



University of New Mexico

Data Resources & Services
Available through the Office of
Institutional Research



About the Office of Institutional Research

The Office of Institutional Research (OIR), reporting to the Provost but serving the entire University, acts as a clearinghouse for data about UNM. Many requests for information about UNM, both external (e.g., the legislature, the public, outside agencies) and internal (e.g., the Executive Cabinet, student services offices, budget and finance) are handled by OIR. We either have the data or know who does. In addition to providing data, we often engage in special studies, surveys, and analyses to support University evaluation and understanding of issues.

OIR Data Resources & Services

- OIR serves as a clearinghouse for UNM institutional data (faculty, staff, student, course, and financial aid data).
 - OIR coordinates reporting of student data with the UNM Registrar's System Team (RST).
- OIR maintains, archives, and reports from longitudinal data sets.
 - UNM course extract files (since summer 1988). [*Student Information System (SIS) extract file*]
 - CHE course files (since fall 1993). [*RST data*]
 - Degrees granted file (since 1983). [*SIS extract file*]
 - CHE enrollment files – 21-day census and end-of-semester enrollment files (since fall 1994). [*RST data*]
 - Freshman cohort tracking database (since 1983). [*OIR data in cooperation with RST*]

OIR Data Resources & Services

- Native/Branchfer/Transfer data. Indicates what semester undergrads first began classes on UNM's Main Campus and their native/branchfer/transfer status upon entry (file covers all summer, fall, & spring enrollments since fall 1985). *[OIR data compiled from Registrar's SAS datasets & CHE enrollment files]*
- Financial aid and scholarship award data (Partial data since FY 1994 & complete data since FY 1996). *[OIR data from FAM extracts]*
- HS graduate data by NM high school (since 1992) and K-12 enrollment data by grade level, school, and district, sex, and ethnicity (since 1997-1998 school year). *[OIR data in cooperation with the NM State Department of Education]*
- Faculty, staff, and student employee data (as of October 31 of each year since 1990). *[OIR data in cooperation with Human Resources and Faculty Contracts]*
- OIR provides a number of services to and for the UNM community:
 - Provides scheduled and ad hoc data to UNM administration for decision and planning purposes.



OIR Data Resources & Services

- Provides scheduled and ad hoc data to UNM departments and colleges (e.g., data for graduate unit reviews).
- Supports UNM's branch campuses in their reporting efforts.
- Reports data for other UNM offices (some reporting for Faculty Contracts and Financial Aid and extensive reporting for the Office of Equal Opportunity.)
- Provides advice to other UNM offices with their mandated reporting (e.g. Campus Crime report).
- Provides data to principal investigators writing grant proposals.
- Responds to ad hoc external data requests from the legislature, the governor's office, the CHE, reporters, NM businesses, and others.
- Coordinates reporting of mandated data reports to federal and state government.
- Prepares responses to a number of external surveys (e.g., U.S. News & World Report, NSF, Petersons, AAUP, etc.), and assists other UNM offices with surveys they complete.



OIR Data Resources & Services

- Supports accreditation reporting.
- Conducts student and alumni surveys. Consults and advises administrative and student groups on survey/research design and implementation.
- Evaluates academic support programs (e.g., CAPS and El Centro de la Raza).
- Supports University outcomes assessment.
- Conducts student retention analyses.
- Provides high school graduate projections and UNM enrollment projections.
- OIR's director, Mark Chisholm, serves on the Enrollment Management Team and provides analyses of enrollment patterns and policies which impact enrollment.
- OIR is involved in efforts to improve student information systems, and is currently involved with several committees supporting the implementation of SCT's Banner.
- OIR publishes data and makes it available to the UNM community. Much of this is available on OIR's web site (www.unm.edu/~oir).

OIR Publications

- UNM Fact Book (*annual publication*)
 - Reports data on faculty, staff, and students.
 - **Faculty data:** Faculty by site, rank, sex, and ethnicity; new hires; faculty scholarship; research contract and grant awards and expenditures; and UNM-Peer faculty salary comparison data. (*5 yrs. of data in most cases.*)
 - **Staff data:** Staff by site, FT/PT status, sex, and ethnicity; and staff salary profile. (*5 yrs. of data*)
 - **Student data:** Enrollment by site, FT/PT status, age, sex, and ethnicity (*5 yrs.*); undergraduate and graduate enrollment by college (*10 yrs.*); student credit hour trends by course level and college (*7 yrs.*); freshmen college preparedness measures; residency of first-time freshmen by NM county and state; degrees awarded by degree level, site, and ethnicity; retention and graduation rates; alumni by NM county and state; and student employment data.

OIR Publications

- The UNM Fact Book also reports:
 - A comprehensive list of UNM degree programs.
 - An academic program accreditation schedule.
 - An up-to-date set of organizational charts (at presidential, VP, and associate provost level).
 - List of UNM centers and institutes.
 - Financial data – budget data; student financial aid; tuition and fees; endowment funds and gifts; and UNM facility data.
- Performance Effectiveness Report (PEP)
 - Published collectively by NM's 6 public universities annually.
 - Response to increased accountability demands by the State.
 - Reports data measuring student access to higher education, affordability, student progress and success, academic quality, and the effective and efficient use of resources. Report can be found at www.unm.edu/~cup.

OIR Publications

- Faculty Salaries and Other Selected Indicators Report
 - Annual report on FT faculty salaries by rank and by department and college. Also reports faculty by degree level and the percent of female and minority faculty. Report distributed to deans and department chairs.
- Freshman Cohort Tracking Report
 - Published each semester since 1983.
 - Tracks retention and graduation for each freshman cohort for 10 years. Separate reports by ethnicity and by sex.
 - College preparedness data for each cohort (ACT, SAT, HS GPA, HS rank, and number of skills courses needed).
 - 1st and 2nd semester UNM GPA.
- Credit Hour Trend Report
 - Total credit hours, number of sections, and average class size by course level and by college and department each semester (*8 years of data published in each report*).

Data Request Process

- Review data resources on OIR's web site to determine whether or not the data you need is published there.
- If it is not published on OIR's web site, contact the OIR office.
 - The data you need may already exist in another OIR report or in a report published by another UNM office.
 - If OIR does not have the type of data you need, we can often refer you to another UNM office that does.
- Special ad hoc data requests.
 - OIR may be able to provide you with the data you need by running a special ad hoc job. The time we can turn this around depends on current OIR workload and priorities.
 - OIR will e-mail or fax you a job request form once you have discussed your needs with OIR staff. We will inform you on whether or not we can fill your request and give you an expected time of completion.



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