

Program Name: \_\_\_\_\_  
 Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_  
 Proposed by: \_\_\_\_\_ Submitted on: \_\_\_/\_\_\_/\_\_\_

Complete this form and return it to your supervisor or advisor a minimum of **four** days before the event.

**Program Specifics**

Sponsor: \_\_\_ RA \_\_\_ CDA \_\_\_ RHA \_\_\_ CA \_\_\_ SHD

Program Type: \_\_\_ (A) Life Skills \_\_\_ (B) Inter-personal \_\_\_ (C) Core-Development \_\_\_ (D) Advanced Skills \_\_\_ (E) Beyond Me

Sub-Category: \_\_\_\_\_ (Example: A2 Goal Setting) Sub-categories are listed on back of this sheet.

Learning Outcome: *Student will be able to* \_\_\_\_\_  
 \_\_\_\_\_

Program Description: \_\_\_\_\_  
 \_\_\_\_\_

How will you advertise? \_\_\_\_\_

**RA Staff Support**

Every program must have an RA or CDA member agree to be present and represent the University. Supporting RA Staff agree to be present at the program, enforce Residence Hall and University policies, and ensure that all procedures and guidelines are followed.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Program Funding Plan**

Amount: \_\_\_\_\_  
 Source: \_\_\_\_\_  
 Resident  
 Co-payments: \_\_\_\_\_

**Location Reservation**

Have your reserved a location?  
 \_\_\_ Yes \_\_\_ No \_\_\_ N/A

**Program Approval**

C.A. Chair: \_\_\_\_\_ (For C.A. Funding)  
 Student Hall Director: \_\_\_\_\_ (If Applicable)  
 Area Coordinator: \_\_\_\_\_ (All Proposals) Date: \_\_\_\_\_

**Program Evaluation**

Complete online evaluation within 24 hours.

<http://reslife2.unm.edu/program>

Programming Areas

	(A) Life Skills	(B) Inter-Personal	(C) Core Development	(D) Advanced Skills	(E) Beyond Me
Sub-Categories	(A1) Adaptability	(B1) Civility	(C1) Create Your Niche	(D1) Academic Ownership	(E1) Civic Engagement
	(A2) Alcohol & Drugs	(B2) Communication	(C2) Ethics	(D2) Appreciation for Learning Process	(E2) Community Service
	(A3) Career Skills	(B3) Community	(C3) Experience/Exposure	(D3) Creativity	(E3) Cultural Awareness
	(A4) Confidence	(B4) Complete Social Skills	(C4) Identity	(D4) Critical Thinking	(E4) Diversity
	(A5) Coping	(B5) Conflict Mediation	(C5) Integrity	(D5) Developmental	(E5) Familiar with UNM
	(A6) Finances/Budget	(B6) Respect	(C6) Leadership	(D6) Engagement	(E6) Global
	(A7) Fun	(B7) Teamwork	(C7) Maturity/Growth	(D7) Familiar w/ UNM resources	(E7) Green
	(A8) Goal Setting		(C8) Parents/Family	(D8) Ownership	(E8) Humanitarianism
	(A9) Health		(C9) Self- Awareness	(D9) Personal Responsibility	(E9) Local Interests
	(A10) Independence		(C10) Self-Fulfillment	(D10) Problem-Solving	(E10) Relationships
	(A11) Life Planning		(C11) Self-Knowledge		
	(A12) Personal Safety				
	(A13) Sexuality				
	(A14) Spirituality				
	(A15) Technology				
	(A16) Time Management				
	(A17) Wellness				

Learning Outcome Example:

*(B5) Conflict Mediation: Student will be able to identify behaviors that could lead to conflict.*