



Financial Services Support Center
Enhancements to our PZAREDS Open Lab Sessions beginning June 4th 2009

UNM Finance Open Lab Sessions

Open Lab Sessions will include navigation and basic trouble shooting information for tips:

- **Processing DP-EZs (Reimbursements)**
- **Initiating LoboMart Requisitions**
- **Personalize your Finance Tab on the MyUNM portal**
- **Finding your Finance documents & determining the status.**
- **Labor Redistributions (PZAREDS)**

These labs are designated as working sessions; bring your work with you, DP-EZ, PZAREDS, Requisitions, and/or your Document numbers.

These open labs do NOT take the place of required EOD classes. You must complete the EOD requirements and obtain Banner Finance Security before you attend these open labs.

Upcoming scheduled lab sessions:

November 3rd 2:00-4:00 UNM Business Center Room 1019

December 2nd 1:00-3:00 UNM Business Center

December 3rd 2:00-4:00 HSC Med2 Computer Lab

In order for us to staff accordingly, please RSVP to the Financial Services Support Center and include the subject you need assistance with. Please e-mail fssc@salud.unm.edu include your name and the session(s) you plan on attending.

Thank you,
Financial Services Support Center