

TIMELINE
HIGHER LEARNING COMMISSION ACCREDITATION SELF-STUDY
FOR THE UNIVERSITY OF NEW MEXICO
(v15, 4/09)

TARGET DATE	ACTIVITY	ASSIGNED TO	STATUS
	<i>Pre-Self Study Activities</i>		
April 2006	UNM representatives attend HLC Conference to gather information and begin preparations for self-study	Reed Dasenbrock, Amy Wohlert, Nancy Middlebrook, Tom Root, Beth Miller, Clint Ewell	Completed (4/1-4/4/06)
Spring 2006	Formulate topic and gather support from university community	Reed Dasenbrock	Completed (5/9/06)
Summer-Early Fall 2006	Submit request for special emphasis	Nancy Middlebrook and Amy Wohlert	Completed (8/14/06)
Early Fall 2006	Receive approval to proceed with special emphasis	HLC	Completed/Approval Received (8/29/06)
December 1, 2006	Deadline for submitting 3 alternative times for site visit dates to HLC	Nancy Middlebrook (responsible for coordinating recommendations)	Completed/Dates Submitted (10/31/06)
Late Fall 2006-Early Spring 2007	Formulate Key Questions and Draft Table of Contents for MOU	Nancy Middlebrook, Special Emphasis MOU group	Completed/Draft MOU prepared for Appleson Visit (2/10/06), Final Version drafted for signatures (2/16/06)
Early Spring 2007	Site Visit Dates set by HLC	HLC	Completed Dates confirmed (3/1/07) Dates reconfirmed (12/7/07)
Early Spring 2007	Arrange Visit for HLC Liaison to come to UNM	Nancy Middlebrook	Completed, visit occurred (2/14/06)
Early Spring 2007	Submit MOU for signatures	UNM and HLC	Completed MOU signed and finalized (3/14/07)

TARGET DATE	ACTIVITY	ASSIGNED TO	STATUS
	<i>Self-Study and Site Visit Preparation</i>		
Spring/Summer 2007	Develop Self-Study Plan, Timeline, and Budget Requests	Nancy Middlebrook	Completed (6/07)
April 2007	UNM representatives attend HLC conference	Conference Attendees	Completed (4/21-4/24/07)
By Fall 2007	Appoint and Charge Committee Members	UNM Administrators w/Nancy Middlebrook coordinating	Ongoing as needed Steering Committee (4/07), Criteria/Special Emph. Committees (8/07)
Fall 2007 to Early Spring 2008	Work on gathering information and drafting sections for Self-Study	Self-Study Committees	Criteria/Spec Emph. committees began working 9/07
Mid Spring 2008	Attend HLC Conference	UNM Reps	Completed (4/13-4/16/08)
Late Spring/early Summer of 2008	Prepare Draft for Outside Consultant Review	Nancy Middlebrook, Wynn Goering, and Steering Committee	Completed 6/08
Late Spring/Early Summer 2008	Arrange for Consulting as needed	Nancy Middlebrook	Consultant visit occurred 6/22-6/23/08
Early Fall 2008	Update Self-Study Information using Fall 2008 21-day Census Information	Self-Study Committees	In progress
Fall 2008	Initiate and advertise opportunity for 3 rd party comment	Nancy Middlebrook and HLC	In progress
Early to Mid Fall 2008	Consultant/Evaluator Team for Comprehensive Site Visit Formed	HLC	Completed 9/08
Mid to Late Fall 2008	Make draft of Self-Study available for campus review	Nancy Middlebrook, Wynn Goering, and Steering Committee	Draft placed on website 11/26/08
Jan 2009	Finalize Self-Study document for printing	Nancy Middlebrook/Wynn Goering	Completed 2/10/09
Late Fall 2008/Early Spring 2009	Work with Consultant/Evaluator Team Chair on Arrangements for Site Visit	HLC Accreditation Team Chair/Nancy Middlebrook coordinating	Completed
Mid Feb, 2009	Self-Study Due to Consultant/Evaluation Team	Nancy Middlebrook	Sent week of 2/16/09
April 6-8, 2009	Comprehensive Site Visit	All	Completed

TARGET DATE	ACTIVITY	ASSIGNED TO	STATUS
	<i>Post-Site Visit Activities</i>		
May 2009 (approx. 6 weeks after visit)	Draft Report of a Visit sent to UNM for review to correct any “errors of fact”	Consultant/Evaluator Team Chair	In progress
June 2009 (approx. 8 weeks after visit)	UNM’s response to the draft report due to correct any “errors of fact”	UNM Administrators/Nancy Middlebrook coordinating	
July 2009 (approx. 9 weeks after visit)	Final Team Report sent to HLC, HLC sends report to UNM	Consultant/Evaluator Team Chair and HLC	
July 2009 (approx. 11 weeks after visit or 2 weeks after final report is received)	UNM’s response to the team report is due	UNM Administrators/Nancy Middlebrook coordinating	
	<i>Reporting Activities</i>		
Late Spring/Summer 2009	Begin working on report issues and follow up activity in response to the 2009 HLC Report of a Visit		
January 10, 2011	Monitoring Report on Governance and Communication Issues due		
January 10, 2011	Progress Report on UC College Advisement Issues due		