

April 4, 2006  
Information for Fiscal Agents  
Re: Chart of Accounts Requester Roles

Given that each of you is now responsible for the fiscal events of your college, we wanted to give you a current state assessment of the Chart of Accounts (COA) requester roles. We believe it's critical that you are aware who has the ability to request changes to the chart of accounts in each of your colleges.

We would like each of you to review and approve who currently has this role. In the future, we will email all requests to you for your approval before an individual is granted this authority in Banner.

The COA requester role is able to request new indexes, programs, and activities. The role is also able to request edits such as title changes and predecessor changes.

If you have any questions, please send an email to [fsm@salud.unm.edu](mailto:fsm@salud.unm.edu). Please return your worksheet with your signature to Finance Systems Management by May 1, 2006 at MSC01 1290.