

# Assessment Cycles at UNM

As of Spring 2009, UNM will follow these assessment cycles for general-education (core-curriculum) assessment and degree-program assessment. This information is presented graphically on the next page.

## General-Education Assessment Cycle

Departments, Due February 15: Annual Progress Reports on assessment activities in the preceding calendar year (Jan. 1—Dec. 31)

Each department assesses some or all of its general-education courses each year and submits to CARC on February 15. Although they can do the assessments whenever they wish, it makes sense to do these each fall semester.

CARCs, February 15—April 15: Score Reports

CARCs review and score the annual progress reports using the provost's rubric and forward to Dean and Chairs. Reports that are not satisfactory may be sent back to department chairs.

College Deans, June 15: Summarize Reports and Scores

Deans summarize approved reports, send to provost with scored rubrics and comments.

Provost's Office, September 30: Sends University Summary to NM HED

September 30 is the deadline that drives the cycle. This is a hard deadline that must be met.

## Degree-Program Assessment Cycle

Departments, October 1: Submit Annual Progress Reports on assessment activities for the preceding academic year (Jun 1—May 31)

Departments submit annual progress reports for each degree-granting programs to college CARC.

CARCs, October 1—November 1: Score Reports

CARCs review and score reports using provost's rubric and forward to deans and chairs. Reports are then returned to department chairs for possible revision.

Departments, December 1: Submit Annual Summary Reports

Chairs submit annual progress reports summary to deans.

College Deans, January 9: Sign and Submit Summary Reports to Provost

Deans sign and submit summary reports to provost.

Provost, January 22: Posts Summarized Results to University website

Provost posts summarized results to website.

## Degree Program Assessment Cycle

October 1 – January 22

Departments submit program-degree assessment reports every October 1

## Gen Ed Assessment Cycle

February 15 – October 1

Departments submit general-education assessment report every February 15

