



# BOARD OF REGENTS

## **Ad Hoc Governance Committee**

### **AGENDA BOOK**

**September 20, 2021**

**9:00 AM**

**Virtual Meeting**



**Agenda**  
**REGENTS' AD HOC GOVERNANCE COMMITTEE**  
**September 20, 2021; 9:00 AM**  
**Virtual<sup>1</sup>**

**Livestream:** <https://live.unm.edu/board-of-regents>

Regent Members:  
Rob Schwartz, Chair  
Kim Sanchez Rael  
Doug Brown

Members from Administration:  
Loretta Martinez, University Counsel  
Terry Babbitt, President's Chief of Staff

- I. Call to Order and Confirmation of a Quorum, *Regent Rob Schwartz*
- II. Adoption of the Agenda
- III. Public Comment<sup>2</sup> (*comments related to agenda items; limit 3 min.*)
- IV. Action Item--Recommendation to revise Regents' Policy Manual (RPM) – Section 7.4: “Purchasing” (see attached)
- V. Discussion Item—briefing on possible structure for Student Regent Scholarship/Stipend/Compensation
- VI. Discussion Item—RPM – Section 7.9: “Property Management”, briefing on statutory requirements for approval of disposition of surplus property
- VII. Discussion Item—RPM - Section 1.6: “Special Recognition and Awards”
- VIII. Discussion Item---Regents' Policy Revisions and Plan for Addressing Revisions proposed in 2017 by the Regents' Policy Review Committee
- IX. Adjourn

<sup>1</sup>Under the current guidelines from the Governor and in order to slow the spread of COVID-19, the UNM Board of Regents and Regents' Committees will meet virtually over Zoom platform. Additionally, public access to view or listen to Regent meetings is provided via a livestream of the virtual meeting: <https://live.unm.edu/board-of-regents>

<sup>2</sup>Public comment will be heard during the meeting. Due to the nature of online meetings and the logistics of getting speakers connected, anyone wishing to provide public comment during the meeting *must register their intent to speak before noon on Friday, September 17, 2021*. In order to sign up for public comment, please email [regents@unm.edu](mailto:regents@unm.edu) with the subject, “Request to provide public comment at 9/20 Regent's Ad Hoc Governance Committee Meeting”, and include the following information: 1. First name and last name; 2. Email address and telephone number; 3. Affiliated organization & Professional Title (if applicable); 4. Topic you would like to address. Comments may also be submitted in writing to, [regents@unm.edu](mailto:regents@unm.edu) .



# Public Comment

*Comments Related to Agenda Items*

*[Limit 3 minutes]*

*Written comments sent to [regents@unm.edu](mailto:regents@unm.edu) are welcomed.*

**DATE:** September 14, 2021

**TO:** The Regents of the University of New Mexico

**FROM:** Office of the Senior Vice President for Finance and Administration

**SUBJECT:** Action Item for Ad Hoc Governance Meeting on September 20, 2021 - *AUTHORIZATION FOR REVISIONS TO REGENTS POLICY MANUAL 7.4 - PURCHASING TO ALLOW PRESIDENT TO APPROVE PURCHASES IN EXCESS OF \$5,000,000*

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## Executive Summary

UNM Purchasing proposes that The University of New Mexico Board of Regents approve edits to the *Regents' Policy Manual – Section 7.4: Purchasing* that will delegate authority to the President of UNM to approve the execution of contracts of the purchase of goods and services costing \$5,000,000 or more per year per contract, eliminating the current requirement that Regents approve purchases in excess of \$1,000,000. The revisions also institute Regental oversight via a twice-per-year report to the UNM Board of Regents listing purchases in excess of \$5,000,000. The edits also update a reference to an employee's title. A redline version of the policy is shown as ATTACHMENT 1.

## Background

Originally adopted in 1996, the policy exists to make sure that UNM operates in the most economical and efficient manner possible while making sure that there is oversight so that the university follows State Procurement Code. The current practice introduces procurement delays that keep the University from operating in the most economical manner. Our objective is to improve the effectiveness of our operation, including contract approval timeliness and efficiency, to help us get access to best value while still ensuring that all purchases continue to be made in accordance with University policies and procedures. A procurement limit of \$1,000,000 and the requirement that the University obtains Regental approval before making purchases beyond that amount has caused delays resulting in increased costs. In order to obtain the best obtainable prices from vendors, employees often need to meet deadlines to achieve a more favorable price. Multi-year agreements at lower price points often take the grand total over the allowable limit.

Note that in comparison, several of our institutional competitors have no Regent approval limits or the limits are set very high to allow procurement flexibility. Please also note that the UNM Board of Regents has approved all of the recent Purchasing items that have come before them since 2016. The list of items is enclosed as ATTACHMENT 2.

## Purchasing Safeguards

### By Comparison – Institutional Regent Approval \$ Limits

- Clemson University – \$5M/\$1M w/ term >5 years
- Indiana University – No \$ Limit/Authority delegated to President (except for transactions that require Higher Ed Comm. Approval)
- Oregon State University – No \$ Limit, delegated to President
- The University of Massachusetts – No \$ Limit, delegated to President/CFO
- The University of Chicago – No \$ Limit, delegated to President
- Virginia Tech University – No \$ Limit, delegated to President
- The University of Washington – \$15M
- University of Maryland – \$5M
- University of Oregon – \$5M
- The Penn State University – \$3M
- Iowa State University – \$2M
- Texas A&M University – \$1M
- **The University of New Mexico - \$1M**
- Oklahoma State University – \$250K

UNM procurement has safeguards in place to make sure there is oversight of purchases. The University policy on purchasing governs all purchases of supplies, materials, equipment, construction and contractual services for the University and clearly stipulates that the University of New Mexico Purchasing Department will make such purchases or oversee delegations. Per the State Procurement Code statute 13-1-125, procurement less than \$60,000 is subject only to University regulations. Those regulations are summarized below.

\$0 - \$10,000	Services	Small Purchase - Delegation to trained personnel
\$0 - \$10,000	Goods	Small Purchase - Delegation to trained personnel
\$10,000 – \$59,999		Informal Purchase - Competition or knowledge of competition expected, but can be waived.
\$60,000+		State Bid Limit. Advertised, written competition required; bids or proposals are required unless an exception applies (Sole Source, Exempt from Procurement Code, etc).

Purchasing also has the option to apply Federal Procurement Thresholds on purchases made with Federal funds as outlined in Uniform Guidance.

### UNM Requisition/Purchase Order Process

A Purchase Requisition is required to originate the process of purchasing goods from off-campus vendors, unless the purchase is authorized with Purchasing Card (PCard), Petty Cash or Chrome River Expense Report.

- A University department initiates a LoboMart electronic purchase requisition for a vendor in order to request that the Purchasing department place an order for goods or services on their behalf via a Purchase Order.
- LoboMart has several electronic catalog vendors which allow the end user to build a requisition from content in the vendor’s website. With these vendors, users also have the ability to use a PCard as method of payment in lieu of the requisition/PO process on orders up to \$10,000. Most requisitions, however, are created without the use of integrated electronic catalog content.
- The initiating department attaches their supporting documentation to their LoboMart requisition so it can be viewed by the requisition’s approvers and by the Purchasing department.
- Once created by the originating department, a LoboMart requisition routes through an electronic approval process inside LoboMart based on the indexes/funds that are to be charged. After the originating department(s) approves the requisition, it then routes to the appropriate central accounting office(s) for approval. The central accounting office is responsible for ensuring the appropriate index and account codes are used, and that the expenditure is reasonable, allocable and allowable.

### Buyer Limits

Individual authorized Buyers must approve the purchase requisitions. Their limits are as follows:

Title	Limit
Sr. Purchasing Rep	\$20,000
Contracts Specialist	\$100,000
Associate Director-Finance & Admin/ Manager – Purchasing/ Sr Contracts Specialist	\$500,000 or as designated by Chief Procurement Officer**
Chief Procurement Officer	Unlimited
** See comprehensive list as noted in UNMBPP Manual 2010, Exhibit B	

- Under the proposed edits to Regents Policy 7.4, the Chief Procurement Officer will obtain presidential approval before authorizing any purchase in excess of \$5,000,000.
- Once a Purchase Order is issued in LoboMart, the Purchase Order is automatically exported into Banner, creating a matching Banner Purchase Order that receives additional scrutiny.

### **Other Purchase Order Notes**

- A Purchase Order (PO) serves as the University's contract with the vendor. It therefore is UNM's official authorization to the vendor to make shipment/delivery of goods or to perform services. The PO includes a description of goods, quantity, vendor, date, the estimated price of goods or services needed. A PO also encumbers the funds of the originating department, committing them for the use on the PO.
- A PO can be authorized only by the Chief Procurement Officer or by that Officer's designee (usually a Contracts Specialist). UNM issues two types of Purchase Orders: Regular Orders (goods) and Standing Orders (services – one-time and recurring).
- On large purchases, the Contract Specialist may use a General Services Agreement (GSA), State Contract, and other cooperative pricing agreements in lieu of bidding as per State Statutes 13-1-129 & 13-1-135.
- Sole Source Purchases are posted in the UNM Sunshine Portal for 30 days prior to Purchase.
- Effective 7/1/14, Conflict of Interest Forms are only required on Request for Proposals (RFP)/ Invitation for Bid (IFB) and Sole Source Purchases.
- UNM employs best practices in proactive procurement. As such, the ratio of RFPs & Bids to bid-limit POs is not typically a 1:1 ratio. The majority of our RFPs exist for multi-year contracts, many of which can be used by many departments throughout campus. It is not uncommon for dozens, even hundreds of POs and purchases to be made off a single bid or proposal.

### **ATTACHMENT 1**

Regents' Policy Manual - Section 7.4: Purchasing DRAFT of 09.09.21 (Redline Copy)

### **ATTACHMENT 2**

Board of Regents Requests for Approval from 2016-2021



## **DRAFT of 09.09.21 (Redline Copy)**

# **Regents' Policy Manual - Section 7.4: Purchasing**

Adopted Date: 09-12-1996

Amended: 04-08-2014

## **Applicability**

This policy applies to the purchase of supplies, materials, equipment, and contractual services. It also applies to the reimbursement of employees for expenses incurred in the performance of University business.

## **Policy**

The University of New Mexico is committed to operating in the most economical and efficient manner possible. The University shall follow the State Procurement Code unless the Board of Regents expressly determines that an alternative procedure is required in a specific area in order to carry out the University's mission. The Board has made no such determination as of the effective date of this policy. All funds received by the University, regardless of their source, are considered to be University funds and all purchases shall be made in accordance with University policies and procedures.

Except as otherwise provided in this manual with regard to real estate matters ([RPM 7.9](#)) and construction projects ([RPM 7.12](#)), the ~~President~~ ~~Regents~~ shall authorize the execution of contracts for the purchase of goods or services ~~costing in excess of \$54,000,000 or more per year contract. A report of purchases in excess of \$5,000,000 will be presented to the Regents twice a year for review.~~

## **Implementation**

The President shall establish specific procurement policies that assure the procurement of goods and services of acceptable quality at the lowest possible cost. The President shall also establish policies and procedures for the reimbursement of employees for appropriate expense incurred in the performance of University business, such as travel, recruitment and hiring of new employees, hospitality of guests of the University, and business expenses. All such policies and procedures shall ensure compliance with all applicable state and federal laws regarding the

procurement and management of goods and services. The President may also establish policies to assure minimum performance standards and compatibility with other University investments in facilities and equipment.

## Delegation of Authority

UNM's Chief Procurement Officer shall be its Central Purchasing Officer, under the general direction of the Senior Executive Vice President for Finance and Administration. The Chief Procurement Officer shall have the sole authority to establish the institutional procedures for obligating the University for the procurement of supplies, materials, equipment and contractual services.

The purchase of goods and services for clinical components of the Health Sciences Center may be performed by the University of New Mexico Hospital Purchasing Department, as a separate satellite purchasing office of the University, in compliance with University procurement policies and procedures and under the direction of the Chief Procurement Officer.

## References

The University of New Mexico is exempt from the requirement that all purchasing for state agencies be performed by the State Purchasing Agent. NMSA 1978, § 13-1-98.



Board of Regents Request for Approval- Main Campus		
Date	Item	Cost
8/18/2016	SciQuest Software Renewal	\$ 550,000
11/15/2016	High Gradient Magnetic Resonance Imaging Scanner	1,800,000
12/13/2016	University Libraries and Health Science Library and Informatics Center-Periodical Subscriptions	3,500,000
3/13/2017	Cogeneration Turbine Unit #1 Engine Overhaul	1,000,000
3/12/2018	UNM Press Fulfillment Services-Longleaf Services, Inc.	1,290,000
10/21/2020	Nike All-Sport Agreement	1,500,000
2/16/2021	UNM Learning Management System	2,498,376
Board of Regents Request for Approval- UNMH		
Date	Item	Cost
2/11/2016	Approval of UNM Hospitals Contract with MSI Consulting, LLC, dba Surgical Directions	\$ 2,253,200
2/11/2016	Approval to Establish the Judy Putnam Dirks Quasi-Endowment Chair for Gynecologic Cancer Care,	750,000
2/11/2016	Approval of the Motion Regarding Approval of the Master Development Planning and Financial Planning for the Proposed Replacement Hospital Project	3,000,000
5/13/2016	Approval of the UNM Hospitals Contract with Cerner Corporation for Electronic Medical Record Remote Hosting Services	20,233,924
5/13/2016	Approval of the UNM Hospitals Contract with Infor (US), Inc	2,439,475
5/13/2016	Approval of the UNM Hospitals Contract with Jaynes Corporation for the Interventional Radiology Computed Tomography Repair and Replacement Project	1,000,000
5/13/2016	Approval of the UNM Hospitals Contract with Siemens Medical Solutions USA, Inc. for the Purchase of Two Bi-Plane Angiographic Rooms,	3,500,000
5/13/2016	Approval of the UNM Hospitals Contract with Medline Industries for Custom Packs..	11,000,000
12/13/2016	Approval of the UNM Hospitals Contract with Philips Healthcare Informatics, Inc	12,000,000
1/20/2017	Approval of the UNM Hospitals Contract with Covidien Sales, LLC, a Medtronic Company	11,900,000
5/11/2017	Approval of UNM Hospitals Contracts with Cerner Corporation, Siemens Medical Solutions USA, Inc., and CareFusion Solutions, LLC	Cerner- \$5,588,483.00 Siemens- \$3,385,965.00 CareFusion- \$6,847,620.00
12/12/2017	Approval of the UNM Hospitals Contracts with Eco-Tex Healthcare Linen Service Corp	1,910,372
2/13/2018	Approval of the UNM Hospitals Contracts with B. Braun Medical, Inc	8,400,000
3/12/2018	Approval of UNM Hospitals Contracts with Fidelity Management Trust Company and Stryker Sales Corporation	Fidelity- \$46,116,000.00 Stryker- \$2,661,378.00
11/15/2018	UNMH request for approval of Siemens Vision 600 PET-CT Scanner	2,701,100
2/12/2019	Request for the Approval of Program Management – Modern Medical Facility	6,789,262
2/12/2019	Request for the Approval of Architect/Design – Modern Medical Facility	33,858,800
5/9/2019	Request for Approval of the Biosense Webster Catheter Agreement	1,400,000
5/9/2019	Request for Approval of the Pharmacy Coumadin Clinic	2,400,000
5/9/2019	Request for Approval of UH Main Facilities AHU 117 Replacement	473,000
9/17/2019	Approval of Zimmer US Trauma Services	1,400,000
9/17/2019	Approval of KCI Wound Care VAC Therapy	5,500,000
9/17/2019	Approval of Cerner Corporation Maternity and Fetal Monitoring Software	2,921,564
9/17/2019	Approval of Cerner Corporation Electronic Prescriptions for Controlled Substances Software System	833,280
1/24/2020	Discussion and Approval of MOU with the City of Rio Rancho relative to development of Health Sciences Rio Rancho Campus, including NMFA funding of the Orthopedic Center of Excellence	20,802,411
2/18/2020	Approval of Perfusion and ECMO Services and Supplies – CCS Perfusion Service	7,500,000
3/9/2020	CTH-Radiology-EOS Imaging Machine and Spatial Reconfiguration	525,000
3/9/2020	UH Main 2nd Floor Sterile Processing Dept. Decontamination Renovation	690,000
3/9/2020	UH Main 4th Floor Pulmonary Lab Renovation	545,000
7/14/2020	Approval of UNM Comprehensive Cancer Center Integrated Informatics System	3,022,000
7/14/2020	Agreement with Cerner Corporation: Remote Hosting Services	34,788,936
7/14/2020	Agreement with Cerner Corporation: Existing Solutions	25,218,261
7/14/2020	Agreement with LivaNova re Vagus Nerve Stimulation Therapy System	26,000,000
10/21/2020	Approval of Contract: Elekta Inc. for the Service Maintenance and Repair of Linear Accelerators- Dept. of Radiation Oncology at the UNM Comprehensive Cancer Center	2,347,850
12/9/2020	Approval of HSC Upper Plaza Collaboration Structure	
12/9/2020	Approval of UNM Hospital Items Colburn Hill	14,250,000
12/9/2020	Approval of UNM Hospital Items Telehealth Platform and Platform Software Support	2,250,000
2/16/2021	Medical Equipment Consultant	2,347,325
2/16/2021	1209 University Clinic – DOH Licensing	1,265,000
2/16/2021	2400 Tucker Clinic – DOH Licensing	2,500,000
2/16/2021	Crisis Triage	1,300,000
2/16/2021	Uptown Clinic Lease	193,600
4/13/2021	Approval of Clifton Larson Allen (CLA) services	1,917,670

## Briefing

### Agenda Item V. Regent Policy 1.2 (non-remuneration for Regent service/Student Regent Compensation)

Regents have previously inquired whether it is possible to provide some form of compensation to the UNM Student Regent given how much time and effort student regents devote to their service and the practice of many institutions to compensate student regents. RPM 1.2 generally addresses Regent compensation as follows:

Members of the Board are not remunerated for their services. They are, however, eligible for travel reimbursement, pursuant to the University's travel reimbursement policies.

There is no distinction in RPM 1.2 as to whether a Regent is a student or a non-student. Accordingly, as a threshold matter, in order to provide some form of compensation to a student regent, RPM 1.2 must be amended to except student regents from the prohibition of receiving remuneration for their service.

RPM 1.8 is also relevant to the issue of student regent compensation and states as follows:

Regents may not hold any financial interest in any firm or corporation with which the University is engaged in business, or use their position as a Regent member for their own personal or financial benefit.

Again, there is no distinction in RPM 1.8 as to whether a Regent is a student or a non-student. Thus, RPM 1.8 may also require amendment to ensure that student regent compensation is not interpreted as a use of the student regent position for the student regent's own personal or financial benefit.

Nothing in the enabling New Mexico constitutional provisions or statutes pertaining to the UNM Board of Regents appear to prohibit the university from compensating its student regent, and in fact New Mexico State University has created an exception under their policies for their student regent. NMSU is governed by the same or similar constitutional provisions and laws to which UNM is subject with regard to its regents.

There are several possibilities for the form by which UNM's student regent could be compensated. For example, the student regent could be designated as a part-time student employee, receiving a monthly stipend and tuition waivers, similar to other UNM student government (ASUNM/GPSA) officers, or could receive a scholarship or stipend outside the student employment context. It is likely that regardless of the form of compensation, such compensation will be subject to taxation and disclosure under state laws requiring regents to disclose and describe all income. See, e.g., NMSA §10-16A-3. Depending on the form of compensation, such compensation may also impact the student regent's financial aid profile. Moreover, the student regent's status as an undergraduate or graduate student is relevant to this compensation question in terms of impact to a student regent's financial situation.

## Briefing

### Agenda Item VI. Regent Policy 7.9 Property Management (disposition of surplus property)

Regents have previously inquired as to whether it is necessary for them to approve the disposition of surplus property and/or whether such duty can be delegated to university staff. RPM 7.9 addresses the disposition of surplus property as follows:

The following types of property management transactions must be approved by the Board of Regents:

1. Purchase, sale, or transfer of real property.
2. Leases of real property, the annual cost of which is \$1,000,000 or more. (Note: If the lease contains an option to purchase the real property, Regents must approve exercising the option.)
3. The Finance and Facilities Committee or the Health Sciences Committee, as appropriate, must approve the disposition of surplus property, in accordance with NMSA 1978, § 13-6-1 et seq. Such dispositions are not approved by the full Board.

RPM 7.9 is based upon New Mexico statutes and regulations that require three officials of the governing authority of an institution to determine that property of the institution is unusable prior to disposing of such property. See, e.g., NMSA 1978, § 13-6-1; NMSA 1978, § 13-6-1(B)(1); NMSA 1978, § 21-7-7; NMSA 1978, § 21-7-3; NMAC 2.20.1.7(F).

Neither New Mexico law nor University policy requires the full Board to approve the disposition of university surplus property. It appears that Regents decided previously that disposition of university surplus property should be placed on the consent agenda for the full board to approve, but this is not required by RPM 7.9 or state laws or regulations. Because both the Finance and Facilities committee and the Health Sciences committee have three Regent members, each of these committees have authority to approve the disposition of surplus property without further action by the full Board. Absent a change in relevant laws and regulations, the Regents must continue to act on disposition of university surplus property.

## Section 7.9: Property Management

Adopted Date: 09-12-1996  
04-08-2014, 12-09-2020

### Applicability

This policy applies to all property owned, used, loaned, or leased to the University.

### Policy

The University may acquire, maintain, protect, use, and dispose of property required to perform its mission. University property shall be managed according to University policies and applicable state and federal law.

University property includes all equipment purchased by University departments, regardless of the source of funds used to purchase the equipment; U.S. Government-owned equipment used by University departments; components and materials used to make equipment, whether furnished to, acquired by, or fabricated by the University; property donated to the University; and property loaned or leased to the University by outside organizations.

The following types of property management transactions must be approved by the Board of Regents:

1. Purchase, sale, or transfer of real property.
2. Leases of real property, the annual cost of which is \$1,000,000 or more. (Note: If the lease contains an option to purchase the real property, Regents must approve exercising the option.)
3. The Finance and Facilities Committee or the Health Sciences Committee, as appropriate, must approve the disposition of surplus property, in accordance with NMSA 1978, § 13-6-1 et seq. Such dispositions are not approved by the full Board.

### Implementation

The President shall adopt administrative policies and procedures to implement this policy.

### References

By statute, purchase of real property must also be approved by the Higher Education Department and the State Board of Finance.

Disposition of Surplus Property Act, § 13-6-1, NMSA 1978.

[UAP 7710](#) ("Property Management and Control).

[RPM 7.13](#) ("Development, Receipt, and Investment of Gifts to the University).

## Regents' Special Recognition and Awards

Regents' Policy Manual (RPM) – [Section 1.6: "Special Recognition and Awards"](#)

- Honorary Degrees – [past recipients](#)
- Regents' Meritorious Service Medal – [past recipients](#)
- Regents' Recognition Medal – [past recipients](#)
- The University Medal – [past recipients](#)

Selection Process – "Governance Committee run the selection process?"

"This topic deserves a shared understanding of when awards are appropriate and what should be the process for advancing nominations." --- Regent Douglas M. Brown

## Section 1.6: Special Recognition and Awards

Adopted Date: 09-12-1996  
11-14-1996

### Applicability

This policy applies to awards of honorary degrees and other types of special recognition given on behalf of the University at the discretion of the Board of Regents. This policy does not preclude other kinds of awards and recognition by other units or officials of the University.

### Policy

It is the practice of the Board of Regents of the University to recognize from time to time the contributions of special people to the University, to the state of New Mexico, or to the national or international community. The Board has established the following awards for this purpose.

1. **Honorary Degrees.** The University of New Mexico wishes to recognize and thereby encourage individuals by awarding special honors to those persons who have contributed significantly to the cultural or scientific development of the Southwest, or to the spiritual or material welfare of its people. At the same time, due regard should be paid to eminent individuals and scholars whose contributions are of general significance and transcend geographic limitations. In no case should a passing courtesy to the University of New Mexico, such as the delivery of a commencement address, be the sole or principal cause for such honorary awards. The award of an honorary degree to a person seeking or holding a political office does not indicate endorsement by the University of New Mexico. Political involvement should not prevent selection of an individual for an honorary degree.

It is not the University's policy to award honorary degrees to active members of the faculty, staff, or administration. This does not preclude, in an exceptional case, the awarding of an honorary degree to an emeritus member of the faculty or to a former employee whose stature remains or becomes eminent in the years following active service with the University. In such exceptions, sufficient time shall have elapsed to insure objectivity in the process of selection.

Honorary degrees will be awarded only upon the approval of the Regents, based on recommendations from the Honorary Degree Committee, whose membership is set out in the Faculty Handbook.

2. **Regents' Meritorious Service Medal.** The Regents' Meritorious Service Medal will be awarded to a member or members of the faculty and staff of the University of New Mexico in recognition of extraordinary and distinguished service to the University.

# Regents' Policy Manual

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The criteria for the faculty award will be outstanding teaching, service to students, research, scholarship, publications, performance in faculty and University governance, or other such contributions which have enhanced the institution.

The criteria for the staff award will be outstanding performance of duties and meritorious service which have enhanced the University.

Nominations for these awards may be submitted to the President by students, faculty, and staff. The final decision will be made by the Regents.

3. **Regents' Recognition Medal.** The Regents' Recognition Medal will be awarded by the Regents of the University of New Mexico to a person or persons, other than faculty or staff, who have performed outstanding service to the institution.

The criteria for the award will be extraordinary and unselfish assistance to the University over an extended period of time. However, a single service might be recognized if, in the judgment of the Regents, circumstances warrant. Selection will be made by the Regents.

4. **The University Medal.** The University Medal will be awarded by the Regents of the University of New Mexico to a person of national or international accomplishment deserving of high honor.

In keeping with the universal nature of the knowledge and public service which are embodied in the very essence of the University, the University Medal will be used to express the appreciation of the University for the accomplishments and contributions of the individual, which may be in any field of knowledge or public service of national or international character. No limits of residence or national origin are to be placed on this award.

Since the desirability of honoring such persons should be both obvious and compelling, the Regents will not grant this award on a systematic basis, nor institute fixed time periods for making the award. The medal will be awarded only in the event that the attainments of a qualified individual are such that the administration and Regents are persuaded that this rare and special recognition is clearly deserved.

## Implementation

Awards will be a silver alloy medal, or other appropriate device, bearing the seal of the University of New Mexico and other appropriate designs and will be accompanied by a certificate upon which the nature of the service will be cited.