

# Putting Library Links into Web CT

Your location: **Web Link**

### Web Links

Library resources available

<b>UNM VC Library</b>	http://www.unm.edu/~unmvclib/
<b>Class page</b>	http://www.unm.edu/~unmvclib/gustafsonfeb24.html

Resources for Annotated Bibliography  
Use these resources to identify items for your annotated bibliography.  
There are currently no web links in this category.

Uncategorized  
There are currently no web links in this category.

Add Library Resources as Web Links to Your WebCT Course

1. Log on to your WebCT course.  
(http://vista.unm.edu)
2.  Click on the Web Link icon in the Build Tab.
3. Click on **Create a Web Link** to add a single web site to your class.  
OR  
Click on **Create Category** to add a group of related web sites to your classes

Your location: **Web Link**

### Web Links

**Create Web Link** **Create Category**

4. To create a **Category** complete the information in the following box

Your location: **Web Link > Create Category**

### Create Category

\*Title:

Description:

Student Permissions

Do not allow Student to assign links to this category  
 Allow Student to assign links to this category

**Save** **Cancel**

\*Required field

Add your title.  
Add description.  
Decide if students can add links.  
Click on save.

5. Minimize WebCT and open a 2<sup>nd</sup> copy of your browser.  
Find the page you for which you want to create a link. (Library's Home page <http://www.unm.edu/~unmvlcib/>)
6. To create the Web Link complete the information in the following box:

The screenshot shows the 'Create Web Link' form in the UNM WebCT Vista Learning Management System. The form is titled 'Create Web Link' and is located under 'Your location: Web Link > Create Web Link'. The form includes the following fields and options:

- \*Title:** A text input field with a callout box saying 'Add Title.'
- Description:** A larger text input field with a callout box saying 'Add description.'
- Item Visibility:** Radio buttons for 'Show Item' (selected) and 'Hide Item'.
- Web Address (URL):** A text input field containing 'http://' with a callout box saying 'Go to browser and copy and paste the URL of web site.' Below it is a checkbox for 'Open in a new browser window' with a callout box saying 'Check open in new window.'
- Created by:** A text field containing 'Training Account 09'.
- Category:** A dropdown menu with 'None' selected and a callout box saying 'Choose category.'

At the bottom of the form are three buttons: 'Save', 'Cancel', and 'Save and Create Another'. A callout box at the bottom right says 'Click on save.' Below the buttons, there is a red asterisk and the text '\*Required field'.

## Hints for Library Resources

On the Library's All Databases web page, right click on the database name to get the URL link.

For Off Campus Access, add passwords to the description. Proxy access will be available sometime during the Fall Semester.

Web Links can also be added the WebCT home page, WebLinks or Learning Resources Module.