



New Valencia Campus Computer Network User account

Fill out Valencia Campus New Network/Computer User form

<http://www.unm.edu/~vchelp/downloads/NewVCNetUser.pdf>

Turn in New User form to Computer Support Services (CSS)
(Located in the Student Center/cafeteria on the Northwest Corner of building)

New UNM E-Mail account

Create new UNM email account at <https://netid.unm.edu/>

Once your UNM email account is active:

Subscribe to the Staff listserv *or* the Faculty listserv

Subscribe to the **Staff listserv** by sending a message to: listserv@list.unm.edu

Leave the Subject field blank.

In the body of message (with no other text) type

subscribe UNM_Valencia_Staff-L
Firstname Lastname

Note: replace *firstname lastname* with your first and last name

Once the subscribe request is approved, you will receive a welcome message which will have details on how to post to the list.

OR

Subscribe to the **Faculty listserv** by sending a message to: listserv@list.unm.edu

Leave the Subject field blank.

In the body of message (with no other text) type

subscribe VFAC-L
Firstname Lastname

Note: replace *firstname lastname* with your first and last name

Once the subscribe request is approved, you will receive a welcome message which will have details on how to post to the list.

Welcome to UNM Valencia Campus!