UNM FUEL CARD

TRANSACTION LOG

Department: _____ **Default Index & Account Code:** _____

Vehicle #: _____ **Org Code:** _____

Make/Model _____ **PCard Statement Date:** _____

Year/License Plate: _____

Date	Vendor	Business Purpose	Amount	Index	Account Code
			$0.00		

*If the transaction has been reallocated and/or split, each Account Number including split amounts must be documented. **A transaction cannot be split among more than 10 Account Numbers.**

I certify that all transactions included in this Log comply with the Fuel Card Agreement, UNM Policies and Procedures, and have been reconciled to the bank statement.

I certify that all transactions included in this Log have been paid by UNM FCard and will not be submitted for reimbursement by UNM or any other entity.

_____ _____

Supervisor/Responsible Party Signature Date Dean, Director/Dept Head Signature Date

_____

Reconciler's Signature Date