

ROLE	DUTIES	ATTENDANCE
ACCREDITATION DIRECTOR	Provides guidance on accreditation process and on Unit Action Plans	Orientation meeting, Pre-site visit meeting; Site-visit - entrance orientation and exit meetings, Post-review meeting, Mid-point review meeting
APR SPECIALIST	Coordinates and facilitates the APR process and site-visit	Most meetings during process
ASSOCIATE PROVOST	Provides leadership, oversight, and guidance for the APR process	Entrance orientation meeting, Pre-site visit meeting, Site-visit to include: entrance, administrators and exit meetings, Post-review meeting, Mid-point review meeting
COLLEGE/SCHOOL DEAN OR DESIGNEE	Provides the collegiate leadership for the self-study process and approves the review team	Pre-site visit meeting; Site-visit to include: Dean's meeting and exit, Post-review meeting, Mid-point review meeting
DEAN OF GRADUATE STUDIES OR DESIGNEE	Provides oversight and guidance regarding graduate issues	Pre-site visit meeting, Site-visit to include: administrators and exit meetings, Post-review meeting, Mid-point review meeting
EXTERNAL REVIEWER	Reviews the self study, serves on the site-visit review team, and provides written recommendations to Unit	Site-visit
FACULTY SENATE CURRICULA COMMITTEE REPRESENTATIVE	Provides guidance to Unit on curricula issues for the self-study	Pre-site visit meeting, site-visit exit meeting, Post-review meeting, mid-point review meeting
FACULTY SENATE GRADUATE COMMITTEE REPRESENTATIVE	Provides guidance to Unit on graduate issues for the self-study	Pre-site visit meeting, site-visit exit meeting, Post-review meeting, mid-point review meeting
FACULTY SENATE UNDERGRADUATE COMMITTEE REPRESENTATIVE	Provides guidance to Unit on undergraduate issues for the self-study	Pre-site visit meeting, site-visit exit meeting, Post-review meeting, mid-point review meeting
INSTITUTIONAL RESEARCHER	Provides data for preparation of the self-study and guidance for data interpretation	Orientation meeting
INTERNAL REVIEWER	Serves on the site-visit review team and provides recommendations to Unit; provides UNM perspective to external reviewers	Pre-site visit meeting, Site-visit, Post-review meeting
OUTCOMES ASSESSMENT MANAGER	Provides guidance on student outcomes assessment activities	Pre-site visit meeting; Site-visit exit meeting, Post-review meeting
PROVOST/DEPUTY PROVOST	Provides oversight and guidance for the overall academic perspective of the self-study	Pre-site visit meeting; Site-visit to include Provost meeting and exit meeting, Post-review meeting
UNIT FACULTY	Participate in creating the self-study; provide information during site visit; participate in Action Plan as assigned	Site-visit meetings as determined, Post-review as determined
UNIT GRADUATE AND UNDERGRADUATE PROGRAM DIRECTORS	Provide information and guidance as needed for self-study preparation and process	Pre-site visit meeting as needed, site-visit meetings as determined
UNIT HEAD	Provides program leadership for the self-study, selects the Chair and members of the self-study committee, works with faculty to select the self study review team	Orientation meeting to include OIR, Pre-site visit meeting, Site-visit attends most meetings during site visit to include exit meeting, Post-review meeting, Mid-point review meeting
UNIT STUDENTS	Provide input to the review team during the site-visit	Site-visit meetings as determined
VICE PRESIDENT FOR RESEARCH OR DESIGNEE	Provide guidance to Unit on research issues for for self-study	Pre-site visit meeting, exit meeting, Post-review meeting