



THE UNIVERSITY of
NEW MEXICO

Banner HR/Payroll Update

August 1, 2007

Banner HR/Payroll Update

Agenda

- Sneak Preview I and II
- Time Entry Training
- Ways to Stay Informed...

Sneak Preview I

August 6-10

- Monday 8 am to Friday Noon
- Compare actual pay stub to pay stub on LoboWeb
 - July 27 Biweekly July 31 Monthly
- Log on through my.unm.edu
- Support Center 277-HRPR (4777)
- Fastinfo.unm.edu
- hr.unm.edu

Sneak Preview I

Samples of Known Discrepancies

- Pay rates written on timecard
- If an employee is on Leave Without Pay, the employer portion of FICA and FICA Medicare will be shown on the Banner Pay Stub. It does not show in the current system
- Professional Liability, which is paid by the employer, is calculated differently in Banner than it was in our previous system. A discrepancy would result from calculating on hours worked in Banner versus FTE in the current system.



Time Entry Training

- Available for Timekeepers and backups
- Classes begin August 21
- Sign up through Learning Central at <http://www.unm.edu/~hrinfo/>
- Training for Approvers and their backups will be available by the end of August



Ways to stay Informed...

- Websites
- Banner Weekly Newsletter
- Email Functional Leads or

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QUESTIONS?