

# Transfer/Allocation Form



## Finance Production Reports HSC Transfer Allocation

**Published in Hyperion Report Folder**

**Brio**

**Finance Reports**

**F\_Dept\_School\_College**

**F\_HSC**

**Forh008 hsc transfers allocation**

Presented at the Fiscal Agent Meeting, February 07, 2007 by Julie Alberti, HSC Budget Office



# Criteria used to Determine Entry

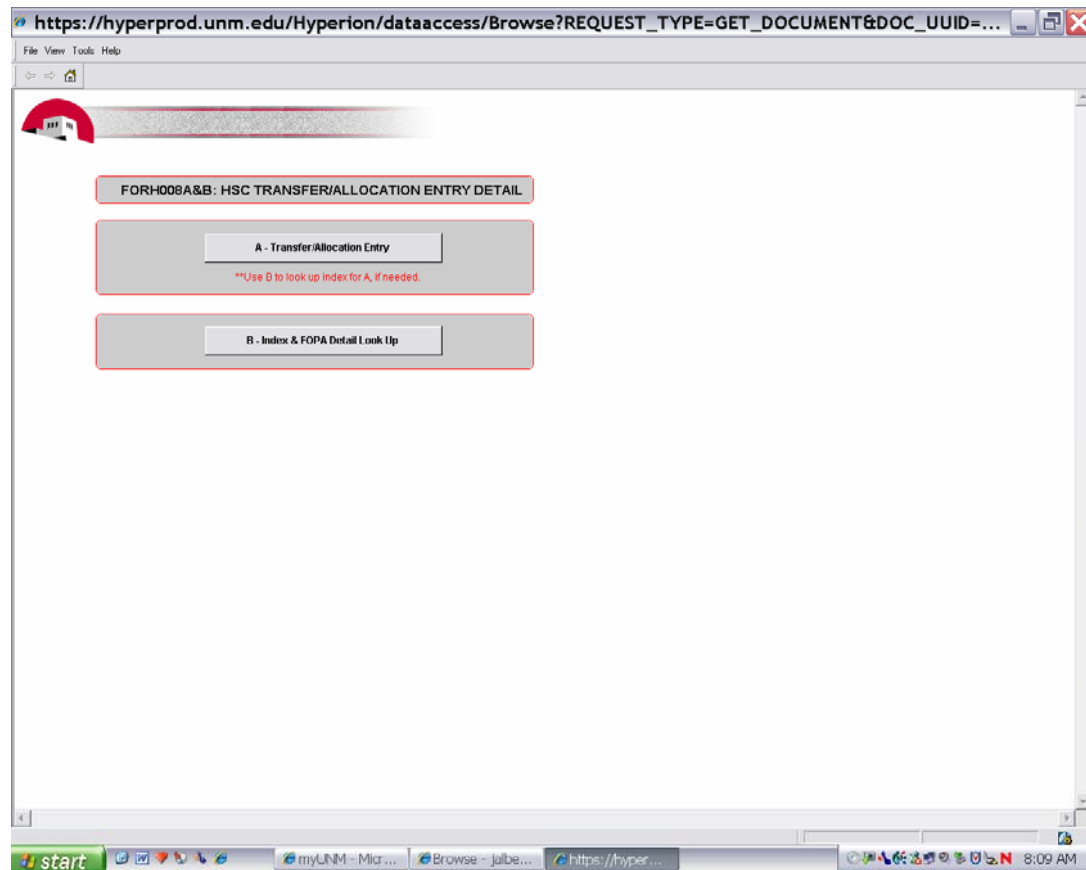
- Account Type Level 2
- Program Level 2
- Program
- Fund Level 2
- Fund



## Note:

- This form was initially developed for North Campus and is being adapted for use on Main Campus
- This form is to be used as a “tool” only
- Budget Offices have the final say in how Transfer Entries are coded

# Hyperion Report Screen



# Index Comparison Screen

The screenshot shows a web browser window with the following content:

- Address bar: `https://hyperprod.unm.edu/Hyperion/dataaccess/Browse?REQUEST_TYPE=GET_DOCUMENT&DOC_UUID=...`
- Page Title: University Of New Mexico Finance Reports
- Section Header: FORH008A: HSC TRANSFER/ALLOCATION ENTRY DETAIL
- Form Title: HSC Transfer/Allocation Entry
- Form Content:
  - INDEX COMPARISON FOR TRANSFER/ALLOCATION ENTRY
  - PLEASE ENTER INDEXES BELOW
  - Index funds are coming from:
  - Index funds are going to:
  -

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 4:30 PM.

# Hyperion Report Example

https://hyperprod.unm.edu/Hyperion/dataaccess/Browse?REQUEST\_TYPE=GET\_DOCUMENT&DOC\_UUID=...

FORH008A Transaction Type: Transfer Run Date/Time: 02/08/07 04:30 PM

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	Index Funds Are Coming From	Index Funds Are Going To
<b>Index Title:</b>	997040: 220500-FETAL ALCOHOL SYNDRO	497210: 237420-ORTHO-FEES
<b>FOPA:</b>	3U0023-997L00-P163-GNACTV	3U0303-497E1-P171-GNACTV
<b>Fund Type Level 2:</b>	03: CU HSC	03: CU HSC
<b>Fund Level 2:</b>	3U20: HU General Research	3U56: HU General Clinical Service
<b>Org Level 2:</b>	AF: VP Health Sciences Center	AF: VP Health Sciences Center
<b>Program Level 2:</b>	P16: Research Unrestr Ex 16	P17: Non Sponsored Pub Svc Unrestr Ex 17

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	Budget Entry	Budget Entry
<b>Index Title:</b>	<b>Rule Class Code: BDT</b> 997040: 220500-FETAL ALCOHOL SYNDRO	<b>Rule Class Code: BDT</b> 497210: 237420-ORTHO-FEES
<b>Account Code:</b>	- 11E0: Trsfr To Public Service Gen - 8060: Other Operating Costs Gen	+ 11C0: Trsfr From Research Gen + 8060: Other Operating Costs Gen

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	Journal Entry	Journal Entry
<b>Index Title:</b>	<b>Rule Class Code: JET</b> 997040: 220500-FETAL ALCOHOL SYNDRO	<b>Rule Class Code: JET</b> 497210: 237420-ORTHO-FEES
<b>Account Code:</b>	Debit 11E0: Trsfr To Public Service Gen	Credit 11C0: Trsfr From Research Gen
<b>Description:</b>	497210 11C0 (Short Description)	997040 11E0 (Short Description)

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# Allocation Comparison

The screenshot shows a web browser window with the following content:

- Address bar: `https://hyperprod.unm.edu/Hyperion/dataaccess/Browse?REQUEST_TYPE=GET_DOCUMENT&DOC_UUID=...`
- Page Title: University Of New Mexico Finance Reports
- Section Header: FORH008A: HSC TRANSFER/ALLOCATION ENTRY DETAIL
- Form Title: HSC Transfer/Allocation Entry
- Form Content:
  - INDEX COMPARISON FOR TRANSFER/ALLOCATION ENTRY
  - PLEASE ENTER INDEXES BELOW
  - Index funds are coming from:
  - Index funds are going to:
  -

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 4:35 PM.

# Allocation Account Code Selection Screen

https://hyperprod.unm.edu/Hyperion/dataaccess/Browse?REQUEST\_TYPE=GET\_DOCUMENT&DOC\_UUID=...

University Of New Mexico Finance Reports

FORH008B: HSC TRANSFER/ALLOCATION ENTRY DETAIL

HSC Allocation Entry

PLEASE SELECT ALLOCATION TYPE

- 1600: Allocate revenue from school/college to department
- 1600: Allocate from department to secondary or faculty index
- 1601: Allocate F&A revenue from school/college to department
- 1610: Allocate dean's funding revenue
- 1620: Allocate revenue from subsidy to department
- 1660: General purpose allocation

View Report

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# Allocation Report Example

https://hyperprod.unm.edu/Hyperion/dataaccess/Browse?REQUEST\_TYPE=GET\_DOCUMENT&DOC\_UUID=... Close

FORH008A **Transaction Type: Allocation** Run Date/Time: 02/08/07 04:34 PM

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<b>Index Funds Are Coming From</b>		<b>Index Funds Are Going To</b>	
<b>Index-Title:</b>	628225: 210625 DEANS TEACHING SUPPORT	<b>Index-Title:</b>	043015: 211110-DEANS OFFICE-S-General Activ
<b>FOPA:</b>	3U0044-628D-P10H-GNACTV	<b>FOPA:</b>	3U0044-043C-P111-GNACTV
<b>Fund Type Level 2:</b>	03: CU HSC	<b>Fund Type Level 2:</b>	03: CU HSC
<b>Fund Level 2:</b>	3U1G: HU General I and G	<b>Fund Level 2:</b>	3U1G: HU General I and G
<b>Org Level 2:</b>	AF: VP Health Sciences Center	<b>Org Level 2:</b>	AF: VP Health Sciences Center
<b>Program Level 2:</b>	P10: Instruction Unrestricted Ex 10	<b>Program Level 2:</b>	P11: Academic Support Unrestr Ex 11

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<b>Budget Entry</b>		<b>Budget Entry</b>	
<b>Index-Title:</b>	<b>Rule Class Code: BD4</b> 628225: 210625 DEANS TEACHING SUPPORT	<b>Index-Title:</b>	<b>Rule Class Code: BD4</b> 043015: 211110-DEANS OFFICE-S-General Activ
<b>Account Code:</b>	- 1660: General purpose allocation - 8060: Other Operating Costs Gen	<b>Account Code:</b>	+ 1660: General purpose allocation + 8060: Other Operating Costs Gen

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<b>Journal Entry</b>		<b>Journal Entry</b>	
<b>Index-Title:</b>	<b>Rule Class Code: JE2</b> 628225: 210625 DEANS TEACHING SUPPORT	<b>Index-Title:</b>	<b>Rule Class Code: JE2</b> 043015: 211110-DEANS OFFICE-S-General Activ
<b>Account Code:</b>	Debit 1660: General purpose allocation	<b>Account Code:</b>	Credit 1660: General purpose allocation
<b>Description:</b>	043015 1660 (Short Description)	<b>Description:</b>	628225 1660 (Short Description)

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start | H:\DATA\AD... | Microsoft Po... | Transform.d... | Internet ... | 1 Page(s) | Zoom: 111% | 4:34 PM