

# Contract & Grant Accounting

FY09 Overview

# FY09 Highlights

- Welcomed to our team:
  - Sherry, Andrew, Nancy, and Julie C.
- Promoted within our team:
  - Jessica and Kate
- Name change
  - From Post-award to C&GA, HSC
- Single file system
- Implemented Workflow for close-out's
- Developed and implemented plan to eliminate backlog of close-out's

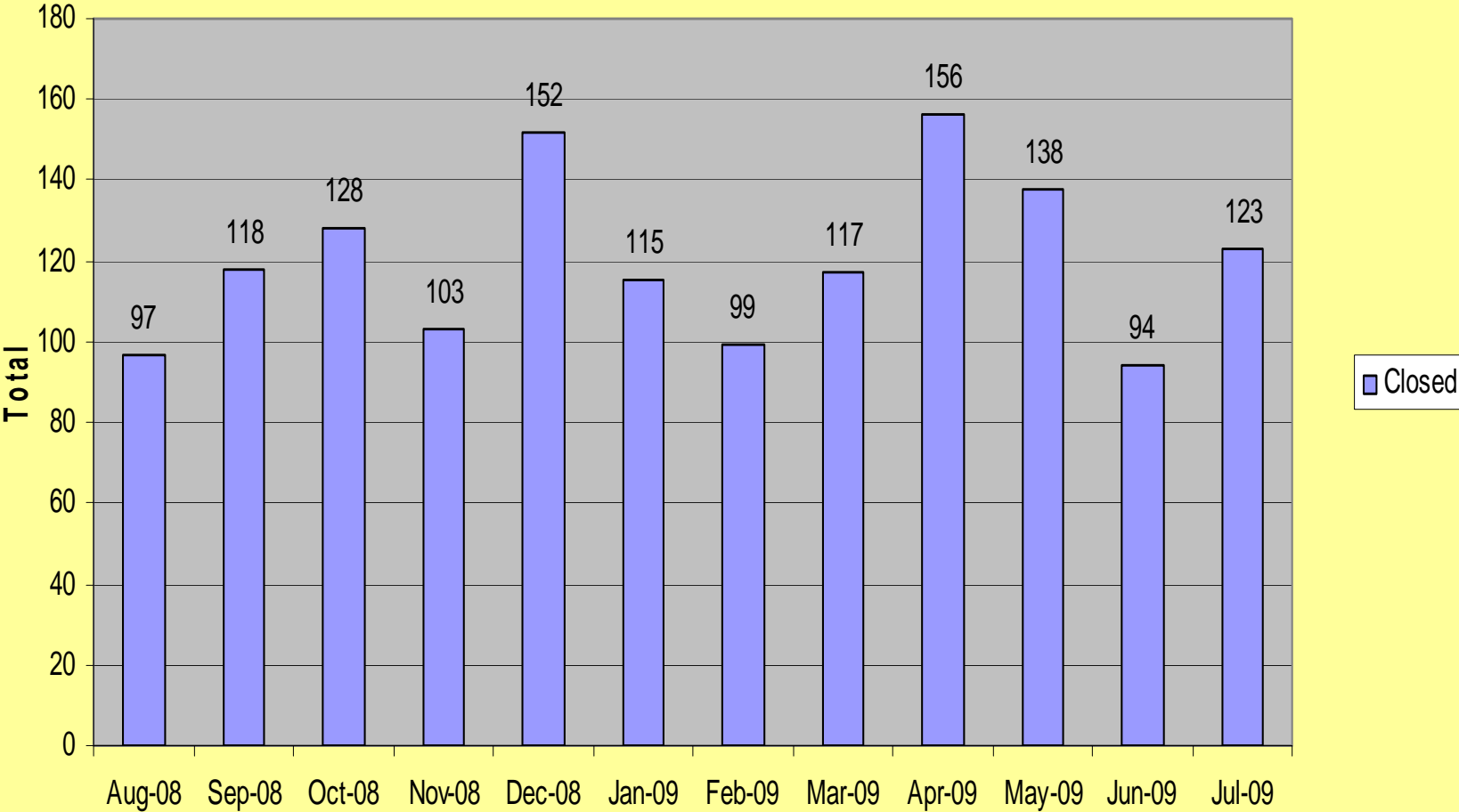
# FY09 Accomplishments

- Avg 986 Active awards (~978 prior FY)
- Processed 5,103 DPI's (5,130 prior FY)
  - Avg TAT 2.67 days (3.04 days prior FY)
- Processed 2,002 Invoices (1,829 prior FY)
  - Does not include HSCAR requests
- Processed 5,875 checks totaling \$125.6M
  - With help from the admin staff!
- Closed 1,386 funds (921 prior FY)
- Reduced Inactive funds not closed
  - From 1,199 to 541

# Backlog Update

- January 2009
  - Total of 978 funds greater than 90 days
    - 847 not in Workflow, 131 in Workflow
- As of June 30, 2009
  - Closed 625
    - 513 not in Workflow, 112 in Workflow
- 64% Reduction in 6 months

# Close-outs Completed - 12 month trending



# Presently

- Small tweaks to desk assignments
  - Reduce department to FM ratio
- Implement bar coding into filing system
- Enhance Workflow
  - Invoice / expenditure reports to departments
- Focus on post-audit transaction reviews
- Continue to focus on old close-out's
  - Added Workflow report to mgmt reports
- All about the stimulus
  - More money...more awards...more reporting!