Year-to-Date Summary through February 28, 2013 (Preliminary and Unaudited)
(In thousands)



Clinical and Academic Operations

* UNIVERSITY HSC ONLY INCLUDES: SOM, CON, COP, HSLIC, ADMIN, RESEARCH

1 UNM MEDICAL GROUP REVENUES	104,398	65,663	102,894	63%	64%
2 UNM HOSPITALS REVENUES	98,817	64,990	92,272	66%	70%
3 SRMC REVENUES	12,317	6,543	141	53%	-
4 UNM CANCER CENTER CLINICAL REVENUES	29,703	17,652	22,983	59%	77%
5 TUITION AND FEES	12,147	12,748	12,046	105%	106%
6 CIGARETTE TAX APPROPRIATIONS	3,236	3,255	3,885	99%	84%
7 RPSF APPROPRIATIONS	15,924	10,616	14,788	67%	72%
8 I&G APPROPRIATIONS	60,089	39,883	58,358	66%	68%
9 I&G MAIN CAMPUS TRANSFERS	18,615	12,473	16,815	67%	74%
10 F&A REVENUES (OH RETURN)	22,000	13,593	22,709	62%	60%
11 HSC/UNM INTERNAL TRANSFERS	(4,956)	(3,229)	(19,750)	65%	16%
12 MILL LEVY	0	0	0	N/A	N/A
13 OTHER REVENUES	10,948	9,254	13,720	85%	67%
14 CONTRACT AND GRANT REVENUES	138,367	85,894	134,037	62%	64%
TOTAL REVENUES	571,663	339,345	474,888	65%	71%

15 TOTAL COMPENSATION EXPENSES	329,780	216,256	292,809	66%	74%
16 SUPPLIES/MEDICAL SUPPLIES	11,771	7,093	10,783	60%	66%
17 UNIVERSITY CLINICIANS PROGRAM	0	0	0	N/A	N/A
18 HOUSESTAFF	0	0	0	N/A	N/A
19 TRAVEL	4,372	2,945	4,162	67%	71%
20 STUDENT COSTS	1,960	1,761	2,010	90%	88%
21 PATIENT CARE COSTS	923	464	929	50%	50%
22 TELEPHONE/COMMUNICATION COSTS	1,941	1,472	2,136	76%	69%
23 PURCHASED SERVICES	20,755	15,272	22,538	74%	68%
24 OTHER MEDICAL SERVICES	0	0	0	N/A	N/A
25 SUB AWARDS/SERVICE CONTRACTS	545	624	1,430	114%	44%
26 O&M & LEASES	6,262	4,784	6,545	76%	73%
27 UTILITIES	4,150	3,329	4,303	80%	77%
28 DEPRECIATION	0	0	0	N/A	N/A
29 DEBT SERVICE	2,234	1,446	1,677	65%	86%
30 OTHER EXPENSES	10,574	908	387	9%	235%
31 CONTRACT AND GRANT EXPENSES	130,368	80,191	126,423	62%	63%
TOTAL EXPENSES	525,635	336,545	476,131	61%	71%
NET OPERATING INCOME	(3,973)	2,800	(1,243)		
32 CAPITAL EXPENDITURES	391	935	1,180	239%	79%
INCOME BEFORE NON-RECURRING ITEMS	(4,363)	1,865	(2,423)		
33 NON-RECURRING ITEMS	0	0	0	N/A	N/A
NET INCOME	(4,363)	1,865	(2,423)		

UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER - UNM Hospitals Only
2013 Fiscal Year-to-Date Summary through February 28, 2013 (Preliminary and Unaudited)



(In thousands)

Clinical Operations

1 UNM MEDICAL GROUP REVENUES	0	0	0	N/A
2 UNM HOSPITALS REVENUES	670,205	424,736	694,244	63%
3 SRMC REVENUES	0	0	0	N/A
4 UNM CANCER CENTER CLINICAL REVENUES	0	0	0	N/A
5 TUITION AND FEES	0	0	0	N/A
6 CIGARETTE TAX APPROPRIATIONS	0	0	0	N/A
7 RPSAP APPROPRIATIONS	12,966	8,846	12,283	68%
8 ISG APPROPRIATIONS	0	0	0	N/A
9 ISG MAIN CAMPUS TRANSFERS	0	0	0	N/A
10 FSA REVENUES (OH RETURN)	0	0	0	N/A
11 HSC/UNM INTERNAL TRANSFERS	90,977	60,651	90,166	67%
12 MILL LEVY	20,142	15,015	14,273	75%
13 OTHER REVENUES	3,891	2,960	4,517	76%
14 CONTRACT AND GRANT REVENUES				
TOTAL REVENUES	798,181	512,208	765,482	64%
15 TOTAL COMPENSATION EXPENSES	398,004	265,661	394,935	67%
16 SUPPLIES/MEDICAL SUPPLIES	120,810	84,036	119,894	70%
17 UNIVERSITY CLINICIANS PROGRAM	55,567	35,976	51,696	65%
18 HOUSE/STAFF	24,332	16,709	22,664	74%
19 TRAVEL	720	454	656	63%
20 STUDENT COSTS	0	0	0	N/A
21 PATIENT CARE COSTS	37,135	25,101	36,247	68%
22 TELEPHONE/COMMUNICATION COSTS	3,505	2,405	3,463	66%
23 PURCHASED SERVICES	23,304	14,630	22,048	63%
24 OTHER MEDICAL SERVICES	18,010	12,896	16,690	72%
25 SUB AWARDS/SERVICE CONTRACTS	8,831	5,255	8,007	77%
26 O&M & LEASES	15,461	9,778	16,078	61%
27 UTILITIES	6,907	4,180	6,240	61%
28 DEPRECIATION	35,025	21,147	34,642	60%
29 DEBT SERVICE	7,770	5,197	7,959	67%
30 OTHER EXPENSES	43,595	13,089	41,002	30%
31 CONTRACT AND GRANT EXPENSES	0	0	0	N/A
TOTAL EXPENSES	798,977	516,514	772,420	65%
NET OPERATING INCOME	(796)	(4,306)	(6,937)	
32 CAPITAL EXPENDITURES	0	0	0	N/A
INCOME BEFORE NON-RECURRING ITEMS	(796)	(4,306)	(6,937)	
33 NON-RECURRING ITEMS *	820	191	8,791	
NET INCOME	24	(4,115)	1,853	

* NON-RECURRING ITEMS ARE MEANINGFUL USE REVENUES FOR FY 12 & FY 13 OPERATING BUDGET



UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER - UNMMG Only
2013 Fiscal Year-to-Date Summary through February 28, 2013 (Preliminary and Unaudited)
(In thousands)

Clinical Operations



1 UNIM MEDICAL GROUP REVENUES	143,831	99,113	127,701	69%	78%
2 UNIM HOSPITALS REVENUES	0	0	0	N/A	N/A
3 SRMC REVENUES	0	0	0	N/A	N/A
4 UNIM CANCER CENTER CLINICAL REVENUES	0	0	0	N/A	N/A
5 TUITION AND FEES	0	0	0	N/A	N/A
6 CIGARETTE TAX APPROPRIATIONS	0	0	0	N/A	N/A
7 RPSF APPROPRIATIONS	0	0	0	N/A	N/A
8 I&G APPROPRIATIONS	0	0	0	N/A	N/A
9 I&G MAIN CAMPUS TRANSFERS	0	0	0	N/A	N/A
10 F&A REVENUES (OH RETURN)	0	0	0	N/A	N/A
11 HSC/UNM INTERNAL TRANSFERS	0	0	0	N/A	N/A
12 MILL LEVY	2,333	1,551	1,817	66%	85%
13 OTHER REVENUES	0	0	0	N/A	N/A
14 CONTRACT AND GRANT REVENUES	0	0	0	N/A	N/A
TOTAL REVENUES	146,164	100,664	129,518	69%	78%

15 TOTAL COMPENSATION EXPENSES	16,117	11,117	14,261	69%	70%
16 SUPPLIES/MEDICAL SUPPLIES	0	0	0	N/A	N/A
17 UNIVERSITY CLINICIANS PROGRAM	0	0	0	N/A	N/A
18 HOUSE/STAFF	0	0	0	N/A	N/A
19 TRAVEL	0	0	0	N/A	N/A
20 STUDENT COSTS	0	0	0	N/A	N/A
21 PATIENT CARE COSTS	6,826	6,867	5,229	101%	131%
22 TELEPHONE/COMMUNICATION COSTS	0	0	0	N/A	N/A
23 PURCHASED SERVICES	124,254	77,764	102,511	63%	76%
24 OTHER MEDICAL SERVICES	0	0	0	N/A	N/A
25 SUB AWARDS/SERVICE CONTRACTS	453	339	473	75%	72%
26 O&M & LEASES	0	0	0	N/A	N/A
27 UTILITIES	0	0	0	N/A	N/A
28 DEPRECIATION	516	206	488	55%	59%
29 DEBT SERVICE	0	0	0	N/A	N/A
30 OTHER EXPENSES	1,208	3,225	4,500	77%	70%
31 CONTRACT AND GRANT EXPENSES	0	0	0	N/A	N/A
TOTAL EXPENSES	152,374	99,598	127,562	65%	78%
NET OPERATING INCOME	(6,210)	1,066	1,956		
32 CAPITAL EXPENDITURES	0	0	0	N/A	N/A
INCOME BEFORE NON-RECURRING ITEMS	(6,210)	1,066	1,956		
33 NON-RECURRING ITEMS *	5,070	1,721	(4,825)		
NET INCOME	(1,140)	2,787	(2,870)		

* NON-RECURRING ITEMS FOR FY 12 ARE MEANINGFUL USE REVENUE \$1,636 & \$(6,462) USE OF DEPARTMENTAL RESERVES AND FOR FY 13 BUDGET MEANINGFUL USE REVENUE OF \$5,070 & ACTUAL OF \$1,721



UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER - SRMC Only
2013 Fiscal Year-to-Date Summary through February 28, 2013 (Preliminary and Unaudited)
(In thousands)

Clinical Operations

1 UNM MEDICAL GROUP REVENUES	0	0	0	N/A	N/A
2 UNM HOSPITALS REVENUES	0	0	0	N/A	N/A
3 SRMC REVENUES	38,174	10,976	0	29%	N/A
4 UNM CANCER CENTER CLINICAL REVENUES	0	0	0	N/A	N/A
5 TUITION AND FEES	0	0	0	N/A	N/A
6 CIGARETTE TAX APPROPRIATIONS	0	0	0	N/A	N/A
7 RPSF APPROPRIATIONS	0	0	0	N/A	N/A
8 IRG APPROPRIATIONS	0	0	0	N/A	N/A
9 IRG MAIN CAMPUS TRANSFERS	0	0	0	N/A	N/A
10 F&A REVENUES (OH RETURN)	0	0	0	N/A	N/A
11 HSC/UNM INTERNAL TRANSFERS	22,127	17,856	0	81%	N/A
12 MILL LEVY	0	682	2,375	N/A	29%
13 OTHER REVENUES	0	0	0	N/A	N/A
14 CONTRACT AND GRANT REVENUES	0	0	0	N/A	N/A
TOTAL REVENUES	60,301	29,514	2,375	49%	1243%

15 TOTAL COMPENSATION EXPENSES	23,883	14,298	3,997	60%	358%
16 SUPPLIES/MEDICAL SUPPLIES	6,134	4,127	0	67%	N/A
17 UNIVERSITY CLINICIANS PROGRAM	0	2,288	0	N/A	N/A
18 HOUSESTAFF	0	7	0	N/A	N/A
19 TRAVEL	0	37	0	N/A	N/A
20 STUDENT COSTS	0	0	0	N/A	N/A
21 PATIENT CARE COSTS	3,427	1,689	0	49%	N/A
22 TELEPHONE/COMMUNICATION COSTS	0	78	0	N/A	N/A
23 PURCHASED SERVICES	5,317	2,116	0	40%	N/A
24 OTHER MEDICAL SERVICES	0	512	0	N/A	N/A
25 SUB AWARDS/SERVICE CONTRACTS	0	237	0	N/A	N/A
26 O&M & LEASES	191	251	0	132%	N/A
27 UTILITIES	558	356	0	64%	N/A
28 DEPRECIATION	9,288	4,997	214	54%	2335%
29 DEBT SERVICE	5,020	4,595	6,229	92%	74%
30 OTHER EXPENSES	8,069	106	2,350	1%	5%
31 CONTRACT AND GRANT EXPENSES	0	0	0	N/A	N/A
TOTAL EXPENSES	61,886	35,694	12,790	58%	279%
NET OPERATING INCOME	(1,585)	(6,180)	(10,415)		

32 CAPITAL EXPENDITURES	0	0	0	N/A	N/A
INCOME BEFORE NON-RECURRING ITEMS	(1,585)	(6,180)	(10,415)		
33 NON-RECURRING ITEMS	0	0	0		
NET INCOME	(1,585)	(6,180)	(10,415)		

UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER - Consolidated HSC
2013 Fiscal Year-to-Date Summary through February 28, 2013 (Preliminary and Unaudited)



Clinical and Academic Operations



1 UNM MEDICAL GROUP REVENUES	248,229	164,776	230,585	66%	71%
2 UNM HOSPITALS REVENUES	769,022	489,726	736,516	64%	66%
3 SMMC REVENUES	50,491	17,519	141	35%	
4 UNM CANCER CENTER CLINICAL REVENUES	29,703	17,652	22,983	59%	77%
5 TUITION AND FEES	12,147	12,748	12,046	105%	106%
6 CIGARETTE TAX APPROPRIATIONS	3,296	3,255	3,885	99%	86%
7 RPSF APPROPRIATIONS	28,890	19,462	27,071	67%	72%
8 I&G APPROPRIATIONS	60,089	39,893	58,358	56%	68%
9 I&G MAIN CAMPUS TRANSFERS	18,615	12,473	16,815	67%	74%
10 FSA REVENUES (OH RETURN)	22,000	13,593	22,709	62%	60%
11 HSC/UNM INTERNAL TRANSFERS	(4,956)	(3,229)	(19,750)	65%	16%
12 MILL LEVY	113,105	78,507	90,166	69%	87%
13 OTHER REVENUES	33,423	26,502	32,184	79%	82%
14 CONTRACT AND GRANT REVENUES	142,257	88,854	138,553	62%	64%
TOTAL REVENUES	1,526,309	981,731	1,372,263	64%	72%

15 TOTAL COMPENSATION EXPENSES	767,784	507,332	696,003	66%	73%
16 SUPPLIES/MEDICAL SUPPLIES	138,715	95,256	130,676	69%	73%
17 UNIVERSITY CLINICIANS PROGRAM	55,567	38,264	51,696	69%	74%
18 HOUSESTAFF	24,332	16,716	22,664	69%	74%
19 TRAVEL	5,092	3,436	4,817	67%	71%
20 STUDENT COSTS	1,960	1,761	2,010	90%	88%
21 PATIENT CARE COSTS	48,310	42,404	42,404	71%	80%
22 TELEPHONE/COMMUNICATION COSTS	5,445	3,855	5,598	71%	69%
23 PURCHASED SERVICES	173,629	109,782	147,097	63%	75%
24 OTHER MEDICAL SERVICES	18,010	13,408	16,690	74%	80%
25 SUB AWARDS/SERVICE CONTRACTS	9,376	6,216	9,437	66%	66%
26 O&M & LEASES	22,367	15,152	23,096	68%	68%
27 UTILITIES	11,615	7,865	10,542	68%	75%
28 DEPRECIATION	44,829	26,430	35,544	59%	74%
29 DEBT SERVICE	15,024	11,238	15,865	75%	71%
30 OTHER EXPENSES	66,447	17,328	48,339	28%	36%
31 CONTRACT AND GRANT EXPENSES	130,368	80,191	126,423	62%	63%
TOTAL EXPENSES	1,536,872	988,351	1,388,903	64%	71%
NET OPERATING INCOME	(12,564)	(6,620)	(16,640)		
32 CAPITAL EXPENDITURES	391	935	1,180	239%	79%
INCOME BEFORE NON-RECURRING ITEMS	(12,955)	(7,555)	(17,820)		
33 NON-RECURRING ITEMS *	5,890	1,913	3,965	32%	48%
NET INCOME	(7,064)	(5,643)	(13,855)		

* NON-RECURRING ITEMS ARE MEANINGFUL USE REVENUES AND USE OF DEPARTMENTAL RESERVES - SEE INDIVIDUAL WORKSHEETS FOR DETAILS



UNIVERSITY OF NEW MEXICO HEALTH SCIENCES CENTER
Balance Sheet for the Health Sciences Center
2013 Fiscal Year as of February 28, 2013 (Preliminary and Unaudited)
(In thousands)

	University HSC	UNM Hospitals	UNMMG	SRMC
ASSETS				
1 Cash and cash equivalents	18,078	100,958	12,588	310
2 Marketable securities	27,118	34,190	-	-
Receivables:				
3 Patient, net	1,260	68,076	22,836	9,364
4 Receivable from Affiliates	49,447	3,373	4,310	-
5 Estimated third party payor settlements	-	16,300	-	-
6 County Treasurer	-	7,739	-	4,076
7 Contracts, Grants and Other	19,991	18,984	-	-
8 Other	3,162	13,817	1,084	1,517
Total Current Assets	119,056	263,437	40,818	15,267

9 Held by trustee for debt service & other	-	39,739	-	19,625
10 By UNM Hospital Clinical Operations Board	-	18,553	-	-
11 Board and Other Designated Assets	105,782	-	31,805	-
12 Endowments	92,862	-	-	-
13 Capital Assets, net of depreciation	265,393	262,541	1,480	148,596
TOTAL ASSETS	583,093	584,270	74,103	183,488

	LIABILITIES			
14 Accounts Payable	11,030	23,485	5,067	2,410
15 Other accrued liabilities	25,967	39,443	-	1,697
16 Payable to Affiliates	825	34,194	19,359	2,752
17 Bonds payable - current	856	5,240	-	1,540
18 Interest payable bonds	228	1,340	-	5,118
19 Estimated third party payor settlements	-	14,749	-	-
20 Bonds payable - non current	19,042	159,420	-	139,700
21 Other liabilities - non current	22,281	6,656	-	-
22 Sponsored Project Deferred Revenue	10,091	-	-	-
TOTAL LIABILITIES	90,320	284,527	24,426	153,217

	NET ASSETS			
23 Restricted - expendable grants, bequests and contributions	94,781	12,485	-	37,153
24 Restricted - trust indenture and debt agreement	-	22,544	32,159	-
25 Committed and Dedicated agreements	143,619	-	-	-
26 Discretionary Reserve	8,878	150,976	16,038	(9,045)
27 Assets invested in Capital, net of related debt	245,495	113,738	1,480	2,163
TOTAL NET ASSETS	492,773	299,743	49,677	30,271

Current Ratio	2.97	2.23	1.67	8
Days Cash on Hand	31.44	50.14	43.77	152.40

Assets whose use is limited:

9 Held by trustee for debt service & other

10 By UNM Hospital Clinical Operations Board

11 Board and Other Designated Assets

12 Endowments

13 Capital Assets, net of depreciation

14 Accounts Payable

15 Other accrued liabilities

16 Payable to Affiliates

17 Bonds payable - current

18 Interest payable bonds

19 Estimated third party payor settlements

20 Bonds payable - non current

21 Other liabilities - non current

22 Sponsored Project Deferred Revenue

23 Restricted - expendable grants, bequests and contributions

24 Restricted - trust indenture and debt agreement

25 Committed and Dedicated agreements

26 Discretionary Reserve

27 Assets invested in Capital, net of related debt

GLOSSARY OF REPORT CATEGORIES

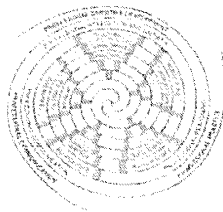
UNM MEDICAL GROUP REVENUES	UNM HOSPITALS	UNM HOSPITALS	UNM HOSPITALS
Clinical revenue primarily based on Physician or Provider efforts and collection through UNM/MG	Net patient services revenue including SCI & UPL from UNM/MG Clinical operations	N/A	N/A
UNM HOSPITALS REVENUES	Revenue from University Hospital to the School of Medicine	Hospital facility revenue based on patient billings by UNMH	N/A
SRMC REVENUES	Revenue from SRMC to the School of Medicine	N/A	Hospital facility revenue based on patient billings by SRMC
UNM CANCER CENTER CLINICAL REVENUES	Cancer Center patient revenue posted from the global billings and Infusion Suite net income. Clinical Adult Infusion Suite/RO/MO	N/A	N/A
TUITION AND FEES	Tuition & Fees, including tuition differentials	N/A	N/A
CIGARETTE TAX APPROPRIATIONS	Revenues received from the State as a calculated portion of Tax Revenue on the sale of tobacco products for use in Cancer Research	N/A	N/A
RFP APPROPRIATIONS	Revenue received for current operations made available to UNM by act of NM State Legislature on an annual basis for Research, Public Service and Independent Operations	Revenue received for current operations made available to UNMH by act of NM State Legislature on an annual basis for Research, Public Service and Independent Operations	N/A
I&G APPROPRIATIONS	Revenue received for current operations made available to UNM by act of NM State Legislature on an annual basis for I&G operations	N/A	N/A
I&G MAIN CAMPUS TRANSFERS	Partial transfer of tuition and formula workload generated by Nursing, Pharmacy and SOM	N/A	N/A
F & A REVENUES (OH RETURN)	Revenue from recovery of indirect costs (F&A) incurred by a Contract or Grant also known as overhead return	N/A	N/A
HSC/UNM INTERNAL TRANSFERS	All transfers to/from HSC Unrestricted Funds excluding the I&G Main Campus Transfer and Transfers for Debt Service	N/A	N/A
MILL LEVY	N/A	Mill levy taxes collected on behalf of the Bernalillo Country Treasurer and remitted to UNMH as required by the Hospital Funding Act.	Mill levy taxes collected on behalf of the Sandoval Country Treasurer and remitted to SRMC as required by the Hospital Funding Act.
OTHER REVENUES	All other Revenues - not contained in any other category - Sales & Services (not Internal Service Center P18 sales), Gains on Sponsored Projects, Gifts, Endowment Spending Distributions, Investment Income, etc.	All other revenues not contained in any other category: Investment income, equity loss in Tricare, donated revenue, gain/loss on sale of assets, food, nutrition, catering & vending revenue, medical records revenue, rent revenue, all other non-operating revenue	All other revenues not contained in any other category: Investment income, donated revenue, gain/loss on sale of assets, food, nutrition, catering & vending revenue, medical records revenue, rent revenue, all other non-operating revenue
CONTRACT AND GRANT REVENUES	All Restricted Funds Revenue and Unrestricted Contract Revenue for example VA contracts	Revenue associated with restricted and unrestricted contracts and grants	N/A

GLOSSARY OF REPORT CATEGORIES

	UNM	UNM	UNM
	Salaries and benefits considered to be operating and certain clinical expenses of UNM/MG	Salaries, wages & benefits	Salaries, wages & benefits
TOTAL COMPENSATION EXPENSES			
SUPPLIES/MEDICAL SUPPLIES	Office supplies, computer supplies, dues & memberships, postage charges, recruitment expenses, non capital equipment, computers, food, lab supplies, uniforms, training materials, etc.	N/A	Medical supplies for: lab, radiology, blood, pharmaceuticals, biologics, implantable devices, office supplies, computer supplies, photocopy expense, forms, linen, food, uniforms, and training materials. Special clinician program to support SOM
UNIVERSITY CLINICIANS PROGRAM			
HOUSESTAFF			
TRAVEL	Travel - in state, out of state, foreign, business meals, rental vehicles, new employee moving expenses, vehicle fuel etc.	N/A	Travel - in state, out of state, business meals, rental vehicles, flights, ground transportation, vehicle fuel etc.
STUDENT COSTS	Student tuition/fee expense, student travel, scholarships/fellowships, housing, insurance for students, student awards, etc.	N/A	N/A
PATIENT CARE COSTS	Patient Care costs for inpatient, outpatient care & lab, pharmacy and x-ray services for patients	Patient Care costs for inpatient, outpatient care including Tricare laboratory expense, OR instruments, NM Insurance pool premiums, kidney acquisition, step down care (snf) for IV dependent patients, radiation oncology and patient assistance	Patient Care costs for inpatient, outpatient care including Tricare laboratory expense, OR instruments, NM Insurance pool premiums, kidney acquisition, step down care (snf) for IV dependent patients, radiation oncology and patient assistance
TELEPHONE/COMMUNICATION COSTS	Telephone, voicemail, cellular, long distance, paging and data networking charges	Telephone, voicemail, cellular, long distance, paging and data networking charges	Telephone, voicemail, cellular, long distance, paging and data networking charges
PURCHASED SERVICES	Alarm fees, internet fees, architectural services, auditing services, printing/copying/binding fees, conference/event fees, honoraria, insurance charges (general liability, professional liability), legal services, electronic journals & books, consultant fees, etc.	Includes payment to UNM SOM for physician and other provider services	Recruitment, professional, legal, auditing, consulting fees, promotional/graphics, IT Hosting Corner, Siemens and PACS, safety and risk services, equifax, laundry, malpractice and liability insurance, etc.
OTHER MEDICAL SERVICES			
SUB AWARDS/SERVICE CONTRACTS	Unrestricted Sub Awards, Gain/Loss on Unrestricted Projects		Physician services Pathology contract, physician services, Executive Medical Directors, Medical Directors, dialysis services for UNM Care patients, OMI MOU, Adult Infusion net
			All service contracts

GLOSSARY OF REPORT CATEGORIES

	O&M	UNIM	UNIM Hospitals	SC&MC
O&M & LEASES	Plant maintenance and repairs, equipment repairs and maintenance, property insurance, auto insurance, facility rent expense	Building maintenance and repairs, equipment repairs and maintenance, repair parts, equipment rent, property insurance, auto insurance, facility rent expense, and housekeeping supplies	Building maintenance and repairs, equipment repairs and maintenance, repair parts, equipment rent, property insurance, auto insurance, facility rent expense, and housekeeping supplies	Building maintenance and repairs, equipment repairs and maintenance, repair parts, equipment rent, property insurance, auto insurance, facility rent expense, and housekeeping supplies
UTILITIES	Natural gas, electricity, steam, sewer, water, chilled water	N/A	Natural gas, electricity, steam, sewer, water, chilled water	Natural gas, electricity, steam, sewer, water, chilled water
DEPRECIATION	N/A	The annual amortization for the furniture and equipment.	The annual amortization for the capital outlay associated with building, building improvement, fixed and moveable equipment which is based on the estimated useful lives of the assets as determined by the AHA "Estimated useful lives of Depreciable Hospital Assets".	The annual amortization for the capital outlay associated with building, building improvement, fixed and moveable equipment which is based on the estimated useful lives of the assets as determined by the AHA "Estimated useful lives of Depreciable Hospital Assets".
DEBT SERVICE	Transfers to cover debt service	N/A	Interest expense associated with the series 2004 FHA Insured Hospital Mortgage Revenue Bonds.	Interest expense associated with the series A & B Bonds.
OTHER EXPENSES	Banking fees, cost of goods sold, research costs, royalties, bad debt expense, other operating costs, Banner tax, etc.	Billings & collections expenses and other operating expenses of UNIMMG	Programming, application, software and maintenance expenses, non capital equipment (less than \$5k), signs, dues & memberships, freight, postage, subscriptions, licenses/permits, Gap Tax, Intergovernmental Transfers for the SCI and JME, bond issuance costs, capital initiatives and other non-operating expenses.	Programming, application, software and maintenance expenses, non capital equipment (less than \$5k), signs, dues & memberships, freight, postage, subscriptions, licenses/permits, Gap Tax, Intergovernmental Transfers for the SCI and JME, bond issuance costs, capital initiatives and other non-operating expenses.
CONTRACT AND GRANT EXPENSES	All Restricted Funds Expense and Unrestricted Contract Expense for example VA contracts	N/A	N/A	N/A
CAPITAL EXPENDITURES	Equipment/furniture >\$5,000, Computer hardware, library acquisitions, etc.	N/A	N/A	N/A



REQUEST FOR TUITION DIFFERENTIAL OCCUPATIONAL THERAPY GRADUATE PROGRAM

February 25, 2013

The UNM Occupational Therapy Graduate Program (OTGP) requests the addition of a tuition differential for students in the Master of Occupational Therapy (MOT) Program, to be effective beginning in Fall 2013 for students starting the program. This document presents the need, analysis of potential impact on students and graduates, comparison to comparable schools, and the proposed differential request.

Need for Differential

The Master of Occupational Therapy (MOT) Program at UNM is nationally recognized as a leading entry-level professional program in occupational therapy (OT). US News & World Report ranks this program among the top quarter of all 155 accredited entry-level OT master's programs in the U.S. The program is known for its outstanding faculty, who are national and international leaders in occupational therapy research and education, as well as for its innovative curriculum incorporating problem-based learning, competency-based student assessment involving standardized patients, and research mentorship experiences provided to students. The UNM Occupational Therapy is also a leader in preparing graduates for positions that emphasize community-based practice and public health approaches to healthcare.

It is widely acknowledged that professional programs in universities, particularly programs that require accreditation for preparation of health care practitioners, are more costly to administer than most university degree programs because of the intensive, hands-on nature of training and special accreditation requirements. Consequently, a tuition differential is frequently implemented as a mechanism for fiscal support of such programs. Currently other professional programs at UNM including Law, Business, Medicine, Nursing, Pharmacy, and Physical Therapy all require a tuition differential due to the increased expenses involved in the delivery of education.

The OTGP does not currently have a tuition differential. In addition to annually increasing costs, state budget cuts in recent years have adversely affected the OTGP, which is dependent upon state I&G funds for faculty and staff salaries, and operational costs. Currently the OTGP has a significant annual gap of \$276,375 between I&G funding and expenses.

Expected Impact of Differential on Students and Graduates

Although a tuition differential will place an increased financial burden on students, program graduates will be entering a rewarding health profession with salaries that realistically allow them to pay off student loans within a few years. According to the most recent occupational therapy workforce data (AOTA, 2010), occupational therapists in New Mexico earn a median full-time annual salary of \$63,450, with the lowest 10% falling at \$47,835, and the highest 10% at \$92,500. National data indicate that new graduates with 0-1 year of experience earn a median annual full-time salary of \$52,000 (AOTA, 2010).

The average debt level of OT graduates for the 2010-2011 Academic Year was \$44,449 with a range from \$0 to just under \$60,000. While in school, students have access to several types of loans, and a number of scholarships from various organizations and foundations. The graduating class of 2011 had a national examination pass rate of 92%. Once students have graduated and passed the national certification examination, job availability for occupational therapists in New Mexico is excellent. Demand for occupational therapists is consistently higher than supply. The OTGP Director is notified of job opportunities for new OT graduates on a frequent basis – sometimes weekly. Employers often offer sign-on bonuses that can be as high as \$10,000. All of our graduates who seek occupational therapy jobs upon graduation are successful in finding employment, and usually have job offers before they have completed their clinical training.

Student demand for admission into the OTGP program is high, and admission is extremely competitive. We admit a class of 24 students each year in the fall semester. Over the past five years, the applicant pool has grown dramatically. Since 2007 the applicant pool has grown by 377% from 57 applicants to an all-time high of 216 applicants in 2012. Therefore, we anticipate that we will have an adequate applicant pool to fill 24 seats annually after a tuition differential is added, in spite of addition of a tuition differential.

Comparison of Current UNM Tuition to Similar OT Programs

When considering the dollar amount that would be appropriate for the tuition differential, the OTGP faculty examined total tuition + fee costs for our MOT students in comparison to amounts paid by MOT students at comparable institutions. We identified three comparable institutions based on the following criteria: (1) state-funded institution of higher education, (2) Western geographic region, and (3) classified by the Carnegie Commission on Higher Education as a research university with very high research activity. Our findings based on 2011-12 data are presented below:

Comparison to Similar Programs in Western Research-Intensive State Universities

<i>Tuition plus fees</i>	<i>UNM MOT Program (6 semesters)</i>	<i>Colorado State University (6 semesters)</i>	<i>University of Utah (8 semesters)</i>	<i>University of Washington (9 semesters)</i>
In-state per semester	\$3,295	\$7,725	\$6,402	\$5,722
Out-of-state per semester	\$10,603	\$11,825	\$13,748	\$11,494
Program total in-state	\$19,770	\$46,352	\$51,214	\$51,498
Program total out-of-state	\$63,618	\$70,952	\$109,984	\$103,446

These data show that, for in-state residents, the cost to attend the MOT program at UNM is less than half the cost of any comparable programs in the Western U.S. Although the gap between UNM and other programs is not as large for out-of-state students, the UNM program still falls consistently below the other programs in tuition and fees costs. The OTGP currently has a policy of accepting New Mexico residents, students from WICHE states, or students with strong ties to New Mexico.

Proposed Differential Request

We request a tuition differential of \$140 per credit hour, phased in over the next three years beginning in Fall 2013. *No currently enrolled students will be affected by this plan.* Students entering the program in Fall 2013 would be the first group of students to pay this tuition differential. Implementation of this differential will entirely cover the annual expenses of the program at the end of a three year phase in period.

Student Costs After Tuition Differential Phase-In

After adding the proposed tuition differential, the total cost of the MOT program will increase by \$12,040 for each student, and the total cost of the MOT program for in-state students at UNM will remain less than that of comparable programs. For out-of-state students, implementation of the tuition differential will bring the total cost of the UNM OTGP into the low end of the range for comparable programs.

Comparison to Similar Programs in Western Research-Intensive State Universities

<i>Tuition plus fees</i>	<i>UNM MOT Program with Proposed Tuition Differential (6 semesters)</i>	<i>Colorado State University (6 semesters)</i>	<i>University of Utah (8 semesters)</i>	<i>University of Washington (9 semesters)</i>
Program total in-state	\$31,810	\$46,352	\$51,214	\$51,498
Program total out-of-state	\$75,658	\$70,952	\$109,984	\$103,446

Program Revenue After Tuition Differential Phase-In

The tuition differential for a semester enrollment of 16 credits would be \$2,240. When fully implemented after three years, this differential will generate approximately \$288,960 per year for the program, slightly more than the amount currently needed to run the program. The full amount of the differential tuition will go directly to the OT Graduate Program budget, as it currently does in other UNM Programs with tuition differential (e.g. College of Pharmacy and Physical Therapy).

A semester-by-semester breakdown of tuition differential for the typical student attending full-time is depicted in the table below.

Total Tuition Differential Cost Across Entire 2.5 Year Program		
Semester	No. of credits	Tuition differential
Fall Year 1	16	\$2,240
Spring Year 1	13	1,820
Summer Year 2	6	840
Fall Year 2	14	1,960
Spring Year 2	13	1,820
Summer Year 3	12	1,680
Fall Year 3	12	1,680
TOTAL	86	\$12,040

Summary

We propose a tuition differential for students enrolled in the UNM MOT Program, beginning in Fall 2013. We request that the differential be set at \$140 per credit hour for students. The tuition differential structure will be the same in summer as for fall and spring semesters.

The OTGP admits students only in fall semester each year. Therefore, we request that the tuition differential go into effect for newly admitted students enrolling for the first time in the MOT program in Fall 2013. These students would pay the differential each semester that they are enrolled in the program, and all students entering the program after 2013 would likewise pay the differential for the duration of their matriculation in the program.

We feel that the proposed tuition differential will not place an undue burden on students due to their high rate of job placement coupled with their average salary; nor will it jeopardize a qualified applicant pool. Implementation of a tuition differential for MOT students will provide revenue to the program, needed to ensure a sustainable, quality program for the foreseeable future.

Submitted by:

Betsy VanLeit, PhD, OTR/L, FAOTA
Occupational Therapy Graduate Program Director

Date

Reference:

American Occupational Therapy Association (2010). *2010 Compensation and Workforce Study*. Bethesda, MD: Author.

Main Campus Tuition and Fee Rates
Subject to change without notice
ENROLLMENT CANCELLATION: FRIDAY, AUGUST 10, 2012

		Undergrad & Non-Degree Undergrad* (2), (3), (4), (8), (9)	Grad & Non-Degree Grad** (3)-(9)	ASM - Grad (4)	Pharm D** (4), (5)	Dissertation** (4), (5)
NM RESIDENTS	<i>Cost per hour, 1 - 11 hours Full-Time,</i>	\$252.06	\$276.73	\$435.43	\$423.90	\$594 (flat) for <u>all</u> hours
	<i>12 -18 hours</i>	\$3,024.72	\$3,295.76	\$5,200.16	\$5,061.80	
	<i>Cost per hour, above 18 hours</i>	\$252.06	\$276.73	\$435.43	\$423.90	
	<i>Cost per hour, 1 - 11 hours Full-Time,</i>	\$862.00	\$885.74	\$1,050.84	\$1,338.94	
NON-RESIDENTS⁽⁶⁾	<i>12 -18 hours</i>	\$10,344.00	\$10,603.88	\$12,585.08	\$16,042.28	> 6 hours: \$594 (flat) + \$885.74 for each hour over 6
	<i>Cost per hour, above 18 hours</i>	\$862.00	\$885.74	\$1,050.84	\$1,338.94	

NM Residents
Non-Residents
Med School (4), (5), (10) - (13) (Full-Time only)

\$8,059.82

\$23,148.65

Tuition Differentials, assessed per credit hour
***Undergraduate**

College of Nursing - Bachelors students

\$173.00

\$173.00

****Graduate**

Anderson School of Management courses (non-ASM students)

\$75.00

\$75.00

Architecture & Planning and Landscape Architecture courses

\$49.75

\$49.75

College of Nursing - Doctorate students

\$333.00

\$333.00

College of Nursing - Masters students

\$226.00

\$226.00

Law students

\$352.34

\$527.05

Pharm-D students

\$345.16

\$355.33

Physical Therapy - students

\$149.00

\$149.00

Public Administration courses

\$50.00

\$50.00

Footnotes:

(1) Non-resident Graduate students enrolled in 6 hours or less pay resident rates in the first and second semesters only. All other non-resident Graduate students, including first and second semester students enrolled for 7 hours or more, pay non-resident rates for all hours taken. Non-resident Non-Degree Graduate students pay non-resident rates for ALL credit hours taken.

(2) Undergrad & Non-degree undergrad rates for students with no baccalaureate degree.

(3) Grad & Non-degree grad rates for students with baccalaureate degree or higher.

(4) All Grad (including Law), ASM-Grad, Pharm D, Dissertation, and Med students pay a \$25 GPSA fee per semester; Full-time students (12-18 hrs) receive a \$25 tuition discount.

(5) All students enrolled in HSC programs will be charged a \$130 HSC Library Fee and a \$1 HSC Student Council Fee.

(6) Students in the Physician Assistant program will be assessed a \$1,000 curriculum fee.

(7) Law students will be assessed a \$250 curriculum fee.

Students in the Physical Therapy program will be assessed a \$275 curriculum fee.

New admits to the College of Education will be assessed a one-time \$125 curriculum fee (TK20).

(10) Mandatory Disability Insurance of \$103.08 assessed (annual cost)

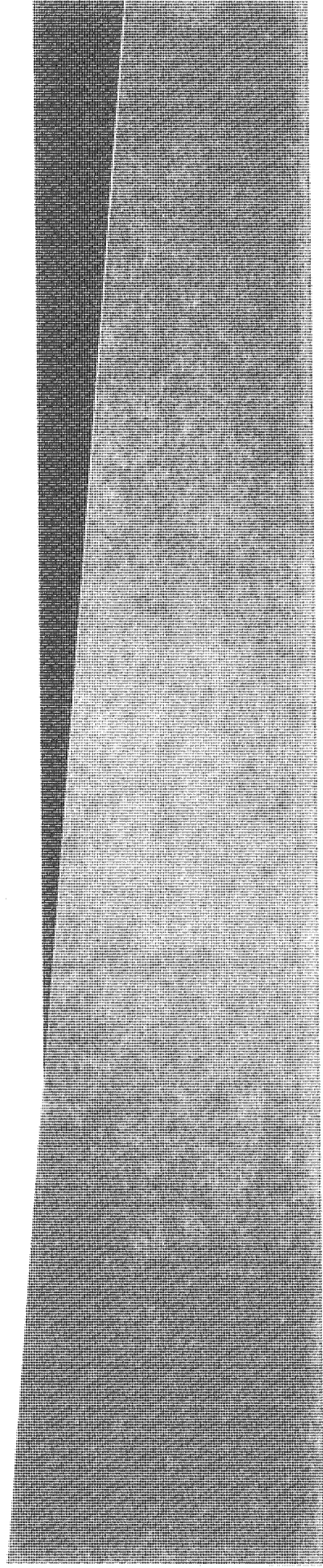
(11) Mandatory Needlestick Insurance of \$30.00 assessed

(12) Mandatory Curriculum Fee of \$1,350 assessed

(13) Mandatory Virtual Histology Fee of \$100 assessed to 2012/13 admits (Fall only)

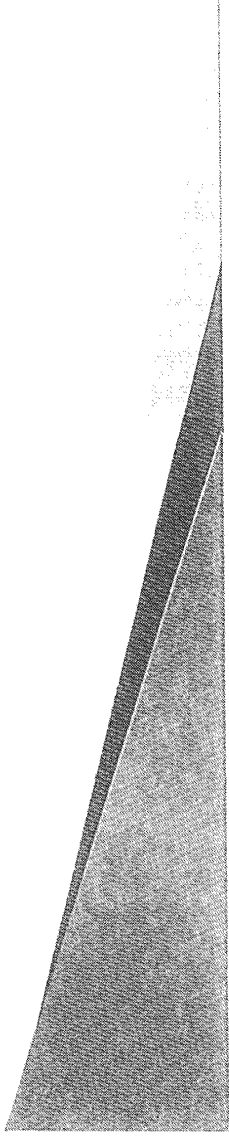
Request for Tuition Differential

Occupational Therapy Graduate Program
Presentation to Finance Audit & Compliance Committee
February 26, 2013



The Need for a Tuition Differential

- ▶ The Master of Occupational Therapy Program (OTGP) at UNM is nationally recognized
- ▶ Health professional programs such as ours are very costly to administer because of intensive hands-on training
- ▶ The UNM OTGP currently has a significant gap between expenses and I&G funding



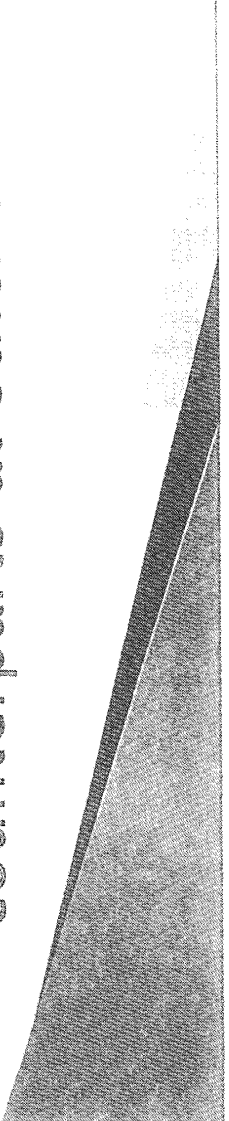
Context of the Request

- ▶ Occupational therapists in NM currently earn a median full-time salary of \$63,450
- ▶ Average OT graduate debt load is \$44,449 with a range from \$0 to just under \$60,000
- ▶ Demand for OTs in NM is consistently higher than supply
- ▶ Admission to the OTGP has been very competitive (there were 216 applicants for 24 slots in 2012)

Comparison to Similar OT Academic Programs

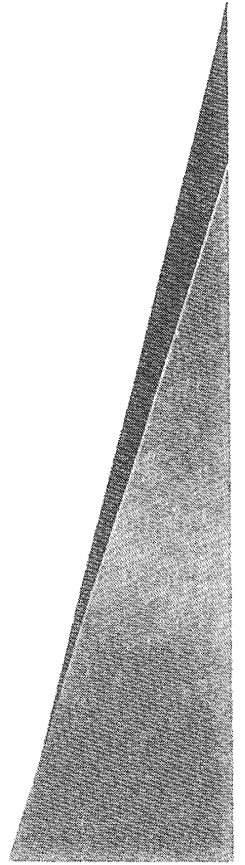
Tuition plus fees	UNM MOT Program (6 semesters)	Colorado State University (6 semesters)	University of Utah (8 semesters)	University of Washington (9 semesters)
In-state per semester	\$3,295	\$7,725	\$6,402	\$5,722
Out-of-state per semester	\$10,603	\$11,825	\$13,748	\$11,494
Program total in-state	\$19,770	\$46,352	\$51,214	\$51,498
Program total out-of-state	\$63,618	\$70,952	\$109,984	\$103,446

Proposed Request

- ▶ We request a tuition differential of \$140 per credit hour
 - ▶ The differential will be phased in over 3 years starting in Fall 2013
 - ▶ No currently enrolled students will be affected
 - ▶ By the end of the phase-in, annual program expenses will be completely covered
 - ▶ In-state students will still pay less than their counterparts at other similar institutions
- 

Comparison with added Tuition Differential

<i>Tuition plus fees</i>	<i>UNM MOT Program with Proposed Tuition Differential (6 semesters)</i>	<i>Colorado State University (6 semesters)</i>	<i>University of Utah (8 semesters)</i>	<i>University of Washington (9 semesters)</i>
Program total in-state	\$31,810	\$46,352	\$51,214	\$51,498
Program total out-of-state	\$75,658	\$70,952	\$109,984	\$103,446



Office of the Dean

March 22, 2013

TO: UNM Board of Regents
FROM: Nancy Ridenour, Dean, UNM College of Nursing
SUBJECT: Spring 2013 Degree Candidates

The Faculty approved the Spring 2013 Degree Candidates at the March 18, 2013 Faculty Business Meeting.

Included is the list of the Spring 2013 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

Degree Candidate Summary*

Doctoral and MFA Degree	1
Master's Degree	22
Bachelor's Degree	
RN to BSN	22
BSN	48
Associate's Degree	0
Total	93

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

Please place this item on the next Board of Regents meeting agenda for consideration.

Thank you.

Attachments

March 25, 2013

TO: HSC Board of Directors

FROM: Lynda Welage, Pharm.D., Dean, College of Pharmacy

SUBJECT: Spring 2013 Degree Candidates

The Faculty Senate approved the Spring 2013 Degree Candidates at the March 26, 2013 Faculty Senate Meeting.

Included is the list of the Spring 2013 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

Degree Candidate Summary*

Doctor of Pharmacy Degree	86
Total	86

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

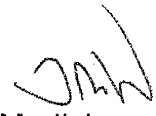
Please place this item on the next HSC Board of Directors meeting agenda for consideration.

Thank you.

Attachments

Office of the Executive Vice Dean School of Medicine

Date: March 27, 2013
To: UNM Board of Regents
From: Thomas M. Williams, MD, Executive Vice Dean, School of Medicine
Subject: Spring 2013 Degree Candidates



The School of Medicine Faculty will approve the Spring 2013 Degree Candidates at the April 18, 2013 General Faculty Meeting.

Included is the list of the Spring 2013 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

Degree Candidate Summary*

Doctoral Degree	66
Master's Degree	24
Bachelor's Degree	58
Total	148

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

Please place this item on the next Board of Regents meeting agenda for consideration.

Thank you.

Attachments



UNM

Sandoval Regional Medical Center, Inc.

"The Service of a Community Hospital with the Expertise of the University of New Mexico."

MEMORANDUM

March 21, 2013

TO: HSC Board of Directors

FROM: Dr. Paul Roth 
UNM Sandoval Regional Medical Center, Board of Directors, Chair

SUBJECT: Board Appointment, UNM SRMC Board of Directors

On January 10th, the Sandoval County Board of Commissioners approved the assignment of Mr. Manuel R. Cristobal, a resident of Santa Ana Pueblo, to serve on the UNM Sandoval Regional Medical Center Board of Directors. He will replace Mr. Dick Mason.

The UNM SRMC Board of Directors requests the approval of the Governance and Nominating Committee of the HSC Board of Directors, and the HSC Board of Directors, with final approval by the Board of Regents. Mr. Cristobal's CV is attached for review.

Manuel R. Cristobal

P. O. Box [REDACTED]
[REDACTED]
[REDACTED]

OBJECTIVE:

Position as member of UNM Sandoval Regional Medical Board representing the seven (7) Rio Grande Pueblos of Sandoval County.

To make the Pueblos aware of the geographical advantages and State of the Art medical services available at SC Regional Medical Center.

ACCOMPLISHMENTS:

New Mexico Indian Council on Aging Health Committee. One of the original founders 2008 – present.

Organized meeting sites and workshops for NM Indian Council on Aging Health Committee.

Councilman, Santa Ana Pueblo (Tamaya), 1973 – present.

PUBLICATIONS:

Cristobal, Manuel, Indian Country Today, Canastota, NY, www.indiancountry.com

*Pueblo Protest Albuquerque Tricentennial, April 27, 2005

*Pueblos Protest on Anniversary of 1680 Revolt, August 24, 2005

*Decolonizing is Pueblos First Step, October 28, 2009

*Avoid Celebration, Remember Pueblo Survival, October 20, 2010

Cristobal, Manuel, Albuquerque Santa Fe/North,

*Nothing's Changed in 400 Years, August 9, 2008

Cristobal, Manuel, Santa Fe New Mexican

*Pueblos Intact and Thriving, June 13, 2010

*Decolonizing is Pueblos' First Step, October 11, 2009

Cristobal, Manuel, The Sandoval Sign Post

*Re: Restoration of Sacred Sites, April, 2007

- *Re: Pueblo's Inherent Rights to Protect Sacred Sites, July, 2007
- *Editorial: Decolonizing is Pueblos' First Step, September, 2008
- *Amid Celebration, Remember Pueblo Survival, November, 2011

Cristobal, Manuel, Rio Rancho Journal

- *Indians Must Safeguard Sacred Land, Sunday, December 17, 2006
- *Road Debates Ignores Pueblo Sovereignty, Sunday, April 1, 2007
- *Pueblos Shouldn't Support Celebration, Sunday, December 28, 2008

Cristobal, Manuel, Santa Fe El Norte

- *Pueblo People Protest Plan to Honor Onate, August 11, 2005
- *Silent Tribute to Kiva's Sacredness, May 23, 2010

Cristobal, Manuel, Our Nations, A Lakota Media, Inc. Publication,
Rapid City, South Dakota

- *Santa Ana Pueblo Protests Don Juan de Onate Statue, May 6, 2005
- *Pueblos Protest Monuments, September 2, 2005

JOB HISTORY:

Housekeeping, Santa Ana Casino, _____ to present
Contractual Custodian, Five Sandoval Indian Pueblos, Bernalillo, NM,
June 4, 1995 – August 6, 2010
Custodial Janitor, Santa Ana Pueblo, Bernalillo, NM, November 11, 1998 – November 16, 2004
Custodial Janitor, Plaza del sol Bldg, Albuquerque, NM, May 19, 1980 – May 30, 1994
Casual Mail Handler, Main Post Office, Albuquerque, NM, November 10, 1987 –
January 30, 1988
Art Teacher – Title IV, Bernalillo High School, Bernalillo, NM, 1977 – 1981

EDUCATION:

Courses toward Fine Arts major, Institute of American Indian Arts, Santa Fe, NM,
May, 1969 – 1970
Graduate of Bernalillo High School, Bernalillo, NM, May, 1969



THE UNIVERSITY OF NEW MEXICO ♦ HEALTH SCIENCES CENTER

UNIVERSITY HOSPITAL

Date: March 15, 2013

To: Bruce Cherrin, Chief Procurement Officer
Purchasing Department

From: Ella Watt
Chief Financial Officer, UNM Hospital

Subject: Equipment Disposition – March 2013

Attached for your review and submission to the Board of Regents is the Property Disposition Detail list for the month of March 2013.

Consistent with UNM Board of Regents Policy 7.9 Property Management and the Disposition of Surplus Property Act, 13-6-1, NMSA 1978, and based upon documentation submitted by the UNM Hospitals' departments responsible for the equipment, I certify that the equipment identified on the list is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by UNM Hospitals. I recommend that the items be deleted from UNM Hospitals inventory and disposed of in accordance with the above noted Regents Policy and Surplus Property Act.

**Surplus Property Department
Disposition Detail List**

Department turning in		Description	Acquisition		Book Value	Method of Disposal	Disposal Date
Asset ID	Equipment		Date	Cost			
16553	Surgical Specialty Unit (4-S)	Fracture Table Amsco	4/1/1954	1,590	0	Beyond useful life	4/10/2013
12167	Graebel/ Depreciation	Lot Of 30 Bassinets #186	1/1/1955	4,260	0	Beyond useful life	4/10/2013
16565	Graebel/ Depreciation	Coulter Counter Model A	1/1/1958	3,350	0	Beyond useful life	4/10/2013
19197	Graebel/ Depreciation	Scale In/Bed Sn 5094	7/1/1960	1,920	0	Beyond useful life	4/10/2013
16587	Graebel/ Depreciation	L Thermia Elec Control	1/1/1964	1,552	0	Beyond useful life	4/10/2013
16831	Graebel/ Depreciation	K Thermia Machine Blanket	1/1/1964	1,552	0	Beyond useful life	4/10/2013
16653	Graebel/ Depreciation	Chain Compensated Gasomet	3/1/1964	1,050	0	Beyond useful life	4/10/2013
16576	Graebel/ Depreciation	Operating Table Amsco Typ	5/1/1964	3,775	0	Beyond useful life	4/10/2013
15	Graebel/ Depreciation	Bronchofiberscope	4/1/1965	4,003	0	Beyond useful life	4/10/2013
16620	Graebel/ Depreciation	Spectrophotometer Beckman	6/1/1965	3,469	0	Beyond useful life	4/10/2013
16631	Graebel/ Depreciation	Colorimeter	7/1/1965	1,062	0	Beyond useful life	4/10/2013
16787	Food and Nutrition	Mixer Floor Hobart Model	4/1/1967	2,257	0	Beyond useful life	4/10/2013
12168	Graebel/ Depreciation	Lot Of 125 Chairs Stbk Fi	11/1/1967	2,000	0	Beyond useful life	4/10/2013
16664	Satellite Fac-Plant Op & Maint	Treatment Bed Shampaine	11/1/1967	1,008	0	Beyond useful life	4/10/2013
12170	Graebel/ Depreciation	Ultrasonic Analyzer Pamot	1/1/1968	4,500	0	Beyond useful life	4/10/2013
16598	Food and Nutrition	Meat Chopper SS Hobart I	1/1/1968	1,365	0	Beyond useful life	4/10/2013
16775	Graebel/ Depreciation	Lamp Delivery Amsco Model	6/1/1968	1,100	0	Beyond useful life	4/10/2013
16676	Labor and Delivery	Table Delivery Shampaine	7/1/1968	2,306	0	Beyond useful life	4/10/2013
17032	Graebel/ Depreciation	Operating Table Amsco 108	8/1/1968	4,185	0	Beyond useful life	4/10/2013
16709	Graebel/ Depreciation	Film Marking Unit	9/1/1968	1,580	0	Beyond useful life	4/10/2013
16742	Graebel/ Depreciation	Defibrillator AO Model 1	12/1/1968	1,092	0	Beyond useful life	4/10/2013
16875	Labor and Delivery	Table Delivery Amsco	6/1/1969	3,590	0	Beyond useful life	4/10/2013
11874	Graebel/ Depreciation	Physio-Stimulator Model #	7/1/1969	2,850	0	Beyond useful life	4/10/2013
12186	Graebel/ Depreciation	Miscsurg Inst	3/1/1970	1,201	0	Beyond useful life	4/10/2013
12188	Graebel/ Depreciation	Misc Surg Inst Codman	3/1/1970	1,162	0	Beyond useful life	4/10/2013
17121	Graebel/ Depreciation	Monitor Em	3/1/1970	1,225	0	Beyond useful life	4/10/2013
17909	Graebel/ Depreciation	Kick Bucket Aloe	3/1/1970	1,204	0	Beyond useful life	4/10/2013
17942	Graebel/ Depreciation	Drs Stool Aloe	3/1/1970	1,609	0	Beyond useful life	4/10/2013

Department turning in		Description	Acquisition		Book Value	Method of Disposal		Disposal Date
Asset ID	Equipment		Date	Cost		Disposal	Date	
17953	Graebel/ Depreciation	Drs Stool Aloe	3/1/1970	1,079	0	Beyond useful life	4/10/2013	
17997	Graebel/ Depreciation	Stacking Chairs 16 U/B	3/1/1970	1,102	0	Beyond useful life	4/10/2013	
18009	Graebel/ Depreciation	Stool Lab Ahs	3/1/1970	1,147	0	Beyond useful life	4/10/2013	
18020	Graebel/ Depreciation	Chair - Lab	3/1/1970	1,250	0	Beyond useful life	4/10/2013	
12177	General Surgery (6-S)	Shelf/Mig Receiver	5/1/1970	4,122	0	Beyond useful life	4/10/2013	
12178	Graebel/ Depreciation	Shelf /Mfg To Receivers O	5/1/1970	2,867	0	Beyond useful life	4/10/2013	
12179	Graebel/ Depreciation	Cell/Mfg TV Receiver OE1	7/1/1970	2,330	0	Beyond useful life	4/10/2013	
17021	Graebel/ Depreciation	Anaesth Mach NMC	7/1/1970	1,973	0	Beyond useful life	4/10/2013	
12180	Graebel/ Depreciation	Ster Gas Ptbl Mod 200H	8/1/1970	3,144	0	Beyond useful life	4/10/2013	
12181	Graebel/ Depreciation	Electro Surg Unit W/Assec	8/1/1970	1,758	0	Beyond useful life	4/10/2013	
12182	Graebel/ Depreciation	Electro Surg Unit W/Assec	8/1/1970	1,758	0	Beyond useful life	4/10/2013	
12189	Graebel/ Depreciation	Vacuum Aspir Unit Rej	8/1/1970	1,546	0	Beyond useful life	4/10/2013	
12190	Graebel/ Depreciation	Obstretical Table	8/1/1970	3,601	0	Beyond useful life	4/10/2013	
16720	Graebel/ Depreciation	Heart Pressure Machine	8/1/1970	2,405	0	Beyond useful life	4/10/2013	
16731	Graebel/ Depreciation	Heart Pressure Machine W/	8/1/1970	2,405	0	Beyond useful life	4/10/2013	
16809	Graebel/ Depreciation	Microtome Curt	8/1/1970	1,105	0	Beyond useful life	4/10/2013	
16820	Graebel/ Depreciation	Il Flame Photom Curt	8/1/1970	2,440	0	Beyond useful life	4/10/2013	
16842	Graebel/ Depreciation	Bed Scale A/T Pr	8/1/1970	2,725	0	Beyond useful life	4/10/2013	
16853	Graebel/ Depreciation	Fluoro Spectro Ahs	8/1/1970	1,435	0	Beyond useful life	4/10/2013	
16864	Graebel/ Depreciation	Cryostat AHS	8/1/1970	1,873	0	Beyond useful life	4/10/2013	
16886	Graebel/ Depreciation	Spectrophotometer Ahs	8/1/1970	1,897	0	Beyond useful life	4/10/2013	
16898	Graebel/ Depreciation	Spectrophotometer Ahs	8/1/1970	1,897	0	Beyond useful life	4/10/2013	
16909	Graebel/ Depreciation	Oper Table Minor Amsco	8/1/1970	2,783	0	Beyond useful life	4/10/2013	
16920	Graebel/ Depreciation	Oper Table Amsco	8/1/1970	4,350	0	Beyond useful life	4/10/2013	
16931	Graebel/ Depreciation	Oper Table Amsco	8/1/1970	4,350	0	Beyond useful life	4/10/2013	
16942	Graebel/ Depreciation	Oper Table Amsco	8/1/1970	4,350	0	Beyond useful life	4/10/2013	
16953	Graebel/ Depreciation	Oper Table Amsco	8/1/1970	4,350	0	Beyond useful life	4/10/2013	
16964	Orthopaedics Clinic	Oper Table Minor Amsco	8/1/1970	2,783	0	Beyond useful life	4/10/2013	
16986	Graebel/ Depreciation	Incubator Infant AHS	8/1/1970	1,050	0	Beyond useful life	4/10/2013	
16997	Graebel/ Depreciation	Incubator Infant AHS	8/1/1970	1,050	0	Beyond useful life	4/10/2013	
17010	Graebel/ Depreciation	Incubator Infant AHS	8/1/1970	1,050	0	Beyond useful life	4/10/2013	

Department turning in

Equipment

Acquisition Date

Description

Acquisition Cost

Book Value

Method of Disposal

Disposal Date

Asset ID	Department turning in Equipment	Acquisition Date	Description	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
17054	Graebel/ Depreciation	8/1/1970	IR Spectroph Pe	3,230	0	Beyond useful life	4/10/2013
17076	Graebel/ Depreciation	8/1/1970	Oper Table Ortho	4,690	0	Beyond useful life	4/10/2013
17087	Graebel/ Depreciation	8/1/1970	Offset Printer Aog	3,459	0	Beyond useful life	4/10/2013
17098	Graebel/ Depreciation	8/1/1970	Htg Cool Unit Nb Dir Cin	2,339	0	Beyond useful life	4/10/2013
17109	Graebel/ Depreciation	8/1/1970	Microscope Operat Sea	3,281	0	Beyond useful life	4/10/2013
17132	Graebel/ Depreciation	8/1/1970	Defibrillator EM	1,120	0	Beyond useful life	4/10/2013
17898	Graebel/ Depreciation	8/1/1970	Step On Waste Receipt Sws	1,500	0	Beyond useful life	4/10/2013
17931	Graebel/ Depreciation	8/1/1970	Monitor Defibrila T Pr	2,315	0	Beyond useful life	4/10/2013
18031	Graebel/ Depreciation	8/1/1970	Surgical Light Nb Dir Ams	1,060	0	Beyond useful life	4/10/2013
18042	Graebel/ Depreciation	8/1/1970	Surgical Lights Nb Dir Am	1,060	0	Beyond useful life	4/10/2013
18053	Graebel/ Depreciation	8/1/1970	Surgical Lights Nb Dir Am	1,060	0	Beyond useful life	4/10/2013
18064	Graebel/ Depreciation	8/1/1970	Surgical Lights Nb Dir Am	1,060	0	Beyond useful life	4/10/2013
17043	Graebel/ Depreciation	10/1/1970	Recirculating Snglpass Di	1,668	0	Beyond useful life	4/10/2013
17143	Graebel/ Depreciation	10/1/1971	Thermia Unit W/Cart Feinf	3,416	0	Beyond useful life	4/10/2013
18420	Graebel/ Depreciation	10/1/1971	Insert Mach W/Dble Docu D	1,467	0	Beyond useful life	4/10/2013
18498	Graebel/ Depreciation	5/1/1972	Dempster Container 40Yd C	3,207	0	Beyond useful life	4/10/2013
18542	Graebel/ Depreciation	6/1/1972	Lamps Merco Warming M/I	1,166	0	Beyond useful life	4/10/2013
18442	Graebel/ Depreciation	7/1/1972	Whirlpool Mobile Loboy	1,016	0	Beyond useful life	4/10/2013
18454	Graebel/ Depreciation	9/1/1972	Electrosurg Gener W/Ft St	2,020	0	Beyond useful life	4/10/2013
18465	Graebel/ Depreciation	12/1/1972	Patient Monitor W/Aud Ala	1,050	0	Beyond useful life	4/10/2013
19131	Rehabilitation Outpatient 1024	1/1/1973	Intermittent Circulator Jo	1,213	0	Beyond useful life	4/10/2013
18476	Graebel/ Depreciation	5/1/1973	Mailing W/Check Signer	1,962	0	Beyond useful life	4/10/2013
18509	Graebel/ Depreciation	8/1/1973	Respirator	3,400	0	Beyond useful life	4/10/2013
18531	Graebel/ Depreciation	8/1/1973	Micro Pneumatic Unit	1,420	0	Beyond useful life	4/10/2013
18520	Graebel/ Depreciation	11/1/1973	EKG Machine Cambridge	1,100	0	Beyond useful life	4/10/2013
19142	Graebel/ Depreciation	11/1/1973	Dosimetry System Ptu Deit	1,631	0	Beyond useful life	4/10/2013
2303	Graebel/ Depreciation	1/1/1974	AO Compact Chair Sund 110	2,887	0	Beyond useful life	4/10/2013
18565	Surgical Specialty Unit (4-S)	1/1/1974	Traction Equipment Sets	4,960	0	Beyond useful life	4/10/2013
19208	Graebel/ Depreciation	1/1/1974	Monitor Hew-Pack SN1244A0	1,249	0	Beyond useful life	4/10/2013
19086	Graebel/ Depreciation	2/1/1974	Stryker Stretcher W/Att	1,029	0	Beyond useful life	4/10/2013
19097	Graebel/ Depreciation	2/1/1974	Stryker St	1,029	0	Beyond useful life	4/10/2013

Department turning in		Equipment		Description		Acquisition		Book		Method of		Disposal	
Asset ID						Date	Cost	Value		Disposal	Date		
19108	ED-North			Stryker Stretcher W/Att		2/1/1974	1,030	0	0	Beyond useful life	4/10/2013		
19120	Graebel/ Depreciation			Wappler Pediatric Cystosc		3/1/1974	1,008	0	0	Beyond useful life	4/10/2013		
692	Security			Hand Talkie W/Chgr-Batt F		4/1/1974	1,280	0	0	Beyond useful life	4/10/2013		
703	Graebel/ Depreciation			Hand Talkie W/Chgr-Batt F		4/1/1974	1,280	0	0	Beyond useful life	4/10/2013		
18598	Graebel/ Depreciation			Refrctr Green W/Phormtr S		4/1/1974	1,831	0	0	Beyond useful life	4/10/2013		
18720	Graebel/ Depreciation			Pager W/Chgr Lot Of 5 75		5/1/1974	1,500	0	0	Beyond useful life	4/10/2013		
19153	Graebel/ Depreciation			Dialysis Mach DW M4219		6/1/1974	4,516	0	0	Beyond useful life	4/10/2013		
19164	Graebel/ Depreciation			Micro Oximeter AO SN K405		6/1/1974	1,552	0	0	Beyond useful life	4/10/2013		
19175	Graebel/ Depreciation			Examng Chair Ritter		8/1/1974	2,269	0	0	Beyond useful life	4/10/2013		
19186	Graebel/ Depreciation			Oscilloscope Tiktrnx W/Ca		9/1/1974	2,704	0	0	Beyond useful life	4/10/2013		
4	Graebel/ Depreciation			Practnr Scope Verilx/Sngl		11/1/1974	3,718	0	0	Beyond useful life	4/10/2013		
26	Finance & Accounting			Night Depository And Safe		11/1/1974	1,591	0	0	Beyond useful life	4/10/2013		
18587	Graebel/ Depreciation			AO Custom Till Trial Set/		11/1/1974	1,666	0	0	Beyond useful life	4/10/2013		
18609	Graebel/ Depreciation			Refractor B+L Plus Cyl BI		11/1/1974	1,738	0	0	Beyond useful life	4/10/2013		
18742	Graebel/ Depreciation			AC Line Conditioner		11/1/1974	1,500	0	0	Beyond useful life	4/10/2013		
19219	Graebel/ Depreciation			Chair - Table Ritter		11/1/1974	2,665	0	0	Beyond useful life	4/10/2013		
37	Graebel/ Depreciation			Enviroco Surgery Isolator		12/1/1974	3,600	0	0	Beyond useful life	4/10/2013		
370	Graebel/ Depreciation			Arrhythmia Anne SN 0714		1/1/1975	1,595	0	0	Beyond useful life	4/10/2013		
18620	Graebel/ Depreciation			Aerator ETH Oxide		4/1/1975	2,269	0	0	Beyond useful life	4/10/2013		
59	Graebel/ Depreciation			X-Ray Generator 500 Ma Us		5/1/1975	3,000	0	0	Beyond useful life	4/10/2013		
70	Graebel/ Depreciation			Pellet Heaters		5/1/1975	2,245	0	0	Beyond useful life	4/10/2013		
81	Food and Nutrition			Refrigerator Raeton		5/1/1975	1,010	0	0	Beyond useful life	4/10/2013		
92	Graebel/ Depreciation			Refrigerator Raeton		5/1/1975	1,010	0	0	Beyond useful life	4/10/2013		
103	Graebel/ Depreciation			Refrigerator Raeton		5/1/1975	1,010	0	0	Beyond useful life	4/10/2013		
115	Graebel/ Depreciation			Refrigerator Raeton		5/1/1975	1,010	0	0	Beyond useful life	4/10/2013		
126	Graebel/ Depreciation			Ice Machine Scot		5/1/1975	2,540	0	0	Beyond useful life	4/10/2013		
18687	Food and Nutrition			Mobile Hot Unit		5/1/1975	2,208	0	0	Beyond useful life	4/10/2013		
18698	Graebel/ Depreciation			Hot Food Well		5/1/1975	1,200	0	0	Beyond useful life	4/10/2013		
18676	Graebel/ Depreciation			Cylinders		7/1/1975	4,800	0	0	Beyond useful life	4/10/2013		
18709	Food and Nutrition			Stack Chairs Lot Of 11 - C		7/1/1975	2,714	0	0	Beyond useful life	4/10/2013		
137	Graebel/ Depreciation			Cooler Heater Sarns		8/1/1975	2,166	0	0	Beyond useful life	4/10/2013		

Department turning in		Description	Acquisition		Book Value	Method of Disposal		Disposal Date
Asset ID	Equipment		Date	Cost		Disposal	Date	
18631	Graebel/ Depreciation	Washing System Cell	8/1/1975	1,609	0	Beyond useful life	4/10/2013	
148	Graebel/ Depreciation	Cryo Stat Alcon	9/1/1975	1,320	0	Beyond useful life	4/10/2013	
17154	Graebel/ Depreciation	Table Instrum Hd Ahs	9/1/1975	126	0	Beyond useful life	4/10/2013	
170	Human Resources	Desk Ex Conf 76X39 Walnut	10/1/1975	343	0	Beyond useful life	4/10/2013	
181	Human Resources	Credenza EX 66X18 Walnut	10/1/1975	290	0	Beyond useful life	4/10/2013	
248	Graebel/ Depreciation	Table 24X60 Walnut	10/1/1975	77	0	Beyond useful life	4/10/2013	
259	Graebel/ Depreciation	Table 24X60 Walnut	10/1/1975	77	0	Beyond useful life	4/10/2013	
348	Endoscopy Center	Camera Pentax 35MM	10/1/1975	1,436	0	Beyond useful life	4/10/2013	
547	Graebel/ Depreciation	Table 42X96	10/1/1975	220	0	Beyond useful life	4/10/2013	
559	Graebel/ Depreciation	Table 42X96	10/1/1975	220	0	Beyond useful life	4/10/2013	
570	Graebel/ Depreciation	Table 42X96	10/1/1975	220	0	Beyond useful life	4/10/2013	
581	Graebel/ Depreciation	Table 42X96	10/1/1975	219	0	Beyond useful life	4/10/2013	
592	Graebel/ Depreciation	Table Conf 30X72 Walnut	10/1/1975	131	0	Beyond useful life	4/10/2013	
603	Graebel/ Depreciation	Table 42X72 Walnut	10/1/1975	151	0	Beyond useful life	4/10/2013	
647	Graebel/ Depreciation	Table Conference 42X120	10/1/1975	215	0	Beyond useful life	4/10/2013	
658	Neuroscience	Table Conference 42X120 W	10/1/1975	215	0	Beyond useful life	4/10/2013	
781	Graebel/ Depreciation	Lektriever Sperry Rem	10/1/1975	4,949	0	Beyond useful life	4/10/2013	
192	Graebel/ Depreciation	Radiant Warmer W/Control	11/1/1975	1,061	0	Beyond useful life	4/10/2013	
226	Graebel/ Depreciation	Desk Dbl Ped 60X24	11/1/1975	156	0	Beyond useful life	4/10/2013	
237	Graebel/ Depreciation	Table Conference 70X30 W/a	11/1/1975	101	0	Beyond useful life	4/10/2013	
270	Graebel/ Depreciation	Desk Single Ped W/Type St	11/1/1975	213	0	Beyond useful life	4/10/2013	
281	Graebel/ Depreciation	Desk Dbl Ped 55X24	11/1/1975	154	0	Beyond useful life	4/10/2013	
292	Graebel/ Depreciation	Desk Dbl Ped 55X24	11/1/1975	154	0	Beyond useful life	4/10/2013	
303	Graebel/ Depreciation	Desk Dbl Ped 55X24	11/1/1975	154	0	Beyond useful life	4/10/2013	
681	Facilities Maintenance	Sheet Metal Brake	11/1/1975	1,555	0	Beyond useful life	4/10/2013	
758	Graebel/ Depreciation	Lathe Wood W/Bench And Ac	11/1/1975	442	0	Beyond useful life	4/10/2013	
769	Graebel/ Depreciation	Lever Shear Pexto	11/1/1975	311	0	Beyond useful life	4/10/2013	
203	General Medicine (5-W)	Scale Sr2 Min Acme	12/1/1975	1,750	0	Beyond useful life	4/10/2013	
314	Graebel/ Depreciation	Defibrillator ISD W/Cart	12/1/1975	2,026	0	Beyond useful life	4/10/2013	
337	Graebel/ Depreciation	CSR Writer w/Repeat Mtrs	12/1/1975	2,040	0	Beyond useful life	4/10/2013	
381	Patient Financial Services	Desk Sng Ped W/Ty Return	12/1/1975	219	0	Beyond useful life	4/10/2013	

Department turning in
Equipment

Acquisition Date
Acquisition Cost
Book Value
Method of Disposal

Disposal Date

Asset ID	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
392	Patient Financial Services	12/1/1975	219	0	Beyond useful life	4/10/2013
403	Patient Financial Services	12/1/1975	219	0	Beyond useful life	4/10/2013
414	Patient Financial Services	12/1/1975	219	0	Beyond useful life	4/10/2013
425	Patient Financial Services	12/1/1975	218	0	Beyond useful life	4/10/2013
436	Patient Financial Services	12/1/1975	218	0	Beyond useful life	4/10/2013
448	Patient Financial Services	12/1/1975	219	0	Beyond useful life	4/10/2013
459	Patient Financial Services	12/1/1975	219	0	Beyond useful life	4/10/2013
836	Graebel/ Depreciation	1/1/1976	2,392	0	Beyond useful life	4/10/2013
1058	Graebel/ Depreciation	1/1/1976	3,418	0	Beyond useful life	4/10/2013
1091	Graebel/ Depreciation	1/1/1976	1,546	0	Beyond useful life	4/10/2013
1102	Graebel/ Depreciation	1/1/1976	1,669	0	Beyond useful life	4/10/2013
1115	Graebel/ Depreciation	1/1/1976	2,672	0	Beyond useful life	4/10/2013
16687	Graebel/ Depreciation	1/1/1976	1,547	0	Beyond useful life	4/10/2013
18787	Graebel/ Depreciation	1/1/1976	2,453	0	Beyond useful life	4/10/2013
470	Graebel/ Depreciation	2/1/1976	1,015	0	Beyond useful life	4/10/2013
481	Graebel/ Depreciation	2/1/1976	1,015	0	Beyond useful life	4/10/2013
614	Graebel/ Depreciation	2/1/1976	156	0	Beyond useful life	4/10/2013
625	Patient Financial Services	2/1/1976	156	0	Beyond useful life	4/10/2013
636	Patient Financial Services	2/1/1976	156	0	Beyond useful life	4/10/2013
18886	Graebel/ Depreciation	2/1/1976	1,301	0	Beyond useful life	4/10/2013
670	Graebel/ Depreciation	3/1/1976	497	0	Beyond useful life	4/10/2013
714	Graebel/ Depreciation	4/1/1976	339	0	Beyond useful life	4/10/2013
725	Graebel/ Depreciation	4/1/1976	339	0	Beyond useful life	4/10/2013
736	Graebel/ Depreciation	4/1/1976	339	0	Beyond useful life	4/10/2013
747	Graebel/ Depreciation	4/1/1976	340	0	Beyond useful life	4/10/2013
18764	Information Technology	4/1/1976	2,246	0	Beyond useful life	4/10/2013
792	Graebel/ Depreciation	5/1/1976	2,811	0	Beyond useful life	4/10/2013
48	Graebel/ Depreciation	6/1/1976	4,286	0	Beyond useful life	4/10/2013
16698	Graebel/ Depreciation	6/1/1976	902	0	Beyond useful life	4/10/2013
18642	Graebel/ Depreciation	6/1/1976	1,233	0	Beyond useful life	4/10/2013
803	Graebel/ Depreciation	7/1/1976	4,775	0	Beyond useful life	4/10/2013

Department turning in		Equipment		Description		Acquisition		Book		Method of		Disposal	
Asset ID						Date	Cost	Value		Disposal		Date	
814	Graebel/ Depreciation			CDS Reserve DW		7/1/1976	3,170	0	0	Beyond useful life		4/10/2013	
825	Graebel/ Depreciation			CDS Dialysis Mach SW		7/1/1976	2,392	0	0	Beyond useful life		4/10/2013	
847	Graebel/ Depreciation			CDS Dialysis Mach SW		7/1/1976	2,392	0	0	Beyond useful life		4/10/2013	
858	Graebel/ Depreciation			CDS Dialysis Mach SW		7/1/1976	2,392	0	0	Beyond useful life		4/10/2013	
880	Graebel/ Depreciation			Cardiac Apnea Monitor w/S		7/1/1976	4,357	0	0	Beyond useful life		4/10/2013	
892	Graebel/ Depreciation			Cardiocorder Electro M400		8/1/1976	2,095	0	0	Beyond useful life		4/10/2013	
903	Security			Desk W/Type Stand Br And		8/1/1976	224	0	0	Beyond useful life		4/10/2013	
936	Graebel/ Depreciation			Film Changer Used		8/1/1976	1,500	0	0	Beyond useful life		4/10/2013	
1047	Graebel/ Depreciation			Cardiac Computer/Pump		8/1/1976	4,237	0	0	Beyond useful life		4/10/2013	
914	ED-North			EKG Machine Burdick		10/1/1976	1,290	0	0	Beyond useful life		4/10/2013	
925	Graebel/ Depreciation			Desk W/Chair Black		10/1/1976	248	0	0	Beyond useful life		4/10/2013	
980	Information Technology			Desk DbI Ped Tan W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
991	Information Technology			Desk DbI Ped Tan W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
1003	Information Technology			Desk DbI Ped Tab W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
1014	Information Technology			Desk DbI Ped Tan W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
1025	Information Technology			Desk DbI Ped Tan W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
1036	Information Technology			Desk DbI Ped Tan W/Walnut		10/1/1976	149	0	0	Beyond useful life		4/10/2013	
947	Patient Financial Services			Table 30X72 Walnut		11/1/1976	51	0	0	Beyond useful life		4/10/2013	
958	Information Technology			Table 30X72 Walnut		11/1/1976	51	0	0	Beyond useful life		4/10/2013	
969	Information Technology			Table 30X72 Walnut		11/1/1976	51	0	0	Beyond useful life		4/10/2013	
1069	Graebel/ Depreciation			Monitor W-Att Sn B 030989		11/1/1976	2,655	0	0	Beyond useful life		4/10/2013	
1080	Graebel/ Depreciation			Monitor W/Att Sn B 030998		11/1/1976	2,655	0	0	Beyond useful life		4/10/2013	
1203	Graebel/ Depreciation			Ultraphage System W/Att		11/1/1976	3,884	0	0	Beyond useful life		4/10/2013	
1126	Graebel/ Depreciation			Surg Scope W/Obsur Tube		1/1/1977	3,372	0	0	Beyond useful life		4/10/2013	
1137	Graebel/ Depreciation			Chair - Table Rifter		1/1/1977	3,270	0	0	Beyond useful life		4/10/2013	
1148	Surgical Specialties			Chair SNR w/Elec Horst		1/1/1977	1,691	0	0	Beyond useful life		4/10/2013	
1159	Surgical Specialties			Chair SNR w/Elec Horst		1/1/1977	1,691	0	0	Beyond useful life		4/10/2013	
1170	Surgical Specialties			Chair SNR w/Elec Horst		1/1/1977	1,691	0	0	Beyond useful life		4/10/2013	
1181	Surgical Specialties			Chair SNR w/Elec Horst		1/1/1977	1,691	0	0	Beyond useful life		4/10/2013	
1192	Surgical Specialties			Chair SNR w/Elec Horst		1/1/1977	1,691	0	0	Beyond useful life		4/10/2013	
1803	Graebel/ Depreciation			Chair - Secretarial		1/1/1977	71	0	0	Beyond useful life		4/10/2013	

Department turning in
Equipment

Acquisition Date

Description

Acquisition Cost

Book Value

Method of Disposal

Disposal Date

Asset ID	Department turning in Equipment	Acquisition Date	Description	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
1880	Graebel/ Depreciation	1/1/1977	Desk Db Ped 36X72	296	0	Beyond useful life	4/10/2013
1925	Graebel/ Depreciation	1/1/1977	Cabinet Kardex w/Lock Door	393	0	Beyond useful life	4/10/2013
1936	Graebel/ Depreciation	1/1/1977	Cabinet Kardex w/Lock Door	393	0	Beyond useful life	4/10/2013
18798	Graebel/ Depreciation	1/1/1977	Lot Of 45 Stacking Chairs	1,620	0	Beyond useful life	4/10/2013
18820	Graebel/ Depreciation	1/1/1977	Lot Of 40 Stacking Chair	1,440	0	Beyond useful life	4/10/2013
18831	Graebel/ Depreciation	1/1/1977	Lot Of 40 Stacking Chairs	1,440	0	Beyond useful life	4/10/2013
18875	Surgical Specialties	1/1/1977	Instrmnts Misc Strz P0373	1,525	0	Beyond useful life	4/10/2013
1214	Sterile Processing	2/1/1977	K Thermia Unit Aqua	3,140	0	Beyond useful life	4/10/2013
18864	Graebel/ Depreciation	2/1/1977	Temperature Control Syste	3,017	0	Beyond useful life	4/10/2013
1226	Graebel/ Depreciation	3/1/1977	Pacemaker External Gen	1,056	0	Beyond useful life	4/10/2013
1237	Graebel/ Depreciation	3/1/1977	Chair. Desk Swivel Armless	102	0	Beyond useful life	4/10/2013
1248	Graebel/ Depreciation	3/1/1977	Operating Scope 5MM	3,428	0	Beyond useful life	4/10/2013
1259	Surgical Specialties	3/1/1977	Autoclave Omniclave Pelto	861	0	Beyond useful life	4/10/2013
1381	Surgical Specialties	3/1/1977	Chair. Desk Swivel Armless	102	0	Beyond useful life	4/10/2013
18842	Graebel/ Depreciation	3/1/1977	Laparoscope Operating	1,104	0	Beyond useful life	4/10/2013
1270	Graebel/ Depreciation	4/1/1977	Tool Cabinet Craftsmen	137	0	Beyond useful life	4/10/2013
1281	Graebel/ Depreciation	4/1/1977	Tool Cabinet Craftsmen	137	0	Beyond useful life	4/10/2013
1359	Graebel/ Depreciation	4/1/1977	Shelf Truck Bretford	85	0	Beyond useful life	4/10/2013
1370	Graebel/ Depreciation	4/1/1977	Shelf Truck Retford	85	0	Beyond useful life	4/10/2013
1392	Information Technology	4/1/1977	Detacher Moore	1,309	0	Beyond useful life	4/10/2013
1403	Information Technology	4/1/1977	Decollator Moore	1,308	0	Beyond useful life	4/10/2013
1414	Graebel/ Depreciation	4/1/1977	Sterility Envira Sn 10400	1,660	0	Beyond useful life	4/10/2013
1425	Graebel/ Depreciation	4/1/1977	IBM Card Sorting Unit	1,135	0	Beyond useful life	4/10/2013
1448	Graebel/ Depreciation	4/1/1977	Side Chair Gray/Black Vin	72	0	Beyond useful life	4/10/2013
1459	Graebel/ Depreciation	4/1/1977	Chair - Steno w/Black Chrome	68	0	Beyond useful life	4/10/2013
1470	Graebel/ Depreciation	4/1/1977	Chair - Steno w/Black Chrome	68	0	Beyond useful life	4/10/2013
1481	Graebel/ Depreciation	4/1/1977	Chair - Steno w/Black Chrome	69	0	Beyond useful life	4/10/2013
1514	Graebel/ Depreciation	4/1/1977	Dialysis Mach	4,265	0	Beyond useful life	4/10/2013
18853	Graebel/ Depreciation	4/1/1977	Temperature Control Syste	3,017	0	Beyond useful life	4/10/2013
1292	Graebel/ Depreciation	5/1/1977	Stool Seat Black Wo/Rolle	84	0	Beyond useful life	4/10/2013
1303	Graebel/ Depreciation	5/1/1977	Stool Seat Black Wo/Rolle	84	0	Beyond useful life	4/10/2013

Department turning in
Equipment

Acquisition Date Acquisition Cost Book Value Method of Disposal Disposal Date

Asset ID	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
1314	Graebel/ Depreciation	5/1/1977	84	0	Beyond useful life	4/10/2013
1325	Graebel/ Depreciation	5/1/1977	84	0	Beyond useful life	4/10/2013
1337	Graebel/ Depreciation	5/1/1977	84	0	Beyond useful life	4/10/2013
1348	Graebel/ Depreciation	5/1/1977	84	0	Beyond useful life	4/10/2013
1492	Graebel/ Depreciation	5/1/1977	131	0	Beyond useful life	4/10/2013
1592	Graebel/ Depreciation	5/1/1977	137	0	Beyond useful life	4/10/2013
1603	Graebel/ Depreciation	5/1/1977	138	0	Beyond useful life	4/10/2013
1547	Graebel/ Depreciation	6/1/1977	331	0	Beyond useful life	4/10/2013
1559	Information Technology	6/1/1977	331	0	Beyond useful life	4/10/2013
1570	Patient Financial Services	6/1/1977	317	0	Beyond useful life	4/10/2013
1636	Sterile Processing	6/1/1977	406	0	Beyond useful life	4/10/2013
1647	Sterile Processing	6/1/1977	406	0	Beyond useful life	4/10/2013
18898	Sterile Processing	6/1/1977	806	0	Beyond useful life	4/10/2013
1503	Graebel/ Depreciation	7/1/1977	75	0	Beyond useful life	4/10/2013
1525	Information Technology	7/1/1977	119	0	Beyond useful life	4/10/2013
1536	Information Technology	7/1/1977	119	0	Beyond useful life	4/10/2013
1581	Graebel/ Depreciation	7/1/1977	64	0	Beyond useful life	4/10/2013
1614	Graebel/ Depreciation	7/1/1977	120	0	Beyond useful life	4/10/2013
1625	Graebel/ Depreciation	7/1/1977	120	0	Beyond useful life	4/10/2013
1658	Graebel/ Depreciation	7/1/1977	78	0	Beyond useful life	4/10/2013
1670	Women's Health Center	7/1/1977	93	0	Beyond useful life	4/10/2013
1681	Graebel/ Depreciation	7/1/1977	4,715	0	Beyond useful life	4/10/2013
1692	Graebel/ Depreciation	7/1/1977	155	0	Beyond useful life	4/10/2013
1703	Hospice Care	7/1/1977	124	0	Beyond useful life	4/10/2013
1714	Anesthesia	7/1/1977	235	0	Beyond useful life	4/10/2013
2191	Graebel/ Depreciation	7/1/1977	174	0	Beyond useful life	4/10/2013
2202	Food and Nutrition	7/1/1977	31	0	Beyond useful life	4/10/2013
18809	Graebel/ Depreciation	7/1/1977	1,620	0	Beyond useful life	4/10/2013
18909	Graebel/ Depreciation	7/1/1977	633	0	Beyond useful life	4/10/2013
1725	ED-North	8/1/1977	1,933	0	Beyond useful life	4/10/2013
1736	ED-North	8/1/1977	1,934	0	Beyond useful life	4/10/2013

**Department turning in
Equipment**

Asset ID	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
1747	ED-North Lifepak Recorder	8/1/1977	2,033	0	Beyond useful life	4/10/2013
2058	Graebel/ Depreciation Console 8 Chan DC MTRLA	8/1/1977	3,139	0	Beyond useful life	4/10/2013
2237	Graebel/ Depreciation Desk Black	9/1/1977	106	0	Beyond useful life	4/10/2013
1758	Kidney Transplant Svcs Desk W 6	10/1/1977	306	0	Beyond useful life	4/10/2013
2213	Graebel/ Depreciation Coca-Cola Ice Refrig w/Re	10/1/1977	1,174	0	Beyond useful life	4/10/2013
2226	Food and Nutrition Sink 3 Compartment	10/1/1977	911	0	Beyond useful life	4/10/2013
2248	Food and Nutrition Freezer W/Comp Shell	10/1/1977	1,689	0	Beyond useful life	4/10/2013
2259	Food and Nutrition Refrigerator Victor 4 Sta	10/1/1977	1,257	0	Beyond useful life	4/10/2013
2270	Food and Nutrition Refrig Victor 4 Cooling L	10/1/1977	3,081	0	Beyond useful life	4/10/2013
18942	Food and Nutrition Chairs (12)	10/1/1977	2,599	0	Beyond useful life	4/10/2013
18953	Food and Nutrition Counter	10/1/1977	2,135	0	Beyond useful life	4/10/2013
1769	Graebel/ Depreciation Projector Slide Singer Sn	11/1/1977	237	0	Beyond useful life	4/10/2013
1781	Graebel/ Depreciation Chart Rack 30 Cht Floor M	11/1/1977	500	0	Beyond useful life	4/10/2013
1825	Graebel/ Depreciation File Cabinet 4 Dr	11/1/1977	86	0	Beyond useful life	4/10/2013
1836	Finance & Accounting File Cabinet 4Dr Legal W/	11/1/1977	146	0	Beyond useful life	4/10/2013
1792	Graebel/ Depreciation Desk Executive	12/1/1977	182	0	Beyond useful life	4/10/2013
1914	Graebel/ Depreciation Cabinet Data Media	12/1/1977	353	0	Beyond useful life	4/10/2013
1958	Information Technology Cabinet w/Seal Rack 5 Hi	12/1/1977	348	0	Beyond useful life	4/10/2013
2091	Information Technology Cabinet w/Seal Rack 5 Hi	12/1/1977	348	0	Beyond useful life	4/10/2013
2547	Graebel/ Depreciation Incubator S/N 56 Nn-12	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2559	Graebel/ Depreciation Incubator S/N 50 Nn-12	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2570	Graebel/ Depreciation Incubator S/N 65	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2581	Graebel/ Depreciation Incubator S/N 16	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2592	Graebel/ Depreciation Incubator S/N 86	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2603	Graebel/ Depreciation Incubator S/N 12	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2614	Graebel/ Depreciation Incubator S/N 96	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2625	Graebel/ Depreciation Incubator S/N 47	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2636	Graebel/ Depreciation Incubator S/N 95	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2647	Graebel/ Depreciation Incubator S/N 07	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2658	Graebel/ Depreciation Incubator S/N 11	12/1/1977	2,760	0	Beyond useful life	4/10/2013
2670	Graebel/ Depreciation Incubator S/N 35	12/1/1977	2,760	0	Beyond useful life	4/10/2013

Department turning in
Equipment

Acquisition Date

Description

Book Value

Method of Disposal

Disposal Date

Asset ID	Department turning in Equipment	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
1858	Graebel/ Depreciation	Desk Sng Rght Ped	1/1/1978	155	0	Beyond useful life	4/10/2013
1869	Neuroscience	File Cabinet 4 Dr Legal	1/1/1978	141	0	Beyond useful life	4/10/2013
2714	Graebel/ Depreciation	Desk Secretary	1/1/1978	362	0	Beyond useful life	4/10/2013
20125	Graebel/ Depreciation	HANDI-FREEZE	1/1/1978	1,765	0	Beyond useful life	4/10/2013
20126	Graebel/ Depreciation	REFRIGERATION UNIT	1/1/1978	1,838	0	Beyond useful life	4/10/2013
20658	Food and Nutrition	Refrigerator	1/1/1978	1,392	0	Beyond useful life	4/10/2013
20659	Graebel/ Depreciation	FREEZER	1/1/1978	2,087	0	Beyond useful life	4/10/2013
20660	Food and Nutrition	Mixer Food Inst	1/1/1978	1,040	0	Beyond useful life	4/10/2013
20661	Food and Nutrition	Table Food Service	1/1/1978	1,464	0	Beyond useful life	4/10/2013
20667	Graebel/ Depreciation	STORAGE UNIT MODULAR	1/1/1978	1,330	0	Beyond useful life	4/10/2013
1947	Information Technology	Desk Conference	2/1/1978	293	0	Beyond useful life	4/10/2013
1969	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,166	0	Beyond useful life	4/10/2013
1980	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,166	0	Beyond useful life	4/10/2013
2003	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,166	0	Beyond useful life	4/10/2013
2014	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,167	0	Beyond useful life	4/10/2013
2025	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,167	0	Beyond useful life	4/10/2013
2036	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	3/1/1978	1,167	0	Beyond useful life	4/10/2013
2047	Information Technology	Rack Dp Printout	3/1/1978	50	0	Beyond useful life	4/10/2013
2069	Pediatrics Clinic	Desk Executive	3/1/1978	175	0	Beyond useful life	4/10/2013
2080	Clinical Engineering	Oscilloscope Portable Mod	4/1/1978	1,870	0	Beyond useful life	4/10/2013
2102	Graebel/ Depreciation	Recorder Ph4S10	4/1/1978	2,548	0	Beyond useful life	4/10/2013
2114	Sterile Processing	Sterivac Gas Sterilizr	4/1/1978	4,225	0	Beyond useful life	4/10/2013
2125	Graebel/ Depreciation	Table W/Casters	4/1/1978	233	0	Beyond useful life	4/10/2013
1991	Satellite Fac-Plant Op & Main	Bed Retractable w/Att	5/1/1978	1,166	0	Beyond useful life	4/10/2013
2136	Graebel/ Depreciation	Xenon Deliv Unit W/Gas Tr	5/1/1978	1,875	0	Beyond useful life	4/10/2013
18920	Graebel/ Depreciation	Surg Inst European Compr	5/1/1978	2,452	0	Beyond useful life	4/10/2013
2158	Graebel/ Depreciation	Coagulation Timer	6/1/1978	1,430	0	Beyond useful life	4/10/2013
2169	Information Technology	Tape Recorder Hw	6/1/1978	1,000	0	Beyond useful life	4/10/2013
2281	Graebel/ Depreciation	Desk Min-30201	9/1/1978	125	0	Beyond useful life	4/10/2013
2314	Graebel/ Depreciation	Armchair Rolling	9/1/1978	138	0	Beyond useful life	4/10/2013
2325	Graebel/ Depreciation	Armchair Rolling	9/1/1978	139	0	Beyond useful life	4/10/2013

Department turning in
Equipment

Asset ID	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
2337	AMS Uroflow	9/1/1978	1,520	0	Beyond useful life	4/10/2013
2348	Desk Metal Double Ped C-6	9/1/1978	265	0	Beyond useful life	4/10/2013
2359	File Cabinet 4 Drawers W/	9/1/1978	95	0	Beyond useful life	4/10/2013
2370	Chart Rack Portable	9/1/1978	110	0	Beyond useful life	4/10/2013
2381	Chart Rack Portable	9/1/1978	110	0	Beyond useful life	4/10/2013
2392	Chart Rack Portable	9/1/1978	110	0	Beyond useful life	4/10/2013
2703	Armchair Rolling	9/1/1978	138	0	Beyond useful life	4/10/2013
2847	Illuminator For Zeiss Mic	9/1/1978	4,731	0	Beyond useful life	4/10/2013
2403	Desk 36X72 Double Ped W-W	10/1/1978	329	0	Beyond useful life	4/10/2013
2414	Desk 3Lx72 Double Ped W-W	10/1/1978	329	0	Beyond useful life	4/10/2013
2425	ECG-EEG-His Amplifier M-V	10/1/1978	1,204	0	Beyond useful life	4/10/2013
2769	Therapy Vise	10/1/1978	61	0	Beyond useful life	4/10/2013
2292	Blood Bank Refrigerator	11/1/1978	2,064	0	Beyond useful life	4/10/2013
2436	Safe-Mellink W-Deposit So	11/1/1978	410	0	Beyond useful life	4/10/2013
2448	Infusion Pump	11/1/1978	919	0	Beyond useful life	4/10/2013
2459	Infusion Pump	11/1/1978	919	0	Beyond useful life	4/10/2013
2792	5 Comp Tab D/Media Cabinet	11/1/1978	292	0	Beyond useful life	4/10/2013
2803	5 Comp Tab D/Media Cabinet	11/1/1978	292	0	Beyond useful life	4/10/2013
2814	5 Comp Tab D/Media Cabinet	11/1/1978	292	0	Beyond useful life	4/10/2013
2470	Intensive Care Sys Nn-12	12/1/1978	5,000	0	Beyond useful life	4/10/2013
2481	Intensive Care Cart Nn-1	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2492	Intensive Care Cart Nn-1	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2503	Intensive Care Care Nn-1	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2514	Intensive Care Cart	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2525	Intensive Care Cart	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2536	Intensive Care Cart	12/1/1978	1,544	0	Beyond useful life	4/10/2013
2681	Generator	12/1/1978	350	0	Beyond useful life	4/10/2013
2692	Desk Hd06000	12/1/1978	236	0	Beyond useful life	4/10/2013
18997	Fetal Tissue Ph Monitor	12/1/1978	2,725	0	Beyond useful life	4/10/2013
2914	Pacemaker 5330	1/1/1979	1,895	0	Beyond useful life	4/10/2013
20664	Music Piano Spinnet	1/1/1979	1,269	0	Beyond useful life	4/10/2013

Department turning in
Equipment

Asset ID	Description	Acquisition Date	Acquisition Cost	Book Value	Method of Disposal	Disposal Date
20665	Graebel/ Depreciation DISHWASHER	1/1/1979	3,402	0	Beyond useful life	4/10/2013
20668	Graebel/ Depreciation BOOKCASE	1/1/1979	1,685	0	Beyond useful life	4/10/2013
2725	Graebel/ Depreciation Microscope Binocular	2/1/1979	1,536	0	Beyond useful life	4/10/2013
2736	Kidney Transplant Svcs Desk	4/1/1979	99	0	Beyond useful life	4/10/2013
2781	Radiology - Interventional Rad Medrad Injector Mark II	4/1/1979	1,111	0	Beyond useful life	4/10/2013
2747	Pediatrics Clinic Tympanometer	5/1/1979	1,904	0	Beyond useful life	4/10/2013
2758	Graebel/ Depreciation Stereotaxic Guide	6/1/1979	3,292	0	Beyond useful life	4/10/2013
2825	Anesthesia Utility Shelf	6/1/1979	179	0	Beyond useful life	4/10/2013
2858	Graebel/ Depreciation Utility Shelf	6/1/1979	179	0	Beyond useful life	4/10/2013
2869	Graebel/ Depreciation Infant Scale NN7	6/1/1979	1,700	0	Beyond useful life	4/10/2013
2880	Graebel/ Depreciation Infant Scale NN-7	6/1/1979	1,700	0	Beyond useful life	4/10/2013
2991	Radiology - Nuclear Med Drawing Station Window Sh	6/1/1979	1,190	0	Beyond useful life	4/10/2013
3025	Graebel/ Depreciation Enviralb Module 72	6/1/1979	2,100	0	Beyond useful life	4/10/2013
			566,304	0		

Disposal Count: 382

Disposition Acquisition Cost: \$ 566,304

Disposition Book Value: \$0



UNM Hospital Board of Trustees
Recommendation to HSC Board of Directors Finance and Audit Committee
March 2013

For Information

(1) Siemens Medical Solutions USA, Inc.

Mailing Address:

186 Wood Ave South
Iselin, NJ 00830

Officers Information:

President: Gregory Sorenson
Director: Eric Spiegel
Director: Klaus Stegemann
Director: Ann Custin

Source of Funds UNM Hospitals Operating Budget

Description

Request for a 60 month service agreement with Siemens Medical to provide all maintenance service, parts, and software updates for a Siemens Symbia T2 SPECT/CT system (Integrated Nuclear Medicine Camera and CT) with one Syngo MMWP Workstation located in the Radiology Nuclear Medicine department at the Main Hospital.

Previous Contract: Siemens Medical Solution USA, Inc.

Previous Term: 3 years

Previous Contract Amount: \$109,727/year

Process

Sole Source due to proprietary software /hardware required for an Integrated Nuclear Medicine Camera and CT along with workstation. The new service agreement results in an annual savings of \$12,474 for a five year savings of \$62,370.50.

Cost:

Annual maintenance is \$3,512 for fiscal year 2013.

Annual maintenance is \$97,253 for fiscal year 2014 through 2017.

Annual maintenance is \$93,741 for fiscal year 2018.

Total contract value is \$486,265 for 60 months. All totals include NMGRT.



March 27, 2013

TO: Board of Regents Academic Student Affairs and Research Committee
FROM: Selena Salazar, Office of the University Secretary
SUBJECT: Spring 2013 Degree Candidates

The Faculty Senate approved the Spring 2013 Degree Candidates at the March 26, 2013 Faculty Senate meeting.

Included is the list of the Spring 2013 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

Degree Candidate Summary*

Doctoral and MFA Degree	417
Master's Degree	762
Bachelor's Degree	2624
Associate's Degree	208
Total	4011

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

Please place this item on the next Board of Regents ASAR Committee meeting agenda for consideration.

Thank you.

Attachments



March 27, 2013

TO: Board of Regents Academic Student Affairs and Research Committee
FROM: Selena Salazar, Office of the University Secretary
SUBJECT: Posthumous Degree Request for Kenneth Lindermann

The Faculty Senate approved the posthumous degree for Kenneth Lindermann at the March 26, 2013 Faculty Senate meeting.

Included is the request from University Libraries and approval by the Faculty Senate Graduate and Professional Committee.

Thank you.

Attachments




The University of New Mexico

SENATE GRADUATE &
PROFESSIONAL COMMITTEE
Linney Wix, Chair
lwix@unmu.edu

DATE: March 21, 2013

TO: Operations Committee of the Faculty Senate

FROM: Linney Wix, Ph.D., Chair 
Senate Graduate & Professional Committee

RE: Posthumous Degree

At its March 21, 2013 meeting the Senate Graduate & Professional Committee voted to approve a request to grant a posthumous degree to Kenneth Lindemann (100919026). Please see the attached memo from Daniel Barkley, Professor and Chair, University Libraries, detailing this request for Mr. Lindemann.

The Senate Graduate & Professional Committee's approval is based primarily on the two conditions specified in the faculty handbook relative to the granting of posthumous degrees. Mr. Lindemann had completed the coursework required for the degree and his academic record is in good standing. Therefore, we request that the Faculty Senate support the awarding of a posthumous Doctor of Philosophy to Kenneth Lindemann. We also request that this item be put on the Senate's agenda at the earliest convenience. The faculty of the University Libraries is concerned on behalf of Mr. Lindemann's family that this situation be resolved quickly.

Thank you.

Attachment



The University of New Mexico

University Libraries
MSC05 3020
1 University of New Mexico
Albuquerque, NM 87131-0001

March 20th, 2013

Professor Linney Wix
Chair, Faculty Senate Graduate and Professional Committee
University of New Mexico

Dear Professor Wix,

I am writing to the Graduate and Professional Committee in my capacity as Chair of the University Libraries Faculty, a member of the Faculty-Senate Operations Committee and on behalf of the Ken Lindermann family in seeking Ken's Award of Doctorate posthumously. As you will note this recommendation originates with the Organization Learning and Instructional Department, was approved by the University Libraries faculty and endorsed by the Dean of the College Dr. Martha Bedard.

Mr. Lindermann has met all the criteria as established by the UNM Faculty Handbook, and according to his dissertation advisor, Dr. Lani Gunawardena, was one chapter shy of finishing his dissertation prior to his untimely death.

On a personal note I've known Ken for approximately 15 years and over that period of time we developed a very close relationship due to our mutual interest in high school basketball officiating. I shared multiple games with Ken and through that avocation saw him develop as a mentor to younger officials. I also witnessed his personal growth through his academic endeavors, his instruction/mentoring at Central New Mexico as well as in the OLIT department.

It would be a great honor to his family to have this award. As well, it is well earned and deserved.

Please contact me should you or the Committee have any questions.

Thank you for your time and attention to this request.

Best,

Professor Daniel C. Barkley
Chair, University Libraries Faculty



Memorandum

February 12, 2013

Organizational Learning and
Instructional Technology (OLIT)

240 Zimmerman Library
MSC 05 3020
Albuquerque, NM 87131-0001
Phone: (505) 277-4131

To: Dr. Frances Wilkinson, Deputy Dean, University Libraries
Daniel Barkley, Government Information Coordinator, University Libraries

From: Mark Salisbury, PhD, Professor & Director, OLIT Program


Subject: Award of Doctorate to Ken Lindemann, Posthumously

100919026

This memorandum is to inform you that on November 7, 2012, the Organizational Learning and Instructional (OLIT) program faculty members unanimously voted to award the PhD degree to Ken Lindemann, posthumously, at the end of spring semester, 2013.

The nomination to award the PhD degree to Mr. Lindemann, posthumously, was put forth by his dissertation advisor, Dr. Lani Gunawardena. Dr. Gunawardena compellingly presented her reasoning for the award. After questioning by OLIT faculty members, concerning UNM policy for awarding doctorate degrees, posthumously, OLIT faculty members were satisfied that all criteria set forth by the UNM Faculty Handbook were met by Mr. Lindemann to be awarded the PhD degree, posthumously.

Please feel free to contact me with any questions about this memorandum to award the PhD degree to Mr. Lindemann, posthumously, at the end of spring semester, 2013.

Date: March 11, 2013
To: University of New Mexico Faculty Senate
From: Martha Bedard, Dean of University Libraries 
Subject: Award of Doctorate to Ken Lindemann, Posthumously

This memorandum serves to inform you that on November 12, 2013, the University Libraries Faculty voted, and unanimously approved, the award of PhD to Ken Lindemann. The degree will be noted as posthumous and granted at the end of the 2013 spring semester.

On November 7, 2012, the Organizational Learning and Instructional (OLIT) program faculty also unanimously voted to award this degree, posthumously, to Mr. Lindemann.

This nomination was initially put forth by his dissertation advisor, Dr. Lani Gunawardena. After examination of UNM policy, all faculty members were satisfied that all criteria set forth by the UNM Faculty Handbook were met.

Please feel free to contact me with any questions.

September 2012

UNM-Los Alamos Computer Science and Information Technology Degree Revitalization

Executive Summary

Recently, UNM-Los Alamos (UNM-LA), has re-affirmed its commitment to being a leading STEM (science, technology, engineering, and mathematics) branch campus of the University of New Mexico. In support of this effort, a grant to “Reinvigorate Information Technology Education with Cyber Security”¹ was written by Dr. Kate Massengale (UNM-LA's Dean of Instruction) and awarded by the National Science Foundation to UNM-LA. Simultaneously, efforts within UNM-LA's Computer Science/Network Administration department were underway to better meet the needs of its changing student population.

In order to streamline UNM-LA's offerings, optimize student opportunities, and leverage across Computer Science (CS), Network Administration, and Information Technology (IT) - related degree programs, we are proposing the following changes to our curriculum:

- 1) migrate existing Associate of Applied Science in Computer Science (both programming and gaming concentrations) to a single Associate of Science in Computer Science,
- 2) migrate existing Associate of Applied Science in Network Administration (both Windows and Linux/Unix concentrations) to an Associate of Applied Science in Information Technology with Cybersecurity,
- 3) and phase out the current Associate of Applied Science degrees of: Digital Media Arts, Office Communications and Technology, Technical Support, and Web Technologies.

Change #1 is driven by the fact that almost half of the CS-affiliated students for Spring 2012 were taking UNM-LA's CS courses for non-AAS purposes – preparing for CS graduate school, pursuing CS bachelor's degree, and/or professional development. Computer science positions targeted by the programming concentration (e.g. computer programmer and software developers) have a predicted “average” to “much faster than average” outlook and are typically held by those employees with a bachelor's degree.² Given the common need for a bachelor's degree in this field, we would like to offer a transfer-oriented Associate of Science degree thus leading to an almost seamless transition to UNM's Computer Science undergraduate department. (While video game designers also typically require a bachelor's degree, the projected growth is slower than average. Furthermore, in the last 2-3 years these very specialized courses have not had sufficient interest to run and have been subject to being “sunset” out of UNM-LA's current catalog.)

Change #2 is driven by the desire to give provide our students with a strong foundation in information technology to allow the pursuit of careers (or further education in) such areas as network administration, computer and information system managers, computer user support specialists, and information security analysts. As cited in the awarded grant proposal “According to Sandia fellow Jim

1 Attachment 1

2 Occupational Information Network (O*Net) can be found at <http://www.onetonline.org>

Gosler: ' There are about 1,000 security people in the US who have the specialized skills to operate effectively in cyberspace. We need 10,000 to 30,000.'" Given the need for a wide-range of extended technical coursework, we believe this is best met with an Associate of Applied Science degree in Information Technology with Cybersecurity.

Proposal #3 is driven by low enrollments for extended coursework. While we do expect to continue to offer some introductory courses in these areas, the extended curriculum and resources required to offer these AAS degrees are not economically beneficial at this time. We therefore will be able to focus existing affiliated resources on "service classes" (those used by degrees outside of the CS/IT department) and possibly specialized "employability" certificates which typically require 3-4 courses total.

The following sections of this document provide preliminary proposals for the two degree migrations as well as a projected combined course rotation for Computer Science and Information Technology departments at UNM-Los Alamos. Supporting documentation is provided as a separate attachment.

Preliminary Proposal
Associated of Science in Computer Science

1. Program Description

We propose to offer a transfer-oriented Associate of Science in Computer Science. Currently, UNM-Los Alamos is the only branch campus offering both 100 and 200 level CS courses for CS majors as part of an existing Associate of *Applied* Science in Computer Science. Essentially UNM core requirements would replace the majority of non-transferable technical classes such as CS170 Visual Basic and CS148 Introduction to Programming in C++. The target program for this transfer-oriented degree would be a Bachelor of Science in Computer Science at UNM, though the courses are applicable and potentially transferable to other 4 year institutions offering a similar degree.

Primary goals for the Associate of Science program would be quite similar to those of UNM's Computer Science department – namely:

“The primary goal of the degree program in Computer Science is to provide students the foundations for future work and careers in computation-based problem solving. These foundations support both a successful career path in computing as well as provide appropriate qualifications for further degree work in computation related disciplines...”³

This migration fits well with the branch campus mission of offering transfer-oriented STEM degrees (also offered at UNM-LA are Associate of Science Degrees in Environmental Science, Pre-Professional Health Sciences, Pre-Engineering, and Science). It also fits with UNM's vision to “Educate and encourage students to develop the values, habits of mind, knowledge, and skills that they need to be enlightened citizens, contribute to the state and national economies, and lead satisfying lives.”⁴ None of the other branch campuses offer the full sequence of classes for CS majors at the freshman and sophomore level, as UNM-LA already does as part of the existing Associate of Applied Science in Computer Science.

The Associate of Science in Computer Science has a target start date of August 2013. There is minimal program development and it will be concluded this fall pending preliminary approval. (As UNM-LA already offers the CS majors sequence at the 100 and 200 levels, no new courses need to be developed. Existing courses required for the Associate of Applied Science currently – and not in demand as “service” classes – will be phased out in the coming years as students finish their current Associate of Applied Science program.)

2. Evidence of Need

As noted in the executive summary, a majority of our active CS student population (approximately 10 students last academic year) were not pursuing an AAS degree, but could be considered candidates for an AS degree if offered. Of the UNM branch campuses (Los Alamos, Taos, Valencia, and Gallup) UNM-LA is the only to offer a 2-year computer science degree at this time. Although Santa Fe Community College offers an Associate of Science in Computer Science, per their catalog description and UNM's listing of transfer equivalents, there are multiple first and second year courses missing (CS 293, CS 261, CS241, EECE 238). These courses are offered already on a regular rotation at UNM-LA.

³ http://www.cs.unm.edu/academics/degrees/bachelors_degrees/program-objectives/

⁴ UNM's Strategic Framework for 2008 and Beyond

Not taking these courses during the first two years of a degree program greatly hinders a student's ability to complete a bachelor's degree in four years. And although Northern New Mexico College offers some CS courses in support of their Engineering and other degrees, their current catalog does not show a CS degree program.

O*Net⁵ summarizes the computer programmer career as “Create, modify, and test the code, forms and script that allow computer applications to run. Work from specifications drawn up by software developers or other individuals. May assist software developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data and information.” O*Net, the “nation's primary source of occupational information” being developed under sponsorship of the US Department of Labor/Employment and Training Administration, labels this and some other computer related careers such as Computer Systems Analysts and Computer and Information Systems Managers as “bright outlook.”

Per the U.S. Department of Labor, “Software developers are the creative minds behind computer programs. Some develop the applications that allow people to do specific tasks on a computer or other device. Others develop the underlying systems that run the devices or control networks.” The job outlook is listed as 30% for 2010-2020 and “much faster than average.”⁶

3. Program Content and Quality

The following requirements are based on existing UNM requirements for a bachelor's in Computer Science, UNM-LA's existing Pre-Engineering degree (which also targets main campus as a degree program in the School of Engineering like CS), and a model proposed by the state-wide task force for CS articulation. Computer Science (CS) and Electrical Engineering and Computer Engineering (EECE) course numbers indicated by bold below are main campus courses currently offered at UNM-LA on a regular rotation. Note that although 67 total credits may be considered “high” by some for an associate's degree, this is the exact number of credits expected by UNM's School of Engineering during freshman and sophomore years when a student is majoring in Electrical Engineering or Computer Science at main campus.

Total Credits for Associate of Science in Computer Science: 67

General Education Component (43 credits):

Writing and Speaking _____ 9 credits

ENGL 101

ENGL 102

ENGL 219

Lab Science _____ 14 credits

PHYC 160 and 160L (4)

PHYC 161 and 161L (4)

5 Occupational Information Network (O*Net) can be found at <http://www.onetonline.org>

6 U.S. Department of Labor/U.S. Bureau of Labor Statistics Occupational Outlook Handbook Software Developer page (<http://www.bls.gov/ooh/computer-and-information-technology/software-developers.htm>)

2 additional science courses (of 3 or more credit hours each) chosen from:

BIOL 201, 202
CHEM 121, 123L, 122, 124L
EPS 101, 105L, 201L
ENVS 101, 102L

Mathematics 8 credits

MATH 162
MATH 163

UNM Core 12 credits

Divided as:

Fine Arts 3 credits

choose from:

Art History	101, 201, 202
Dance	105
Media Arts	210
Music	139, 140
Theater	122

Foreign Language 3 credits

choose any lower division non-English course in Linguistics, Spanish, Portuguese, or Foreign Languages & Literature

Humanities and Social and Behavioral Sciences 6 credits

choose any 2 from the following:

American Studies	182,185,186
Anthropology	101,130
Classics	107, 204, 205
Comparative Literature	223, 224
Economics	105, 106
Engineering	200
English	150, 292, 293
Geography	102
History	101, 102, 161, 162
Linguistics	101
Modern Languages	101
Philosophy	101, 201, 202
Political Science	110, 200
Psychology	105
Religious Studies	107
Sociology	101

Computer Science Component (24 credits):

CS101 Introduction to Computing	4
CS152 Introduction to Programming (Java – Majors)	3
CS220 Systems Analysis and Design	3
CS241 Data Organization	3
CS251 Intermediate Programming	3

CS261 Mathematical Foundations of Computer Science	3
CS293 Social and Ethical Issues in Computing	1
ECE238 Computer Logic Design	4

Sample Model/Sequence of Classes for Associate of Science in Computer Science degree:

ENGL 101	3	ENGL 102	3
MATH 162	4	MATH 163	4
CS 101	4	CS152	3
Lab Science #1	4	Lab Science #2	4
<u>Core #1</u>	<u>3</u>	<u>Core #2</u>	<u>3</u>
TOTAL	18	TOTAL	17

CS 251	3	CS 241	3
CS 261	3	CS 220	3
Lab Science #3	3	Lab Science #4	3
ENGL 219	3	ECE 238	4
<u>Core #3</u>	<u>3</u>	Core #4	3
TOTAL	15	<u>CS 293</u>	<u>1</u>
		TOTAL	17

As UNM-LA already offers the 100 and 200 level CS course sequence, no new computer science courses need to be added to the current rotation to meet these degree requirements. By shifting the focus from supplemental technical courses found in the current Associate of Applied Science program to more general education requirements, UNM-LA's offerings of the UNM-Core (Fine Arts, Foreign Languages, Humanities, Social and Behavioral Sciences) may see a slight boost in enrollment.

Our instructional model at UNM-LA includes, traditional face to face courses with integrated labs, hybrid courses (1 live + 1 online module per week), and fully online courses. While accreditation with ABET (the organization from which the UNM CS program has accreditation) might be desirable in the future, initial cost estimation is in the \$5,000-\$10,000 range for this process and not economically feasible at this time.

4. Evaluation and Assessment

Preliminary Broad Learning Goals for the Associate of Science in Computer Science include:

- Graduates will have a basic understanding of computer science principles and be able to apply problem solving skills.
- Graduates will have an introductory level of technical competence in the area of software development.

- Graduates will be prepared to pursue a bachelor's degree in Computer Science at a 4 year institution.

Preliminary Student Learning Outcomes for the Associate of Science in Computer Science include:

- Understand the Software Engineering Lifecycle (supports UNM goal of “applied skills”)
- Develop and analyze simple algorithms (supports UNM goal of “critical and creative thinking” and “problem solving” skills)
- Basic competence in at least one high-level programming language (supports UNM goal of “applied skills”)
- Experience with software testing and debugging techniques (supports UNM goal of “responsibility”)
- *An understanding of professional and social issues and responsibilities* (supports UNM goal of “responsibility”)
- Ability to communicate technical ideas both in written and oral forms as well as an ability to listen (supports UNM goal of “written and oral communication skills”)
- Academic training will demand sufficient standards for students to develop skills which will allow them to successfully complete a 4-year degree (supports UNM goal of “foundations and skills for lifelong learning”)

These learning goals and outcomes will be tracked by course assessments (conducted by faculty for designated courses) and reported to the department chair. The department chair will then utilize these results in conjunction with institutional/program-level data (e.g. retention and graduation rates) to provide the necessary reports to the Office of Instruction. Learning outcomes, measurement techniques, and assessment process will be evaluated on a regular cycle.

5. *Required Resources*

At this time, the UNM-LA's Computer Science department is staffed by one .5 FTE tenure-track Assistant Professor and multiple “regular” adjuncts, primarily from Los Alamos National Laboratory. This staffing level is not expected to change with this degree migration. There are no expected changes to existing course fees and costs as the courses are already established.

Given the general core academic requirements for the Associate of Science in Computer Science coincide with other associate degree programs at UNM-Los Alamos, these classes are already offered on a regular rotation. Initially we do not expect a significant enrollment increase; however, once the program has reliable enrollment, we will continually evaluate the need for hiring new faculty to teach additional sections of core classes.

CS courses are taught via live, hybrid (combination of live and online), and online formats. UNM-LA has existing computer labs including one furnished with new machines last academic year by the NSF

Grant “Reinvigorate IT with Cyber Security” which is available to be used by the CS Department and its students.

UNM-Los Alamos offers a variety of resources to students. From our Academic Support Center (tutoring for English, Math, and Science) to the library facility that offers a comfortable learning environment, which includes a variety of study spaces and ten public computer workstations, UNM-LA students have access to resources which support them in their academic pursuits. The NSF Grant “Reinvigorate IT with Cyber Security” is also providing funding to supplement tutor salaries at the Academic Support Center this semester (Fall 2012). Furthermore, our team of advisors can provide information on a variety of academic, administrative, and placement topics.

6. Projected Enrollments and Costs

The following table represents our projected enrollment figures for the program.

Year	Projected Enrollment
1	Minimum 6 students
2	Minimum 8 students
Following years	Minimum 12 students

As this is a degree migration with no expected increase in cost, existing institutional funds for the Computer Science department would be used to support the new degree and phase out the old degree.

The following table provides a high level, three-year projection of the program's estimated budget.

	Year 1	Year 2	Year 3
CS Assistant Professor .5 FTE (includes department chair duties) – existing institutional funds	\$22,000	\$22,000	\$22,000
Adjunct Faculty for CS (majors) courses– existing institutional funds	\$9,100	\$9,100	\$9,100
Total	\$31,100.00	\$31,100.00	\$31,100.00

Preliminary Proposal
Associated of Applied Science in Information Technology with Cybersecurity

1. Program Description

We propose an Associate of Applied Science in Information Technology with an emphasis in Cybersecurity. The degree design utilizes some of the established courses from our existing Associate of Applied Science in Network Administration, which are then supplemented by recommendations from the Association of Computing Machinery's curriculum guidelines to provide a strong and broad IT foundation.⁷ We then chose advanced security courses, again from the ACM guidelines, to comprise the cybersecurity component which is motivated by the existing NSF grant "Reinvigorate IT Education with Cybersecurity."

This program is specifically designed to prepare students as entry-level IT and/or Cybersecurity technicians to meet the needs of high-tech careers and businesses in New Mexico and throughout the United States. Students will learn critical security principles that will enable them to plan, develop, and perform security tasks. Curriculum will address hardware, software, processes, communications, applications, and policies and procedures with respect to organizational IT and Cybersecurity.

This migration from a narrowly focused Associate of Applied Science in Network Administration to an Associate of Applied Science in Information Technology with a Cybersecurity emphasis fits well with the branch campus mission of offering STEM degrees with the potential of immediately gaining employment in and serving the community. It also fits with UNM's vision to "Educate and encourage students to develop the values, habits of mind, knowledge, and skills that they need to be enlightened citizens, contribute to the state and national economies, and lead satisfying lives."⁸ No other UNM branch campus offers a cyber-focused IT degree. Eastern New Mexico State – Ruidoso community college does offer a completely online Computer and Network Security 18 credit hour program and a self-paced professional Cybersecurity Certification non-credited program. As these offerings are based in their Information Systems department their focus is more applications based. We would expect there to be some overlap at the introductory level, though advanced coursework opportunities would differ. We believe a UNM-LA AAS in IT with Cybersecurity would be able to gain leverage from both the local CS offerings and future cross-school enrollment offerings (such as those with Ruidoso) through programs such as SUN-ONLINE.⁹

The Associate of Science in Information Technology with Cybersecurity emphasis has a target start date of August 2013. Program development is well underway with an expected completion date of Spring 2013 pending preliminary approval. As UNM-LA already offers the Network Administration related courses on a regular rotation, schedule modifications would be made for the handful of new and migrated courses (see Program Content Section for details on these courses) over the next three semesters (Spring 2013, Fall 2013, and Spring 2014). UNM-LA is in the unique position of having the NSF grant "Reinvigorate IT Education with Cyber Security" which will support such activities as faculty training, course development, outreach/recruitment, and evaluation activities over the next two years.

7 Information Technology 2008 Curriculum Guidelines for Undergraduate Degree Programs in Information Technology by Associate for Computing Machinery (ACM) and IEEE Computer Society (<http://www.acm.org/education/curricula-recommendations>)

8 UNM's Strategic Framework for 2008 and Beyond

9 Department of Labor TACT-grant (contact Kristen Krell, Manager, DOL – TACT Program, Santa Fe Community College, 6401 Richards Ave., Santa Fe, NM 87506.

2. Evidence of Need

From a quote in the recent Reuter's article titled "Experts warn of shortage of U.S. Cyber Pros"¹⁰:

"None of the projections look positive,' said Moss, who serves as the chief security officer for ICANN, a group that helps run some of the Internet's infrastructure. 'The numbers I've seen look like shortages in the 20,000s to 40,000s for years to come.'"

The U.S. Department of Labor Occupational Outlook Handbook groups Information Security Analysts, Web Developers, and Computer Network Architects together. Their projected outlook over 2010-2020 is listed at 22% ("faster than average").¹¹

O*Net¹² identifies the cybersecurity career as "Information Security Analysts" who "plan, implement, upgrade, or monitor security measures for the protection of computer networks and information. May ensure appropriate security controls are in place that will safeguard digital files and vital electronic infrastructure. May respond to computer security breaches and viruses." The O*Net prediction is "faster than average (20%-28%)" growth from 2010-2020. Although O*Net reports a majority of people in this field hold bachelor and advanced degrees, we strongly believe this expertise must start from the beginning of a student's education. Per the National Initiative for Cybersecurity Education Strategic Plan, a key objective is to "Increase the quantity and quality of undergraduate and graduate cybersecurity curricula for students in computer science and, more broadly, IT and cybersecurity-related degree programs."¹³ It should also be noted that cybersecurity related positions differ from other IT opportunities in that U.S. Citizenship and security clearance are often required. UNM-LA is in a unique position with its proximity to Los Alamos National Laboratory where cybersecurity expertise can be found and is also required.

We have not found a comparable program (i.e. an Information Technology degree with Cybersecurity emphasis) at any of the nearby academic institutions for higher learning (Northern New Mexico College, UNM-Taos, and Santa Fe Community College). With the "Reinvigorate Information Technology Education with Cyber Security" grant there is approximately \$4,500 for program promotion and student recruitment which will supplement typical campus recruitment efforts. The grant also has outreach and internship components, which we expect will highlight this unique opportunity at UNM-LA beyond the typical recruitment audience.

3. Program Content and Quality

A minimum of 63 credit hours must be earned to complete the Associate of Applied Science degree in Information Technology with Cybersecurity. The curriculum included in this degree program consists of several groups of courses designed to enhance each student's academic capabilities. The required courses encourage intellectual development in several areas of study to include writing and communication, mathematical reasoning, and scientific methods in the physical sciences.

10 Finkle and Randwich, June 12, 2012, Reuters, "Experts warn of shortage of U.S. Cyber Pros" (<http://www.reuters.com/article/2012/06/12/us-media-tech-summit-symantec-idUSBRE85B1E220120612>)

11 U.S. Department of Labor/U.S. Bureau of Labor Statistics Occupational Outlook Handbook (<http://www.bls.gov/ooh/computer-and-information-technology/information-security-analysts-web-developers-and-computer-network-architects.htm>)

12 Occupational Information Network (O*Net) can be found at <http://www.onetonline.org>

13 National Initiative for Cybersecurity Education Strategic Plan, Building a Digital Nation (August 11, 2011)

Total Credits for Associate of Applied Science in Information Technology with Cybersecurity
Emphasis: 63

General Education Component (19 credits):

Writing and Speaking _____ 9 credits

ENGL 101

ENGL 119 (ENGL 219 can substitute)

C&J 130

Lab Science _____ 4 credits

PHYC 102 and 102L (PHYC 160 and 160L can substitute)

Mathematics _____ 3 credits

MATH 150 (or higher)

Fine Arts, Foreign Language, Humanities, and Social Science _____ 3 credits

Any of the following not applied elsewhere for degree:

Fine Arts

Art History	101, 201, 202
Dance	105
Media Arts	210
Music	139, 140
Theater	122

Foreign Language

choose any lower division non-English course in Linguistics, Spanish, Portuguese, or Foreign Languages & Literature

Humanities and Social and Behavioral Sciences

American Studies	182,185,186
Anthropology	101,130
Classics	107, 204, 205
Comparative Literature	223, 224
Economics	105, 106
Engineering	200
English	150, 292, 293
Geography	102
History	101, 102, 161, 162
Linguistics	101
Modern Languages	101
Philosophy	101, 201, 202
Political Science	110, 200
Psychology	105
Religious Studies	107
Sociology	101

Information Technology with Cybersecurity Component (44 credits):

CS 101 Introduction to Computing Science	4	(existing course)
CS 152 Introduction to Programming (Java-Majors)	3	(existing course)
CS 220 Systems Analysis and Design	3	(existing course)
CS 261 Mathematical Foundations of Computer Science	3	(existing course)
CS 293 Social and Ethical Issues in Computing	1	(existing course)

IT 119 Networking Core Concepts	3	(existing course)
IT 132 Microcomputer Operating Systems	3	(modified course)
IT 260 Information Assurance and Security	3	(course rename)
IT XXX Databases and Information Management	3	(modified course)
IT 235 Systems Administration	3	(combination of 2 existing courses)
IT 145 Web Fundamentals	3	(modified course)
IT 141 Technical Support	3	(course rename)
IT XXX Scripting for Network Defense	3	(new course)
IT XXX Forensics and Incident Response	3	(new course)
IT elective*		

* IT elective with approval: existing IT co-op, IT special topics course, advanced CS course

Sample Model/Sequence of Classes for Associate of Applied Science in Information Technology with Cybersecurity:

ENGL 101	3	ENGL 119	3
MATH 150	3	PHYC 102 and 102L	4
CS 101	4	CS152	3
IT 119	3	IT 132	3
<u>Breadth</u>	<u>3</u>	<u>IT 260</u>	<u>3</u>
TOTAL	16	TOTAL	16

CJ 130	3	IT 141	3
CS 261	3	CS 220	3
IT 145	3	IT 235	3
IT Scripting	3	IT Forensics and IR	3
IT Databases/IM	3	IT elective	3
		<u>CS 293</u>	<u>1</u>
TOTAL	15	TOTAL	16

Our instructional model at UNM-LA includes, traditional face to face courses with integrated labs, hybrid courses (1 live + 1 online module per week), and fully online courses. The National Security Agency (NSA) does have a program for “Information Assurance Courseware Evaluation Program” which can lead to individual certifications and also the designation as a “National Center of Excellence in Information Assurance 2 year.” Certifications such as these may be pursued once the program is established. While there is no direct cost associated with this process, we have been told to expect 120-

160 hours of effort for mapping course content to INFOSEC certification criteria. (Note that to be a “Center of Excellence” two different certifications would be required, thus doubling the effort.)

Course Details (new, modified, and renamed courses)

IT 132 Microcomputer Operating Systems 3 credits (modified)

NOTE: modification of existing course IT 132 (Microcomputer Operating Systems)

“The role of the IT professional is to select, deploy, integrate and administer platforms or components to support an organization’s IT infrastructure. This knowledge area includes the fundamentals of hardware and software along with how they integrate to form essential components of IT systems. Prerequisite: CS101”

IT 260 Information Assurance and Security 3 credits (rename)

NOTE: currently named IT 260 Network Security Practices, new name to conform with industry, though course description to remain the same

IT XXX Databases and Information Management 3 credits

NOTE: modification and renaming of existing CT 201 Applications of Relational Databases

“Information derived from data is important to the management, productivity and differentiation of an organization. Data must be efficiently collected, organized, retrieved and managed to make it meaningful to the organization. This course will cover development of relational databases as well as administration issues such as data quality and security. Prerequisite: CS101”

IT 235 Systems Administration 3 credits

NOTE: combination of 2 existing courses (IT 235 Systems administration and IT 237 Linux/System Administration I)

“Introduction to system administration. Topics include system configuration/organization, available tools, file system, and automations of tasks. Prerequisite: CS101”

IT 145 Web Fundamentals 3 credits

NOTE: modification of existing course IT 145 Web Design Fundamentals

“Introduction to development, creation, and management of websites. Topics to include HTML, JavaScript, and web server technology. Prerequisites: CS101 and CS 152”

IT 141 Technical Support 3 credits

NOTE: currently named IT 141 Help Desk I, new name to conform with industry, though course description to remain the same (prerequisites to change based on new course names and numbers)

IT XXX Scripting for Network Defense 3 credits

“Scripting programming for security purposes. Students build on prior programming knowledge to develop, code, use, and debug new and existing scripts. Prerequisite: CS 101 and CS 152”

IT XXX Forensics and Incident Response 3 credits

“This course exposes the student to the topics of Computer Forensics and Incident Response. Topics include: fundamental concepts, history of computing forensics, data recovery techniques, and responses to security incidents. Prerequisite: IT 260 and IT XXX Scripting for Network Defense”

4. Evaluation and Assessment

Preliminary Broad Learning Goals for the Associate of Applied Science in Information Technology with Cybersecurity include:

- Graduates will have the ability to apply knowledge of computing and mathematics appropriate to the discipline
- Graduates will be able to analyze a problem, and identify and define the computing requirements appropriate to its solution

Preliminary Student Learning Outcomes for the Associate of Applied Science in Information Technology with Cybersecurity include:

- An ability to use current techniques, skills, and tools necessary for computing practice (supports UNM goal of “applied skills”)
- An ability to use and apply current technical concepts and practices in the core information technologies (supports UNM goal of “applied skills”)
- An ability to assess new security technologies and/or threats and recommend changes; review and evaluate security incident response policies; and assist in developing long-range plans for IT security systems (supports UNM goal of “critical and creative thinking” and “problem solving” skills)
- *An understanding of professional and social issues and responsibilities* (supports UNM goal of “responsibility”)
- An ability to function effectively on teams to accomplish a common goal and to communicate effectively with a range of audiences (supports UNM goal of “written and oral communication skills”)

These learning goals and outcomes will be tracked by course assessments (conducted by faculty for designated courses) and reported to the department chair. The department chair will then utilize these

results in conjunction with institutional/program-level data (e.g. retention and graduation rates) to provide the necessary reports to the Office of Instruction. Learning outcomes, measurement techniques, and assessment process will be evaluated on a regular cycle.

5. Required Resources

At this time, there is one .25 FTE Network Administration instructor, one .5 FTE Information Technology instructor (whose duties include serving as department chair) and multiple “regular” adjuncts. In the short-term it is expected there will be an increase of workload (estimated at .25 FTE) associated with the migration to the Associate of Applied Science in Information Technology with Cybersecurity (from the existing Network Administration program) and phasing out of the existing IT related programs. Long-range the workload is expected to be similar to the current level of effort.

UNM-LA is fortunate to have the “Reinvigorate IT Education with Cyber Security” grant and pending approval of this curriculum proposal will designate \$5,500 for three semesters (Spring 2013, Fall 2013, and Spring 2014) for this associated, increased workload. Courses for the existing Network Administration degree are taught live, hybrid (combination of live and online), and online. UNM-LA has existing computer labs, including one furnished with new machines last academic year by the NSF Grant “Reinvigorate IT with Cyber Security.” This same grant has additional funds to subsidize internships in conjunction with local employers, supplement existing outreach and recruiting efforts, and provide faculty training in the area of cybersecurity.

6. Projected Enrollments and Costs

The following table represents our projected enrollment figures for the program.

Year	Projected Enrollment
1	Minimum 8 students
2	Minimum 12 students
Following years	Minimum 16 students

In order to successfully implement this program, existing institutional funds and funds from the NSF grant “Reinvigorate IT Education with Cyber Security” will be used.

The following table provides a high level, three-year projection of the program's estimated budget.

	Year 1	Year 2	Year 3
IT instructor .5 FTE (includes department chair duties) – exiting institutional funds	\$22,000	\$22,000	\$22,000
Grant related efforts (course creation/migration) – NSF grant funds	\$5,500.00	\$11,000	\$0.00
Network Administration instructor .25 FTE	\$11,000.00	\$11,000.00	\$11,000.00

(migrated to IT) – existing institutional funds			
Adjunct Faculty for AAS in IT with Cyber courses– existing institutional funds	\$10,500.00	\$10,500.00	\$10,500.00
Recruitment materials – NSF grant funds	\$1,500.00	\$1,500.00	\$1,500.00
Internship Subsidies – NSF grant funds	\$3,000.00	\$3,000.00	\$3,000.00
Total	\$53,500.00	\$59,000.00	\$48,000.00

7. *Additional Information (applicable for both CS and IT proposals)*

These combined proposals would allow UNM-LA's CS and IT departments to streamline and leverage off each other's course offerings. The following rotation:

- is optimized for allowing 2 yr completion of either degree (assuming classes “run”)
- optimized attempted for “spreading” yet “maintaining” adjunct participation
- bold indicates main campus offering
- each semester is comprised of core/major offerings and “service” classes (those courses typically offered for the benefit/requirements of other academic departments and the community)
- does not include additional offerings (estimated at 2-3 courses per semester) over the next 2-3 years to allow current students in degree programs being phased out to meet graduation requirements for which reasonable substitutions cannot be found

MAJORS FALL

CS 101	4
CS 251	3
CS 261	3
IT 119	3
IT Scripting	3
IT Databases/IM	3
IT 145	3

MAJORS SPRING

CS 152	3
CS 220	3
CS 241	3
CS 293	1
IT 132	3
IT 141	3
IT 235	3
IT 260	3
IT Forensics and IR	3
IT Special Topics	3

Fall Service Classes

CS 102	1
CS 103	1
CS 150/CT 102	3
CS 151	3
CT 125 Intro to Mac	1
DMA 165 Photoshop	3

Total Offered Fall

34 credits total

Spring Service Classes

CS 102	1
IT 165 Web Authoring	3
CS 150/CT102	3
CT 202 Spreadsheets	3
CT 111 Intro to CAD	3
DMA 203 Desktop Pub	3

Total Offered Spring

44 credits total

8. Attachments (applicable for both CS and IT proposals)

NSF grant proposal "Reinvigorate information Technology Education with Cyber Security"



THE UNIVERSITY *of*
NEW MEXICO

Office of the Vice Provost for Academic Affairs
MSC05 3400
1 University of New Mexico
Albuquerque, NM 87131-0001
505.277.2611

To: Kate Massengale, Dean of Instruction, UNM-Los Alamos
Monique Morin, Assistant Professor, CS, UNM-Los Alamos

From: Gregory L. Heileman, Associate Provost for Curriculum *GH*

Date: October 3, 2012

Re: Approval of Proposal for the CS and IT Degree Revitalization

Cc: Chaouki Abdallah, Provost and EVP for Academic Affairs
Elizabeth Barton, Associate Registrar
Kathleen Keating, Chair, Faculty Senate Curricula Committee
Nancy Middlebrook, University Accreditation Director

Thank you for submitting the preliminary review outline for the Computer Science and Information Technology Degree Revitalization. In my judgment, the proposal has been sufficiently well developed to warrant submission to the Faculty Senate Curricula Committee, please feel free to proceed.

As you move forward, you may also want to consider coordinating with the undergraduate Computer Engineering program at UNM – Main Campus. The courses in the curriculum you are proposing appear to be directly applicable to that program as well.

**Associate of Science in Computer Science
UNM-Los Alamos**

About the Program

This is a transfer degree program designed for students interested in pursuing a baccalaureate degree in computer science. This program represents the first two years of course work in computer science. Program content is based upon the computer science baccalaureate degree offered at UNM Albuquerque campus.

Specific Requirements

- 1. A minimum of 67 credit hours with a minimum cumulative grade point average of 2.0.**
At least 15 of these 67 credit hours must be credit courses taken at a UNM campus.
- 2. Computer science component courses must be completed with a minimum grade of C or better and of the courses, CS 151 or CS 152 must be completed with a B- or better.**
- 3. All other courses below used for this degree must be completed with a grade of C- or better.**
- 4. Writing and Speaking (9 credit hours)**
ENGL 101: Composition I: Exposition (3)
ENGL 102: Composition II: Analysis and Argument (3)
ENGL 219: Technical and Professional Writing (3)
- 5. Lab Science (14 credit hours)**
Four science courses (of 3 or more credit hours) taken by science and engineering majors, two of which must come from one of the following sequences, including the laboratories. The remaining hours can be more advanced courses in the discipline chosen for the sequence or they can be additional introductory laboratory science hours.

Physics is strongly recommended.

Note: Students may not take both the sequence EPS 101, EPS 105L, EPS 201L AND the sequence ENV5 101, ENV5 102L, EPS 201L.)

ASTR 270 and 270L: General Astronomy and General Astronomy Laboratory I (4)

ASTR 271 and 271L: General Astronomy and General Astronomy Laboratory I (4)

BIOL 201: Molecular and Cell Biology (4)

BIOL 202: Genetics (4)

CHEM 121 and CHEM 123L: General Chemistry I and General Chemistry Laboratory I (4)

CHEM 122 and CHEM 124L: General Chemistry II and General Chemistry Laboratory II (4)

EPS 101 and EPS 105L and EPS 201L: How the Earth Works – An Introduction to Geology and Physical Geology Laboratory (4) and Earth History (4)

ENVS 101 and ENVS 102L and EPS 201L : The Blue Planet and The Blue Planet
Laboratory (4) and Earth History (4)

PHYC 160 and 160L : General Physics and General Physics Laboratory (4)
PHYC 161 and 161L: General Physics and General Physics Laboratory (4)

6. Mathematics (8 credit hours)

MATH 162: Calculus I (4) (with a grade of B- or better)

MATH 163: Calculus II (4)

7. UNM Core (12 credit hours)

Divided as:

Fine Arts (3 credit hours)

Foreign Language (3 credit hours)

Humanities and Social and Behavioral Sciences (6 credit hours)

8. Computer Science Component (24 credit hours)

CS 101: Introduction to Computing (4)

CS 151: Computer Programming Fundamentals for Non-Majors (3)

or

CS 152: Computer Programming Fundamentals for Computer Science
Majors (3) (*recommended*)

CS 220: Systems Analysis and Design (3)

CS 241L: Data Organization (3)

CS 251L: Intermediate Programming (3)

CS 261: Mathematical Foundations of Computing Science (3)

CS 293: Social and Ethical Computing (1)

ECE 238: Computer Logic and Design (4)

**Justification for
Associate of Science in Computer Science
UNM-Los Alamos**

The proposed associate degree program, an Associate of Science in Computer Science, is a migration from the current Associate of Applied Science in Computer Science degree (proposed to be deleted *after* the 2013-2014 academic year). This migration is driven by the desire to provide our students with a transfer-oriented degree. Entry level positions in computer science typically require a baccalaureate degree, and we often have a significant portion of our CS-affiliated student body taking courses towards a 4 year degree, grad school preparation, and professional development.

The target program for this transfer-oriented degree would be a Bachelor of Science in Computer Science at UNM, though the courses are applicable and potentially transferable to other four year institutions offering a similar degree. Currently, UNM-Los Alamos is the only branch campus with a full offering of 100 and 200 level CS courses for CS majors as part of the existing Associate of Applied Science in Computer Science. Essentially this degree migration would result in UNM core requirements replacing the majority of non-transferable technical classes (e.g. CS170 Visual Basic and CS148 Introduction to Programming in C++). The non-transferable courses would be phased out and no new courses would need to be developed – thus allowing UNM-LA to streamline its CS offerings. Students in the current program would have the option of finishing their AAS degree with “legacy” course offerings (or course substitutions from the IT departments) OR switching to the new AS degree.

Budgetary and Faculty Load

This proposal has been coordinated in conjunction with UNM-LA's current CS and IT department chairs along with the dean of instruction. At this time, the UNM-LA's Computer Science department is staffed by one .5 FTE tenure-track Assistant Professor and multiple “regular” adjuncts, primarily from Los Alamos National Laboratory. This staffing level is not expected to change with this degree migration. There are no expected changes to existing course fees and costs as the courses are already established.

Given the general core academic requirements for the Associate of Science in Computer Science coincide with other associate degree programs at UNM-Los Alamos, these classes are already offered on a regular rotation. Initially we do not expect a significant enrollment increase; however, once the program has reliable enrollment, we will continually evaluate the need for hiring new faculty to teach additional sections of core classes.

The following table provides a high level, three-year projection of the program's estimated budget.

	Year 1	Year 2	Year 3
CS Assistant Professor .5 FTE (includes department chair duties) – existing institutional funds	\$22,000	\$22,000	\$22,000
Adjunct Faculty for CS (majors) courses– existing institutional funds	\$9,100	\$9,100	\$9,100
Total	\$31,100.00	\$31,100.00	\$31,100.00

PLEASE NOTE: The full preliminary proposal for this degree program, which was approved by the Provost's Office, is attached.

Memorandum

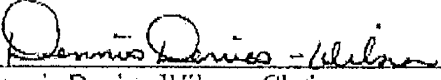
To: Dr. Kate Massengale, Dean of Instruction
From: Dennis Davies-Wilson, Library Director
Date: October 25, 2012
Re: Library support for AS in Computer Science Form C

The UNM-Los Alamos Library currently collects up-to-date materials in support of Computer Science.

UNM-Los Alamos
New Degree Program Proposal

Associate of Science in Computer Science

The UNM-Los Alamos Curriculum Committee has approved the proposed new program above.

 10-25-12
Dennis Davies-Wilson, Chair Date

University College
Integrative Studies, B.I.S.

Broad Learning Goals

- A. THEORY: appreciation of basic disciplinary and relationship to a more inclusive holistic view. LAIS 150/499
- B. CONTENT ANALYSIS: familiarity with mixed methods research in context of solving a problem. LAIS 310/311 Research I & II (3, 3)
 - a. Qualitative methodologies
 - b. Quantitative techniques
- C. CRITICAL THINKING: ability to apply, evaluate, and critique interdisciplinary learning. LAIS 310/311
- D. DIVERSE WORLD: awareness of peoples, cultures, and ideas and develop a sense of personal responsibility – positionality (identity). LAIS 150 Intro to ... 3)
- E. CIVIC ENGAGEMENT: analyze role of community oriented learning. LAIS 150
- F. SYNTHESIS: through reflection and discussion make sense of the theory/practice and personal knowledge. LAIS 499 Capstone (3, 3)
*LAIS 399 Recitation CR/NC (1)

Student Learning Outcomes

- A1. Explain, document, and analyze key components of multi-, inter-, and trans-disciplinary in a local/global context. UNM SLG: KNOWLEDGE
- A2. Understand theory as an articulated set of propositions that describe an aspect of reality, and may be modified as data are understood in new ways. UNM SLG: SKILLS
- B1. Students learn to interpret qualitative/quantitative data. UNM SLG: SKILLS
- B2. Students perform research with data from primary/secondary sources. UNM SLG: SKILLS
- B3. Learn to select a research method that is appropriate to the question. UNM SLG: SKILLS
- C1. Students evaluate self-assumptions and knowledge through written/oral projects. UNM SLG: RESPONSIBILITY

- C2. Critique a position using relevant criteria through written/oral projects. UNM SLG: SKILLS
- C3. Self-advocacy in designing their degree. UNM SLG: RESPONSIBILITY
 C3A. Creating degree plan.
 C3B. personal statement essay.
- D1. Students will recognize social/cultural systems and communicate an analysis of the way societies are structured. UNM SLG: KNOWLEDGE
- D2. Students will assess positionality within this framework. UNM SLG: RESPONSIBILITY
- D3. Discuss the impacts of structural inequality. UNM SLG: KNOWLEDGE
- E1. Students will demonstrate a sense of personal/social responsibility for constructive community engagement. UNM SLG: RESPONSIBILITY
- E2. Students will demonstrate leadership in civic activities. UNM SLG: RESPONSIBILITY
- E3. Demonstrate a commitment to work collaboratively across and within community contexts and structures to achieve a civic aim. UNM SLG: SKILLS
- F1. Understand the relationship of analysis and synthesis. UNM SLG: KNOWLEDGE
- F2. Produce a coherent oral/written presentation of a synthesis of personal experience, academic knowledge, and community engagement. UNM SLG: SKILLS
 F2A. Portfolio (presented/defended)

University of New Mexico Student Learning Goals *

University of New Mexico students will develop the following aptitudes and habits of mind in the course of their general and major study at UNM:

- **KNOWLEDGE** of human cultures and the natural world, gained through study in the sciences and mathematics, social sciences, humanities, histories, languages and the arts.
- **SKILLS**, both intellectual and applied, demonstrated in written and oral communication, inquiry and analysis, critical and creative thinking, quantitative literacy, information literacy, performance, teamwork and problem solving.
- **RESPONSIBILITY**, both personal and social, that will be manifested in civic knowledge and engagement, multicultural knowledge and competence, ethical reasoning and action, and foundations and skills for lifelong learning.

* The University of New Mexico has adopted this set of common learning goals to guide the development of assessment rubrics across its several campuses. They are based on the liberal education outcomes articulated by the American Association of Colleges and Universities, a consortium of the nation's leading liberal arts and research institutions dedicated to "making excellence inclusive" and "taking responsibility for the quality of every student's liberal education."

Bachelor of Liberal Arts | Bachelor of Integrative Studies

* Minor in Integrative Studies

Degree Outline

Multidisciplinary Major in Liberal Arts [B.L.A.]. The B.L.A. degree as it is being proposed is essentially the same as the current B.U.S degree with a few specific requirement changes. The addition of an exit essay will allow for more meaningful outcomes assessment. The reduction in program residency from 36 to 21 credit hours will keep from penalizing students who, while having met all other graduation requirements, stop out for three or more semesters and have to start residency again. The degree will require:

- 128 credit hours, 51 of which must be upper-division;
- 36 credit-hour plan of study; and
- 21 credit-hour residency in B.L.A. program (*last 21*); and
- Entrance/graduation essays (250/500 words) describing plan of study goals and outcomes; and *
- It may be used as a second degree; and a minor may be declared but is not required – however, it still may not be used as part of a double-major.

Students choosing this major are expected to be returning non-traditional students who are preparing for the workforce or are currently in the workforce. The broad multidisciplinary nature of the major will prepare students for the workforce where a degree is necessary for employment or potential career development on a more advanced career track.

Major in Integrative Studies [B.I.S.]. The new B.I.S. degree is the option, under the current B.U.S degree, less frequently used to prepare motivated students for advanced or creative learning opportunities. The creation of this degree specifically targets students who require or would benefit from closer collaboration, including research projects, with a faculty mentor or faculty-led problem solving teams. The degree will require:

- A 2.0 cum gpa for admission to the major, and graduation;
- 128 credit hours, 51 of which must be upper-division;
- 36 credit-hour plan of study; and
- 36 credit-hour residency in B.I.S. program (*last 36*); and
- Entrance essay (250 words) describing plan of study goals; and
- the approval of a faculty mentor(s); and
- 15 credit hours of Theory & Research in Integrative Studies (LAIS) courses [150, 310, 311, 399 (x3) & 499]
- completion of a substantial Capstone Project (approved by the faculty mentor), i.e. LAIS 499.
- B.I.S. may be declared as part of a double-major, as a dual (or second) degree, and must have a minor.

Students choosing this major are expected to be both traditional and non-traditional students who want to design an individualized program to prepare for unique or advanced learning experiences – including international, cooperative or professional schools. The focused nature of the major and apprenticeship-like experience with a faculty member will better prepare students for advanced study.

* represents a change to the current BUS degree...

Minor in Integrative Studies. The integrative studies minor will be similar to what is currently required of the integrative studies major, and will be awarded to students who complete 21 hours of designated courses. This curriculum will allow creative students who are not in an interdisciplinary major to broaden their academic experience while obtaining a bachelor's degree in their chosen discipline.

1. Completion of 21 credit hours in courses approved by the Associate Dean of Liberal Arts & Integrative Studies (University College) including:
 - a) **LAIS 150** Foundations of Integrative Thought (3), and **LAIS 310** Investigations in Research: Methodologies & Techniques (3); and
 - b) a minimum of 6 credit hours at the 300 or 400 levels.
-

Bachelor of Integrative Studies

TJ Skipp, Ed.D., Associate Dean
Liberal Arts & Integrative Studies [LAIS]
University Advisee and Enrichment Center, Suite 180
MSC06 3680, 1 University of New Mexico
Albuquerque, NM 87131-0001
(505) 277-9302

Faculty & Administration

Dean

Kate Krause, Ph.D., University of Wisconsin

Associate Dean, Curriculum & Program Development

Sonia Gipson Rankin, J.D., University of Illinois at Urbana-Champaign

Associate Dean, Liberal Arts & Integrative Studies

Tracy Skipp, Ed.D., University of New Mexico

Director, Research Service Learning

Dan Young, Ph.D., University of Washington

Introduction

The faculty of The University of New Mexico offers the degree of Bachelor of Integrative Studies (B.I.S.). This program, initiated in 2012, is administered through University College.

This baccalaureate degree program provides the opportunity for students to develop a unique program of study combining courses from more than one University of New Mexico department and/or college. With the help of a LAIS advisor, students will structure a 36+ credit hour program. The program of study will be an area of focus that is interdisciplinary in nature. Remaining courses will be selected through advisement. The B.I.S. degree specifically targets students who require or would benefit from closer collaboration, including research projects, with a faculty mentor or faculty-led problem solving teams. It may be used as part of a double major or as a second degree, and an existing departmental minor is required.

Strict compliance with B.I.S. requirements is mandatory for admission to and continuation in the program. Changes to approved programs of study may be made only in consultation with an advisor and an approved plan of studies revision form. The advisement of B.I.S. students is under the supervision of the Associate Dean of LAIS. Students in the Integrative Studies program must meet the general academic regulations of the University for admission, academic standing, and graduation. **Students are responsible for familiarizing themselves with both the specific and general current academic regulations.** Students who have not been continuously enrolled must follow the requirements of the current University of New Mexico Catalog upon readmission.

Questions regarding any aspect of the program should be addressed to an advisor in the LAIS office. Please also visit the website at <http://bis.unm.edu>.

Courses for Which Degree Credit Is and Is Not Given

Credit toward a degree will not be given for:

1. Any course numbered 100 (e.g., ISE 100, ISM 100).
2. Practicum or activity courses which are primarily technical or vocational (e.g., typing, shop work, paralegal studies, business education/technology, etc.) or other courses which lead to separate certificates; professional courses taken in the law or medical school. Students may enroll in these

courses in pursuit of their own interests or professional preparations, but they should not expect degree credit for them unless they have the prior approval of the Associate Dean. (A number of *technical* courses have been approved for credit at each branch campus – see an LAIS advisor for a complete list.)

Credit toward a degree will be given for:

1. Up to 4 hours of nonprofessional physical education (activity courses such as aerobics, weight-training, etc.); and up to 4 hours of music ensemble.
2. Up to 18 hours of problem courses, directed study, readings and research, independent study courses or similar variable-credit courses unless the Associate Dean grants special permission. Only 12 credit hours of these special courses may be taken from within the same department (e.g., dance). Only 6 credit hours of these courses may be taken from the same faculty member. No credit will be given for hours in a course that exceed the maximum number of hours the originating department stipulates for that course in the catalog.
3. Up to 30 hours of correspondence course work (via mail) may be taken towards the completion of the program; however, only 12 hours of correspondence credit may be taken in the last 36 hours of course work prior to graduation.
4. Any approved course work from an accepted Baccalaureate degree program.

Integrative Studies [B.I.S.] Grade Point Average. The B.I.S. grade point average is based on all attempted University of New Mexico courses that are acceptable to the Integrative Studies program, as defined above.

Admission to the Bachelor of Integrative Studies program

Minimum requirements to transfer into the Integrative Studies program are as follows:

1. Demonstrated academic achievement by satisfying the following:
 - a. Completion of the University Speaking and Writing Core.
 - b. Completion of the University Mathematics Core.
 - c. Completion of the University Language Core.
2. A minimum cumulative grade point average of 2.00 or higher.
3. Twenty-six or more hours of earned credit applicable to this program.
4. Application to the Integrative Studies program includes the following: An entrance interview with a LAIS Academic Advisor. The interview is the student's opportunity to discuss their ideas and goals for their degree, share a draft of their proposed Plan of Study, and if necessary, make any appropriate revisions to their Plan of Study before admission to the program. Please refer to the website for details on designing a Plan of Study, FAQs, Forms and Downloads, and Helpful Hints. <http://bis.unm.edu>. This interview is the time to ask any questions about the Integrative Studies program or about details in designing such a unique degree.
5. Submission of a comprehensive approved Plan of Study to a LAIS Academic Advisor. This Plan of Study must list the specific courses that the student intends to take to complete their B.I.S. degree. In preparing a Plan, the student must study The University of New Mexico Catalog to find courses appropriate for their Interdisciplinary (area of focus) Plan. This Plan must incorporate all courses for the program of study – both transfer and UNM courses. A University of New Mexico “unofficial transcript” and a Transfer Course Evaluation, if appropriate (both can be found on Loboweb), must be attached to the Plan of Study.
6. Submission of a *Statement of Purpose*, no less than 250 words. This statement should describe how the student has organized courses in the Plan to meet the student's needs as well as exactly to what end the student hopes to use their Integrative Studies degree.
7. Submission of a completed *Qualified Signature* form. Details on this form will be discussed in the initial interview. Admission to the Integrative Studies program for the current term must take

place before the end of the third week of classes. After that time, admission will be for the following or subsequent term (Fall, Spring or Summer). Please see an advisor for more information on our admission requirements.

Graduation Requirements

Students must see an Advisor in the LAIS office to apply for graduation one year prior to that in which they plan to graduate. An "apply to graduate" hold will appear on the student's account once the student has earned 100 credit hours to remind them of this requirement. At this time, the student and the Advisor will view a Degree Audit specifying the work remaining to be completed for graduation. This audit incorporates any unmet core curriculum, upper-division course work as well as B.I.S. residency to be completed. **It should be noted that students are solely responsible for knowing and completing all requirements for graduation from the Integrative Studies program.** Students must know how to run and read their LoboTrax Degree Audits in order to check on their graduation progress.

In addition to adherence to approved programs of study, specific graduation requirements are as follows:

1. Completion of the University's core curriculum.
2. A minimum of 128 semester hours of earned credit acceptable to the program as defined above.
3. A minimum Integrative Studies grade point average of 2.00.
4. A minimum of 51 semester hours earned in courses at the upper-division level (courses numbered 300-499).
5. A minimum grade-point average of 2.00 on all upper-division course work attempted at The University of New Mexico.
6. A minimum of 36 semester hours of academic work earned while enrolled in the Integrative Studies program. This is known as the department residency requirement. (Not to include: credit by exam, transfer credit and/or concurrent enrollment, or independent study/problems courses unless specifically approved by the Associate Dean.) These must include the final 36 hours of enrollment prior to graduation from the program.
7. A minimum of 15 credit hours of Integrative Studies [LAIS] core courses [150, 310, 311, 399 (x3) & 499]; and, an additional 21 credit hours of approved elective Integrative Studies courses must be included in the Plan of Study.
8. Completion of a substantial Capstone Project approved by the faculty mentor [LAIS 499].
9. Graduation/Exit essay (500 words) describing goals achieved in the plan of study including future plans.
10. A minimum grade of C (2.00) or higher is required in all courses included in a student's Plan of Study (core & elective).
11. Fulfillment of the University's residence credit requirement (30 credit hours including 15 after 92).

Major Study Requirements

The submission of a comprehensive Plan of Study to a LAIS Academic Advisor must be approved before admission to the program is complete.

This Plan of Study must list the specific courses that the student intends to take to complete their B.I.S. degree, including a minimum of 15 credit hours of Integrative Studies core courses (listed below); and, an additional 21 credit hours of approved elective Integrative Studies courses must be included in the Plan of Study. Transfer courses may be included as part of a student's Plan of Study. *It should also be noted that transfer courses in which credit was earned at a lower-division designation cannot be transferred as upper-division to count towards a B.I.S. degree.*

The minimum residency, which is the final 36 credit hours of academic work, must be earned while enrolled in the Integrative Studies program at The University of New Mexico. In preparing a Plan, the

student must study The University of New Mexico Catalog to find courses appropriate for their Interdisciplinary (area of focus) Plan.

This Plan must incorporate all courses for the program of study – the minimum final 36 credit hours, plus any additional courses a student may need to be prepared for further or advanced study.

A typical degree plan might include:

LAIS 150: Foundations of Integrative Thought (3)
LAIS 310: Investigations in Research: Methodologies & Techniques (3)
LAIS 311: Experiential Research (3)
LAIS 399: Interdisciplinary Synthesis (1)
LAIS 399: Interdisciplinary Synthesis (1)
LAIS 399: Interdisciplinary Synthesis (1)
LAIS 499: Senior Seminar (3)

Core Courses = 15 credit hours

Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)
Approved Departmental Course _____ (3)

Elective Courses = 21 credit hours

Approved Degree Plan = 36 credit hours (minimum)

Minor Study Requirements

This Minor in Integrative Studies will allow creative students who are not in an interdisciplinary major to broaden their academic experience while obtaining a bachelor's degree in their chosen discipline.

Formal requirements for graduation with an Integrative Studies Minor are:

1. Completion of 21 credit hours in courses approved by the Associate Dean of Liberal Arts & Integrative Studies (University College) including:
 - a) LAIS 150 Foundations of Integrative Thought (3), and LAIS 310 Investigations in Research: Methodologies & Techniques (3); and
 - b) a minimum of 6 credit hours at the 300- or 400- levels.

This minor specifically targets students who require or would benefit from closer collaboration, including research projects, with a faculty mentor or faculty-led problem solving teams, but have chosen a traditional major in another Department or College. Students are encouraged to design an individualized program that will prepare them for unique or advanced learning experiences – including international, cooperative or professional schools. The focused nature of the minor and apprenticeship-like experience with a faculty member will better prepare students for advanced study which compliments the discipline of their chosen major.



Office of the Dean
The University of New Mexico
1 University of New Mexico
Albuquerque, New Mexico 87131

Thursday, 18 October, 2012

To Faculty Senate Curriculum Committee:

This memo is an explanation of the bifurcation of the existing Bachelor of University Studies (B.U.S.) degree that is later presented in this proposal. The form C *curriculum workflow* process, as it currently exists, is designed to introduce new programs or modify existing programs within their original structure and does not easily allow for what is being proposed here with the current B.U.S. degree.

In this proposal we are seeking to split the existing B.U.S. degree into two separate degrees that will more accurately reflect the need of students.

- The multidisciplinary “theme-based” track of students, which comprise the current majority, will experience only one curricular change – a reduced program residency – and will be renamed the Bachelor of Liberal Arts (B.L.A.) degree. **Form #1079**
- The interdisciplinary “area of focus” track for students, which now represent less than a third of students, will experience three curricular modifications – their plan of study will require the approval of a faculty mentor, they will complete a senior capstone project, and a core of integrative studies courses requirement – and it will be named the Bachelor of Integrative Studies (B.I.S.) degree. **Form #1080**
- We are also creating a minor in Integrative Studies to provide opportunities for students in traditional majors. **Form #1081**

This split of the current B.U.S. degree is not strictly the creation of a new degree, nor is it the typical requirement modification of an existing degree – it is the modification of one degree by dividing it into two distinct parts, or two degrees and a minor. It’s basic administration and function would remain the same in the University College structure.

When reading through the supporting documentation you will see the same proposal attached for both form C’s – seemingly extraneous information about the B.I.S. degree in the B.L.A. proposal, and vice versa. This is necessary to explain the balancing halves of a current whole B.U.S. degree. With two very distinct student populations in the current B.U.S. degree, a distinct split into two degrees serves their future academic and career-oriented needs much better. Creation of a minor allows students to pursue an interdisciplinary path as a complement to a traditional disciplinary major. The College of Arts & Sciences has already agreed to accept the new minor in fulfillment of their graduation requirements.

If you require any additional information or wish to discuss this matter further, please do not hesitate to contact me directly, tjskipp@unm.edu, (505) 277-7996.

A handwritten signature in black ink, appearing to read "Tracy J. Skipp".

Sincerely,
Tracy J. Skipp, Ed.D.
Associate Dean, University Studies



Office of the Dean
The University of New Mexico
1 University of New Mexico
Albuquerque, New Mexico 87131

Monday, 22 October, 2012

Faculty Senate Curriculum Committee:

The following **Form #C1080** addresses the revision of the Bachelor of University Studies degree by creating part 2 of 2 parts the Bachelor of Integrative Studies (B.I.S.) degree. This new program is the interdisciplinary “focused concentration” track of students, which now represent less than a third of students, will experience three curricular modifications – their plan of study will require the approval of a faculty mentor, they will complete a senior capstone project, and a core of integrative studies courses requirements.

Major in Integrative Studies

Title & Requirements:

The major in Integrative Studies is intended to offer, as part of the modification of the existing University Studies degree, the option for students to build concentrated, faculty-mentored interdisciplinary plans of study.

Students who complete the Integrative Studies curriculum will experience three curricular modifications – their plan of study will require the approval of a faculty mentor, they will complete a senior capstone project, and a core of classes (12 credit hours) in interdisciplinary theory and research.

Formal requirements for graduation with an Interdisciplinary Major in Integrative Studies are:

- 128 credit hours, 51 of which must be upper-division, and a 2.0 cum gpa;
- 36 credit-hour plan of study; and
- 36 credit-hour residency in B.I.S. program (*last 36*); and
- Entrance essay (250 words) describing plan of study goals; and
- the approval of a faculty mentor(s); and
- 15 credit hours of Theory & Research in Integrative Studies (LAIS) courses [150, 310, 311, 399 (x3) & 499]
- completion of a substantial Capstone Project (approved by the faculty mentor), i.e. LAIS 499.

It may be declared as part of a double-major, as a dual (or second) degree, and must have a minor.

Rationale:

The B.I.S. degree as it is being proposed is a significant modification the current B.U.S degree with its goal to prepare motivated students for advanced or creative learning opportunities. The creation of this degree specifically targets students who require or would benefit from closer collaboration, including research projects, with a faculty mentor or faculty-led problem solving teams. Students choosing this major are expected to be both traditional and non-traditional students who want to design an individualized program to prepare for unique or advanced learning experiences – including international, cooperative or professional schools. The focused nature of the major and apprenticeship-like experience with a faculty member will better prepare students for advanced study.

If you require any additional information or wish to discuss this matter further, please do not hesitate to contact me directly, tjskipp@unm.edu, (505) 277-7996.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy J. Skipp".

Tracy J. Skipp, Ed.D
Associate Dean, University College
Director, University Studies



TO: Elizabeth Barton, Associate Registrar,
Michael Dougher, Sr. Vice Provost,
Kate Krause, Interim Dean, University College

FROM: Gregory Heileman, Associate Provost

DATE: August 2, 2012

SUBJECT: Approval of New Baccalaureate Degrees: Bachelors of Liberal Arts (BLA),
Bachelors of Interdisciplinary Studies (BIS) and Minor in Interdisciplinary Studies

CC: Chaouki Abdallah, Provost

The Bachelor of University Studies (BUS), a program administered out of University College, has served UNM since 1969. The Director of the BUS and the Interim Dean of University College have determined that a single BUS degree does not adequately serve our students. They are proposing bifurcating that degree into two distinct bachelors' degrees.

The original BUS allowed students to design their own multidisciplinary major. It accommodated non-traditional students and other students who did not meet the requirements of any single major or degree offered by another college. It gained a somewhat non-rigorous reputation, stigmatizing students who earned the BUS. Currently about one-third of BUS students are pursuing rigorous interdisciplinary programs of study; about two-thirds are seeking a BUS degree as an expeditious path to graduation. These two very separate paths call for separate degrees.

I have reviewed the New Baccalaureate Degree Preliminary Review And Proposal Outline: Major Modification of BUS degree and Creation of New Degree to be offered in University College at UNM (attached) and have found that it satisfies the requirements for preliminary approval of a new Baccalaureate degree. This memo serves as my permission to move forward with development of specific degree curriculum and requirements.

By copy of this memo to Kate Krause, Interim Dean of University College, I instruct her to develop a full proposal that is consistent with the preliminary outline and that complies with all NMHED requirements. That will require timely submission of a Form C for each new degree (the two bachelor's degrees and the minor) and documentation of all elements required by the document titled New Baccalaureate Degree Preliminary Review And Proposal Outline dated January 2008.

Attachment: New Baccalaureate Degree Preliminary Review And Proposal Outline: Major Modification of BUS degree and Creation of New Degree to be offered in University College at UNM

**NEW BACCALAUREATE DEGREE PRELIMINARY REVIEW AND PROPOSAL OUTLINE:
Major Modification of BUS degree and Creation of New Degree to be offered in
University College at UNM**

The B.U.S program was created by the faculty in 1969 and has historically been administered through University College. Each year, approximately 900 to 1200 students are enrolled with the B.U.S. program, making it one of the largest degree-granting majors, regularly graduating the second- or third-most degrees of any college each year at UNM. Enrollments fluctuate each semester as many non-traditional students take only one or two courses every other semester as they balance work, family, and school commitments.

Currently students seeking the B.U.S. degree complete all courses required in the University Core Curriculum and design an individual 36+ credit plan of study leading to a baccalaureate degree. Plans of study may be thematically based, or specialized in two or more specific subject areas. These programs of study reflect a broad spectrum of academic areas. While the majority of students focus on several disciplines within the College of Arts & Sciences, many design their curriculum with courses from two or more of UNM's other colleges. The B.U.S. degree program is ideal for students with academic and career aspirations that require inter- or multi-disciplinary study. Other students, particularly those returning to the university after years away, or those with full-time jobs, choose the B.U.S. degree because they have specific job-related academic needs that can be met most efficiently through the B.U.S. program.

1. Program Description

The B.U.S. program needs to re-define itself as the degree completion program that offers innovative and flexible fields of study, that supports many UNM graduation initiatives, that delivers online courses offerings, and that serves the needs of non-traditional student populations that would otherwise be under-served on campus and across the State. The primary structure of this re-definition is the evolution of the current University Studies program into two separate tracks - *Liberal Arts* [multidisciplinary and thematic] for returning and career-oriented students, and *Interdisciplinary Studies* for students who seek an interdisciplinary undergraduate degree.

Bachelor of Liberal Arts [BLA degree]

The first step in this proposal is to change the name from University Studies to Liberal Arts, resulting in a change in the name of the degree from a BUS degree to a BLA degree. The BLA degree would target students who want a broad and well-rounded approach to their studies. Representing approximately two-thirds to three-fourths of the students in the current program, this degree is a multi-disciplinary, theme-based program of study. Students generally take four to six areas from the catalog and build a degree program focused on their academic and professional interests.

For example, "Women & Leadership" is a thematic plan of study where coursework is drawn from History, Sociology, Anthropology, Communication, Psychology and Women's Studies. Beyond the obvious gender emphasis, students who pursue this track could arrange courses by ethnicity, geography or a particular period in time.

This type of multi-discipline organization of study is very popular with academically mature non-traditional students who are honing or focusing their previously broad distribution of liberal arts and sciences core classes into a long developed interest that is particularly relevant to them personally. The primary challenge these students face in furthering their future academic and career interests and goals after completing this type of program is that the success of each student is completely dependent on that student's ability to effectively market his or her individualized, multidisciplinary degree — in effect, market the uniqueness of what they have designed.

Bachelor of Interdisciplinary Studies [BIS degree]

The second step of this proposal is to create a BIS [Bachelor of Interdisciplinary Studies] degree for creative students seeking a truly interdisciplinary degree. The new BIS degree would take an integrative approach to academic course design under faculty supervision for an intense focus on a new emerging field of study — for example, forensic science. This field of study is interdisciplinary in the sense that the material from two or more disciplines is integrated into a single focus. Between one-fourth and one-third of the students currently in the B.U.S program follow this model when designing their plan of study. Our experience over the last decade is that interdisciplinary students tend to have graduate or professional education (law school or medical school) as a goal more often than their multidisciplinary classmates.

The BIS degree could also offer multiple interdisciplinary "plans of study" pre-designed by a committee of interested faculty to reflect the liberal studies and interdisciplinarity of the program. A faculty mentor would of course, supervise each student. The new concentrations that are faculty designed could reflect the current A&S group requirements, for example: Interdisciplinary – Humanities, Interdisciplinary – Social Science, and Interdisciplinary – Arts & Letters, or could focus on an inherently interdisciplinary issue like sustainability, innovation and technology, or globalization.

The new BIS degree would function much like the proposed Honors degree with one primary difference – it would be available to students who either do not want to participate in the honors degree or cannot qualify for honors admission. Offering the BIS to interdisciplinary-minded students will reinforce the relationships being built between the University Honors program and the disciplines across campus. Because of its interdisciplinary focus, the BIS might increase student participation in the Honors College experience itself.

The proposed timeline is as follows:

Curriculum Workflow process to change the name of B.U.S to B.L.A: Fall Semester 2012.

Development of Curriculum for IS Major, minor: Fall 2012, to be submitted for Faculty Senate approval Fall 2012.

2. Evidence of Need

The university studies major, or B.U.S degree as it is currently known, is in need of a major revision. When first conceptualized as a broad general studies program in 1969 the name "university

studies" was inclusive of any creative efforts that a student put together toward graduation, and was not allowed to be used as a double-major, completed as a second degree, or include any minor. It is also one of the oldest degree programs of its kind in the country and in many ways has been a model for similar programs nationally.

The need for revision has become clear in the last few years as two distinct populations of student have completed the program to achieve their academic and professional goals. Almost every other university also has a degree program similar to our degree (B.U.S), however almost everyone calls it something different. In fact, only the University of Utah still uses this name. The most widely accepted names at top institutions are the Bachelor of Liberal Arts (BLA degree) and the Bachelor of Interdisciplinary Studies (BIS degree); this includes educational innovators such as Harvard and the University of California respectively.

Listed in the "Review and Recommendations for University College" (Goering, 2008) a number of UNM initiatives would be significantly and positively impacted by these changes, most notably:

- Online Degree Programs (EU),
- Evening Weekend Degree Programs,
- Staff as Students,
- Graduation Project and other graduation initiatives,
- And the faux/undeclared "majors" in the College of Arts & Sciences.

A number of other student communities would benefit from a revised BLA degree including student-athletes seeking to retain eligibility, transfer students entering with a lot of credits, and "non-rated" ROTC graduates in line for being commissioned in the Armed Forces.

We have also designed an Allied Health Sciences track for students trying to complete requirements for Nursing or Pre-Med curricula, or are preparing for admission to Physical Therapy, Physician Assistant, and other Allied Health programs on North campus. The BLA would offer an alternative to the highly competitive admission eligibility of these programs at the Nursing and Medical School.

NOTE: We have recently been approached to create a similar track for the Law Enforcement career field by San Juan College, and an additional Allied Health track for Santa Fe Community College. In support of these recent developments, the new BLA program could be a perfect 2+2 completion companion to many additional UNM Branch campus and CNM Associate-level degrees, based on discussions Associate Dean Skipp has had with senior administrators at these institutions.

3. Program Content and Quality

Curricula and Courses; Student Services

We propose three changes to the current University Studies degree [B.U.S], with a name change, the creation of a new major/minor, and the allowance for use with existing minors. This division of University College would offer

- a multidisciplinary bachelor's degree, or major [BLA];
- an interdisciplinary bachelor's degree, or major [BIS]; and
- an interdisciplinary minor [IS].

The BLA/BIS degrees will continue to operate as the current B.U.S degree does in terms of admission to, advisement in, and graduation from both majors, with a few specific changes to Catalog requirements (detailed description will follow in this section). Additionally, a specific curriculum (course) will be the senior capstone project that will be required of all BIS majors and interdisciplinary minors. Any new courses will be developed for review and approval by the Faculty Senate contingent upon Provost approval of this proposal.

Multidisciplinary Major in Liberal Arts [BLA]. The BLA degree as it is being proposed is essentially the same as the current B.U.S degree with a few specific requirement changes. The addition of an exit essay will allow for more meaningful outcomes assessment. The reduction in program residency from 36 to 21 credit hours will keep from penalizing students who, while having met all other graduation requirements, stop out for three or more semesters and have to start residency again. The degree will require:

- 128 credit hours, 50 of which must be upper-division;
- 36 credit-hour plan of study; and
- 21 credit-hour residency in BLA program (*last 21*); and
- Entrance/graduation essays (250/500 words) describing plan of study goals and outcomes; and
- 3 credit hours of Service Learning or Community Based Learning (designated) courses.

Students choosing this major are expected to be returning non-traditional students who are preparing for the workforce or are currently in the workforce. The broad multidisciplinary nature of the major will prepare students for the workforce where a degree is necessary for employment or potential career development on a more advanced career track.

Major in Interdisciplinary Studies [BIS]. The new BIS degree is the option, under the current B.U.S degree, less frequently used to prepare motivated students for advanced or creative learning opportunities. The creation of this degree specifically targets students who require or would benefit from closer collaboration, including research projects, with a faculty mentor or faculty-led problem solving teams. The degree will require:

- 128 credit hours, 50 of which must be upper-division;
- 36 credit-hour plan of study; and
- 36 credit-hour residency in BIS program (*last 36*); and
- Entrance essay (250 words) describing plan of study goals; and
- the approval of a faculty mentor(s); and
- 6 credit hours of Service Learning or Community Based Learning (designated) courses.
- completion of a substantial Capstone Project (approved by the faculty mentor).

Students choosing this major are expected to be both traditional and non-traditional students who want to design an individualized program to prepare for unique or advanced learning experiences – including international, cooperative or professional schools. The focused nature of the major and apprenticeship-like experience with a faculty member will better prepare students for advanced study.

Minor in Interdisciplinary Studies. The interdisciplinary studies minor will be similar to what is currently required of the interdisciplinary studies major, and will be awarded to students who complete 21 hours of designated courses. This curriculum will allow creative students who are not in an interdisciplinary major to broaden their academic experience while obtaining a bachelor's degree in their chosen discipline.

Senior Capstone course. A senior capstone seminar will be designed to distill and reflect upon the interdisciplinary experience of each student in the program leading to the creation of a skills portfolio. Other capstone courses offered through other majors will also be allowed to satisfy this requirement.

4. Governance Structure

As a division of University College, the Liberal Arts & Interdisciplinary Studies programs will be overseen by an Associate Dean and staffed by 3 Senior Academic Advisors.

Administrative and support services will be provided by the University College structure.

Minimum personnel requirements will be the following:

1. Associate Dean,
2. 3 full-time advisors dedicated exclusively to Liberal Arts, and Interdisciplinary Studies (2 currently).

5. Required Resources

Associate Dean

The current Associate Dean is nationally certified as a Master Advisor, Career Development Facilitator, and a Workforce Development Professional and in this role trains Advisors especially at the branch campuses and EU education centers. In this role the AD meets with departments and programs campus-wide and system-wide to develop and manage curriculum. Additionally, he reviews petitions and exceptions and resolves curricular discrepancies, reviews all certifications for graduation, probation and suspension, honors designations, athletic eligibility, and military commissioning. He also develops all new initiatives for continued program development.

Senior Academic Advisors

The current team of two senior academic advisors will need to be augmented by one additional advisor to continue providing quality counseling for students in the BLA/BIS majors to meet NACADA guidelines. Interdisciplinary advisement is more time intensive than academic advisement in traditional degrees in that knowledge of degree completion requirements is not the only goal for students. Each student's individualized program of study must be developed and approved. Knowledge of post-collegiate requirements (graduate programs and workforce skills) as well as knowledge of and cooperation with other interdisciplinary campus programs are a necessity. For example, international study abroad programs, cooperative education initiatives, and corporate and governmental internships are a necessity to prepare truly interdisciplinary students with the skills required to compete in the real world following graduation. To achieve *deep integrative learning* academic advisors must assist students in translating their classroom experiences to life beyond the university.

Please refer to Appendix A for Cost Estimates.

6. Projected Enrollment

When initially formulated in 1969 enrollment in the B.U.S degree was projected to be approximately 300 students. The student response to this creative initiative exceeded all expectations by swelling to more than 1500 students in the first year.

While this is not likely to occur in the current population, the change of name and requirements may provide initial increased enrollments, as perceptions of the degree will change significantly among students, staff and faculty. I expect that enrollments will stabilize at our current count of between 900-1200 total students over the next few years – 700 to 900 in the BLA, and 200 to 300 BIS students.

In addition, collaboration with Research Service Learning and the Center for Academic Excellence and Leadership Development will allow for additional opportunities for students as minors are developed in those areas. Other interdisciplinary programs on campus – i.e. Peace Studies, Sustainability Studies, Holistic Health, Social Justice, among numerous others – will provide students with creative curricula to draw on to create BLA/BIS plans of study as well as complementary minors to pair with majors in traditional departments.

The current BUS practice of using existing minors from across campus to build these concentrations is one way to reduce the impact of this change on other departments. Institution of the BIS will not require departments to offer more sections of courses than they currently offer. With more students participating in the existing departmental minors these faculty would see a higher degree of student participation, rather than just an influx of more students.

Appendix A: COST ESTIMATION

Admin Professional Staff			
Associate Dean - SAC and course buy-out	\$75,000	<i>Salary is currently in the B.U.S budget</i>	<i>New Funding</i>
Technical Staff			
Sr. Academic Advisors (3) [\$36,000 ea.]	\$108,000	<i>2/3 salaries (\$66,000) currently in the B.U.S budget</i>	<i>Additional funding required = \$42,000</i>
Other			
Supply and Equipment Budget	\$10,000	<i>\$6,000 currently in the B.U.S budget</i>	<i>Additional funding required = \$4,000</i>
TOTAL ESTIMATED COSTS			
	\$193,000		\$46,000

Changes Not Addressed

Under the pre-Banner classification of undergraduate students in University College there are three primary divisions of students –

- **College 16** (degree-granting programs),
- **College 12** (degree seeking undergraduates), and
- **College 14** (non-degree undergraduates & graduates).

The BLA/BIS proposal above only deals with students listed as “College 16”.

If you have any questions, please do not hesitate to contact Associate Dean Tracy Skipp, tjskip@unm.edu, 505 414-9214 (cell#).

Report on Regents' Audit Committee Meeting Regular Meeting March 8, 2013

The **Regents' Audit Committee (Committee)** held a Regular Meeting on March 8, 2013, and took the following action:

ACTION ITEMS:

- The Committee approved the minutes from December 5, 2012 by unanimous consent.
- Regent Koch moved to approve the third year of the consolidated audit contract with the KPMG and Moss Adams partnership. Regent Hosmer seconded. The Chairman noted unanimous approval, pending acceptance by the Regents' Finance and Facilities Committee.

The Committee approved the following UNM Hospital audits:

- Third Party Settlements, dated June 2012 (Motion: Regent Koch, Second: Vice Chairman Hosmer)
- Admissions and Patient Placement, dated August 2012 (Motion: Vice Chairman Hosmer, Second: Regent Koch)
- Patient Financial Services, dated October 2012 (Motion: Vice Chairman Hosmer, Second: Regent Koch)
- Accounts Payable, dated November 2012 (Motion: Regent Koch, Second: Vice Chairman Hosmer)

The Committee also considered the Quality Assessment of the University of New Mexico Internal Audit Activity, Report 2013-02, dated February 2013. Motion to approve (Motion: Regent Koch, Second: Regent Hosmer).

INFORMATION ITEMS:

- Fiscal Year 2013 Annual Financial Statements Audit. In 2011, KPMG and Moss Adams were awarded a contract to conduct UNM's consolidated audit in partnership. This is the third year renewal of the audit contract. Liz Metzger, Interim University Controller, stated that their office just learned from the State Auditor that UNM has been approved to be audited by an independent public accountant versus the State Auditor's office. Under the contract, KPMG audits the University and component units; Moss Adams audits the clinical areas. The FY13 costs are \$917,000 plus gross receipts tax for all of the entities combined.
- Retiree Health Care Task Force Report. The retiree healthcare task force and David Harris, Executive Vice President for Administration addressed the Committee regarding the retiree healthcare liability issue. EVP Harris introduced Fran Wilkinson, Deputy Dean of UNM Libraries, and Hans Barsun, University Utilities Engineer. They are co-chairs of the Faculty/Staff Benefits Committee; this is the group President Frank requested to investigate and bring forth possible recommendations for the Regents' unfunded liability resolution.

The group was asked by leadership to run three scenarios: 1) offer no health care benefit to pre-65 retirees; 2) pre-65 retiree pays 100% of the blended premium; 3) pre-65 retiree pays 100% of estimated retiree rated premiums. In addition, they came up with three of their own scenarios. One of their scenarios actually reduces the unfunded liability by more money than completely eliminating pre-65 retiree health care.

Currently, UNM pays about 55% of the premium on average, with the retiree paying 45%. This will vary marginally, but is the average. There are three tiers, depending on salary: 1) under \$20,000; 2) \$20,000-35,000; and 3) over \$35,000. The average employee is at or around \$35,000. The lower an employee's salary is, the higher the percentage of UNM's contribution to their retirement benefits. By 2016, there will be a 50/50 split, to phase in over the next few fiscal years for those UNM retirees under age 65 and making over \$35,000. The total under-65 retiree cost for 2011-2012 was \$5.3 million for UNM and \$2.5 million for employees, totaling almost \$8 million. The Faculty/Staff Benefits Committee wants to protect employee interest, but also work down the future obligation (actuarial impact) to UNM. They brought in the benefits consultant and an actuary to assist in what the recommendations would and should be. One recommendation is a Voluntary Employee Beneficiary Association (VEBA) trust. It is elective in its basis. If employees opt not to join, it reduces the University's actuarial impact.

Chairman Gallegos asked how VEBA trust would work. Ms. Julie Neerken (an outside attorney) stated there are a number of different plan design choices on how or whether to participate in the VEBA. But it does not affect those that are already retired today. You build a pool of assets that works down the obligation. Part of the obligation would be paid by budget funds and part by the trust. Also, in order to begin to fund the VEBA, initially UNM would contribute .5% and the employees would contribute .5%. Anyone who opts out after opting in has to make up their entire back log of contributions not made (includes cost of premiums plus interest). Per EVP Harris, San Juan College has been successfully operating with a VEBA trust. Like UNM, they did not join the state retiree health care program.

In terms of the contribution scheme for retirees, the group worked out a number of options. One is no change. Another one, the one the President and David Harris prefer, is a 70/30 split for all retired employees (under and post-65) with UNM contributing 30%, beginning on July 1st. The greatest benefit is availability of health care. If that were to occur, the actuary has estimated a significant decrease of \$69 million in the future liability.

Chairman Gallegos asked about Scenario 1. Scenario 1 assumes the VEBA. Chairman Gallegos asked about the dollar impact without the VEBA. Ms. Wilkinson noted that this scenario was run with the VEBA because it was the only way to significantly reduce the liability as they were asked to do. Chairman Gallegos inquired about the employees making under \$20,000 who would go from a 75% subsidy to a 30% subsidy. He stated these employees could least bear this change. Ms. Wilkinson informed Chairman Gallegos that the actuaries only provided aggregated numbers due to the limited time frame for the study. The Faculty/Staff Benefits Committee does have great concern about the employees with a lower wage being able to afford healthcare. Chairman Gallegos stated that it is not possible in this scenario to know the actual split. The higher paid are not going to be subsidized at 30%.

The current liability is at \$162 Million. Per Chairman Gallegos, to reduce that by half, you need to reduce the liability by \$81 Million.

EVP Harris described Scenario 2. Scenario 2 includes a 1% contribution by the employee and 1% by the employer. He stated there is a 1% compensation increase embedded in House Bill 2. He believes the University and the employees could then accommodate a 1% VEBA contribution. Chairman Gallegos said people have not seen a pay increase in a long time and he thinks the VEBA needs a lot more discussion and thought before putting it in place.

Chairman Gallegos asked if the VEBA could be put in place rapidly. Attorney Julie Neerken stated that we could start putting money in now and file with the IRS within the next 15 months after formation. Chairman Gallegos asked about the assumption of voluntary participation. Ms. Wilkinson said the actuaries provided an assumption of 60% for pre-65 retirees and 40% for post-65 retirees. Since benefits are reduced substantially, they reduced the participation assumption. In Table 1, Scenario 2, at a 30% premium, Hans Barsun stated the assumption given in the actuarial report is 70% for pre-65s and 50% for post-65s. And with the voluntary VEBA contributions, participation is assumed at 85%.

Regent Koch asked what 1.5% of the total payroll is. EVP Harris stated it is \$3.3 Million.

Regent Hosmer stated if he understands correctly, the proposal is to go to a 70/30 split. What the VEBA does is offer an opportunity to pre-pay against both sides of that but does not change the basic distribution. Is he correct in assuming the VEBA contribution would begin to be tapped immediately because the premiums are tapped immediately? It does not contemplate building up a large amount of money in the VEBA. EVP Harris stated as the plan costs increase, applying the same percentage would yield a different number. As salaries increase, the amount contributed would then grow. The promise is that you will have access to health care. Ava Lovell stated the question is what current employees would be willing to do to keep access to retiree health care. The answer was to put .5% to 1% in to a VEBA. If you do not opt in, you do not get any retiree health care. The benefits go only to the participants.

Regent Hosmer stated that a VEBA becomes a levy on all current employees, regardless of age. The contingency is for retirement prior to the age of 65. Post 65, you have Medicare participation. The large liability is for those retirees under 65. Hans Barsun stated in actuality, it is fairly evenly split for pre-and post-65. Regent Hosmer further inquired about how exactly the VEBA contributes. Julie Neerken explained that people often form individual accounts and the VEBA will reimburse them for health insurance policies they purchase, perhaps under Health Care Reform. There are a lot of ways to make these plans work. Regent Hosmer stated the contemplation is that each individual will have a slice of the VEBA account attributed to that individual. The actuaries presumably made an assumption as to the spread of the contributions. What is the assumption about the way in which the VEBA available is used to depress the cost of health insurance? Ms. Wilkinson stated they did not discuss the use of VEBA for individuals; it was discussed in terms of reducing the actuarial liability. What the individual pays in is to offset the University's liability. The VEBA would help cover claims and administration costs.

Chairman Gallegos asked if UNM's obligation for the contribution of 1% would be taking on another liability. He is worried about GASB. Ms. Wilkinson stated it is also interest-bearing. Liz Metzger stated the funds that go into the VEBA would not be a liability; they would be more of an asset that would be counted as funding the liability. It would be an expense as it occurs. Now, the audit report says it is zero-funded. EVP Harris said in the past UNM has neglected this future obligation until it has accumulated into something very substantial. We have to come up with some kind of a solution to work it down, we know that. There is a commitment to current employees and retirees that has been long-standing so when you balance those two concerns, you get recommendations such as these.

Chairman Gallegos stated the University needs something now, not down the road. All we have are these 3 scenarios, but they want something that can go into the budget. EVP Harris stated it is not pain free. It is painful for the University; it is painful for the employees. It is very painful for retirees. Regent Koch noted that retirees over 65 have a different situation – they can go to Medicare. We are addressing everyone in one pot and you can't do that. He has a concern for someone who is already retired and is anticipating what they are getting, their funds are limited, but they are all set to retire; it is very hurtful. Chairman Gallegos also said the one pot problem includes the different levels of salaries. Regent Koch stated you have to look at the kind of health care benefits you are going to get; you have to look at the big picture. If UNM leaves the benefits just the way they are now, he can understand these numbers. Per Chairman Gallegos, Scenario 2 seems like it could be put into place with some variation. Except that you have to put in a calculation for the different ranges of employees. It cannot be 30% across the board. Regent Hosmer inquired if there is something now that they can recommend to the full Board that also allows staff some time to review and work through some of the variations.

Chairman Gallegos stated some members of the audience have direct interest. He asked for public comment. Professor Emeritus Beverly Burris addressed the Committee. She stated she is a recent pre-65 retiree but there were no pre-65 retirees involved on the task force. As a single mother, she worked very hard at UNM for over 25 years. She served as a department chair and was also at one time president of the Faculty Senate. Her daughter graduated from UNM magna cum laude. She developed serious health issues, and at age 62 could have taken extended sick leave, but instead chose to retire. In doing so, Professor Burris had to carefully consider her financial situation, including health care costs for herself and her family. At the time of her decision to retire in 2011, the previous Retiree Health Care Task Force had just issued their recommendations which became policy. The policy phases in contribution increases over a period of five years from a 60/40 employer/higher income employee split, to a 50/50 split in 2016. After attending a retiree seminar, she decided she could afford to retire, despite the 10% contribution increase in five years – especially since she would be eligible for Medicare after three years of retirement. Ms. Burris stated that given the current discussion of raising the contribution for early retirees to well over 50%, she feels betrayed by UNM. In her opinion, it is unfair for UNM to do this after she made the irrevocable decision to retire. She further stated it may even be illegal. It could be construed as a contract violation. Although she understands UNM is in a very difficult financial situation, she is asking UNM to consider exempting early retirees. Speaking for her own finances, if her premium contribution goes up to 70%, she will have to pay \$400 more per month.

Karin Retskin, who served on both retirement task forces mentioned herein, addressed the Committee members. If a university has a VEBA trust in place, those who look at unfunded liabilities will hardly give you a second glance. They feel you are taking care of future liability. She stated “that gets a lot of monkeys off a university’s back...” In addition, if employees join and later pull out, they do not get their funding back. It stays in the trust and that is another way the trust can grow. The trust cannot be raided. Ms. Retskin stated the committee looked very favorably at the trust. She also noted that the task force looked at the unfunded liability as a three-pronged stool. Yes, there is a total unfunded liability, but each of the groups has a share of that unfunded liability: current employees, early retirees, and post-65 retirees.

Barbara Gabaldon, retired School of Medicine employee, stated the task force did a very good job coming up with these three plans. It is going to be a very high-dollar hit for under 65 retirees. She asked the Regents to look at both the salary structure and the possibility of phasing it in. It is like a slap in the face for those that worked over 25 years and met the requirements to retire. She knows six people who had to retire early due to health issues.

Regent Koch asked Mike Duran to look at the current retiree health plan and see if it can be restructured. He further stated Mr. Duran should have Gallagher Consultants contact him. In addition to a new scenario, the plan could be leaner.

Chairman Gallegos suggested the Committee recommend Scenario 2 with the understanding that there will be adjustments. EVP Harris added that they should also look at the current plan structure as Regent Koch noted. Regent Koch stated they are not ready to vote; there is still much to consider, but this needs to be expedited for the budget process. Chairman Gallegos stated the consensus is to embrace both the fund/trust and the reduction. EVP Harris and Chairman Gallegos noted that UNM Hospital employees pay 100% of their retiree health care premiums. Regent Hosmer stated he reminded the members that as they work further, they should consider a 50% or better liability reduction at a minimum. EVP Harris informed the Committee that the task force did an exemplary job. The Chairman and President Frank thanked the task force for the report. The President also stated that lower paid staff members need to have a different contribution amount; the tiers should be honored. Regent Koch stated the University needs to be very careful about current retirees. The President agreed, and stated the University should hold those nearing 65 and about to retire harmless. Individuals retiring at an earlier age are harder to protect. Ms. Wilkinson thanked the Committee for their commitment to continuing some sort of retiree health care as opposed to abandoning it.

- Chien-chih Yeh, Internal Audit Manager, provided the Committee with the current status of audit recommendations.
- Director Patel reviewed the Internal Audit Director’s Report. The Department currently has 3 audits in field work and by June should have 75% of audits completed. The Department is on track. The Department filled its vacant auditor position. Chairman Gallegos asked about the space issue and the Department’s need to fill a compliance position. The budget increase to \$859,000 beginning in FY14 will need to be in place in order to fill this position. Director Patel informed the Committee that the Department is in the process of acquiring the space behind the current building and will need to do some remodeling.



Faculty Senate

Faculty Senate President Report to Board of Regents
March 27, 2013

At the last Board of Regents meeting, I spoke to you about faculty compensation issues at UNM. I know that you understand that faculty salaries fall well below those offered at peer institutions. It is also clear that the lack of compensation increases for the last four years has had a deflating effect on faculty morale. Not only are some faculty members leaving for higher salaries at other universities, the devoted faculty members who do remain at UNM are increasingly reluctant to participate in vital service activities outside of their department and to put their energy into new initiatives for student success and community engagement.

Last month, Regent Koch asked for a list of the “top professors” at UNM, presumably with the aim of enticing the best and the brightest to stay in New Mexico. I want to urge you, however, to compensate ALL of the faculty in 2013-2014 for their hard work over the last four years in very difficult financial times. The three-part mission of UNM – education, research, and public service – is carried out by hundreds of faculty members year after year. I would like you to recognize the accounting professors who were honored by their professional societies for their contributions to accounting education. Compensate the Communications and Journalism professor who uses the Lobo Gardens Project to build community food awareness among students in the Sustainability Studies program. Reward the Rhetoric and Writing faculty in the English department for developing new methods for teaching writing to thousands of undergraduate students. Appreciate the professors in the College of Education who prepare the teachers that New Mexico desperately needs. Acknowledge the Interdisciplinary Film and Digital Media faculty members who strive to create a native New Mexico “Hollywood.” Value the creators of CityLab in the School of Architecture and Planning who are connecting the city of Albuquerque with the university. Give credit to the Civil Engineering professor who took students to Bolivia to make clean drinking water available in a village. Cherish the UNM law professors who are leaders in Indian law. Honor the faculty members who have developed the innovative curriculum for the new Honors College. Credit the faculty members in the School of Medicine, the College of Nursing, and the College of Pharmacy for preparing the professionals who will deliver health care to thousands of New Mexicans each year.

It takes the work of hundreds of UNM faculty members to provide a high quality education to undergraduate and graduate students, to advance knowledge and understanding in dozens of diverse fields, and to improve the health and wellbeing of New Mexicans through healthcare, public service, and community engagement. Under more ordinary financial circumstances, UNM faculty members strongly support merit pay - they believe that good scholarship and teaching should be incentivized and rewarded. However, after so many years without compensation increases, many of us think that significant across-the-board increases are most equitable for the coming year. We hope you will substantially improve the compensation received by those hundreds of faculty educators and researchers at the University of New Mexico in the 2013-14 academic year.

Respectfully submitted,

Amy T. Neel, Ph.D.
Faculty Senate President



GPSA @ UNM

Graduate And Professional Student Association

FROM THE DESK OF THE COUNCIL CHAIR

TO: UNM Board of Regents
FROM: Kris Miranda, GPSA Council Chair
DATE: 26 March 2013
RE: GPSA Resolution in support of Student Fee Review Board

Attached is a Joint Resolution of the GPSA Council and the Office of the GPSA President, in support of the Fiscal Year 2014 fee recommendations of the current Student Fee Review Board. It is intended to stand alongside a counterpart joint resolution passed by the Associated Students of UNM.

You may note that this was adopted by GPSA about a month ago. Because GPSA and ASUNM have very different legislative calendars, the resolutions were passed at different times, and may have slightly different wording in some clauses. I thought it best to await the result of the ASUNM Senate vote before passing this resolution along. I also thought it might be more convenient for the parties designated on the resolution to receive this close to the April Regents meeting than during a time when it might be less immediately relevant.

If you would like an electronic version of this document, I would be happy to provide one.

Thank you for your time.

kris.gpsa@gmail.com
505-277-3803


SR-13-001

JOINT RESOLUTION

GPSA @ UNM
Graduate And Professional Student Association

Adopted by the Graduate and Professional Student Association of the
University of New Mexico

on this 23rd day of February in the year Two-Thousand and Thirteen.



Mariša Silva, President



Kris Miranda, Council Chair

WHEREAS, the Associated Students of the University of New Mexico (ASUNM) and Graduate Professional Student Association (GPSA) are the representative bodies of the undergraduate students and graduate students at the University of New Mexico; and

WHEREAS, the Student Fee Review Board (SFRB) is composed of both undergraduates and graduate students; and

WHEREAS, the purpose of the SFRB is to provide recommendations on the overall amount and distribution of student fees for all students for the next fiscal year to the President, Strategic Budget Leadership Team (SBLT), and the Board of Regents; and

WHEREAS, the University Policy 1310 has been passed by incoming President Frank to establish the role of the SFRB as the recommending body for student fees; and

WHEREAS, the SFRB held application workshops for applying entities in December, 2012; and

WHEREAS, the SFRB held hearings with all applying entities to address and clarify applications and proposed budgets (January 10th, 11th, & 12th, 2013, 9am-5pm); and

WHEREAS, this year the SFRB extended hearing times to better address budgetary questions and concerns; and

WHEREAS, the SFRB held community fora for students, staff, faculty, and community members to voice their opinions on fees (January 15th 2013 from 5-7 pm and January 17th 2013 from 11:30 am-1:30 pm); and

WHEREAS, individual members of the SFRB have contributed more than one hundred hours on reading, research and deliberations to provide recommendations for the next fiscal year; and

WHEREAS the SFRB has worked closely with the SBLT and the Office of Planning, Budget and Analysis to derive proposed recommendations;

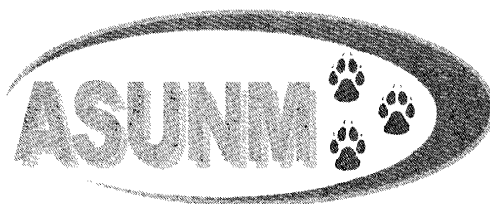
NOW THEREFORE BE IT RESOLVED, that ASUNM and GPSA fully endorse the recommendations made by the Student Fee Review Board; and

THEREFORE BE IT FURTHER RESOLVED, that ASUNM and GPSA urge the Board of Regents to uphold the recommendations made by the Student Fee Review Board; and

THEREFORE, BE IT RESOLVED, that this resolution be sent to the Board of Regents, the University President, the University Provost, the Executive Vice-President of Administration, the Vice-President of Student Affairs, the Associate Vice President of Planning, Budget and Analysis, the Faculty Senate President, and the Staff Council President.

S. J. RES. 10

JOINT RESOLUTION



**Adopted by the Associated Students of the University of New Mexico
on this twenty-first day of March in the year Two-Thousand and Thirteen.**

WHEREAS, the Associated Students of the University of New Mexico (ASUNM) is the representative body of the undergraduate students of the University of New Mexico (UNM); and

WHEREAS, fifty-eight percent of full-time undergraduates at the University of New Mexico benefit from the New Mexico Legislative Lottery Success Scholarship (NMLLSS); and

WHEREAS, the NMLLSS pays tuition expenses for qualifying New Mexico high school graduates who attend an eligible New Mexico public college or university; and

WHEREAS, since its establishment in 1996, the NMLLSS has been studied through various state partnerships and mechanisms including but not limited to Legislative Subcommittees, the Legislative Education Study Committee (LESC), and the Legislative Finance Committee (LFC); and

WHEREAS, ASUNM and fellow student representatives from New Mexico colleges and universities vocalized support of House Joint Memorial 14 calling for the creation of a Task Force to study the solvency of the NMLSS; and

WHEREAS, the Task Force composition was representative of all stake-holders, however the aforementioned body never convened; and

WHEREAS, Senate Bill 113 provides additional funding to the NMLLSS for the FY14 through the Tobacco Settlement Permanent Fund; and

WHEREAS, such funding provides essential support and access to higher education that all New Mexican students depend on; and

WHEREAS, Senate Bill 113 will allow for the state to adequately and collaboratively work toward a sustainable solution to fund the solvency of the NMLLSS;

NOW, THEREFORE LET IT BE RESOLVED, that the Associated Students of the University of New Mexico urge Governor Susana Martinez to sign and enact Senate Bill 113 into law; and

NOW, THEREFORE LET IT BE FURTHER RESOLVED, that a copy of this resolution shall be forwarded to New Mexico Governor Susana Martinez, New Mexico Lieutenant Governor John Sanchez, the University of New Mexico Board of Regents, the President of the University of New Mexico, the Provost of the University of New Mexico, the University of New Mexico Office of Government and Community Relations, the University of New Mexico Graduate Professional Student Association, the Associated Students of New Mexico State University, and the New Mexico Institute of Mining and Technology Student Government Association.



Caroline Muraida, President



Sunny Liu, Vice President

S. J. RES. 11

JOINT RESOLUTION

WHEREAS, the Associated Students of the University of New Mexico (ASUNM) and Graduate Professional Student Association (GPSA) are the representative bodies of the undergraduate students and graduate students of the University of New Mexico; and

WHEREAS, the University Policy 1310 establishes the role of the Student Fee Review Board (SFRB) as the recommending body for the allocation of student fees; and

WHEREAS, the SFRB is composed of both undergraduates and graduate student representatives; and

WHEREAS, the purpose of the SFRB is to provide recommendations on the overall amount and distribution of student fees for all students for the next fiscal year to the President's Strategic Budget Leadership Team (SBLT), and the Board of Regents; and

WHEREAS, the University Policy 1310 has been passed by incoming President Frank to establish the role of the SFRB as the recommending body for student fees; and

WHEREAS, the SFRB held application workshops for applicants in November and December, 2012; and

WHEREAS, the SFRB held applicant hearings with all applicants to address and clarify budget requests (January 10th, 11th, & 12th, 2013, 9am-5pm); and

WHEREAS, this year the SFRB extended hearing times significantly to facilitate a more explicit and profound dialogue to address budget details; and

WHEREAS, the SFRB held community fora for students, staff, faculty, and community members to voice their opinions and provide comments and/or support for applicant fee requests (January 15th 2013 from 5-7 pm and January 17th 2013 from 11:30 am-1:30 pm); and

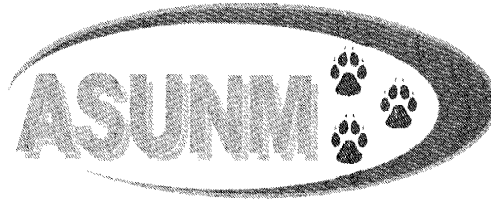
WHEREAS, individual members of the SFRB have contributed more than one hundred hours on reading, research, constituent communications, and deliberations to provide recommendations for the next fiscal year; and

WHEREAS the SFRB has worked closely with the SBLT and the Office of Planning, Budget and Analysis, and the Office of the President to derive proposed recommendations;

NOW THEREFORE BE IT RESOLVED, that ASUNM and GPSA fully endorse the recommendations made by the Student Fee Review Board; and

THEREFORE BE IT FURTHER RESOLVED, that ASUNM and GPSA urge the Board of Regents to uphold the recommendations made by the Student Fee Review Board; and

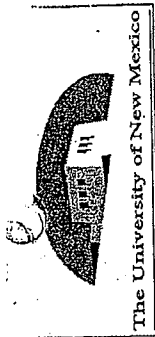
THEREFORE, BE IT RESOLVED, that this resolution be sent to the Board of Regents, the University President, the University Provost, the Executive Vice-President of Administration, the Vice-President of Student Affairs, the Dean of Students, the Associate Vice President of Planning, Budget and Analysis, the Faculty Senate President, and the Staff Council President.



**Adopted by the Associated Students of the University of New Mexico
on this twenty-seventh day of March in the year Two-Thousand and Thirteen.**


Caroline Muraida, President


Sunny Liu, Vice President



The University of New Mexico

UNDERGRADUATE TEN YEAR HISTORY OF FEE RATES

<u>YEAR</u>	<u>FEE\$/YR</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>	<u>EXPLANATION OF INCREASES</u>
1997-98	\$477.00	\$0.00		
1998-99	\$487.50	\$10.50	2.2%	\$10.50 for inflation
1999-00	\$487.50	\$0.00	0.0%	
2000-01	\$536.20	\$48.70	10.0%	\$48.70 to support debt svc for SUB and Child Care
2001-02	\$536.20	\$0.00	0.0%	
2002-03	\$548.20	\$12.00	2.2%	\$12.00 for ASUNM
2003-04	\$573.20	\$25.00	4.6%	\$25.00 for Student Health
2004-05	\$626.20	\$53.00	9.2%	\$15.00 for Student Union \$38.00 IT Fee
2005-06	\$748.20	\$122.00	19.5%	\$38.00 IT Fee \$56.00 Facility Fee \$28.00 Student Activity Fee
2006-07	\$860.50	\$112.30	15.0%	\$38.00 IT Fee \$56.00 Facility Fee \$18.30 Student Activity Fee

2007-08 930.42 70.12 Athletics +14.00
 SUB + 9.00
 1% decrease overall — 3.88



**GRADUATE
TEN YEAR HISTORY OF FEE RATES**

<u>YEAR</u>	<u>FEES/YR</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>	<u>EXPLANATION OF INCREASES</u>
1997-98	\$493.00	\$0.00	0.0%	
1998-99	\$513.50	\$20.50	4.2%	\$10.50 for inflation \$10.00 for Grad. Student Research
1999-00	\$513.50	\$0.00	0.0%	
2000-01	\$570.20	\$56.70	11.0%	\$48.70 to support debt svc for SUB and Child Care Increase GPSA from \$16/sem to \$20/sem
2001-02	\$570.20	\$0.00	0.0%	
2002-03	\$570.20	\$0.00	0.0%	
2003-04	\$595.20	\$25.00	4.4%	\$25.00 for Student Health
2004-05	\$648.20	\$53.00	8.9%	\$15.00 for Student Union \$38.00 IT Fee
2005-06	\$770.20	\$122.00	18.8%	\$38.00 IT Fee \$56.00 Facility Fee \$28.00 Student Activity Fee
2006-07	\$892.50	\$122.30	15.9%	\$38.00 IT Fee \$56.00 Facility Fee \$18.30 Student Activity Fee \$10.00 GPSA Fee

2007-8 969.62 70.12 Same as undergrads



UNM GPSA
Graduate and Professional Student Association

Student Fee Review Board

To: Strategic Budget Leadership Team
Chair, Executive Vice President David Harris

From: Student Fee Review Board
Chair, ASUNM President Caroline Muraida
Vice Chair, GPSA President Marisa Silva

Date: 1 March 2013

Re: Preliminary Recommendations of the Student Fee Review Board

The Student Fee Process

President Frank and the Student Fee Review Board (SFRB) agreed to adopt an updated version of University Policy 1310. The new policy provided for a change in representation on the board and required a super-majority vote in order to change the amount an applicant receives in student fee funding.

The members of the SFRB take our responsibility to serve the University extremely seriously. It is our duty to understand the budget of each applying organization as well as how each organization serves students. The members of the board also feel the obligation to balance the needs of students between responsible funding of organizations and the impact of increased costs.

The SFRB received 28 applications for student activity fees this year. The applications each delineated the full budget of the organization, including all revenue streams and expenses, and specified the line items that student fees were to cover. The applications also answered a common set of 17 questions designed to elucidate the impact of student fees for each organization. Last year student fees totaled \$553.31 per student. The requests this year totaled \$707.24. Being aware that student fees have already more than doubled since 2005, the board scrutinized every request to ensure that fees would be spent for the benefit of students and in an appropriate manner.

The SFRB held 30-minute hearings for each of the organizations, providing an avenue for board members to address specific budget questions with the applicants; this constituted a ten minute increase in hearing times from FY13. Additionally, two separate two-hour community forums were held to receive student input related to the applications for student fees received by the SFRB. Director of Student Activities Debra Morris, Dr. Tim Ross and AVP Andrew Cullen advised the board during deliberations. After 12 days of deliberations the board voted unanimously to support these recommendations.

In accordance with this new policy, we present here the preliminary recommendations of the SFRB to the Strategic Budget Leadership Team. The board is eager to engage in a conversation with the SBLT concerning these recommendations.



UNM GPSA
Graduate and Professional Student Association

Student Fee Review Board

Throughout the fee process, the SFRB kept several large-scale issues in mind, and how said issues will affect the student fee process, and consequentially the SFRB in coming years.

The complexity of macro issues surrounding University tuition and fee policies during the next five-years has meaningful implications for the role of Athletics as an applicant to the SFRB. Any and all growth plans to be introduced must account for the restructuring of fee allocation processes and applicants, and current applicant funding sources per RCM/PBB Committee outcomes and other long-run variables. Primarily, impending changes in Lottery Scholarship state policy will undoubtedly affect affordability and access to current tuition and fee rates, thus imposing changes in enrollment demographics. Similarly, any additional increases in tuition and fees will contribute to these changes.

The Student Fee Review Board advises that strong caution be exercised when considering any fee increase, especially an increase of fixed nature in times of political turbulence and fiscal restructuring. Any increase in fees to Athletics should be balanced by a concomitant decrease in fees. This may result from a decrease in overall applicant pool size based on either eligibility requirements or through achieving alternative sustainable sources of funding.

The Student Fee Review Board recognizes the unique and vital contributions of a competitive Athletic Department on the field, in the classroom, and on the balance sheet. The Board recognizes Athletics' current successes in fiscal responsibility and commends efforts to promote and increase shared governance with the greater student body. Even a planned incremental increase in student fee contribution to the Athletics budget poses prohibitive growth in other applicant potential (Wellness Center requests, Global Education Office).

Critical to the University of New Mexico's mission is its commitment to diversity. In support of this mission, the SFRB has, and continues to support, several resource centers that serve to enhance the collegiate experience of students. Of concern to the SFRB was the common request for the funding of recruitment of students from specific ethnic backgrounds. The SFRB believes that all recruitment costs should be born by the University Division of Enrollment Management.

The Student Fee Review Board has expressed concern regarding the long term funding goals of applicant organization, and how said goals will manifest as a student fee. Several applicants; including, but not limited to resource centers, Athletics, Information Technologies, and University Libraries requested sizeable increases to their fee requests in order to expand their rate of growth. The SFRB did not feel that funding such sizeable increases would be prudent for the upcoming fiscal year. Additionally, the SFRB did not fund several initiatives that were strictly academic in nature, as those initiatives should be funded using Instruction and General Funds. In upcoming years, the SFRB views moving applications that are academic in nature to I&G funding, in order to both move applicants to a more appropriate funding source, and to limit the financial burden born by student due to student fees.



Preliminary Recommendations

According to the new SFRB policy all applicants receiving funding are allocated portions of the student fee based on a per student dollar allocation. Full funding for FY13-FY14 will be given based on Full Time Enrollment (FTE). The total amount received by each organization is to be multiplied by the actual FTE. During the deliberation process funding was awarded based off the university projection of 23,470 FTE.

The board recommends that student fees this year total \$570.71 per FTE, an increase of \$17.40, or 3.14%, over last year's fee amount. We understand that student success and accessibility to UNM is driven by tuition and fee costs. Each increase recommended here is justified only for the specific programs or facilities that we believe support a variety of student activities that enhance the academic and intellectual environment at UNM and should advance student learning and support the mission of the University. However we believe that programs that support the academic recruitment, as well as academic needs should be funded through Instruction and General lines. The board does not recommend any increases beyond those listed here.

1. Applicants to receive the same fees as last year

Below are the departments who received the FTE amount allocated in 2012-2013, or slightly less at their request.

Requesting Entity	FY 13 Amount/ 23,375 FTE	FY 14 Request/ 23,470 FTE	FY 14 SFRB/ 23,470 FTE
Student Government Accounting Office	\$ 7.50	\$ 7.50	\$ 7.50**
Theatre & Dance	\$ 1.22	\$ 1.22	\$ 1.22**
Music Bands	\$ 3.16	\$ 3.16	\$ 3.16
KUNM	\$ 2.94	\$ 2.93	\$ 2.93
Career Services	\$ 1.40	\$ 1.40	\$ 1.40
COSAP	\$ 0.84	\$ 0.82	\$ 0.82
PNMGC	\$ 3.15	\$ 3.15	\$ 3.15
GEO	\$ 1.51	\$ 1.51	\$ 1.51
Children's Campus	\$ 15.00	\$ 15.00	\$ 15.00**
Recreational Services	\$ 33.69	\$ 33.69	\$ 33.69**
SUB (Operations)	\$66.02	\$66.02	\$66.02**
Libraries	\$		
IT Initiatives	\$ 16.39	\$ 77.47	\$ 16.39
Athletics	\$ 131.75	\$ 149.13	\$ 131.75

** Additional minimum wage increase

2. Applicants receiving an increase

Student Health and Counseling \$194.04/FTE (\$191.83 FY12)

The SFRB is grateful for the support SHAC provides for students on campus in a safe and friendly environment. The increase in funding is provided to offset the cost of increasing SHAC operating hours from 9 am - 6 pm to 8 am - 6 pm in order to provide greater opportunity for students to seek aid and work around class schedules. This increase is also meant to provide for flexibility in



scheduling medical providers to alleviate the lack of compensation increase over the years and to provide for a better work/family balance.

New Mexico Student Union *Repair and Replacement* \$10.65/FTE (\$9.71 FY12)

As the Student Union Building does not qualify for I&G funding, and is almost entirely a student supported facility we find the SFRB in the unique position to both fund and provide feedback on expenses for the SUB. Along with the fee increase the SFRB would like the SUB administration: 1. Develop a five-year plan for repair and replacement; 2. Develop a strategic plan for increasing funding flow into the SUB; 3. Continue to research cost-saving measures; and 4. Provide an itemized budget of funding renewal and replacement costs in future SFRB applications. Likewise, the board would like to see at least some portion of the increased funds go directly to setting up a *Repair and Replacement Fund* in the upcoming fiscal year.

Women's Resource Center \$3.50/FTE (\$3.07 FY12)

The board voted to continue to provide funds for a new Graduate Assistantship position to focus on interpersonal violence prevention since one out of four college women will experience sexual assault before she graduates. This year the board voted to fund their IMPACT Mentorship Program and recommends additionally providing \$7,000 from the balance forward account to serve pay for an external presenter to be brought in on educating the university community on domestic violence prevention.

Popejoy Hall \$5.33/FTE (\$4.93 FY12)

Each year, Popejoy Hall provides more student discounts to performances than the amount subsidized through student fees. The board is extremely grateful for this service to students and felt that an increase in funding was justified. The board recommends additionally providing \$10,000 from the balance forward account to serve to offset the cost to students of attending TEDx events in the upcoming academic year.

Community Learning & Public Service \$3.02/FTE** (\$1.03 FY12)

The SFRB believes that a mixture of alternative revenue streams in addition to student fees should support CLPS since some students are provided credit hours for involvement with CLPS. As such, some revenue generated through credit generating courses should be given back in the form of financial support. The SFRB also recognizes CLPS as a “program to get behind” in the Provost thread of addressing K-12 issues. CLPS helps UNM recruit first generation students.

African American Student Services \$3.85/FTE** (\$3.11 FY12)

The SFRB is thankful for the work that AASS does in recruiting, training, and supporting African American students on campus and providing a diverse cultural community for the University. We support an increase to student fees to go towards expanding their efforts on campus. The SFRB also recommends providing \$6,500 from the balance forward account to provide new computer equipment for the student computer lab.

*(See Student Org. Funding & Itemization under Additional Requests)

**\$110959-\$5000 (travel)-\$7500(furniture)-\$8100(computer)
= \$90359/23470 = \$3.85**



American Indian Student Services \$3.84/FTE (\$3.32 FY12)**

The SFRB is thankful for the work that AISS does in recruiting, training, and supporting American Indian students on campus and providing a diverse cultural community for the University. As the SFRB does not feel it necessary for student fees to pay for recruitment and travel costs, as it is a direct academic cost in obtaining a student to attend the University, we will therefore not be funding cost of recruitment travel.

***(See Student Org. Funding & Itemization under Additional Requests)
\$100217-\$10000 (recruitment/travel) = \$90217/23470 = \$3.84**

El Centro de la Raza \$7.11/FTE (\$6.00 FY12)**

The SFRB is thankful for the work that El Centro does in recruiting, training, and supporting Chicano students on campus and providing a diverse cultural community for the University. The board looks forward to the continued efforts toward student success. The board also recommends providing \$2,000 from the balance forward account to refresh computer equipment for the student computer lab. As SFRB funds do not directly go towards funding professional salaries, the board will not be funding the two professional intern positions.

***(See Student Org. Funding & Itemization under Additional Requests)
\$246770-\$38000 (professional)-\$38000 (professional)-\$2000(minimum wage)-\$2000(computer)
= \$166770/23470 = \$7.11**

PNMGC \$3.15/FTE (\$1.49 FY12)

The SFRB supports the mission of PNMGC in their collaboration of students to work toward success. The allocation this year is not an increase overall funding to PNMGC, but rather a restructuring of contribution to include greater support by undergraduates.

3. Applicants whose SFRB requests should be at least partially funded by other revenue

One of the themes that emerged from the board deliberations was the purpose of student fees. The board found that many of the requests for student fees did not merely enhance student life or academic success. Rather, some of the requests were essential in enabling students to achieve an academically meaningful UNM degree. These we believe should be covered through other revenue streams, especially since we have seen increased requests to student fees exactly as state appropriations have been cut over the last few years. We ask that the SBLT carefully consider providing some of these funds to create student academic success.

1. Basic Instructional Need

University Libraries \$33.31/FTE (\$33.45 FY13)

The University Libraries fee request includes support for the inflationary cost of serials and journals. For this year alone, this increase represents a cost of approximately \$255,448. Student fees cannot sustainably support this inflation over time. Last fiscal year, the libraries were provided \$255,448 to cover the gap in budget. This year the SFRB recommends supplementing the libraries budget with recurring I&G funds for the support of journals and periodicals, which are a fundamental component of academic research and coursework.



University Libraries provide a service essential to the academic success of students as well as the success of research mission of UNM through the easy access of electronic journals and publications. However, as these materials align more with I&G in support of academic development, we would like see funding reflected from a similar source. The board currently allocates student fees to support the operations cost of opening Zimmerman library twenty-four hours. We ask that any additional cost in maintaining subscriptions to serials for this year and all subsequent years come from alternative revenue streams.

Information Technologies \$16.39/FTE (\$16.39 FY13)

1,3,4,5, & 8 Line item 14 with \$1.6 (\$37552) for wireless

Requested additional university support: \$1,300,000 I&G (FY12) + one-half of \$983,000 ER&R

Success in today's job market is integrally connected with the technological readiness of students. The IT request to the board included \$1.3 million of support for items currently covered through I&G funding such as staff salaries, general administration of computer labs and computers in classroom, as well as the IT help desk. The board believes that these services are essential to the significance of a UNM degree and should not be supported through fees. We believe that the cost of this portion of the IT request was contextual: we were informed that the \$2,000,000 cost containment reduction of the I&G support for IT, implemented last year, was unsustainable.

SFRB recommends that student fees for IT this year provide for a \$50,000 printing program as well as the cost of maintaining student access to software, including a virtual software lab.

Veteran's Resource Center

Requested additional university support: \$39,664

The SFRB would like the SBLT to look into providing funding for site licensing of the *Kognito training program* for Faculty and Staff to receive *at risk student training, behavioral health, and suicide prevention*. We feel this to be a campus wide initiative to provide instructional support for training of faculty and staff on campus, working with students and visitors to the university. We find such training on the same level as currently mandated sexual harassment and safety trainings on campus. We encourage the VRC, LGBTQRC, SHAC, Agora Crisis Center, Monzanita Counseling, CARS, and Human Resources to come together to have a conversation about such training on campus. Similarly the LGBTQRC has offered to provide some support of such a program through an AGORA grant for *at risk student training* in the upcoming fiscal year. Minimally, the SFRB finds it important to find funding to begin offer training for faculty and staff in direct contact with veterans in the upcoming academic year, due to their unique needs on campus. If funding cannot be provided in the next fiscal year we encourage the SBLT to come back the SFRB before final budgets are decided upon.



University Libraries \$33.31/FTE (\$33.45 FY 13)

Suggested funding decreases for UNM libraries do not reflect a decrease in support, but rather an increase in projected FTE for FY13-14, and subsequent slight reduction in per student fee to remain funding libraries at their current overall amount. The SFRB finds the role of UNM libraries to be critical to overall student academic success and does not support a reduction in funding to libraries, but would like to see an increase in I&G funding for the libraries to support the role it serves in supporting the academic mission of the University.

Center for Academic Program Support (CAPS) \$9.63/FTE (\$9.63 FY12)

CAPS currently provides tutoring to approximately one fourth of UNM students. Students who utilize CAPS have demonstrated an increased graduation rate compared to those who do not. There are not enough tutors to accommodate students during peak hours; CAPS currently turns away students due to long wait times. The CAPS Program Manager believes that with a \$300,000 investment, CAPS can increase its tutoring services and staff by 70% before the beginning of FY13 thereby extending service to approximately half of UNM students. In so doing, CAPS would be able to significantly impact UNM's retention and graduation rates. In light of the new funding formula's emphasis on student outcomes, the SFRB urges the SBLT to consider an increase in I&G funding to expand CAPS services to levels in which it can sustain its mission of student success and graduation. We support this because they are demonstrating tangible results, but we would like to see future budget decisions made to transfer more of this program's budget to I&G avenues.

2. Student Community and Well-Being

LGBTQ Resource Center \$3.88/FTE (\$3.82 FY13)**

Requested additional support from I&G: \$33,780 for professional staff

The SFRB believes that the LGBTQ Resource Center should be funded in the same manner as the gender and ethnic centers on campus. Student activity fees do not support UNM staff at these centers, rather I&G funding does. The SFRB requests funding for an Admin III position be provided to the LGBTQ resource center in alignment with other Ethnic Centers. The SFRB also recommends providing \$5,000 from the balance forward account to provide new computer equipment for the student computer lab.

**\$136596-\$33780 (professional)-\$5000 (comp.)-\$6852(to bring GA/TA to 19074
= \$90964/23470 = \$3.88**

4. Recommendations and Justification for Organizations *not* Recommended for Funding

Office of Equity and Inclusion – Men of Color Initiative (MOCI)

While the SFRB whole-heartedly supports this program and we find it important to student success of a vulnerable population on campus we are having a hard time funding it at the current time due to similarities between services offered by other programs funded through SFRB. We recommend that the Provost find funding to continue services under the Division of Equity and Inclusion, as this is an academic issue and crucial to our strategic initiatives as an institution. This reflects a university wide need for evaluating how we fund programs that



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support diversity and/or increasing graduation rates. The SFRB also encourages MOCI to apply for GA/TA/RA support through GPSA in the upcoming year. We highly encourage the funding for this program to continue, so that it receives a stable form of funding and is not subject to fluctuations in student fees.

Julian Samora Legacy Project

While the SFRB recommends the Julian Samora Legacy Project seek funding by applying for foundational funding or grants. Similarly we encourage this program to apply through Chicano Studies for OGS/GPSA funding support for GA/TA/RA positions in the next fiscal year.

Mechanical Engineering/FSAE Program

The SFRB does not consider FSAE to be an eligible program for student fee funding due to the mixed nature and overall academic theme of the project. As FSAE is currently receiving partial funding from ASUNM, they are ineligible for receiving student fee monies as outlined in the early stages of the application process. The board also believes while the overall benefit to UNM to be great through their continued use as spokesman for the College of Engineering and highlighting at recruitment fairs, we do not feel that student fees, but rather instruction and general costs should be used to fund this program. Some support in funding should be given to FSAE through credit generating coursework student in the program are simultaneously enrolled in. The SFRB also feel that recruitment costs are critical the academic mission as the costs to obtain a student is directly tied to the academic role of the institution.

Veteran's Resource Center

See Other support, above

5. One-time Funding

All other allocation of the SFRB are calculated based off a per student allocation to be multiplied by Full Time Enrollment (FTE), however, as one-time funding is given from the SFRB reserve fund the following allocations are to be given as set amount.

Popejoy \$10,000

Given for the purpose of funding (partial or full) Popejoy will decide final method, based off benefit to student body, of the cost of student tickets for the TEDx event(s) to be held in the upcoming academic year.

Parking & Transportation \$100,000

Given for the purpose of funding up to 75% of negotiated ABQ bus ride program costs in the upcoming academic year. This has been given as a one-time allocation to encourage pursuit of other revenues of funding for this program. After negotiations, only 75% of the amount negotiated will be transferred. The remainder is to be held in the SFRB reserve fund. The SFRB also requests that PATS look into the number of faculty and staff using the program and assess



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Student Fee Review Board

charging them to fund a portion of the program.

LGBTQ Resource Center \$5,000

Given for the purpose of purchasing computers.

Women's Resource Center \$7,000

Given for the purpose of bringing in an outside speaker for a conference.

El Centro de la Raza \$2,000

Given for the purpose of purchasing computers.

African American Student Services \$6,500

Given for the purpose of purchasing (7) student pod computers.

6. **Minimum Wage Increases \$6.01/FTE (\$0.00 FY13)

According to new state law enacted in January 2013, minimum wage in Albuquerque is now \$8.50/hour. As SFRB money is directly used to pay for student salaries in roles that support the mission of the funded organizations it is the duty and responsibility of this board to increase wages for students in accordance with city ordinance. All wage increases have been considered separate of each application so as to determine the exact number of students and overall effect this has on student fees. The resulting costs will be allocated towards each applying organization, but for budgeting purposes was determined and enacted separately this fiscal year.

7. Reserves \$2.00/FTE (\$0.00 FY13)

Whereas, under previous policies, student fee allocations were based off a set dollar amount, not FTE, a portion of student fee dollars resulted in the development of the reserve fund from which the SFRB could give out a portion of one-time and emergency funding. According to the new policy, all funds generated by student fees go directly to the funded organizations for the current fiscal year. This is necessary improvement to the policy which allows for both increased benefit to organization with increased enrollment, but also allows for decreased liability of generating funds promised should enrollment decrease in upcoming years.

However, as such, under the new policy the SFRB is no longer able to replenish the reserve funding. Therefore, it is the decision of the current board to allocate a portion of student fees, \$2 (~.33%) to replenishing reserve funding, for the purposes of one time and emergency allocations.



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8. Additional Requests

Budget planning

In order to be able to forecast and fully understand projected growth we would like to see numbers on student population served in future applications.

Student Organization Funding & Itemization

In accordance with UNM Policy 1310, student organizations are not eligible to receive student fees. Due to this stipulation in the policy, the SFRB recommends that any line items for any student organization support be used towards other avenues.

GEO

The SFRB is still unclear about what contributions in funding are going towards the consolidation of OIPS with GEO, and what student contributions will be used for.

9. Discussion Items

Athletics (\$131.75)

The Student Fee Review Board recognizes the unique and vital contributions of a competitive Athletic Department on the field, in the classroom, and on the balance sheet. The Board recognizes Athletics' current successes in fiscal responsibility and commends efforts to promote and increase shared governance with the greater student body.

Due to increases in overall funding requests from student fees, the SFRB does not feel it in the best interest of student affordability to increase funding to athletics in this coming academic year. While the idea of benchmarking tuition and fees of the university to better compete with peer institutions seems plausible in concept, the SFRB does not see the effectiveness of such a model at the current time. Similar funding models for athletic support through student fees on par with peer institutions have been proposed for a 5-year slow growth towards this goal. However, due to a large increase in athletics funding in the previous academic year (61.16%) we do not feel it is feasible to continue to leverage a fee increase without first evaluating the overall funding model for student fees and subsequent reductions through academic supporting programs, which are fully supported by students, but might better be funded through instruction and general costs to the institution. *Even incremental increases in student fee contribution to the Athletics budget may become prohibitive to potential growth for other applicants (Wellness Center requests, Global Education Office).*



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Student Fee Review Board

Summary

The Student Fee Review Board is grateful for the opportunity to engage in a dialogue with the University about the purpose of student fees. We believe that the recommendations here meet the needs of the applying organizations and most importantly, UNM students. We welcome the opportunity for a dialogue with Strategic Budget Leadership Team about the purpose of student fees. We hope that the team will seriously consider funding, through other revenue streams, all of the requests that are essential for students to graduate with meaningful degrees.



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Graduate and Professional Student Association

Student Fee Review Board

Board Membership

Caroline Muraida	Chair, ASUNM President
Marisa Silva	Vice Chair, GPSA President
Saheb Saini	Graduate
Cassie Thompson	Undergraduate
Malika Ladha	Undergraduate
Matthew Fleischer	Undergraduate
Richard Baca	Undergraduate
Matthew Rush	Graduate Alternate
Talal Saint-Lot	Graduate Alternate
Gregory Montoya-Mora	Undergraduate Alternate
Debbie Morris	Board Advisor
Dr. Tim Ross	Board Advisor
Andrew Cullen	Board Advisor

Student Fee Review Board

Long Term Planning/Benchmarking

Fall 2012-Spring 2013

ASUNM

GPSA

Annual Trajectory

- First meeting & schedule announcement by October 31st, 2012
- Application released November 12th, 2012
- Application due December 17th, 2012
 - 11 day extension from FY13
 - Hearings January 10th, 11th, & 12th (10:00 a.m.- 5:00 p.m.)
- Student / Community Fora January 15th & 17th
 - 2 hours each
 - Deliberations January 19th & 20th
 - 9:00 a.m.-5:00 p.m. ; 11:00 a.m. – 9:00 p.m.



Organizational Eligibility for SFRB Funding

- ELIGIBLE
 - Outreach potential benefits the entire UNM campus
 - Advancement of learning for students
 - Departmental oversight to ensure funding is spent correctly and in an appropriate manner
- INELIGIBLE
 - Chartered student organizations that submit ASUNM Senate or GPSA Council appropriation funds
 - Organizations independent of UNM



Potential Funding Outcomes

- There is NO guarantee of funding
- The SFRB may direct programs to more appropriate funding sources
- The SFRB must consider access and affordability in its recommendations regarding the spending of student fees

Contextualization

- Change from Last Year's Overall Requested Amount
FTE: \$2.66

Current Student Cost:

- Full Time (12-18 credit hours) NM Residents
\$3,024.72/semester or \$6,049.44/annual
- Full Time (12-18 credit hours) Non- NM Residents
\$10,344.00 /semester or \$20,688.00/annual
- FY13 Student Fee: \$553.20/semester or \$1106.40/annual
(18% Res., 5.3% non-res.)

Comparative Statistics

FY 13	FY 14
Requested/FTE \$705	Requested/FTE \$707.75

Applicants 25 # Applicants 27

FY14:

- Highest Requested Amount FTE: \$194.04
- Lowest Requested Amount FTE: \$0.81
- Overall Requested Amount FTE: \$707.75

Overall Growth

FY 12

FY13

FY14 Request*

Allocation / FTE (23,000)	% of total SFRB Budget	Allocation / FTE (23,375)	% of total SFRB Budget	Allocation / FTE (23,470)	% of total SFRB Budget
\$81.75	16.69%	\$131.75	23.81%	\$149.13	27.62%
\$1,880,250		\$3,079,656		\$3,500,081	

Athletics: SFRB Recommendations

FY	2009-10	2010-11	2011-2012	2012-13	2013-14
Amount/ FTE	\$74.07	\$71.75	\$81.75	\$81.75*	\$131.75
Total	\$1,525,842	\$1,492,400	\$1,910,906	\$1,910,906	\$3,092,173

Mountain West Conference

10 Members:

Air Force
Boise State
Colorado State
Fresno State
Hawai'i (football only)
Nevada
UNM
San Diego State
UNLV
Wyoming

“Peer Institutions”:

Air Force
Boise State
Colorado State
Fresno State
Hawai'i
Nevada
UNM
San Diego State
UNLV
Wyoming
Utah State
San Jose
NMSU

Peer Institution Benchmarking

	Institution/Govt	Student Fees	Total	Learfield Ranking
UNM	\$3,400,000	\$1,889,722	\$5,289,722	41
San Diego State	\$7,500,000	\$9,622,766	\$17,122,766	65
Boise State	\$6,000,000	\$3,227,977	\$9,227,977	70
Utah State	\$9,000,000	\$3,960,877	\$12,960,877	74
Air Force	\$23,000,000	\$438,813	\$23,438,813	90
UNLV	\$18,000,000	\$2,527,911	\$20,527,911	105
Wyoming	\$12,000,000	\$1,411,602	\$13,411,602	138
Colorado State	\$7,000,000	\$5,008,595	\$12,008,595	160
San Jose	\$6,100,000	\$5,689,727	\$11,789,727	177
Fresno State	\$5,900,000	\$4,063,999	\$9,963,999	182
Nevada	\$6,000,000	\$2,424,570	\$8,424,570	196
NMSU	\$9,000,000	\$3,000,000	\$12,000,000	213

Average Student Fee \$ = \$ 4,093,802

Financial Support Comparison FY '11 -- FY '12

MW Avg. Student Fee \$ = \$ 4,041,060



Student Projections (Benchmarking)

Average Student Fee \$ = \$ 4,093,802

MW Avg. Student Fee \$ = \$ 4,041,060

FY12-13 Projections:

\$4,093,802 / 23375 (FTE) = \$175.14

\$175.14 – \$81.75 = \$93.39

\$93.39 / 5 years = \$18.68

22.85% ↑ yearly

FY11-12 Athletics Fee: \$81.75

FY13-14 Projections:

\$4,093,802 / 23470 (FTE) = \$174.43

\$174.43 – \$131.75 = \$42.68

\$42.68 / 5 years = \$8.54

61.16% ↑ FY12-13

32.39% ↑

6.48% ↑ yearly

FY12-13 Athletics Fee: \$131.75



UNM

Peer Institution Benchmarking

	Institution/Govt	Student Fees	Total	Learnfield Ranking
Air Force	\$23,000,000	\$438,813	\$23,438,813	90
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Financial Support Comparison FY '11 – FY '12



Peer Institution Benchmarking

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Financial Support Comparison FY '11 – FY '12



Peer Institution Benchmarking

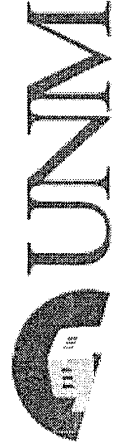
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Financial Support Comparison FY '11 -- FY '12

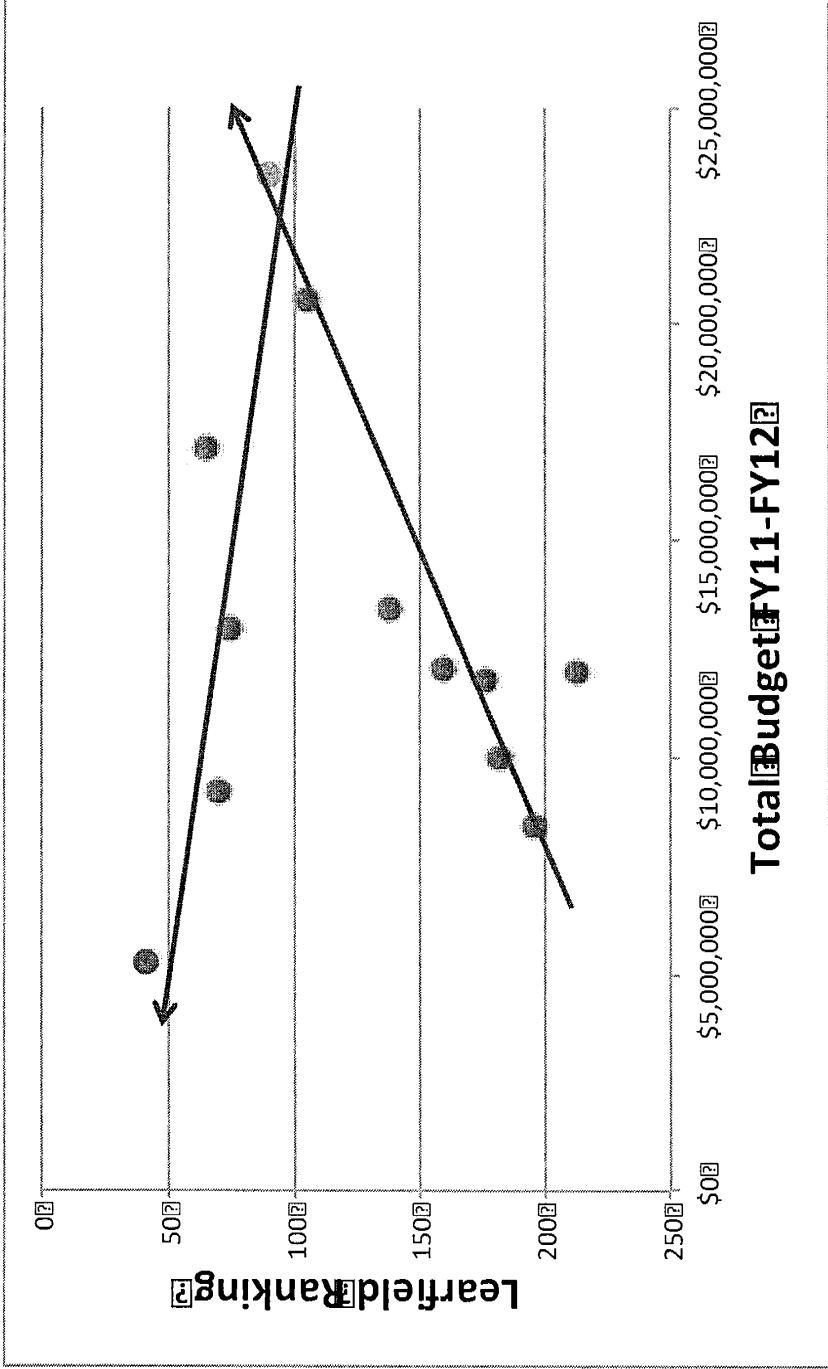
Peer Institution Benchmarking

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NMSU	\$9,000,000	\$3,000,000	\$12,000,000	213

Financial Support Comparison FY '11 – FY '12



Peer Institution Benchmarking



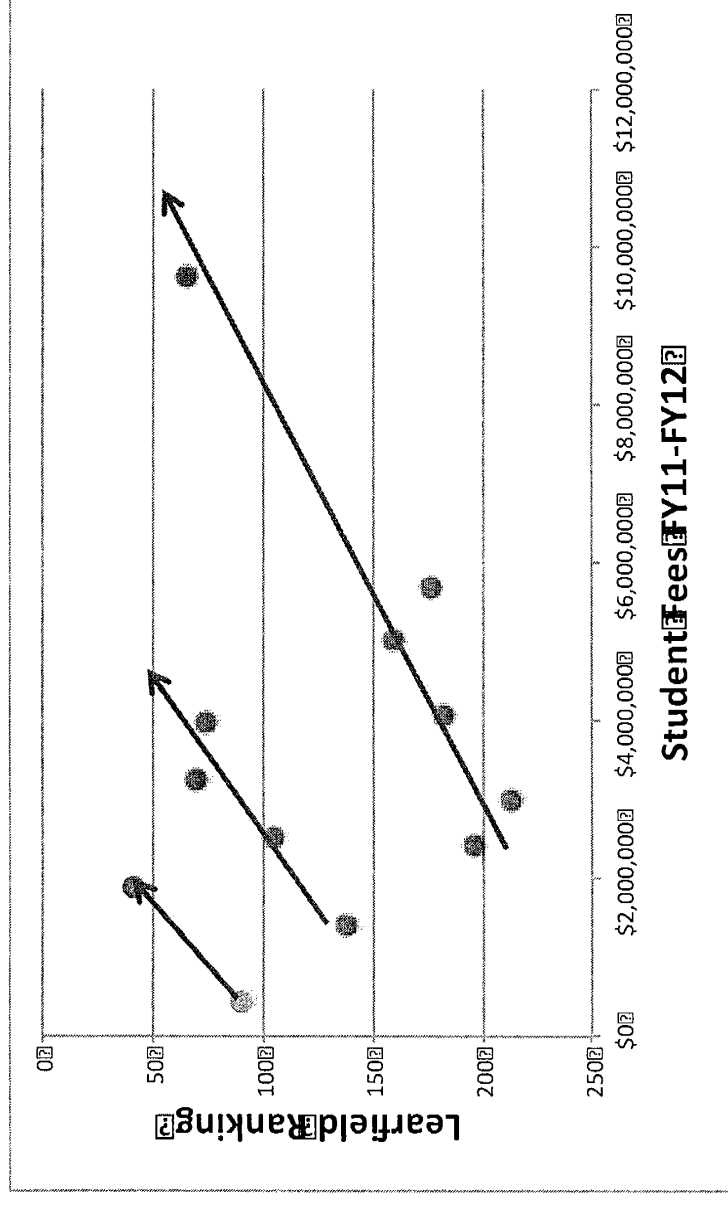
1) Student fees: ~~\$4,992,667 (-\$212.73)~~

2) Student fees: \$34,592,857 (\$1,473.92)

Financial Support Comparison FY '11 – FY '12



Peer Institution Benchmarking

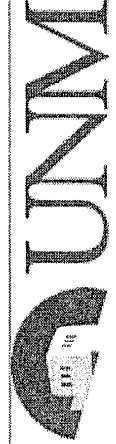
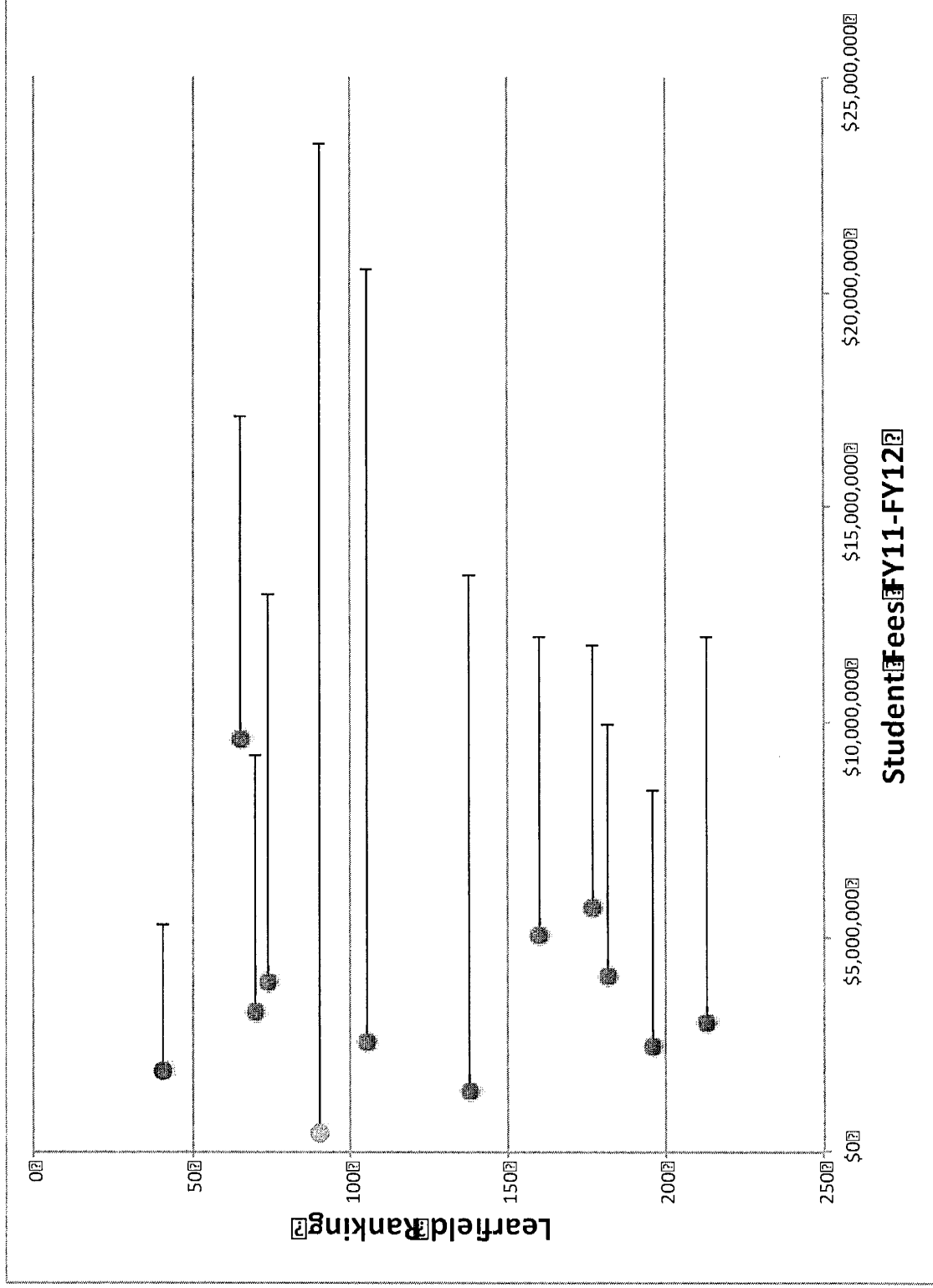


Institution/Govt	Student Fees	Total	Learfield Ranking
UNM	\$2,827,333	\$6,227,333	20
UNM	\$5,115,667	\$8,515,667	20
UNM	\$12,085,000	\$15,485,000	20

UNM
UNM
UNM



Peer Institution Benchmarking



Student Projections (Benchmarking)

Average Student Fee \$ = \$ 4,093,802

MW Avg. Student Fee \$ = \$ 4,041,060

FY12-13 Athletics Fee: \$131.75

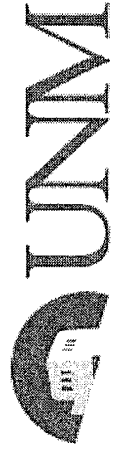
FY13-14 Projections:

\$4,093,802 / 23470 (FTE) = \$174.43 61.16% ↑ FY12-13

\$174.43 – \$131.75 = \$42.68 32.39% ↑

\$42.68 / 5 years = \$8.54 6.48% ↑ yearly

Years	Athletics			
	% increase/Year	Student Fee/FTE	Change	Total FY14 Increase FY14
32.40	1.00%	\$133.07	\$1.32	\$573.86 \$20.55
16.20	2.00%	\$134.39	\$2.63	\$575.18 \$21.87
10.80	3.00%	\$135.70	\$3.95	\$576.49 \$23.18



Future Budgetary Needs

I & G Budgets:

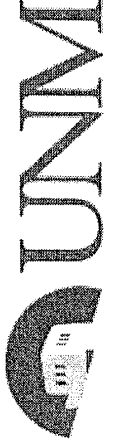
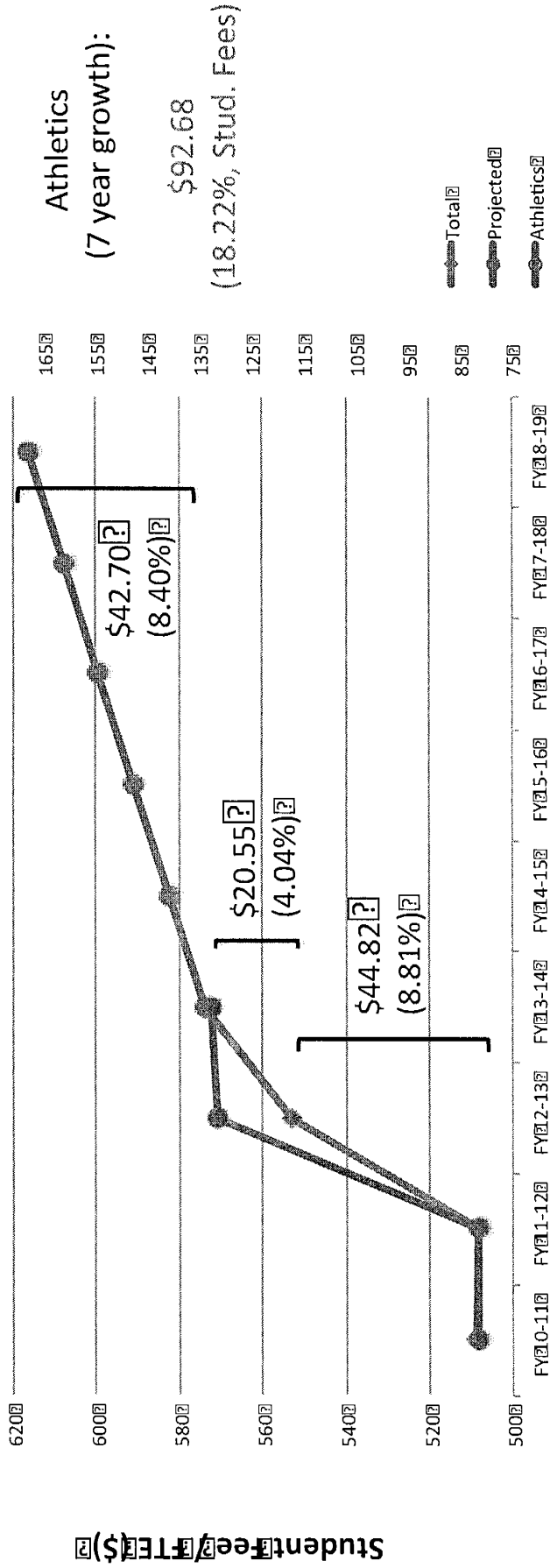
- Libraries \$ 33.31 • CAPS \$ 11.86
 - Computers (instruction)
 - Journals (research) • Tutoring (Education)
- IT \$ 16.39 \$ 572.54
 - Computers upgrades -\$ 33.31
 - Computer Lab Students -\$ 16.39
 - Printing Upgrades -\$ 11.86
 - Matlab (Education software) \$ 510.98 (\$ 61.56)
 - Lynda (Training Software)

Student Fee Trend

FY 10-11	FY 11-12	FY 12-13	FY 13-14
\$ 508.80	\$ 508.49	\$ 553.31	\$ 572.54
FY 10-11	FY 11-12	FY 12-13	FY 13-14
\$ 81.75	\$ 81.75	\$ 131.75	\$ 131.75

Athletics

Student Fee Trend

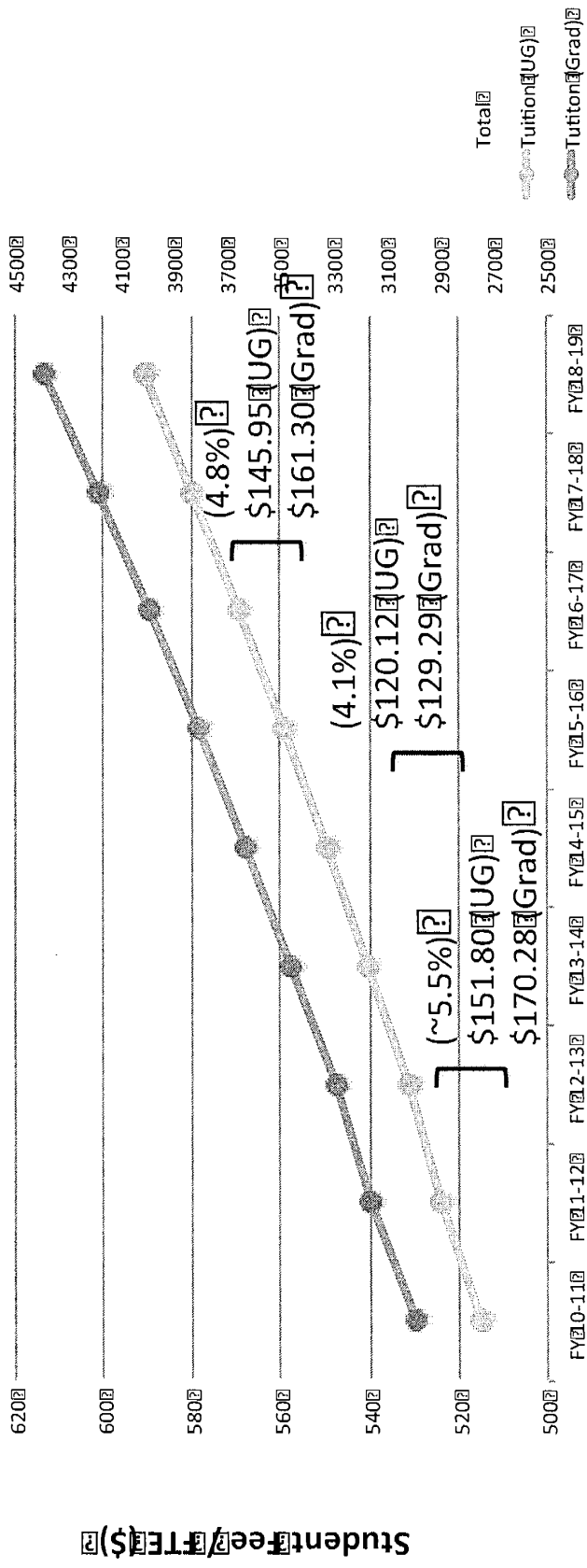


Tuition Trend

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
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UG	\$ 2752.80	\$ 2904.60	\$ 3024.72	\$ 3170.66
Grad	\$ 2995.40	\$ 3165.68	\$ 3295.60	\$ 3456.90

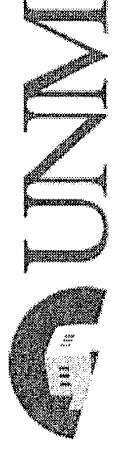
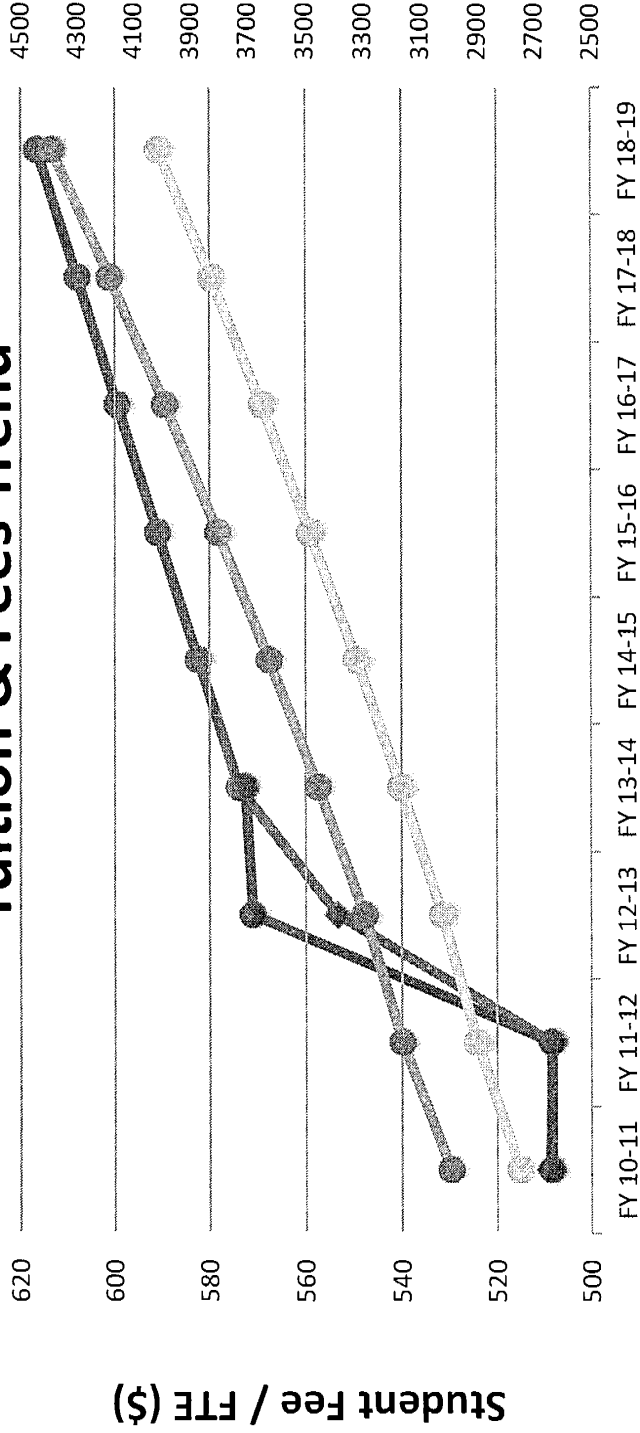
Tuition Trend



Tuition & Fees Trend

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
UG	\$ 2752.80	\$ 2904.60	\$ 3024.72	\$ 3170.66
Grad	\$ 2995.40	\$ 3165.68	\$ 3295.60	\$ 3456.90
Fees	\$ 508.80	\$ 508.49	\$ 553.31	\$ 572.54

Tuition & Fees Trend



Preliminary Wellness Center Budget

Project Overview and Estimated Project Cost

Total Proposed Building Area	129,000 gsf
Total Building Project Cost Estimate	\$48,000,000
Cost/sf	\$372

Financing Assumptions (tax exempt bonds)

Supplemental Equity/Capital Contribution	\$0
Project Cost to be financed	\$48,000,000
Financing Costs	<u>\$ 9,600,000</u>
Total Bond Issue	\$57,600,000
Annual Debt Service (30 yr, 5.25%)	\$ 3,662,152

Operational Assumptions

Personnel, O&M, utilities, pool maintenance, etc. \$ 1,709,250

Building & Equipment Reserves for Replacement \$ 96,750

Revenue	\$ 5,468,152*
Expense	\$ 5,468,152

* Student Fees/student/year \$117/Fall, \$117/Spring, \$25/Summer

SHAC Facility Options Summary (2010 Study)

- 1. Building Addition with Renovation** \$8 million
Pro: addresses 8,000 square feet space shortage
Con: intrudes into Cornell Mall, disruptive for patient care
- 2. New Building** \$12 million
Pro: addresses additional space needs, configures clinic appropriately
perhaps reduce cost by combining with Recreation, not disruptive for patient care
increases access for emergency vehicles
Con: cost
- 3. Expansion and Functional Fixes** \$1.3 million
Pro: disruptive to patient care, does not address expansion needs. Band-aid.
Con: does not solve major priority issues, flow problems.
- 4. Basement Expansion** \$6.61 million
Pro: Phasing possible; addresses space issues
Con: Basement occupied by Honors, building old, column spacing hard
- 5. SHAC Health Education/Pharmacy only (not been studied)**

Overall Increases

5 years out (FY 18-19)

Student Fees: ↑ \$ 108

Tuition: ↑ \$ 1394

Wellness Center: ↑ \$ 117

\$ 1619 / semester

(↑ 46 %, FY 10-11)

↓ 35% Budget Cuts

58% UG on Lottery



Concerns

- Benchmarking – is this a viable method?
- Increasing Cost of Fees
 - Re-evaluate I&G funded programs
- Wellness Center fees

Next Steps

Macro:

- RCM / PBB
- Enrollment
 - Travel/Recruitment Costs
- *diversity
 - Lottery Scholarship
- Long-term Planning & Growth
- Athletics
- Sustainability
- Diversity

Executive Initiatives:

- Wellness Center/Student Health insurance premiums
- Global Education Office
- Fee Restructuring

Communicating with the SFRB

- Email: sfrb@unm.edu
- Visit or Contact the ASUNM / GPSA Offices:
 - ASUNM: Caroline Muraida, SFRB Chair
 - Student Union Building, 1016
 - (505) 277- 5528
 - GPSA: Marisa Silva, SFRB Vice Chair
 - Student Union Building, 1021
 - (505) 277- 3803

**UNIVERSITY OF NEW MEXICO
ALUMNI ASSOCIATION
BOARD OF REGENTS REPORT
Date**

Vision (Why we exist): *The Alumni Association is a vital partner in the continued excellence of the University of New Mexico through the significant engagement of alumni.*

Mission (What we are striving for): *To serve as a bridge between alumni and the university ensuring the continued success of the university and enriching the lives of alumni.*

<p>Strengthen collaboration with campus constituents to meet the needs of UNM.</p>	<p>On March 20, 2013, the Academic advisors from Anderson School of Management spent the day on the UNM Gallup campus meeting and advising students regarding Anderson’s BBA and MBA programs. The day culminated with a reception hosted by Anderson School of Management and the UNM Gallup Alumni Collaborative. Approximately 50 individuals attended from the Navajo and Zuni pueblos and the Gallup area.</p>
<p>Foster enduring involvement with, pride in and commitment to UNM, its colleges, schools and programs.</p>	<p>The Young Alumni Chapter, along with the National Alumni Chapters, initiated the Lobos Coast to Coast game watch party on February 9, UNM vs. UNLV Men’s Basketball. Over 500 alumni and fans tuned in to 18 game watch parties simultaneously from NY, DC, Atlanta, Chicago, Dallas, Kansas City, Austin, Denver, Phoenix, Salt Lake City, Seattle, Los Angeles and San Diego, plus 5 watch parties in New Mexico. Door prizes were given at the events to included miniature signed basketballs by Coach Alford.</p> <p>The Alumni Association, Lobo Club, and the Alumni Lettermen hosted receptions at the Mountain West Conference Basketball Championship Tournament in Las Vegas. Over 500 Alumni and Lobo fans attended each of the two receptions.</p> <p>Eight alumni chapters hosted TV Watch Parties as the Lobos began NCAA play on March 21st.</p>
<p>Engage students in ways that will develop lifetime ties to UNM.</p>	<p>Eight Dinners for 12 Strangers were held the weekend following Lobo Day to celebrate UNM’s 124th birthday. Faculty, students and alumni gathered together as strangers, yet left as amigos. Several more dinners have been planned for spring/summer as a result of the winter dinners. The program was initiated 12 years ago to create a sense of community on UNM’s campus.</p>
<p>Expand the tradition of philanthropy toward UNM among alumni.</p>	<p>The Young Alumni Chapter participated in Daffodil Days to benefit Presbyterian Home Healthcare on March 23, 2013.</p>
<p>Communicate effectively with our diverse group of alumni.</p>	<p>The spring issue of Mirage was mailed on March 15, 2013. The Mirage is available on the Association’s website at www.unmalumni.com.</p> <ul style="list-style-type: none"> • Total number of mailed issues: 150,814 (146,587 individuals, 4,227 organizations)

	<p>The <i>Howler</i>, the Association’s newsletter, continues to be emailed on the first Monday of every month. The Alumni Association’s Facebook and Twitter views have increased steadily since January.</p>
<p>Develop and steward resources to ensure a sustained and dynamic association.</p>	<p>The Alumni Association will host the annual Washington, DC Congressional Reception on Capitol Hill on Tuesday, April 16, 2013. The reception will take place in Russell Senate Office Building Room 485 from 5:30 p.m. – 7:00 p.m. Alumni and donors from the DC area are invited to attend.</p> <p>Lobo Day season ends on April 7th as the Washington, DC Chapter holds its annual Brunch at Ft. Belvoir. Local alumnus, Bob von Pentz, will serve as the speaker and will talk about financial planning.</p> <p>The UNM Alumni Association has sponsored a series of Lobo Living Room presentations including “Of Zombies and Brains: The Life of a Neuroscientist”, by Dr. Timothy Verstynen (’01), a notable TED presenter and zombie culturist. Dr. Verstynen is currently an Assistant professor in the Department of Psychology and the Center for the Neural Basis of Cognition at Carnegie Mellon University in Pittsburgh. One hundred forty attended the reception and presentation.</p> <p>The March Lobo Living Room was held at the New Mexico Office of the Medical Investigator (OMI); “CSI/OMI: A Look at Medicolegal Death Investigation”, sponsored by UNM Alumni Association Board Member and Operations Director of the OMI, Amy Boule. There was an over-capacity crowd.</p> <p>On April 25, the Lobo Living Room will travel to UNM’s South Campus for a behind the scenes look at the UNM Football Program and Spring Training, hosted by Coach Bob Davie and his staff.</p>
<p>Encourage community service and leadership among alumni and students.</p>	<p>Spring college fair season has begun. Over the next couple of months, alums from every chapter and area around the country will take part in assisting the University by hosting college fairs and recruiting out-of-state students.</p>
<p>Garner greater recognition and visibility for Alumni Association programs and service to the university and community.</p>	<p>Plans are under way for celebration of the Reunion of the Class of 1963 as part of the Alumni Association’s Golden Grad program. Notable grads from this class include authors, Rudolfo Anaya and V.B. Price, and Lobo greats, Chuck Clausen and Jim Ottman. Members of the Class of 1963 will be inducted into the Heritage Club on Friday, May 10, 2013. They will participate in the Spring Commencement on Saturday, May 11 at the Pit.</p> <p>Students from the OLIT 492 Student Transition and Engagement Program (STEP) have had the opportunity to receive instruction from a collaborative group of alumni volunteers on ‘life after graduation.’ Presentations include career services, mentorship, budget and finance, graduate school preparation, community service, health and well-being, tax preparation, and an etiquette luncheon.</p>

Materials will be available at the meeting.