**2009 Summer Financial Aid Automated Process**

* Student registers for summer (200960)
* Nightly Banner checks for students registered for term, and checks part of term student is registered for (e.g. first four weeks, second four weeks, eight weeks)
* Aid period will be adjusted to reflect summer enrollment on RBAABUD
* Budget will be populated on RBAABUD
	+ Tuition and Fees will show as $1
	+ Books and Supplies will show as $1
* Budget duration will be updated on RNAOV09
* Family contribution will be recalculated
* Pell eligibility for summer will be calculated and posted to RPAAWRD

**2009 Summer Financial Aid Manual Process**

* Students submitting requests for loans, or workstudy.
* Verify enrollment and aid period is still accurate (i.e. student has not changed their enrollment)
* Update RBAABUD for correct tuition/fees, and books/supplies based on summer enrollment.
* Make awards on RPAAWRD (make sure to adjust on term record)
* For loans, create loan application
	+ Loan distribution on RPAELAP will default to SUMMER ONLY
	+ If you based loan eligibility on fall/spring/summer costs, then you will need to distribute award on last block
* Students taking hours at CNM
	+ Budgets will need to be updated manually
	+ Budget duration will need to be updated manually