

Instructional Council Minutes

Thursday, June 24, 2010
9:30a, Academic Conference Room

Present: Debra Venable, Cindy Chavez, Rita Logan, Reinaldo Garcia, Lucille Farrington, Michael Ceschiat, Najib Manea, Cindy Shue, Tina Newby, Della Willis, Miriam Chavez, Desiree DeLeon, Julie DePree, Rosa Auletta, Barbara Lovato-Gassman, John Austin and Dubra K. Padilla

Absent: Martin Castillo, Patricia Gillikin, Jami Huntsinger, Jon Conescu, John Anderson and Helen Walton

Call to Order: Meeting was called to order at 9:35am.

- 1. Instructional Equipment:** Instructional equipment was discussed by each department head that submitted a request. Everyone agreed unanimously to purchase the requested items.
- 2. The New Faculty Orientation Manual 2010-2011** was briefly discussed with emphasis on grading policies.
- 3. Instructional Council Policies & Procedures Manual 2010-2011 Academic Year** was briefly discussed with emphasis on the timeline for preparing the schedule of classes, the management of the instructional area, curriculum development, faculty pay, practicums and overloads. Sexual harassment was briefly discussed. IC meetings will continue the first Wednesdays of each month from 1:30pm to 3:30pm by Julie DePree, Interim Dean of Instruction.

Meeting adjourned at 10:40am.

Respectfully submitted by Debra Venable.