

# **Gallup Branch Campus Medical Records Transcription, CERT**

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## **Broad Learning Goals**

- A. Accurately transcribe medical dictation using proper format.
- B. Use macros and templates

## **Student Learning Outcomes**

- A1. Students will be able apply the AAMT (American Association for Medical Transcription) guidelines.
- A2. Students will be able to use present and past tense correctly 95% of the time when creating reports.
- A3. Students will be able to spell medical terminology correctly 95% of the time.
- B1. Students will be able use computer skills to build transcription speed.