

Diploma Information

Pending Graduates: Use this form to enter/change your diploma information **after** the online signup at <http://graduation.unm.edu> has closed.

Name: _____ UNM ID: _____

Email: _____ Phone: _____

Awarding College: _____ Degree: _____
(Arts & Sciences, Education, etc) (BA, PHD, etc)

Name to appear on diploma: _____
(see name policy below)

Indicate Delivery Option:

Mail diploma to: _____

OR

Pick up diploma



Diplomas are available within 10 working days from the date your degree is posted to your transcript. Pick up is only available at the Student Support & Services Center, 1155 University SE, Albuquerque. Photo ID required.

Signature: _____ Date: _____

Submit:

Mail: Attn: Graduation Office
Office of the Registrar
MSC11 6325
1 University of New Mexico
Albuquerque, NM 87131-0001

Drop Off: Attn: Graduation Office
Office of the Registrar
Main Campus Student Services One-Stop
Mesa Vista Hall - North
Fax: 505-277-6809

Name Policy:

Your diploma name must match your name on record. You are allowed to expand initials or collapse first/middle names to initials, add suffixes and accent marks. You are also allowed to include any name you held at UNM previously. You are not allowed to include a name that has never been on record at UNM. To add a name to your record, you must complete the Name Change Authorization Form and submit the required identification.

<http://hr.unm.edu/docs/compensation/name-address-and-ssn-change-authorization-form-.pdf>

Additional Questions? Contact the Graduation Office at 505-277-8900 or degrees@unm.edu