

Instructor:	Amy T. Neel, Ph.D., CCC-SLP
Time:	T-Th, 12:30 – 1:45 p.m.
Location:	Dane Smith Hall 325
E-mail:	atneel@unm.edu
Phone:	277-7084
Office:	SHS Building Room 1369
Office Hours:	Th 11:15 – 12:15 p.m., other hours by appointment
Course Website:	www.unm.edu/~atneel/shs303

Description of the Course

This course is an introduction to the physiological mechanisms underlying speech production, the linguistic classification and transcription of speech sounds, the acoustic properties of speech sounds, and the relationship between phonetics and phonology. Applications to speech differences and disorders will also be discussed. For Speech and Hearing Sciences students, the following ASHA knowledge standards are addressed in this course:

ASHA Standard IIIC: Applicant must demonstrate knowledge of basic human communication processes including

- Acoustic basis
 - Explain the source-filter model of speech production
 - Describe acoustic cues for perception of speech sounds
- Linguistic basis
 - Transcribe normal speech using IPA (sentence length)
- Cultural basis
 - Differentiate between speech differences and disorders
 - Describe key cultural variables that influence communication

Required Textbook

Ball, M.J. and Muller, N. (2005). *Phonetics for Communication Disorders*. Lawrence Erlbaum Associates. ISBN: 0-8058-5364-2.

Attendance

According to University policy, “students are expected to attend all meetings of the classes in which they are enrolled.” It is to your benefit to attend class regularly as students who attend class generally receive better grades than those who do not. Not all of the material presented in the course is found in the textbooks. In addition, there are graded classroom activities that cannot be made up if you miss the class. If you will be absent from class for an extended period of time, please notify me as soon as possible. You may be dropped from the course if you do not attend class meetings.

In the Classroom

Class will begin promptly. Cell phones must be turned off before class begins. You are encouraged to ask questions or volunteer comments during class. If I don't know the answer to your question, I will also encourage you to help me find the answer. If you don't feel

comfortable asking questions during class, you can e-mail me. Please keep in mind that if you find something confusing or difficult to understand, many of your classmates are likely to feel the same way.

Lectures will be delivered via PowerPoint, but I do not provide access to those presentations. **Rather than attempting to record the slides word for word, you are encouraged to take notes in your own words.** Here's a helpful website on note-taking skills for college students: <http://www.suite101.com/content/how-to-take-effective-class-notes-a16974>.

Outside of the Classroom

Learning phonetics is time-consuming. Phonetic transcription is a learned skill that takes quite a bit of practice. In addition to the hours you spend in class, you should plan to attend at least four to six more hours per week on readings, reviewing your notes, and other assigned activities. Reading assignments should be completed before you come to class.

The teaching assistant and I also commit time to working with you. If there is material that you do not understand, please do not hesitate to attend office hours or make an appointment with me or the teaching assistant to get help. Contact information is available on the course website.

I will communicate with you via the course website or by UNM e-mail addresses. Please make sure that you have a UNM e-mail account by the second week of the semester. If you prefer to use a different e-mail account, you can forward your UNM e-mail to your preferred address.

Cheating

Academic dishonesty will not be tolerated in this course. The homework assignments you turn in must be your own work, you must not copy answers from other students during exams and quizzes, and you must not allow other students to copy your work. Dishonesty will result in a failing grade for the course, and the incident will be reported to the Dean of Students.

Grading

Brief quizzes or in-class activities will be given during most class periods. **These quizzes or activities cannot be made up if you miss class that day.** However, extra points will be given on quizzes throughout the semester, so that missing only one or two quizzes should not significantly affect your course grade.

There will be several homework assignments given during the semester. They will be posted on the website at least one week prior to their due date. Homework must be turned in at the beginning of the class period on the day they are due. **Late homework assignments will not be accepted.** However, extra points will be given throughout the semester, so that missing only one homework assignment should not significantly affect your course grade.

There will be three exams given during the semester (including one during finals week). **There will be no make-up exams given this semester.** Please notify me as soon as possible if you must miss an exam, so we can work out what to do.

If you must miss more than one or two class periods during the semester due to illness or other circumstances, please contact me as soon as possible.

Category	Number of Points	Times Given	Total Points
Quizzes	10	23	200
In-class exercises	34	3	100
Homework	60	5	300
Exams	134	3	400

Number of Points	Letter Grade
980-1000 points	A+
920-979 points	A
900-920 points	A-
880-899 points	B+
820-879 points	B
800-819 points	B-
780-799 points	C+
720-779 points	C
700-719 points	C-
680-699 points	D+
620-679 points	D
600-619 points	D-
599 and below	F

Accomodations for Disabilities

Students who have special needs are asked to disclose those needs to me as soon as possible so that appropriate accommodations can be arranged. You should visit the Office of Student Support Services as early as possible in the semester to document a disability and arrange for accommodations.