

UNM Commodity Codes

Commodity Category	Commodity Code	Buyer Code	Examples
Equipment			
• Equipment, Appliances	1000	BS	Sm. Refrigerator
• Equipment, Appliances – Capital	1000C	BS	Lg. Refrigerator
• Equipment, Athletic	1100	BKM	Weights, Bench
• Equipment, Athletic – Capital	1100C	BKM	Stationary Bike, Treadmill
• Equipment, Audio/Visual	1200	EY	Projectors, VCRs
• Equipment, Audio/Visual – Capital	1200C	EY	Plasma TV, Teleconferencing Equip
• Equipment, Computer	1300	EY	Hard Drive, Memory Card, Monitor
• Equipment, Computer – Capital	1300C	EY	Computer System, Laptop, Printer, Server
• Equipment, Furniture	1400	EY	Chairs, Desks
• Equipment, Furniture – Capital	1400C	EY	Lockers, Library System
• Equipment, Grounds/Landscaping	1500	ST	Wheel Barrow, Push Mower
• Equipment, Grounds/Landscaping - Capital	1500C	ST	Tractor, Riding Mower
• Equipment, Industrial	1550	RM	Water Heater, Small Generator
• Equipment, Industrial – Capital	1550C	RM	Large Generator, Transformer
• Equipment, Lab/Research	1600	ST	Scales, Microscopes
• Equipment, Lab/Research (Light) - Capital	1601C	ST	Incubator, Freezer
• Equipment, Lab/Research (Complex) - Capital	1602C	ST	Cell Analyzer, Spectrometer
• Equipment, Medical/Clinical (for patient use)	1650	BS	Blood Pressure Unit
• Equipment, Medical/Clinical (for patient use) – Capital	1650C	BS	Electrogoniograph
• Equipment, Office	1700	ST	Adding Machine, Fax
• Equipment, Office – Capital	1700C	ST	Copier, Fax
• Equipment, Telecommunications/Radio	1800	JG	Fire Alarm System, Cable, 2-Way Radio
• Equipment, Telecommunications/Radio - Capital	1800C	JG	Telephone Mgt Systems, Telephone Networks
Supplies			
• Supplies, Art/Theatre	2000	VT	Makeup, Costumes
• Supplies, Art/Theatre – Hazardous	2000H	VT	Paint
• Supplies, Automotive	2050	ST	Tires, Oil
• Supplies, Automotive – Hazardous	2050H	ST	Lubricants, Batteries
• Supplies, Books/Publications/Periodicals	2100	RM	
• Supplies, Building	2150	BKM	Lumber, Floor Covering

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• Supplies, Building – Hazardous	2150H	BKM	Welding Rods, Paint
• Supplies, Computer	2200	EY	Keyboard, Peripherals
• Supplies, Electrical	2250	BKM	Wire, Switch Plates,
• Supplies, Fire/Safety/Security	2270	BS	Security Alarm, Fire Extinguisher
• Supplies, Fire/Safety/Security – Hazardous	2270H	BS	Fire Retardants
• Supplies, Food/Beverage	2300	JR	
• Supplies, Grounds/Landscaping	2400	BKM	Sand, Sod
• Supplies, Grounds/Landscaping – Hazardous	2400H	BKM	Fertilizer, Pest Control Chemicals
• Supplies, Industrial	2450	BS	
• Supplies, Industrial – Hazardous	2450H	BS	
• Supplies, Lab/Research	2500	BS	Cotton Balls, Bottles
• Supplies, Lab/Research – Hazardous	2500H	BS	Acids, Ether
• Supplies, Lab/Research – Radioactive	2500R	BS	Isotopes
• Supplies, Medical/Clinical	2510	BS	
• Supplies, Medical/Clinical – Hazardous	2510H	BS	
• Supplies, Medical/Clinical – Radioactive	2510R	BS	
• Supplies, Liquid Fuel – Hazardous	2550H	ST	Diesel Fuel, Propane
• Supplies, Office	2600	BKM	Pens, Paper, Toner
• Supplies, Photographic	2650	BS	Film
• Supplies, Photographic – Hazardous	2650H	BS	Film Developing Chemical
• Supplies, Plumbing	2700	BKM	Sinks, Pipe
• Supplies, Plumbing – Hazardous	2700H	BKM	
• Supplies, Postage/Mailing	2800	BKM	Postage Meters, Boxes
• Supplies, Printing	2850	VT	
• Supplies, Software	2900	JG	Software licenses, maintenance and training
• Supplies, Uniforms/Clothing	2950	EY	
Services			
• Services, Architectural	3000	RM	Interior Design, Building Design
• Services, Auditing/Financial	3010	JG	Audit Contracts, Banking Contracts
• Services, Consulting	3020	MD	Web Development, Technical
• Services, Engineering	3030	RM	Electrical Engr, Mechanical Engr

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• Services, Legal	3040	JG	Legal Contracts
• Services, Medical/Dental	3050	JG	Medical & Dental Contracts
• Services, Advertising	3100	ST	
• Services, Analysis-Samples	3110	JG	Soil samples, lab samples
• Services, Audio/Visual	3120	EY	
• Services, Catering/Food/Beverage	3150	JR	
• Services, Construction – Facilities Planning	3200	BKM	Building Contracts
• Services, Construction-PPD	3210	RM	JOC Contract, Small Remodel
• Services, Courier/Parcel	3250	VT	Courier, FedEx
• Services, Custodial/Janitorial	3300	BS	Custodial Contracts, Athletic Cleanup
• Services, Employment	3350	JR	Translation Services, Security Services
• Services, Entertainment	3400	JR	
• Services, Fire/Safety/Alarm	3450	JG	Security , Alarm Services
• Services, Grounds/Landscaping	3500	BS	Landscaping, Grounds Maintenance
• Services, Industrial	3520	BS	
• Services, Insurance	3550	JG	
• Services, Interior Furnishings	3600	ST	Wall Partitions, Panel Fabric
• Services, Laundry	3610	BKM	
• Services, Leases/Real Estate	3620	RG	Office Space Leases, Building Leases
• Services, Leases/Equipment	3630	BS	
• Services, Library	3650	VT	Interlibrary Loan
• Services, Lodging/Meeting Space	3700	JR	
• Services, Maintenance	3750	VT	High Tech Equip, Vehicles, Lab Equipment
• Services, Maintenance/Technical	3760	VT	
• Services, Moving/Transportation	3800	EY	New Employee Moves, Interoffice Moves
• Services, Printing/Publication/Copying	3850	BKM	
• Services, Removal	3870	ST	Solid Waste, OMI Transport
• Services, Removal – Hazardous	3870H	ST	Bio-Med Waste, Hazardous Material
• Services, Rental – Equipment/Supplies	3880	BS	Car Rentals
• Services, Rental – Storage	3890	BS	
• Services, Subcontracts	3900	JG	

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• Services, Training	3910	JR	Educational
• Services, Travel	3930	ST	Airfare booking, Charter vehicles
• Services, Utilities	3950	BS	Electricity, Water
Other			
• Athletic Game Guarantees	4000	JG	
• Awards/Promotional	4100	BKM	
• Conference Fees	4200	JR	
• Consignment Sales	4250	JR	
• Damages/Settlements	4300	JG	
• Honorarium	4400	JR	
• Membership Dues	4500	VT	
• Participant Fees	4600	EY	
• Payments to Gov't/Agent Entities (taxes, fees)	4650	JG	Payments to a federal or state agency for taxes, fees etc.
• Refunds	4700	JG	
• Reimbursements	4800	JG	
• Royalties	4900	JG	
• Subscriptions	4950	BKM	
• ZPayment Pre-Approved by Purchasing	4999	MD	Delegated authority for transactions pre-approved by Purchasing
Real Estate			
• Land	5000	TW	
• Land Improvement	5100	TW	
• Building, Original Constr	5200	RM	
• Building, Improvement	5300	RM	
Vehicles (Purchases)			
• Vehicles, < 1 ton	6000C	ST	Golf Carts, Motorcycles
• Vehicles, > 1 ton	6100C	ST	Cars, Trucks
• Vehicles, > 5 ton	6200C	ST	Bus, Garbage Truck
• Vehicles, Trailers	6300C	ST	Horse Trailer, Vehicle trailers

UNM Commodity Codes

Buyers:

CODE	NAME	EMAIL	PHONE
EY	Ed Ybarra	eybarra@unm.edu	505-277-6888
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