

UNM Hobbit Society Constitution and Bylaws

Created September 15, 2003; updated February 11, 2007

Constitution

I. We are the UNM Hobbit Society.

II. Our purpose is to meet and associate with others interested in Tolkien, and to learn more about the author, his written works, and his sources through discussion, guest lectures and academically-oriented activities.

III. Membership is open to those interested in Tolkien, his written works and his sources. The majority of members must be current UNM undergraduate students who have earned a minimum of 12 credit hours. Other members may be UNM undergraduates who have not yet earned 12 credit hours, UNM graduate students, UNM faculty, and UNM community members.

IV. Officers should be drawn from the membership and must maintain a GPA of 3.0. Officer titles are president, vice president, secretary, treasurer, webmaster, and undergraduate ambassadors. Terms of office are one year unless voluntarily relinquished, eligibility for officer status changes, or removed by quorum vote. New officers will be elected annually or as current officers or faculty advisor deems necessary.

V. Advisor's term shall be the choice of the advisor, unless advisor is dismissed by vote of the members. Dismissal will be based upon violation of handbook code or discretion of the officers in consultation with the members.

VI. Meetings will be held at a time and place determined by officers.

VII. Quorum will be defined as two thirds of elected officers.

VIII. Legislation shall be proposed and discussed by officers and members.

IX. Amendments shall be proposed and discussed by officers and members.

Bylaws

A. Membership

Anyone eligible according to Item III of the Constitution may join. Any member wishing to resign shall quit attending events. Grounds for expulsion include failure to follow handbook rules during on-campus events and failure to comply with local, state, and federal law during off-campus events. All members have the right to be notified of events.

B. Dues

No dues will be collected.

C. Responsibilities of Members

Responsibilities of members include making executive decisions and the planning and management of events. All members shall share equal power.

D. Responsibilities of Officers

Power shall be shared equally among officers. The president and vice president are responsible for delegating and organizing; the secretary is responsible for recording meeting minutes; the treasurer is responsible for managing financial affairs; the webmaster is responsible for building and maintaining our website; the undergraduate ambassadors are responsible for public relations.

F. Responsibilities of Advisor(s)

The advisor shall steer the club and serve as a resource. The group shall be autonomous.

G. Elections

New officers are to be selected by current members. Officers may be removed by quorum vote. Grounds for removal include failure to maintain GPA, eligibility requirements, or failure to uphold responsibilities.

J. Amendments

Amendments shall be proposed, discussed, and voted on during meetings.