

**THE UNIVERSITY OF NEW MEXICO
OFFICE OF THE REGISTRAR**

MSC11 6325 1 University of New Mexico Albuquerque, NM 87131 (505) 277-2917

ACADEMIC RECORDS INFORMATION

UNM is on a semester calendar, Fall and Spring. In addition, there is a summer session consisting of different length terms.

A credit hour represents 50 minutes of lecture, recitation or 3 hours of laboratory work per week for 16 week, exclusive of final examination week.

COURSE NUMBER SYSTEM

001-100 non credit courses, 101-299, lower division, 300-499, upper division, 500-799 graduate or professional.

LEVELS

| | |
|----|-------------------------------------------------|
| AD | Associate |
| UG | Undergraduate |
| GR | Graduate |
| NU | Non-Degree Undergraduate |
| NG | Non-Degree Graduate |
| MD | Doctor of Medicine |
| LW | Law School |
| PH | PharmD |
| CE | Continuing Education Non Credit |
| CT | Certificate Non Credit Professional Development |
| CU | Continuing Education - CEU |
| OO | Undeclared |

KEY TO SYMBOLS

| | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| T - | Technical, vocational or special course. Applicable for Baccalaureate credit only upon petition to and approval from UNM degree granting unit. Prior to Summer 1983. |
| G - | Upper division course taken for graduate credit. |
| E - | Repeated course – excluded from GPA. Effective Summer 1983. |
| R - | Repeated course – averaged in GPA. Prior to Summer 1983. |
| I - | Original course repeated counts in GPA calculations and earned hours. Effective Summer 1983. |
| A - | Repeated course – averaged in GPA but excluded from earned hours. Effective Summer 1983. |
| S - | Developmental – computed into GPA. Prior Summer 1983 |
| V - | Developmental – not counted toward degree. |

Correspondence, Challenge and Extension Course Work

Correspondence – **C** after course title.

Challenge – **X** after course title.

Extension – **E** after course title.

GRADING SYSTEM

Prior to Fall 1988: Undergraduate, Non-degree and Law – A, B, C, D, F, Cr or NC. Graduate – A, B, C, and F. PR – Progress is recorded to indicate that a thesis or dissertation is in progress but not complete.

Effective Fall 1988: Undergraduate, Non-degree and Law – A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, CR, NC or I. Graduate – A, A-, B+, B, B-, C+, C, F, CR, NC, PR or I.

Effective Fall 1991: A+ added. Cumulative GPA not to exceed 4.0.

Effective Fall 2001: Cumulative GPA not to exceed 4.33.

Medical School Students: SU – Superior, SA – Satisfactory, U – Unsatisfactory effective through May 1984. Effective Fall 1984 through Summer 2006: O – Outstanding, G – Good, S – Satisfactory, M – Marginal, U – Unsatisfactory, I – Incomplete. Beginning Fall 2006, M and U grades deleted and F grade applicable.

All letter grades and WF's are calculated on a 4.33 point system. The system shown below is the basis for computation of the student's semester or cumulative grade point average. The grade point average is computed by dividing the total number of points by the total number of gpa hours.

| <u>Grades Computed</u> | | <u>Grades Not Computed</u> | |
|------------------------|--|----------------------------|------------------------------|
| A+, A, A- | | AUDIT | |
| B+, B, B- | | CR | credit |
| C+, C, C- | | NC | no credit |
| D+, D, D- | | PR | progress |
| F, WF | | R | remedial |
| | | WP | withdrew passing |
| | | WNC | withdrew no credit |
| | | W | withdrew – no grade assigned |

Grades not Included in Earned Hours

Academic Renewal XC-, XD+, XD, XD-, XF, XWF

Grades Included in Earned Hours

Academic Renewal XA+, XA, XA-, XB+, XB, XB-, XC+, XC, XCR

I – Incomplete – computed into grade point average when grade is earned.

WP, WF, WNC: assigned when a student officially withdrew from a course in accordance with University regulations.

NR – No grade reported by Instructor of Record.

Academic Renewal – applies to undergraduate degree-seeking students, re-admitted after a five year absence. This policy allows a currently enrolled student to request their academic record be reviewed for evaluation of previously earned credit and re-calculation of the grade point average from the point of re-admission. Students approved for Academic Renewal are so designated.

Academic Standing – Academic suspension is noted on the academic record. Academic probation is not recorded on the academic record.

Course Repetitions – 1980 through Fall 1990: a student may repeat courses but will receive credit only once. All grades are computed into the grade point average. Beginning with course taken Spring 1991 or after, students may repeat up to 12 credits for grade improvement. The highest grade will remove the lower grade from GPA and earned credit hours.

Transfer Work - Acceptable transfer credits are counted in earned hours toward graduation, but are not computed in the student's grade point average at the University of New Mexico.