Karl Hluska's reception last Tuesday evening had a great turn out. It was a real treat to see so many faculty, staff, and students supporting our gallery and the local arts. If you haven't had a chance to see the show yet there is still time, it will remain up till March 1st.
President Report  
Submitted by John Anderson

Greetings!
What a wild beginning for the second half of the 2010–2011 academic year! Forty-year record-breaking cold, buildings down, campuses shut down for days! Are you caught up yet? Kudos if so—I’m not. We of course have more or less been told by some that we as Branch campuses are superfluous. This is patent nonsense and would be laughable were not the implications of total dismissal of the needs of the populations served so diverse and important. Do the people of Taos not need UNM Taos? Do the people of Gallup not need UNM Gallup? Do the people of the Middle Rio Grande Valley–Rio Abajo not need UNM Valencia? In the words of our students, as if! As you know the area of Tomé is one of the oldest settled human occupations in the Western Hemisphere, from Paleoindians through beginnings of the agriculture, through the formation of the Pueblos and arrival and eventual abandonment of the area by Spain. This area is of enormous importance, though apparently underappreciated. It is an honor to be part of the area, and an even greater honor to teach here. As I mentioned in my last newsletter article, Paul Luna’s cogent analysis and response showed that dismissing our mission at UNM Valencia is not only unsound financially but it is also unfair to students in one of the least wealthy areas of the country. We are the ones who bring a sound academic future to students arriving from the 47th-ranked educational system in the nation. As all reasonable people who care enough to study the matter agree, the idea that most students leaving secondary school here in New Mexico are prepared for college or that all students go to college straight from high school is, to be polite, asinine.

On a lighter note, Elaine Clark has advanced spectacularly to Code Four, and our art community, nursing program, and general academic programs are doing fine. UNM Day at the Capitol was great, Dr. Schmidly looked hale and hearty. Little did we know as we returned what a storm was brewing! Next year is the centennial of New Mexico’s statehood. Usually, as people paid to shape the future, we try to “be ahead of the curve.” Possibly we should be making some concrete plans for inclusive celebrations of this really important milestone. The good number 47 in this address (see above for the bad) is that we are the youngest (47th) continental state. This, in relation to the tradition and antiquity of our area, would seem paradoxical were we not to consider, maybe only in passing, that we are the “new Old Ones” and will continue under any adverse conditions to hold the banner high as we do the job here. I’ve heard of rumors of dissension between stressed faculty which are, of course, spurious. Everyone who works here at UNM Valencia knows that, although we may have some tough times (call it what you will, the good old U.S. of A. is in a depression), we appreciate our unique role here and hang together when times are tough. The good news is we’ll celebrate together as times get better! Elections will be held soon for new (old?) blood to fill positions of faculty leadership here. Let’s discuss who will best serve in these important roles. Not having too much more to report, I close with good wishes and commendation to all here at UNMV as we near the midterm. See you Wednesday the 23rd.
Message from Dr. Letteney

Many thanks for your participation at the Legislature for UNM Day. I have been in Santa Fe several days these past weeks and am sorry to report to you that the latest House Appropriation information I have is that we have been severely cut in our dual credit and remedial programs as well as having our student tuition increase jump to 9.5%, while the four year college students are looking at a 3.1% increase.

What this means to our budget is that we lose $332,000 in dual credit funding and $61,500 in remedial education funding. I appreciate that all of higher education is taking a hit, but we are one of the top four institutions regarding the percentage of cuts, at 7.34%. No four year institution has a percentage cut of more than 4.3%. You should know that President Schmidly made a point of speaking to the Secretary of Higher Education about the critical need for remediation, and he had me speak to the group of UNM staffers at their bi-weekly legislative briefing regarding the impact of these cuts.

I expect this budget will have passed the House by the time you read this newsletter. But, Senate Finance has an opportunity to change this budget. We will have a fact sheet available to you by Monday, February 21st with the names and e-mail of the Senate Finance Committee. If you feel that these programs are important to our college and our community, you might want to express those views to the members of Senate Finance.

On a more positive note, Tracy Brewer and Torres Leyba were honored (Torres in absentia since he is in Washington interning for Senator Mark Udall). Our two All-State students will receive tuition scholarships from all four year public colleges in the state and will compete nationally for more scholarships at the national level. We are very proud of these students and our Phi Theta Kappa Advisors, Tracy Owen and Cindy Shue. Tracy, Chad Perry, Board Members Corrine Sedillo and Eloisa Tabet accompanied us to honor Tracy and Torres.

Many thanks to all of you who participated in the 2nd Annual Development Gala. We have not yet totaled the complete amount that we earned for our scholarship endowment, but we know it is well in excess of $10,000. Mary and Mike Merrell and Eloisa and the late Boni Tabet were honored at the gala. Thanks to all faculty and staff who helped make this such a successful event, and particularly Ann Mary MacLeod, Keni Banos, and our entire Development Board.

Finally, I want to comment on Kevin Begley’s passing. Kevin worked in many areas of our college—Su Parte Welfare Reform Program, as an electronics adjunct faculty member, in workforce development and student services and academics. I remember his intelligence, his patience, his incredible sense of humor, and his creativity.

Several years ago the college was contacted by the State Department of Economic Development—informing us that a major manufacturer might be building an assembly plant in our county. Could we come up with a proposal to build a training facility on the site of the plan in 48 hours to present to them. We didn’t know what the company was or what it did. But we took the hints that we were given by the state officials and soon figured out that it was an
automobile assembly plant. Luck would have it that Kevin had worked as a young man in an automobile assembly plant. With the help of many people on campus he got the proposal together in 48 hours. The county wasn’t chosen by the company, but it certainly was not due to any lack of “can do it” spirit on Kevin’s part. He will be greatly missed by us and his wonderful wife, Donna.

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**Deans of Instruction Update**

*By Jon Conescu and Julie DePree*

Our Spring 2011 semester has gotten off on an efficient, professional start—albeit with one or two glitches. . .

The Chairs’ Council had a productive discussion about a number of issues yesterday. Let us share some of the consensus topics. IDEA forms for all full-time faculty will be in mailboxes by Monday, Feb. 14th, so please complete your FEDI (full-time faculty evaluation instrument) and return these to us by Monday, February 21st. We will then divide up the instruments by department/division, and allow some time for chairs/program coordinators to meet with their respective faculties. The FEDIs will then come back to us, together with summary chair evaluations.

Our Summer/Fall 2011 timetable for class schedules has been sent to chairs/program coordinators. The Summer 2011 class schedule is due back to Della on Monday, Feb. 14th. The Fall schedule is due immediately after the Summer schedule—back to Della—as quickly as is feasible. This will allow the important time for chairs/coordinators, student services and administrators to make sure that the entire schedule is proof-read and as error-free as we can make it. We are asking that printed room assignments—once these have been chosen in the scheduling process—remain in place for the first two weeks of the Summer Session and Fall semester. This policy allows the students and instructors to meet at locations printed in our schedule of classes; and then determine specific needs. We are taking an educated guess (??!) that this simple policy will greatly cut down on the large crush of room change requests that the Academic Office has received at the beginning of each semester in recent years.

The issue of weather alert notifications has been thoroughly re-examined. Specific issues relating to these notifications will be discussed at our Faculty Assembly meeting on Wed, Feb. 23rd. In the meantime, should our campus require a new weather alert, please consult the UNM-Valencia Home Page, and/or call: 925-SNOW. Finally, our Health Sciences Building has received some water damage. The entire building is currently being restored—classes and labs have been re-scheduled in other buildings. Dr. Miriam Chavez, Co-Chair of the Science & Math Division, has been working tirelessly with our entire Academic Office staff. A special “thank you” to everyone who pitched in with this emergency situation!

As always, we are happy to hear from students, faculty, or anyone else wishing to pop in for a visit!!
Business, Technology and Fine Arts Division

Submitted by Cindy Chavez

Please welcome the following adjuncts who are teaching for the Business, Technology, and Fine Arts area this semester: Holly Hitzemann, Justin Tevie and Judy Gutierrez. Holly is teaching ECON 105 online and Justin Tevie is teaching the ECON 105 and 106 face to face classes. Holly and Justin are also adjunct teachers at UNM main campus. Judy Gutierrez is not new to our campus she taught for many years and we worked with her when she was at Belen High School as the Business teacher. I feel so lucky to have been able to get Judy to take over my classes this semester after I was forced to make a decision to get a total knee replacement. I want to thank all of you for the help you are giving me and making it possible for this to happen. It was a long time coming and could not be put off any longer. Congratulations are in order to our newest grandparents: Toni and Arnie Black welcomed their granddaughter Kylie on February 6 at 7:36 a.m. She weighed 7 pounds and is 20 inches long.

It is once again time to write the Perkins proposal for the upcoming year with funding available beginning July 1. We are currently looking to fund DMA, EMS and IT with a health component added to it. The Perkins team met and has started pulling together a wish list.

Fine Arts Department Report:

Submitted by Michael Ceschiat, Fine Arts Coordinator

Once again most all the Fine Arts classes are filled to capacity. The Studio Arts program review went well last Friday. Pending some minor adjustments to the report the Curriculum Committee recommends the continuation of the program. The Associates of Arts in Studio Arts degree has made it to the main campus Fine Arts Department for review. It should be approved soon.

Faculty News

Regina Corritore is co-curator and exhibitor for the upcoming "Que Feo", How Ugly exhibition at 105 Art Gallery in Albuquerque, March 4 - 26. For more information contact her at rcorrit@unm.edu

Dawn-Marie Lopez is learning WebCT and reformatting her Dance and Theater Appreciation classes as web hybrid's to save cost on distribution of materials.
Suzanne Shelton choir class performed at our campus Gala fundraiser event last Saturday night. Jonathan Sims has two new classes scheduled for the second eight week period, sound art design and documentary film appreciation.

Gallery

Karl Hluska's reception last Tuesday evening had a great turn out. It was a real treat to see so many faculty, staff, and students supporting our gallery and the local arts. If you haven't had a chance to see the show yet there is still time, it will remain up till March 1st.
Our next show is the 8th Annual Santero del Rio Abajo Show, March 8th - April 5th with the artist reception March 22, 5:00-7:00 pm.
Alexa will be attending the Game Developers Conference in the beginning of March in San Francisco. The funding for this conference is being paid for through the Perkins grant. This conference is the largest gathering of game developers, users, and innovators in the world. She will spend two entire days dedicated to workshops and events held by the International Game Developers Association's Game Education Summit special interest group, and she looks forward to bringing back to Valencia a slew of information for building and growing the Game Art & Design Program. She will also be a portfolio reviewer at the Independent Schools Association of the Southwest Arts Festival that will be held at the Albuquerque Academy in April. In other program news, we have all classes at 100% enrollment, and have placed students in some successful internships, most notably, an editor and camera operator at the local CW Channel 19! Another student has successfully become a set photographer in our vibrant New Mexico Film Industry, and even has an IMDb (Internet Movie Database) credit!

Adult Basic Education

by Tina Newby

ABE Day at the Round House

February 15 was declared ABE Day by proclamation in both the state house and senate. Seventeen students showed up for the event, many of whom were on the train when it hit a car in Los Lunas and continued their journey in spite of the experience. The New Mexico Adult Education Association (NMAEA) had t-shirts made and students sat in the galleries creating a “sea of green” as the proclamations were read and they were acknowledged.

Alice Mnaku, a UNM-Valencia English as a Second Language student from Tanzania, was honored as an outstanding student and I joined her on the rostrum of the House to be introduced. Representative Ken Martinez who introduced us shared his personal experience of having his son complete his high school education through a GED program so that he could start college early. He reminded his colleagues that there is not one right way to achieve your goals.

NMAEA President, Susie Morss, wrote a letter to the governor concerning Graduate NM and the duplication of services this project has created. The letter was also distributed to legislators. Though I was not present in the senate, I heard that it created an interesting discussion on the floor with support for what money remaining being distributed to ABE programs. New Mexico has one of the lowest high school graduation rates in the United States and it is commendable to attempt to “recover” those who did not complete high school. ABE programs graduated 2,691 statewide at $267 of state funds per student. Graduate NM served less than 1,000 students at over $8,000 per student. It stands to reason that established programs can serve this population more effectively.

Overall, ABE Day was a huge success and our students learned more about the legislative process.
Preventing Childhood Brain Injury: Creating a System of Safety for Children

A 10 year boy falls off his bike, hits his head, and sustains a brain injury. At the hospital the parents are informed that not only will their child’s motor skills be impaired, perhaps for life, but that chance of recovery will require months or years of costly rehabilitation.

A Resilient Start

One brain injury can impact an entire family forever. The financial cost can reach thousands in immediate and follow up care. The emotional cost cannot be measured. Then there is the cost to the school system, which must be staffed with trained professionals to work with students with brain injury. The cost does not stop. The city, county and state must find ways to help support the brain injured child who may or may not be able to grow into an adult who can hold down a job. One brain injury is costly on so many levels to so many people—far beyond the child with a brain injury and his or her parents.

We can all work to prevent brain injuries which can have catastrophic consequences for families and communities. Since there is no cure for brain injury we can mobilize residents—including health care providers serving youth, child care workers, school staff, youth serving organizations, and law enforcement—to work together to create a system of prevention.

What would such a system look like on the local level? There can be many components that impact children and teens through their youth. Consider the following strategies which represent a spectrum of evidence-based prevention.
INCREASING INDIVIDUALS KNOWLEDGE AND SKILLS

BIKE RODEOS: We can sponsor Bike Rodeos for parents and their children (ages 4-8), where families learn how to promote bike safety and wear helmets correctly, and receive free helmets. Bike Rodeos can be sponsored throughout the year at UNM Valencia and other sites easy for parents and kids to access on a Saturday.

BIKE RACES: We can sponsor BMX dirt bike races for the slightly older children (ages 9 – 14) who would not customarily attend a bike rodeo. The rodeo arena at the county fairgrounds might be the best location, as then parents can actually see individual riders from the stands. Some helmets would be given away free and otherwise all riders would be required to wear helmets. The track would be lined with bales of hay for safety and there could a number of categories for different ages and genders.

COMMUNITY EDUCATION

PARTNERSHIPS PROMOTING SAFETY: We can work with businesses, where large groups gather, and parents can access information about brain injury. We can also work with law enforcement, civic groups, faith-based organizations and child care centers to create and sustain an on-going dialogue about childhood and teen injury prevention.

USE FACEBOOK AND TWITTER TO PROMOTE HELMET SAFETY: We can create a Facebook page to feature information in bike safety, helmet use and related safety projects. Facebook, plus Twitter, can share success stories from every village in the county on a weekly basis.

EDUCATING PROVIDERS

MATERNAL CARE: We can promote professional development for the county’s healthcare providers. Every healthcare provider working with pregnant women should be provided with training on healthy development of the child, and how to create healthy and safe environments for the newborn, and the prevention of brain injury.

SUPPORTING COALITIONS AND NETWORKS

JOIN THE RESILIENCY CORPS: County residents can become an active member in the Valencia County Resiliency Corps’ Bike Helmet Distribution project and related safety programs. Help the Corps link to partners already involved in childhood safety programs and helmet distribution to institutionalize helmet distribution in the entire county.

CHANGING ORGANIZATIONAL POLICIES

CHILD SEATS UPON DISCHARGE: We can partner with hospitals to promote childhood brain injury prevention. Every mother should receive a child seat for her
newborn-and be instructed how to properly use it to protect the infant. This should be a consistency enforced policy of every hospital.

CONCUSSION PROTOCOLS: We need to partner with every school to ensure that appropriate, evidence-based concussion protocols are in place and that return to play is not the priority, but optimal health and well being are.

PARTNERSHIPS WITH LAW ENFORCEMENT: We need to work with law enforcement to ensure that policies and laws which can prevent brain injuries among youth and adults are properly and consistently enforced

PARTNERSHIPS WITH RECREATION DEPARTMENT: We can work with the local Recreation Departments to ensure that signs on bike paths and skate parks inform users of local and state helmet laws in addition to ensuring that parks, playgrounds and recreational facilities are safe, accessible and promoting healthy lifestyles.

POLICY CHANGE

NURSE-FAMILY PARTNERSHIP PROGRAM: We can work with lawmakers to fully fund the evidence-based program. Every mother coming home from the hospital with a newborn should have access to a visiting nurse (or a health educator trained by a nurse) who can visit weekly. The visiting nurse or health educator can partner with the mother to create a safe home environment. This program has shown to be very effective in reducing injury as well as child abuse and neglect.

HELMETS FOR KINDERGARTNERS: We can work with lawmakers to fully fund bike helmet distribution to all children needing a helmet. First, we can provide bike helmets to every kindergartner in the county. As five year olds enter the public school system their parents or guardians can receive important information about brain injury, how to prevent it, how to identify it and where to seek assistance. We can also inform parents about other forms of injury—many of which are predictable and preventable. For those parents who need a free helmet for each of their children, one is provided. This would support a culture where helmet use is the norm.

HELMETS FOR SKATERS AND SKATEBOARDERS: We need to work with schools and youth groups to educate teens about the dangers of skateboard activities without helmets, as unlike with bicycling riding, falling directly on the concrete is considered the norm, part of the everyday skating and skateboarding experience.

SAFE ROUTES TO SCHOOL: We can implement the Department of Transportation sponsored “Safe Routes to School” program, partnering with schools, county and city planners to develop roads, bike paths and sidewalks that encourage exercise and safety as student travel to and from school.

FUNDING SAFETY: We can partner with civic organizations, grant writers and lawmakers to secure funding for helmets and other childhood injury prevention
projects that can come from a variety of sources including civic groups, grants, and researching the viability of alcohol harm tax revenue.

FUND EVALUATION TO MEASURE SUCCESS: We can evaluate our progress by asking first asking questions. First, how many lives will be saved by implementing a system of children’s and teen’s helmet distribution, public education, and related policy changes? How many brain injuries can be prevented? How much money will be saved? How much emotional distress can be prevented? These questions can be answered by setting up a study to monitor the Kindergarten Class of 2011 in Valencia County. We can track the CLASS of 2011’s safety year by year—as we ensure that each student has access to helmets in every grade, from K through 12.

PREVENTION SAVING DOLLARS AND LIVES

Every helmet used by a child or teen will save money in emergency response, hospitalization, rehabilitation, long term disability and family income. Prevention, yet again, is cheaper than treatment.

NEXT STEPS

We do not lack for ways to reduce the severity of brain injury and other childhood injuries, the result of motor vehicle accidents, violence, or substance abuse. Brain injury is a serious problem with lifelong consequences for the individual with brain injury, their extended family, school and community. The cost of a brain injury is significant to tax payers so the prevention work we do will not only save lives and prevent disability, it will be a cost effective investment by the local and state governments.

Addressing the problem will require the will, drive, energy, vision and community support. Consider joining our Valencia County Helmet Distribution project and become part of the solution. Our goal is to implement and institutionalize a system of injury prevention policies and programs to ensure that our children are safe, healthy and resilient.

This article was developed by Dubra Karnes-Padilla, Valencia County Resiliency Corps Manager and UNM Valencia Faculty, Dominic Cappello, Youth Injury Prevention Coordinator for the NM Department of Health and Elizabeth Peterson, Director of the NM Brain Injury Advisory Council.

The NM Brain Injury Advisory Council supported legislation that created the Children’s Helmet Safety Act and other legislative agendas that promote children’s safety and prevention of brain injuries. An active partner in the NM Helmets for Kids Coalition, the Council has funded within the last three years the purchase of 2239 helmets that have been distributed to 37 locations. Until there is a cure for brain injury - prevention is key. For more information about the Council, resources and NM data relating to brain injury in NM please visit http://www.nmbiac.com or call 505.476.7328
The UNM-Valencia Campus, Fitness & Wellness Education Center and the Resiliency Corps are collaborating on a Bike Safety Project for Valencia County with the assistance of other injury prevention coalitions in the state. Our first kickoff event is the Valencia Campus Bike Rodeo on Saturday, March 5, 10am to 12pm. Children 6-11 years of age are invited, accompanied by a parent or guardian. Please call 925-8833 for more information.

UNM-Valencia Fitness and Wellness Education Center along with the City of Albuquerque Parks and Recreation, Outdoor Recreation presents:

Yeeeee-Ha! Ride ‘em Cowboys and Cowgirls!

Saturday, March 5th, 2011
10:00am-12:00pm
At the UNM Valencia Campus
FREE HELMETS FOR CHILDREN
THAT ARE REGISTERED & DEPENDENT ON AVAILABILITY!
BIKE COURSE
UNM Valencia South Parking Lot

BIKE SAFETY TRAINING
Student Community Center (SCC), Room 108

Parents & children Ages 6-11 years are welcome! Come receive bike safety information from community vendors.

For more information and to register please contact:
Dubra Karnes-Padilla 925-8832/dubra@unm.edu
Angelica Kozicki 925-8833/akozicki@unm.edu

To learn more about the Resiliency Corps Bike Helmet Distribution Project and other safety promotion projects please visit www.resiliencycorps.org.
Highway to Success  
Transitional Studies  
submitted by Rosa Auletta

Spring 2011 is here and despite the fickle weather, “Highway to Success” students and faculty are ready for a new semester. We have 390 students as of Census Date in 38 classes. I am happy to report that the fall semester saw improved pass rates. We reached a pass rate of 70 in English 100 due in part to the number of English 099 students who accelerated through both levels of developmental English in one semester. Our new pedagogy for the accelerated Math 099/100 class resulted in 81% of the students passing Math 099 (congratulations Emily Miller, instructor). Four of those students passed the Math 100 final and four more are continuing their Math 100 studies in Emily’s class this semester.

Julie DePree and Shelly Garcia attended the National Center for Academic Transformation (NCAT) workshop to learn how to redesign our lower level math classes to achieve a smoother and more effective transition from developmental classes through Math 120. Students in these courses are more likely to stay on task in class and less likely to repeat classes because they continue to work towards completion of the series instead of re-starting.

On January 31, Amiee Shaffner, Shelly Garcia, Emily Miller, and Patricia Gillikin joined other UNM Valencia faculty and students at the Round House to lobby for a reasonable higher education budget and the preservation of developmental studies courses. They carried letters from some of our own Valencia graduates and a fact sheet about our transitional studies program to deliver to Kiki Saavedra, David Chavez, and Don Tripp. Thank you to all the instructors who are sharing this information with their students. For those of you who are unaware, most of our students are returning adults, not recent high school grads. These are taxpaying, voting adults whose future is at risk.

Let’s keep up the good fight for a strong economy which starts with an educated workforce!—
Retirement
Judy Marquez retired at the end of the Fall 2010 Semester.
She was an employee at UNM Valencia for over 26 years.
A search for is underway and we hope to have someone in the position soon.

Library Instruction
There has been a significant increase in the number of faculty scheduling Library Instruction for their classes. These are typically one-hour, single session classes taught by a Librarian in the library classroom.

- Fall 2009 to Fall 2010 Comparison
  - 37% increase in the number of Library Instruction classes (from 31 to 49)
  - 47% increase in the number of students (from 477 to 896)

Fuel for finals
Once again the library provided free cookies, coffee, tea and cocoa to students the before and the week of finals.

Library Displays
In the Fall, the library put up the following displays:
  - Election Day
  - GO Bond Book Display (highlighting books purchased with GO Bond funds)
  - Art in Your World
  - Route 66

Art in the Library
Chad Perry was the featured artist in the library for the final quarter of 2010 (October – December). Chad is the senior public affairs representative and an adjunct communication faculty at the UNM-VC. He has had numerous pieces of poetry published in national publications and his photography been featured at the UNM-VC Art Gallery and in juried photography exhibits. The featured artist for January through March of 2011 is Toni Black.

Syllabi Page
The library is continuing to host a webpage that links to all course syllabi. This can be found at http://www.unm.edu/~unmvclib/syllabi.html. Students can locate the course syllabus for their class by class name, number, section or instructors name and can view it in PDF format from any internet accessible computer. Please submit your syllabi to lweller1@unm.edu and indicate course name, section, number and instructor’s name.
New Databases
The New Mexico State Library has provided all libraries in the state access to the following new databases through July 2011:

- Gale Opposing Viewpoints In Context
- ChiltonLibrary.com
- Small Business Resource Center

The UNM-VC Library has purchased access to the following databases:

- The Oxford Digital Reference Shelf
- The Oxford English Dictionary Online

Please contact the library if you require assistance accessing or searching these new resources.—

Faculty Assembly Meeting
Wednesday, November 17, 2010
1:30 pm – 3:00 pm – LRC 101C


1. Call to Order: Meeting was called to order at 1:32pm. Chocolate was the theme of the day for refreshments.

2. Acceptance of Agenda: Barbara Bailey made a motion to approve the agenda for November 17, 2010 and Lucille Farrington seconded the motion. All agreed unanimously.

3. Approval of Minutes from October 20, 2010: Toni Black made a motion to approve these minutes and Barbara Lovato-Gassman seconded motion. All agreed unanimously.

4. Executive Director’s Report:
   a. Richard Ross comes here once a week from main campus to help students with career information. He handed out a brochure describing what they provide students at main campus. We can have some or all of these things here as well, if there is demand: Career Fairs,
workshops on writing resumes and cover letters, training in dining
etiquette, etc. We can email him to be put on the listserv for upcoming
events at main campus. He can work with instructors to come give
presentations in classes. He provides two main inventories for
students to help them map out a potential career: the Myers-Briggs
Personality Inventory and the Strong Interest Inventory. These can
be administered to students or faculty, but there is a fee involved. If
give in groups the fee can be discounted.

b. Dr. Letteney pointed out Lucky Varela’s column in the NM Legislative
Finance Committee newsletter. They will have better numbers in
January. If the state legislature doesn’t touch public education or
Medicaid, Higher Ed can expect an additional 22% cut. People from
here are only taking trips that are funded by grants. Also, the HED is
recommending going to a 2-year rolling average for calculating funding
so increases based on enrollment won’t show up until 2 years after the
increase in students. Right now we are looking at $15,000 less in our
budget.

c. Miriam Chavez gave a report on the Dean Search. Andy, Michael C.
and Jon Conescu are also on the committee. After phone interviews
the committee has narrowed the choices down to three candidates.
These candidates will be on campus Dec. 7, 8, and 9 (individually on
each day, not as a group). The schedule for each candidate will go
something like this:
11:00 campus tour and lunch
1:00 to 2:00 Interviews with committee
2:00 to 3:30 Open forum with all faculty invited.
3:30 meet with Dr. Letteney
Najib will make sure the open forums are recorded, but won’t be able
to watch live stream just recording after.
Jon Conescu will collect questions from people who cannot attend the
forum.

d. Andy and Alice both talked about our emergency plan. Rather than
sending texts on phones, alerts will be sent through email. Soon
campus security officers will be able to detain unruly people. They are
training now for this. After some discussion it was decided to post the
name and contact info for each building’s coordinator next to the phone
and will put stickers on all public phones with the security number on it.
If an instructor feels threatened, tell someone! Discipline problems
should go to the dean’s office or to Hank. Print on syllabi what the
consequences will be for unacceptable behavior. Bullying is an issue.

e. Alice will be on vacation for about a week around Thanksgiving.

5. Co-Deans of Instruction Report:
   Postponed

6. Treasurer’s Report:
a. We have $40.55 left in that open account. Once this money is spent it will be gone. The people over in the business office want us to spend this money.
b. Faculty Assembly has a Recurring budget account. Each year (so far) we are given $500. $5 goes to main campus for some sort of Banner Tax. This academic year $180 is already set aside to pay travel for Dubra to attend Faculty Senate meetings at main campus. The remaining amount can be spent on copies, supplies, and other operating expenses. This does not include food.

7. Registrar’s office presentation on assigning grades:
   Deferred.

8. Committee Reports:
   A. Teaching and Learning Assessment Committee: Program assessment reports have been excellent so far. Another meeting this week (Nov. 19) and will take more reports.
   B. Curriculum committee: Jami Huntsinger
      We need to review all programs this year. Michael Ceschiat has agreed to start with the ones he coordinates. Need others to volunteer to put together a program review. Can use the information already contained in the assessment for the TLA committee. Jami will send form out, it has been redone. Once volunteers come in Jami will set up a schedule for the spring to review ALL programs.
   C. Assessment of Online classes: We need to put in place ways to evaluate/assess online classes. Claudia made a motion to use IDEA forms for students to evaluate online classes. Elaine seconded. Passed without opposition. Najib will look into getting IDEA forms and find out procedure.
   D. FEDI for needs revision: Christina made a motion to form an ad hoc committee to revise the FEDI form. Michael seconded. Passed without opposition. Jami and Toni will be on this committee so contact one of them if you would like to serve.

9. Teaching Enrichment:
   Barbara Bailey gave a presentation on “jigsawing” – a way to break up complex material into smaller pieces. This technique can be used when there is extensive information for students to learn or complex information. Divide the material among groups of students, each group focuses on their part and then presents it to the whole group.
   i. do this only with material you know well
   ii. don’t jigsaw things that need to be learned sequentially
   iii. this is a beginning activity, each student then needs to put together the pieces
   iv. need a follow up activity
   v. use sparingly, once or twice a semester.

10. Continuing Business:
Faculty Colloquia Series – We are done with these for the fall semester. Will have three in the spring:
January 26 Dubra Karnes-Padilla will give an extensive report on her work with the Resiliency Corp and other health (physical, mental, emotional) issues our students face.
March 30 John Anderson will give a presentation about all his cool archeology stuff. He has promised to bring skulls.
April 27 John Byram from UNM Press will come and talk about what sorts of publications they consider and all about what they do, and can do for us!

11. New Business:
   a. Trends in Tutoring: Lucille Farrington gave a report on what’s been happening over in the tutoring center. Number of tutoring hours has been increasing, SI and Walk-in tutoring. Seeing over 30% of students in tutoring, either in SI sessions or Walk-in tutoring. They provide workshops for students:
      i. College learning strategies
      ii. notetaking
      iii. calculator workshop
      iv. math for chemistry
      v. orientation for online courses
   Lucille will take requests for other types of workshops.
   b. Survey: Dubra Karnes-Padilla talked about the sorts of issues our students face outside the classroom. Asked people to complete a survey about some of these issues.

12. Presidents Report:
   John and others are off to Austin for an NSF Undergraduate research conference. Recognized Michelle Le Beau who is retiring. Retirement party is at Luna Mansion (perhaps?), more information to come!

13. Adjournment: Melanie Sanchez-Dinwiddie made a motion to adjourn at 3:05, Lucille Farrington seconded.

Respectfully submitted by Elaine Clark.
Agenda Faculty Assembly Meeting  
February 23, 2011  
1:30 PM  
LRC 101C

1. Call to Order

2. Acceptance of Agenda

3. Approval of Minutes from November, 2010

4. Executive Director Report

5. Co-Deans of Instruction Report

6. Teaching Enrichment – Claudia Baretto

7. Teaching & Learning Assessment Committee - Claudia Baretto

8. Curriculum Committee – Jami Huntsinger

9. Discussion of “Films on Demand” Barbara Lovato-Gasmann

10. TRIO update Nancy Nielsen

11. Unfinished business

12. New business:
   a. Discussion on Revisions to Inclement Weather Procedure
   b. Coming Elections Secretary Now?
   c. Congratulations and Vote of Appreciation for Elaine Clark

13. Treasurer’s Report

14. President’s Report / TBA

15. Announcements.