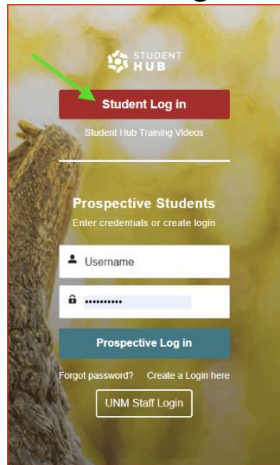


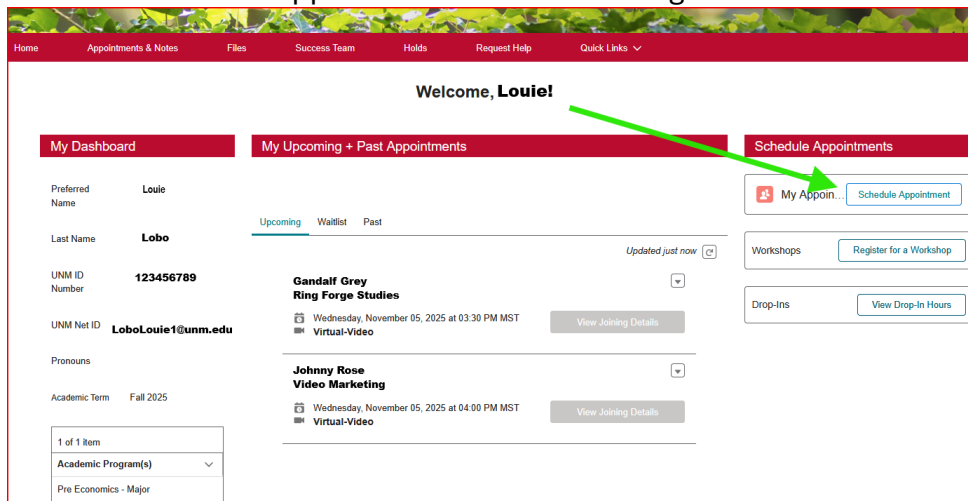


Scheduling an Appointment

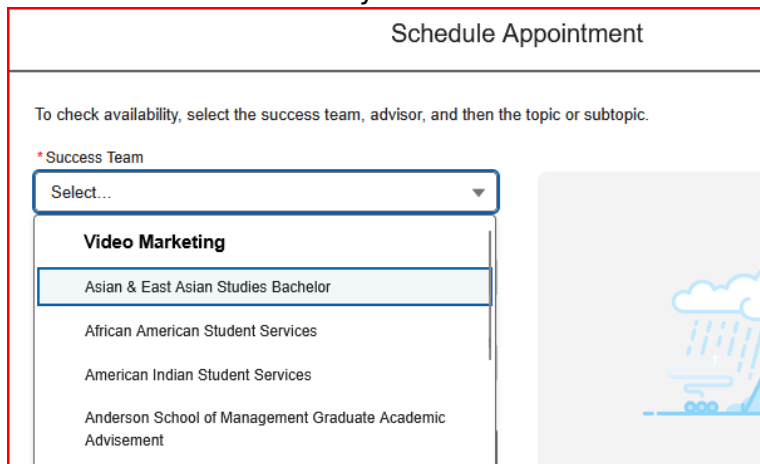
Click the red Student Log In button on top:



Click the Schedule Appointment button on the right:



Under Success Team, at the very top are you listed connections which can include your major, minor, or additional members of your success team:



For advisor, you will see all options associated with your name:

Schedule Appointment

To check availability, select the success team, advisor, and then the topic or subtopic.

* Success Team
Video Marketing

* Advisor
Select...
Show me all available time slots
Johnny Rose
David Rose
Alexis Rose

Select your...

For the topic, you will be able to see all topics associated with that office:

Schedule Appointment

To check availability, select the success team, advisor, and then the topic or subtopic.

* Success Team
Video Marketing

* Advisor
Johnny Rose

* Topic or Subtopic
Select...
Academic Difficulties and Improvement
New Transfer Student
Semester Advisement
Student Status: Probation/Suspension
Returning/Readmit Student
Graduation

Select your pr...

Do not select specific dates but jump to Check Availability and click next:

Schedule Appointment

To check availability, select the success team, advisor, and then the topic or subtopic.

* Success Team
Video Marketing

* Advisor
Johnny Rose

* Topic or Subtopic
Semester Advisement

Start Date
Select a date...

End Date
Select a date...

28 Time Slots Available
Earliest on 10/23/2025

Engagement Channels
Virtual-Video In Person

Check Availability

Next

Select the date and time that works for you!

The 'Select Time Slot' form is titled 'Select Time Slot'. It has two main sections. The first section, 'Select an Engagement Channel', has a dropdown menu set to 'All'. The second section, 'Select a Date', has a date picker set to 'Oct 23, 2025'. Below these sections, a message states: 'Showing availability from Oct 23, 2025 to Nov 9, 2025. You can view availability for the next 30 days.' A calendar view for October is shown, with the 23rd highlighted. Below the calendar, there is a section for 'Select a time slot' for 'Johnny Rose', an Advisor. It shows '2 Available Time Slots' with buttons for '8:30 AM' and '10:00 AM'. At the bottom, there are 'Back' and 'Next' buttons, and a progress indicator.

You can see all upcoming appointments on your HOME page but you may need to hit the refresh button as it can take a minute or two to populate:

The screenshot shows the 'Welcome, Louie!' page in Student Hub. The top navigation bar includes 'Home', 'Appointments & Notes', 'Files', 'Success Team', 'Holds', 'Request Help', and 'Quick Links'. The main content area has three tabs: 'My Dashboard', 'My Upcoming + Past Appointments', and 'Schedule Appointments'. The 'My Upcoming + Past Appointments' tab is active, showing a list of upcoming appointments. The first appointment is with 'Gandalf Grey' from 'Ring Forge Studies' on Wednesday, November 05, 2025 at 03:30 PM MST. The second appointment is with 'Johnny Rose' from 'Video Marketing' on Wednesday, November 05, 2025 at 04:00 PM MST. A green box highlights the 'Updated just now' status next to the first appointment. On the right side, there are buttons for 'My Appointments', 'Schedule Appointment', 'Workshops', 'Register for a Workshop', 'Drop-Ins', and 'View Drop-In Hours'.

To schedule with other offices that you are not affiliated with, simply scroll down to that office, select Show Me All, and follow the same steps as above.

If you are still confused, you can find [tutorial videos here](#) or by clicking the Quick Links tab on the upper right hand side of Student Hub:

The screenshot shows the 'Quick Links' menu in Student Hub. The menu is open, displaying a list of links: 'Registration Portal', 'Degree Audit', 'Unofficial Transcript', 'Canvas', 'Degree Plans', 'Lobomail', 'MyUNM', and 'Student Hub How-To's'. The 'Quick Links' tab is selected in the top navigation bar. The background shows the 'Welcome, Louie!' message and the 'Appointments' section.