

**Overview of
Privileges Provisioning
Feeds Process (PFP) Project**

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Introductions

- Linda Johansen (lsj@unm.edu)
 - Manager, ITS Banner Shared Components
- Karen Mann (kmann@unm.edu)
 - Accounting Manager, Auxiliary Enterprises
- Carolyn Hartley (hartley@unm.edu)
 - Manager, LoboCard Office

Provisioning Process

- Provisioning = current process for giving privileges for
 - LoboCard (includes Johnson Center, pods, & tickets)
 - LoboCash
 - University Libraries
 - Learning Central
 - LDAP (netID, email, online directory)
- Does **not** include
 - Lock shop
 - Housing
 - Banner Authorizations
 - Other privileges across campus

What's Changing?

- Automatic provisioning through Banner
- Only affects new privilege requests
- Once person is entered into Banner, privileges will be calculated and sent to the 5 external systems (LoboCard, LoboCash, Libraries, Learning Central, and LDAP)
- This will occur in real-time for LoboCard & LoboCash, overnight for Libraries, Learning Central, and LDAP (netID, email, and online directory)

What's Changing: New Employees

| Current Process | New Process |
|--|--|
| <ol style="list-style-type: none">1. Send letter and new person to LoboCard Office2. Send letter and new person to Library3. Send fax to ITS. If netID already taken, try another until new one is found4. Send email to Learning Central5. Depending on employee type, send Employee Demographic Form to Faculty Contracts Office or HR | <ol style="list-style-type: none">1. Depending on employee type, send Employee Demographic Form to Faculty Contracts Office or HR2. Send new person to LoboCard Office (to get card)3. Give new person the link to the online netID selection system |

Getting the Word Out

- System goes live Monday, November 12
- Emails to campus on October 10, 22, 29, November 5 and 12
- HR Project Newsletter
- Presentations to Department Admins, College Administrators, Fiscal Agents, others
- Website (provisioning.unm.edu)
- FastInfo
- Other suggestions?

Our Requests to You

- Identify all websites and office documents that need to change
 - Work with Karen (kmann@unm.edu) and Carolyn (hartley@unm.edu) to create new content
- What materials should we send you, and when would you like them?
- What materials should we send others?
 - Who?
 - When?

Thank you!