Your Full Name

66 Aerobic Place Cardio City, AK 112233 555-222-1111 email address

Objective

A challenging position in physical therapy where I can utilize my knowledge in exercise science and physical rehabilitation to guide individuals toward active healthy lifestyles.

Here's another example of an objective

A leadership position where I can develop, implement, and coordinate

fitness programs in a dynamic health setting.

Education

Bachelor of Science in Exercise Science, May 2007 University of New Mexico, Albuquerque, NM

Related Course Work

EKG Interpretation Exercise Testing and Interpretation

Designs for Fitness Exercise Physiology I & II

Physical Activity and Aging Organic and Biochemistry Physical Activity and Disease Prevention Energy Nutrients and Human Nutrition

Kinesiology Applied Nutrition and Exercise

Experience

August 2008 - Present (*Please note the 'POWER' or 'ACTION' words starting each statement: I am listing MANY extra points to help you develop your points*) Good Samaritan Hospital, Albuquerque, New Mexico

- ◆ Direct physician-prescribed exercise programs
- ◆ Provide daily care for disabled patients
- ◆ Administer medications
- ◆ Design muscular strength and flexibility programs for clients
- ◆ Create and teach ergonomics courses
- ◆ Perform initial health questionnaires and assessments
- ◆ Develop solutions to challenges
- ◆ Promote positive business ethics
- ◆ Orient members to fitness facility
- ◆ Coordinate daily physical activities for participants
- ◆ Construct operational matrix for business plan
- ◆ Facilitate team building activities
- ◆ Explain concepts of training
- ◆ Cultivate postive interactions with patients
- ◆ Advise in selection of exercise options
- ◆ Coach fitness leadership activities
- ◆ Install and maintain updated computer hardware
- ◆ Gather research articles for publication

September 2006 to July 2008

Defined Fitness (continue with similar style as above!)

Special Skills Assessment and/or measurement and interpretation of the following:

- ◆ Electrocardiograms
- ◆ Maximal exercise stress tests
- ◆ Submaximal exercise stress tests

- ◆ Body composition: skinfolds, hydrostatic weighing, bioelectrical impedance
- ♦ Blood pressure
- **♦** Flexibility

Computer Skills

 \blacklozenge Microsoft Word, Power Point, Excel, Adobe Illustrator, WEB Design

Other

- ◆ Fluent in Spanish and German
- **Memberships** American Society of Exercise Physiologists

American College of Sports Medicine

National Strength and Conditioning Organization

Certifications ACSM Health and Fitness Instructor

AFAA Step Instructor

American Red Cross Standard First Aid

Honors Honor Society

President of Club, Sorority, or Fraternity

References Class, it is standard to list THREE references

Do Not Put References Available Upon Request!

Example Writing Style to List References: two ways

List references this way if you wish to save some space.

Len Kravitz, Ph.D. lkravitz@unm.edu 505-277-5151

Coordinator of Exercise Science, MSC04 2610, 1 University of New

Mexico, Albuquerque, NM 87131-0001

Here is the other way to list references

Len Kravitz, Ph.D.

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