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## UNM-Valencia Strategic Planning Committee

### Minutes of Meeting

Wednesday, April 1, 2009

**Present:** Reinaldo Garcia, Andrew Sanchez, Hank Vigil, Carol Claus, Michael Ceschiat, Scott Schermer, Jami Huntsinger, Dubra Karnes-Padilla, Della Willis, Rita Logan, Cindy Shue, Jon Conescu, Claudia Barreto, Patirica Gillikin, Najib Manea.

Alice Letteney attended via telephone conference call.

**Absent:** Ann-Mary MacLeod, David Hopper, Paul Luna.

Reinaldo convened the meeting at 1:35 pm.

The committee discussed the recommended changes to the Strategic Plan following the campus Town Hall meeting held on Wednesday, March 11.

The resulting recommendations were as follows:

#### Academic Programs

2. a. to read: "Students will develop the skills to communicate effectively.

3. Switch a. to b., b. to a. i.e.:

a. "Program enrollment data will be provided . . ."

b. "The Curriculum Committee will review all instructional programs . . ."

4. Adopt the addition of items h., and i., as proposed.

Change j. to read "Develop a game design and simulation program in collaboration with Los Alamos Campus."

Add k. to read "Develop a Construction Management Program."

5. Okay.

6. Item d. "Investigate bandwidth and technical support and develop." Incorporate with **Access**.

#### Success Rates

1. a. Leave as "by."

2. a. Leave as "by."

3. a. Leave as "to."

Discussion followed on the comments arising from the town Hall. Most of the suggestions are in place as part of current procedures. Re: student transfer rates, we currently have access to data about students transferring to Main Campus. Some data for students transferring to other colleges/universities are available to Najib for his cohort of students and also from DoL by way of quarterly wage data. We do not have access to sufficient data to accurately track these students at this time.

#### Sustainability

1.a. Change to read "The University will achieve long term stability through ongoing, comprehensive assessment, planning, financial oversight, and management of *instructional areas*."

Town Hall comments for this section are either in place, part of current procedure. Scott stated that we do not have the interface to create a Dashboard at this moment in time due to issues with

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Banner access. Some kind of Dashboard is a possibly at some point in the future, but probably not within the 3 year time frame of the current plan.

### **Access**

This whole section needs to be re-worked and re-worded. The major issue of Financial Aid needs to be included, and the means of Middle School access defined i.e. via Upward Bound program, on-line instruction, and academic enrichment programs. Facility access, as outlined in the Master Plan, should also be included in this section

Reinaldo agreed to set a meeting to re-work this section. Participants: Alice, Reinaldo, Hank, Najib, Carol, Ann-Mary and Karen.

### **Accountability for Teaching & Learning**

**2. b.** Change the language. It was proposed that it would be more appropriate for the Assessment Committee to review syllabi for departmental course offerings.

### **Accountability for Administrative Processes**

**1.a.** Rephrase to read: "Strategic Plan and Facility Master Plan will be updated on an annual basis to reflect changes in priorities, initiatives *and budget* on campus.

**1.b.** Rephrase to read: "Strategic Planning Committee to review campus goal performance and accomplishments annually."

**2.b.** Discussion followed on the merits/demerits of implementing zero based budgeting. It was decided to remove this tactic from the plan. Reinaldo will lead a pilot test of zero based budgeting in the Academic area which comprised 62% of the overall campus budget.

**3.a.** Andy to re-word the tactic regarding annual training in compliance for the appropriate personnel on campus.

**3.b.** On-line training for compliance already exists, take this tactic out.

**3c.** 100% acceptance rate for items submitted to UNM-Main not achievable, reduce to 85%.

**3.d.** Remove.

**Next Meeting:** April 22, at 1:30 pm in the Admin Conference Room.

The meeting adjourned at 2:25 pm.

Respectfully submitted  
Ronnie McComb – 04/02/2009